



Planning Department Notice of Public Hearing Special Remote Procedures

SUBJECT: Transportation Element Update

DESCRIPTION: The City of Sultan is updating the Transportation Element. The update is based on a revised traffic model and includes a new capital projects list. The Draft Transportation Element that has been developed can be viewed on the City of Sultan website.

PUBLIC HEARING: The City of Sultan will hold a Public Hearing before the Planning Board at their July 7th, 2020 meeting at 7:00 PM. The meeting will be held using special remote procedures that you can find below and on the City of Sultan website: <https://wa-sultan.civicplus.com/175/Planning-Board>

COMMENT PERIOD: Comments will be accepted from the date of this notice (June 20, 2020) through the close of the hearing. All persons are invited to comment in writing during the comment period or in person at the public hearing. Written comments can be submitted to Andy Galuska at PO Box 1199, Sultan, WA 98294-1199 or by e-mail at andy.galuska@ci.sultan.wa.us

SEPA DETERMINATION: The City of Sultan has determined that this project does not have a probable significant adverse impact on the environment. An environmental impact statement (EIS) is not required under RCW 43.21C.030(2)(c). This decision was made after review of a completed environmental checklist and other information on file with the lead agency. This information is available to the public on request.

This DNS is issued under WAC 197-11-340(2). Pursuant to WAC 197-11-055(7) the lead agency will extend to comment period to run concurrent with the comment period on the non-project proposal. Comments must be submitted to the Responsible Official for the Lead Agency no later than the close of the open record hearing on July 7th, 2020.

STAFF CONTACT: Andy Galuska, Planning Director at 360.793.1311 or andy.galuska@ci.sultan.wa.us

POSTED ON CITY WEBSITE / MAILED: June 19, 2020

REMOTE PROCEDURES

Due to the concerns related to the Covid-19 Pandemic the City is utilizing alternative public hearing procedures to limit contact and encourage remote participation. Based on the most recent mandate from the Governor, we will be suspending in person attendance of the hearing out of a concern for the public health. As such there will be two methods to attend the public hearing; by phone, or through an online meeting platform. The public can listen to the hearing as well as provide spoken testimony through either of these methods. If you choose to provide comments your voice will be audible to all attendants and recorded. Instructions for each method is outlined below:

Phone

To attend the hearing by phone please follow these instructions:

- The remote meeting will open ten minutes before the scheduled hearing, you may dial in any time after the meeting opens, but the hearing will begin no sooner than the advertised starting time.
- Dial +1 669 900 6833
- When prompted enter the Meeting ID and Password
- **Meeting ID:** 819 9224 0901
- **Password:** 407985

Computer

To attend the hearing through an online meeting please follow these instructions:

- Use a web browser to access:
<https://us02web.zoom.us/j/81992240901?pwd=Skx4MVZhWnhvZ0E5RXhyMHFSS0ZrZz09>
- The website will direct you on how to join the Hearing.
- You may need to download and install the Zoom Client to attend. We recommend testing out the service ahead of the Hearing and contacting the City if you have any problems.

With either method, your line will be initially muted, but staff will unmute your line during the public comment section of the hearing. Please begin your comments by stating your name, address of residence, and the name of any organization you are representing. If you have any questions or concerns about attending the hearing, please contact the city staff listed below for assistance.

HOW TO USE THIS NOTICE

To learn more about a project:

- Call the City of Sultan Planning Department at 360.793.2231.
- Review the project file at the Planning Department at Sultan City Hall, 319 Main Street, Sultan WA.
- Hours 9 a.m. – 5 p.m. daily.

To Comment on a project:

- Submit written comments to the Planning Department at the address below. All comments received prior to issuance of a department decision or recommendation will be reviewed. To ensure that comments are addressed in the decision or recommendation, they should be received by the Planning Department before the end of the comment period.
- Comments on a project scheduled for a public hearing may be made by submitting them in writing to the Planning Department prior to the open record hearing or submitting three (3) copies at the hearing or by testifying verbally at the hearing.
- You may become a party of record for a project by: 1) submitting original written comments and request to become a party of record to the City Planning Department prior to the hearing; 2) testifying at the hearing; or 3) entering your name on a sign-up register at the hearing. NOTE: Only persons who submit written or oral testimony to the permit issuing authority may appeal the decision.

Request for special notice:

A person may request to be provided special notice of a particular application process filed under the provisions of this title by one of the following methods:

1. Filing a no-cost form provided by the City for the purposes of requesting a special notice.
2. Providing by letter or email a request for special notice which clearly states:
 - The requester's name and contact information;
 - The specific application of interest in the request.

HOW TO REACH US

The Planning Department for the City of Sultan is located at 319 Main Street, Sultan WA 98294. For information about the project or to view the project file, contact Andy Galuska, Planning Director, at 360.793.1311 or andy.galuska@ci.sultan.wa.us or [Cyd Donk, Assistant Planner, at 360.793.1099](mailto:Cyd.Donk@ci.sultan.wa.us) or cyd.donk@ci.sultan.wa.us

**Accommodations for people with disabilities will be provided upon request.
Please contact City Hall at 360.793.2231 and allow one-week advance notice**