

**CITY OF SULTAN  
WASHINGTON  
ORDINANCE NO. 1270-17**

**AN ORDINANCE OF THE CITY OF SULTAN, WASHINGTON, ADDING  
CHAPTER 2.29 SMC, ESTABLISHING THE SULTAN COMMUNITY ALLIANCE  
AS A BOARD OF CITY; PROVIDING FOR SEVERABILITY; AND  
ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, the City called meetings of concerned citizens and service providers on July 2, 2014 to discuss street level problems centered on homelessness and problem youth behavior; and

WHEREAS, the result of these community meeting was the identification of multiple potential actions, one of which was the creation of the Sultan Community Task Force; and

WHEREAS, task forces are designed to function for a limited time frame; and

WHEREAS, after one year of functioning, the Community Task Force evolved into the Sultan Community Alliance; and

WHEREAS, the Sultan Community Alliance has benefited from Sultan City staff support; and

WHEREAS, the Sultan Community Alliance focuses on youth-oriented services and programs for the City, and has expanded its focus to include community building; and

WHEREAS, the Sultan Community Alliance has produced extremely successful events; and

WHEREAS, it is in the best interest of the citizens of Sultan to support and continue the work of the Sultan Community Alliance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. New Chapter 2.29 SMC, Sultan Community Alliance, Adopted. A new Sultan Municipal Code Chapter 2.29, entitled "Sultan Community Alliance," establishing the Community Alliance Board is hereby adopted to read as follows:

Chapter 2.29  
SULTAN COMMUNITY ALLIANCE

- 2.29.010 Purpose and Function.
- 2.29.020 Board, Compensation, Membership.
- 2.29.030 Duties and Responsibilities.
- 2.29.040 Funding.
- 2.23.050 Source of funds.
- 2.23.060 Meetings to be open.

**2.29.010 Purpose and Function.**

The Sultan Community Alliance is hereby designated by the City of Sultan as an official body of the City to provide youth oriented services and programs for the City.

**2.29.020 Board, Compensation and Membership.**

- A. The Sultan Community Alliance Board shall be composed of five members who shall be appointed by the Mayor and confirmed by the City Council to serve a term of five years; provided, however, only one Board position shall expire in any one calendar year.
- B. Members of the Sultan Community Alliance Board shall be bona fide residents of Snohomish County and shall also reside within the boundaries of the Sultan School District.
- C. The Sultan Community Alliance Board shall hold regular meetings at such time and places it deems advisable but not less than one every three calendar months. The presence of three members of the Board shall be necessary to constitute a quorum for transacting business.
- D. No Boardmember shall receive any compensation for their service on the Board.
- E. There is no limit to the number of members in the Sultan Community Alliance.

**2.29.030 Duties and Responsibilities.**

As the City's designated agency, the Sultan Community Alliance, shall:

- A. Serve as the designated agency and primary voice for the youth activities within the City and as the principal advisory board to the Mayor and the City Council, fostering a high level of quality, creativity and diversity in the programs for youth.
- B. Initiate, sponsor or conduct, alone or in cooperation with other public or private agencies, public programs to further the development and public awareness of youth programs.
- C. Encourage grants and donations to the Sultan Community Alliance account, and make recommendations to the City Council regarding expenditures from the account.
- D. Maintain complete records of all transactions and give the City Council, through any authorized representatives, access to and the right to examine all records, books, papers or documents regarding all operations funded by the City.
- E. Submit to the City annually, in a form acceptable to the City, a written report on the status of the activities, programs and projects funded through the use of City funds.
- F. Establish safeguards to prohibit its Boardmembers, advisors and agents from using their position for a purpose that is, or gives the appearance of being, motivated by a desire for private gain for themselves or others. Immediately upon discovery of any conflict of interest or potential conflict of interest as described above, the designated agency shall disclose the conflict or all conflict to the City Council.

G. Adopt such rules and regulations as are needed for the conduct of its business as the City's designated agency. The rules and regulations shall be made available for review by the City Council. The designated agency shall keep minutes of its proceedings relating to its duties as the City's designated agency, which shall be a public record.

**2.29.040 Establishment of account.**

All public and private funds authorized, appropriated, or received by the City for the Sultan Community Alliance shall be maintained in the Community Improvement fund within the City's financial system. The City Council shall approve all expenditures.

**2.29.050 Source of funds.**

- A. An amount not less than \$1,500 shall be placed in the Community Improvement fund during the annual budget process, provided funds are available.
- B. The Sultan Community Alliance is authorized to solicit and receive on behalf of the City public and private funds to promote local activities and programs.

**2.29.060 Meetings to be open.**

All meetings, actions, hearings and business of the Sultan Community Alliance shall be undertaken in compliance with the Open Public Meetings Act, Chapter 42.30 RCW.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED** by the City Council at a regular meeting thereof on the 27<sup>th</sup> day of July, 2017.


CITY OF SULTAN

  
\_\_\_\_\_  
Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:

  
\_\_\_\_\_  
Laura Koenig, City Clerk

Approved as to form:

  
\_\_\_\_\_  
Hillary Evans Graber, City Attorney

Date of Publication: August 4, 2017  
Effective Date: August 9, 2017