

**CITY OF SULTAN  
WASHINGTON  
RESOLUTION NO. 16 – 16**

**A RESOLUTION OF THE CITY OF SULTAN, WASHINGTON, ESTABLISHING  
FEES, FINES, PENALTIES AND CHARGES FOR SERVICES PROVIDED BY  
THE CITY.**

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WHEREAS, the City Council of the City of Sultan has determined it is in the best interest of the City of Sultan to provide a single, efficient and convenient listing of all fees, fines, penalties, interest and charges for permits, services applications and filing fees; and

WHEREAS, such a listing will better facilitate the updating and uniform review of all such fees, fines, penalties, interest and charges on a periodic basis;

WHEREAS, ordinances adopted by the City Council throughout the year require fees, fines, penalties, interest and charges for service set by resolution:

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1 The City Council hereby adopts as findings, the above recitals and the content of the Agenda Item Cover Sheet for this matter, dated December 15, 2016.

Section 2. The attached document entitled "City of Sultan 2017 Fee Schedule" is hereby adopted by reference and the fees, fines, penalties, interest and charges for services not otherwise set by separate ordinance will be effective January 1, 2017.

PASSED AND ADOPTED this 15th day of December 2016.

  
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Carolyn Eslick, Mayor

ATTEST:

  
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Laura J. Koenig, City Clerk

## SULTAN CITY COUNCIL MEETING AGENDA COVER SHEET

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**ITEM NO:** Action A 1

**DATE:** December 15, 2016

**SUBJECT:** Resolution 16-16 Adopting the 2017 Fee Schedule

**CONTACT PERSON:** Laura Koenig, Clerk/Deputy Finance Director

**ISSUE:**

The issue before the Council is to authorize the Mayor to sign Resolution 16-16, City of Sultan 2017 Fee Schedule (Attachment A). Resolution 16-16 sets fees charged by the City for the various services provided to citizens and community members.

**RECOMMENDED ACTION:**

Authorize the Mayor to sign Resolution 16-16 adopting the 2017 Fee Schedule.

**SUMMARY:**

The city council reviews proposed changes to the fee schedule each year as part of the budget process to ensure the fees charged for services cover the cost of service to the benefiting party.

The annual review provides information on whether the fee rates and authorized activities are aligned with actual program costs and activities. The fee schedule also provides opportunities for community input on whether the fees are reasonable compared to the service provided.

1. If a program primarily benefits the general public (e.g., park maintenance), it is usually supported by general revenue, not user fees outlined in the fee schedule.
2. If a program primarily benefits identifiable users, such as an individual property owner installing a new water heater, it is funded by fees.
3. If a program benefits both the general public and users, it is funded in part by fees and in part by general revenues (partial not full cost-recovery).
4. Programs that primarily benefit the general public are usually non-excludable, that is, there is no practical way of preventing someone from benefiting from the program, and non-rival, that is, once the program is in operation, there is no additional cost of providing it to more people.
5. The beneficiary-pays principle promotes equity by assigning costs to those who both use and benefit from the services. User fees set by the city under the beneficiary-pays principle can also enhance economic efficiency by ensuring that resources are allocated to the most highly valued use, as users make adjustments to their consumption of the service based on their costs and benefits.

**DISCUSSION:**

There are minor changes to the 2017 Fee Schedule:

- Deleted fees for documents available on the city web site (Budget, comp plans, city code)
- Minor adjustments to the Cemetery fees
- Minor adjustments to the Animal Control fees

Ordinance for utility rates will be incorporated into the final Fee Schedule.

**ATTACHMENT:**

B. Resolution 16-16 – 2017 Fee Schedule