



**SULTAN PLANNING BOARD MINUTES
REMOTE MEETING
June 15, 2021**

PLANNING BOARD MEMBERS PRESENT:

Janet Peterson
Michael Weidman
Sean Standefer

STAFF PRESENT:

Andy Galuska, Planning Director
Cyd Donk, Assistant Planner

CALL TO ORDER:

Call to Order at 7:05 p.m.

CHANGES TO THE AGENDA:

None.

PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:

None.

PLANNING BOARD MEMBER COMMENTS:

None

STAFF COMMENTS:

Staff gave update on projects. Two openings on the Board. Mayor and Andy are interviewing 2-candidates. Mayor would also like to meet with the existing members.

Residential is very busy and we have had some interest in commercial properties, but no development permits submitted yet.

All information for Hearings and Decisions are available on-line here:
<https://www.ci.sultan.wa.us/167/Land-Use-Planning-Projects>

APPROVAL OF MINUTES: Standefer made a motion to approve the April 6, 2021, as submitted. Seconded by Weidman. All Ayes.

PUBLIC HEARING

Fence Code

Minor changes to the fencing code because there were concerns raised to the Council regarding flag lots to safely fence them and add the address numbers to the fence for emergency services and deliveries.

Section regarding fence depth. Strike section H from the code. City does not review structural designs of the fence.

Motion to accept as presented and strike H from the fence code. Weidman and Peterson, All ayes.

Close public hearing by Weidman and Peterson. All Ayes.

Bringing to Council first meeting of July.

DISCUSSION AND STUDY ITEMS:

Downtown Visioning: The idea is to collect data to improve downtown. Steering committee formed with downtown business owners, Debbie Copple a non-profit. Hired 3-graduate students from UW and working on public outreach and have a survey out. At the end of the month, they will collect the data and come up with a strategic plan. They will be here through the end of August. Good timing to do this project because there is commercial interest in Sultan. Over 100-responses so far.

MyGov permitting software. The old permit program was more for finance. Implementing information for the program and will be going live this week. We are working through the process and vetting the issues. It also has an on-line portal to requests information and you could check to see if your neighbor applied for a permit. You can also fill out an on-line complaint form for potholes, long grass, barking dogs, etc. Bigger push to modernize the city's building program and offer more transparency to the citizens to what is going on in Sultan. Hopefully it will save us time and make us more efficient.

PUBLIC COMMENTS ON AGENDA ITEMS ONLY:

None.

SUMMARY OF MEETING RESULTS AND ACTIONS FOR NEXT MEETING:

Next Planning Board Meeting will be July 20th, 2021.

Possibly an update on the ADU code

Update the Planning Board work plan.

PLANNING BOARD MEMBER COMMENTS:

None.

STAFF COMMENTS:

None.

ADJOURNMENT:

Standefer made a motion to adjourn and close the meeting, Weidman seconded the motion. All Ayes.

ADJOURNED 7:45 P.M.