

**CITY OF SULTAN COUNCIL MEETING – April 22, 2021**

Mayor Wiita was unavailable to attend the meeting so Councilmember Sivewright stepped in as Mayor Protem. Mayor Pro Tem Sivewright called the regular meeting to order at approximately 7:00 p.m. The meeting was held via Zoom Internet Conference Service with all members in attendance at remote locations via computer or phone. Mayor Pro Tem Sivewright called roll and the following were in attendance:

Councilmembers in attendance: McCarty, Aldrich, Walker, Vaughn, Neigel, Beeler, and Student Rep DeBock; Absent Mayor Wiita.

Staff in attendance: Administrator Ibershof, Public Works Director Morgan, City Attorney Evans, and City Clerk Pevey.

**CHANGES/ADDITIONS TO THE AGENDA**

On a motion by Councilmember Walker, Seconded by Councilmember Beeler, council excused the absence of Mayor Wiita; motion passed 6-0.

**PUBLIC COMMENT**

None noted.

**COUNCILMEMBER COMMENTS**

Neigel: Viewed the council webpage and requesting an update on councilmember pictures, biography, and terms shown. Sultan is one of four communities in Snohomish County that Washington State Health Care Authority has designated is eligible for participation in the community wellness and prevention initiative. Neigel explained the determination factors for eligibility and the work being done behind the scenes to be eligible; as well as what obtaining the initiative would potentially mean for the community. Will come back with more details as they become available.

Vaughn: Congratulated Councilmember Neigel for the work done in the community over the last 10 years; also echoed request to update the council portion of the website. Obtained certification instruction for Alcohol Drug Information School Training (ADIS) which will be offered in Sultan in the near future. May 25<sup>th</sup> 6:00 to 8:00 p.m. Narcan training combined with information on local recovery programs. Training will be a mixture of in person and attendance via zoom; with limited tickets available.

Councilmembers Walker and Aldrich acknowledged the hard work by CM Vaughn and Neigel.

McCarty: Attended County Parks Board Meeting and toured Wenberg Park on Lake Goodwin and Kayak Point Park and shared the work being done in both parks. Interested in meeting with Student Rep DeBock about his idea on high school pics thru the years display.

Student Rep DeBock: High school still in Phase 3 and working on final touches for graduations.

**MAYOR COMMENTS**

Mayor Pro Tem Sivewright advised no burglary or fraud cases in Sultan for the month of March, however, mental health cases have skyrocketed. Suggestion for Vaughn and Neigel to reach out to the police chief about upcoming services being offered. State Bill passed for the family resource center passed by Governor Inslee to provide much needed mental health services for the community.

**CITY ADMINISTRATOR COMMENTS**

Administrator Ibershof reminded council the city submitted two grants for the US 2 Roundabout and the Wastewater Treatment Plant and expect to hear the results of the submittals in the next few months. Main Street has been repaved during the Main Street sewer project. New signs installed at the Cemetery, Reese Park, Sportsman's Park, and Welcome to Sultan sign. New equipment arrived for the Public Works Department to include a Bobcat with attachments.

Ibershof also acknowledged receipt of Building Official Karns retirement resignation letter.

### **STAFF REPORTS**

Written reports on file for Public Works, Planning, and Police Departments. Public Works Director Morgan explained that Water Systems Manager Mike Williams was nominated and awarded a lifetime achievement award from the Department of Health. Council acknowledged their appreciation and support for the work Williams has accomplished over the years.

### **CONSENT AGENDA:**

On a motion by Councilmember Walker, seconded by Councilmember Vaughn, council approved the consent agenda. Consent agenda items included: 1) Vouchers for approval in the amount of \$192,398.26 and Payroll 7 April 2021 in the amount of \$93,311.12 to be drawn and paid on the proper accounts; 2) Minutes of the March 18, 2021 Council Special Meeting; 3) Minutes of the April 1, 2021 Council Workshop; and 4) Approve the minutes of the April 8, 2021 Council Meeting; 4) Excused absence of Mayor Wiita; and 5) Amend the minutes of the March 18, 2021 council -meeting to reflect absent were CM Beeler and Student Rep DeBock as well as appointment of Lisa Erdman as "motion passed 6-0". On a roll call vote motion passed 6-0.

### **ACTION ITEMS**

#### **AB21-34 Department of Commerce Grant Agreement re: Generators**

Administrator Ibershof advised this is first of three companion items on the agenda related to the emergency generator project that the city lobbied funds for at the state congress. On a motion by Councilmember Walker, seconded by Councilmember Beeler, council authorized the Mayor to sign an agreement with Washington State Department of Commerce for an amount not to exceed of \$72,750.00. Motion passed 6-0.

#### **AB21-45 Generator Purchase (Startup/Index) – Power Systems West**

Ibershof explained this is the second of three companion items on the agenda, which, if approved, would purchase generators for the Startup Events Center and Index School. Both are mobile generators that can be moved not just at that location but where it is deemed to be needed most in the Sky Valley area. Council questioned why the generators were being purchased from different sources and Ibershof explained cabling was an issue with one of the locations. On a motion by Councilmember Walker, seconded by Councilmember Neigel, council authorized the Mayor to purchase two generators from Power Systems West for the amount of \$47,882.12. Motion passed 6-0.

#### **AB21-46 Generator Purchase (Sultan) – Grainger**

Third companion item; Ibershof explained there were very different power system needs at each location and it was determined that equipment that could be plugged into a larger piece of equipment would work better for the Sultan location. Utilizing Dept of Enterprise services contract, the city was able to obtain the best price. Discussion on refueling during an emergency and how long current fuel supply can last, as well as why Sultan was covering Startup Gym and Index sites as well. On a motion by Councilmember Walker, seconded by Councilmember Vaughn, council authorized the Mayor and/or his designee to purchase equipment from Grainger for an amount not to exceed \$23,581.80. Motion passed 6-0.

#### **AB21-47 Contract Renewal – Transportations Solutions Inc (TSI)**

Public Works Director Morgan explained TSI has been providing traffic impact consultation, however, their contract expired in January and it has been determined there are continued traffic impact consultation needs. Discussion on the maximum dollar amount; Morgan explained consultants are handled by task orders which are brought to council for financial amount approval before moving forward with tasked to the consultant. On a motion by Councilmember Walker, seconded by Councilmember McCarty, council authorized the Mayor to sign a Professional Services Agreement with Transportation Solutions, Inc. Motion passed 6-0.

**AB21-44 Task Order #1 with Transportation Solutions Inc (TSI)**

Public Works Director Morgan explained Task Order #1 with TSI is for 30% design of the US2 and Main Street roundabout to continue to provide infrastructure for development and rectify a failing traffic situation. On a motion by Councilmember Beeler, seconded by Councilmember Walker, council authorize the Mayor to sign Task Order #1 with Transportation Solutions, Inc. not to exceed \$113,000 and change. Motion passed 6-0.

**ADJOURNMENT**

On a motion by Councilmember Walker, seconded by Councilmember McCarty, the council meeting was adjourned at approximately 7:43 p.m. The Zoom meeting connection was disconnected shortly thereafter.



DocuSigned by:  
Russell Wiita, Mayor

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Tami J. Pevey, City Clerk