



**SULTAN PLANNING BOARD MINUTES
REMOTE MEETING
April 6, 2021**

PLANNING BOARD MEMBERS PRESENT:

Janet Peterson
Michael Weidman
Gloria Reedy
Tom Green, Absent
Sean Standefer, Absent

STAFF PRESENT:

Andy Galuska, Planning Director
Cyd Donk, Assistant Planner

CALL TO ORDER:

Call to Order at 7:05 p.m.

CHANGES TO THE AGENDA:

None.

PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:

None.

PLANNING BOARD MEMBER COMMENTS:

None

STAFF COMMENTS:

Staff gave update on projects. Pretty much the same as the last meeting. Lots of interest in property in Sultan. Residential is very busy and we have had some interest in commercial properties, but no development permits submitted yet. City hired 3-interns from the UW program for the downtown visioning program. Kick off meeting this Friday with a tour of the City.

All information for Hearings and Decisions are available on-line here:
<https://www.ci.sultan.wa.us/167/Land-Use-Planning-Projects>

APPROVAL OF MINUTES: Weidman made a motion to approve the March 16, 2021 as submitted. Seconded by Reedy. All Ayes.

DISCUSSION AND STUDY ITEMS:

Fences and ADU's.

Staff presents information on ADU's. There needs to be a discussion in the future regarding ADU's in Sultan. The code right now needs more detail. The State is encouraging cities to allow ADU's in any single-family residential zone for many reasons; such as helping existing homeowners continue to afford their mortgage and it helps other family members. (insert PP). Things to consider would be parking requirements, design requirements and owner occupant requirements. Board and staff have a brief discussion regarding the size of the ADU's, setback requirements, parking requirements and addressing. Staff will keep up with the State mandates and proceed accordingly.

Council would like the Planning Board to dig into the fence code. Discuss options to revise the fence permits or discuss getting rid of permitting fences all together. Fences would still need to meet setback requirements. Staff needs to notice for the public hearing for the fence code and the meeting will be May 4th.

PUBLIC COMMENTS ON AGENDA ITEMS ONLY:

None.

SUMMARY OF MEETING RESULTS AND ACTIONS FOR NEXT MEETING:

Next Planning Board Meeting will be May 4, 2021 and there will be a public hearing for the fence code.

- Possibly an update on the ADU code
- Visioning project
- New permitting presentation
- Update the Planning Board work plan

PLANNING BOARD MEMBER COMMENTS:

None.

STAFF COMMENTS:

None.

ADJOURNMENT:

Reedy made a motion to adjourn and close the meeting, Weidman seconded the motion. All Ayes.

ADJOURNED 8:03 P.M.