



SULTAN PLANNING BOARD MINUTES March 3, 2020

PLANNING BOARD MEMBERS PRESENT:

Janet Peterson
 Gloria Reedy
 Tom Green
 Sean Standefer
 Michael Weidman, Excused

STAFF PRESENT:

Andy Galuska, Planning Director
 Cyd Donk, Assistant Planner

CALL TO ORDER:

Call to Order at 7:00 p.m.

CHANGES TO THE AGENDA:

None.

PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:

Standefer discusses the corona virus and gave good information on how to stay safe and be responsible.

PLANNING BOARD MEMBER COMMENTS:

None.

STAFF COMMENTS:

Land Use Project Updates - Residential Projects

<i>Project Name</i>	<i>Location</i>	<i>Update</i>	<i>Next Step</i>
Daisy Crossing (AKA Green's Estates) (79-Lots)	Southeast of Sultan Basin and 132 nd Street	Minor Revision approved	Plat recorded on 2.27.2020.
Skyridge Estates (249-Lots)	31419 124 th Street SE (East of City's Water Plant)	Project under civil construction. Applicant has submitted a final plat application for phase one.	1 st phase almost ready for final plat. Model home construction starts 3.4.2020

Wyndham Highlands 1 (171-Lots)	13104 Sultan Basin Road	Hearing held November 22 nd	Working on traffic review then back to Hearing Examiner – scheduled for 3.18.2020
Wyndham Highlands 2 (30-lots) (30-Lots)	North of 135 th Street SE	Submitted 11.7.19	Public Hearing 2.21.2020 rescheduled for 3.5.2020.
Wyndham Highlands 3 (17-Lots)	1308 9 th St	Approved by Hearing Examiner. Reconsideration requested. Applicant has submitted a minor revision.	Hearing Examiner approved subject to conditions on 10.7.19 with minor revision to 17-lots received 3.3.2020. major revision received 3.3.2020
Cobble Hill (115-lots)	31129 124 th Street SE (East of City's Water Plant)	Project under civil construction.	SEPA/MDNS sent for review.

PRO Plan Update

Staff gave overview planning an open house on the 16th around 6:00 p.m. still working on the details. Everyone is invited to attend. Will try to have them come to a planning board meeting

APPROVAL OF MINUTES:

Standefer made a motion to approve the February 4, 2020 minutes with a change in the minute date from 2019 to 2020. Seconded by Green . All Ayes.

DISCUSSION AND STUDY ITEMS:

Board and staff had a discussion on the traffic analysis and traffic modeling for the proposed road access from Sultan Basin Road into downtown Sultan. This project is still in the planning stages. TSI is modeling the 4-routes to see which one would be the best east-west connector.

Minor Adjustments:

Staff gave an overview of the minor adjustments section of the Sultan Municipal Code and some of the issues that need to be cleaned and cleared up. Minor adjustments could still be reviewed by the City. Staff gave a red-lined version of the code to review. Staff does not want the plans to change from the approved hearing examiners decision without the public having notice. Board asked for some examples of minor revisions. Staff explained what a fairly typical minor change would be, for example, moving lots around or where the change in the plat are design oriented. Board asked to explain what “trips” meant. Staff explained what the traffic trip is. Staff explained.

Development Code Update Project

The city is working with a UW student, Alexander, who is a grad student in planning and the consultant company LDC out of Woodinville to go over and help with updating the Sultan Municipal Code changes. Staff went over what they have accomplished so far. Looking for a final date of May or June.

Board was pleased with what they have seen so far. Looking forward to the finished products. Alexander will be presenting at a future meeting.

PUBLIC COMMENTS ON AGENDA ITEMS ONLY:

None.

SUMMARY OF MEETING RESULTS AND ACTIONS FOR NEXT MEETING:

April 7th Meeting Agenda Code sections in writing for review.

Try to have students to come and present their findings

PLANNING BOARD MEMBER COMMENTS:

None.

STAFF COMMENTS:

None.

ADJOURNMENT:

Green made a motion to adjourn and close the meeting, Reedy seconded the motion. All Ayes.

ADJOURNED 7:30 P.M.