



**SULTAN PLANNING BOARD MINUTES
REMOTE MEETING
January 18, 2022**

PLANNING BOARD MEMBERS PRESENT:

Janet Peterson
Michael Weidman
Andrew Rockwell
Judie Cyr
Vacant

STAFF PRESENT:

Andy Galuska, Planning Director
Cyd Donk, Assistant Planner

CALL TO ORDER:

Call to Order at 7:13 p.m.

CHANGES TO THE AGENDA:

None.

PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:

None

PLANNING BOARD MEMBER COMMENTS:

None.

STAFF COMMENTS:

Staff gave update on projects that are keeping us very busy. Cobble Hill has started building houses. Wyndham Highlands 3 is ready; Wyndham Highlands 2 is really close to final plat. The snow slowed everything down. WH 1 has drainage issues, and they are working through it. The WWTP is being upgraded and we are working through the process. Working a lot on the US 2 corridor. Working with TSI as a consultant and we'll be presenting at Council meeting on January 28th. Council workshop to discuss traffic impact fees and the US 2 corridor on February 3rd.

All information for land use projects, hearings and Decisions are available on-line here:
<https://www.ci.sultan.wa.us/167/Land-Use-Planning-Projects>

APPROVAL OF MINUTES: Rockwell made a motion to approve the November 16, 2021, as submitted. Seconded by Cyr. All Ayes.

PRESENTATION:

Code plan emergency for appeals and the hearing examiner.

Appeals are:

- Process to appeal decisions if people disagree with the outcome
- Typically, there is a local appeal process (what we are discussing) as well as an appeal allowed under the Land Use Petition Act (LUPA).

Goals of this code project:

- Remove the Board of Adjustments
- All appeals through the hearing examiner
- Clarify appeal procedures

Project considerations:

- Fair consideration for appellants
- Benefits of Hearing Examiner over a board
- Clearly indicate the process for appeals

Hearing Examiner Usage:

- Fair consideration for appellants
- Benefits of Hearing Examiner over a board
- Clearly indicate the process for appeals

Director Galuska reviewed the appeal, board of adjustments and hearing examiner as adopted in city code. He also explained the City received an appeal and the hearing examiner stated that he did not feel that this appeal should have been heard by him. He thought it should be the board of appeals. The code is very unclear, and we are not sure what the intent of the board of adjustments because the staff that created it is no longer here and there were no notes as to why they were created.

Cyr asked where the code is located. Galuska explained that that is another problem because it is spread out throughout the code.

Rockwell asked for a brief explanation on how the appeal came about. Galuska stated there is a commercial project with a neighboring property that have a disagreement.

Rockwell and Cyr agree that this sounds like it really should be cleared up.

Rockwell asked about SEPA determinations and how they are processed. Brief discussion.

DISCUSSION AND STUDY ITEMS:

Bring back the appeal/HE with code
Projects kicking off with UW, meeting Andy meeting with professor tomorrow
Consultant for housing action plan will be decided
Interviews with 2-people for the open position

SUMMARY OF MEETING RESULTS AND ACTIONS FOR NEXT MEETING:

Next meeting February 1, 2022.

PUBLIC COMMENTS ON AGENDA ITEMS ONLY:

None.

PLANNING BOARD MEMBER COMMENTS:

None.

STAFF COMMENTS:

None.

ADJOURNMENT:

Peterson made a motion to adjourn and close the meeting, Rockwell seconded the motion. All Ayes.

ADJOURNED 7:50 P.M.