



CITY OF SULTAN COMMUNITY ALLIANCE BOARD MEETING

319 Main Street, Sultan, WA 98294

August 16, 2023 - 4:30 PM

IN PERSON AND REMOTE ATTENDANCE AVAILABLE
SEE PAGE 2 FOR INSTRUCTIONS ON ATTENDANCE VIA ZOOM

5:00 PM - Call to Order, Pledge of Allegiance and Roll Call

Changes to the Agenda

Public Comments

Anyone who wishes to speak on any matter not appearing on the agenda may do so at this time. Citizens are requested to keep public comments to a 3-minute maximum (3 minutes or less per person) to allow time for everyone to speak.

Board Member/Staff Comments

Action/Discussion Items

- 1) Joint meeting with School Officials
 - a. Homecoming Pep Rally Event
 - i. Coordination of event and elements involved included, but not limited to:
 1. Date/Time/Locations
 2. Parade Route
 3. Volunteer & Staffing Needs
 4. Delineation of Duties
 - a. Clubs & teams commitment
 - b. Floats (interest & needs)
 - c. Ways to keep energy & participants engaged
 5. Other elements of the event that arise during discussion.
 - b. Other Events
(If time permits and at the discretion of the board to include)
 - i. Trunk or Treat – October 31, 2023
 - ii. Lighted Parade & Tree Lighting – December 2, 2023

Next Alliance Board Meeting Date Confirmation:

- 1) Potential Dates: August 21, August 28
OR
- 2) Regularly Scheduled Dates: September 4, September 18th

Adjournment

WRITTEN PUBLIC COMMENT SHOULD BE EMAILED TO THE ALLIANCE BOARD
EMAIL: COMMUNITYALLIANCE@CI.SULTAN.WA.US
WRITTEN COMMENTS SHOULD BE RECEIVED NO LATER THAN 4:00 PM THE DAY OF THE MEETING

DIRECTIONS FOR ATTENDING THE ALLIANCE BOARD MEETING AND INSTRUCTIONS ON PROVIDING REMOTE ORAL PUBLIC COMMENT:

- At 5:30 p.m. (or shortly before or after) on the day of the meeting, please join the meeting via computer or phone as shown below and enter the meeting ID to join the meeting. If using the website, the phone number given may be different, please follow prompts given:
 - Via Phone: (253) 215-8782
 - Via Computer:
 - <https://us02web.zoom.us/j/8909923663?pwd=OU00cXNzdkdkbFpmeC9RS3pWVVRmUT09>
 - Meeting ID: 890 992 3663
 - Passcode: 123456
 - After you enter the meeting ID, if it asks for a participant ID, just wait or press # and you will be added to the meeting.

Please note if you attend via computer, your computer may provide different options for connecting to audio to include different phone numbers. It is recommended to follow the zoom compute prompts to connect to the meeting.

- You will be muted upon entry to the meeting. When it is the portion of the meeting for Public Comment, your name will be called to speak, and the City Clerk will unmute you.
- Please begin your comments by stating your name, city of residence, and any organization represented.
- Please be advised that your comments are being recorded.

Each speaker is allotted 3 minutes and you will be notified when your time has expired.

ADA NOTICE:

Accommodations for persons with disabilities will be provided upon request. Please make arrangements prior to the meeting by calling City Hall at 360-793-2231. For additional information please contact the City at cityhall@ci.sultan.wa.us or visit our web site at www.ci.sultan.wa.us

SULTAN COMMUNITY ALLIANCE BOARD MEETING MINUTES
Joint meeting with Sultan School District Representatives
March 6, 2023

Board Chair Koenig called the regular meeting to order at approximately 5:30 p.m. The meeting was a hybrid with attendees both in person at City Hall Council Chambers and via Zoom Internet Conference Service. Board Chair Koenig called roll and the following were in attendance:

ALLIANCE BOARD MEMBERS PRESENT

Katie Koenig
Jennifer Porter
Brandi Hackmann
Raeanna Marshal
Stephanie Johnson (Pending Boardmember)

STAFF PRESENT

Russell Wiita, Mayor
Will Ibershof, City Administrator
Nate Morgan, Public Works Director
Tami Pevey, City Clerk

CITIZENS

Mandy Geiger
Chieff Hess, Goldbar Police Chief

SCHOOL OFFICIALS

Dan Chaplik, Superintendent
Sarita Whitmire, High School Principal
Brett Chappel Middle School Principal
Theo Vandenekart, SHS Assist Girls Basketball Coach
Quamy Kendall, SHS Head Girls Basketball Coach
Levi Kushing, Parent Volunteer
Matt Koehler, SMS Teacher/Coach
Scott Sifferman, Athletic Director
Jill Sumpter, SHS Band/Music Teacher
Andrea Fuller, SMS Coash & SHS Teacher
Steve Leavitt, SHS Head Baseball Coach
Catherine Van Pel, SHS Cheer Coach
Dave Bush, Parent Volunteer
Jared Skeith, SMS/SHS Coach & SHS Teacher

Changes to the Agenda

None Noted

Discussion Items

Joint Meeting with Sultan School District

Mayor Wiita kicked off the meeting as an open discussion between the school and the alliance board with the intention of opening lines of communication between the two entities. Discussion on the following topics to include, but not limited to:

- Engaging Student Volunteer/Event Involvement
 - Confirmation that community service is no longer a requirement as part of graduation requirements but that student volunteer involvement is typically spurred thru club participation.
 - Confirmation that information could be added to school bulletins and sent via school social media outlets to include facbook, canvas, powershool, as well as communicated verbally.
 - Confirmed that summer communication centered around coaches and confirmation that kids received information via "Canva"; and parents utilized "Powerschool".
 - Best if sent general opportunities via building administrators and sport specific opportunities to coaches
- Needs around student involvement and student interest
 - Discussion noted a lack of interest/desire to participate in or attend events; reasons were unknown at this time. Acknowledged that various youth and mentor programs were trying to engage and gain more interest.
 - Discussion on bandwidth of students/parents and confirmed that appears a small percentage do as much as possible, however, confirmed there may be a group that have capacity but don't know what

is available. Also confirmed that the school is noticing Juniors and Seniors that are participating in sports for the first time in their school career.

- Confirmed that consistency, competition, and prizes all are great incentives to offer. Also personal invitation means more than a blanket email and suggestion that board members connect with a teacher personally to discuss potential opportunities to present to the class in person.
- Suggested possible activity bus needed to assist kids in attending events.

Homecoming Pep Rally

Discussion shifted specifically to the homecoming pep rally event and various elements to include the following:

- Floats: requires commitment of drivers, trailers, and location to build floats.
- Event needs to be coordinated around other events occurring during homecoming week to minimize conflicts.
- Suggestion to hold the event Monday, October 16th or Wednesday, October 18th with the homecoming game to be October 20th against South Whidbey. Other schedules may influence so will be confirmed closer to the event. Suggestion of 1 month prior to contact advisors to confirm notice and participation needs. School will work to clear schedule for the agreed date.

Summer Kick Off

Confirmed last day of school tentatively set for June 21, 2023. Discussion on booths and additional items the event could add.

Additional opportunities

- Alliance Board requested contact when a special note of student accomplishment or special sport sendoff occurs to honor and acknowledge those events.
 - Coach acknowledged appreciation of gift for SHS Girls Basketball Team state finals sendoff.
- Suggested opportunities needed in the area for summer to include Basketball camp
- Alliance encouraged the school to send case by case opportunities for the alliance board to review on where they could further assist and where school and alliance could share and pool their resources.
- Suggestion to repaint courts at Osprey Park as they are showing heavy use to include chips and cracks in the cement.
- Suggested to offer a nice breakfast/lunch during test back testing day set for May 12th and May 19th at the high school.

Continued discussion and collaboration continued with confirmation that the City Clerk would work to create a master contact list for the two agencies.

On a motion by Boardmember Marshall, seconded by Boardmember Hackmann, alliance authorized \$100 to be spent on snacks, cards, and balloons for Thursday morning send off of the High School Girls medicine team to state competition. Motion passed unanimously.

Confirmation of Next Meeting Date

1st & 3rd Monday of each month at 5:00 p.m. with upcoming dates as follows:

- March 20th
- April 3rd and 17th

Adjournment

The board meeting ended at approximately 7:45 p.m.

Katie Koenig, Chair

Tami J. Pevey, City Clerk



Homecoming Pep Rally October
NEED TO CONFIRM DATE & TIME

✓	Required Completion Date	Description of Task	Alliance Member Assigned
	Tuesday, July 11, 2023	Flyer due for event	NEED
	Tuesday, July 25, 2023	Site plan done	NEED
		Flyer distribution list	NEED
		Determine what vendors are needed for event	NEED
	Tuesday, August 8, 2023	Volunteers and staffing needs assessment	NEED
		List of supplies needed to be ordered	NEED
	Tuesday, August 22, 2023	Special events permit completed	NEED
	Tuesday, September 5, 2023	Vendors committed	
		Distribute flyer / post to social media	
	Tuesday, September 19, 2023	Final check on all members duties at the event	
		Repost to to social media	
	October TBD	Event Date	

Trunk or Treat Tuesday, October 31, 2023

✓	Required Completion Date	Description of Task	Alliance Member Assigned
	Tuesday, July 25, 2023	Flyer due for event	
	Tuesday, August 8, 2023	Site plan done	
		Flyer distribution list	
		Determine what vendors are needed for event	
	Tuesday, August 22, 2023	Volunteers and staffing needs assessment	
		List of supplies needed to be ordered	
	Tuesday, September 5, 2023	Special events permit completed	
	Tuesday, September 19, 2023	Vendors committed	
		Distribute flyer / post to social media	
	Tuesday, October 3, 2023	Final check on all members duties at the event	
		Repost to to social media	
	Tuesday, October 31, 2023	Event Date	

Holiday Tree Lighting and Lighted Parade Saturday, December 2, 2023.

✓	Required Completion Date	Description of Task	Alliance Member Assigned
	Tuesday, September 5, 2023	Flyer due for event	
	Tuesday, September 19, 2023	Site plan done	
		Flyer distribution list	
		Determine what vendors are needed for event	
	Tuesday, October 10, 2023	Volunteers and staffing needs assessment	
		List of supplies needed to be ordered	
	Tuesday, October 24, 2023	Special events permit completed	
	Tuesday, November 7, 2023	Vendors committed	
		Distribute flyer / post to social media	
	Tuesday, November 21, 2023	Final check on all members duties at the event	
		Repost to to social media	
	Saturday, December 2, 2023	Event Date	