



City of Sultan

\$5.00

2016*

FEE SCHEDULE

Approved by Resolution 15-17

FEES CANNOT BE WAIVED EXCEPT BY COUNCIL APPROVAL

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*Fees effective January 1, 2016 unless otherwise approved by Ordinance

LAND USE PERMIT FEE DEFINITIONS

Base Fee, City Staff Review:

Land use applications require filing of a base fee to cover costs of the particular type of application. The base fee is charged for review and processing of the application by city staff and is not refundable in whole or in part. This fee covers the initial city staff review and one follow-up review for a total of two reviews. If repeat reviews beyond the initial and the first follow-up review are required to complete processing the application, the city will require filing of an additional review fee in the amount of 40% of the base fee for each review in excess of the first two. **All listed fees are the base fee (plus additional fees).**

If a project is typically charged a base fee but city staff is not able to review the application due to time constraints or the complexity of the proposal, the city and the applicant may mutually agree to convert the city staff reviews to a consultant review. If city staff has not begun the review, all of the base fee will be converted to a "Direct Cost" and placed into a consultant account. If city staff has begun the review and it is determined that a consultant is needed, eighty percent (80%) of the base fee will be converted to a "Direct Cost" for consultant activity.

Per Hour Fee, City Staff On-Site Inspection:

City staff conducts certain in-house plan review and on-site inspections of construction of utilities, roads and other facilities. These services are charged for on a per-hour basis. Hours expended are documented and processed through the city finance office for billing to the applicant or other responsible party.

Direct Cost, Consultant Review and Administrative Fee (DC):

The city may engage a consultant to review an application on behalf of the City (Geotech, Environment, Biologist, Planner, Engineer, Construction Inspector, etc.). The retainer or estimate is payable at the time of application to provide the initial funds that the city will use to pay the consultant for initial review of the application.

The Consultant will keep records of time and cost and submit this accounting to the city on a monthly basis. The fee is based on the amount billed by the consultant through the city to the applicant. An administrative fee of 15% fee will be applied to the direct cost for handling consultant accounts. If the consultant review fee and administrative fee charges deplete the retainer to within 20% of the original fee collected, the city will inform the applicant that additional funds are needed to replenish the account to continue the consultant review process. The amount requested by the city for continued review will be the amount reasonably estimated to complete review of the application. The city shall submit monthly payment invoices to the applicant and the applicant shall make payment within four (4) weeks after the submittal of each approved invoice. If the applicant fails to submit the additional funds, review of the application will be suspended.

If the applicant objects to all or any portion of any invoice, it shall so notify city of the same within five (5) days from the date of receipt and shall pay that portion of the invoice not in dispute. The parties shall immediately make every effort to settle the disputed portion. Review of an application will be suspended during a fee dispute.

If funds remain in the account once the consultant has completed review, the city will apply its administrative fee, reconcile the account and refund the remaining balance to the applicant.

City Engineer Plan Review (CE)

Certain project types require the use of the City Engineer or equivalent to review the project. The fee for the City Engineer is a flat fee added to the permit fee if the review is conducted by an appointed City Engineer or passed through to the applicant under the same process as other Direct Costs if a consultant is used. An administrative fee of 15% fee will be applied to the direct cost for use of a consulting City Engineer.

Hearing Examiner (HE)

Certain project approvals and appeals require the use of the Hearing Examiner to act as the decision maker. The fee for the Hearing Examiner is passed through to the applicant under the same process as other Direct Costs. An administrative fee of 15% fee will be applied to the direct cost for use of the Hearing Examiner.

LAND USE PERMIT FEES

3rd Party Review

CE: City Engineer (fee if staff is used; otherwise direct cost applies)	\$2,500.00 or \$2,500.00 retainer
DC: Direct Cost, Consultant Review and Administrative fee	\$2,500.00 retainer
HE: Hearing Examiner Public Hearing.....	\$1,500.00 retainer
If Developer Contacts City Contract Consultant.....	15% administration fee + DC

Variances and Special Permission

Variance: Administrative.....	\$500.00
Variance: Building Permit Required, Flood Damage Prevention, Cell Tower Height, Signs.....	\$1,000.00 + HE

Site Plan Review

Apartment/Multi-Family Development.....	\$1,500.00 + \$100.00 per unit
Condominium Town Home.....	\$1,500.00 + \$200.00 per lot
Mobile Home Park	\$1,500.00 + \$100.00 per lot
Model Homes in Approved Preliminary Plats.....	\$300.00 per Unit + \$100.00 per subdivision
Site Plan Review without another land use approval	\$250.00
<i>Lot Averaging, Special Residential Uses, Manufactured Homes, Non-Residential Uses, Drive-Thrus, Split Use, RV Parks, Parking Standards, Infill</i>	
Site Plan/Landscaping/Inspection/ Re-Inspections.....	\$105.00 per inspection

Appeals

Administrative Appeal to Hearing Examiner.....	\$500.00 + HE
Appeals of Type 3 and 4 decisions (to superior court).....	\$500.00+ DC
Appeal of Impact Fees (a second appeal requires the HE fee).....	\$250.00
Hearing Examiner Reconsideration.....	\$150.00 + HE

Impact Fees

Park Impact Fees	\$3,175.00 per dwelling unit
Park Impact Administrative Fee.....	\$35.00 each unit
School Impact Fees May be required by the School District at building permit application, check with school 360.793.9800	
Traffic Impact Fees.....	\$4,350.00 per peak hour trip
Traffic Impact Administration Fee.....	\$35.00 or 1% of the fee whichever is greater

Lot Creation and Consolidation

Boundary Line Adjustment (BLA).....	\$700.00
Short Plat Subdivision – (2-9 lots)	
Preliminary.....	\$1,200.00 + \$100.00 unit/lot + CE
Final.....	\$600.00 + \$100.00 unit/lot
Long Plat Subdivision (10+ lots)	
Preliminary.....	\$2,400.00 + \$100.00 unit/lot + CE
Final.....	\$1,200.00 + \$100.00 unit/lot
Binding Site Plan, Small Scale (2-9 lots)	
Preliminary.....	\$1,200.00 + \$100.00 unit/lot + CE
Final.....	\$600.00 + \$100.00 unit/lot
Binding Site Plan, Large-Scale	
Preliminary.....	\$2,400.00 + \$100.00 unit/lot + CE
Final.....	\$1,200.00 + \$100.00 unit/lot

Wireless Communication Facility

Administrative use <60' Wireless facility.....	\$250.00
Conditional use >60' Wireless facility, residential zone, unscreened tower.....	\$1,000.00 + HE

Comprehensive Plan Changes

Annexation

Election.....	\$1,500.00
Petition.....	\$1,000.00
Each Revised Petition Application submitted within 24 months of initial application.....	\$750.00
Comprehensive Plan Amendment (may also require a map change).....	\$1,000.00 + HE + DC
Comp Plan Docket Request.....	\$250.00
Map Changes/Rezoning.....	\$1,000.00 + DC
Zoning Code Amendments.....	\$1,000.00 + DC

Use Permits

Conditional Use Application (non-shoreline) includes site plan review.....	\$1,000.00 + HE + DC
Non-Conforming Use/Expansion.....	\$1,000.00 + HE + DC

Environmental Permits

Critical Area Review of Application/Consultant Report.....	\$250.00 + DC
Flood Hazard Area Development Permit	
Without a Structure.....	\$300.00
With a Structure.....	\$750.00
Geological Hazard Area Development Review.....	\$250.00 + DC
Reasonable Use Allowance for Streams/Wetlands/Slopes/Geohazard.....	\$250.00
Steep Slope Development Review.....	\$250.00 + DC
Vegetation Removal Permit.....	\$100.00

SEPA--Threshold Determinations

Short Subdivisions	
0 to 4 Lots.....	\$550.00
Subdivisions	
0 to 20 Lots.....	\$650.00
21 to 50 Lots.....	\$750.00
51 to 100 Lots.....	\$900.00
Greater than 100 Lots.....	\$1,100.00
Commercial Urban Center and Highway Oriented Development Zoning or Commercial Building Permits and Multiple Family Construction in any zone	
0 to 2 Acres.....	\$550.00
3 to 10 Acres.....	\$700.00
11 to 20 Acres.....	\$850.00
Greater than 20 Acres.....	\$1,100.00
Industrial Economic Development Zoning	
0 to 2 Acres.....	\$550.00
3 to 10 Acres.....	\$800.00
11 to 20 Acres.....	\$1,000.00
Greater than 20 Acres.....	\$1,200.00
Threshold Determinations for all Other Project Actions not specifically listed.....	\$550.00
SEPA--EIS Review.....	\$500.00 + DC

Shoreline Substantial Development Permits

\$2,500 to \$10,000 Valuation.....	\$500.00
\$10,001 to \$50,000.....	\$750.00
\$50,001 to \$250,000.....	\$1,500.00
\$250,001 to \$1,000,000.....	\$2,500.00
Over \$1,000,000 (plus .1% of projected value).....	\$3,000.00 + 1%

For Conditional Use Permit, Add.....	\$938.00 + HE
For Variance, Ad.....	\$882.00 + HE
Pre-Substantial Review.....	\$225.00
Shoreline Exemptions.....	\$200.00
Shoreline Substantial Development Permit Amendment	80% of the fee under this schedule

Miscellaneous

Critical Area Signs (Each).....	\$35.00
Code Interpretation.....	\$250.00
Concurrency Determination	
To reserve capacity (transportation, parks, water and sewer).....	\$250 + DC
Non-binding concurrency determination (does not reserve capacity).....	\$250.00
Development Agreement	\$1,000.00
Land Use Address Mailing Review – First 50.....	\$50.00
51+.....	\$.25 each additional
Map Reproduction.....	DC
Pre-Application Process: (50% fee credited for an application submitted within 90 days of pre-app)	
Pre-Application Conference– 1 st Hour.....	\$400.00
Pre-Application Conference Additional Hours.....	\$150.00
Public Notice Fee and Posting.....	\$100/notice + \$100/retainer towards publication + DC of publication
Public Notice Land Use Sign (Each).....	\$25.00
Recording Fee.....	\$75.00 + DC
Zoning Verification Letter	\$250.00

BUILDING PERMIT FEES

WORK BEGUN OR COMPLETED BEFORE PERMIT ISSUANCE

Permit Fees Double

Note: Plan Review Fees are due at time of application. Building Permit Fees are due at issuance. Building Permit Fees shall be determined using building gross area, times the square foot construction cost as determined by the International Code Council, Section 109.2 and 109.3.

Table 1-A Building Permit Fees

Valuation in dollars	Fee in dollars
\$1 to \$500	\$24
\$501 to \$2,000	\$24 for the first \$500; plus \$3 for each additional \$100 or fraction thereof, up to and including \$2,000
\$2,001 to \$40,000	\$69 for the first \$2,000 plus \$11 for each additional 1,000 or fraction thereof, up to and including \$40,000
\$40,001 to \$100,000	\$487 for the first \$40,000; plus \$9 for each additional \$1,000 or fraction thereof, up to and including \$100,000
\$100,001 to \$500,000	\$1,027 for the first \$100,000; plus \$7 for each additional \$1,000 or fraction thereof, up to and including \$500,000
\$500,001 to \$1,000,000	\$3,827 for the first \$500,000; plus \$5 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000
\$1,000,001 to \$5,000,000	\$6,327 for the first \$1,000,000; plus \$3 for each additional \$1,000 or fraction thereof, up to and including \$5,000,000
\$5,000,001 and over	\$18,327 for the first \$5,000,000; plus \$1 for each additional \$1,000 or fraction thereof

Plan Review and Permit Processing Fees

Description	Fee or Rate
Plan review fees on all building permits requiring review unless listed below	61% of building permit fees (Standard Plan Review Fee)
Plan review fees on Commercial Plumbing and Mechanical permits requiring review	40% of plumbing or mechanical fees
Plan review fees for work done outside normal business hours shall be the normal fee plus an hourly fee with a minimum of two hours on weekdays and four hours on weekends	\$105.00 per hour or total hour cost incurred, whichever is greatest. Includes wages, benefits, overhead, supervision and equipment used.
Processing fee on all permits not requiring plan review	\$31.25
Additional plan review required by changes, additions or revisions to approved plans	\$105.00 per hour
Plan review fees for residential plans to be used as a "Basic Plan" for multiple construction of identical plan	100% of building permit fees
Plan review fees for residential plans to be used for construction of additional residences after initial approval and filing of "Basic Plan" *	20% of standard plan review fee
<p>* For subdivisions over 8 lots, developers intending to construct multiples of the same unit using the "Basic Plan" discount, must file two different "Basic Plan" applications to provide the community with a minimal degree of aesthetic variation in residential developments. For subdivisions over 12 lots, developers must file at least three "Basic Plans" to be provided the "Basic Plan" discount.</p>	

Other Fees

Outsource Plan Review and Inspections.....\$1,000.00 + direct cost

State Building Code Council surcharge fee \$4.50 per permit plus \$2.00 per each additional dwelling unit over one. Exempt from the fee are plumbing, electrical, mechanical permits, permits issued to install a mobile/manufactured home, commercial coach or factory built structure or permits issued pursuant to the International Fire Code.

Mechanical

Air Conditioning Unit < 100 Btu/h.....	\$25.00
Air Conditioning Unit > 100 Btu/h.....	\$40.00
Air Conditioning Unit > 500 Btu/h.....	\$52.00
Air Handling Units.....	\$15.60
Base Mechanical Fee.....	\$25.00
Boiler – for installation and relocation	
Up to 3 hp/100,000 BTUs.....	\$26.00
Over 3 to 15 hp/100,000 to 500,000 BTUs.....	\$41.65
Over 15 to 30 hp/500,000 to 1,000,000 BTUs.....	\$57.30
Over 30 to 50 hp/1,000,000 to 1,750,000 BTUs.....	\$72.95
Over 50 hp/over 1,750,000 BTUs.....	\$88.60
Clothes Dryers – Gas Fired.....	\$15.60
Condensers.....	\$20.00
Ductwork (drawings required).....	\$20.00
Evaporative Coolers.....	\$15.60
Exhaust Fans.....	\$15.60
Fireplace/Insert/Stove.....	\$15.60
Forced Air Heat < 100 Btu/h.....	\$25.00
Forced Air Heat > 100 Btu/h.....	\$40.00
Gas Fired AC < 100 Btu/h.....	\$25.00
Gas Fired AC > 100 Btu/h.....	\$40.00
Gas Fired AC > 500 Btu/h.....	\$52.00
Gas Piping 1-4 units.....	\$20.85
Gas Piping > 4 units.....	\$5.20
Heat Exchangers.....	\$15.60
Heat Pump.....	\$15.60
Hot Water Heat Coils.....	\$15.60
Miscellaneous Appliance (no other fee in schedule).....	\$20.85
Plan Review Fee with no plans	\$31.25
Range Hoods.....	\$25.00
Range/Cook top – Gas Fired.....	\$26.00
Refrigeration Unit < 10 Btu/h.....	\$25.00
Refrigeration Unit >100 Btu/h.....	\$40.00
Refrigeration Unit >500 Btu/h.....	\$52.00
Inspection Fee (All).....	\$105.00
Amended Permit Fee.....	\$15.60
Unit Heaters < 100 Btu/h.....	\$25.00
Unit Heaters > 100 Btu/h.....	\$40.00
Wall Heaters – Gas Fired.....	\$25.00
Water Heater – Gas Fired.....	\$15.60

Plumbing

Additional Plan Review Fees.....	\$50.00
Alteration/Repair Piping.....	\$15.60
Backflow Assembly.....	\$26.00
Base Plumbing Fee.....	\$31.25
Bath/Shower Combo.....	\$15.60
Building Main Waste.....	\$25.00
Clothes Washer.....	\$15.60
Dishwasher.....	\$15.60
Drinking Fountain.....	\$15.60
Floor Drains.....	\$15.60
Grease Interceptor.....	\$100.00
Grease Trap.....	\$25.00
Hose Bibbs.....	\$15.60
Icemaker/Refrigeration.....	\$15.60
Kitchen Sink & Disposal.....	\$15.60
Laundry Tray.....	\$15.60
Lavatory.....	\$15.60
Medical Gas Piping < 5 inlets/outlets.....	\$60.00
Medical Gas Piping > 5 inlets/outlets.....	\$5.00
Miscellaneous Appliance (no other fee in schedule).....	\$20.85
Plan Review Fee with no plans.....	\$31.25
Pre-Treatment Interceptor.....	\$15.60
Inspection Fee (All).....	\$105.00
Roof Drains.....	\$15.60
Shower (only).....	\$15.60
Sink (bar, service, etc.).....	\$15.60
Supplemental Permit Fee.....	\$15.60
Toilets.....	\$15.60
Urinal.....	\$15.60
Water Heater.....	\$15.60

COMMERCIAL PLUMBING AND MECHANICAL PERMITS ARE REQUIRED TO SUBMIT LINE DRAWINGS.

Other Inspections and Fees:

1. Inspections outside normal business hours – per hour.....	\$140.00
(Minimum Charge 2 hours)	
2. Re-inspection Fees – per Inspection.....	\$105.00
3. Inspections for which no fee is specifically indicated – per hour.....	\$105.00
4. Additional review required by changes, additions or revisions to plans – per hour.....	\$105.00
(Minimum charge 1 hour)	
5. Outside building services for plan checks.....	\$1,000.00 deposit
Inspections or both.....	direct cost + 15% administrative fee
6. Inspection of structures outside City limits that may be relocated	
inside City limits.....	\$500.00 deposit + direct cost

MISCELLANEOUS BUILDING PERMITS

Demolition Permit

Garage/Shed.....	\$50.00
Single Family Residence.....	\$150.00
Multi-family/Commercial.....	\$250.00

Fence Permit	\$15.00
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Fire Alarm Systems (IFC Section 907)

Comprehensive Fees for permit, review and inspection

Existing System

Tenant Improvement or System Modification

Number of Devices¹

1 – 2.....	\$75.00
3 – 5.....	\$125.00
6 – 10.....	\$175.00
11 – 20.....	\$225.00
21 – 40.....	\$300.00
41 – 100.....	\$375.00
101 – 200.....	\$475.00

New System

Number of Devices

1 – 100.....	\$350.00
101 – 200.....	\$475.00
>200.....	\$500.00 + \$50.00 per 100 additional devices

In addition to device (see footnote 1) fees shown, the following fees also apply:

FACP and/or Transmitter

Number of Devices (see footnote 1)

Replace.....	\$125.00
New.....	\$200.00

Fire Marshall

Fire Code Inspection.....	direct cost
Fire Investigation.....	direct cost
Annual Fire Inspection.....	direct cost

Fire Sprinkler Systems Table E (IFC Section 903)

Tenant Improvement or System Modification Commercial

Number of Devices ²

1 – 2.....	\$75.00
3 – 5.....	\$125.00
6 – 10.....	\$175.00
11 – 20.....	\$225.00
21 – 40.....	\$300.00
41 – 100.....	\$375.00
101 – 200.....	\$475.00
201 – 300.....	\$575.00
>300.....	\$600.00 + \$50.00 per 100 additional devices

¹ Note: All Central Station Monitoring must be UL or FM listed. Notification Appliances, Flow Switches, Supervisory Switches, Magnetic Door Hold-Open devices, Remote Annunciators, Pull Stations, Beam Detectors (each is one device) and other such devices.

² Devices include separate individual portions of a Fire Sprinkler System such as sprinklers, risers, valves and earthquake bracing but not including hangers.

New System – Commercial

Number of Sprinklers or Devices (see footnote 2)	
1 – 100.....	\$375.00
101 – 200.....	\$475.00
201 – 300.....	\$600.00
>300.....	\$625.00 + \$50.00 per 100 additional devices

New System – Residential

Number of Sprinklers	
1 – 10.....	\$175.00
11 – 25.....	\$225.00
26 +	\$275.00

*Non-required NFPA 13-D Systems Fee is 50% of the listed fees for voluntary installations.

Hood Suppression System

Pre-Engineered.....	\$125.00
Custom Engineered.....	\$275.00

Fireworks Stand

Stand plus one (1) on-site sign (RCW 70.77.555).....	\$100.00
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Flood

Elevation Certificate Review.....	\$50.00
Elevation Determination.....	\$50.00

Roofing

10 Squares or Less.....	\$35.00
11 to 25 Squares.....	\$45.00
Over 25 Squares.....	\$60.00
Inspection Fee.....	\$105.00

Sign Confiscation in Public Right-of-Way

First Sign.....	\$20.00
Thereafter (Each).....	\$40.00

Sign Permit Fee / Plan Check (Need Right of Way Permit)

Inspection Fee.....	\$105.00
Permanent Sign.....	\$25.00
Portable Sign Permit.....	\$25.00
Structural Review.....	\$50.00
Temporary Sign.....	\$25.00 per sign for each 30 days + \$50.00 deposit
.....	deposit is refundable if signs removed within 3 working days of permit expiration

Spray Booths (IFC 1504) and Industrial Ovens IFC Chapter 21)

Note: *Separate Sprinkler Permit Required*

Pre-Engineered with documents.....	\$150.00
Site-Built or used without documents.....	\$250.00
Industrial Oven.....	\$250.00

Standpipe Systems (IFC Section 905)

Class I, II or III New and Existing.....	\$150.00
Fire Pump - Each.....	\$300.00

Placement Mobile/Modular Placement

Commercial Industrial or Residential Development	
Temporary Permit Deposit for Mobile.....	\$500.00 (refundable with conditions – Ord. 617)
Temporary Permit.....	\$125.00
Deposit (SMC 15.14.050).....	\$1,000.00 + direct cost
(Refundable if Mobile removed within one year)	
Temporary Permit (SMC 15.14.060).....	\$125.00
Renewal Fee.....	\$125.00
Permanent Placement Permit.....	\$500.00
Title Elimination (each).....	\$50.00

Tenant Improvement

New Commercial and/or Commercial Tenant Improvement

Change of Use Certificate of Occupancy	
< 2,000 sq. ft.....	\$200.00
≥ 2,000 sq. ft.....	\$300.00

SPECIAL BUILDING INSPECTION FEES + CALCULATED REVIEW FEE

- A. A minimum investigation fee equal to the required permit fee shall be charged pursuant to the IBC.
- B. All FHA/VA and pre-move inspection within the City limits shall be \$140.00. An additional fee of \$.040 cents per mile shall be charged for inspections outside corporate limits.
- C. A Re-Inspection Fee of \$140.00 shall be charged under provisions of the IBC Section 305.

CIVIL PENALTIES / LAND USE ENFORCEMENT

Failure to Comply with Stop Work Order.....	Up to \$1,000.00 per violation + direct cost
Misdemeanor Conviction.....	\$250.00 per day per conviction + direct cost
Notice and Order to Abate (SMC 8.04.080).....	\$500.00 maximum per day/per violation
Penalty for violation of any land use ordinance by any person engaged in:	
Commercial Ventures.....	\$250.00 per day per violation + direct cost
Non Commercial Ventures.....	\$100.00 per day per violation + direct cost

PUBLIC WORKS FEES

WORK BEGUN OR COMPLETED BEFORE PERMIT ISSUANCE

Permit Fees Double

Cross Connection/Backflow Inspections and Certifications

Business/Residents are required to contract with a Licensed Backflow Assembly Tester (BAT) Yearly

First letter and First City of Sultan Staff Call or contact.....free
Second call or contact and one thereafter to assure Backflow Device is tested.....\$25.00

Driveway Permit Fee within Right of Way

Residential

Minimum 10 foot cut to a maximum of 20 foot cut.....\$100.00
Non-Residential (per engineering/development plans).....\$200.00 + direct cost
Culvert\$150.00 + direct cost

Engineering Site Plan Review (Preliminary plat submittals)

City Engineer In-House Public Works Site Development Review.....\$60.00 per hour

SITE DEVELOPMENT FEES

Plan Review Fees - When a plan or other data are required to be submitted, a plan review fee shall be paid at the time of submitting plans and specifications for review. Separate plan review fees shall apply to retaining walls or major drainage structures as required elsewhere in this code. For the excavation and fill on the same site, the fee will be based on the volume of excavation or fill, whichever is greater.

Grading Plan Review Fees

Application Fee.....\$100.00
50 cubic yards or less.....\$110.00
51 to 100 cubic yards.....\$217.00
101 to 1,000 cubic yards *SEPA Required after 350 cubic yards.....\$359.00
1,001 to 10,000 cubic yards.....\$576.00
10,001 to 100,000\$753.00
100,001 or more.....\$861.00 for the first 100,000 cubic yards plus \$50.00 for
.....additional 10,000 cubic yards or fraction thereof

Other Fees

Additional plan review required by changes, additions or revisions to approved plans \$69.00 per hour (Minimum Charge 1/2 hour)
Outside Consultant Review.....Actual costs plus ten percent (15%) administrative fee

Grading Permit Fees

Grading Permit Fees - A fee for each grading permit shall be paid as set forth. Separate permits and fees shall apply to retaining walls or major drainage structures as required elsewhere in this code. There shall be no separate charge for standard terrace drains and similar facilities.

Application Fee.....\$100.00
50 cubic yards or less.....\$189.00
51 to 1,000 cubic yards.....\$300.00
1,001 to 10,000 cubic yards.....\$300.00 for the first 1,000 cubic yards plus \$50.00 for
.....each additional 1,000 cubic yards or fraction thereof
10,001 to 100,000 cubic yards.....\$730.00 for the first 10,000 cubic yards plus \$88.00 for
.....each additional 10,000 cubic yards or fraction thereof
100,001 or more.....\$929.00 for the first 100,000 cubic yards plus \$35.00 for
.....each additional 10,000 cubic yards or fraction thereof

Other Grading Inspections and Fees

1. Inspections outside of normal business hours (per hour).....\$93.00
(Minimum Charge – one hour) and subsequent visits
2. Re-Inspection fees after 3rd visit – per hour (and every hour thereafter).....\$62.00
3. Inspections for which no fee is specifically indicated (per hour).....\$62.00

Major Utility Construction

Plowed Cable Road.....	\$100.00
Add Per lineal foot 0' – 2000'.....	\$0.50
Over 2000'.....	\$0.20

Other Major Utility & Construction of Existing Utilities

Alteration or Modification.....	\$350.00 + direct cost
Construction Inspection.....	\$1,000.00 + direct cost

Right of Way Permit

Blanket Utility Construction Per Each Activity.....	\$150.00
Main Street Business Area (minor building maintenance or frontage improvements) Per Each Activity	\$100.00
Application Fee.....	\$100.00
Permit Fee.....	\$100.00 + direct cost
Plan Check Fee...\$600.00 + \$0.20 per linear foot	
Inspection Fee – Single Family Residence.....	\$50.00 + direct cost
Inspection Fee – other than Single Family Residence.....	\$500.00
.....\$0.50 per lineal foot for asphalt/concrete cut
.....\$0.30 per lineal foot for non asphalt

Sanitary Sewer Extension

Plan Check.....	\$600.00 + \$0.20 per linear foot
Inspection.....	\$1,000.00 deposit + direct cost
Side Sewer Permit and Inspection (single lot residential/commercial).....	\$250.00

Street Vacation Petition..... \$1,000.00

Stormwater

Plan Check.....	\$600.00 + 0.20 per linear foot
Inspection.....	\$1,000.00 + direct cost

Water

Plan Check.....	\$600.00 + 0.20 per linear foot
Inspection.....	\$1,000.00 + direct cost

Water Fees – Miscellaneous

Fire Flow Meter Annual Inspection Fee.....	\$100.00
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Water Sales – WATER PURCHASED BUT NOT USED IN THE SAME CALENDAR YEAR WILL BE FORFEITED

Hydro seeding, filling swimming pools, construction dust control, supplement of private wells and other uses and services

CUSTOMER MUST HAVE A CERTIFIED BACK FLOW DEVICE BEFORE SALE CAN TAKE PLACE, PUBLIC WORKS HAS METER AVAILABLE.

Inspection Fee – Regular Business Hours - Each Occurrence.....	\$105.00
Inspection Fee – After Business Hours - Each Occurrence.....	\$180.00
Per 1,000 gallons.....	\$236.72
Deposit for Backflow Device.....	\$100.00

Water Service Disconnect/Re-Connect

After Hours Reconnection for Accounts Disconnected for Non Payment (after 4 pm).....	\$100.00
Emergency	
during regular business hours.....	Free
after regular business hours.....	\$25.00
Lock Replacement (labor charge doubles after 4pm).....	\$150.00 equipment + \$50.00 labor
Meter Installation (labor charge doubles after 4pm).....	\$50.00
Meter Replacement (labor charge doubles after 4pm).....	\$400.00 equipment + \$50.00 labor
Non-Payment Disconnect/Re-Connect Fee.....	\$50.00
Request Disconnection/Re-Connect	
Regular Business Hours for repairs or vacancy (8 am to 4 pm) – each occurrence.....	\$50.00
After Regular Business Hours for repairs or vacancy (after 4 pm) – each occurrence.....	\$100.00

See Additional Water and Sewer Utility Rates and Fees in attached Ordinance No. 1056-09 and Ordinance No. 1124-11

Water and Sewer Connection Fees

Water Connection Fee Installation Cost.....	\$3,694.00
Sewer Connection Fee.....	\$12,895.00

Sewer Special Assessment

North Wagley Creek Basin Charge (Ordinance No. 707-99).....	\$260.00/ residential unit
Charge in lieu of Assessment (Ordinance No. 791-02).....	\$.38/sq ft building area or \$260.00/residential unit

Cemetery Fees

All charges are due and payable at the time of service. All burials include tent, greens and chairs.

Ash and Infant lot.....	\$904.80
Ash Burial on Existing Lot.....	\$760.50
Burial lot (Full & Junior).....	\$1,509.30
Endowment Care (applies to all lots in the cemetery including columbarium spaces).....	\$250.00
Liner (Full).....	\$525.00
Liner (Junior/Infant).....	\$300.00
Liner (Ash).....	\$180.00
Niche Wall Purchase.....	\$520.00
Niche Wall Open/Close.....	\$130.00
Niche Wall Shutter Setting Fee.....	\$65.00
Open/Close of grave (Full/Junior).....	\$1,107.60
Open/Close of grave (Ash/Infant).....	\$703.95
Saturday Services (Full/Junior).....	\$1,407.90
Saturday Services (Ash/Infant).....	\$926.25
Sunday/Holiday Services (Full/Junior).....	\$1,850.55
Sunday/Holiday Services (Ash/Infant).....	\$1,277.25

SETTING HEADSTONES

By City Staff

12 x 24 Flat.....	\$155.00
12 x 36 and above Flat.....	\$232.00
Pillow Top.....	\$232.00
Upright – Height six inches or less.....	\$310.00
Upright – Height above six inches.....	\$516.00

By Others – Must have proof of insurance

Permit.....	\$150.00
Inspection Fee.....	\$105.00

Resetting/Repair of Headstone Base.....\$150.00 deposit + direct cost

Setting Fee for Liners Purchased from Others.....\$100.00

Administrative Fee on Services.....15%

MISCELLANEOUS FEES

Animal Control

(All Annual Fees subject to additional fee of \$ 10.00 if renewed after February 1st of each year)

(All License Fees are Per Animal)

SMC 6.04.100 Fees:

- A. Fees for the annual license for each shall be set by resolution. All charges and penalties paid in accordance with the terms of this chapter shall be paid to the Sultan City Clerk or designee.
- B. All licenses shall expire on the first day of the following year in which the license is issued.

Annual Dog/Cat (SMC 6.04/070) License Fees:

Altered.....	\$16.00
Altered (Senior Citizen Rate).....	\$14.00
Altered – Micro-Chipped.....	\$8.00
Altered (Senior Citizen Rate) – Micro-Chipped.....	\$7.00
Unaltered.....	\$36.00
Unaltered (Senior Citizen Rate).....	\$34.00
Unaltered – Micro-Chipped.....	\$18.00
Unaltered (Senior Citizen Rate) – Micro-Chipped.....	\$17.00
Replacement for Lost/Damaged Tags (each time).....	\$5.00

Impound Fees

1st Offense.....	\$30.00
2nd Offense.....	\$55.00
3rd & Subsequent Offense.....	\$110.00
Post Notice of Impound.....	\$5.00
Room / Board for Animal (Per Day Monday through Friday).....	\$10.00
Room / Board for Animal (Per Day Saturday and Sunday).....	\$25.00
Impound Fees for Cost Recovery	\$25.00

Concealed Weapons Permits – Set by WA State DOL, Firearms Division

Late Renewal.....	\$42.00
Original Application.....	\$52.50
Renewal.....	\$32.00
Replacement.....	\$10.00
Resident Alien.....	\$82.50
Fingerprinting – Per Person.....	\$10.00
Police Records.....	1 st 10 pages free and .15 per page after

Parking Violations

Overtime Parking (if paid within 5 days of issuance).....	\$23.50
Overtime Parking (if not paid within 5 days of issuance).....	\$47.00
Parking in Fire Lane, Tow-Away Zone, Loading Zone or Obstruction of Traffic.....	\$50.00
Penalty for unauthorized use or disabled parking.....	\$250.00
All Other Parking Infractions.....	\$47.00

Other Municipal On-Line Services

Adopt-a-Street/Adopt-a-Park (personalized signs).....	\$35.00
Annual Report.....	\$15.00
Authorization to Bill Tenant Processing Fee (per authorization).....	\$10.00
Budget Report.....	\$20.00
Business License.....	\$25.00
Business License Renewal.....	\$50.00
Business License Renewal, Home Occupation.....	\$25.00
Business License Renewal, Retail Mall Space.....	\$25.00

Other Municipal On-Line Services (Continued)

Comprehensive Plan - Land Use (each).....	\$75.00
Comprehensive Plan - Land Use – CD (each).....	\$35.00
Comprehensive Plan - Land Use Updates.....	direct cost
Copies of Records – Per Page.....	\$.15
Copies of Records (other).....	direct cost
Engineering Water/Sewer Design Standards.....	\$50.00
CD (each).....	\$5.00
Fax (per page).....	\$1.00
Fee Schedule.....	\$5.00
Municipal Code Book (each hard copy).....	\$60.00
Notary Service Fees (per document).....	\$10.00
NSF Charge.....	\$35.00
Passports	
Passport Fee – Per Application – Adult (set by US Department of State Homeland Security).....	\$110.00
Passport Fee – Per Application – Child (set by US Department of State Homeland Security).....	\$80.00
Passport Card – Per Application – Adult (set by US Department of State Homeland Security).....	\$30.00
Passport Card – Per Application – Child (set by US Department of State Homeland Security).....	\$15.00
Passport Acceptance Fee – Per Application (set by US Department of State Homeland Security).....	\$25.00
Passport Photo Fee (2 pictures).....	\$10.00
Maps – Per Page.....	direct cost
Map Reproduction.....	direct cost
Road Design Standard (each).....	\$5.00
Secondary Billing Fee.....	\$10.00
Sultan Lapel Pins.....	\$3.00
Utility Billing Landlord fee.....	\$10.00
Water/Sewer/Stormwater Plan (each).....	\$75.00
CD (each).....	\$5.00
Maps (each).....	\$5.00

PARK & FACILITY USE FEES

ALL FACILITY RENTALS REQUIRE A \$100.00 DAMAGE DEPOSIT

COMMUNITY BASED NON-PROFIT GROUPS MUST PROVIDE PROOF OF NON-PROFIT STATUS TO QUALIFY FOR DISCOUNTED RATES.

CANCELLATIONS MUST BE MADE AT LEAST 30 DAYS PRIOR TO EVENT. THE COST WILL BE REFUNDED MINUS A \$10.00 ADMINISTRATION COST. NO REFUND WILL BE GIVEN IF CANCELLATION IS LESS THAN 30 DAYS. A \$50.00 FEE IS CHARGED FOR ALL RETURNED CHECKS.

The City of Sultan complies with the State of Washington's "Fair Play in Community Sports Act" (Chapter 467, 2009 Laws, effective date July 26, 2009) that prohibits discrimination against any person in a community athletics program on the basis of sex. Any questions or comments please contact Mick Matheson, Public Works Director at 360.793.2231.

IN LIEU OF FEES, GROUPS/ORGANIZATIONS MAY DONATE AN EQUIVALENT NUMBER OF VOLUNTEER HOURS FROM CITY APPROVED VOLUNTEER TASK LIST.

RIVER PARK PAVILION:

Community based non-profit Groups/Organizations.....	\$50.00
City Sponsored Events.....	no charge
Non-profit Youth/School Groups.....	\$50.00
Other Individuals/Groups.....	\$100.00

REESE PARK, SPORTSMAN'S PARK & OSPREY PARK:

Reserved Shelter/Basketball Court:

Individual/Groups/Organizations (Events – without field use).....	\$50.00
Individual/Groups/Organizations (Events – with field use).....	\$75.00

Reserve Volley Ball Net (Sportsman's Park only).....free w/\$50.00 deposit

ALL FIELDS:

Administrative Fees

All groups scheduling under 75 games/practices.....	\$50.00
All groups scheduling 76-200 games/practices.....	\$100.00
All groups scheduling over 201 games/practices.....	\$150.00

Field Use Fees

Softball/Baseball

Adult League Play – per game.....	\$20.00
Youth League Play – per game.....	\$10.00
Adult Practice – per hour.....	\$6.00
Youth Practice – per hour.....	\$3.00

Soccer

League Play – per game.....	\$20.00
Youth League Play – per game.....	\$10.00
Adult Practice – per hour.....	\$6.00
Youth Practice – per hour.....	\$3.00

Tournament Policy Fees

Reservation Fee.....\$100.00

Field Use Fees

Softball/Baseball

Adult Tournament Play – per game.....	\$20.00
Youth Tournament Play – per game.....	\$10.00

Soccer

Adult Tournament Play – per game.....	\$20.00
Youth Tournament Play – per game.....	\$10.00

COMMUNITY ROOM - Requires Additional \$10.00 key deposit

Inter-jurisdictional Groups (Sno-Isle, County, Cities etc.).....	free
All Other Groups/Organizations	
Meetings less than 2 hours.....	\$20.00
Meetings over 2 hours.....	\$50.00

ORDINANCES

ESTABLISHING WATER, SEWER,
GARBAGE, STORMWATER FEES

**CITY OF SULTAN
WASHINGTON
RESOLUTION NO. 15 – 17**

**A RESOLUTION OF THE CITY OF SULTAN, WASHINGTON,
ESTABLISHING FEES, FINES, PENALTIES AND CHARGES FOR
SERVICES PROVIDED BY THE CITY.**

WHEREAS, the City Council of the City of Sultan has determined it is in the best interest of the City of Sultan to provide a single, efficient and convenient listing of all fees, fines, penalties, interest and charges for permits, services applications and filing fees; and

WHEREAS, such a listing will better facilitate the updating and uniform review of all such fees, fines, penalties, interest and charges on a periodic basis;

WHEREAS, ordinances adopted by the City Council throughout the year require fees, fines, penalties, interest and charges for service set by resolution:

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1 The City Council hereby adopts as findings, the abover recitals and the content of the Agenda Item Cover Sheet for this matter, dated December 17, 2015.

Section 2. The attached document entitled “City of Sultan 2016 Fee Schedule” is hereby adopted by reference and the fees, fines, penalties, interest and charges for services not otherwise set by separate ordinance will be effective January 1, 2016.

PASSED AND ADOPTED this 17th day of December 2015.

Carolyn Eslick, Mayor

ATTEST:

Laura J. Koenig, City Clerk

**CITY OF SULTAN
WASHINGTON
ORDINANCE NO. 1157-12**

**AN ORDINANCE OF THE CITY OF SULTAN, WASHINGTON, REPEALING
ORDINANCE NO. 1128-11, ADOPTING A CORRECTED WATER RATE SCHEDULE;
AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, pursuant to RCW 35.92.010 and RCW 35.92.025 the City through its legislative authority has the power and authority to establish rates for water service; and

WHEREAS, in 2009 the City conducted an investigation of the reasonable rates required to provide water service now and in the future; and

WHEREAS, the City established rates by Ordinance No. 1043-09 that were reasonable and necessary to operate its water system from December 1, 2008 through December 1, 2013; and

WHEREAS, as part of the discussion of the 2012 Water Operating Fund the city council considered postponing the \$77,000 expenditure for electronic water meters until 2013 in order to reduce the proposed water rate increase effective December 1, 2011 from 11.25% to 2.27% ; and

WHEREAS, Ordinance No. 1128-12 adopted a new rate schedule effective February 1, 2012 which reduces anticipated water rate revenues and effectively postpones the water meter purchase and installation until 2013; and

WHEREAS, Ordinance No. 1128-12 contained a Scribner error regarding volume rate allowances; and

WHEREAS, it was not the intent of the Council to change the volume rate allowances from the prior Ordinance 1043-09; and

WHEREAS, the water customers have been billed in accordance with the volume rate allowances as provided for in Ordinance 1043-09;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1 Establishment of fees and charges for water service. Water rates are hereby established for the following categories of service as follows:

1. The words and phrases set out in this section are defined as follows:
 - A. “Low income senior citizen” means persons 62 years of age or older, on or before January 31st of the year of the filing for the discount. Low income is based on 125 percent of the federal poverty guidelines.
 - B. “Base rate” means the minimum monthly charge for water service.
 - C. “Rate” equals monthly base rate plus volume rate for each additional 100 cubic feet.

- D. "Monthly base rate" is the rate tabulated in the two water rate schedules below. The rates differ for service within the city's corporate limits and without the city's corporate limits.
- E. "Volume rate for each additional 100 cubic feet" refers to the applicable rate whether within the city's corporate limits or without for each additional 100 cubic feet or fraction thereof of water usage over the allowance set by the city council for the customer's unit.

2. For residential and commercial service inside the city limits all rates are per dwelling or commercial unit. An accessory dwelling unit is considered a dwelling unit.

RESIDENTIAL WATER CONNECTIONS LOCATED <u>WITHIN</u> THE CITY'S CORPORATE LIMITS							
Effective Date:	12/1/2008	12/1/2009	12/1/2010	2/1/2012	12/1/2012	12/1/2013	12/1/2014
Single-Family (includes duplex)							
Base Rate	\$25.25	\$28.09	\$31.25	\$31.96	\$34.77	\$36.16	\$37.61
Volume Rate/100 cf > 600 ccf "allowance"	\$2.28	\$2.54	\$2.83	\$2.89	\$3.15	\$3.28	\$3.41
Low-Income Senior	12/1/2008	12/1/2009	12/1/2010	2/1/2012	12/1/2012	12/1/2013	12/1/2014
Base Rate	\$12.63	\$14.05	\$15.63	\$15.99	\$17.39	\$18.09	\$18.81
Volume Rate/100 cf > 600 ccf "allowance"	\$2.28	\$2.54	\$2.83	\$2.89	\$3.15	\$3.28	\$3.41
Multifamily							
Base Rate/Unit	25.25	\$24.52	\$27.28	\$27.90	\$30.35	\$31.57	\$32.83
Volume Rate/100 cf > 300 ccf "allowance"	\$2.28	\$2.54	\$2.83	\$2.89	\$3.15	\$3.28	\$3.41
Mobile Home Parks							
Base Rate/Unit	25.25	\$24.52	\$27.28	\$27.90	\$30.35	\$31.57	\$32.83
Volume Rate/100 cf > 300 ccf "allowance"	\$2.28	\$2.54	\$2.83	\$2.89	\$3.15	\$3.28	\$3.41

COMMERCIAL WATER CONNECTIONS LOCATED <u>WITHIN</u> THE CITY'S CORPORATE LIMITS							
Effective Date:	12/1/2008	12/1/2009	12/1/2010	2/1/2012	12/1/2012	12/1/2013	12/1/2014
Base Rate by Meter							
3/4" Meter	\$27.25	\$30.32	\$33.73	\$34.50	\$37.53	\$39.03	\$40.59
1" Meter	\$38.15	\$42.44	\$47.21	\$48.28	\$52.53	\$54.63	\$56.82
1.5" Meter	\$49.05	\$54.57	\$60.71	\$62.09	\$67.55	\$70.25	\$73.07
2" Meter	\$79.03	\$87.92	\$97.81	\$100.03	\$108.83	\$113.18	\$117.72
3" Meter	\$299.75	\$333.47	\$370.99	\$379.42	\$412.78	\$429.28	\$446.49
4" Meter	\$381.50	\$424.42	\$472.17	\$482.90	\$525.36	\$546.36	\$568.27
6" Meter	\$572.25	\$636.63	\$708.25	\$724.34	\$788.03	\$819.53	\$852.39
8" Meter	\$790.25	\$879.15	\$978.05	\$1,000.27	\$1,088.22	\$1,131.72	\$1,177.10
Volume Rate/100 cf > 600 ccf "allowance"	\$2.28	\$2.54	\$2.83	\$2.89	\$3.15	\$3.28	\$3.41

3. For residential and commercial service outside the city limits, the charges shall be one hundred fifty percent (150%) of the standard in-city rate as established by the city council. "Outside of the city limits" shall mean any property that qualifies for one or more of the following:

- A. A majority of the property is situated outside of city limits
- B. A majority of fixtures on the property are outside of city limits; or
- C. A majority of the value of improvements is outside city limits

RESIDENTIAL WATER CONNECTIONS LOCATED <u>OUTSIDE</u> THE CITY'S CORPORATE LIMITS							
Effective Date:	12/1/2008	12/1/2009	12/1/2010	2/1/2012	12/1/2012	12/1/2013	12/1/2014
Single-Family (includes duplex)							
Base Rate	\$37.88	\$42.14	\$46.88	47.94	\$52.15	\$54.24	56.41
Volume Rate/100 cf > 600ccf allowance	\$3.42	\$3.80	\$4.23	4.33	\$4.71	\$4.90	\$5.10
Low-Income Senior				0.00			
Base Rate	\$18.95	\$21.08	\$23.45	23.98	\$26.09	\$27.13	\$28.22
Volume Rate/100 cf > 600ccf allowance	\$3.42	\$3.80	\$4.23	4.33	\$4.71	\$4.90	\$5.10

RESIDENTIAL WATER CONNECTIONS LOCATED OUTSIDE THE CITY'S CORPORATE LIMITS							
Effective Date:	12/1/2008	12/1/2009	12/1/2010	2/1/2012	12/1/2012	12/1/2013	12/1/2014
Multifamily							
Base Rate/Unit	37.88	\$36.78	\$40.92	\$41.85	\$45.53	\$47.35	\$49.25
Volume Rate/100 cf > 300 ccf "allowance"	\$3.42	\$3.80	\$4.23	22.53	\$4.71	\$4.90	\$5.10
Mobile Home Parks							
Base Rate/Unit	37.88	\$36.78	\$40.92	\$41.85	\$45.53	\$47.35	\$49.25
Volume Rate/100 cf > - 300 ccf "allowance"	\$3.42	\$3.80	\$4.23	22.53	\$4.71	\$4.90	\$5.10

COMMERCIAL WATER CONNECTIONS LOCATED OUTSIDE THE CITY'S CORPORATE LIMITS							
Effective Date:	12/1/2008	12/1/2009	12/1/2010	2/1/2012	12/1/2012	12/1/2013	12/1/2014
Base Rate by Meter							
3/4" Meter	\$40.88	\$45.48	\$50.60	\$51.75	\$56.30	\$58.55	\$60.90
1" Meter	\$57.23	\$63.67	\$70.83	\$72.44	\$78.81	\$81.96	\$85.24
1.5" Meter	\$73.58	\$81.86	\$91.07	\$93.14	\$101.32	\$105.38	\$109.60
2" Meter	\$118.55	\$131.89	\$146.73	\$150.06	\$163.25	\$169.78	\$176.59
3" Meter	\$449.63	\$500.21	\$556.48	\$569.11	\$619.14	\$643.90	\$669.72
4" Meter	\$572.25	\$636.63	\$708.25	\$724.33	\$788.00	\$819.52	\$852.38
6" Meter	\$858.38	\$954.95	\$1,062.38	\$1,086.50	\$1,182.00	\$1,229.28	\$1,278.57
8" Meter	\$1,185.38	\$1,318.74	\$1,467.10	\$1,500.40	\$1,632.29	\$1,697.58	\$1,765.65
Volume Rate/100 cf > 600 ccf "allowance"	\$3.42	\$3.80	\$4.23	4.23	\$4.71	\$4.90	\$5.10

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 13th DAY OF SEPTEMBER, 2012.

CITY OF SULTAN

Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:

Laura Koenig, City Clerk

Approved as to form:

Margaret J. King, City Attorney

Date of Publication:

Effective Date:

**CITY OF SULTAN
WASHINGTON
ORDINANCE NO. 1208-14**

**AN ORDINANCE OF THE CITY OF SULTAN, WASHINGTON,
ADOPTING WATER GENERAL FACILITIES CHARGE AND
INSTALLATION FEES; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, pursuant to RCW 35.92.010 and RCW 35.92.025 the City through its legislative authority has the power and authority to establish rates for water service and also to establish a reasonable connection charge as a condition to granting the right to connect to the City's water system; and

WHEREAS, the City wishes to establish charges that reflect the equitable share of the cost of the system for connection to the system; and

WHEREAS, it is necessary for the city to recover the cost of the water meter and installation costs;

WHEREAS, SMC 13.12.080 B(2) requires the city to set a general facilities charge by separate ordinance; said amount to be per equivalent residential unit (ERU);

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Establishment of the Water General Facilities Charge. The Water General Facilities Charge is hereby imposed on all parties seeking to connect to the water system a water general facilities charge as follows:

1. The charge per equivalent residential unit shall be \$3,694.
2. The GFC may be adjusted annually during the budget process to capture capital costs from the 6-year Capital Improvement Plan (CIP) and changes in the Engineering News Record Construction Cost Index
3. A deposit towards actual cost shall be paid for water service installation from the main to the meter, water meter and inspection based on the City's estimate for installation costs for units not within an approved development or plat. Units outside the city limits shall be responsible for a Snohomish County right-of-way use permit.

If actual cost differs from the deposit, the balance will be billed or credited on the monthly utility bill.
4. A \$400.00 additional charge shall be assessed for water meter, installation and inspection for units within an approved development or plat, with meter service extended to the back of right of way.
5. The charges imposed by this subsection shall be in addition to any charges due under an approved latecomer or cost recovery contract.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 4th DAY OF DECEMBER 2014.

CITY OF SULTAN

Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:

Laura Koenig, City Clerk

Approved as to form:

Danielle Evans, City Attorney

Date of Publication: 12/10/14

Effective Date: 12/15/14

**CITY OF SULTAN, WASHINGTON
ORDINANCE NO. 1116-11**

AN ORDINANCE OF THE CITY OF SULTAN, WASHINGTON, ADOPTING A NEW INCREASED SEWER GENERAL FACILITY CHARGE; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, 35.92.025 RCW allows municipalities to charge a connection fee so that property owners connecting to the sewer system bear their equitable share of the cost of the system; and

WHEREAS, the establishment of City sewer fees and charges are authorized in Section 13.08.030 of the Sultan Municipal Code; and

WHEREAS, the City of Sultan has a general facility charge imposed on all parties seeking to connect to the sewer system to capture the historic cost of the system; and

WHEREAS, in 2007, the City Council revised the methodology for calculating the sewer general facility charge to include capital investments made to the sewer system; and

WHEREAS, the city evaluated the historic value of the sewer system as a part of the 2010 General Sewer Plan and the impact on the general facility charge using the financial analysis prepared by FCS Group as the basis for the analysis; and

WHEREAS, based on the analysis by FCS Group, the city calculated the value of the sewer system and the available equivalent residential units provided by the system and determined the value of the general facility charge increased from \$11,282 to \$12,895; and

WHEREAS, the Planning Board evaluated and discussed increasing the general facility charge on September 6, 2011, September 20, 2011 and October 4, 2011 and held a public hearing in accordance with RCW 36.70A.035 on September 20, 2011; and

WHEREAS, the City Council evaluated and discussed increasing the general facility charge on February, 26, 2011 and March 3, 2011, and held a public hearing on October 13, 2011; and

WHEREAS, the City Council considered a recommendation from the Planning Board and members of the public to postpone the proposed increase to the general facilities charge and has determined that it is in the best interests of the City to increase the sewer general facility charge effective January 1, 2013 consistent with RCW 35.92.025;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Establishment of General Facility Charge. A sewer general facility charge is hereby imposed on all parties seeking to connect to the sewer system as follows:

1. The charge per equivalent residential unit shall be, if paid before the city's close of business on December 31, 2012, \$11,282. If paid thereafter, the charge per equivalent residential unit shall be \$12,895.

2. The GFC may be adjusted annually during the budget process to capture capital costs from the 6-year Capital Improvement Plan (CIP) and changes in the Engineering News Record Construction Cost Index

3. The charges imposed by this subsection shall be in addition to any charges due under an approved latecomer or cost recovery contract.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 10th DAY OF NOVEMBER, 2011.

CITY OF SULTAN

Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:

Laura Koenig, City Clerk

Approved as to form:

Margaret J. King, City Attorney

Passed by the City Council:

Date of Publication:

Effective Date:

**CITY OF SULTAN
WASHINGTON
ORDINANCE NO. 1137-12**

**AN ORDINANCE OF THE CITY OF SULTAN, WASHINGTON,
ADOPTING SEWER RATES FOR 2012 TO 2014; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the sewer utility is an enterprise fund and all enterprise funds are required to collect sufficient revenues to cover expenses; and

WHEREAS, the City has an obligation to pay assessments for ten parcels for LID 97-1; and

WHEREAS, on February 4, 2012 at the Budget Retreat, the Council discussed payment of the assessments over a three year period and considered alternatives that included leaving the monthly sewer rates at the current \$74.47; and

WHEREAS, based on the discussion on February 4, 2012, the Council has proposed to continue the current monthly charge of \$74.47 for sewer until 2014;

WHEREAS, the City Council has completed the update to the General Sewer Plan and will need to conduct a rate study based upon the revised Plan in 2013; and

WHEREAS, the City Council wants to ensure the sewer utility collects sufficient revenues to cover expenses until a rate study can be conducted based on the updated General Sewer Plan; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Establishment of fees and charges for sewer service as follows:

- A. Sewer Rates. Sewer rates are hereby established for the following categories of service beginning on the effective dates as indicated as follows:

SEWER RATE SCHEDULE

Effective Date	12/1/2012	12/1/2013	12/1/2014
RESIDENTIAL (flat rate)			
Single Family	\$74.47	\$74.47	\$74.47
Low-income Senior	\$37.24	\$37.24	\$37.24
Multi-family	\$74.47	\$74.47	\$74.47
Mobile Home Parks	\$74.47	\$74.47	\$74.47
COMMERCIAL (base rate by meter + volume)			
¾" meter	\$74.47	\$74.47	\$74.47
1" meter	\$103.06	\$103.06	\$103.06
1.5" meter	\$131.65	\$131.65	\$131.65

Effective Date	12/1/2012	12/1/2013	12/1/2014
2" meter	\$209.47	\$209.47	\$209.47
3" meter	\$798.20	\$798.20	\$798.20
4" meter	\$1,003.62	\$1,003.62	\$1,003.62
6" meter	\$1,503.92	\$1,503.92	\$1,503.92
8" meter	\$2,075.70	\$2,075.70	\$2,075.70
Volume Rate/100 cf	\$3.15	\$3.15	\$3.15
600 cf Volume included in Base			

Rate equals monthly base rate plus for commercial – a volume rate for each additional 100 cubic feet.

“Monthly base rate” is the rate tabulated in the sewer rate schedule.

“Volume rate for each additional 100 cubic feet” refers to the rate for each additional 100 cubic feet or fraction thereof of water usage over the first 600 cubic feet for the customer’s unit.

All rates are per dwelling or commercial until. An accessory dwelling unit is considered a dwelling unit.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect five days after publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON 21st DAY OF FEBRUARY, 2012.

CITY OF SULTAN

Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:

Laura Koenig, City Clerk

Approved as to form:

Margaret J. King, City Attorney

Date of Publication:

Effective Date:

**CITY OF SULTAN
WASHINGTON
ORDINANCE 1227-15**

**AN ORDINANCE OF THE CITY OF SULTAN, WASHINGTON,
ADOPTING GARBAGE RATES; PROVIDING FOR SEVERABILITY;
AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the garbage utility is an enterprise fund and all enterprise funds are required to collect sufficient revenues to cover expenses; and

WHEREAS, the City Council adopted interim garbage rates by Ordinance No. 1209-15 in January 2015 pending the completion of a Garbage Rate Study; and

WHEREAS, the City Council authorized and budgeted a Garbage Rate Study in 2015; and

WHEREAS, changing garbage rates and charges is necessary to meet the Council's objectives in the utility including adopting a cost-of-service model; establishing a 60-day operating reserve; and saving sufficient revenues from rates to replace the current garbage equipment at the end of its useful life without debt financing; and

WHEREAS, the City of Sultan discussed proposed garbage rate changes at the City Council meeting on October 22, 2015; and

WHEREAS, the city will notified customers of the proposed rate changes in the in the month of December 2015 by mail and issued news releases to the news media and city electronic list-serve members; and

WHEREAS, the city received public comment on the proposed rate study; and

WHEREAS, RCW 35.21.157 requires notification of rate increases for "solid waste collection" either mailed to each affected ratepayer or published once a week for two consecutive weeks in a newspaper of general circulation in the collection area at least forty-five days prior to the proposed effective date of the rate increase or notice to be mailed to each affected ratepayer;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Establish rates and charges for garbage service as follows:

1. Garbage Rates and Charges for Single-Family, Multi-Family and Commercial Service

Rate Class	Existing Rates	2016	2017	2018	2019	2020	2021
Res 1 bin 1 x month	\$10.03	\$8.60	\$8.77	\$8.95	\$9.13	\$9.31	\$9.50
Res 1 bin every other week	\$20.31	\$16.35	\$16.68	\$17.01	\$17.35	\$17.70	\$18.05
Res 2 bins every other week	\$34.73	\$30.74	\$31.36	\$31.99	\$32.63	\$33.28	\$33.95
Res 1 bin every week		\$39.34	\$40.13	\$40.93	\$41.75	\$42.58	\$43.44
Res Senior 1 bin every other week	\$10.16	\$8.17	\$8.34	\$8.51	\$8.68	\$8.85	\$9.03
Com 1 yd. 2 x month	\$53.34	\$40.99	\$41.81	\$42.65	\$43.50	\$44.37	\$45.26
Com 1 yd. 1 x week	\$104.51	\$84.35	\$86.03	\$87.75	\$89.51	\$91.30	\$93.13
Com 2 yd. 2 x month	\$80.32	\$78.15	\$70.72	\$81.31	\$82.94	\$84.60	\$86.29
Com 2 yd. 1 x week	\$162.78	\$164.88	\$168.17	\$171.53	\$174.96	\$178.46	\$182.03
Com 3 yd. 2 x month	\$107.13	\$115.32	\$117.63	\$119.98	\$122.38	\$124.83	\$127.33
Com 3 yd 1 x week	\$221.05	\$245.41	\$250.31	\$255.32	\$260.43	\$265.64	\$270.95
Com 1 bin every other week	\$22.57	\$16.70	\$17.04	\$17.38	\$17.73	\$18.08	\$18.44

Garbage rates for mobile home parks will be in accordance with separate agreements with the City of Sultan.

2. **CALL BACK – due to garbage not placed out in time or obstructed**

Can pickup charge.....	\$21.00
Dumpster pickup charge (Equal to 3 extra can charge).....	\$36.00

3. **Temporary Dumpsters (Maximum use is 15 days as defined in SMC 13.16.055)**

Damage Deposit (Required to be paid before delivery)	
1 yard dumpster.....	\$105.00
2 yard dumpster.....	\$150.00
3 yard dumpster.....	\$180.00
Delivery/Pickup (each service).....	\$105.00
Pickup of 1 yard dumpster (each time).....	\$40.50
Pickup of 2 yard dumpster (each time).....	\$81.00
Pickup of 3 yard dumpster (each time).....	\$121.50

4. **Dumpster Leases**

All multi-family units within the City of Sultan will be required to have a dumpster(s) sized to meet the requirement of SMC 13.16.050(A). No permanent dumpsters are allowed at single-family or duplex units.

Dumpsters shall be owned by the City and leased to the users. Maintenance and repair shall be the responsibility of the City.

Deposit:

1 yard dumpster.....	\$105.00
2 yard dumpster.....	\$150.00
3 yard dumpster.....	\$180.00

Monthly lease (billed monthly)

1 yard dumpster.....	\$10.50
2 yard dumpster.....	\$17.50
3 yard dumpster.....	\$20.70
Pick Up/Delivery Fee (each service).....	\$105.00

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force on January 1, 2016.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 17th DAY OF DECEMBER 2015.

CITY OF SULTAN

Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:

Laura Koenig, City Clerk

Approved as to form:

Amy Mill, City Attorney

Date of Publication: 12/22/2015
Effective Date: 01/01/2016

**CITY OF SULTAN
WASHINGTON
ORDINANCE NO. 1170-13**

**AN ORDINANCE OF THE CITY OF SULTAN, WASHINGTON, ESTABLISHING THE
STORMWATER UTILITY FEE; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE.**

Whereas, the Federal Clean Water Act, 33 U.S.C. 1251 et seq., requires certain political entities, such as the City, to implement stormwater management programs within prescribed time frames, and the Environmental Protection Agency, pursuant to the Federal Clean Water Act, 33 U.S.C. 1251 et seq., has published rules for stormwater outfall permits; and

Whereas, pursuant to RCW Ch. 35 A.11, Ch. 35.67 and Ch. 35.92, the City has the authority to establish a Stormwater Utility and set utility rates; and

Whereas, by Ordinance No. 986-08 the City adopted a Stormwater Utility rate structure levied upon all developed real property within the boundaries of the utility; and

Whereas, the rate structure adopted by Ordinance No. 1123-11 was effective December 1, 2009 through May 31, 2013; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1: Stormwater Utility Fee. In accordance with the rate structure established herein, there is hereby levied upon all developed real property within the boundaries of the Utility the following Stormwater Utility Fee:

- 1) For all single-family residences and detached single-family condominiums, the monthly Stormwater Utility Fee shall be the fee established and approved for 1.00 ERU.
- 2) For two-, three- and four-family residential property, the monthly stormwater utility fee shall be the fee established and approved for 1.75 ERUs.
- 3) For all other developed property including commercial, institutional, manufacturing, multi-family greater than four (4) residences, attached condominiums of greater than four (4) units and mobile home parks within the boundaries of the Utility, except as exempt under Section 4 below, the monthly Stormwater Utility Fee is determined by dividing the total square feet of impervious surface on the subject property by one ERU.

By way of illustration:

12,500 square feet of impervious surface / 4,519 square feet (1 ERU) = 2.77 ERU

STORMWATER MONTHLY RATE SCHEDULE – PER TAX PARCEL				
	06/01/2013	06/01/2014	06/01/2015	06/01/2015
RESIDENTIAL PARCELS				
Single Family	\$9.25	\$9.53	\$9.81	\$10.11
Low-Income Senior (50% SFR rate)	\$4.63	\$4.77	\$4.91	\$5.06
Two-, three-, and four-family residential units	\$9.35	\$9.63	\$9.92	\$10.22
COMMERCIAL, INSTITUTIONAL, MANUFACTURING, MULTI-FAMILY (GREATER THAN 4 UNITS) AND MOBILE HOME PARKS				
Base Rate by Equivalent Residential Unit (ERU) The calculated ERU is 4,519 square feet				
< 1 ERU-1.0 ERU	\$9.25	\$9.53	\$9.81	\$10.11
1.01-5.00 ERU	\$9.35	\$9.63	\$9.92	\$10.22
5.01-10.00 ERU	\$9.45	\$9.73	\$10.03	\$10.33
10.01-15.00 ERU	\$9.55	\$9.84	\$10.13	\$10.44
15.01 – 20.00 ERU	\$9.65	\$9.94	\$10.24	\$10.54
20.01 – 25.00 ERU	\$9.75	\$10.04	\$10.34	\$10.65
25.01 – 50.00 ERU	\$9.85	\$10.15	\$10.45	\$10.76
50.01-100.00 ERU	\$9.95	\$10.25	\$10.56	\$10.87
> 100.00 ERU	\$10.05	\$10.35	\$10.66	\$10.98

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication, but no sooner than June 1, 2013.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 9th DAY OF MAY 2013.

CITY OF SULTAN

Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:

Laura Koenig, City Clerk

Approved as to form:

Ann Marie Soto, City Attorney

Date of Publication: May 14, 2013

Effective Date: June 1, 2013

**CITY OF SULTAN
RDINANCE NO. 1201-14**

**AN ORDINANCE OF THE CITY OF SULTAN, WASHINGTON, TO ADOPT
RECYCLE SERVICE RATES; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS the City has entered into a contract with Republic Services to provide recycling services within the city; and

WHEREAS, the rates may be adjusted on annual basis based on the Consumer Price Index (CPI) in accordance with the contract with Republic Services;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Establish rates and charges for recycle service as follows:

1. Recycling
(Per Dwelling Unit Per Month)
Single family detached and multi-family units
(duplex, triplex, and fourplex)
64 or 96 gallon toter.....\$9.15

Multi-family units of five units or larger
64 or 96 gallon toter/unit.....\$9.15
Qualified low income senior citizens.....\$4.57
Yard Waste Voucher (per pickup).....\$8.40

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force on October 1, 2014.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 11th DAY OF SEPTEMBER 2014.

CITY OF SULTAN

Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:

Laura Koenig, City Clerk

Approved as to form:

Danielle Evans, City Attorney

Published: 09/16/2014

Effective: 10/01/2014