

**CITY OF SULTAN
COUNCIL MEETING – COMMUNITY CENTER
September 24, 2015**

7:00 PM CALL TO ORDER - Pledge of Allegiance and Roll Call

CHANGES/ADDITIONS TO THE AGENDA

PRESENTATIONS

1. Volunteer Spotlight – Steve Tonkin
2. Business Spotlight – Atsuki's Food Truck
3. Community Transit – Todd Morrell

COMMENTS FROM THE PUBLIC: Citizens are requested to keep comments to a 3 minute maximum to allow time for everyone to speak. It is also requested that you complete a comment form for further contact.

COUNCILMEMBER COMMENTS

CITY ADMINISTRATOR COMMENTS

STAFF REPORTS – Written Reports Submitted

1. Code Enforcement
2. Public Works

CONSENT AGENDA: The following items are incorporated into the consent agenda and approved by a single motion of the Council.

1. Minutes of the September 10, 2015 Council Meeting
2. Voucher Approval

ACTION ITEMS:

1. Return of the Salmon Proclamation
2. Osprey Park Restroom Security System
3. Professional Service Contract – Planning Services

DISCUSSION: Time Permitting

Adjournment - 10:00 PM or at the conclusion of Council business.

ADA NOTICE: City of Sultan Community Center is accessible. Accommodations for persons with disabilities will be provided upon request. Please make arrangements prior to the meeting by calling City Hall at 360-793-2231. For additional information please contact the City at cityhall@ci.sultan.wa.us or visit our web site at www.ci.sultan.wa.us

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM NO: P-1
DATE: September 24, 2015
SUBJECT: Volunteer Spotlight – Steve Tonkin

Donna Murphy

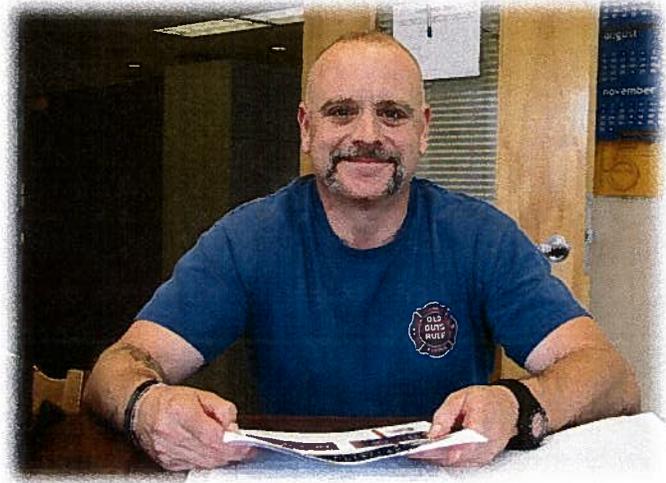
CONTACT PERSON: Donna Murphy, Grants and Volunteer Coordinator

ISSUE: To recognize Steve Tonkin as the City of Sultan's Volunteer Spotlight for September, 2015.

SUMMARY:

Steve Tonkin was born and raised in Kirkland. After he graduated from Kirkland High School he joined the Navy and retired after 23 years of service.

Steve moved to Sultan in 2001 and joined Fire District 5 in 2008 as a part time/Volunteer Firefighter. He also works full time for NAPA Auto Parts in Monroe as an outside sales person.



Steve began volunteering in Sultan in the early 2000's as a Cub Scout Leader and after he joined the Fire Department he convinced his colleagues in the Fire Association to become involved in Sultan's Adopt A Street Program and they adopted US 2 from Old Owen Road to Wagley Creek Automotive.

Steve is the one you see driving the Fire Truck when Mr. and Mrs. Santa Claus or the Easter Bunny need a ride to the Christmas Tree Lighting or the Easter Egg Hunt. He also makes sure all the kids have "Glow in the Dark" bracelets for Halloween.

Steve has volunteered at the Sultan Family Safety Fair, stand-by aid car with a crew at the Sultan Pee Wee Football Games. He's been on the planning board for the National Night Out Block Party, bringing the Fire Engine to the event with stickers for the kids.

Sultan Elementary School invited Steve to give a Safety Presentation to the entire school last year. He's now involved in a new program with 3 stages on Safety called Safe Kids USA.

Steve also volunteers with Snohomish County Critical Incident Stress Management; CISM is designed to help people deal with their trauma one incident at a time, by allowing them to talk about the incident when it happens without judgment or criticism.

Steve helps instruct Firefighters and new EMT's as well as CERT First Aid Classes and has been the backup Chaplin for the Department.

Steve has a very understanding boss who allows him to leave work at a moment's notice to respond to calls.

Steve manages the Bicycle Helmet Program, getting french fries and ice cream certificates donated from McDonalds and giving them away to kids he sees wearing helmets while riding their bikes. "It's really funny, when the kids who aren't wearing helmets see this, the next day they're wearing helmets", Steve commented.

Most recently Steve co-chaired the very successful Battle of the Badges, Police vs. Fire Softball Tournament that raised almost \$2,000 toward scholarships for graduating Turks seeking a profession in fire or law enforcement through the Sultan Education Foundation.

He was in Oso working in the mud slide 3 different times and walked 60 miles (twice) in the Susan G. Kohmen Breast Cancer Walk – in full firefighting gear.

He raised money for the fight against cancer by participating in the famous stair climb, racing up 69 flights of stairs in the Columbia Tower while wearing full firefighting gear.



CITY OF SULTAN
AGENDA ITEM COVER SHEET

Agenda Item: P- 2
Date: September 24, 2015
SUBJECT: Business Spotlight – Atsuki’s Food Truck Sushi, etc.

CONTACT PERSON: Donna Murphy Grants and Volunteer Coordinator

ISSUE:

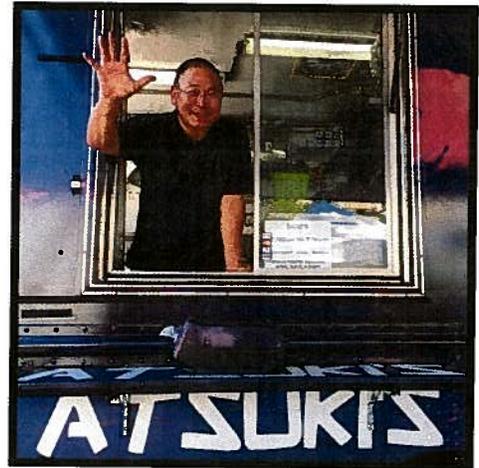
The issue before the Council is to recognize Atsuki’s Food Truck Sushi, etc. as the City of Sultan’s Business Spotlight for September, 2015.

SUMMARY STATEMENT:

Atsuki’s Food Truck Sushi, Etc. is located in the parking lot of Mountain View Chevron 33902 US 2 in Sultan.

Atsuki Toritani was born in Hiroshima Japan and moved to Seattle in 1983 as an English as a Second Language Program (ESL).

He moved to Gold Bar in 2009 and worked as a Sushi Chef at the Tulalip Casino. But, Atsuki had a dream that was inspired by his Japanese Food and Sushi experience ~ To be in business for himself, find his customers, go to his customers using a kitchen that moves around.



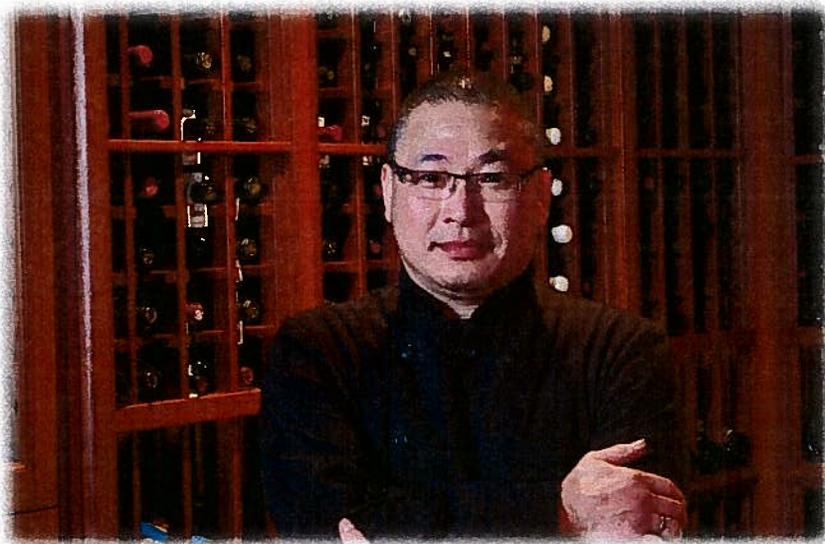
In 2013 Atsuki left the casino to start his own business operating a food Truck. Atsuki’s Food Truck opened its doors in March, 2015 in the parking lot of Grow Washington and JD Slick’s Bar and Eatery. Six months later, his home base is in the parking lot of Mountain View Chevron at the roundabout on US 2 in Sultan.



When Atsuki talks about moving around, he’s means taking his Food Truck to serve customers at the Farmers Markets in Monroe, Snohomish and Marysville three days a week, the King County Bothell Industrial Park for lunch and events that usually take place on the weekends.

Atsuki is the owner of the business and retains two part time people to help at the Farmers Markets, Bothell Industrial Park and the fairs.

In the next 2 – 5 years Atsuki wants to be running at least 3 food trucks, expanding the menu to 5 – 6 other Asian foods.



**SULTAN CITY COUNCIL
AGENDA COVER SHEET**

ITEM NO: SR-1
DATE: September 24, 2015
SUBJECT: Community Service Officer
CONTACT PERSON: Victoria Forte', Community Service Officer

STAFF RECOMMENDATION:
Receive Report, no action required

Animal Control
Code Enforcement

BACKGROUND:
Community Service Officer Report



Start Date	Case #	Property Address	Owner Name	Other				1st	2nd	most recent	Final	Project lead
				Unlaw Structure, Building or Fence	Parked Car/Trailers on Property/Street	Accumulation of Rubbish / Trash	No permit for construction					
6.18.2015	15-544	928 Stevens Avenue	Ingersoll					6.25.2015				
6.18.2015	15-545	405 High Street	Mason	x				6.26.2015				
6.18.2015	15-546	510 9th Street										
6.18.2015	15-547	845 Garden Green Place	Paulson/George					6.25.2015				
7.7.2015	15-548	201 Skywell Drive	Griffith					7.7.2015			77777	
6.18.2015	15-549	204 Skywell Drive	Marin	x				6.24.2015				
6.18.2015	15-550	208 Skywell Drive	Beuhler	x				6.25.2015				
6.18.2015	15-551	209 Skywell Drive	Marshall	x				6.18.2015				
6.18.2015	15-553	1306 Skywell Drive										
6.18.2015	15-553	1327 Gahr Road	Addington					6.25.2015				
5.20.2015		415 W. Stevens	Moan/Nguyen	x	x			5.20.2015			6.2.2015	
7.7.2015	15-555	River Park Bridge underpass	BNSF/County/DNR	x	x			7.7.2015				
6.18.2015	15-556	310 Main Street	Champeaux					6.18.2015	6.25.2015			
6.18.2015	15-557	111 Main Street	Robbins	x	x			6.25.2015				
6.18.2015	15-558	102 2nd Street	Sultan III Main LLC	x	x			6.18.2015				
6.26.2015	15-559	311 4th Street	Houweher					6.18.2015			6.26.2015	
6.4.2015	15-561	107 5th Street	Chitlick	x				6.4.2015	6.29.2015			7.20.15
6.18.2015	15-560	401 2nd Street	Everts	x				6.18.2015				
6.18.2015	15-561	505 1st Street	Nixon	x				6.25.2015			6.25.2015	
6.18.2015	15-562	483 Marilyn Lane	Homer					6.25.2015				
		13801 310th Ave SE										

DATA PROVIDED IN THIS REPORT IS FOR INFORMATIONAL PURPOSES ONLY. CONTACT THE CITY OF SEASIDE FOR MORE INFORMATION.

Start Date	Case #	Property Address	Owner Name	Description of Violation	1st due	2nd due	contact with owner	permit issued	final
6.23.2015	15-564	415 W Stevens	Moran/Nguyen	No permit for construction, demo or remodel stop work order issued	6.24.2015			7.14.2015	7.14.2015
6.23.2015	15-565	Parcel #	Stockings/Rowe	No permit for construction, demo or remodel * stop work order issued	6.24.2015	8.16.2015	see file	none to be issued	
6.23.2015	15-566	202 Alder Avenue	Van Horn	No permit for construction, demo or remodel * stop work order issued	6.24.2015			06.29.2015	
6.23.2015	15-567	516 Stevens Avenue	Turner	Blue tarp over City easement	7.17.2015				7.24.2015
6.24.2015	15-568	615 Main Street	Burris/Dalmassio	illegal dwelling trailer coach	6.17.2015	6.24.2015		06.29.2015	
6.26.2015	15-569	14310 330th Ave SE	AKison/Hammer	unsecured property	6.26.2015				
6.26.2015	15-570	1117 Yew Avenue	Secretary of Housing	construction of handrails on back deck without permit or inspection	6.26.2015			see cyl	8.2015
6.26.2016	15-571	1120 Yew Avenue	Diescoll	accumulations of lumber, fire hazard; potential dwelling for vermin	6.26.2015			none needed	07.01.2015
7.16.2015	15-572	511 3rd Street	Meyer	vegetation, fire hazard	6.26.2015	07.01.2015			
7.16.2015	15-573	323 Marcus Street	Walman	No permit for construction, new deck and remodel	7.9.2015				7.23.2015
7.16.2015	15-574	706 Salmon Run	to verify property structure	illegally parked trailer	8.1.2015				7.24.2015
7.16.2015	15-575	14430 Sultan Basin Road	SES district	no permit/new gazebo	n/a	n/a			
07.16.2015	15-576	SES	Maxwell	fence permit (work done by road construction crew) informational only					
11.17.2014	14-362	Marcus Street Mobile Park		illegal accessory units (dwellings and buildings), trash, fencing, additions with no permits obstructing ROW #2) inhabited trailer coach #3) nonconforming garage conversion #4) new fence	08.19.2015				
7.24.2015	15-577	308 Cedar Street	Olson	Parking obstruction	7.24.2015				7.24.2015
06.30.2015	14-308	716 Date Avenue	Nelson		8.15.2015				
08.06.2015	15-579	406 3rd Street	O'Dell	Vegetation, encroachment on sidewalk	08.06.2015			08.06.2015	8.6.2015
08.06.2015	15-580	215 Alder Avenue		Roof - no permit	08.06.2015				
08.06.2015	15-581	301 3rd Street		Vegetation, encroachment on sidewalk driveway?	08.15.2015				
08.06.2015	15-582	307 2nd Street		Parking prohibited illegal signage posted by citizen					8.2015
15.583		7th Street bwn Fir/High Avenues	City ROW						
15.584		Raspberry Lane		illegal garage conversion					
15.584		SES	SES district	Trees obstructing PUD lines					
2.18.2014	14-416	717 Junction Lane	Shisler	upper level deck construction started, never complete *no permit issued (life safety issue)	2.25.2014	3.25.2014			
08.10.2015	15-585	111/111 1/2 Cedar Avenue	Moreno	#1) unconfirming conversion in garage #2) grey water discharge in side yard - report of inspection needed					
15.586		207 6th Street		unsecured/damaged property					
15.587		date street HOA water retention pond	HOA	overgrown vegetation					
07.24.2015	15-588	501 3rd Street	Turner	overgrown vegetation	08.01.2015				08.10.2015
08.13.2015	15-588	516 SR2	Turner	illegal dumping on City ROW	8.16.2015				8.21.2015
15.590			Barmon	inhabited trailer coach					

Start Date	Case #	Property Address	Owner Name	Urease Structure...building or fence	Parked Car/trailers on Property/Street	Negative Waiver	Over-Growth/Invasive Hazard	Sick Greenhouse/ROW case	Vehicle Demanding	Accumulation of rubbish / Trash	No current Business License	Illegal Building structure/conversion	Unsecured Property	Unmarked trailer coaches	Other	1st	2nd	most recent	Final	Project lead	
11.2014	14.350	209 Dobb Ave	Yidiger																		
11.17.2014	14.351	513 3rd Street	Sale Guard Properties													11.3.2014			11.17.2014		
12.1.2014	14.352	Marcus Street Mobile Park	Maxwell													1.26.2015	2.2.2015	6.18.2015			
12.1.2014	14.353	502 8th Street	foreclosure													12.1.2014	11.4.2014	11.4.2014	1.26.2015		
12.1.2014	14.354	310 Main Street	Robbins													12.1.2014	01.08.2015	1.20.2015	2.10.2015		
1.7.2015	15.500	811 Dyer Road	Tucker													1.26.2015	2.5.2015		2.23.2015		
01.13.2015	15.501	Pearlme Building	Chiffick													01.13.2015			2.10.2015		
01.14.2015	15.502	1209 SR2	foreclosure													1.26.2015	1.30.2015	2.23.2015	3.30.2015		
01.20.2015	15.503	301 Willow Avenue	Kolind																		
5/20/2015	15.504	410 High Avenue	Kolish																		
1.20.2015	15.505	1220 Lovas Hill Drive	bank owned													6.26.2015					
1.20.2015	15.506	306 8th Street	Messenger													6.2.2015			see 15.539		
1.20.2015	15.507	14310 330th Ave SE	Hammer/Aklison (husleap)													1.21.2015			pending		
1.26.2015	15.508	33 08 132nd Street SE	Hammer/Aklison (husleap)													1.26.2015	2.9.2015		2.2015		
1.26.2015	15.509	804 Elm Street	Repo													1.26.2015			2.2015		
01.12.2015	15.510	715 Main Street	RP Kaohler ROW																1.2015		
01.20.2015	15.511	902 Fir Avenue	Nellson													01.20.2015			Civil matter		
02.02.2015	15.512	High/8th	Spot																2.2015		
6.24.2015	15.513	105 4th Street	Mejor													6.26.2015			2.2015		
01.26.2015	15.514	33225 132nd St SE	Well													2.9.2015			Final		
01.26.2015	15.515	13515 310th Ave SE	Stephens													6.3.2015			ok'd		
2.24.2015	15.516	515 Alder Avenue	Lopez																pending		
2.23.2015	15.517	607 Alder Avenue	Lopez																		
02.23.2015	15.518	611 Alder Avenue	Repo													2.23.2015			3.30.2015		
03.30.2015	15.519	521 1st Street	Chase Bank																		
03.30.2015	15.520	207 1st Street	Chase Bank																		
03.03.2015	15.521	518 1st Street	Green																		
03.03.2015	15.522	33405 SR2	Burris													6.26.2015					
03.03.2015	15.523	403 Hemlock Court	Berdet													5.20.2015	6.23.2015		7.2015		
05.18.2015	15.524	410 Main Street	Berdet													5.20.2015			see 15-556		
05.05.2015	15.525	310 Main Street	Berdet													5.20.2015			06.2.2015		
05.05.2015	15.526	308/307 Main Street	Stencher/pending repo													04.28.2015			06.2.2015		
04.27.2015	15.527	107 Ash Avenue	Seigel													6.3.2015			07.30.2015		
05.19.2015	15.528	301 First Street	Seigel																		
05.11.2015	15.529	4th Street/Fir Avenue	Effenberger																		
05.19.2015	15.530	1015 Dyer Road	Knigh																		
05.19.2015	15.531	1110 Dyer Road	Knigh																		
05.19.2015	15.532	911 Dyer Road	Carrihan																		
05.19.2015	15.533	809 Dyer Road	Everett																		
05.20.2015	15.534	519 3rd Street	Meisler																		
05.20.2015	15.535	515 3rd Street	Meisler																		
05.20.2015	15.536	Vacant Lot 8th Street	Robinson																		
05.20.2015	15.537	703 High Avenue	Mackenzie																		
05.20.2015	15.538	712 Lois Lane	Loudenslager																		
05.20.2015	15.539	306 8th Street	Messenger																		
05.20.2015	15.540	513 3rd Street	HUD																		
05.20.2015	15.541	510 9th Street	Heinzen																		
6.2.2015	15.541	838 Salmon Run North	Houvenner																		
6.3.2015	15.542	305 3rd street	Houvenner																		
6.18.2015	15.543	301 3rd Street	Hassler/Florentine																		

Start Date	Case #	Property Address	Owner Name	Usable Structure - building or fence	Parked Car/trailers on Property/Street	Nexus Weeds	Dead or Over-Grown vegetation (fire hazard)	Sight Obstruction (ROW care)	Vehicle Dismantling (ROW care)	Accumulation of rubbish / Trash	No permit/business license	Illegal building structure	Inhabited trailer coaches	Other	1st	2nd	most recent	Final	Project lead
8.4.2014	14.328	1114 Loves Hill Drive	Sale Guard Properties												8.4.2014			01.06.2015	
8.5.2014	14.329	1115 Merea Lane	Lenke												08.25.2014				
8.5.2014	14.330	308 Cedar	Olson												8.13.2014				
8.5.2014	14.331	Post Office	City of Sullan												8.5.2014				
8.5.2014	14.332	410 Main Street	Same Investment Co LLC												8.5.2014				
8.5.2014	14.333	602 Fir Ave	Broughon												8.11.2014				
8.5.2014	14.334	925 Loves Hill Drive/easement	Scheving												8.11.2014				
8.25.2014	14.335	215 Birch Street	Zacksher												08.25.2014				
09.16.2014	14.336	711 8th Street	Young												1.28.2015				
09.16.2014	14.337	721 Depot Lane	Spott												1.28.2015				
09.16.2014	14.338	12817 311th Avenue																	
09.16.2014	14.339	2808320026100	Birge												10.13.2014				
09.16.2014	14.340	325 Marcus Street	Gessup												09.16.2014				
09.23.2014	14.341	302 3rd Street																	
09.23.2014	14.342	617 Main Street	Fox																
09.23.2014	14.343	705 Main Street	Moreno																
09.29.2014	14.344	317 SR2	City of Sullan																
9.29.2014	14.345	101 Birch Avenue	Phillips																
09.29.2014	14.346	407 High Avenue	Buchanan																
09.30.2014	14.347	12915 311th Avenue	Durham																
10.13.2014	14.348	701 Main Street	Crisswell																
10.13.2014	14.349	943 Walbrun Road	swanson												01.22.2015	02.24.2015			

2015	Sent to rescue	Euthanized	Dog at Large/ leash law violation	Barking Dog/Crowing Rooster Complaints	Dead on arrival (DOA)	Abandoned and Wildlife	Aggressive Animal Complaints	Bite Dogs/Cats	Cruelty/Neglect	Investigation Complaints	Cat Complaints and/or Calls	Other... i.e. horses and chickens	wildlife
January	0	0	17	2	0	3	0	2	3	1			
February	0	0	13	1	1	0	1	0	1	4	0		
March	0	0	15	2	0	2	0	3	2	2	2		
April	0	0	17	3	2	0	4	0	1	5	1		
May	2	0	18	1	1	0	6	2	1	4	0		
June	2	0	17	10	3	1	2	1	2	7	5	2	
July	4	0	19	3	2	0	4	0	2	4	3	3	
August	3	1	15	3	1	0	4	1	1	6	2	10	
September													
October													
November													
December													
Yearly Totals	11	1	12	22	9	31	22	4	26	28	13	41	

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM NO: SR – 2
DATE: September 24, 2015
SUBJECT: Public Works Monthly Report
CONTACT PERSON: Mick Matheson, P.E., Public Works Director

ISSUE:

Provide monthly reports to Council regarding:

- City of Sultan Water Plant Production and Operation
- Everett Meter Readings
- 2015 Water Meter Replacement Program
- 2015 Fire Hydrant Exercising Schedule
- City of Sultan Wastewater Treatment Plant Operation
- Recycling and Garbage Reports
- Cemetery Report
- Field Supervisor Report

SUMMARY:

There are twelve total attachments. Seven attachments are designed to provide information regarding the City of Sultan’s water production, a water supply comparison, water meter replacement program, fire hydrant exercising schedule and information on the Everett meter readings.

Lastly, there are five attachments designed to provide information with respect to the City of Sultan’s Wastewater Treatment Plant operation, garbage collection, recycling, cemetery and current public works crew activities. The attachments are updated monthly.

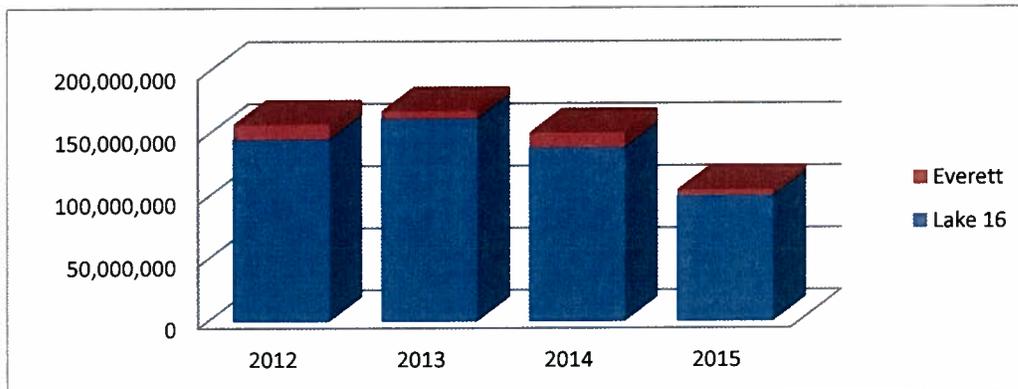
ATTACHMENTS:

Attachment A	Lake 16 vs. City of Everett Water Supply Comparison
Attachment B	Lake 16 Production for 2015
Attachment C	City of Sultan Water Plant Production Past 6 Years
Attachment D	Yearly Totals to Distribution System
Attachment E	2015 Water Meter Replacement Schedule
Attachment F	2015 Fire Hydrant Exercising Schedule
Attachment G	Everett Meter Readings for 2015
Attachment H	City of Sultan Wastewater Treatment Plant Operational Report
Attachment I	Garbage Report
Attachment J	Recycling Report
Attachment K	Cemetery Report
Attachment L	Field Supervisor Report

Lake 16 vs. City of Everett Water Supply Comparison

Yearly Totals for Lake 16 and Everett Productions

	2012	2013	2014	2015
Lake 16	146,762,070	163,185,000	140,098,000	101,132,300
Everett	11,943,316	6,154,544	11,577,544	4,547,092
Total Gallons	158,705,386	169,339,544	151,675,544	105,679,392
% Everett	8%	4%	8%	4%



NOTE: ALL NUMBERS ARE IN GALLONS

LAKE 16 ANNUAL PRODUCTION

ATTACHMENT B

MONTH	RUN TIME HOURS	FLOW	FLUSHES	BACKWASH	FILTER TO WASTE	TOTAL TO TOWN	CHLORINE POUNDS	FILTER AID/POUNDS	COAGULANT LBS	CAUSTIC LBS	FLUORIDE LBS	SODA ASH LBS
Jan-15	249.2	11,085,000	595,200	1,089,000	618,750	8,782,050	128.5	1.7	1,499	1,487	84.0	1502.9
Feb-15	218.9	9,762,000	528,000	860,000	528,750	7,845,250	109.4	1.1	1,320	1,680	66.2	1563.0
Mar-15	273.1	12,339,000	873,600	1,090,000	618,750	9,756,650	136.6	1.9	1,546	1,653	81.0	1488.0
Apr-15	282.9	12,741,000	681,600	929,000	562,500	10,567,900	137.7	1.9	1,759	1,745	87.0	1643.0
May-15	324.6	14,666,000	777,600	995,000	596,250	12,297,150	149.6	2.0	1,573	1,921	98.0	1,821.0
Jun-15	432.0	19,483,000	1,036,800	1,331,000	675,000	16,440,200	192.4	2.5	1,939	2,742	149.0	2,354.0
Jul-15	485.7	21,852,000	1,171,200	1,473,000	720,000	18,487,800	223.4	2.9	2,393	3,774	175.0	2,751.0
Aug-15	381.0	17,011,000	921,600	1,134,000	641,250	14,314,150	187.1	2.0	1,910	2,753	143.0	1,634.0
Sep-15						0						
Oct-15						0						
Nov-15						0						
Dec-15						0						
TOTALS	2,647.4	118,939,000	6,585,600	8,901,000	4,961,250	98,491,150	1,264.7	16.0	13,939	17,755	883.2	14,756.9
AVERAGE	330.9	14,867,375	823,200	1,112,625	620,156		158.1	2.0	1,742	2,219	110.4	1,844.6

FLOW/FLUSHES/BACKWASH/FILTER TO WASTE/ TOTAL TO TOWN NUMBERS ARE ALL IN GALLONS

**CITY OF SULTAN
Water Plant Production Past 6 years**

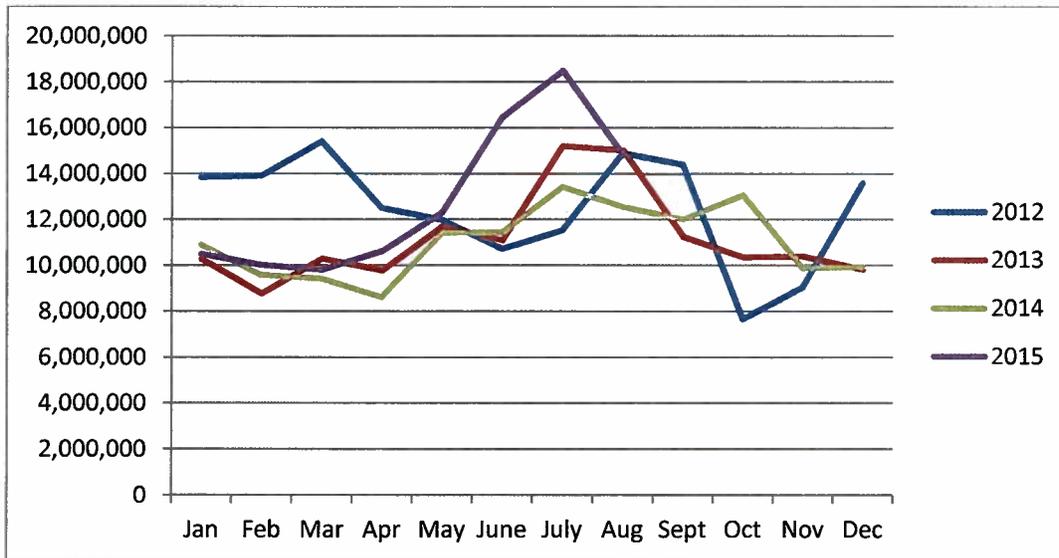
ATTACHMENT C

	2010	2011	2012	2013	2014	2015
JAN	11,986,600	11,816,800	13,837,500	12,695,000	13,552,000	11,085,000
FEB	10,940,800	11,059,100	13,917,500	10,821,000	11,889,000	9,762,000
MARCH	12,070,300	11,246,150	15,413,700	12,453,000	11,968,000	12,339,000
APRIL	11,473,900	3,636,500	12,509,700	12,330,000	10,739,000	12,741,000
MAY	12,080,100	0	11,994,500	14,516,000	14,191,000	14,666,000
JUNE	10,055,300	0	10,721,850	13,654,000	14,036,000	19,483,000
JUL	16,291,400	0	11,536,100	18,270,000	16,632,000	21,852,000
AUG	16,332,850	0	14,897,550	16,369,000	15,095,000	17,011,000
SEPT	11,716,200	0	14,403,400	13,820,000	14,458,000	
OCT	11,049,000	0	7,669,000	12,901,000	9,691,000	
NOV	11,755,700	4,359,500	9,048,000	13,074,000	10,339,000	
DEC	11,397,000	13,589,000	10,813,600	12,282,000	11,966,000	
AVG	12,262,429	4,642,254	12,230,200	13,598,750	12,879,667	14,867,375
TOTAL	147,149,150	55,707,050	146,762,400	163,185,000	154,556,000	118,939,000

YEARLY TOTALS TO DISTRIBUTION SYSTEM

	2012	2013	2014	2015
Jan	13,837,500	10,271,500	10,896,750	10,494,970
Feb	13,917,500	8,778,600	9,565,500	10,011,458
Mar	15,413,700	10,295,800	9,414,140	9,808,262
Apr	12,509,700	9,775,750	8,608,100	10,624,748
May	11,994,500	11,709,190	11,414,350	12,312,858
June	10,721,850	11,106,400	11,442,950	16,476,104
July	11,536,100	15,208,100	13,420,500	18,487,800
Aug	14,897,550	15,005,000	12,551,110	14,820,546
Sept	14,403,400	11,235,750	12,015,410	
Oct	7,669,000	10,349,400	13,065,976	
Nov	9,048,000	10,396,050	9,876,190	
Dec	13,589,000	9,823,500	9,933,596	
TOTAL	149,537,800	133,955,040	132,204,572	103,036,746
AVG	12,461,483	11,162,920	11,017,048	12,879,593

ALL NUMBERS ARE IN GALLONS



2015 WATER METER EXCHANGE SCHEDULE

Month-Year	Actual # Meters Changed	Program Goal	Remaining Meters at Month End
Beginning Balance			129
Jan-15	3	25	126
Feb-15	102	25	24
Mar-15	6	25	18
Apr-15	3	25	15
May-15	24*	25	15**
Jun-15	0	25	15**
Jul-15	1	25	14**
Aug-15	2	25	12**
Sep-15		25	
Oct-15		25	
Nov-15		25	
Dec-15		25	
TOTAL	117	275	

* New electronic meters installed in Wildwood and Steen Park.

** All remaining meters are commercial.

2015 FIRE HYDRANT EXERCISING SCHEDULE

Month-Year	Actual # of FH's Exercised	Program Goal	Remaining FH's at Month End
Jan-15	0		257
Feb-15	22		235
Mar-15	14		221
Apr-15	18		203
May-15	8		195
Jun-15	0*		195
Jul-15	0*		195
Aug-15	0*		195
Sep-15			
Oct-15			
Nov-15			
Dec-15			
TOTAL	62		195

* No flushing performed because of water conservation in hot weather

CITY OF SULTAN
Wastewater Treatment Plant
Operational Report
2014 - 2015

ATTACHMENT H

MONTH	Influent Flow (Max High allowed 0.72 MGD)				Total Rainfall Inches	Effluent PH (Range allowed 6.0 - 9.0)		Biological Oxygen Demand (Range allowed 85% to 100%)	Avg Suspended Solids (Range allowed 85% to 100%)	Sludge Wasted Gallons	Hauled Wet Tons
	Total (MG)	Avg (MGD)	High (MGD)	Low (MGD)		PH Low	PH High				
Jan-14	11,255	0.363	0.683	0.278	7.83	6.3	6.5	97.3	97.8	95,399	49.06
Feb-14	9,055	0.323	0.448	0.263	7.39	6.2	6.6	97.5	97.9	95,954	36.67
Mar-14	16,208	0.523	1.181	0.292	16.49	6.3	6.6	96.9	98.3	81,701	36.87
Apr-14	10,541	0.351	0.533	0.282	7.06	6.3	6.6	97.9	98.8	119,782	49.36
May-14	10,397	0.335	0.500	0.259	5.76	6.3	6.5	98.3	98.5	97,025	37.52
Jun-14	7,328	0.244	0.289	0.217	2.42	6.3	6.5	98.9	98.6	81,570	24.93
Jul-14	6,661	0.215	0.292	0.195	2.46	6.2	6.7	97.9	95.9	51,333	25.08
Aug-14	6,305	0.203	0.247	0.185	2.19	6.4	6.9	98.0	97.8	34,551	9.79
Sep-14	6,704	0.223	0.308	0.197	4.50	6.5	6.7	98.4	98.1	45,631	11.05
Oct-14	8,690	0.280	0.451	0.203	12.35	6.3	6.8	98.8	98.6	59,757	29.28
Nov-14	14,498	0.483	1.900	0.271	11.87	6.2	6.6	97.2	98.1	42,557	24.19
Dec-14	13,026	0.420	0.566	0.337	9.62	6.3	6.5	98.2	98.4	84,239	37.01
Jan-15	14,365	0.463	1.894	0.327	8.9	6.3	6.5	97.0	96.7	40,227	0.00
Feb-15	11,065	0.395	0.686	0.276	8.34	6.2	6.5	97.3	97.2	74,696	38.66
Mar-15	9,024	0.291	0.503	0.234	5.04	6.3	6.4	97.7	98.8	101,724	49.68
Apr-15	8,825	0.294	0.374	0.249	5.56	6.3	6.5	97.7	98.1	94,379	39.06
May-15	7,244	0.234	0.297	0.203	1.01	6.3	6.5	97.7	97.9	77,150	29.15
Jun-15	6,227	0.208	0.239	0.191	0.7	6.3	6.7	98.4	98.0	80,642	29.32
Jul-15	6,378	0.206	0.261	0.18	0.8	6.3	6.6	98.6	97.9	51,452	19.18
Aug-15	6,579	0.212	0.281	0.19	3.24	6.4	6.8	98.1	98	56,743	29.09
Sep-15											
Oct-15											
Nov-15											
Dec-15											

2015 GARBAGE REPORT

	2014 TONS	2014 COST	2015 TONS	2015 COST
January	154.42	\$16,216.00	145.33	\$15,261.00
February	121.97	\$12,809.00	128.13	\$13,455.00
March	147.69	\$15,509.00	138.96	\$14,593.00
April	126.11	\$13,248.00	140.13	\$14,715.00
May	161.18	\$16,930.00	145.89	\$15,320.00
June	151.83	\$15,943.00	140.38	\$14,743.00
July	142.83	\$15,001.00	153.48	\$16,093.00
August	143.13	\$15,030.00	139.16	\$14,612.00
September	155.61	\$16,233.00		
October	162.67	\$17,079.00		
November	131.56	\$13,797.00		
December	157.68	\$16,558.00		
TOTALS	1,756.68	\$ 184,353.00	1,131.46	\$118,792.00



City of Sultan
Customer Counts

Sector	Commodity	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Total
Residential	Recycle	1,490	1,493	1,495	1,497	1,497	1,501	1,505	1,512	-	-	-	-	11,990
	Commercial	21	21	21	21	21	23	24	25	-	-	-	-	177
	Multifamily	4	4	4	4	4	4	4	4	-	-	-	-	32
Residential	Yardwaste	320	320	325	339	350	362	360	360	-	-	-	-	2,736
	Commercial	3	3	3	3	3	3	3	3	-	-	-	-	24
	Multifamily	1	2	2	2	2	2	2	2	-	-	-	-	15

**CEMETERY REPORT
BURIALS**

Attachment K

103 Cemetery Operating Fund

Description	2015 BUDGET	2015 ACTUAL
Revenue		
Beginning Balance	0	5,200
Cemetery Fees	25,000	26,584
Investment Interest	100	0
Total Resources	25,100	31,784
Expenditures		
Total Expenditures	23,440	18,906
Ending Fund Balance	1,660	12,878

Burials	YTD 2015
Ash	5
Full	3
Disinterment	1

These numbers are January 2015 through August 2015

SULTAN CITY COUNCIL

AGENDA ITEM

DATE: September 24, 2015
SUBJECT: Public Works Projects-Update
CONTACT PERSON: Connie Dunn, Public Works Supervisor

ISSUE:
The Public Works projects list and status report.

WATER:
The City of Sultan Water Department will be completing a new water service to a property on Sultan Basin Road outside city limits; we will be following all required procedures.

PARKS:
The annual Return of the Salmon Celebration is this Saturday, September 26th at Osprey Park. There will be unveiling of the new signs in the park provided for by a grant. The team that came together to design and install the signs did fabulous work.

With the rain and cooler days the grass is green again and growing. The parks look nice but this increases the need to mow more often than during the hot summer.

BUILDING MAINTENANCE:
Fire Protection Inc. will be at City Hall on November 3 to complete the annual fire inspection.

STREETS:
In October the Public Works Staff will be installing a sidewalk on Sultan Basin Road connecting Timber Ridge and Steen Park Developments. The sidewalk will be located on the west side of the road at the top of the first hill.

STAFF:
First Aid & CPR classes are scheduled for October 30th all day at the Sno Co Fire District #5, Alder Avenue Station.

Thank you,
Connie Dunn

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Consent C 1
DATE: September 24, 2015
SUBJECT: Council Meeting Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the minutes of the September 10, 2015 Council meeting as on file in the office of the City Clerk.

RECOMMENDED ACTION:

Approve as submitted.

CITY OF SULTAN COUNCIL MEETING – September 10, 2015

Mayor Eslick called the regular meeting of the Sultan City Council to order in the Sultan Community Center. Councilmembers present: McCarty, Seehuus, Walker, Davenport-Smith, Neigel, Naslund and Beeler.

COMMENTS FROM THE PUBLIC:

Kara Hammon: Requested the city consider celebrate Blue Friday to show appreciation for the Police Department. Several officers were killed over the last week nationwide and it would be nice to honor the officers.

COUNCILMEMBER COMMENTS

McCarty: Attended the Alliance meeting which is still working on improvements to the parks and helping the kids. The Sportsman's Club sent kids to the Orcas Island outdoor camp. Working on the posts at Osprey Park for the signs.

Walker: Likes the idea of Blue Friday; great police report.

Davenport-Smith: This Friday is 9/11 and we should all remember the first responders. Need to do something special due to negative attitude against the police and Blue Friday is a good idea. Sees positive progress around town. Library Board is doing great things; capital facility plan in progress to future needs for actual space.

Neigel: Likes the idea of Blue Friday for police and Yellow Wednesday for fire fighters. Would like to see the Student Representative take the idea to school and have them work with the city on recognition. Community transit ballot initiative is on the ballot in November to provide funds for transit. There are sixty riders from Sultan each day and 1/3 of residents live within ½ mile of bus stop – service is being restored in June.

Naslund: School started today and preliminary numbers shows that enrollment is up this year. Starting YMCA director board training. Still hear complaints about the garbage. Thanks for making the lights work over Labor Day weekend – traffic was much better.

Beeler: The light at the Sultan Basin Road was out of order and caused the backup and WSDOT would not respond to correct the problem. 911 texting is new concept and through experience he has learned that it should only be used for emergencies not to file a complaint. Is on the LEOFF Board and they have changed a couple of rules and retirees need to use the program or pay out of pocket. At the PSRC meeting, Sound Transit was the main topic. The city is outside of the RTA and will not vote on the new taxes. \$17 million over next 30 years is dedicated to Highway 2; \$10 million for 522 for property acquisition only; need to make sure they lobby for projects next year in Olympia. Comp plan – good until June 2016. Political signs – should they report when they are missing.

Ken Walker: Sultan Community Alliance is looking for additional volunteers to clean parks. The alternative school is at the VOA instead of sending students to Snohomish – will save the school district money. The off lease dog park is in phase I – looking for volunteers and donations

Chief Beaton: Several political signs are located at a home on High Street. Signs disappear all over the county not just city and they may be able to prosecute if you can proof someone took them. Crime is continuing to drop in sultan and east county.

CITY OF SULTAN COUNCIL MEETING – September 10, 2015

Seehuus asked if the Officers in East County encountered the negative attitude.

Chief Beaton: There has always been an issue with officers being threatened and every year they are targeted. Police1.com is great web site to view what is going on nationwide and most incidents are related to mental illness. The East Coast is different from here and officers that relocate like the better attitude out here. There are always people who don't like them and the officers are vigilant. In Washington state citizens can record everything that the police do and say. Body cameras create a public records issue.

Vernon Johnson: School started today and he will be working with the students next week to improve the community and support the police.

Mayor Eslick: On September 23rd there will be a meeting on Highway 2 with DOT to discuss issues and traffic. Garbage is still an issue and use in the summer time increases. Staff is working on the study and new rate schedule.

STAFF REPORTS – Written Reports Submitted and are on file in the Office of the City Clerk.

- 1) Police Report

CONSENT AGENDA: The following items are incorporated into the consent agenda and approved by a single motion of the Council. On a motion by Councilmember Naslund, seconded by Councilmember Seehuus, the consent agenda was approved as presented. McCarty – aye, abstain on vouchers; Seehuus – aye; Walker – aye; Davenport-Smith – aye, Neigel – aye, abstain on minutes and excused absence; Naslund – aye; Beeler - aye.

- 1) Minutes of the August 27, 2015 Council Meeting
- 2) Voucher Approval in the amount of \$108,860.86 and payroll through August 28, 2015 in the amount of \$49,592.93 to be drawn and paid on the proper accounts.
- 3) Excused absence of Councilmember Neigel from the August 27, 2015 meeting
- 4) Resolution 15-10 – Surplus Equipment

ACTION ITEMS:**Purchase of Mower – Parks**

The issue before the council is to authorize the purchase of a John Deere 1550 Terrain Cut Commercial Front Mower with a 72" cutting deck from Washington Tractor for an amount not to exceed \$19,041.92 plus tax.

The Current lawnmower that the Public Works Department uses has been in service over 20 years. This is the most heavily used mower in the parks department and is the one used to mow all the big fields (Osprey Park, Reese Park, Carnival Park, etc.) The new mower is the updated version of the current one, which is a John Deere 935 with a 72" deck.

The deck on the current mower is on its last leg and the gearbox that the drive shaft connects to is welded together. To replace the deck on the mower would cost approximately \$4000.00. Replacement parts are becoming very hard to find and most of them have been discontinued.

The John Deere 1550 is the least expensive of the 3 comparable mowers. The deck is a thicker gauge steel and is classified as a stamped deck. Both the Kubota and Hustler model decks are welded, therefore they are not built as strong as the John Deere.

On a motion by Councilmember Walker, seconded by Councilmember Naslund, the Council authorized the purchase of a John Deere 1550 Terrain Cut Commercial Front Mower with a 72" cutting deck from Washington Tractor for an amount not to exceed \$19,041.92 plus tax. All ayes.

CITY OF SULTAN COUNCIL MEETING – September 10, 2015**Regional Aerials Project**

In June of 2014, Snohomish County contacted the city of the major changes in the Snohomish County's Aerial Imagery program. As an important partner agency to Snohomish County, the city received the following message:

The County wanted to make you aware of a major change to Snohomish County's Aerial Imagery Acquisition Program that may impact your organization. Snohomish County has opted to join a program managed by King County called the Regional Aerials Imagery Project to acquire new aerial imagery in early 2015. The decision to join this effort was made because of the potential to provide Snohomish County with the following benefits: decreased costs, more frequent and predictable aerial imagery acquisitions, consistent regional approach and opportunity to acquire a product with increased resolution.

Due to the licensing structure of the agreement, Snohomish County will no longer be able to distribute imagery data for the cost of replication as was available with previous imagery purchased by Snohomish County. The city has the opportunity to participate in this project as organizing efforts are currently underway. Costs to acquire imagery through this program are reasonable, area-based and decrease for areas shared between multiple organizations. Ranges presented are for 0.5" and 1.0" pixel resolution and assume cost savings from the participation of Snohomish County.

On a motion Councilmember Naslund, seconded by Councilmember Beeler, the agreement was approved and staff was authorized to pay the invoice. All ayes.

Adjournment: On a motion by Councilmember Naslund, seconded by Councilmember Seehuus, the meeting adjourned at 7:55 PM. All ayes.

Carolyn Eslick, Mayor

Laura J. Koenig, City Clerk

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM #: Consent 2

DATE: September 24, 2015

SUBJECT: Voucher Approval - 2015

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the vouchers for approval in the amount of \$235,530.26 and payroll through September 11, 2015 in the amount of \$71,670.54 to be drawn and paid on the proper accounts.

FISCAL IMPACT: \$307,200.80

RECOMMENDATION:

Approve the payment of vouchers as submitted.

**City Of Sultan
Voucher Approval
September 24, 2015**

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described hereon, and that the claim is just, due and an unpaid obligation against the City of Sultan, and that I am authorized to authenticate and certify to said claim.

Laura J. Koenig, Clerk/Deputy Finance Director

We, the undersigned City Council of Sultan Washington, do hereby certify that the merchandise or services hereinafter specified have been received and the claims are approved for payment in the following amounts:

Payroll Check #30919-20	\$ 2,805.95
Direct Deposit #19	\$ 25,804.57
Benefits Check #30914-18	\$ 31,613.21
Tax Deposit #18	\$ 11,446.81
Accounts Payable Checks #30922-958	\$ 224,931.14
ACH Transactions - DOR	\$ 10,599.12
 TOTAL	 \$ 307,200.80

Bob McCarty, Councilmember

John Seehuus, Councilmember

Rocky Walker, Councilmember

Sarah Davenport-Smith, Councilmember

Joe Neigel, Councilmember

Marianne Naslund, Councilmember

Jeffrey Beeler, Councilmember

Accounts Payable

Check Register Totals Only

User: laura.koenig
 Printed: 9/21/2015 - 11:48 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
30922	09/24/2015	amitest	AM Test	120.00	0
30923	09/24/2015	AWWA	American Water Works Association	205.00	0
30924	09/24/2015	Aramark	Aramark Uniform Services - AUS We	652.36	0
30925	09/24/2015	App	Associated Petroleum Products Inc	925.17	0
30926	09/24/2015	Wilbert	Automatic Wilbert Vault Co.	1,801.95	0
30927	09/24/2015	comcast	Comcast	595.37	0
30928	09/24/2015	Costco	Costco	441.74	0
30929	09/24/2015	PWTF	Department of Commerce	66,290.67	0
30930	09/24/2015	EvDC	Evergreen District Court	624.94	0
30931	09/24/2015	Frontier	Frontier	506.93	0
30932	09/24/2015	GCSys	GC Systems Inc.	4,201.73	0
30933	09/24/2015	Groco	Groco, Inc	1,861.76	0
30934	09/24/2015	GroenPac	Groeneveld Pacific West, Inc.	2,398.44	0
30935	09/24/2015	HoneyB	Honey Bucket	358.05	0
30936	09/24/2015	Kenyon	Kenyon Disend PLLC	5,352.27	0
30937	09/24/2015	kegis	King County GIS Center	1,042.62	0
30938	09/24/2015	lowes	Lowes	41.48	0
30939	09/24/2015	OASYS	Oasys Office Automation Systems	43.36	0
30940	09/24/2015	OfcDepot	Office Depot	444.36	0
30941	09/24/2015	Pitney	Pitney Bowes	464.25	0
30942	09/24/2015	PUD 1	PUD	2,650.55	0
30943	09/24/2015	PSE	Puget Sound Energy	1.36	0
30944	09/24/2015	RedApl	Red Apple Market	83.40	0
30945	09/24/2015	AllWaste	Republic Services	12,155.25	0
30946	09/24/2015	SCpubwor	Snohomish County Finance	14,612.00	0
30947	09/24/2015	Snopac	Snopac	4,955.35	0
30948	09/24/2015	SRVConst	SRV Construction Inc.	79,436.38	0
30949	09/24/2015	Auditor	State Auditor's Office	12,458.79	0
30950	09/24/2015	SulVet	Sultan Veterinary Clinic	49.00	0
30951	09/24/2015	Summit	Summit Research Labs	4,257.77	0
30952	09/24/2015	TSI	Technical Systems, Inc.	2,779.19	0
30953	09/24/2015	Titan	Titan Electric	657.03	0
30954	09/24/2015	atrua	Aimee Lou Trua	2,020.00	0
30955	09/24/2015	USBank	US Bank	34.00	0
30956	09/24/2015	UULC	Utilities Underground Location Center	47.74	0
30957	09/24/2015	Wagley	Wagley Creek Automotive, Inc	115.88	0
30958	09/24/2015	Weed	Weed, Graafstra & Benson, Inc, P.S.	245.00	0
Check Total:				224,931.14	

Accounts Payable

Check Register Totals Only

User: laura.koenig
 Printed: 9/4/2015 - 1:44 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
30914	09/04/2015	Retire	Department of Retirement	1,112.50	0
30915	09/04/2015	Retire	Department of Retirement	7,185.45	0
30916	09/04/2015	AWCben	AWC Employee Benefit Trust	21,227.66	0
30917	09/04/2015	AWCben	AWC Employee Benefit Trust	24.00	0
30918	09/04/2015	WATeamTr	Washington Teamsters Welfare Trust	1,744.80	0
Check Total:				31,294.41	

Accounts Payable

Check Register Totals Only

User: laura.koenig
 Printed: 9/15/2015 - 9:14 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
30921	09/15/2015	wateamtr	Washington Teamsters Welfare Trust	318.80	0
Check Total:				318.80	

Major PR 9/12/15

Payroll

ACH Check Register

User: 'julie.addington'
 Printed: 09/01/2015 - 8:11AM
 Batch: 2-9-2015
 Include Partial: FALSE



Check Date	Check Number	Employee No	Employee Name	Amount
09/02/2015	0	072	Carolyn Eslick	461.75
Total Employees:			1	Total: 461.75

Payroll

ACH Check Register

User: 'julie.addington'
Printed: 09/14/2015 - 4:49PM
Batch: 3-9-2015
Include Partial: FALSE



Check Date	Check Number	Employee No	Employee Name	Amount
09/18/2015	0	001	Laura Koenig	1,978.84
09/18/2015	0	002	Tami Pevey	1,095.23
09/18/2015	0	004	Donna Murphy	930.48
09/18/2015	0	007	Julie Addington	1,674.86
09/18/2015	0	010	Cynthia Sparks	1,322.80
09/18/2015	0	011	Janice Mann	1,108.51
09/18/2015	0	015	Kenneth Walker	2,825.59
09/18/2015	0	019	Michael Matheson	2,766.14
09/18/2015	0	020	Connie Dunn	1,997.04
09/18/2015	0	025	John Harris	2,028.24
09/18/2015	0	028	Todd Strom	1,630.63
09/18/2015	0	049	Victoria Forte	1,499.31
09/18/2015	0	120	Matthew Wood	2,046.40
09/18/2015	0	121	Jason Strauss	1,400.94
09/18/2015	0	125	Riley Edwards	1,037.81
Total Employees:			15	Total: 25,342.82

Payroll

Computer Check Register

User: julie.addington
Printed: 09/14/2015 - 4:33PM
Batch: 00003-09-2015 Computer

PR19



Check No	Check Date	Employee Information	Amount
30919	09/18/2015	024 Michael Williams	1,452.02
30920	09/18/2015	029 James Barns	1,353.93
Total Number of Employees: 2		Total for Payroll Check Run:	2,805.95

Checks for Approval

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
30914	09/04/2015	GENERAL FUND	Deferred Comp Payable	Department of Retirement	49.74
30914	09/04/2015	STREET FUND	Deferred Comp Payable	Department of Retirement	21.50
30914	09/04/2015	CEMETERY FUND	Deferred Comp Payable	Department of Retirement	1.99
30914	09/04/2015	BUILDING MAINTENANCE FUND	Deferred Comp Payable	Department of Retirement	6.40
30914	09/04/2015	UTILITY WATER FUND	Deferred Comp Payable	Department of Retirement	39.25
30914	09/04/2015	UTILITY SEWER FUND	Deferred Comp Payable	Department of Retirement	36.23
30914	09/04/2015	UTILITY GARBAGE FUND	Deferred Comp Payable	Department of Retirement	24.89
30914	09/04/2015	STORMWATER UTILITY FUND	Deferred Comp Payable	Department of Retirement	20.00
30914	09/04/2015	GENERAL FUND	Deferred Comp Payable	Department of Retirement	210.15
30914	09/04/2015	STREET FUND	Deferred Comp Payable	Department of Retirement	74.24
30914	09/04/2015	CEMETERY FUND	Deferred Comp Payable	Department of Retirement	6.69
30914	09/04/2015	BUILDING MAINTENANCE FUND	Deferred Comp Payable	Department of Retirement	13.89
30914	09/04/2015	UTILITY WATER FUND	Deferred Comp Payable	Department of Retirement	201.18
30914	09/04/2015	UTILITY SEWER FUND	Deferred Comp Payable	Department of Retirement	296.86
30914	09/04/2015	UTILITY GARBAGE FUND	Deferred Comp Payable	Department of Retirement	66.12
30914	09/04/2015	STORMWATER UTILITY FUND	Deferred Comp Payable	Department of Retirement	43.37
30915	09/04/2015	GENERAL FUND	PERS Payable	Department of Retirement	225.03
30915	09/04/2015	GENERAL FUND	PERS Payable	Department of Retirement	100.64
30915	09/04/2015	GENERAL FUND	PERS Payable	Department of Retirement	377.21
30915	09/04/2015	STREET FUND	PERS Payable	Department of Retirement	163.91
30915	09/04/2015	CEMETERY FUND	PERS Payable	Department of Retirement	24.28
30915	09/04/2015	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement	27.84
30915	09/04/2015	UTILITY WATER FUND	PERS Payable	Department of Retirement	731.47
30915	09/04/2015	UTILITY SEWER FUND	PERS Payable	Department of Retirement	586.32
30915	09/04/2015	UTILITY GARBAGE FUND	PERS Payable	Department of Retirement	327.32
30915	09/04/2015	STORMWATER UTILITY FUND	PERS Payable	Department of Retirement	188.35
30915	09/04/2015	GENERAL FUND	PERS Payable	Department of Retirement	689.09
30915	09/04/2015	STREET FUND	PERS Payable	Department of Retirement	299.43
30915	09/04/2015	CEMETERY FUND	PERS Payable	Department of Retirement	44.40
30915	09/04/2015	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement	50.85
30915	09/04/2015	UTILITY WATER FUND	PERS Payable	Department of Retirement	1,336.26
30915	09/04/2015	UTILITY SEWER FUND	PERS Payable	Department of Retirement	1,071.03
30915	09/04/2015	UTILITY GARBAGE FUND	PERS Payable	Department of Retirement	597.92
30915	09/04/2015	STORMWATER UTILITY FUND	PERS Payable	Department of Retirement	344.10
30916	09/04/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	Department of Retirement	25.72
30916	09/04/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	A WC Employee Benefit Trust	23.32

30916	09/04/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	17.91
30916	09/04/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	51.67
30916	09/04/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	12.15
30916	09/04/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1.09
30916	09/04/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2.92
30916	09/04/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	25.73
30916	09/04/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	23.31
30916	09/04/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	17.90
30916	09/04/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	12.61
30916	09/04/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	187.73
30916	09/04/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	43.97
30916	09/04/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	6.65
30916	09/04/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1.57
30916	09/04/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	256.54
30916	09/04/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	148.31
30916	09/04/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	97.64
30916	09/04/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	61.87
30916	09/04/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.24
30916	09/04/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.77
30916	09/04/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	0.55
30916	09/04/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.70
30916	09/04/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.74
30916	09/04/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	12.62
30916	09/04/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	178.33
30916	09/04/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	36.08
30916	09/04/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	4.07
30916	09/04/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.53
30916	09/04/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	252.90
30916	09/04/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	145.68
30916	09/04/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	73.57
30916	09/04/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	60.80
30916	09/04/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2,558.04
30916	09/04/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	413.65
30916	09/04/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	113.17
30916	09/04/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	19.94
30916	09/04/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	5,097.29
30916	09/04/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	3,084.01
30916	09/04/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	1,881.77
30916	09/04/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1,243.10
30916	09/04/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1,330.76
30916	09/04/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	410.75
30916	09/04/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	

30916	09/04/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	35.90
30916	09/04/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	105.86
30916	09/04/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	821.83
30916	09/04/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	751.13
30916	09/04/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	531.41
30916	09/04/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	411.72
30916	09/04/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	9.90
30916	09/04/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	3.14
30916	09/04/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.47
30916	09/04/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.48
30916	09/04/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	13.76
30916	09/04/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	10.57
30916	09/04/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	6.42
30916	09/04/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	3.26
30916	09/04/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	51.66
30916	09/04/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	12.15
30916	09/04/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1.09
30916	09/04/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2.91
30916	09/04/2015	GENERAL FUND	Benefits - Disability Insuranc	AWC Employee Benefit Trust	515.33
30917	09/04/2015	GENERAL FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	3.60
30917	09/04/2015	UTILITY WATER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.28
30917	09/04/2015	UTILITY SEWER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	1.79
30917	09/04/2015	UTILITY GARBAGE FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.17
30917	09/04/2015	STORMWATER UTILITY FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.16
30917	09/04/2015	GENERAL FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	3.60
30917	09/04/2015	UTILITY WATER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.28
30917	09/04/2015	UTILITY SEWER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	1.80
30917	09/04/2015	UTILITY GARBAGE FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.16
30917	09/04/2015	STORMWATER UTILITY FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.16
30918	09/04/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	4.36
30918	09/04/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	564.46
30918	09/04/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	Washington Teamsters Welfare Trust	411.92
30918	09/04/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	272.35
30918	09/04/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	131.70
30918	09/04/2015	GENERAL FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	274.36
30918	09/04/2015	STREET FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	67.19
30918	09/04/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	18.46
30921	09/15/2015	UTILITY WATER FUND	Benefits	Washington Teamsters Welfare Trust	106.26
30921	09/15/2015	UTILITY SEWER FUND	Benefits	Washington Teamsters Welfare Trust	106.27
30921	09/15/2015	UTILITY GARBAGE FUND	Benefits	Washington Teamsters Welfare Trust	106.27
30922	09/24/2015	UTILITY WATER FUND	Water - Testing	AM Test	120.00

30923	09/24/2015	UTILITY WATER FUND	Miscellaneous	American Water Works Association	102.50
30923	09/24/2015	UTILITY SEWER FUND	Miscellaneous	American Water Works Association	102.50
30924	09/24/2015	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	3.28
30924	09/24/2015	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	15.30
30924	09/24/2015	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	15.30
30924	09/24/2015	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	14.21
30924	09/24/2015	STREET FUND	Uniforms	Aramark Uniform Services	3.28
30924	09/24/2015	GENERAL FUND	Uniforms	Aramark Uniform Services	3.28
30924	09/24/2015	UTILITY WATER FUND	Operating Supply	Aramark Uniform Services	25.13
30924	09/24/2015	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services	25.13
30924	09/24/2015	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services	25.14
30924	09/24/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	25.13
30924	09/24/2015	STREET FUND	Office/Operating Supplies	Aramark Uniform Services	25.13
30924	09/24/2015	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	3.28
30924	09/24/2015	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	15.30
30924	09/24/2015	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	15.30
30924	09/24/2015	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	14.21
30924	09/24/2015	STREET FUND	Uniforms	Aramark Uniform Services	3.28
30924	09/24/2015	GENERAL FUND	Uniforms	Aramark Uniform Services	3.28
30924	09/24/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
30924	09/24/2015	UTILITY WATER FUND	Operating Supply	Aramark Uniform Services	12.71
30924	09/24/2015	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services	12.72
30924	09/24/2015	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services	12.71
30924	09/24/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	12.72
30924	09/24/2015	STREET FUND	Office/Operating Supplies	Aramark Uniform Services	12.71
30924	09/24/2015	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	1.49
30924	09/24/2015	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	6.95
30924	09/24/2015	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	6.94
30924	09/24/2015	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	6.45
30924	09/24/2015	STREET FUND	Uniforms	Aramark Uniform Services	1.49
30924	09/24/2015	GENERAL FUND	Uniforms	Aramark Uniform Services	1.49
30924	09/24/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
30924	09/24/2015	UTILITY WATER FUND	Operating Supply	Aramark Uniform Services	14.08
30924	09/24/2015	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services	14.07
30924	09/24/2015	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services	14.08
30924	09/24/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	14.07
30924	09/24/2015	STREET FUND	Office/Operating Supplies	Aramark Uniform Services	14.08
30924	09/24/2015	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	1.36
30924	09/24/2015	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	6.34
30924	09/24/2015	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	6.35
30924	09/24/2015	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	5.89

30924	09/24/2015	STREET FUND	Uniforms	Aramark Uniform Services	1.36
30924	09/24/2015	GENERAL FUND	Uniforms	Aramark Uniform Services	1.36
30924	09/24/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
30924	09/24/2015	UTILITY WATER FUND	Operating Supply	Aramark Uniform Services	25.98
30924	09/24/2015	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services	25.98
30924	09/24/2015	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services	25.99
30924	09/24/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	25.98
30924	09/24/2015	STREET FUND	Office/Operating Supplies	Aramark Uniform Services	25.98
30924	09/24/2015	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	3.15
30924	09/24/2015	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	14.73
30924	09/24/2015	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	14.72
30924	09/24/2015	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	13.67
30924	09/24/2015	STREET FUND	Uniforms	Aramark Uniform Services	3.16
30924	09/24/2015	GENERAL FUND	Uniforms	Aramark Uniform Services	3.15
30924	09/24/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
30924	09/24/2015	UTILITY WATER FUND	Operating Supply	Aramark Uniform Services	13.25
30924	09/24/2015	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services	13.26
30924	09/24/2015	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services	13.25
30924	09/24/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	13.26
30924	09/24/2015	STREET FUND	Office/Operating Supplies	Aramark Uniform Services	13.25
30924	09/24/2015	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	-1.14
30924	09/24/2015	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	-5.31
30924	09/24/2015	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	-5.32
30924	09/24/2015	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	-4.93
30924	09/24/2015	STREET FUND	Uniforms	Aramark Uniform Services	-1.14
30924	09/24/2015	GENERAL FUND	Uniforms	Aramark Uniform Services	-1.14
30924	09/24/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
30925	09/24/2015	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	526.32
30925	09/24/2015	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	64.25
30925	09/24/2015	UTILITY WATER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	242.04
30925	09/24/2015	CEMETERY FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	15.84
30925	09/24/2015	STREET FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	15.85
30925	09/24/2015	GENERAL FUND	Vehicle Maintenance	Associated Petroleum Products Inc	15.84
30925	09/24/2015	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	26.93
30925	09/24/2015	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	3.29
30925	09/24/2015	UTILITY WATER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	12.38
30925	09/24/2015	CEMETERY FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	0.81
30925	09/24/2015	STREET FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	0.81
30925	09/24/2015	GENERAL FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	0.81
30926	09/24/2015	CEMETERY FUND	Items for Resale	Automatic Wilbert Vault Co.	397.48
30926	09/24/2015	CEMETERY FUND	Professional Services	Automatic Wilbert Vault Co.	1,404.47

30927	09/24/2015	GENERAL FUND	Communication	Comcast	238.15
30927	09/24/2015	UTILITY WATER FUND	Communication	Comcast	119.07
30927	09/24/2015	UTILITY SEWER FUND	Communication	Comcast	119.08
30927	09/24/2015	UTILITY GARBAGE FUND	Communication	Comcast	119.07
30928	09/24/2015	UTILITY GARBAGE FUND	Office Supplies	Costco	55.22
30928	09/24/2015	UTILITY SEWER FUND	Office Supplies	Costco	55.22
30928	09/24/2015	UTILITY WATER FUND	Office Supplies	Costco	55.21
30928	09/24/2015	STREET FUND	Office/Operating Supplies	Costco	55.22
30928	09/24/2015	GENERAL FUND	Office/Operating Supplies	Costco	220.87
30929	09/24/2015	WATER SYSTEM DEBT FUND	PWTF Loan Principle	Department of Commerce	57,147.13
30929	09/24/2015	WATER SYSTEM DEBT FUND	PWTF Loan Interest	Department of Commerce	9,143.54
30930	09/24/2015	GENERAL FUND	Miscellaneous - Court Filing F	Evergreen District Court	624.94
30931	09/24/2015	GENERAL FUND	Communication	Frontier	50.36
30931	09/24/2015	STREET FUND	Communication	Frontier	50.36
30931	09/24/2015	UTILITY WATER FUND	Communication	Frontier	50.36
30931	09/24/2015	UTILITY SEWER FUND	Communication	Frontier	50.36
30931	09/24/2015	UTILITY GARBAGE FUND	Communication	Frontier	50.36
30931	09/24/2015	GENERAL FUND	Communication	Frontier	3.67
30931	09/24/2015	UTILITY SEWER FUND	Communication	Frontier	251.46
30932	09/24/2015	UTILITY WATER FUND	Repair and Maintenance	GC Systems Inc.	4,201.73
30933	09/24/2015	UTILITY SEWER FUND	Professional Service	Groco, Inc	1,861.76
30934	09/24/2015	UTILITY SEWER FUND	Repair and Maintenance	Groeneveld Pacific West, Inc.	2,398.44
30935	09/24/2015	UTILITY SEWER FUND	Rentals	Honey Bucket	111.65
30935	09/24/2015	UTILITY SEWER FUND	Rentals	Honey Bucket	134.75
30935	09/24/2015	UTILITY SEWER FUND	Rentals	Honey Bucket	111.65
30936	09/24/2015	GENERAL FUND	Legal - Litigation Fees	Kenyon Disend PLLC	5,352.27
30937	09/24/2015	GENERAL FUND	Professional Services	King County GIS Center	1,042.62
30938	09/24/2015	STREET FUND	Office/Operating Supplies	Lowes	41.48
30939	09/24/2015	UTILITY WATER FUND	Repair and Maintenance	Oasys Office Automation Systems	7.23
30939	09/24/2015	UTILITY SEWER FUND	Repair and Maintenance	Oasys Office Automation Systems	7.23
30939	09/24/2015	UTILITY GARBAGE FUND	Repair and Maintenance	Oasys Office Automation Systems	7.22
30939	09/24/2015	STORMWATER UTILITY FUND	Repair and Maintenance	Oasys Office Automation Systems	7.23
30939	09/24/2015	UTILITY WATER FUND	Repair and Maintenance	Oasys Office Automation Systems	7.23
30939	09/24/2015	GENERAL FUND	Office/Operating Supplies	Oasys Office Automation Systems	7.22
30940	09/24/2015	UTILITY WATER FUND	Office Supplies	Office Depot	48.82
30940	09/24/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	48.81
30940	09/24/2015	UTILITY GARBAGE FUND	Office Supplies	Office Depot	48.82
30940	09/24/2015	STREET FUND	Office Supplies	Office Depot	48.81
30940	09/24/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	195.26
30940	09/24/2015	UTILITY WATER FUND	Office Supplies	Office Depot	6.73
30940	09/24/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	6.73

30940	09/24/2015	UTILITY GARBAGE FUND	Office Supplies	Office Depot	6.73
30940	09/24/2015	STREET FUND	Office Supplies	Office Depot	6.73
30940	09/24/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	26.92
30941	09/24/2015	GENERAL FUND	Communication	Pitney Bowes	162.49
30941	09/24/2015	GENERAL FUND	Communication	Pitney Bowes	69.64
30941	09/24/2015	STREET FUND	Communication	Pitney Bowes	58.03
30941	09/24/2015	UTILITY WATER FUND	Communication	Pitney Bowes	58.03
30941	09/24/2015	UTILITY SEWER FUND	Communication	Pitney Bowes	58.03
30941	09/24/2015	UTILITY GARBAGE FUND	Communication	Pitney Bowes	58.03
30942	09/24/2015	STREET FUND	Utilities	PUD	1,632.10
30942	09/24/2015	STREET FUND	Utilities	PUD	737.76
30942	09/24/2015	STREET FUND	Utilities	PUD	63.28
30942	09/24/2015	STREET FUND	Utilities	PUD	101.58
30942	09/24/2015	GENERAL FUND	Utilities	PUD	76.63
30942	09/24/2015	GENERAL FUND	Utilities	PUD	15.68
30942	09/24/2015	GENERAL FUND	Utilities	PUD	15.68
30942	09/24/2015	STREET FUND	Utilities	PUD	7.84
30943	09/24/2015	STREET FUND	Utilities	Puget Sound Energy	0.34
30943	09/24/2015	UTILITY WATER FUND	Utilities	Puget Sound Energy	0.34
30943	09/24/2015	UTILITY SEWER FUND	Utilities	Puget Sound Energy	0.34
30943	09/24/2015	UTILITY GARBAGE FUND	Utilities	Puget Sound Energy	0.34
30944	09/24/2015	UTILITY SEWER FUND	Operating Supplies	Red Apple Market	83.40
30945	09/24/2015	UTILITY GARBAGE FUND	Intergovernmental - Recycle	Republic Services	12,155.25
30946	09/24/2015	UTILITY GARBAGE FUND	Intergovernmental - Disposal F	Snohomish County Finance	14,612.00
30947	09/24/2015	GENERAL FUND	Intergovernmental - SNOPAC	Snopac	4,955.35
30948	09/24/2015	STREET IMPROVEMENT FUND	High Ave Project	SRV Construction Inc.	39,718.19
30948	09/24/2015	STREET IMPROVEMENT FUND	4th Street Project	SRV Construction Inc.	39,718.19
30949	09/24/2015	GENERAL FUND	Audit Costs	State Auditor's Office	2,491.76
30949	09/24/2015	STREET FUND	Professional Services	State Auditor's Office	2,491.76
30949	09/24/2015	UTILITY WATER FUND	Professional Service - General	State Auditor's Office	2,491.75
30949	09/24/2015	UTILITY SEWER FUND	Professional Service	State Auditor's Office	2,491.76
30949	09/24/2015	UTILITY GARBAGE FUND	Professional	State Auditor's Office	2,491.76
30950	09/24/2015	GENERAL FUND	Professional Services	Sultan Veterinary Clinic	49.00
30951	09/24/2015	UTILITY WATER FUND	Operating Supply	Summit Research Labs	4,257.77
30952	09/24/2015	UTILITY SEWER FUND	Repair and Maintenance	Technical Systems, Inc.	2,779.19
30953	09/24/2015	GENERAL FUND	Repair and Maintenance	Titan Electric	109.50
30953	09/24/2015	STREET FUND	Repair and Maintenance	Titan Electric	109.50
30953	09/24/2015	UTILITY WATER FUND	Repair and Maintenance	Titan Electric	109.50
30953	09/24/2015	UTILITY SEWER FUND	Repair and Maintenance	Titan Electric	109.51
30953	09/24/2015	UTILITY GARBAGE FUND	Repair and Maintenance	Titan Electric	109.51
30953	09/24/2015	STORMWATER UTILITY FUND	Repair and Maintenance	Titan Electric	109.51

30954	09/24/2015	GENERAL FUND	Public Defender Attorney	Aimee Lou Trua	1,700.00
30954	09/24/2015	GENERAL FUND	Public Defender Attorney	Aimee Lou Trua	320.00
30955	09/24/2015	GENERAL FUND	Bank Fees	US Bank	34.00
30956	09/24/2015	UTILITY WATER FUND	Miscellaneous	Utilities Underground Location Center	23.87
30956	09/24/2015	UTILITY SEWER FUND	Miscellaneous	Utilities Underground Location Center	23.87
30957	09/24/2015	UTILITY WATER FUND	Vehicle Operation/Maintenance	Wagley Creek Automotive, Inc	38.63
30957	09/24/2015	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Wagley Creek Automotive, Inc	38.63
30957	09/24/2015	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Wagley Creek Automotive, Inc	38.62
30958	09/24/2015	LID GUARANTY AND BOND FUND	Professional Services	Weed, Graafstra & Benson, Inc, P.S.	245.00
				TOTAL	<u>256,544.35</u>

CITY OF SULTAN
AGENDA ITEM COVER SHEET

Agenda Item: A-1
Date: September 24, 2015
SUBJECT: Return of the Salmon Celebration Proclamation



CONTACT PERSON: Donna Murphy Grants and Volunteer Coordinator

ISSUE:
Proclaim Saturday, September 26, 2015 *Return of the Salmon Celebration Day.*

SUMMARY:
The Return of the Salmon Celebration Committee held the first celebration on October 4, 2009 and the City of Sultan proclaimed that day "Return of the Salmon Celebration Day".

The purpose of the celebration is to remember Chief John T'seul-Ted, honoring Sultan's vision and celebration of the return of the salmon every autumn. "Celebrating the Return of the Salmon" is about inspiring, recognizing and encouraging people to understand the importance of the salmon's life cycle and their presence in the Sultan River. It's about respecting the trees, animals, water and air as habitants on the planet earth; not as isolated individuals, but as members of a true community working together.

September 26, 2015 marks the 7th year of the celebration proclaiming the 4th Saturday in September as the "Return of the Salmon Celebration Day".

Attachment:
A – Proclamation for Celebrating the Return of the Salmon Day

City of Sultan

Proclamation

Fourth Annual Return of the Salmon Celebration

September 26, 2015

WHEREAS, Chief John T'seul-Ted is the namesake of the City of Sultan, and

WHEREAS, the City of Sultan recognizes and honors Chief John T'seul-Ted as a significant and integral part of the history of the City of Sultan and the surrounding area; and

WHEREAS, the City of Sultan wishes to recognize the committee which works to bring Chief John T'seul-Ted and the living history and vision of the City of Sultan to the fore; and

WHEREAS, The Return of the Salmon Celebration will take place September 26, 2014 in Osprey Park to inspire and encourage people to understand the importance of the salmon's life cycle and recognize that their presence in the Sultan River reflects ecological sustainability; and

WHEREAS, the City of Sultan recognizes Sultan High School Students Katie Koenig and Nathan Porter who inspired the construction of the covered basketball court, and the volunteers who built it; and

WHEREAS, the Second Annual Salmon Run, a 5 Kilometer runners race, and one mile fast walk will take place in Osprey Park as part of the Celebration; and

WHEREAS, the Return of the Salmon Celebration recognizes and respects the trees, animals, water and air as habitants on the planet earth; not as isolated individuals but as members of a true community working together; and

WHEREAS, the vision of the City of Sultan is to support all of our community's diverse cultural, economic, and educational interests by bringing together businesses, teachers, elders, children, and people of all ages to enjoy and protect our area's resources; and

WHEREAS, the City of Sultan supports the local manufacture, sale and use of recreational equipment and is ideally situated to promote local and regional ecological tourism; and

WHEREAS, the regional Cascade Loop business community working together with local businesses can help bring prosperity and community health to Sultan;

NOW, THEREFORE, I Mayor Carolyn Eslick, do hereby proclaim Saturday, September 26, 2015 as a day of remembrance of Chief John T'seul-Ted, honoring Sultan's vision and celebrating the return of the salmon.

Signed this 24th day of September 2015

Attest:

Carolyn Eslick, Mayor

Laura J. Koenig – City Clerk

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: A-2
DATE: September 15, 2015
SUBJECT: Approve Auto Door Locks @ Osprey Park Restrooms
CONTACT PERSON: Matt Wood, Water Treatment Plant Operator

ISSUE:

The issue before the council is to authorize the Mayor to sign a contract with Titan Electric for the installation of new automated door locks on the restroom doors at Osprey Park for an amount not to exceed \$2,500 without prior written authorization from City Council.

STAFF RECOMMENDATION:

Authorize the Mayor to sign a contract with Titan Electric for the installation of new automated door locks on the restroom doors at Osprey Park for an amount not to exceed \$2,500 without prior written authorization from City Council.

SUMMARY:

The restrooms at Osprey Park currently have standard door locks which are required to be manually unlocked and locked every day. This works in a satisfactory manner only if we open the restrooms during public works business hours.

Osprey Park's peak hours of use happen from about 3:30pm to 8:30pm weekdays and from dusk to dawn on weekends. Installing the automatic door locks will allow the public to access the restrooms during all of Osprey Park's operating hours, while still providing security to the building after hours.

The new door locks will be set on a timer and backed up with a battery in case of a power failure. The doors will still be able to be opened manually from both the inside and outside. The outside will still require a key to open manually if both the power and battery should fail.

FISCAL IMPACT:

The project will be funded using proceeds from the Parks Operating fund.

RECOMMENDED ACTION:

Authorize the Mayor to sign a contract with Titan Electric for the installation of new automated door locks on the restroom doors at Osprey Park for an amount not to exceed \$2,500 without prior written authorization from City Council.

ATTACHMENTS

Attachment A	Titan Electric Quote
Attachment B	Wyatt Electric Quote
Attachment C	Contract



Titan Electric

12828 Northup Way #205
Bellevue, WA 98005
PH(206)633-2811 FAX(206)374-2128

City of Sultan
319 Main Street
Sultan, WA 98294

Re.: Osprey Park
Restroom Doors

Attn.: Matt Wood

9/17/2015

As per your request, we submit estimated costs for the above referenced project as follows:

- Replace two door strikes with electric strikes.**
- Provide and install DC power supply.**
- Provide and install a digital time clock.**
- Install 120 volt circuit to power supply and time clock.**
- Install low volatge DC wiring to new strikes, using conduit where necessary.**
- Set time clock per City's preferred schedule to lock and unlock automatically.**

Estimated Price: \$1,934.00

Specific Exclusions:

- * Washington State Sales Tax
- * Overtime or Shift Premiums
- * Hidden Conditions

Thank you for considering TITAN ELECTRIC for your projects. We look forward to your authorization to proceed on the above referenced project. This quote will be subject to review and subsequent revisions after 30 days. If you have any questions, or if we can be of further assistance, please contact me directly at 206-551-6601.

Steve Yarbrough



204 E Stanley ST - PO BOX 74 - Granite Falls, WA. 98252
360.454.0641 office – 425.870.5485 cell - 888.857.4196 fax
WyattElectric@gmail.com – www.WyattElectric.net

ELECTRICAL BID

CLIENT: City of Sultan

Job Name: Bathroom Doors

Work to be installed on this job by Wyatt Electric & Construction:

Service Work: 2 Bathroom Doors

-Install new Magnetic door holders

- 2 magnetic door holders
- 2 door openers
- 2 door push buttons
- 1 24hour timer with battery back up on/off switch
- Conduit, fittings, supports, anchors, copper wire
- Test and label

- Labor & Industries permit fees

-Electrical Bid proposed with Prevailing wage rates

Bid is good for 30 days of today's date: 08-11-2015

Job Address:
1st – Sultan, WA. 98294

BID PRICE: \$ 3,630.00
PLUS TAX @ 8.6%: \$ 312.18

Sincerely,

David Wyatt- Project Manager

Accepted by:

Date:



204 E Stanley ST - PO BOX 74 - Granite Falls, WA. 98252

360.454.0641 office – 425.870.5485 cell – 888.857.4196 fax

WWW.WyattElectric.net - WyattElectric@gmail.com

Not included in this Bid are any Utility charges/fees, appliances, trenching/ditching/backfill and garbage removal. All devices to be installed will standard switches and standard outlets White in color. Any items found not meeting current state/city electrical code will be upgraded at a rate of Time and Material. All working hours will be from 7:00am to 5:00pm Monday through Friday. Bathroom required onsite supplied by General contractor or Home owner.

All Bids are done per blue prints or walk through. Anything installed in this building that is not included in this Bid is considered an extra and will be billed as such. This bid is expressly conditioned upon terms and conditions of subcontractor acceptable to Wyatt Electric, Inc...

Billing will be 50% down payment, 50% upon completion of electrical installation. All past due accounts are subject to a 2.5% per month finance charge. Payment must be received upon invoice. All Job sites will receive intent to lien notice. Any contractors delaying the project on scheduled electrical installation time will be billed for lost labor hours. Security monitoring will be a 24 month contract with Wyatt Electric & Construction.

EXCLUDED IS:

- Sheet rock, ceiling tile, paint, concrete, brick, roof top siding/tar & siding damage repair-
- Existing electrical and any 2014 NEC code violations- Coring holes-
- Removal Sheet rock- Plan review and engineering fees-

Bid is good for 30 days of today's date: 08-11-2015

Job Address:

1st Ave – Sultan, WA.

David Wyatt

Accepted by:

Project Manager

Date:

Push Buttons High Voltage 800 Series



The 850 and 854 Push Buttons are rugged, fast make and break contact push buttons that operate regardless of how pressure is applied or released. The buttons have insulated, protective sleeves and phosphor bronze, self cleaning contacts that withstand shock and vibration.

Both push buttons panel mount in a 7/8" (22mm) hole using the supplied locknut. Also mounts in a 7/8" (20mm) hole that has been tapped with straight pipe threads.

May be used with 149-1 mounting plate.

Features and Specifications

- Locknut mounting
- Convenient screw terminals
- Normally open contacts (850)
- Normally closed contacts (854)
- Momentary contacts
- 3" wire leads (850)
- UL registered (850)

Ordering Information

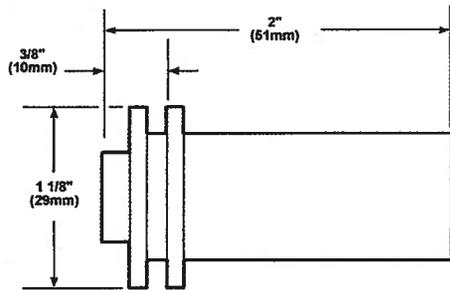
Description	Cat. No.	Operating Voltage	Current		Housing	Finish	Hole	
			DC	AC			Center	Size
Push Button Normally Open Contacts	850	12V AC	-	15 A	Heavy Duty- Chrome Plated	Black	7/8" (22mm)	1 3/4" (44mm)
		24V AC	-	15 A			7/8" (22mm)	1 3/4" (44mm)
		48V AC	-	10 A			7/8" (22mm)	1 3/4" (44mm)
		125V AC	-	5 A			7/8" (22mm)	1 3/4" (44mm)
		250V AC	-	5 A			7/8" (22mm)	1 3/4" (44mm)
Push Button Normally Closed Contacts	854	12V AC	4 A	4 A	Heavy Duty- Chrome Plated	Black	7/8" (22mm)	1 3/4" (44mm)
		24V AC	4 A	4 A			7/8" (22mm)	1 3/4" (44mm)
		48V AC	2 A	4 A			7/8" (22mm)	1 3/4" (44mm)
		125V AC	1 A	2 A			7/8" (22mm)	1 3/4" (44mm)
		250V AC	0.5 A	1 A			7/8" (22mm)	1 3/4" (44mm)

Accessories

Description	Cat. No.
Mounting Plate	149-1

Weights and Dimensions

Cat. No.	Approx. Net Weight (lb.)	Approx. Shipping Weight (lb.)
850	0.14	0.21
854	0.14	0.21
149-1	0.12	0.15



7
CHIMES, PUSH BUTTONS AND TRANSFORMERS

Door Openers Mortise 170 Series

The 170 Series mortise type door openers are long service devices, providing the security and convenience of remote control door-lock operation. These units flush mount in place of the regular door strike plate.

With the non-reverse acting units, the door remains locked until the opener is electrically actuated by a remote contact device. For reverse acting units, the door remains unlocked (with current off). When energized through a timer or manual switch, the unit keeps the door locked.

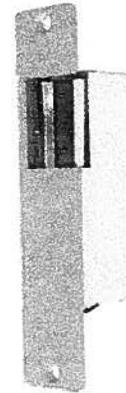
For AC operation, use with either an 88-50, 596, or 592 Transformer.

Continuous Duty Operation

The 177-RG5 and 178-RG5 are suitable for continuous duty operation. However, when operated from 24V AC, they must be connected through the SR-1 Silencing Assembly. They may also be operated directly from 24V DC.

Features and Specifications

- Fits left and right hand doors
- Easy installation
- Rugged, heavy duty construction
- For use in wood and metal jambs
- Continuous duty operation (177-RG5 and 178-RG5)



Ordering Information

Description	Cat. No.	Operating Voltage	Current	Transformer	Finish	
Non-Reverse Acting	177-AF	4 - 6V DC	1.3 - 2.7 A	-	Painted brass faceplate with chrome nosing	
		8 - 16V AC	1.3 - 2.7 A	12V tap of 88-50 or 598	Painted brass faceplate with chrome nosing	
	177-G5	24V AC	1.40 A	24V tap of 88-50 or 599	Painted brass faceplate with chrome nosing	
	177-G1	24V DC	0.19 A	-	Painted brass faceplate with chrome nosing	
	Reverse Acting, Continuous Duty	178-AF	4 - 6V DC	1.3 - 2.7 A	-	Satin chrome faceplate and nosing
			8 - 16V AC	1.3 - 2.7 A	12V tap of 88-50 or 598	Satin chrome faceplate and nosing
178-G5		24V AC	1.40 A	24V tap of 88-50 or 599	Satin chrome faceplate and nosing	
Reverse Acting, Continuous Duty	178-G1	24V DC	0.30 A	-	Satin chrome faceplate and nosing	
	177-RG5 ¹	24V DC	0.19 A	24V tap of 88-50 or 592 ¹	Painted brass faceplate with chrome nosing	
	178-RG5 ¹	24V DC	0.19 A	24V tap of 88-50 or 592 ¹	Satin chrome faceplate and nosing	

¹Requires the SR-1 silencing rectifier.

Accessories

Description	Cat. No.
Silencing Assembly (rectifier) ²	SR-1

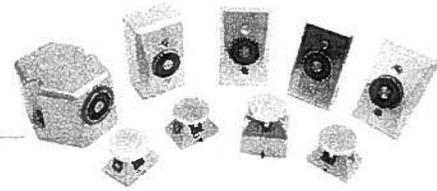
²Required with AC transformers on reverse action openers. 1 1/4" (32mm) square



Conventional and Addressable Accessories

Door Holders

1500 Series



The Edwards 1500 Series electromagnetic door holders feature housings finished with durable baked polyester powder paint. The floor or wall section houses the electromagnet while the contact plate attaches to the door. The contact plate has a shock absorbing nylon (swivel) ball that allows the plate to adjust to any door angle. Floor units are available in single-door or double-door (back to back) versions. Wall units are available in flush or surface mounted versions. If power fails, doors are released automatically but may be opened or closed manually at any time. All units are free of moving parts, are self-contained and require no maintenance.

The device holders hold a door open while energized. When de-energized by a relay controlled by the fire alarm system or other switch, the door is released to a closed position.

Features and Specifications

- Floor and wall mounted styles
- Baked polyester powder paint finish
- Low power consumption
- Silent operation
- 25 Lbf (111N) nominal holding force
- Adjustable, swivel contact plate
- Single-door or double-door (back to back) versions – floor mounted
- Flush or surface mounted versions – wall mounted
- Operating temperature range: 32°F to 120°F (0°C to 49°C)

12
FIRE ALARMS

Ordering Information

Description	Cat. No.	Operating Voltage ¹	Current
Floor Mounted (Single Door)	1501-AQN5	24V AC/DC; 120V AC	0.015 A
Floor Mounted (Double Door)	1502-AQN5	24V AC/DC; 120V AC	0.015 A ²
Flush Wall Mounted (Long Catch Plate)	1504-AQN5	24V AC/DC; 120V AC	0.015 A
Flush Wall Mounted (Short Catch Plate)	1505-AQN5	24V AC/DC; 120V AC	0.015 A
Surface Wall Mounted	1508-AQN5	24V AC/DC; 120V AC	0.015 A
Completely Flush Wall Mounted	1509-AQN5	24V AC/DC; 120V AC	0.015 A

¹AC voltage frequency is 60 Hz
²Draws 0.015 A per side

Accessories

Description	Cat. No.
Catch plate extension assembly, 1.5"	1500-1
Catch plate extension assembly, 2.5"	1500-2
Catch plate extension assembly (5.25 to 7.5 inches)	1500-7
Catch plate extension assembly (7.5 to 12 inches)	1500-12
Replacement armature - short (for use with 1501, 1502, 1505, 1508 and 1509 door holders)	CS2595-5
Replacement armature - long (for use with 1504 door holder)	CS2598-5



MEA



**CITY OF SULTAN
LIMITED PUBLIC WORKS CONTRACT**

THIS AGREEMENT, is made by and between the City of Sultan (hereinafter referred as "City"), a Washington Municipal Corporation, and Titan Electric (hereinafter referred to as "Contractor"), doing business at 12828 Northup Way #205, Bellevue, WA 98005.

WHEREAS, Contractor is in the business of providing certain services specified herein; and

WHEREAS, the City desires to contract with Contractor for the provision of such services for providing automatic door locks for the restrooms at Osprey Park, and Contractor agrees to contract with the City for same;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties as follows:

TERMS

1. **Work.** The Contractor agrees to perform all work in accordance with this Contract and the following documents, incorporated herein:
 - Scope of Work
 - All provisions required by law to be inserted in this Contract whether actually attached hereto or not.
2. **Payment.** Payment for the work as described in the Contract shall not exceed one thousand nine hundred thirty four dollars (\$1,934.00) not including sales tax, excluding approved change orders. If during the course of the Contract, the work rendered does not meet the requirements set forth in the Contract, the Contractor shall correct or modify the required work to comply with the requirements of the Contract. The City shall have the right to withhold payment for such work until it meets the requirements of the Contract.
3. **General Administration.** The Contract Administrator, Connie Dunn, of the City of Sultan shall have primary responsibility for the City under this Contract and shall oversee and approve all work to be performed, coordinate communications, and review and approve all invoices, under this Contract.
4. **Final Payment.** Thirty (30) days after completion and final acceptance of this project by the City as complying with the terms of this Contract, the City shall pay to the Contractor all sums due as provided by this Contract except those required to be withheld by law or agreed to in special contract provisions.

ATTACHMENT C

5. **Notice to Proceed / Completion Time.** The Contractor agrees to begin the work set forth in this Contract immediately after receiving written notice from the City to proceed and further agrees to carry on such work regularly and uninterrupted thereafter with such force as to secure its completion within 30 calendar days (holidays and weekends included), after such notice to begin work. The time of beginning, rate of progress and time of completion are essential conditions of this Contract.
6. **Ownership of Documents.** On payment to the Contractor by the City of all compensation due under this Contract, all finished or unfinished documents and material prepared by the Contractor with funds paid by the City under this Contract shall become the property of the City and shall be forwarded to the City upon its request. Any records, reports, information, data or other documents or materials given to or prepared or assembled by the Contractor under this Contract will be kept confidential and shall not be made available to any individual or organization by the Contractor without prior written approval of the City or by court order.
7. **Indemnity / Hold Harmless.** The Contractor shall indemnify, defend and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City.

Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

8. **Bonds / Surety.** (City must check one of the following boxes.) The City waives does not waive the bond/surety provisions of this paragraph pursuant to RCW 39.04.155. If the City waives these provisions then Contractor need not complete this section. If the City does not waive these provisions then Contractor shall provide one of the following and shall check and initial next to one of the boxes below to indicate its selection:

Performance bond in an amount of the bid amount plus 10%. The bond must be accepted by the City prior to the execution of the contract. The bond shall be released thirty days after the date of final acceptance of the work performed under this Contract, and receipt of all necessary releases from the Department of Revenue and Department of Labor and Industries in settlement of any liens filed under Chapter 60.28 RCW, whichever is later.

ATTACHMENT C

Performance Surety. In lieu of retainage and a performance bond, the City shall withhold 50% of all progress payments, excluding any applied tax, for the duration of the work performed under this Contract. This retained amount shall be released thirty (30) days after the date of final acceptance by the City of all work performed under this Contract, including any change orders, or receipt of all necessary releases from the Department of Labor and Industries and the Department of Revenue and any liens filed under Chapter 60.28 RCW are settled whichever is later. No interest shall be accrued nor paid to the Contractor on the retained amount. The City may, at its option, attach and expend the Performance Surety to cover any costs to complete any outstanding work or work deemed unacceptable under this contract.

9. **Subletting or Assigning of Contracts.** Neither the City nor the Contractor shall assign, transfer, or encumber any rights, duties or interests accruing from this Contract without the express prior written consent of the other.
10. **Relationship of Parties.** The parties intend that an independent contractor - client relationship will be created by this Contract. No agent, employee, representative or subcontractor of Contractor shall be or shall be deemed to be the employee, agent, representative or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance and unemployment insurance, are available from the City to the Contractor or his employees, agents, representatives or subcontractors. Contractor will be solely and entirely responsible for his acts and for the acts of Contractor's agents, employees, representatives and subcontractors during the performance of this Agreement. The City may, during the term of this Contract, engage other independent contractors to perform the same or similar work that Contractor performs hereunder.
11. **Warranty.** Contractor shall be liable for any costs, losses, expenses or damages including consequential damages suffered by the City resulting from defects in the Contractor's work including, but not limited to, cost of materials and labor expended by the City in making emergency repairs and cost of engineering, inspection and supervision by the City. The Contractor shall hold the City harmless from any and all claims, which may be made against the City as a result of any defective work, and the Contractor shall defend any claims at its own expense. Where materials or procedures are not specified in the Contract, the City will rely on the professional judgment of the Contractor to make the appropriate selections.
12. **Correction of Defects.** Contractor shall be responsible for correcting all defects in workmanship and/or materials discovered after the acceptance of this work. When corrections of defects are made, Contractor shall be responsible for correcting all defects in workmanship and/or materials in the corrected work for one year after the acceptance of the corrections of the City. The Contractor shall start work to remedy such defects within seven (7) days of mailing notice of discovery thereof by City and shall complete such work within a reasonable time. In emergencies where damage may result from delay or where

ATTACHMENT C

loss of service may result, such corrections may be made by the City, in which case the cost shall be borne by the Contractor. In the event the Contractor does not accomplish corrections within the time specified, the work will be otherwise accomplished and the cost of same shall be paid by the Contractor.

13. **Claims.** Any claim from Contractor against the City for damages, expenses, costs or extras arising out of the performance of this Contract must be made in writing to the City within thirty (30) days after the discovery of such damage, expense or loss, and in no event later than the time of approval by the City for final payment. Contractor, upon making application for the final payment, shall be deemed to have waived its right to claim for any other damages for which application has not been made, unless such claim for final payment includes notice of additional claim and fully describes such claim.
14. **Contractor's Risk of Loss.** It is understood that the whole of the work under this Contract is to be done at the Contractor's risk, and that he has familiarized himself with all existing conditions and other contingencies likely to affect the work, and has made his bid accordingly, and that he shall assume the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion.
15. **Insurance** The Contractor shall procure and maintain for the duration of the Contract, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives or employees.
 - A. **Minimum Scope of Insurance.** Contractor shall obtain insurance of the types described below:
 1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
 2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide the Aggregate Per Project Endorsement ISO form CG 25 03 11 85. There shall be no endorsement or modification of the Commercial Liability insurance for liability arising from explosion, collapse or underground property damage. The City shall be named as an insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO additional endorsement CG 20 10 10 01 and CG 20 37 10 01 or substitute endorsements providing equivalent coverage.

ATTACHMENT C

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
 4. Professional Liability insurance appropriate to the Contractor's profession.
- B. Minimum Amounts of Insurance. Contractor shall maintain the following insurance limits:
1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
 2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products-completed operations aggregate limit.
 3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.
- C. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability and Commercial General Liability insurance:
1. The Contractor's insurance coverage shall be primary insurance as respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.
 2. The Contractor's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.
- D. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.
- E. Verification of Coverage. Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the Automobile Liability and Commercial General Liability insurance of the Contractor before commencement of the work.
- F. Subcontractors. Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certifications and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the same insurance requirements as stated herein for the Contractor.
16. **Compliance with Laws.** The Contractor shall comply with all federal, state and local laws and regulations applicable to the work done under this Contract. Any violation of the provisions of these applicable laws and regulations shall be considered a violation of a material provision of this Contract and shall be grounds for cancellation, termination or

ATTACHMENT C

suspension of the Contract by the City, in whole or in part, and may result in ineligibility for further work for the City.

17. **Job Safety.** Contractor shall take all necessary precaution for the safety of employees on the work site and shall comply with all applicable provisions of federal, state and local regulations, ordinances and codes. Contractor shall erect and properly maintain, at all times, as required by the conditions and progress of the work, all necessary safeguards for the protection of workers and the public and shall post danger signs warning against known and unusual hazards.
18. **Prevailing Wage.** This Contract is subject to the requirements of Chapter 39.12 RCW, and as it may be amended, relating to prevailing wages. Prevailing rate shall be paid on public works and building service maintenance contracts, funded in part or in whole with Federal funds, Federal wage laws and regulations shall be applicable. No worker, laborer or mechanic employed in the performance of any part of this contract shall be paid less than the prevailing rate of wage as determined by the Industrial Statistician of the Department of Labor and Industries for the State of Washington. The schedule of prevailing wage rates for this Contract is attached hereto and by this reference made a part of this contract as though fully set forth herein.

Prior to making any payment under this Contract, the City must receive an approved copy of the "Statement of Intent to Pay Prevailing Wages" from the Department of Labor and Industries. It is the Contractor's responsibility to obtain and file the Statement. The Contractor shall be responsible for all filing fees. Each invoice shall include a signed statement that prevailing wages have been paid by the Contractor and all subcontractors. Following the final acceptance of services rendered, Contractor shall submit an "Affidavit of Wages Paid" which must be certified by the Industrial Statistician of the Department of Labor and Industries.

In case any dispute arises as to what are the prevailing rates of wages for work of a similar nature and such dispute cannot be adjusted by the parties of interest, including labor and management representatives, the matter shall be referred for arbitration to the Director of the Department of Labor and Industries of the State and his/her decision therein shall be final and conclusive and binding on all parties involved in the dispute as provided for by RCW 39.12.060 as amended.

19. **Termination.** This contract shall terminate upon satisfactory completion of the work described in the Scope of Work (Exhibit A) and final payment by the City. Additionally, the City may terminate the Contract and take possession of the premises and all materials thereon and finish the work by whatever methods it may deem expedient, by giving ten (10) days written notice to the Contractor.

In the event this Contract is terminated by the City, Contractor shall not be entitled to receive any further amounts due under this Contract until the work specified in the Scope of Work (Exhibit A) is satisfactorily completed, as scheduled, up to the date of termination.

ATTACHMENT C

At such time, if the unpaid balance of the amount to be paid under the Contract exceeds the expense incurred by the City in finishing the work, and all damages sustained by the City or which may be sustained by the City or which may be sustained by the reason of such refusal, neglect, failure or discontinuance of employment, such excess shall be paid by the City to the Contractor. If the City's expense and damages exceed the unpaid balance, Contractor and his surety shall be jointly and severally liable therefore to the City and shall pay such difference to the City. Such expense and damages shall include all legal costs incurred by the City to protect the rights and interests of the City under the Contract, provided such legal costs shall be reasonable.

20. **Extent of Contract / Modification.** This contract, together with attachments and/or other addenda, represents the entire and integrated Contract between the parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This contract may be amended, modified or added to only by written change order properly signed by both parties.
21. **Nondiscrimination.** Contractor agrees not to discriminate against any employee or applicant for employment or any other persons in the performance of this Contract because of race, creed, color, national origin, marital status, sex, age or disability, or other circumstances as may be defined by federal, state or local law or ordinance, except for a bona fide occupational qualification.
22. **Written Notice.** All communications regarding this Agreement shall be sent to the parties at the addresses listed below, unless notified to the contrary. Any written notice hereunder shall become effective as of the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.
23. **Non-Waiver of Breach.** The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of said covenants, agreements or options, and the same shall be and remain in full force and effect.
24. **Resolution of Disputes, Governing Law, Venue.** Should any dispute, misunderstanding or conflict arise as to the terms and conditions contained in this Agreement, the matter shall be referred to the City Administrator, whose decision shall be final. In the event of any litigation arising out of this Agreement, the prevailing party shall be reimbursed for its reasonable attorney fees from the other party. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in Snohomish County, Washington.
25. **Severability.** Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall

ATTACHMENT C

continue to be valid and binding upon the City and Service Provider, who agree that the Agreement shall be reformed to replace such stricken provision or part with a valid and enforceable provision that comes as close as reasonably possible to expressing the intent of the stricken provision.

ATTACHMENT C

Dated this 25 day of September, 2015.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year above written.

CITY OF SULTAN

By: _____
Mayor

CONTRACTOR

By: _____
Title: _____
Taxpayer ID #: _____

CITY CONTACT

City of Sultan
PO Box 1199
Sultan, 98294
Phone: 360-793-2231
Fax: 360-793-334

CONTRACTOR CONTACT

Phone: _____
Fax: _____

ATTEST/AUTHENTICATED

By: _____
City Clerk

APPROVED AS TO FORM

By: _____
Office of the City Attorney



Titan Electric

12828 Northup Way #205
Bellevue, WA 98005
PH(206)633-2811 FAX(206)374-2128

City of Sultan
319 Main Street
Sultan, WA 98294

Re.: Osprey Park
Restroom Doors

Attn.: Matt Wood

9/17/2015

As per your request, we submit estimated costs for the above referenced project as follows:

- Replace two door strikes with electric strikes.**
- Provide and install DC power supply.**
- Provide and install a digital time clock.**
- Install 120 volt circuit to power supply and time clock.**
- Install low volatge DC wiring to new strikes, using conduit where necessary.**
- Set time clock per City's preferred schedule to lock and unlock automatically.**

Estimated Price: \$1,934.00

Specific Exclusions:

- * Washington State Sales Tax
- * Overtime or Shift Premiums
- * Hidden Conditions

Thank you for considering TITAN ELECTRIC for your projects. We look forward to your authorization to proceed on the above referenced project. This quote will be subject to review and subsequent revisions after 30 days. If you have any questions, or if we can be of further assistance, please contact me directly at 206-551-6601.

Steve Yarbrough

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: A-3

DATE: September 24, 2015

SUBJECT: Bradley J Collins DBA Collins and Associates Professional Services Contract

CONTACT PERSON: Ken Walker, City Administrator

ISSUE:

The issue before the council is to authorize the Mayor to sign a Contract (Attachment A) with Bradley J Collins DBA as Collins and Associates to provide planning services as needed from October 1, 2015 through March 31, 2016.

STAFF RECOMMENDATION:

Authorize the Mayor to sign Contract (Attachment A) with Bradley J Collins DBA Collins and Associates to provide planning services for six months.

SUMMARY:

The City of Sultan has not had a planner on staff for almost three months. We are in need of part time Planning Services due to the current development and planning activity in the city. Brad Collins has the experience, knowledge, and ability that is needed. He is willing to provide planning services that are currently needed, along with assisting the city in the job search, evaluation, and training of a long term candidate for the position of planner.

It is critical that the City have a planner with expertise with the GMA Update process as an effective Community Development Director and planner. Mr. Collins was involved as a consultant with Sultan's 2011 GMA update.

ALTERNATIVES:

1. Authorize the Mayor to sign Contract with Collins and Associates.
2. Do not authorize the Mayor to sign Contract with Collins and Associates and direct staff to areas of concern.

FISCAL IMPACT:

The fee will be \$115 per hour for onsite consultation and \$100 for offsite consultation for an average of 24 hours per week for a six month period. This amount is within the remaining budget for planning salaries.

RECOMMENDED ACTION:

Authorize the Mayor to sign Contract (Attachment A) with Collins and Associates to provide planning services.

ATTACHMENTS:

Attachment A – Contract

**AGREEMENT FOR SERVICES
BETWEEN THE CITY OF SULTAN AND
BRADLEY J. COLLINS (dba COLLINS & ASSOCIATES)**

THIS AGREEMENT, is made by and between the City of Sultan (hereinafter referred to as "City"), a Washington Municipal Corporation, and Collins & Associates, a sole proprietor business, (hereinafter referred to as "Service Provider"), doing business at 2211 W. 6th Street, Port Angeles, WA 98363.

WHEREAS, Service Provider is in the business of providing certain services specified herein; and

WHEREAS, the City desires to contract with Service Provider for the provision of such services for municipal planning and permitting, and Service Provider agrees to contract with the City for same;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties as follows:

T E R M S

1. **Description of Work.** Service Provider shall perform work as described in Exhibit A, Scope of Work, which is attached hereto and incorporated herein by this reference, according to the existing standard of care for such services. Service Provider shall not perform any additional services without the express permission of the City.
2. **Payment.**
 - A. The City shall pay Service Provider at the hourly rate set forth in Exhibit B, for the services described in this Agreement. This is the maximum amount to be paid under this Agreement.
 - B. Service Provider shall submit monthly payment invoices to the City after such services have been performed, and the City shall make payment within four (4) weeks after the submittal of each approved invoice. Such invoice shall detail the hours worked, a description of the tasks performed, and shall separate all charges for clerical work and reimbursable expenses.
 - C. If the City objects to all or any portion of any invoice, it shall so notify Service Provider of the same within five (5) days from the date of receipt and shall pay that portion of the invoice not in dispute. The parties shall immediately make every effort to settle the disputed portion.

3. **Relationship of Parties.** The parties intend that an independent contractor - client relationship will be created by this Agreement. No agent, employee, representative or subcontractor of Service Provider shall be or shall be deemed to be the employee, agent, representative or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance and unemployment insurance, are available from the City to the Service Provider or his employees, agents, representatives or subcontractors. Service Provider will be solely and entirely responsible for his acts and for the acts of Service Provider's agents, employees, representatives and subcontractors during the performance of this Agreement. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that Service Provider performs hereunder.
4. **Project Name:** Municipal planning and permitting contract services
5. **Duration of Work:** Six months commencing October 1, 2015
6. **Termination:**
 - A. Termination Upon the City's Option. The City shall have the option to terminate this Agreement at any time. Termination shall be effective upon ten (10) days written notice to the Service Provider.
 - B. Termination for Cause. If Service Provider refuses or fails to complete the tasks described in Exhibit A, or to complete such work in a manner unsatisfactory to the City, then the City may, by written notice to Service Provider, give notice of its intention to terminate this Agreement. After such notice, Service Provider shall have ten (10) days to cure, to the satisfaction of the City or its representative. If Service Provider fails to cure to the satisfaction of the City, the City shall send Service Provider a written termination letter which shall be effective upon deposit in the United States mail to Service Provider's address as stated below.
 - C. Rights upon Termination. In the event of termination, the City shall only be responsible to pay for all services satisfactorily performed by Service Provider to the effective date of termination, as described in the final invoice to the City. The City Administrator shall make the final determination about what services have been satisfactorily performed.
7. **Nondiscrimination.** In the hiring of employees for the performance of work under this Agreement or any subcontract hereunder, Service Provider, its subcontractors or any person acting on behalf of Service Provider shall not, by reason of race, religion, color, sex, marital status, national origin or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.
8. **Indemnification / Hold Harmless.** The Service Provider shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons

or damages to property caused by or resulting from the concurrent negligence of the Service Provider and the City, its officers, officials, employees, and volunteers, the Service Provider's liability hereunder shall be only to the extent of the Service Provider's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Service Provider's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

9. **Insurance.** The Service Provider shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Service Provider, their agents, representatives, employees or subcontractors.

A. **Minimum Scope of Insurance.** Service Provider shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. The City shall be named as an insured under the Service Provider's Commercial General Liability insurance policy with respect to the work performed for the City using ISO additional insured endorsement GC 20 10 10 01 and GC 20 37 10 01 or substitute endorsements providing equivalent coverage.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Contractor's profession.

B. **Minimum Amounts of Insurance.** Service Provider shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products-completed operations aggregate limit.
3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

- C. **Other Insurance Provisions.** The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability and Commercial General Liability insurance:
1. The Service Provider's insurance coverage shall be primary insurance as respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Service Provider's insurance and shall not contribute with it.
 2. The Service Provider's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.
- D. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.
- E. **Verification of Coverage.** Service Provider shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Service Provider before commencement of the work.
- F. **Subcontractors.** Service Provider shall include each subcontractor as insured under its policies or shall furnish separate certifications and endorsements for each subcontractor. All coverage shall be subject to all of the same insurance requirements as stated herein for the Service Provider.
- 10. Entire Agreement.** The written provisions and terms of this Agreement, together with all documents attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of, or altering in any manner whatsoever, this Agreement.
- 11. City's Right of Supervision, Limitation of Work Performed by Service Provider.** Even though Service Provider works as an independent contractor in the performance of his or her duties under this Agreement, the work must meet the approval of the City and be subject to the City's general right of inspection and supervision to secure the satisfactory completion thereof. In the performance of work under this Agreement, Service Provider shall comply with all federal, state and municipal laws, ordinances, rules and regulations that are applicable to Service Provider's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.
- 12. Work Performed at Service Provider's Risk.** Service Provider shall be responsible for the safety of its employees, agents and subcontractors in the performance of the work hereunder and shall take all protections reasonably necessary for that purpose. All work shall be done at Service Provider's own risk, and Service Provider shall be responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the work.

13. Ownership of Products and Premises Security.

- A. All reports, plans, specifications, data maps, and documents produced by the Service Provider in the performance of services under this Agreement, whether in draft or final form and whether written, computerized, or in other form, shall be the property of the City.
- B. While working on the City's premises, the Service Provider agrees to observe and support the City's rules and policies relating to maintaining physical security of the City's premises.

14. Modification. No waiver, alteration or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of the City and Service Provider.

15. Assignment. Any assignment of this Agreement by Service Provider without the written consent of the City shall be void.

16. Written Notice. All communications regarding this Agreement shall be sent to the parties at the addresses listed below, unless notified to the contrary. Any written notice hereunder shall become effective as of the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.

17. Non-Waiver of Breach. The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of said covenants, agreements or options, and the same shall be and remain in full force and effect.

18. Resolution of Disputes, Governing Law, Venue. Should any dispute, misunderstanding or conflict arise as to the terms and conditions contained in this Agreement, the matter shall be referred to the City Administrator, whose decision shall be final. In the event of any litigation arising out of this Agreement, the prevailing party shall be reimbursed for its reasonable attorney fees from the other party. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in Snohomish County, Washington.

19. Severability. Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and Service Provider, who agree that the Agreement shall be reformed to replace such stricken provision or part with a valid and enforceable provision that comes as close as reasonably possible to expressing the intent of the stricken provision.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year above written.

Dated this _____ day of _____, 20

CITY OF SULTAN

By: _____
Carolyn Eslick, Mayor

CITY CONTACT

City of Sultan
319 Main Street, Suite 200
Sultan, WA 98294
Phone: 360-793-2231
Fax: 360-793-3344

ATTEST/AUTHENTICATED

By: _____
City Clerk

APPROVED AS TO FORM

By: _____
Office of the City Attorney

SERVICE PROVIDER

By: _____
Title: _____
Taxpayer ID #: _____

SERVICE PROVIDER CONTACT

Phone: _____
Fax: _____

EXHIBIT A – Scope of Services

Personal Services Contract between the City of Sultan and Bradley J. Collins
Specific Municipal Planning and Permitting Services, including the following:

1. Review of land use development applications to the City of Sultan such as amendments and interpretations of zoning regulations, subdivisions and planned unit developments, boundary line adjustments, conditional use permits, variances, shoreline permits, and SEPA reviews.
2. Review of land use regulations related to building construction code issues.
3. Review of annexations.
4. Updates to the City's Comprehensive Plan, Shoreline Master Program, and development regulations.
5. Assistance in the hiring and mentoring of a new urban planner.
6. Other duties as may be prescribed in writing by the Sultan City Administrator with the consent of the Service Provider.

EXHIBIT B – Payment for Services

Personal Services Contract between the City of Sultan and Bradley J. Collins

Hourly Rate for Municipal Planning and Permitting Services of Bradley J. Collins shall be \$115.00 per hour for services provided on site and \$100.00 per hour for remote services provided.

Service Provider will generally be available and working at Sultan City Hall two to three days per week (normally Wednesday, Thursday, and/or Friday) every other week. At other times during the work week, the Service Provider may be available via the internet (collinsassociates.collins@gmail.com) or cell phone (360-477-6932) and working on computer at the Service Provider's home office (2211 W. 6th Street, Port Angeles, WA 98363).

The Service Provider will report directly to the Sultan City Administrator.