CITY OF SULTAN
COUNCIL MEETING – COMMUNITY CENTER
September 22, 2016

7:00 PM CALL TO ORDER - Pledge of Allegiance and Roll Call

CHANGES/ADDITIONS TO THE AGENDA

PRESENTATIONS

1) Business Spotlight – Spirit Hawk Construction
2) Volunteer Spotlight – Off Leash Dog Park Volunteers
3) Proclamation – Return of the Salmon Celebration

COMMENTS FROM THE PUBLIC: Citizens are requested to keep comments to a 3 minute maximum to allow time for everyone to speak. It is also requested that you complete a comment form for further contact.

COUNCILMEMBER COMMENTS

CITY ADMINISTRATOR COMMENTS

STAFF REPORTS – Written Reports Submitted

1) Public Works
2) Police Report
3) Planning Board Minutes

CONSENT AGENDA: The following items are incorporated into the consent agenda and approved by a single motion of the Council.

1) Minutes of the September 8, 2016 Council meeting as on file in the Office of the City Clerk
2) Voucher Approval
3) Return of the Salmon Celebration Proclamation

ACTION ITEMS:

1) Ordinance1245-16 SMC 2.17 Community Development
2) Grit Equipment Replacement Professional Service Contract

Executive Session:

Adjournment - 10:00 PM or at the conclusion of Council business.

ADA NOTICE: City of Sultan Community Centeris accessible. Accommodations for persons with disabilities will be provided upon request. Please make arrangements prior to the meeting by calling City Hall at 360-793-2231.
For additional information please contact the City at cityhall@ci.sultan.wa.us or visit our web site at www.ci.sultan.wa.us

CITY OF SULTAN
AGENDA ITEM COVER SHEET

Agenda Item: P- 1

Date: September 22, 2016

SUBJECT: Business Spotlight – Spirit Hawk Construction

CONTACT PERSON: Donna Murphy Grants and Volunteer Coordinator

ISSUE:
The issue before the Council is to recognize Spirit Hawk Construction as Sultan's Business Spotlight for September, 2016.

SUMMARY STATEMENT:

Spirit Hawk Construction is a Home Based business in Sultan, owned by Charlie Shisler.

Charlie grew up in Carnation, WA, where he would one day meet his future wife, Shannon. In 2009 he married Shannon Stewart, after being together for more than 10 years. They loved many hikes along US 2, so when they began looking for a home to raise a family, Sultan was the obvious choice.

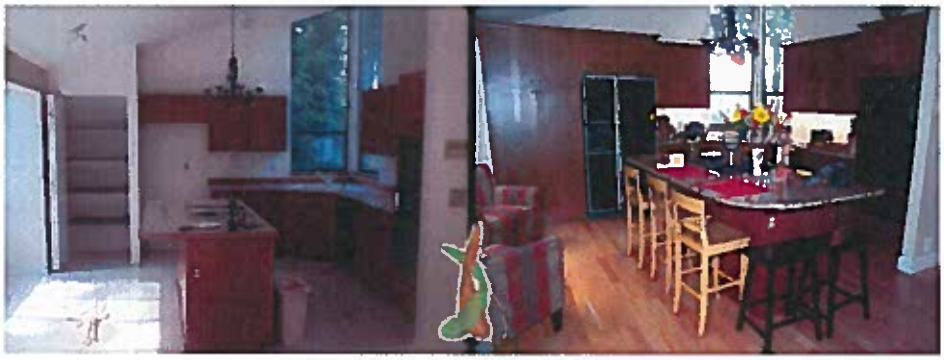
They now have two children, their 7 year-old daughter Avery, and her 4 year-old brother Charles III (Trey).

Charlie made his way through college as a Construction Foreman for a local company that took him around the country to work on client's homes. When he and Shannon began planning a family, staying close became a priority, and Spirit Hawk Construction was born.

The business started out in 2008. Referrals from existing customers provided the opportunities for Spirit Hawk Construction to persevere during the challenging economy. Charlie started out as a lone craftsman, doing custom deck design and construction. Now he has one employee and has close relationships with sub-contractors in order to offer his clients turn-key construction services. From the design phase, through the construction, Charlie is intimately involved in each project, creating lasting relationships with his clients.

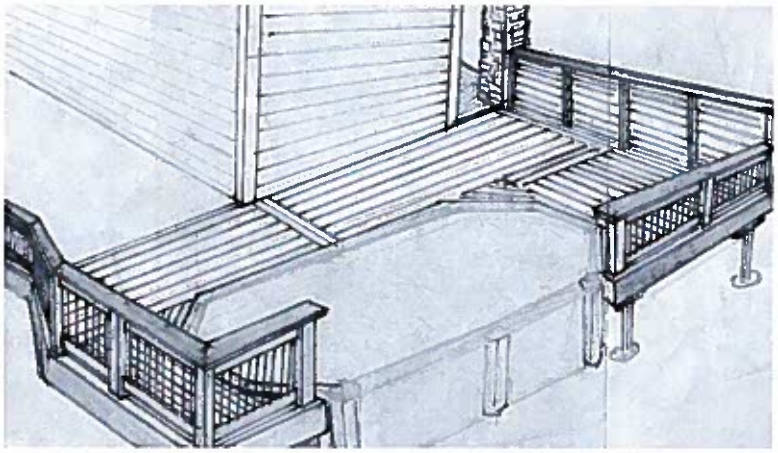
It's now 2016… business is well, and has provided continuous work throughout the years.

When asked where he sees his business in the next 2 – 5 years, Charlie proudly said that he will be operating Spirit Hawk Construction, right here in Sultan. Charlie looks forward to offering Design-Build services to the community. There is no better compliment than a client's confidence in referring Spirit Hawk Construction to friends and family.



Before and After Photos

Spirit Hawk Design-Build Services



SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET

ITEM NO: P-2
DATE: September 22, 2016
SUBJECT: **Volunteer Spotlight – Off Leash Dog Park Volunteers**

CONTACT PERSON: Donna Murphy, Grants and Volunteer Coordinator

ISSUE: To recognize the Off Leash Dog Park Volunteers as the City of Sultan's Volunteer Spotlight for September, 2016.

SUMMARY:

On August 12, 2015, Bernie Swaim, the new Volunteer Project Manager secured a letter from the Mayor to solicit donations from businesses and residents in the community for donations and sponsorships to build an Off Leash Dog Park in Osprey Park on 1st Street. He also worked with Victoria Forte, the City of Sultan's Code Enforcement and Animal Control Officer as well as Donna Murphy, the City's Volunteer Coordinator to organize Volunteer Work Parties.

Sahara Pizza was a big help kicking the project off the ground, placing hundreds of flyers in their "To Go" Pizza Boxes, creating quite a frenzy with the public wanting to help build the park. Vick's Burgers also helped handing out flyers and putting the message on their reader board, even supplying labor and lunch for the volunteers. Even the local Espresso Stands jumped in to help advertise on their reader boards.

Leo Moreno, owner of the Logger's Tavern with 2 of his employees built phase I and II, along with several other volunteers.

There were weekly meetings with the Code Enforcement and Animal Control Officer, the Volunteer Coordinator and the Public Works Field Supervisor to ensure the project continued moving forward.

In September, 2015, Bernie began communicating with WSDOT to place Osprey Park signage on US 2 and was successful! The signs were up by the end of the year.

People were donating fencing, benches agility equipment and lots of labor.

Phase II, the largest section of the Off Leash Dog Park was finished in September, 2016 and this goes to show what can be done with grit, stamina and dedicated volunteers.

Phase I and II are approximately 3 acres and Phase III will add another 12 acres to the Off Leash Dog Park.

Thank you to the following amazing volunteers. Dogs on First Off Leash Dog Park would not be here without you!

The Volunteer Contributors are:
Bernie Swaim, All Real Estate and Volunteer Project Manager
Leo Moreno – SDC Concrete & the Loggers Tavern
TJ Mohrbacher
John Slattery
Ken Sanden
Toni Reading
Jake Naslund
Austin Wood
Jeff Watson
Marge Triplett
Ron Steffen
Joseph Doubek

The Business Supporters and Contributors are:
John Barich, Sahara Pizza
Kevin Vick, Vick's Burgers
The local Espresso Stands
The Mormon Church

CITY OF SULTAN
AGENDA ITEM COVER SHEET

Agenda Item: P-3 & C-3

Date: September 22, 2016

SUBJECT: Return of the Salmon Celebration Proclamation

CONTACT PERSON: Donna Murphy Grants and Volunteer Coordinator

ISSUE:
Proclaim Saturday, September 24, 2016 *Return of the Salmon Celebration Day*.

SUMMARY:
The Return of the Salmon Celebration Committee held the first celebration on October 4, 2009 and the City of Sultan proclaimed that day "Return of the Salmon Celebration Day".

The purpose of the celebration is to remember Chief John T'seul-Ted, honoring Sultan's vision and celebration of the return of the salmon every autumn. "Celebrating the Return of the Salmon" is about inspiring, recognizing and encouraging people to understand the importance of the salmon's life cycle and their presence in the Sultan River. It's about respecting the trees, animals, water and air as habitants on the planet earth; not as isolated individuals, but as members of a true community working together.

September 24, 2016 marks the 8th year of the celebration proclaiming the 4th Saturday in September as the "Return of the Salmon Celebration Day".

Attachment:
A – Proclamation for Celebrating the Return of the Salmon Day

City of Sultan

Proclamation
Fifth Annual Return of the Salmon Celebration
September 24, 2016

WHEREAS, Chief John T'seul-Ted is the namesake of the City of Sultan, and

WHEREAS, the City of Sultan recognizes and honors Chief John T'seul-Ted as a significant and integral part of the history of the City of Sultan and the surrounding area; and

WHEREAS, the City of Sultan recognizes our special relationship with the Tulalip Sovereign Nation, and welcomes the descendants of Chief T'seul-Ted to their ancestral homelands; and

WHEREAS, the City of Sultan honors the memory of Judy Wood, and recognizes the Committee which works to bring Chief T'seul-Ted and the living history and vision of the City of Sultan to the fore; and

WHEREAS, The Return of the Salmon Celebration will take place September 24, 2016 in Osprey Park to inspire and encourage people to understand the importance of the salmon's life cycle and recognize that their presence in the Sultan River reflects ecological sustainability; and

WHEREAS, the City of Sultan wishes to honor the memory of Bob Hazelbrook and recognize his vision to have a Salmon Hatchery at Sultan High School to help keep Salmon in the Sultan River: and

WHEREAS, The City of Sultan wishes to honor the memory of Don Folz and recognize his work with Sultan High School's Ryan Monger to keep the Hazelbrook Hatchery active; and

WHEREAS, the Return of the Salmon Celebration recognizes and respects the trees, animals, water and air as habitants on the planet earth; not as isolated individuals but as members of a true community working together; and

WHEREAS, the vision of the City of Sultan is to support all of our community's diverse cultural, economic, and educational interests by bringing together businesses, teachers, elders, children, and people of all ages to enjoy and protect our area's resources; and

NOW, THEREFORE, I Mayor Carolyn Eslick, do hereby proclaim Saturday, September 24, 2016 as a day of remembrance of Chief John T'seul-Ted, honoring Sultan's vision and celebrating the return of the salmon.

Signed this 22nd day of September 2016

Attest:

Laura J. Koenig – City Clerk

Carolyn Eslick, Mayor

SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET

ITEM NO:	SR – 1
DATE:	September 22, 2016
SUBJECT:	Public Works Monthly Report
CONTACT PERSON:	Mick Matheson, P.E., Public Works Director

ISSUE:
Provide monthly reports to Council regarding:

- City of Sultan Water Plant Production and Operation
- Everett Meter Readings
- 2016 Water Meter Replacement Program
- 2016 Fire Hydrant Exercising Schedule
- City of Sultan Wastewater Treatment Plant Operation
- Recycling and Garbage Reports
- Cemetery Report
- Field Supervisor Report

SUMMARY:
There are thirteen total attachments. Seven attachments are designed to provide information regarding the City of Sultan's water production, a water supply comparison, water meter replacement program, fire hydrant exercising schedule and information on the Everett meter readings.

Lastly, there are six attachments designed to provide information with respect to the City of Sultan's Wastewater Treatment Plant operation, garbage collection, recycling, cemetery and current public works crew activities. The attachments are updated monthly.

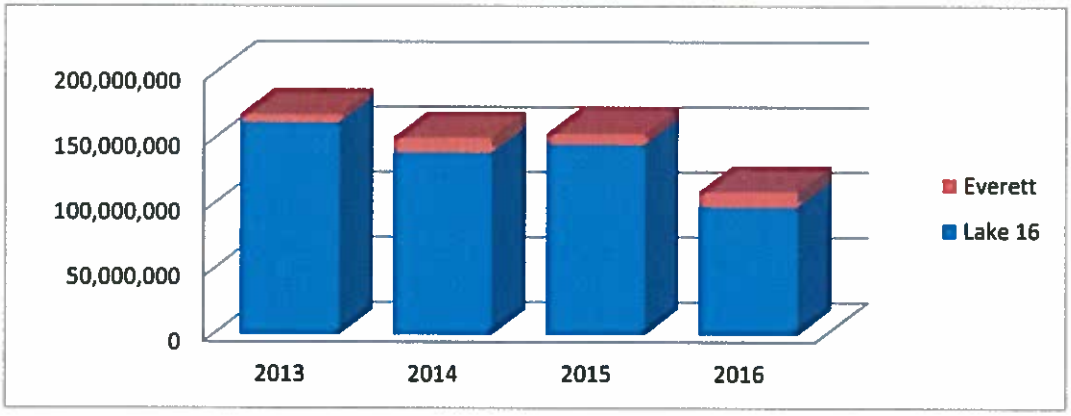
ATTACHMENTS:

Attachment A	Lake 16 vs. City of Everett Water Supply Comparison
Attachment B	Lake 16 Production for 2016
Attachment C	City of Sultan Water Plant Production Past 6 Years
Attachment D	Yearly Totals to Distribution System
Attachment E	2016 Water Meter Replacement Schedule
Attachment F	2016 Fire Hydrant Exercising Schedule
Attachment G	Everett Meter Readings for 2016
Attachment H	City of Sultan Wastewater Treatment Plant Operational Report
Attachment I	Garbage Report
Attachment J	Recycling Report
Attachment K	Cemetery Report
Attachment L	Lake 16 Beaver Dam Control
Attachment M	Field Supervisor Report

Lake 16 vs. City of Everett Water Supply Comparison

Yearly Totals for Lake 16 and Everett Productions

	2013	2014	2015	2016
Lake 16	163,185,000	140,098,000	146,316,550	98,372,250
Everett	6,154,544	11,577,544	8,277,372	11,668,800
Total Gallons	169,339,544	151,675,544	154,593,922	110,041,050
% Everett	4%	8%	5%	11%



NOTE: ALL NUMBERS ARE IN GALLONS

LAKE 16 ANNUAL PRODUCTION

ATTACHMENT B

MONTH	RUN TIME HOURS	FLOW	FLUSHES	BACKWASH	FILTER TO WASTE	TOTAL TO TOWN	CHLORINE POUNDS	FILTER AID/POUNDS	COAGULANT LBS	CAUSTIC LBS	FLUORIDE LBS	SODA ASH LBS
Jan-16	318.3	13,753,000	1,017,600	1,301,000	675,000	10,759,400	122.7	2.1	1,952	2,095	102.0	1819.0
Feb-16	286.8	12,102,000	691,200	1,115,000	607,500	9,688,300	105.2	2.0	1,568	1,693	102.0	1664.0
Mar-16	320.0	13,430,000	768,000	1,278,000	675,000	10,709,000	114.9	2.1	1,780	1,778	105.0	1952.0
Apr-16	228.1	12,951,000	787,200	1,434,000	708,750	10,021,050	103.7	2.1	1,743	1,758	97.0	1835.0
May-16	189.7	8,542,000	451,200	642,000	371,250	7,077,550	70.0	1.3	1,185	1,357	63.0	1,188.0
Jun-16	215.6	9,673,000	691,200	817,000	475,500	7,689,300	87.4	1.7	1,687	1,556	25.9	1,571.0
Jul-16	356.5	16,239,000	1,142,400	1,357,000	686,250	13,053,350	150.3	2.6	2,426	2,766	407.0	2,465.0
Aug-16	395.3	18,554,000	1,267,000	1,369,000	697,500	15,220,500	165.5	2.9	2,731	3,211	512.0	2,621.0
Sep-16						0						
Oct-16						0						
Nov-16						0						
Dec-16						0						
TOTALS	**2,310.3**	**105,244,000**	**6,815,800**	**9,313,000**	**4,896,750**	**84,218,450**	**919.7**	**16.8**	**15,072**	**16,214**	**1413.9**	**15,115.0**
AVERAGE	**288.8**	**13,155,500**	**851,975**	**1,164,125**	**612,094**		**115.0**	**2.1**	**1,884**	**2,027**	**176.7**	**1,889.4**

FLOW/FLUSHES/BACKWASH/FILTER TO WASTE/ TOTAL TO TOWN NUMBERS ARE ALL IN GALLONS

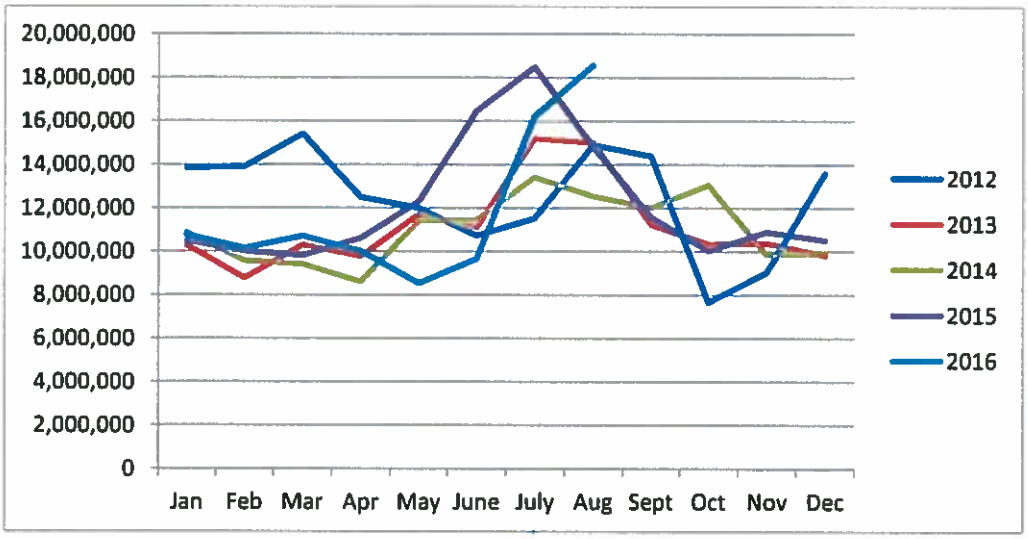
CITY OF SULTAN
Water Plant Production Past 6 years

	2011	2012	2013	2014	2015	2016
JAN	11,816,800	13,837,500	12,695,000	13,552,000	11,085,000	13,753,000
FEB	11,059,100	13,917,500	10,821,000	11,889,000	9,762,000	12,102,000
MARCH	11,246,150	15,413,700	12,453,000	11,968,000	12,339,000	13,430,000
APRIL	3,636,500	12,509,700	12,330,000	10,739,000	12,741,000	12,951,000
MAY	0	11,994,500	14,516,000	14,191,000	14,666,000	8,542,000
JUNE	0	10,721,850	13,654,000	14,036,000	19,483,000	9,673,000
JUL	0	11,536,100	18,270,000	16,632,000	21,852,000	16,239,000
AUG	0	14,897,550	16,369,000	15,095,000	17,011,000	18,554,000
SEPT	0	14,403,400	13,820,000	14,458,000	13,864,000	
OCT	0	7,669,000	12,901,000	9,691,000	11,085,000	
NOV	4,359,500	9,048,000	13,074,000	10,339,000	10,910,000	
DEC	13,589,000	10,813,600	12,282,000	11,966,000	12,150,000	
AVG	4,642,254	12,230,200	13,598,750	12,879,667	13,912,333	13,155,500
TOTAL	55,707,050	146,762,400	163,185,000	154,556,000	166,948,000	105,244,000

YEARLY TOTALS TO DISTRIBUTION SYSTEM

	2012	2013	2014	2015	2016
Jan	13,837,500	10,271,500	10,896,750	10,494,970	10,759,400
Feb	13,917,500	8,778,600	9,565,500	10,011,458	10,160,288
Mar	15,413,700	10,295,800	9,414,140	9,808,262	10,709,000
Apr	12,509,700	9,775,750	8,608,100	10,624,748	10,021,050
May	11,994,500	11,709,190	11,414,350	12,312,858	8,542,000
June	10,721,850	11,106,400	11,442,950	16,476,104	9,673,000
July	11,536,100	15,208,100	13,420,500	18,487,800	16,239,000
Aug	14,897,550	15,005,000	12,551,110	14,820,546	18,554,000
Sept	14,403,400	11,235,750	12,015,410	11,580,948	
Oct	7,669,000	10,349,400	13,065,976	10,030,402	
Nov	9,048,000	10,396,050	9,876,190	10,910,000	
Dec	13,589,000	9,823,500	9,933,596	10,513,822	
TOTAL	**149,537,800**	**133,955,040**	**132,204,572**	**146,071,918**	**94,657,738**
AVG	**12,461,483**	**11,162,920**	**11,017,048**	**12,172,660**	**11,832,217**

ALL NUMBERS ARE IN GALLONS



2016 WATER METER EXCHANGE SCHEDULE

Month-Year	Actual # Meters Changed	Program Goal	Remaining Meters at Month End
Beginning Balance			**25***
Jan-16	3	5	22
Feb-16	1	5	21
Mar-16	0	5	21
Apr-16	0	5	21
May-16	0	5	21
Jun-16	1	5	20
Jul-16	1		19
Aug-16	0		19
Sep-16			
Oct-16			
Nov-16			
Dec-16			
TOTAL	6	25	

* All remaining meters are commercial.

2016 FIRE HYDRANT EXERCISING SCHEDULE

Month-Year	Actual # of FH's Exercised	Program Goal	Remaining FH's at Month End
Jan-16	14	20	84
Feb-16	5	20	79
Mar-16	42	20	37
Apr-16	26	20	11
May-16	15	10	16*
Jun-16	0		16
Jul-16	0		16
Aug-16	16		0
Sep-16			
Oct-16			
Nov-16			
Dec-16			
TOTAL	118	90	

*Crew confirmed the amount left to flush to provide an accurate calculation.

Everett Meter Readings for 2016

DATE	PREVIOUS READING	CURRENT READING	TOTAL CUBIC FEET	TOTAL GALLONS	AVERAGE PER DAY
1/4/2016	188,241	189,830	158,900	1,188,572	38,341
2/1/2016	189,830	189,954	12,400	92,752	2,992
3/4/2016	189,954	190,585	63,100	471,988	16,857
4/5/2016	190,585	191,128	54,300	406,164	13,102
5/3/2016	191,128	191,959	83,100	621,588	20,720
6/8/2016	191,959	202,514	1,055,500	7,895,140	254,682
7/5/2016	202,514	204,210	169,600	1,268,608	42,287
8/11/2016	204,210	204,881	67,100	501,908	16,191
9/14/2016	204,881	205,430	54,900	410,652	13,247
			0	0	0
			0	0	0
			0	0	0
			0	0	0
TOTALS			1,718,900	12,857,372	418,418

CITY OF SULTAN
Wastewater Treatment Plant
Operational Report
2015 - 2016

ATTACHMENT H

	Influent Flow (Max High allowed 0.72 MGD)				Total Rainfall	Effluent PH (Range allowed 6.0 - 9.0)		Biological Oxygen Demand (Range allowed 85% to 100%)	Avg Suspended Solids (Range allowed 85% to 100%)	Sludge Wasted	Hauled
MONTH	Total (MG)	Avg (MGD)	High (MGD)	Low (MGD)	Inches	PH Low	PH High	Avg % Reduction	Avg % Reduction	Gallons	Wet Tons
Jan-15	14,365	0.463	1.894	0.327	8.90	6.3	6.5	97.0	96.7	40,227	0.00
Feb-15	11,065	0.395	0.686	0.276	8.34	6.2	6.5	97.3	97.2	74,696	38.66
Mar-15	9,024	0.291	0.503	0.234	5.04	6.3	6.4	97.7	98.8	101,724	49.68
Apr-15	8,825	0.394	0.374	0.249	5.56	6.3	6.5	97.7	98.1	94,379	39.06
May-15	7,244	0.234	0.297	0.203	1.01	6.3	6.5	97.7	97.9	77,150	29.15
Jun-15	6,227	0.208	0.239	0.191	0.70	6.3	6.7	98.4	98.0	80,642	29.32
Jul-15	6,378	0.206	0.261	0.180	0.80	6.3	6.6	98.6	97.9	51,452	19.18
Aug-15	6,579	0.212	0.281	0.190	3.24	6.4	6.8	98.1	98.0	56,743	29.09
Sep-15	6,801	0.227	0.262	0.208	3.46	6.3	6.6	98.0	98.1	41,367	19.60
Oct-15	8,404	0.271	1.123	0.206	7.45	6.3	6.8	98.0	97.8	23,374	9.60
Nov-15	17,662	0.589	1.440	0.338	12.87	6.1	6.5	97.6	98.7	23,597	19.24
Dec-15	16,666	0.538	1.900	0.324	14.83	6.1	6.3	96.6	96.3	35,140	0
Jan-16	11,944	0.385	0.802	0.271	10.15	6.2	6.5	97.0	97.3	44,578	26.73
Feb-16	14,242	0.491	1.257	0.332	7.98	6.1	6.3	97.7	97.6	64,475	29.07
Mar-16	12,550	0.405	0.516	0.333	9.12	6.2	6.4	98.3	97.7	84,361	48.40
Apr-16	13,256	0.442	0.900	0.345	3.45	6.1	6.4	97.9	97.7	60,083	29.50
May-16	8,230	0.268	0.299	0.235	2.74	6.2	6.4	97.9	96.7	45,083	19.10
Jun-16	9,943	0.331	0.506	0.292	5.44	6.2	6.4	97.3	97.7	30,794	24.76
Jul-16	9,028	0.291	0.329	0.260	1.26	6.2	6.5	97.3	97.7	38,270	9.34
Aug-16	8,851	0.264	0.298	0.242	0.9	6.4	6.6	97.3	97.7	64,483	27.34
Sep-16											
Oct-16											
Nov-16											
Dec-16											

2016 GARBAGE REPORT

ATTACHMENT I

	2015 TONS	2015 COST	2016 TONS	2016 COST
January	145.33	$15,261.00	153.49	$16,120.00
February	128.13	$13,455.00	142.60	$14,977.00
March	138.96	$14,593.00	147.95	$15,535.00
April	140.13	$14,715.00	156.23	$16,407.00
May	145.89	$15,320.00	149.39	$15,688.00
June	140.38	$14,743.00	150.40	$15,797.00
July	153.48	$16,093.00	154.52	$16,224.00
August	139.16	$14,612.00	143.37	$15,058.00
September	134.68	$14,144.00		
October	166.21	$17,015.00		
November	162.05	$16,589.00		
December	157.68	$16,542.00		
TOTALS	**1,752.08**	**$ 183,082.00**	**1197.95**	**$125,806.00**

City of Sultan
Customer Counts

Sector	Commodity	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Total
Residential	Recycle	1,549	1,550	1,549	1,553	1,554	1,554	1,555	1,554					12,418
Commercial	Recycle	29	30	29	27	26	27	26	25					219
Multifamily	Recycle	6	6	6	6	6	6	6	-					42
Residential	Yardwaste	318	317	329	342	355	357	365	360					2,743
Commercial	Yardwaste	3	3	3	3	3	3	3	3					24
Multifamily	Yardwaste	1	2	2	2	2	2	2	-					13

City of Sultan
Tonnage

Sector	Commodity	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Total
Commercial	Recycle	3.64	3.27	4.47	4.43	4.66	6.00	4.29	4.19					34.95
Multifamily	Recycle	2.69	3.20	2.93	0.29	0.33	0.28	0.25	0.34					10.31
Residential	Recycle	37.70	44.63	40.53	47.28	55.09	48.53	43.95	55.86					373.57
	Total Recycle	**44.03**	**51.10**	**47.93**	**52.00**	**60.08**	**54.81**	**48.49**	**60.39**	-	-	-	-	**418.83**
Commercial	Yardwaste	0.20	0.25	0.32	0.45	0.53	0.49	0.31	0.32					2.87
Multifamily	Yardwaste	2.17	2.64	3.46	0.30	0.36	0.33	0.20	0.21					9.67
Residential	Yardwaste	14.19	17.25	22.56	51.29	60.92	56.41	34.89	39.26					296.77
	Total Yardwaste	**16.56**	**20.13**	**26.34**	**52.04**	**61.81**	**57.23**	**35.40**	**39.79**	-	-	-	-	**309.30**

CEMETERY REPORT
BURIALS

103 Cemetery Operating Fund

Description	2016 BUDGET	2016 ACTUAL
Revenue		
Beginning Balance	0	19,004
Cemetery Fees	25,000	12,564
Investment Interest	100	0
Total Resources	25,100	31,568
Expenditures		
Total Expenditures	23,440	17,677
Ending Fund Balance	**1,660**	**13,891**

Burials	YTD 2016
Ash	8
Full	3

LAKE 16 BEAVER DAM CONTROL

ATTACHMENT L

MONTH	
JUNE	
6/24/16	Mike & Matt cut brush up above beaver ponds looking for another dam.
6/26/16	The trappers caught a big beaver
6/29/16	Mike & Jason were at the dams and there were no traps
6/30/16	The trappers called Mike and said that someone had stole their three traps. The price is $80 to $100 each.
JULY	
7/1/16	put camera by where traps were set
7/5/16	pulled camera no human activity
7/7/16	put camera back in place
7/15/16	checked camera cards, no activity to worry about
AUGUST	
8/12/16	was beaver activity, will call trappers to see if they will come back? Removed some of the brush from dam (very slow)
8/26/16	no activity since we moved some brush

SULTAN CITY COUNCIL

AGENDA ITEM

DATE:	September 22, 2016
SUBJECT:	Public Works Projects-Update
CONTACT PERSON:	Connie Dunn, Public Works Supervisor

PARKS:
It was nice this year to have 347 hours of summer help provided by seasonal employee Vern Chittick, to paint, mow and weed eat in the parks and street departments.

GARBAGE:
Garbage routes are three days a week, two days with the automated truck for residential collection and then on Friday for commercial garbage collection which is primarily dumpsters.

The Public Works Crew spent two hours going around picking up and disposing of couches and recliners abandoned on the streets of Sultan.

STREETS:
The Public Works Crew painted stop bars on city streets in June/July 2016.

The crew painted crosswalks around the schools as long as the weather permitted. The crew tries to paint crosswalks in August of each year so the crosswalks are fresh for the school year.

Along US 2, the crew mowed and trimmed weeds adjacent to the guardrails, then sprayed for vegetation control.

STORMWATER:
It is time to start sweeping streets, cleaning up leaves, and vacatoring storm catch basins. The crew will do the best they can to accomplish what needs to be done.

Prepared by
Connie Dunn
September 14, 2016

Community First

City of Sultan In Partnership With Snohomish County Sheriff's Office

Sheriff Ty Trenary **Mayor Carolyn Eslick**

Notable Events of August 2016

Mission: To provide safe communities through dedication and professional service.

Vision: Snohomish County Sheriff's Office that is community-minded, progressive and professional.

Values: Integrity, Dignity, Commitment and Pride in our service.

Our Crime numbers look great for the month of August: The numbers of reported crimes are down for the month of August. We're proud of our efforts and happy to make Sultan a safer place to live, work and visit. Please take a look at the numbers below; Robbery, Theft, Vehicle Theft and Vehicle Recoveries are all down. Burglaries were reduced from 4 to 3 from July to August.

August 2nd was "National Night Out" against crime in Sultan. This was our second year of having our own NNO and it was a big success. Thanks to the hard work of Calei Vaughn, the Director of the VOA, and her team, we had several hundred neighbors and guests come out to the event. I've been told we had nearly three times the number in Sultan as there was who visited Gold Bar. Great job to all involved!

Throughout the month of August, the Sheriff's Office has applied pressure to several houses north of Sultan on Trout Farm Road for code violations and drug activity. I'm pleased to announce one of the homes has been vacated and sold at auction and the other has cleaned up the area around the house significantly. This is a long process and it takes a great deal of effort on the part of your Sheriff's Office but with the good information we receive from concerned citizens and the partnerships and cooperation from the Snohomish County Health Department and Catholic Community Services, we will continue to make contact, bring services and gain compliance from the residents whose homes have gotten out of control in your neighborhoods. Thank you for working with us and for your patience. We will continue to make these visits and to bring violations into compliance.

Lt. Steve McDonald will be taking over as the Sultan Chief of Police and the Commander of the East Precinct of the Sheriff's Office as of 9-1-2016. If you have any concerns or questions or would like to meet your new Chief, please call Steve at the Police Department and come down to meet him.

Lt. Monte Beaton
Sultan Police Chief
425-388-6260

The following tables and charts compare incident types of service reported by the Sultan Police Department and have incident numbers assigned with an Originating Agency Identifier (ORI) of WA0311500. Data was obtained from a LERMS Data Analysis and Mapping query.

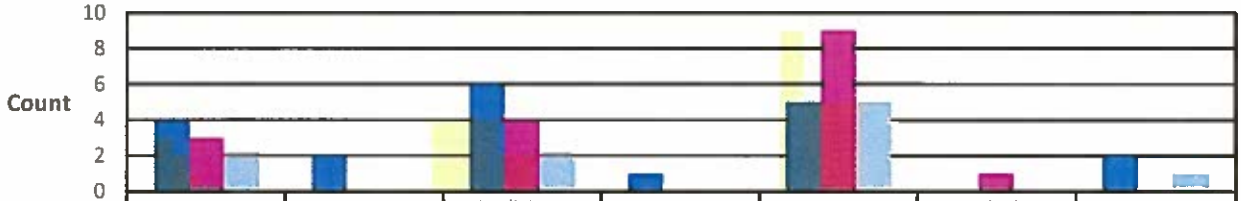
Incident Call Source

Beat & Call Source	Jun	Jul	Aug	Totals
SUL	407	395	339	1141
911	221	268	202	691
Officer-Initiated	186	127	137	450
Other Beats	210	293	229	732
	1	3	4	8
911	159	204	153	516
Front Counter/Lobby	1	0	0	1
Mail	0	1	0	1
Officer-Initiated	49	84	72	205
Other	0	1	0	1
Totals	617	688	568	1873

The Incident Call Source table shows calls to all beats responded to by the Sultan PD. Remaining charts and tables show only incidents within the city limits of Sultan.

Sultan Property Crime

Last 3 Months - All Dispositions



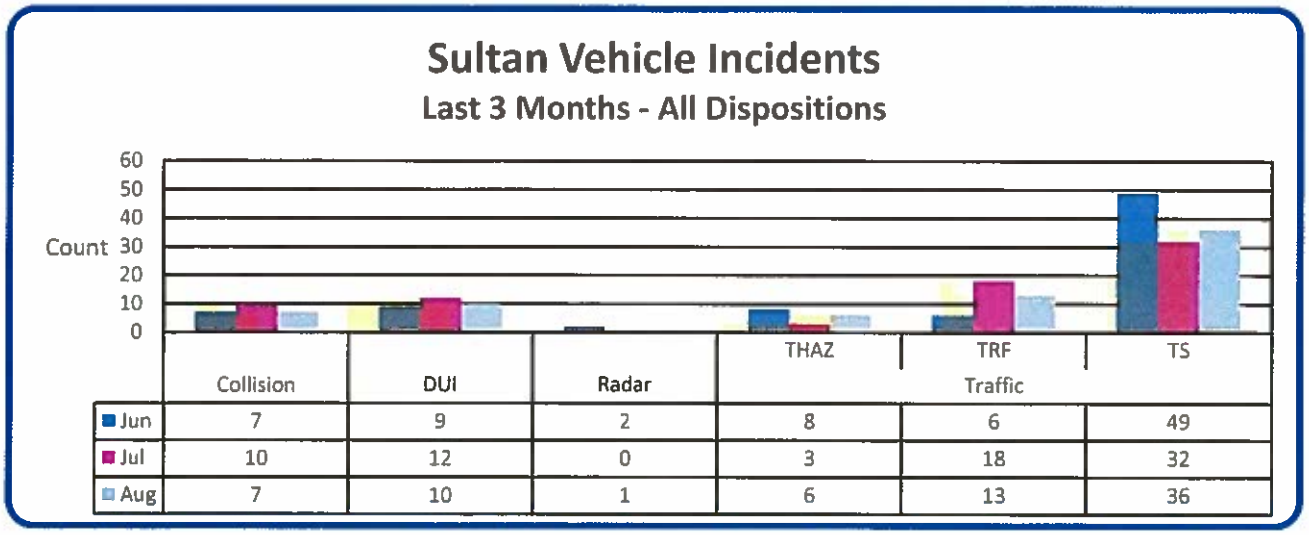
	Burglary	Fraud	Malicious Mischief	Robbery	Theft	Vehicle Recovery	Vehicle Theft
Jun	4	2	6	1	5	0	2
Jul	3	0	4	0	9	1	0
Aug	2	0	2	0	5	0	1

Sultan Property Crime

Last 3 Months - Dispositions A, B, I & R

	Burglary	Fraud	Malicious Mischief	Robbery	Theft	Vehicle Recovery	Vehicle Theft
Jun	2	1	2	1	4	0	1
Jul	2	0	1	0	3	1	0
Aug	0	0	2	0	1	0	1

➢ Note: Dispositions may be singular or multiple (combined). Dispositions, other than "all", are singular values or the end disposition of a string of dispositions. A = Arrest, B= Booking, I = Impounded and R= Case Report



THAZ = Traffic Hazard, TRF = Traffic Problem and TS = Traffic Stop

Tickets Reported	Jun	Jul	Aug	Totals
Traffic Stop	12	6	5	23

Incident Types – Past 3 Months

Incident Type	Jun	Jul	Aug	Totals
911	12	13	20	45
Abandoned Vehicle	3	7	2	12
Alarm	10	13	10	33
Animal	7	5	5	17
Assault	7	5	5	17
Assist	8	4	5	17
Burglary	4	3	2	9
Civil	18	13	8	39
Collision	7	10	7	24
CPS	1	0	1	2
Death	0	2	1	3
Disturbance	7	21	9	37
DUI	9	12	10	31
DV	7	5	8	20
Fireworks	1	9	0	10
Follow Up	66	50	44	160
Foot	0	1	1	2
Fraud	2	0	0	2
Harassment	1	1	1	3
Information	0	1	0	1

Mail/Web Based Complaint/Report	1	0	0	1
Malicious Mischief	6	4	2	12
Mental	2	1	0	3
Noise Complaint	5	4	6	15
Nuisance	7	8	1	16
Order Violation	1	0	2	3
Ordinance Violation	1	1	2	4
Other	8	3	4	15
Paper Service	4	0	3	7
Parking	6	8	12	26
Person Lost/Found	3	3	1	7
Property Lost/Found	5	9	7	21
Public Assist	14	15	17	46
Radar	2	0	1	3
Robbery	1	0	0	1
RSO	9	2	5	16
School	14	0	0	14
Search Warrant	0	1	0	1
Security Check	11	8	8	27
Shots Heard	1	1	2	4
Special Ops	1	0	0	1
Substance Abuse	10	2	7	19
Suicide	3	3	2	8
Suspicious	42	60	43	145
Theft	5	9	5	19
Traffic	63	53	57	173
Trespass	2	8	3	13
Vehicle Recovery	0	1	0	1
Vehicle Theft	2	0	1	3
Warrant	2	7	4	13
Weapon	0	2	1	3
Welfare Check	6	7	4	17
Totals	407	395	339	1141

Table and charts compiled by Volunteer Ray Coleman

SULTAN CITY COUNCIL
AGENDA COVER SHEET

ITEM NO: SR-3

DATE: September 22, 2016

SUBJECT: Planning Board Minutes

CONTACT PERSON: Cyd Sparks, Permit Assistant

ISSUE:
Transmitting Planning Board Minutes from the July 21st Meeting.

STAFF RECOMMENDATION:
Receive Report, no action required.

ATTACHMENT A:
Planning Board Minutes for July 21st Meeting.

SULTAN PLANNING BOARD MINUTES
July 21, 2016

PLANNING BOARD MEMBERS PRESENT:
Janet Peterson, Chair
Tom Green
Gloria Reedy
Sean Standefer, Co-Chair
Mirza Avdic

STAFF PRESENT:
Ken Walker, City Administrator
Cyd Sparks, Secretary of the Board
Brad Collins FAICP, By Phone

CALL TO ORDER:
Call to Order at 7:00 p.m.

CHANGES TO THE AGENDA:
Walker goes over rules for new PB Members.

PUBLIC COMMENTS:
Kathleen Morrison - 34805 Mann Road, comments on the 35% to 40% lot coverage. Board has brief discussion over reasons for the change in the lot coverage. The Board kept it at 40% but would like to discuss changing it to 35%-Building and 5% for post building when they send the recommendation to the City Council in September.

PLANNING BOARD MEMBER COMMENTS:
Standefer – He is happy to be here and to work with such an energetic group of people.
Avdic - Same as Standefer, happy to be here.
Peterson – Thanks for the flowers and thinking of her. She is doing well after surgery.
Green – He is very happy to see the table full.
Reedy – Welcome new board members, glad to have you and we shall do some good work.

APPROVAL OF MINUTES:
June 21, 2016 Minutes – Motion by Green to approve the Minutes as written. Motion seconded by Reedy. Standefer and Avdic abstain. All Ayes.

ACTION & PUBLIC HEARING ITEMS:

A-1 Election of Chair and Pro-Tem and PB Meeting Dates
Green nominated Peterson for Chairperson, Reedy seconds the motion. All Ayes.
Green nominates Standefer for Co-Chair, Reedy seconds the motion. All Ayes.

Open Public Hearing - Hearing and Action Items

PH-1 Zoning Code Amendments – Public Hearing opened at 7:17p.m.

Collins, by phone gives an overview of the draft zoning code and how we got to where we are. Title 16 will be repealed in its entirety and the new zoning code will take its place.

There is more discussion over the 40% lot coverage for Moderate Density Zone for the principal building and 5% designated for homeowner and how to address this in the final version of the zoning code.

On a motion by Green and seconded by Standefer the Chair closed the Public Hearing. All Ayes.

A-2 Zoning Code Amendments – Recommendation

Reedy rescinds the previous motion from the June 16th meeting. Reedy makes a new motion to allow the builders 35% for the primary structure and 5% for additional roof structure for the homeowner.

Avdic asks are they discriminating against people who want to build the 40% at time of building. Board has discussion over the issue.

Collins says that we could add a footnote that the property owner could add 5% more to the 35% maximum lot coverage after the developer has sold the single-family dwelling unit to accomplish the intent.

Reedy makes a motion again, to recommend approval of the new Zoning Code with the additional 5% lot coverage for a single-family dwelling unit in the Low Density Residential Zone to be footnoted. Green seconds. All Ayes.

Avdic makes a motion to set a second Public Hearing for August 18th at 7:00 p.m. The motion was seconded by Green. All Ayes.

Administrator Walker also informed the Board that they would be adding Section 16.118 Impact Fee Deferral, mandatory from ESB 5293. The City Council will adopt the Ordinance at the September 8th Council Meeting.

DISCUSSION AND STUDY ITEMS

D-1 – Introduction – Mirza Avdic, Planning Board Member replacing Sean Gossett
Mirza shares that he was on the Planning Commission at Lake Stevens and an alternate at City of Kirkland Planning Commission. He has a non-profit group called the Hungry Heart Foundation in Lake Stevens that helps to feed the children in the area.

ACTIONS FOR NEXT MEETING:

- PB Minutes for July 21, 2016
- Zoning Code -2nd Public Hearing set for August 18th at 7:00 p.m.
- Board of Adjustments – status update by City Administrator

PUBLIC COMMENTS:

PLANNING BOARD COMMENTS:
Green – Wanted to comment that he wants the Planning Director to set the Agenda for the Board Meetings and not have the Chair of the PB set the agenda.
Peterson – everyone did a great job.

ADJOURNMENT:

Avdic moves to adjourn the meeting and is seconded by Standefer. All Ayes.

Meeting adjourned at 7:50 p.m.

SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET

ITEM NO: Consent C 1

DATE: September 22, 2016

SUBJECT: Council Meeting Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:
Attached are the minutes of the September 8, 2016 Council meeting as on file in the office of the City Clerk.

RECOMMENDED ACTION:
Approve as submitted.

CITY OF SULTAN COUNCIL MEETING – September 8, 2016

Mayor Eslick called the regular meeting of the Sultan City Council to order in the Sultan Community Center. Councilmembers present: McCarty, Seehuus, Walker, Wiita, Neigel, Naslund and Beeler.

PRESENTATIONS:

Public Works Department – New Employees

Mick Matheson introduced the new Public Works employees

- Nate Morgan, Public Works Field Supervisor
- Brian Funk – WWTP supervisor
- Sam Dugo – Utility Worker

COMMENTS FROM THE PUBLIC:

Sam Lowe: Lake Stevens City Council President and past representative on the Health Board. Thanked the Council for doing a great job in the community.

Kathryn Paz, Galaxy Chocolate: Has signs on the highway and is concerned about not being able to have signs as many customers traveling through see them and stop in. Received a letter of support from an out of town customer. Times are tough and they need to advertise and the Burma shave signs were suggest at Coffee with the Mayor. The signs are on Burlington Northern property and she has verbal approval to put the signs up.

Kay George: Concern is fairness; if one business puts up signs then all business should be able to put them up. Other businesses have had their signs pulled. Sultan has a reputation of being junky and the signs don't help. She contacted WSDOT about the signs because the Council will not enforce state law. She is not against business – only wants fairness.

COUNCILMEMBER COMMENTS

Beeler: Good to see progress on the streets and post office parking lot.
Naslund: Evacuation drill will be held at the schools on September 28th.
Neigel: Thanked the Council for voting to extend VOA lease to qualify them for the grant.
Wiita: AWC Priorities committee will meet next week to narrow down issues for the next legislative session.
McCarty: Fair went will unfortunately there were two fatalities – one girl from booth involved in head on; motorcyclist at the track.

Chief Steve McDonald: Has been with the Sheriff's department for 21 years and is the new Police Chief for Sultan. He worked here as deputy and sergeant and asked for this assignment. Excited to be in this very unique community. It is inspiring to see the interactions in the city.

Mayor Eslick: There is a Joint Planning/Council meeting on September 15th. Ixtapa is concerned about work and access to the businesses. The light was set up to operate during the holiday weekend for city residents.
Mick Matheson: The contractors has been working with the businesses to keep them informed. The contract is on schedule and paving will occur the first week of October, weather dependent. Water main work is done so there will be no further water disconnects.

CITY OF SULTAN COUNCIL MEETING – September 8, 2016

STAFF REPORTS – Written Reports Submitted and are on file in the Office of the City Clerk.
1) Code Enforcement

CONSENT AGENDA: The following items are incorporated into the consent agenda and approved by a single motion of the Council. On a motion by Councilmember Beeler, seconded by Councilmember Naslund the consent agenda was approved as presented. McCarty – aye, abstained on the minutes, Seehuus – aye; Walker – aye; Wiita – aye, Neigel – aye, abstain on minutes; Naslund – aye; Beeler – aye, abstain on minutes.
1) Minutes of the August 25, 2016 Council meeting as on file in the Office of the City Clerk
2) Voucher Approval in the amount of 161,687.58 and payroll through August 26, 2016 in the amount of $57,709.07 to be drawn and paid on the proper accounts.
3) Resolution 16-13 – Support of John Wayne Trail

ACTION ITEMS:

Denali Ridge Hazardous Tree Assessment

The issue before the council is to authorize the Mayor to sign a service agreement with Gilles Consulting to assess danger trees in Tract B of Denali Ridge for an amount not to exceed $1,950 without prior City Council approval

A fir tree located in Tract B of Denali Ridge fell on an adjacent house in the winter of 2015 causing damage to the roof and structure. The City of Sultan owns Tract B and is responsible for maintenance. Multiple lot owners adjacent to Tract B have expressed concerns about hazard trees. Staff asked for proposals from three arborists to identify hazard trees and to prepare a report with recommendations to mitigate risk to an acceptable residual level.

On a motion by Councilmember Walker, seconded by Councilmember Seehuus, the Mayor was authorized to sign a service agreement with Gilles Consulting to assess danger trees in Tract B of Denali Ridge for an amount not to exceed $1,950.00 without prior City Council approval. All ayes.

Ordinance 1243-16 Utility Title 13 – 2nd reading

The issue before the Council is to adopt Ordinance 1243-16 relating to Title 13 Water, Sewers and Public Services Code updates. The ordinance was introduced for a first reading on August 25, 2016.

Existing SMC Chapters for Water, Sewers and Public Services need to be updated to reflect current practices within Utility Departments. Updates are proposed for 13.08 Sewer Regulations and 13.12 Water. Section 13.04 Utility Department is proposed to change to Utility Billing and section 13.02 Utility General is proposed to be added to cover general rules and regulations.

On a motion by Councilmember Seehuus, seconded by Councilmember Naslund, Ordinance 1243-16 – Title 13 Utilities was adopted. All ayes.

DISCUSSION ITEMS:

Sign Code

At the August 11, 2016 meeting, the Council requested staff provide copies of the current sign code for discussion during the Council meeting. The first issue is the off premise signs on Highway 2 and should the business on Main Street be allowed to place signs on the highway. The issue is the enforcement of the current ordinance.

Discussion:
- Need additional information to address the problems.
- Committee needs council direction on sign locations and enforcement. Look at other cities codes and how they addressed the highway signs.
- Need professional looking signs and balance needs of business and look of the city.

- Limitations on the location and number of signs to discourage clutter.
- Need to be fair to all businesses and not do selective enforcement.
- Consider a moratorium if current code is not being enforced.
- Advertisement of events in other cities
- Permit requirements in the code needs to be enforced.

The consensus was to enforce the current code and send the code to the subcommittee for review.

Adjournment: On a motion by Councilmember Wiita, seconded by Councilmember Naslund, the meeting adjourned at 8:02 PM. All ayes.

_____
Carolyn Eslick, Mayor

_____
Laura J. Koenig, City Clerk

SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET

ITEM #: Consent 2

DATE: September 22, 2016

SUBJECT: Voucher Approval - 2016

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:
Attached are the vouchers for approval in the amount of $202,214.11 and payroll through August 26, 2016 in the amount of $89,804.99 to be drawn and paid on the proper accounts.

FISCAL IMPACT: $292,019.10

RECOMMENDATION:
Approve the payment of vouchers as submitted.

City Of Sultan
Voucher Approval
September 22, 2016

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described hereon, and that the claim is just, due and an unpaid obligation against the City of Sultan, and that I am authorized to authenticate and certify to said claim.

_____
Laura J. Koenig, Clerk/ Finance Director

We, the undersigned City Council of Sultan Washington, do hereby certify that the merchandise or services hereinafter specified have been received and the claims are approved for payment in the following amounts:

Payroll Check #332285-86	$ 3,004.24
Direct Deposit #19	$ 29,549.48
Benefits Check #32279-84,87-90	$ 43,969.25
Tax Deposit #18	$ 13,282.02
Accounts Payable Checks #32278,291-340	$ 192,634.96
ACH Transactions - DOR	$ 9,579.15
TOTAL	$ 292,019.10

_____
Bob McCarty, Councilmember

_____
John Seehuus, Councilmember

_____
Rocky Walker, Councilmember

_____
Russell Wiita, Councilmember

_____
Joe Neigel, Councilmember

_____
Marianne Naslund, Councilmember

_____
Jeffrey Beeler, Councilmember

Accounts Payable

Check Register Totals Only

User: laura.koenig
Printed: 9/15/2016 - 2:01 PM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
32291	09/22/2016	AdvTele	Advocate Telecom	1,274.11	0
32292	09/22/2016	AmTest	AM Test	210.00	0
32293	09/22/2016	Aramark	Aramark Uniform Services - AUS We:	236.56	0
32294	09/22/2016	Aramark	Aramark Uniform Services - AUS We:	372.25	0
32295	09/22/2016	App	Associated Petroleum Products Inc	822.82	0
32296	09/22/2016	blueline	Blueline	690.00	0
32297	09/22/2016	Comcast	Comcast	794.94	0
32298	09/22/2016	ComWWTP	Comcast Business	200.65	0
32299	09/22/2016	Corin	Correctional Industries	98.75	0
32300	09/22/2016	PWTF	Department of Commerce	64,004.77	0
32301	09/22/2016	drd	DRD Mobile Crane & Equipment Rep	710.68	0
32302	09/22/2016	dunlap i	Dunlap Industrial Hardware	1,024.73	0
32303	09/22/2016	EvUtil	Everett Utilities	1,914.27	0
32304	09/22/2016	EvDC	Evergreen District Court	1,264.52	0
32305	09/22/2016	ESC	Evergreen Safety Council	85.00	0
32306	09/22/2016	Eylander	Eylanders Sales & Service Inc	784.08	0
32307	09/22/2016	Frontier	Frontier	145.55	0
32308	09/22/2016	GCSystem	GC Systems Inc.	5,330.66	0
32309	09/22/2016	GBGeek	Gold Bar Geek	2,071.44	0
32310	09/22/2016	Groco	Groco, Inc	1,749.76	0
32311	09/22/2016	hbjaeger	H.B. Jaeger	659.50	0
32312	09/22/2016	Hogen	Hogentogler & Company Inc	1,299.00	0
32313	09/22/2016	Kenyon	Kenyon Disend PLLC	11,705.18	0
32314	09/22/2016	lowes	Lowes	851.06	0
32315	09/22/2016	LPD	LPD Engineering PLLC	285.00	0
32316	09/22/2016	OfcDepot	Office Depot	98.22	0
32317	09/22/2016	Panther	Panther Backflow Testing	414.00	0
32318	09/22/2016	Pitney	Pitney Bowes - Purchase Power	1,780.95	0
32319	09/22/2016	PUD 1	PUD	2,862.37	0
32320	09/22/2016	PSE	Puget Sound Energy	75.69	0
32321	09/22/2016	PSRC	Puget Sound Regional Council	1,318.00	0
32322	09/22/2016	QualCont	Quality Controls Corporation	385.00	0
32323	09/22/2016	RedApl	Red Apple Market	150.44	0
32324	09/22/2016	AllWaste	Republic Services	12,643.53	0
32325	09/22/2016	rh2	RH2 Engineering, Inc.	28,687.27	0
32326	09/22/2016	SCcorrec	Snohomish County Corrections	1,370.97	0
32327	09/22/2016	SCpubwor	Snohomish County Finance	15,058.00	0
32328	09/22/2016	SnoPlan	Snohomish County Planning and Deve	1,694.00	0
32329	09/22/2016	Snopac	Snopac	5,542.77	0
32330	09/22/2016	SoundPub	Sound Publishing Inc	110.08	0
32331	09/22/2016	SSC	Sultan Senior Center	17.00	0
32332	09/22/2016	TEK	TEK Construction Inc	4,025.45	0
32333	09/22/2016	USBank	US Bank	122.00	0
32334	09/22/2016	USBankCT	US Bank - Corporate Trust Services	1,495.00	0
32335	09/22/2016	BluBook	USA Blue Book	1,538.26	0
32336	09/22/2016	UULC	Utilities Underground Location Center	43.12	0
32337	09/22/2016	WH	WH Pacific	8,432.80	0
32338	09/22/2016	wlj	White Lightning Janitorial	680.00	0
32339	09/22/2016	Whitney	Whitney Equipment	282.05	0
32340	09/22/2016	Zachor	Zachor and Thomas, Inc. P.S.	4,500.00	0

$191,912.25

Accounts Payable

Check Register Totals Only

User: laura.koenig
Printed: 9/2/2016 - 9:29 AM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
32279	09/02/2016	Retire	Department of Retirement	887.50	0
32280	09/02/2016	Retire	Department of Retirement	7,952.83	0
32281	09/02/2016	AWCben	AWC Employee Benefit Trust	22,132.14	0
32282	09/02/2016	AWCben	AWC Employee Benefit Trust	40.20	0
32283	09/02/2016	WSupport	Washington State Support Registry	429.00	0
32284	09/02/2016	WATeamTr	Washington Teamsters Welfare Trust	2,069.20	0
			Check Total:	33,510.87	

Accounts Payable

Check Register Totals Only

User: laura.koenig
Printed: 9/14/2016 - 10:30 AM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
32287	09/14/2016	Retire	Department of Retirement	887.50	0
32288	09/14/2016	Retire	Department of Retirement	8,270.88	0
32289	09/14/2016	UNION	Teamsters Local Union #763	871.00	0
32290	09/14/2016	WSupport	Washington State Support Registry	429.00	0
			Check Total:	10,458.38	

PR 19 2016

Payroll

ACH Check Register

User: 'julie addington'
Printed: 09/14/2016 - 7:07AM
Batch: 3-9-2016
Include Partial: FALSE

Check Date	Check Number	Employee No	Employee Name	Amount
09/16/2016	0	001	Laura Koenig	2,192.11
09/16/2016	0	002	Tami Pevey	1,204.65
09/16/2016	0	004	Donna Murphy	1,029.30
09/16/2016	0	007	Julie Addington	1,581.66
09/16/2016	0	010	Cynthia Sparks	1,501.54
09/16/2016	0	011	Janice Mann	1,166.83
09/16/2016	0	015	Kenneth Walker	3,162.50
09/16/2016	0	019	Michael Matheson	2,982.59
09/16/2016	0	020	Connie Dunn	2,074.05
09/16/2016	0	021	Nathan Morgan	842.89
09/16/2016	0	028	Todd Strom	1,722.39
09/16/2016	0	049	Victoria Forte	1,547.22
09/16/2016	0	120	Matthew Wood	1,752.20
09/16/2016	0	121	Jason Strauss	1,590.52
09/16/2016	0	125	Riley Edwards	1,163.42
09/16/2016	0	127	Michael Rains	1,193.98
09/16/2016	0	129	Brian Funk	2,148.06
09/16/2016	0	132	Frank Dugo	693.57
	Total Employees:	18	Total:	29,549.48

PR 19 2016

Payroll

Computer Check Register

User: julie addington
Printed: 09/14/2016 - 6:59AM
Batch: 00003-09-2016 Computer

Check No	Check Date	Employee Information		Amount
32285	09/16/2016	024	Michael Williams	2,717.92
32286	09/16/2016	131	Wendell Chittick	286.32
Total Number of Employees:	2		Total for Payroll Check Run:	3,004.24

Accounts Payable

Checks for Approval

User: laura.koenig
Printed: 9/15/2016 - 2:03 PM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32278	09/02/2016	UTILITY WATER FUND	Communication	USPS		216.81
32278	09/02/2016	UTILITY SEWER FUND	Communication	USPS		216.82
32278	09/02/2016	UTILITY GARBAGE FUND	Communication	USPS		216.81
32278	09/02/2016	STORMWATER UTILITY FUND	Communication	USPS		72.27
32279	09/02/2016	GENERAL FUND	Deferred Comp Payable	Department of Retirement		49.49
32279	09/02/2016	STREET FUND	Deferred Comp Payable	Department of Retirement		23.00
32279	09/02/2016	CEMETERY FUND	Deferred Comp Payable	Department of Retirement		1.50
32279	09/02/2016	BUILDING MAINTENANCE FUND	Deferred Comp Payable	Department of Retirement		3.51
32279	09/02/2016	UTILITY WATER FUND	Deferred Comp Payable	Department of Retirement		47.00
32279	09/02/2016	UTILITY SEWER FUND	Deferred Comp Payable	Department of Retirement		43.50
32279	09/02/2016	UTILITY GARBAGE FUND	Deferred Comp Payable	Department of Retirement		18.00
32279	09/02/2016	STORMWATER UTILITY FUND	Deferred Comp Payable	Department of Retirement		14.00
32279	09/02/2016	GENERAL FUND	Deferred Comp Payable	Department of Retirement		262.12
32279	09/02/2016	STREET FUND	Deferred Comp Payable	Department of Retirement		57.38
32279	09/02/2016	CEMETERY FUND	Deferred Comp Payable	Department of Retirement		4.58
32279	09/02/2016	BUILDING MAINTENANCE FUND	Deferred Comp Payable	Department of Retirement		8.85
32279	09/02/2016	UTILITY WATER FUND	Deferred Comp Payable	Department of Retirement		182.56
32279	09/02/2016	UTILITY SEWER FUND	Deferred Comp Payable	Department of Retirement		83.01
32279	09/02/2016	UTILITY GARBAGE FUND	Deferred Comp Payable	Department of Retirement		57.75
32279	09/02/2016	STORMWATER UTILITY FUND	Deferred Comp Payable	Department of Retirement		31.25
32280	09/02/2016	GENERAL FUND	PERS Payable	Department of Retirement		199.03
32280	09/02/2016	STREET FUND	PERS Payable	Department of Retirement		11.71
32280	09/02/2016	UTILITY WATER FUND	PERS Payable	Department of Retirement		11.71
32280	09/02/2016	UTILITY SEWER FUND	PERS Payable	Department of Retirement		11.70
32280	09/02/2016	GENERAL FUND	PERS Payable	Department of Retirement		89.00
32280	09/02/2016	STREET FUND	PERS Payable	Department of Retirement		5.24
32280	09/02/2016	UTILITY WATER FUND	PERS Payable	Department of Retirement		5.24
32280	09/02/2016	UTILITY SEWER FUND	PERS Payable	Department of Retirement		5.24
32280	09/02/2016	GENERAL FUND	PERS Payable	Department of Retirement		572.38
32280	09/02/2016	STREET FUND	PERS Payable	Department of Retirement		183.49
32280	09/02/2016	CEMETERY FUND	PERS Payable	Department of Retirement		28.26
32280	09/02/2016	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement		24.97
32280	09/02/2016	UTILITY WATER FUND	PERS Payable	Department of Retirement		801.38
32280	09/02/2016	UTILITY SEWER FUND	PERS Payable	Department of Retirement		639.61

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32280	09/02/2016	UTILITY GARBAGE FUND	PERS Payable	Department of Retirement		256.37
32280	09/02/2016	STORMWATER UTILITY FUND	PERS Payable	Department of Retirement		187.02
32280	09/02/2016	GENERAL FUND	PERS Payable	Department of Retirement		1,045.62
32280	09/02/2016	STREET FUND	PERS Payable	Department of Retirement		335.16
32280	09/02/2016	CEMETERY FUND	PERS Payable	Department of Retirement		51.67
32280	09/02/2016	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement		45.64
32280	09/02/2016	UTILITY WATER FUND	PERS Payable	Department of Retirement		1,463.97
32280	09/02/2016	UTILITY SEWER FUND	PERS Payable	Department of Retirement		1,168.39
32280	09/02/2016	UTILITY GARBAGE FUND	PERS Payable	Department of Retirement		468.35
32280	09/02/2016	STORMWATER UTILITY FUND	PERS Payable	Department of Retirement		341.68
32281	09/02/2016	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		36.59
32281	09/02/2016	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		11.46
32281	09/02/2016	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		0.95
32281	09/02/2016	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		1.66
32281	09/02/2016	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		22.90
32281	09/02/2016	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust		99.22
32281	09/02/2016	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		9.29
32281	09/02/2016	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		7.44
32281	09/02/2016	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		236.91
32281	09/02/2016	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		22.42
32281	09/02/2016	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		4.31
32281	09/02/2016	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		1.64
32281	09/02/2016	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		215.69
32281	09/02/2016	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust		64.44
32281	09/02/2016	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		59.41
32281	09/02/2016	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		43.40
32281	09/02/2016	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		0.30
32281	09/02/2016	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		0.15
32281	09/02/2016	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		0.69
32281	09/02/2016	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust		0.54
32281	09/02/2016	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		0.63
32281	09/02/2016	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		0.69
32281	09/02/2016	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		36.59
32281	09/02/2016	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		11.46
32281	09/02/2016	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		59.37
32281	09/02/2016	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		52.03
32281	09/02/2016	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		4,117.70
32281	09/02/2016	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		615.69
32281	09/02/2016	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		157.70
32281	09/02/2016	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		71.61
32281	09/02/2016	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		4,884.83
32281	09/02/2016	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust		3,376.23
32281	09/02/2016	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		1,545.46
32281	09/02/2016	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		1,229.45

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32281	09/02/2016	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		1,072.38
32281	09/02/2016	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		418.57
32281	09/02/2016	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		29.44
32281	09/02/2016	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		60.57
32281	09/02/2016	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		851.35
32281	09/02/2016	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust		792.78
32281	09/02/2016	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		324.35
32281	09/02/2016	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		266.33
32281	09/02/2016	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		13.46
32281	09/02/2016	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		3.57
32281	09/02/2016	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		0.64
32281	09/02/2016	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		0.52
32281	09/02/2016	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		13.21
32281	09/02/2016	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust		10.81
32281	09/02/2016	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		5.21
32281	09/02/2016	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		3.58
32281	09/02/2016	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		0.94
32281	09/02/2016	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		1.65
32281	09/02/2016	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		22.94
32281	09/02/2016	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust		99.21
32281	09/02/2016	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		9.28
32281	09/02/2016	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		7.44
32281	09/02/2016	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		240.19
32281	09/02/2016	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		25.12
32281	09/02/2016	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		5.20
32281	09/02/2016	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		1.98
32281	09/02/2016	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust		216.91
32281	09/02/2016	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust		65.43
32281	09/02/2016	GENERAL FUND	Benefits - Disability Insuranc	AWC Employee Benefit Trust		570.23
32282	09/02/2016	GENERAL FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust		17.09
32282	09/02/2016	UTILITY WATER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust		0.80
32282	09/02/2016	UTILITY SEWER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust		0.60
32282	09/02/2016	UTILITY GARBAGE FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust		0.82
32282	09/02/2016	STORMWATER UTILITY FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust		0.79
32282	09/02/2016	GENERAL FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust		17.08
32282	09/02/2016	UTILITY WATER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust		0.81
32282	09/02/2016	UTILITY SEWER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust		0.60
32282	09/02/2016	UTILITY GARBAGE FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust		0.80
32282	09/02/2016	STORMWATER UTILITY FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust		0.81
32283	09/02/2016	GENERAL FUND	Miscellaneous Payroll Ded	Washington State Support Registry		77.22
32283	09/02/2016	STREET FUND	Miscellaneous Payroll Ded	Washington State Support Registry		64.35
32283	09/02/2016	CEMETERY FUND	Miscellaneous Payroll Ded	Washington State Support Registry		21.45
32283	09/02/2016	BUILDING MAINTENANCE FUND	Miscellaneous Payroll Ded	Washington State Support Registry		8.58
32283	09/02/2016	UTILITY WATER FUND	Miscellaneous Payroll Ded	Washington State Support Registry		30.03

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32283	09/02/2016	UTILITY SEWER FUND	Miscellaneous Payroll Ded	Washington State Support Registry		21.45
32283	09/02/2016	STORMWATER UTILITY FUND	Miscellaneous Payroll Ded	Washington State Support Registry		205.92
32284	09/02/2016	GENERAL FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust		531.61
32284	09/02/2016	STREET FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust		113.80
32284	09/02/2016	CEMETERY FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust		27.61
32284	09/02/2016	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust		14.80
32284	09/02/2016	UTILITY WATER FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust		546.30
32284	09/02/2016	UTILITY SEWER FUND	Med/Dental/Vis Payable	Washington Teamsters Welfare Trust		429.36
32284	09/02/2016	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust		236.47
32284	09/02/2016	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust		169.25
32287	09/14/2016	UTILITY WATER FUND	Benefits	Department of Retirement		-1.00
32287	09/14/2016	GENERAL FUND	Deferred Comp Payable	Department of Retirement		54.50
32287	09/14/2016	STREET FUND	Deferred Comp Payable	Department of Retirement		32.51
32287	09/14/2016	CEMETERY FUND	Deferred Comp Payable	Department of Retirement		2.50
32287	09/14/2016	BUILDING MAINTENANCE FUND	Deferred Comp Payable	Department of Retirement		6.00
32287	09/14/2016	UTILITY WATER FUND	Deferred Comp Payable	Department of Retirement		57.99
32287	09/14/2016	UTILITY SEWER FUND	Deferred Comp Payable	Department of Retirement		54.51
32287	09/14/2016	UTILITY GARBAGE FUND	Deferred Comp Payable	Department of Retirement		25.50
32287	09/14/2016	STORMWATER UTILITY FUND	Deferred Comp Payable	Department of Retirement		16.49
32287	09/14/2016	GENERAL FUND	Deferred Comp Payable	Department of Retirement		267.11
32287	09/14/2016	STREET FUND	Deferred Comp Payable	Department of Retirement		66.89
32287	09/14/2016	CEMETERY FUND	Deferred Comp Payable	Department of Retirement		5.59
32287	09/14/2016	BUILDING MAINTENANCE FUND	Deferred Comp Payable	Department of Retirement		11.38
32287	09/14/2016	UTILITY WATER FUND	Deferred Comp Payable	Department of Retirement		193.54
32287	09/14/2016	UTILITY SEWER FUND	Deferred Comp Payable	Department of Retirement		93.99
32288	09/14/2016	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement		28.63
32288	09/14/2016	UTILITY WATER FUND	PERS Payable	Department of Retirement		859.30
32288	09/14/2016	UTILITY SEWER FUND	PERS Payable	Department of Retirement		661.64
32288	09/14/2016	UTILITY GARBAGE FUND	PERS Payable	Department of Retirement		266.72
32288	09/14/2016	STORMWATER UTILITY FUND	PERS Payable	Department of Retirement		190.90
32288	09/14/2016	GENERAL FUND	PERS Payable	Department of Retirement		1,043.86
32288	09/14/2016	STREET FUND	PERS Payable	Department of Retirement		360.31
32288	09/14/2016	STREET FUND	PERS Payable	Department of Retirement		11.71
32288	09/14/2016	UTILITY WATER FUND	PERS Payable	Department of Retirement		11.70
32288	09/14/2016	UTILITY SEWER FUND	PERS Payable	Department of Retirement		11.71
32288	09/14/2016	GENERAL FUND	PERS Payable	Department of Retirement		89.01
32288	09/14/2016	STREET FUND	PERS Payable	Department of Retirement		5.24
32288	09/14/2016	UTILITY WATER FUND	PERS Payable	Department of Retirement		5.23
32288	09/14/2016	UTILITY SEWER FUND	PERS Payable	Department of Retirement		5.24
32288	09/14/2016	GENERAL FUND	PERS Payable	Department of Retirement		571.43
32288	09/14/2016	STREET FUND	PERS Payable	Department of Retirement		197.21
32288	09/14/2016	CEMETERY FUND	PERS Payable	Department of Retirement		30.16
32288	09/14/2016	CEMETERY FUND	PERS Payable	Department of Retirement		55.03
32288	09/14/2016	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement		52.28

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32288	09/14/2016	UTILITY WATER FUND	PERS Payable	Department of Retirement		1,569.78
32288	09/14/2016	UTILITY SEWER FUND	PERS Payable	Department of Retirement		1,208.73
32288	09/14/2016	UTILITY GARBAGE FUND	PERS Payable	Department of Retirement		487.31
32288	09/14/2016	STORMWATER UTILITY FUND	PERS Payable	Department of Retirement		348.72
32288	09/14/2016	GENERAL FUND	PERS Payable	Department of Retirement		199.03
32289	09/14/2016	CEMETERY FUND	Union Dues Payable	Teamsters Local Union #763		5.08
32289	09/14/2016	BUILDING MAINTENANCE FUND	Union Dues Payable	Teamsters Local Union #763		2.44
32289	09/14/2016	UTILITY WATER FUND	Union Dues Payable	Teamsters Local Union #763		120.84
32289	09/14/2016	UTILITY SEWER FUND	Union Dues Payable	Teamsters Local Union #763		89.07
32289	09/14/2016	UTILITY GARBAGE FUND	Union Dues Payable	Teamsters Local Union #763		40.00
32289	09/14/2016	STORMWATER UTILITY FUND	Union Dues Payable	Teamsters Local Union #763		27.65
32289	09/14/2016	GENERAL FUND	Union Dues Payable	Teamsters Local Union #763		4.50
32289	09/14/2016	STREET FUND	Union Dues Payable	Teamsters Local Union #763		3.75
32289	09/14/2016	CEMETERY FUND	Union Dues Payable	Teamsters Local Union #763		1.25
32289	09/14/2016	BUILDING MAINTENANCE FUND	Union Dues Payable	Teamsters Local Union #763		0.50
32289	09/14/2016	UTILITY WATER FUND	Union Dues Payable	Teamsters Local Union #763		1.75
32289	09/14/2016	UTILITY SEWER FUND	Union Dues Payable	Teamsters Local Union #763		1.25
32289	09/14/2016	STORMWATER UTILITY FUND	Union Dues Payable	Teamsters Local Union #763		12.00
32289	09/14/2016	GENERAL FUND	Union Dues Payable	Teamsters Local Union #763		105.70
32289	09/14/2016	STREET FUND	Union Dues Payable	Teamsters Local Union #763		20.22
32289	09/14/2016	GENERAL FUND	Union Dues Payable	Teamsters Local Union #763		105.61
32289	09/14/2016	STREET FUND	Union Dues Payable	Teamsters Local Union #763		20.20
32289	09/14/2016	CEMETERY FUND	Union Dues Payable	Teamsters Local Union #763		5.09
32289	09/14/2016	BUILDING MAINTENANCE FUND	Union Dues Payable	Teamsters Local Union #763		2.47
32289	09/14/2016	UTILITY WATER FUND	Union Dues Payable	Teamsters Local Union #763		120.83
32289	09/14/2016	UTILITY SEWER FUND	Union Dues Payable	Teamsters Local Union #763		89.08
32289	09/14/2016	UTILITY GARBAGE FUND	Union Dues Payable	Teamsters Local Union #763		39.02
32289	09/14/2016	STORMWATER UTILITY FUND	Union Dues Payable	Teamsters Local Union #763		27.70
32289	09/14/2016	GENERAL FUND	Union Dues Payable	Teamsters Local Union #763		4.50
32289	09/14/2016	STREET FUND	Union Dues Payable	Teamsters Local Union #763		3.74
32289	09/14/2016	CEMETERY FUND	Union Dues Payable	Teamsters Local Union #763		1.26
32289	09/14/2016	BUILDING MAINTENANCE FUND	Union Dues Payable	Teamsters Local Union #763		0.51
32289	09/14/2016	UTILITY WATER FUND	Union Dues Payable	Teamsters Local Union #763		1.74
32289	09/14/2016	UTILITY SEWER FUND	Union Dues Payable	Teamsters Local Union #763		1.25
32289	09/14/2016	STORMWATER UTILITY FUND	Union Dues Payable	Teamsters Local Union #763		12.00
32290	09/14/2016	GENERAL FUND	Miscellaneous Payroll Ded	Washington State Support Registry		77.22
32290	09/14/2016	STREET FUND	Miscellaneous Payroll Ded	Washington State Support Registry		64.35
32290	09/14/2016	CEMETERY FUND	Miscellaneous Payroll Ded	Washington State Support Registry		21.45
32290	09/14/2016	BUILDING MAINTENANCE FUND	Miscellaneous Payroll Ded	Washington State Support Registry		8.58
32290	09/14/2016	UTILITY WATER FUND	Miscellaneous Payroll Ded	Washington State Support Registry		30.04
32290	09/14/2016	UTILITY SEWER FUND	Miscellaneous Payroll Ded	Washington State Support Registry		21.43
32290	09/14/2016	STORMWATER UTILITY FUND	Miscellaneous Payroll Ded	Washington State Support Registry		205.93
32291	09/22/2016	BUILDING MAINTENANCE FUND	Capital - Buildings	Advocate Telecom		1,274.11
32292	09/22/2016	UTILITY WATER FUND	Water - Testing	AM Test		210.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32293	09/22/2016	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		2.61
32293	09/22/2016	UTILITY WATER FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		12.21
32293	09/22/2016	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		12.20
32293	09/22/2016	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		11.33
32293	09/22/2016	STREET FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		2.62
32293	09/22/2016	GENERAL FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		2.61
32293	09/22/2016	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services - AUS West Lockbox		1.52
32293	09/22/2016	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		2.61
32293	09/22/2016	UTILITY WATER FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		12.21
32293	09/22/2016	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		12.20
32293	09/22/2016	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		11.33
32293	09/22/2016	STREET FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		2.62
32293	09/22/2016	GENERAL FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		2.61
32293	09/22/2016	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services - AUS West Lockbox		1.52
32293	09/22/2016	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		2.61
32293	09/22/2016	UTILITY WATER FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		12.21
32293	09/22/2016	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		12.20
32293	09/22/2016	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		11.33
32293	09/22/2016	STREET FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		2.62
32293	09/22/2016	GENERAL FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		2.61
32293	09/22/2016	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services - AUS West Lockbox		1.52
32293	09/22/2016	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		2.61
32293	09/22/2016	UTILITY WATER FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		12.15
32293	09/22/2016	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		12.16
32293	09/22/2016	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		11.29
32293	09/22/2016	STREET FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		2.60
32293	09/22/2016	GENERAL FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		2.61
32293	09/22/2016	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services - AUS West Lockbox		1.52
32293	09/22/2016	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		3.30
32293	09/22/2016	UTILITY WATER FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		15.38
32293	09/22/2016	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		15.39
32293	09/22/2016	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		14.29
32293	09/22/2016	STREET FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		3.29
32293	09/22/2016	GENERAL FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		3.30
32293	09/22/2016	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services - AUS West Lockbox		1.37
32294	09/22/2016	UTILITY WATER FUND	Operating Supply	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	STREET FUND	Office/Operating Supplies	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	UTILITY WATER FUND	Operating Supply	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services - AUS West Lockbox		14.89

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32294	09/22/2016	STREET FUND	Office/Operating Supplies	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	UTILITY WATER FUND	Operating Supply	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	STREET FUND	Office/Operating Supplies	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	UTILITY WATER FUND	Operating Supply	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	STREET FUND	Office/Operating Supplies	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	UTILITY WATER FUND	Operating Supply	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services - AUS West Lockbox		14.89
32294	09/22/2016	STREET FUND	Office/Operating Supplies	Aramark Uniform Services - AUS West Lockbox		14.89
32295	09/22/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		448.77
32295	09/22/2016	UTILITY SEWER FUND	Vehicle Operation Maintenance	Associated Petroleum Products Inc		54.78
32295	09/22/2016	UTILITY WATER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		206.38
32295	09/22/2016	CEMETERY FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		13.50
32295	09/22/2016	STREET FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		13.51
32295	09/22/2016	GENERAL FUND	Vehicle Maintenance	Associated Petroleum Products Inc		13.51
32295	09/22/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		43.28
32295	09/22/2016	UTILITY SEWER FUND	Vehicle Operation Maintenance	Associated Petroleum Products Inc		5.28
32295	09/22/2016	UTILITY WATER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		19.90
32295	09/22/2016	CEMETERY FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		1.30
32295	09/22/2016	STREET FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		1.31
32295	09/22/2016	GENERAL FUND	Vehicle Maintenance	Associated Petroleum Products Inc		1.30
32296	09/22/2016	WATER SYSTEM IMPROVEMENT FU	Water Project - Other	Blueline		690.00
32297	09/22/2016	STREET FUND	Communication	Comcast		74.92
32297	09/22/2016	UTILITY WATER FUND	Communication	Comcast		74.92
32297	09/22/2016	UTILITY SEWER FUND	Communication	Comcast		74.93
32297	09/22/2016	UTILITY GARBAGE FUND	Communication	Comcast		74.92
32297	09/22/2016	STORMWATER UTILITY FUND	Communication	Comcast		74.92
32297	09/22/2016	GENERAL FUND	Communication	Comcast		91.00
32297	09/22/2016	UTILITY WATER FUND	Communication	Comcast		45.51
32297	09/22/2016	UTILITY SEWER FUND	Communication	Comcast		45.50
32297	09/22/2016	UTILITY GARBAGE FUND	Communication	Comcast		45.50
32297	09/22/2016	GENERAL FUND	Communication	Comcast		57.85
32297	09/22/2016	UTILITY WATER FUND	Communication	Comcast		38.56
32297	09/22/2016	UTILITY SEWER FUND	Communication	Comcast		38.56
32297	09/22/2016	UTILITY GARBAGE FUND	Communication	Comcast		38.57
32297	09/22/2016	STREET FUND	Communication	Comcast		19.28
32298	09/22/2016	UTILITY SEWER FUND	Communication	Comcast Business		200.65

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32299	09/22/2016	GENERAL FUND	Office/Operating Supplies	Correctional Industries		98.75
32300	09/22/2016	WATER SYSTEM DEBT FUND	State Revolving Fund Principal	Department of Commerce		57,147.12
32300	09/22/2016	WATER SYSTEM DEBT FUND	PWTF Loan Interest	Department of Commerce		6,857.65
32301	09/22/2016	STORMWATER UTILITY FUND	Operating Supplies	DRD Mobile Crane & Equipment Repair		401.45
32301	09/22/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	DRD Mobile Crane & Equipment Repair		309.23
32302	09/22/2016	GENERAL FUND	Repair and Maintenance	Dunlap Industrial Hardware		211.30
32302	09/22/2016	UTILITY WATER FUND	Repair and Maintenance	Dunlap Industrial Hardware		211.36
32302	09/22/2016	STORMWATER UTILITY FUND	Repair and Maintenance	Dunlap Industrial Hardware		211.30
32302	09/22/2016	STREET FUND	Miscellaneous	Dunlap Industrial Hardware		211.30
32302	09/22/2016	UTILITY WATER FUND	Uniforms	Dunlap Industrial Hardware		35.89
32302	09/22/2016	UTILITY SEWER FUND	Uniforms	Dunlap Industrial Hardware		35.89
32302	09/22/2016	UTILITY GARBAGE FUND	Uniforms	Dunlap Industrial Hardware		35.89
32302	09/22/2016	STORMWATER UTILITY FUND	Uniforms	Dunlap Industrial Hardware		35.90
32302	09/22/2016	STREET FUND	Uniforms	Dunlap Industrial Hardware		35.90
32303	09/22/2016	UTILITY WATER FUND	Water Service - Everett	Everett Utilities		1,914.27
32304	09/22/2016	GENERAL FUND	Miscellaneous - Court Filing F	Evergreen District Court		1,264.52
32305	09/22/2016	UTILITY WATER FUND	Travel and Seminars	Evergreen Safety Council		42.50
32305	09/22/2016	UTILITY SEWER FUND	Travel and Seminars	Evergreen Safety Council		42.50
32306	09/22/2016	BUILDING MAINTENANCE FUND	Repair and Maintenance	Eylanders Sales & Service Inc		784.08
32307	09/22/2016	UTILITY WATER FUND	Communication	Frontier		145.55
32308	09/22/2016	UTILITY WATER FUND	Repair and Maintenance	GC Systems Inc.		5,330.66
32309	09/22/2016	INFORMATION TECHNOLOGY FUNI	Professional Service	Gold Bar Geek		1,254.69
32309	09/22/2016	INFORMATION TECHNOLOGY FUNI	Professional Service	Gold Bar Geek		816.75
32310	09/22/2016	UTILITY SEWER FUND	Services - Sludge Hauling	Groco, Inc		1,749.76
32311	09/22/2016	UTILITY WATER FUND	Small Tools/Minor Equipment	H.B. Jaeger		164.47
32311	09/22/2016	UTILITY SEWER FUND	Small Tools/Minor Equipment	H.B. Jaeger		164.47
32311	09/22/2016	STORMWATER UTILITY FUND	Small Tools/Minor Equipment	H.B. Jaeger		164.47
32311	09/22/2016	UTILITY WATER FUND	Operating Supply	H.B. Jaeger		166.09
32312	09/22/2016	UTILITY SEWER FUND	Operating Supplies	Hogentogler & Company Inc		1,299.00
32313	09/22/2016	GENERAL FUND	Legal - Litigation Fees	Kenyon Disend PLLC		933.00
32313	09/22/2016	GENERAL FUND	Legal - Litigation Fees	Kenyon Disend PLLC		1,365.11
32313	09/22/2016	GENERAL FUND	Legal - Litigation Fees	Kenyon Disend PLLC		9,407.07
32314	09/22/2016	UTILITY SEWER FUND	Operating Supplies	Lowes		107.64
32314	09/22/2016	GENERAL FUND	Office/Operating Supplies	Lowes		12.00
32314	09/22/2016	STREET FUND	Office/Operating Supplies	Lowes		12.00
32314	09/22/2016	UTILITY WATER FUND	Operating Supply	Lowes		12.00
32314	09/22/2016	UTILITY SEWER FUND	Operating Supplies	Lowes		12.00
32314	09/22/2016	UTILITY GARBAGE FUND	Operating Supplies	Lowes		8.95
32314	09/22/2016	UTILITY SEWER FUND	Operating Supplies	Lowes		158.83
32314	09/22/2016	STREET FUND	Small Tools/Minor Equipment	Lowes		12.98
32314	09/22/2016	UTILITY WATER FUND	Small Tools/Minor Equipment	Lowes		12.96
32314	09/22/2016	UTILITY SEWER FUND	Small Tools/Minor Equipment	Lowes		12.96
32314	09/22/2016	UTILITY GARBAGE FUND	Small Tools/Minor Equipment	Lowes		12.96
32314	09/22/2016	CEMETERY FUND	Capital - Equipment	Lowes		130.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32314	09/22/2016	UTILITY SEWER FUND	Operating Supplies	Lowes		100.00
32314	09/22/2016	UTILITY SEWER FUND	Small Tools/Minor Equipment	Lowes		244.83
32315	09/22/2016	TIMBER RIDGE SETTLEMENT FUNI	Professional - Legal	LPD Engineering PLLC		285.00
32316	09/22/2016	UTILITY WATER FUND	Office Supplies	Office Depot		3.74
32316	09/22/2016	UTILITY SEWER FUND	Office Supplies	Office Depot		3.75
32316	09/22/2016	UTILITY GARBAGE FUND	Office Supplies	Office Depot		3.74
32316	09/22/2016	STREET FUND	Office Supplies	Office Depot		3.74
32316	09/22/2016	GENERAL FUND	Office/Operating Supplies	Office Depot		14.97
32316	09/22/2016	UTILITY SEWER FUND	Office Supplies	Office Depot		4.52
32316	09/22/2016	UTILITY GARBAGE FUND	Office Supplies	Office Depot		4.52
32316	09/22/2016	STREET FUND	Office Supplies	Office Depot		4.53
32316	09/22/2016	GENERAL FUND	Office/Operating Supplies	Office Depot		18.08
32316	09/22/2016	UTILITY WATER FUND	Office Supplies	Office Depot		4.52
32316	09/22/2016	UTILITY WATER FUND	Office Supplies	Office Depot		4.01
32316	09/22/2016	UTILITY SEWER FUND	Office Supplies	Office Depot		4.02
32316	09/22/2016	UTILITY GARBAGE FUND	Office Supplies	Office Depot		4.01
32316	09/22/2016	STREET FUND	Office Supplies	Office Depot		4.02
32316	09/22/2016	GENERAL FUND	Office/Operating Supplies	Office Depot		16.05
32317	09/22/2016	UTILITY WATER FUND	Repair and Maintenance	Panther Backflow Testing		214.00
32317	09/22/2016	UTILITY SEWER FUND	Repair and Maintenance	Panther Backflow Testing		200.00
32318	09/22/2016	GENERAL FUND	Communication	Pitney Bowes - Purchase Power		623.33
32318	09/22/2016	GENERAL FUND	Communication	Pitney Bowes - Purchase Power		267.15
32318	09/22/2016	STREET FUND	Communication	Pitney Bowes - Purchase Power		222.61
32318	09/22/2016	UTILITY WATER FUND	Communication	Pitney Bowes - Purchase Power		222.62
32318	09/22/2016	UTILITY SEWER FUND	Communication	Pitney Bowes - Purchase Power		222.62
32318	09/22/2016	UTILITY GARBAGE FUND	Communication	Pitney Bowes - Purchase Power		222.62
32319	09/22/2016	STREET FUND	Utilities	PUD		34.27
32319	09/22/2016	STREET FUND	Utilities	PUD		16.87
32319	09/22/2016	GENERAL FUND	Utilities	PUD		34.27
32319	09/22/2016	GENERAL FUND	Utilities	PUD		72.10
32319	09/22/2016	STREET FUND	Utilities	PUD		131.28
32319	09/22/2016	GENERAL FUND	Utilities	PUD		15.17
32319	09/22/2016	STREET FUND	Utilities	PUD		1,691.63
32319	09/22/2016	STREET FUND	Utilities	PUD		761.42
32319	09/22/2016	STREET FUND	Utilities	PUD		105.36
32320	09/22/2016	GENERAL FUND	Utilities	Puget Sound Energy		17.75
32320	09/22/2016	STREET FUND	Utilities	Puget Sound Energy		3.54
32320	09/22/2016	UTILITY WATER FUND	Utilities	Puget Sound Energy		3.55
32320	09/22/2016	UTILITY SEWER FUND	Utilities	Puget Sound Energy		3.55
32320	09/22/2016	UTILITY GARBAGE FUND	Utilities	Puget Sound Energy		3.55
32320	09/22/2016	GENERAL FUND	Utilities	Puget Sound Energy		3.55
32320	09/22/2016	STREET FUND	Utilities	Puget Sound Energy		10.05
32320	09/22/2016	UTILITY WATER FUND	Utilities	Puget Sound Energy		10.05
32320	09/22/2016	UTILITY SEWER FUND	Utilities	Puget Sound Energy		10.05

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32320	09/22/2016	UTILITY GARBAGE FUND	Utilities	Puget Sound Energy		10.05
32321	09/22/2016	GENERAL FUND	Organization Dues	Puget Sound Regional Council		1,318.00
32322	09/22/2016	UTILITY WATER FUND	Professional Service - Other	Quality Controls Corporation		385.00
32323	09/22/2016	UTILITY SEWER FUND	Operating Supplies	Red Apple Market		58.75
32323	09/22/2016	GENERAL FUND	Volunteer Program	Red Apple Market		71.96
32323	09/22/2016	GENERAL FUND	Volunteer Program	Red Apple Market		19.73
32324	09/22/2016	UTILITY GARBAGE FUND	Intergovernmental - Recycle	Republic Services		12,643.53
32325	09/22/2016	UTILITY SEWER FUND	Professional - Engineers	RH2 Engineering, Inc.		988.23
32325	09/22/2016	UTILITY WATER FUND	Professional Service - General	RH2 Engineering, Inc.		20,261.28
32325	09/22/2016	UTILITY SEWER FUND	Professional Service	RH2 Engineering, Inc.		7,437.76
32326	09/22/2016	GENERAL FUND	Miscellaneous - Jail Fees	Snohomish County Corrections		1,370.97
32327	09/22/2016	UTILITY GARBAGE FUND	Intergovernmental - Disposal F	Snohomish County Finance		15,058.00
32328	09/22/2016	GENERAL FUND	SnoCty Plan/Building Service	Snohomish County Planning and Development Serv		1,694.00
32329	09/22/2016	GENERAL FUND	Intergovernmental - SNOPAC	Snopac		5,542.77
32330	09/22/2016	GENERAL FUND	Advertising and Legal Notices	Sound Publishing Inc		36.12
32330	09/22/2016	GENERAL FUND	Advertising and Legal Notices	Sound Publishing Inc		73.96
32331	09/22/2016	GENERAL FUND	Office/Operating	Sultan Senior Center		17.00
32332	09/22/2016	SEWER SYSTEM IMPROVEMENT FU	Capital - WWTP Upgrades	TEK Construction Inc		4,025.45
32333	09/22/2016	GENERAL FUND	Bank Fees	US Bank		122.00
32334	09/22/2016	WATER REVENUE BOND FUND	Professional Services	US Bank - Corporate Trust Services		425.00
32334	09/22/2016	POLICE GO BOND FUND	Professional Services	US Bank - Corporate Trust Services		300.00
32334	09/22/2016	LID GUARANTY AND BOND FUND	Professional Services	US Bank - Corporate Trust Services		170.00
32334	09/22/2016	LIMITED GO TAX BOND FUND	Professional Services	US Bank - Corporate Trust Services		300.00
32334	09/22/2016	WATER REVENUE BOND FUND	Professional Services	US Bank - Corporate Trust Services		300.00
32335	09/22/2016	UTILITY WATER FUND	Repair and Maintenance	USA Blue Book		1,538.26
32336	09/22/2016	UTILITY WATER FUND	Miscellaneous	Utilities Underground Location Center		21.56
32336	09/22/2016	UTILITY SEWER FUND	Miscellaneous	Utilities Underground Location Center		21.56
32337	09/22/2016	STREET IMPROVEMENT FUND	Sultan River Bridge Project	WH Pacific		8,432.80
32338	09/22/2016	UTILITY WATER FUND	Professional Service - General	White Lightning Janitorial		20.00
32338	09/22/2016	UTILITY SEWER FUND	Professional Service	White Lightning Janitorial		20.00
32338	09/22/2016	UTILITY GARBAGE FUND	Professional	White Lightning Janitorial		20.00
32338	09/22/2016	UTILITY SEWER FUND	Professional Service	White Lightning Janitorial		120.00
32338	09/22/2016	GENERAL FUND	Professional Services	White Lightning Janitorial		500.00
32339	09/22/2016	UTILITY SEWER FUND	Operating Supplies	Whitney Equipment		282.05
32340	09/22/2016	GENERAL FUND	Professional Services - Prosec	Zachor and Thomas, Inc. P.S.		4,500.00
				Report Total:		236,604.21

SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET

ITEM NO: Action A-1

DATE: September 22, 2016

SUBJECT: Ordinance 1245-16 SMC 2.17

CONTACT PERSON: Ken Walker, City Administrator

ISSUE:
The issue before the council is to adopt Ordinance 1245-16 to amend SMC 2.17 to change from a Community Development Department to a Planning Department.

STAFF RECOMMENDATION:
Staff recommends the adoption of Ordinance 1245-16 to change from a Community Development Department to a Planning Department. Brad Collins, Interim City Planner, has also recommended the change.

SUMMARY:
The current SMC 2.17 creates a Community Development Department. Based on the size of the city and the staff available, the city does not need a Community Development Department, instead would be better served by changing the code to create a Planning Department.

The position of Planning Director would be easier for the city to fill and would not require the higher wage needed for a Community Development Director.

Ordinance 1245-16 changes SMC 2.17 from Community Development Department to Planning Department (Attachment A). There are no other substantial changes.

RECOMMENDED ACTION:
Adopt Ordinance 1245-16 Planning Department

ATTACHMENTS: A. Ordinance 1245-16 Planning Department

CITY OF SULTAN
WASHINGTON

ORDINANCE NO. 1245-16

AN ORDINANCE OF THE CITY OF SULTAN, WASHINGTON, AMENDING SMC 2.17 REGARDING THE PLANNING DEPARTMENT; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, Ordinance 904-06 established a Community Development Department under SMC 2.17 providing for a Community Development Director; and

WHEREAS, the city would be better served to change SMC 2.17 to a Planning Department under the direction of Planning Director;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. SMC 2.17 is hereby amended to read as follows:

Chapter 2.17
~~COMMUNITY DEVELOPMENT~~ PLANNING DEPARTMENT

Sections:

2.17.010 Department created.
2.17.020 Designation of department of ~~community development~~ Planning as planning agency.
2.17.030 Position established.
2.17.040 Appointment.
2.17.050 Powers and duties of director.
2.17.060 Salary.
2.17.070 Senior planner and staff.

2.17.010 Department created.

There is created a separate administrative department in and for the city of Sultan entitled the department of ~~community development~~planning, to consolidate all planning, environmental and permitting functions into a single department under the supervision of a planning director ~~of community development~~ and/or city administrator. ~~(Ord. 1211-15 § 1; Ord. 1091-10 § 1; Ord. 904-06 § 1)~~

2.17.020 Designation of department of ~~community development~~ planning as planning agency.

The department of ~~community development~~ is hereby designated as the planning agency for the city of Sultan to perform all duties, directly or indirectly, by contract or agreement, required of a planning agency as imposed by law. Where provisions in the Revised Code of Washington or the city's municipal code reference a "planning agency" and/or "planning commission," from and after the effective date of the ordinance codified in this section, such references shall refer to the department of community development. (~~Ord. 1211-15 § 1; Ord. 1091-10 § 1; Ord. 924-06 § 1; Ord. 904-06 § 1~~)

2.17.030 Position established.

There is established the position of planning director of the department of ~~community development~~ planning in and for the city of Sultan. (~~Ord. 1211-15 § 1; Ord. 1091-10 § 1; Ord. 904-06 § 1~~)

2.17.040 Appointment.

The mayor shall have the power of appointment and removal of the planning director of the department ~~of community development~~of planning. Such appointment and removal shall be subject to confirmation by a majority vote of the city council. (~~Ord. 1211-15 § 1; Ord. 1091-10 § 1; Ord. 904-06 § 1~~)

2.17.050 Powers and duties of director.

The powers, duties and responsibilities of the planning director of the department of ~~community development~~ planning, except where the director may act in a quasi-judicial manner, shall be subject to the direction, authority and supervision of the city administrator, and shall include, without limitation, the following:

A. Perform, or cause to be performed for the city, all duties as imposed under the Sultan Municipal Code on the city planner and/or zoning official;

B. Issue administrative determinations under the city's unified development code;

C. Serve as the city's designated official under the State Environmental Policy Act (SEPA);

D. Serve as the city's Shoreline Master Program Administrator;

E. Serve as the city's zoning official;

F. Perform directly or by designee all duties imposed on the planning director of the department of ~~community development~~ planning of the city of Sultan under Sultan Municipal Code;

G. ~~Appoint and~~ Ssupervise the performance of all staff planners and such permit technicians as authorized by the city's annual budget;

H. Except where he/she acts in a quasi-judicial capacity, supervise the performance of the city's building official and/or contract and the city's code enforcement officer;

I. Participate in and prepare an annual budget for the department of ~~community development~~planning; and

J. Cause to be performed the duties of the department of ~~community development~~ planning as established by this chapter. ~~(Ord. 1211-15 § 1; Ord. 1091-10 § 1; Ord. 904-06 § 1)~~

2.17.060 Salary.

The planning director of the department of ~~community development~~ planning shall receive a salary in such amount as the city council may from time to time establish by ordinance for a permanent hire, and such amount as the mayor may negotiate and the council approve by resolution for an interim appointment. ~~(Ord. 1211-15 § 1; Ord. 1091-10 § 1; Ord. 904-06 § 1)~~

2.17.070 Senior planner and staff.

Staff planner(s) and staff, as authorized by the city's budget, may be appointed by the mayor and/or city administrator. In the absence of a planning director of department ~~of community development~~ planning, the staff planner shall have all of the powers and duties of the director of the department of ~~community development~~ planning under the direction of the City Adminstrator. ~~(Ord. 1211-15 § 1; Ord. 1091-10 § 1; Ord. 904-06 § 1)~~

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE _____DAY OF _____, 2016.

CITY OF SULTAN

_____

Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:
Laura Koenig, City Clerk
Approved as to form:
Amy Mill, City Attorney

SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET

ITEM NO: A-2

DATE: September 22, 2016

SUBJECT: Grit Equipment Replacement Professional Services Contract

CONTACT PERSON: Mick Matheson, P.E. – Public Works Director

ISSUE:
The issue before the council is to authorize the Mayor to sign a contract (Attachment A) with RH2 Engineering, Inc. (RH2) to provide professional engineering services for Grit Equipment Replacement at the Wastewater Treatment Plant.

STAFF RECOMMENDATION:
Authorize the Mayor to sign a contract with RH2 to provide professional engineering services for Grit Equipment Replacement for an amount not to exceed $12,551 without prior authorization by the City Council.

SUMMARY:
The grit equipment at the City's Wastewater Treatment Plant has reached the end of its useful life and needs to be replaced. In order to obtain competitive bids for new grit equipment, the City will consider alternative equipment manufacturers in addition to the manufacturer of the existing grit equipment.

The City is needing assistance in preparing bid documents including improvements for electrical and structure items.

City staff contacted Municipal Research and Services Center of Washington (MRSC) to receive guidance on consultant selection. Consultants that provide professional services (e.g. engineers and architects) for public works projects must be selected based on their qualifications.

The MRSC maintains a roster of consulting engineering firms on their website. Each firm on the roster lists their qualifications. For a project of this size and scope, MRSC recommended reviewing the qualifications of three to five consulting firms listed on the MRSC roster and making a consultant selection based on specific criteria for this project. Staff reviewed the qualifications of three firms (RH2, Brown and Caldwell, and Gray & Osborne) and developed selection criteria for assisting the City with Infiltration and Inflow Assistance. RH2 was selected as the most qualified consultant based on the selection criteria. Attachment B (Memorandum dated 9/13/2015) summarizes the selection procedure.

FISCAL IMPACT:
This project was included in the 2016 Sewer Capital Budget for $80,000.

RECOMMENDED ACTION:
Authorize the Mayor to sign a contract with RH2 to provide professional engineering services for Grit Equipment Replacement for an amount not to exceed $12,551 without prior authorization by the City Council.

ATTACHMENTS:
Attachment A – Contract with RH2
Attachment B – Memo dated 9/13/2016 regarding consultant selection

AGREEMENT FOR SERVICES
BETWEEN THE CITY OF SULTAN AND
RH2 ENGINEERING, INC.

THIS AGREEMENT, is made by and between the City of Sultan (hereinafter referred to as "City"), a Washington Municipal Corporation, and RH2 Engineering, Inc. (hereinafter referred to as "Service Provider"), doing business at 22722 29th Drive SE, #210, Bothell, WA 98021.

WHEREAS, Service Provider is in the business of providing certain services specified herein; and

WHEREAS, the City desires to contract with Service Provider for the provision of such services for assisting in bid document preparation and the bidding process, and Service Provider agrees to contract with the City for same;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties as follows:

TERMS

1. **Description of Work**. Service Provider shall perform work as described in Exhibit A, Scope of Work, which is attached hereto and incorporated herein by this reference, according to the existing standard of care for such services. Service Provider shall not perform any additional services without the express permission of the City.

2. **Payment**.

   A. The City shall pay Service Provider at the hourly rate set forth in Exhibit C, but not more than a total of twelve thousand five hundred fifty one dollars ($12,551) for the services described in this Agreement. This is the maximum amount to be paid under this Agreement.

   B. Service Provider shall submit monthly payment invoices to the City after such services have been performed, and the City shall make payment within four (4) weeks after the submittal of each approved invoice. Such invoice shall detail the hours worked, a description of the tasks performed, and shall separate all charges for clerical work and reimbursable expenses.

   C. If the City objects to all or any portion of any invoice, it shall so notify Service Provider of the same within five (5) days from the date of receipt and shall pay that portion of the invoice not in dispute. The parties shall immediately make every effort to settle the disputed portion.

3. **Relationship of Parties**. The parties intend that an independent contractor - client relationship will be created by this Agreement. No agent, employee, representative or subcontractor of Service Provider shall be or shall be deemed to be the employee, agent, representative or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance and unemployment insurance, are available from the City to the Service Provider or his employees, agents, representatives or subcontractors. Service Provider will be solely and entirely responsible for his acts and for the acts of Service Provider's agents, employees, representatives and subcontractors during the performance of this Agreement. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that Service Provider performs hereunder.

4. **Project Name.** Grit Equipment Replacement

5. **Duration of Work.** Service Provider shall complete the work described in Exhibit A on or before September 30, 2017.

6. **Termination**.

   A. *Termination Upon the City's Option*. The City shall have the option to terminate this Agreement at any time. Termination shall be effective upon ten (10) days written notice to the Service Provider.

   B. *Termination for Cause*. If Service Provider refuses or fails to complete the tasks described in Exhibit A, or to complete such work in a manner unsatisfactory to the City, then the City may, by written notice to Service Provider, give notice of its intention to terminate this Agreement. After such notice, Service Provider shall have ten (10) days to cure, to the satisfaction of the City or its representative. If Service Provider fails to cure to the satisfaction of the City, the City shall send Service Provider a written termination letter which shall be effective upon deposit in the United States mail to Service Provider's address as stated below.

   C. *Rights upon Termination*. In the event of termination, the City shall only be responsible to pay for all services satisfactorily performed by Service Provider to the effective date of termination, as described in the final invoice to the City. The City Administrator shall make the final determination about what services have been satisfactorily performed.

7. **Nondiscrimination**. In the hiring of employees for the performance of work under this Agreement or any subcontract hereunder, Service Provider, its subcontractors or any person acting on behalf of Service Provider shall not, by reason of race, religion, color, sex, marital status, national origin or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.

8. **Indemnification / Hold Harmless**. The Service Provider shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

   Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Service Provider and the City, its officers, officials, employees, and volunteers, the Service Provider's liability hereunder shall be only to the extent of the Service Provider's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Service Provider's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

9. **Insurance**. The Service Provider shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Service Provider, their agents, representatives, employees or subcontractors.

   A. Minimum Scope of Insurance. Service Provider shall obtain insurance of the types described below:

      1. *Automobile Liability* insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

      2. *Commercial General Liability* insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. The City shall be named as an insured under the Service Provider's Commercial General Liability insurance policy with respect to the work performed for the City using ISO additional insured endorsement GC 20 10 10 01 and GC 20 37 10 01 or substitute endorsements providing equivalent coverage.

3. *Workers' Compensation* coverage as required by the Industrial Insurance laws of the State of Washington.
4. *Professional Liability* insurance appropriate to the Contractor's profession.

B. Minimum Amounts of Insurance. Service Provider shall maintain the following insurance limits:

1. *Automobile Liability* insurance with a minimum combined single limit for bodily injury and property damage of $1,000,000 per accident.

2. *Commercial General Liability* insurance shall be written with limits no less than $1,000,000 each occurrence, $2,000,000 general aggregate and $2,000,000 products-completed operations aggregate limit.
3. *Professional Liability* insurance shall be written with limits no less than $1,000,000 per claim and $1,000,000 policy aggregate limit.

C. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability and Commercial General Liability insurance:

1. The Service Provider's insurance coverage shall be primary insurance as respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Service Provider's insurance and shall not contribute with it.

2. The Service Provider's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

D. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

E. Verification of Coverage. Service Provider shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Service Provider before commencement of the work.

F. Subcontractors. Service Provider shall include each subcontractor as insured under its policies or shall furnish separate certifications and endorsements for each subcontractor. All coverage shall be subject to all of the same insurance requirements as stated herein for the Service Provider.

10. **Entire Agreement**. The written provisions and terms of this Agreement, together with all documents attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of, or altering in any manner whatsoever, this Agreement.

11. **City's Right of Supervision, Limitation of Work Performed by Service Provider**. Even though Service Provider works as an independent contractor in the performance of his or her duties under this Agreement, the work must meet the approval of the City and be subject to the City's general right of inspection and supervision to secure the satisfactory completion thereof. In the performance of work under this Agreement, Service Provider shall comply with all federal, state and municipal laws, ordinances, rules and regulations that are applicable to Service Provider's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.

12. **Work Performed at Service Provider's Risk**. Service Provider shall be responsible for the safety of its employees, agents and subcontractors in the performance of the work hereunder and shall take all protections reasonably necessary for that purpose. All work shall be done at Service Provider's own risk, and Service Provider shall be responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the work.

13. **Ownership of Products and Premises Security**.

    A. All reports, plans, specifications, data maps, and documents produced by the Service Provider in the performance of services under this Agreement, whether in draft or final form and whether written, computerized, or in other form, shall be the property of the City.

    B. While working on the City's premises, the Service Provider agrees to observe and support the City's rules and policies relating to maintaining physical security of the City's premises.

14. **Modification**. No waiver, alteration or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of the City and Service Provider.

15. **Assignment**. Any assignment of this Agreement by Service Provider without the written consent of the City shall be void.

16. **Written Notice**. All communications regarding this Agreement shall be sent to the parties at the addresses listed below, unless notified to the contrary. Any written notice hereunder shall become effective as of the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.

17. **Non-Waiver of Breach**. The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of said covenants, agreements or options, and the same shall be and remain in full force and effect.

18. **Resolution of Disputes, Governing Law, Venue**. Should any dispute, misunderstanding or conflict arise as to the terms and conditions contained in this Agreement, the matter shall be referred to the City Administrator, whose decision shall be final. In the event of any litigation arising out of this Agreement, the prevailing party shall be reimbursed for its reasonable attorney fees from the other party. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in Snohomish County, Washington.

19. **Severability**. Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and Service Provider, who agree that the Agreement shall be reformed to replace such stricken provision or part with a valid and enforceable provision that comes as close as reasonably possible to expressing the intent of the stricken provision.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year above written.

Dated this day of , 20

CITY OF SULTAN

By: _____
Carolyn Eslick, Mayor

SERVICE PROVIDER

By: _____
Title: _____
Taxpayer ID #: _____

CITY CONTACT

_____
City of Sultan
319 Main Street, Suite 200
Sultan, WA 98294
Phone: 360-793-2231
Fax: 360-793-3344

SERVICE PROVIDER CONTACT

_____
_____
_____
_____
Phone: _____
Fax: _____

ATTEST/AUTHENTICATED

By: _____
City Clerk

APPROVED AS TO FORM

By: _____
Office of the City Attorney

EXHIBIT A
Scope of Work
City of Sultan
Grit Equipment Replacement
September 2016

Background

The City of Sultan (City) plans to replace the existing grit classifier and cyclone at its wastewater treatment plant. The City has requested that RH2 Engineering, Inc., (RH2) provide the following Scope of Work and attached Fee Estimate to prepare bid documents and assist with bidding and construction of this work.

Task 1 – Grit Equipment Replacement

Objective: Prepare bid documents and assist with the bidding and construction phases for the removal and replacement of the grit classifier and cyclone. In order to obtain competitive bids for new grit equipment, the City will consider alternative equipment manufacturers in addition to the manufacturer of the existing grit equipment.

Approach:

1.1 Complete one (1) site visit to gather information, photos, dimensions, and operations and maintenance (O&M) manuals, etc., for the existing grit classifier and cyclone.

1.2 Investigate grit classifier and cyclone equipment; recommend brand(s) and model(s) to purchase for replacement.

1.3 Prepare front-end specifications, technical specifications, and plans for the removal of existing equipment and the installation of the new equipment. Include improvements for electrical and structural items. Submit draft bid documents to the City for review. Finalize bid documents based on City review comments.

1.4 Provide assistance during bidding, as requested. Respond to bidder questions, and provide one (1) addendum, if necessary.

1.5 Provide assistance with administering the construction contract, as requested. Provide one (1) site visit during equipment installation.

Assumptions:

- *The City will administer bidding of the project and print hardcopies of the bid documents. RH2 will assist with bidding as requested by the City.*
- *The City will provide the construction inspection and oversite. RH2 will assist with construction contract administration as requested by the City.*
- *RH2 will perform work up to the level included in the attached Fee Estimate. Additional work, if needed, will be mutually determined by the City and RH2.*

Provided by the City:

- Access to the grit equipment during bid document development and construction.

- Review and comments on bid documents.

RH2 Deliverables:

- Attend one (1) site visit to gather information.
- Electronic bid documents in PDF.
- Perform up to one (1) site visit during construction for observation and construction contract administration.

Project Schedule

Bid-ready documents will be completed within ninety (90) days from RH2's receipt of a signed authorization, and bidding and construction services are expected to take place over six (6) to eight (8) months following bid advertisement.

EXHIBIT B

City of Sultan

Grit Equipment Replacement

Fee Estimate

	Description	Total Hours	Total Labor	Total Expense	Total Cost
Task 1	Grit Equipment Replacement	69	$ 11,360	$ 1,191	$ 12,551
	PROJECT TOTAL	69	$ 11,360	$ 1,191	$ 12,551

EXHIBIT C RH2 ENGINEERING, INC. 2016 SCHEDULE OF RATES AND CHARGES		
RATE LIST	**RATE**	**UNIT**
Professional I	$141	$/hr
Professional II	$154	$/hr
Professional III	$165	$/hr
Professional IV	$175	$/hr
Professional V	$186	$/hr
Professional VI	$195	$/hr
Professional VII	$211	$/hr
Professional VIII	$219	$/hr
Professional IX	$219	$/hr
Technician I	$99	$/hr
Technician II	$104	$/hr
Technician III	$133	$/hr
Technician IV	$141	$/hr
Administrative I	$67	$/hr
Administrative II	$79	$/hr
Administrative III	$95	$/hr
Administrative IV	$111	$/hr
Administrative V	$132	$/hr
CAD/GIS System	$27.50	$/hr
CAD Plots - Half Size	$2.50	price per plot
CAD Plots - Full Size	$10.00	price per plot
CAD Plots - Large	$25.00	price per plot
Copies (bw) 8.5" X 11"	$0.09	price per copy
Copies (bw) 8.5" X 14"	$0.14	price per copy
Copies (bw) 11" X 17"	$0.20	price per copy
Copies (color) 8.5" X 11"	$0.90	price per copy
Copies (color) 8.5" X 14"	$1.20	price per copy
Copies (color) 11" X 17"	$2.00	price per copy
Technology Charge	2.50%	% of Direct Labor
Mileage	$0.540	price per mile (or Current IRS Rate)
Subconsultants	15%	Cost +
Outside Services	at cost	

Memorandum

To: File

CC: Ken Walker, City Administrator

From: Mick Matheson, P.E., Public Works Director

Date: 9/13/2016

Re: Grit Equipment Replacment Consultant Selection

The City has a need to select a consulting engineering firm to assist with the bidding and construction phases for the removal and replacement of the grit classifier and cyclone.

We selected three engineering firms from the MRSC roster and from their past experience with work in Sultan at the Wastewater Treatment Plant and the City's interactions with these firms during the last six years.

The three civil engineering firms selected were:

1. RH2 Engineering
2. Brown & Caldwell
3. Gray & Osborne

Selection criteria was developed and is outlined below. Each firm was rated on a scale of 5 (excellent) to 1 (poor) based on review of each firm's qualifications and my personal knowledge of each firm's history in working with Sultan.

Geotechnical Engineers	RH2	Brown & Caldwell	Gray & Osborne
Recent experience in Sultan	5	4	5
Familiarity with Sultan's wastewater treatment plant	5	4	5
Key staff's expertise in specification preparation and assistance with bidding	5	5	4
Total Score	15	13	14

Based on this selection criteria, we chose RH2 Engineering Inc.