

**CITY OF SULTAN  
COUNCIL MEETING – COMMUNITY CENTER  
November 17, 2016**

**7:00 PM CALL TO ORDER - Pledge of Allegiance and Roll Call**

**CHANGES/ADDITIONS TO THE AGENDA**

**PRESENTATIONS**

- 1) Mike Armstrong – Lobby Agenda for 2017
- 2) Katy Isaksen – Rate Studies

**COMMENTS FROM THE PUBLIC:** Citizens are requested to keep comments to a 3 minute maximum to allow time for everyone to speak. It is also requested that you complete a comment form for further contact.

**COUNCILMEMBER COMMENTS**

**CITY ADMINISTRATOR COMMENTS**

**STAFF REPORTS** – Written Reports Submitted

- 1) Code Enforcement
- 2) Police Report
- 3) Public Works

**PUBLIC HEARINGS:**

- 1) 2017 Preliminary Budget – Capital and Reserve Funds
- 2) 2016 Budget Amendments

**CONSENT AGENDA:** The following items are incorporated into the consent agenda and approved by a single motion of the Council.

- 1) Minutes of the October 27, 2016 Council meeting as on file in the Office of the City Clerk
- 2) Minutes of the November 3, 2016 Council meeting as on file in the Office of the City Clerk
- 3) Minutes of the November 3, 2016 Public Hearing on Land Use codes as on file in the Office of the City Clerk
- 4) Minutes of the November 3, 2016 Public Hearing on the 2017 Tax Levy as on file in the Office of the City Clerk
- 5) Voucher Approval
- 6) Ordinance 1249-16 – 2017 Police Bond

**ACTION ITEMS:**

- 1) Ordinance 1248-16 - 2017 Tax Levy
- 2) Contract for Danger Tree Removal

**DISCUSSION ITEMS:**

**Executive Session:**

**Adjournment - 10:00 PM or at the conclusion of Council business.**

**ADA NOTICE:** City of Sultan Community Center is accessible. Accommodations for persons with disabilities will be provided upon request. Please make arrangements prior to the meeting by calling City Hall at 360-793-2231. For additional information please contact the City at [cityhall@ci.sultan.wa.us](mailto:cityhall@ci.sultan.wa.us) or visit our web site at [www.ci.sultan.wa.us](http://www.ci.sultan.wa.us)

CITY OF SULTAN  
AGENDA ITEM COVER SHEET

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ITEM: P-1  
DATE: November 17, 2016  
SUBJECT: Legislative Requests  
CONTACT PERSON: Donna Murphy Grants and Volunteer Coordinator

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**ISSUE:**

The City of Sultan is working with Lobbyist, Mike Armstrong preparing the 2017 Legislative Requests for the City of Sultan.

Mike Armstrong will attend the meeting to discuss the best strategy to use for the upcoming legislative session.

The following "White Papers" will be discussed:

1. Request State Legislation to require Public Utility Districts to pass on the savings resulting from changing street light bulbs to LED bulbs.
2. Request funding for construction of a Pedestrian and Bicycle bridge crossing the Sultan River.
3. Request funding for a 1,300' X 4' Flood Protection Wall.
4. Request funding for an Emergency Command Center

Attachments:  
White Papers



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## PUD-LED LIGHTS

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Mick Matheson, Public Works Director  
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### Request:

The State of Washington Legislature pass legislation that requires all Public Utility Districts (PUD) to pass on the savings that accrue to the PUD by switching streetlights to LED bulbs.

### PROBLEM:

Although the State of Washington does not specifically require a Public Utility District (PUD) to “pass on” the savings that accrue to the PUD by switching streetlights to LED bulbs, the PUD Commission has discretion to set electric rates that are “fair”. State law does not appear to provide a more specific definition of what constitutes “fair” for the purposes of the rates charged by a PUD.

Generally speaking, the electric rates charged by a PUD should be sufficient to cover the costs of operating the utility and no more.

Snohomish County PUD is changing street lights to LED and saving a substantial amount of money, and not passing the savings on to their customers. By paying these charges, the City of Sultan and other government entities in Snohomish County are basically shifting tax payer’s resources to PUD.

Municipal street lights are not metered; PUD charges the cities a monthly fee for the light. For example, all of the following street lights have been changed to LED, saving PUD approximately 35—50%, yet continuing to charge the City of Sultan the old rate for Wattage bulbs:

#### **STREET LIGHTS THAT HAVE BEEN CHANGED TO LED, YET PUD CONTINUES TO CHARGE THE OLD RATE USED WITH WATTAGE BULBS**

100 WATT BULBS: 234 @ \$6.82 per month = \$1,691.63

200 WATT BULBS: 82 @ \$8.76 per month = \$ 761.42

250 WATT BULBS: 6 @ \$10.32 per month = \$ 65.65

400 WATT BULBS: 7 @ \$14.20 per month = \$ 105.36

**TOTAL PAID PER MONTH: \$2,624 x 12 months = \$31,488.72 THE CITY PAID IN 2015**

**PUD is saving approximately 35—50% changing to LED bulbs. If that savings was passed on to the City of Sultan, using 40% savings, the City would have saved \$12,595.49 in 2015.**

## **PUD LED Lights**



The City of Sultan contacted Snohomish County PUD and was told that they are going to leave the rates as they are. After they complete changing out the entire county (that could be years), then they will monitor the actual cost for 3—5 years and make any needed adjustments at that time. Nothing was mentioned about retroactivity.

### **Objective:**

Pass legislation that requires all PUBLIC Utility Districts (PUD) to pass on the savings that accrue to the PUD by switching streetlights to LED bulbs. This should apply to every entity with street lights in Snohomish County.



## US 2 Bike/Pedestrian Bridge & Sanitary Sewer & Water Improvements

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Mick Matheson, Public Works Director  
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### 2017 Capital Budget Request

#### Request:

The City of Sultan is requesting \$3.5 million for construction funds to build a stand-alone ADA accessible bike and pedestrian bridge across the Sultan River. The bridge will be constructed to significantly improve pedestrian and bicycle safety as the pathway on the existing US2 vehicle bridge is narrow (29-1/2 inches wide) and dangerous. The pedestrian/bicycle bridge will be designed to support a new sanitary sewer force main to increase the sewer system capacity to avoid a building moratorium, and a new water main to improve fire flow to City residences and businesses located west of the Sultan River.

#### TRANSPORTATION PROBLEM:

US 2 accommodates large volumes of vehicular travel ranging from gravel trucks and trailers, logging semi trucks, large delivery trucks, Community Transit buses, school buses and chartered recreation and ski buses in addition to the usual heavy traffic. Approximately 25,000 vehicles per day travel over the existing vehicle bridge owned by WSDOT.

US 2 is a primary East/West Corridor for passenger vehicles in Washington. It is the only alternative to I-90 for all traffic. The existing WSDOT Bridge on US 2 over the Sultan River was built in 1940. The bridge pathway is only 29-1/2" wide and was not designed for pedestrians, bicyclists and disabled persons to safely cross. Bicyclists and pedestrians using the WSDOT Bridge pathway are less than an arm's length away from passing vehicles.

City residents without transportation are forced to cross the bridge to reach vital and essential services. On the west side of the Sultan River are the City's the only grocery store, medical center, dentist, pharmacy and laundromat. On the east side of the Sultan River are government and social services including City Hall, the Sultan library, post office, schools, and food bank.

The City of Sultan has secured \$517,229 for Planning and Design funding for this project. Additionally, the City has committed \$82,500 for sewer design and \$55,600 for water design. The design will be complete by December 2015 and ready for construction in early 2016.

#### WATER & SEWER PROBLEM:

The City of Sultan's wastewater pump station that serves 97 percent of Sultan's population is located on the east side of the Sultan River and the wastewater treatment plant is located directly across the river on the west side. The city must replace the wastewater force main that is current supported by the WSDOT US 2 Vehicle Bridge with a larger force main, or the City is facing a moratorium on further development. WSDOT will not allow the new larger forcemain to be attached to the US 2 Vehicle Bridge due to weight concerns. The alternatives are to drill under the river (which is problematic due to the likely presence of large boulders) or attach the new force main to a new bridge.

The City must also replace the existing 6-inch water main that currently hangs beneath the US2 Vehicle Bridge with a new 12-inch water main in order to provide adequate fire flow to the businesses and residences located west of the Sultan River. The new water main would also be attached to a new bridge.

# Sultan River/US 2 Bike and Pedestrian Bridge And Sanitary Sewer & Water Improvements



## Project Description

- A Non-Motorized connection between West and East Sultan and the Sky Valley Recreation Area.
- A stand-alone bridge across the Sultan River connecting the west end of Main Street at River Park on the east side of the river to WSDOT right-of-way on the west side of the river.
- A ramp that complies with American with Disabilities Act (ADA) requirements and stairs to allow users to access facilities at the River Park and Sportsmen Park.
- Rest areas and interpretive signage to allow the trail users to rest and observe the natural environment in the Sultan River including large runs of Coho, Steelhead and Sockeye Salmon.
- Engineering Design is currently under way, anticipated to be shovel ready, Spring, 2016.

## Project Budget and Phasing

Project Budget	2013	City Contribution	2017 Request	Total Project Cost	Funding Source
<b>Planning &amp; Design</b>	\$517,000 \$138,329		\$0	\$517,000 \$138,329	Various State Agencies City of Sultan
<b>Construction Bridge</b>			\$3,530,080	\$3,530,080	Legislative Proviso
<b>Construction Water/Sewer</b>		\$372,000		\$372,000	City of Sultan
<b>Total</b>	<b>\$655,329</b>	<b>\$372,000</b>	<b>\$3,530,080</b>	<b>\$4,557,409</b>	

## Existing conditions on the WSDOT bridge



**Dale Doornek, Sultan Resident**  
(Pictured left)

"I've put a long stick with a red flag on the back of my wheel chair and crossed the bridge in the vehicle travel lanes before. It makes the drivers mad, but I feel safer holding up traffic behind me than using the narrow and dangerous pathway on the existing bridge", said Dale Doornek, Sultan.



# Flood Protection Wall to Protect From Flooding

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## 2017 Capital Budget Request

### Request:

The City of Sultan is requesting \$148,022 to purchase 1,300' X 4' Flood Protection Walls, a new product designed to protect communities from flooding, effectively replacing sandbags. The product may also be used to create traffic control barriers for emergencies, replacing barricades and cones where needed. Flood Protection Walls have minimum effect on fish and wild life and will help to reduce costs resulting from flooding.

### The Problem:

The City of Sultan is located at the confluence of the Sultan and Skykomish Rivers that regularly flood during the fall and winter months. At the confluence, the Skykomish River cannot take the flow of the Sultan River fast enough and the waters flood into the downtown core of Sultan. In 2015 the City of Sultan experienced 4 separate floods, causing major property damage and loss. Each flood costs the City of Sultan \$10,000—\$20,000.



Snohomish County Fire District 5 Station is located

ed  
in



### FLOOD PROTECTION WALL vs SANDBAGS

The true expense of sandbags, once you factor in clean-up and other costs, is \$2.50 to \$5.00 per bag. This proves that not only is Muscle Wall a much more cost effective solution in the long run, but is saving money even at the first deployment.

One Flood Protection Wall = 468 Sand bags.

## Project Budget and Legislative Request

Project Budget	State 2017 Request	Federal 2017 Request	Total	Funding Source
Temporary Flood Protection Wall	???????	\$148,022	\$148,022	FEMA???????????
Pre-engineered building to house the walls	?????????	\$130,000	\$130,000	FEMA???????????
<b>Total</b>	<b>?????????</b>	<b>\$278,022</b>	<b>\$278,022</b>	

# Flood Protection Wall to Protect From Flooding



"We were able to set up 200 feet of barriers with 3 people in less than 45 minutes"

*Larry Bowler, Operation Manager of Sandy City Utilities*

The Flood Protection Wall system is able to withstand the immense force of rushing or standing water due to its patented toe design. The pressure of the water forces the toe downward, thus overpowering the hydrostatic force, which anchors the wall to the ground.

The unique "L" shaped design of Muscle Wall enables each wall to nestle together with another in order to maximize shipping and storage space.

Each wall has an extrusion on the top of the wall that snaps into place on the toe of the connecting wall. This system allows the walls to be securely stacked together.

The benefit of the Flood Protection Wall over sandbags is the ability to move the system into place quickly to protect the city from flood waters.

The Flood Protection Wall is able to withstand the immense force of rushing or standing water due to its patented "Toe" design that pushes down as the water forces in and around it.

**FEMA awards Community Rating System (CRS) Points, up to 1,000 for purchasing Flood Protection Walls . That could reduce Flood Insurance Premiums by 25%**



# Emergency Evacuation Command Center



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## 2017 Capital Budget Request

### Request:

The City of Sultan is requesting \$500,000 for the design of a Public Safety Center that will include:

- Fire Station
- Police Station
- Emergency Operations Center (EOC)
- Public Meeting Facility
- Health Clinic
- Landing Facilities for Rotary Wing Aircraft

The facility will be a 16,000 square foot building that will provide dedicated space for the Command Center along with convertible space for a Certified Red Cross Evacuation Shelter along with Economic Development spaces.

### The Problem:

Snohomish County has experienced 23 disasters, 22 of these disasters were Presidential Declarations, nearly double the national average. These disasters included floods, storms, mudslides, landslides, winter storms, winds, earthquakes, heavy rain, and volcanic eruption. These disasters tend to create a need for temporary shelter of evacuees. Disasters require hardened facilities for staging equipment, operating command and control, facilitating communications, housing and feeding emergency personnel as well as providing temporary shelter and medical care for evacuees. Presently, the City and surrounding area struggles to provide these services through a tenuous system of trailers, antiquated structures and agreements with churches and other service organizations.

The area is an epicenter for potential disasters. It is home to Culmback Dam, possibly the largest earthen dam in Washington. Failure of the dam through terrorism or natural events would release a 45 foot wall of water down the Sultan River reaching and destroying the City in 45 minutes. Sultan lies at the confluence of three rivers creating routing and sever flood emergencies. The area surrounds US 2, one of two primary east/west roadways in Washington and a railway providing rail transportation of coal, oil, Boeing aircraft, hazardous industrial products and passenger train service.

There is no emergency shelter available for the 50,000+ people living in East Snohomish County. The Federal Government needs to be proactive in funding and providing for facilities in the area.

## Project Budget and Legislative Request

Project Budget	Secured	State 2017 Request	Federal 2018 Request	Total	Funding Source
Land	\$1,500,000	-0-		\$1,500,000	Snohomish County Fire District 5
Design		\$500,000		\$500,000	State of Washington Capital Budget
Construct the Building and Parking Lot			\$5,000,000	\$5,000,000	Homeland Security- FEMA
<b>Total</b>	<b>\$1,500,000</b>	<b>\$500,000</b>		<b>\$7,000,000</b>	



# Emergency Evacuation Command Center



S Sultan is situated along US 2, one of 2 pass-  
e: es. between West and Eastern Washington.  
D During a disaster there is a potential for thou-  
s: sands of people to be trapped. There are no  
o: other roadways into the area, therefore out-  
s: side resources would be days away. Housing  
a: and feeding of displaced people does not ex-  
i: ist at this time. This facility will be designed to  
m: manage those people for several days. Re-  
s: sources need to be built outside of metropoli-  
t: tan areas to manage events in our region  
a: and as a backup to the County EOC should it  
b: be overwhelmed or damaged.

## DANGERS

- Severe Flooding
- Earthquakes
- Pandemics
- Winter Storms
- Severe Storms
- Land Slides
- Forest/Interface Fires
- Dam Failure
- Burlington Northern Railroad
- US 2 Hazardous Materials
- Bridge Failures

The facility will be used for:

- Police and Fire Station
- Emergency Operations Command Center
- Certified Red Cross Evacuation Center
- Convertible Economic Development Facilities

The Open Spaces will be convertible to meet the various needs as they arise allowing the City to meet it p changing needs for disasters and economic development.



Snohomish County Fire District 5 already owns the 6.3 acres on US 2 that is properly vetted for a Public Safety Center and is out of the inundation zone with the best soil conditions for earthquake survivability. The site is centrally located in East Snohomish County to accommodate emergency needs along the US 2 Corridor through East Snohomish County. It will provide aid and shelter to the 50,000 + residents of East Snohomish County and the Town of Skykomish, part of King County.

**SULTAN CITY COUNCIL  
AGENDA COVER SHEET**

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**ITEM NO:** SR-1  
**DATE:** November 17, 2016  
**SUBJECT:** Community Service Officer  
**CONTACT PERSON:** Victoria Forte', Community Service Officer

**STAFF RECOMMENDATION:**  
Receive Report, no action required

Animal Control  
Code Enforcement

**BACKGROUND:**  
Community Service Officer Report



Start Date	Case #	Property Address	Owner Name	Description of Violation	1st due	2nd due	contact with owner	comments	final
06.15.2016	16.399	Three Rivers Trucking Mama Bear's		no business license	06.28.2016		V/CSO	finance dept	
06.15.2016	16.391	Identify Lumber	Evans	no business license for car sales	07.09.2016			Stop sales immediately, until used car lot business license obtained	
6.2016	16.392	710 Stratford Place		no business license	07.09.2016			finance dept	7.2016
6.30.2016	16.393	107 Ash Avenue		junk and inoperable vehicles					
07.13.2016	16.394	301 3rd Street		vegetation					
07.15.2016	16.395	515 9th Street		junk and debris, trailer blocking sidewalk					
08.01.2016	16.396	Timber Ridge		illegal dumping at Berman Lumber			CTD		??
07.29.2016	16.397	611 7th Street	Broughton	junk and inoperable vehicles					
06.02.2016	16.398	301 8th Street	Green	unsafe manufactured home/dilapidated fence				under investigation/in valid	8.2016
07.06.2016	16.399	1009 E. Kessler	ROW	parking issues				repair of dilapidated fence	07.28.2016
07.15.2016	16.401	415 W Stevens	Moran/Huygen	overgrown vegetation, back yard				working with SD to resolve	08.01.2016
8.21.2016	16.402	805 Stevens Avenue	McLean	squatters	09.08.2016			dead issue	
				roof no permit					
Start Date	Case #	Property Address	Owner Name	Description of Violation	1st due	2nd due	contact with owner	comments	final
8.24.2016	16.403	1001 Dyer Road	Knoll	slight obstruction	9.14.2016				
9.19.2016	16.404	21917 311th Avenue SE	Webster	junk and inoperable vehicles	10.3.2016				
9.19.2016	16.405	809 High Ave	foreclosure	overgrown vegetation	10.3.2016				
9.9.2016	16.406	404 1st Street	McCarthy	Accumulations of trash and rubbish	10.3.2016				
9.21.2016	16.407	319 Walburn		shed				unfounded complaint	9.21.2016
9.21.2016	16.408	520 Stevens Avenue	Ingrossi	no rail on second story/egress point					
10.10.2016	16.409	205 Willow		fence					
10.27.2016	16.411	1107 Kessler		fence					
10.26.2016	16.412	3232 139th		fence					
10.26.2016	16.413	3319 139th		fence					
10.31.2016	16.414	809 Dyer Road	Everitt	inhabited trailer coach					
10.31.2016	16.415	4156 Main Street	Delmasso	junk/accumulations of trash	11.14.2016				10.31.2016
10.28.2016	16.416	404 North Park Drive		parking Dump Truck on Public Street				looking into this	
11.1.2016	16.417	212 North Park Drive	Burts	roof/ no permit					
		1021 Merwa		roof/ no permit					

Start Date	Case #	Property Address	Owner Name	Description of Violation	1st due	2nd due	contact with owner	comments	Final
02.02.2016	16.603	219 Alder Avenue	Valley	Roof - no permit	03.31.2016		Cyd	permit app coming	04.22.2016
02.24.2016	16.604	800 1st Street	Sole	trailer	3.10.2016				03.14.2016
02.24.2016	16.605	210 1st Street	Figueras	trailer	3.30.2016				
03.14.2016	16.606	31309 Rosewood	Foley	vehicle repairs on the street, blocking pt.	03.16.2016				
3.16.2016	16.607	208 Skyway Drive		overgrown vegetation	04.01.2016		vlti	responsible party?	7.2016
3.21.2016	16.608	904 1st Street	Sherill	trash, rubbish, parked and inoperable vehicles	04.19.2016			fence permit issued 5.25.2016	04.15.2016
4.5.2016	16.609	1017 Hill Court	McClintock	roof no permit	04.19.2016			voluntary agreement	04.12.2016
04.05.2016	16.610	1017 Merced Lane	Buchan	roof no permit	04.19.2016				
04.05.2016	16.611	402 High Avenue	Gallagher	dilapidated fence	04.19.2016				
04.06.2016	16.612	720 Fir Avenue	Wright	Fence	04.19.2016				
04.06.2016	16.613	211 6th Street	Mountain View Church	unpermitted conversion	04.19.2016		Mayor/Adviser	meeting with Pastor	
04.12.2016	16.614	614 Alder Avenue	Broughton	fence setback	06.02.2016				
4.13.2016	16.615	612 Dyer Road	Prack	fence/flood way	3.3.2016				
04.13.2016	16.616	1212 Loves Hill Drive	HOY	Blocking Sidewalk	04.17.2016		Mathews	Cyd working with owner	
04.14.2016	16.617	910 Pine Street	bank owned	overgrown vegetation	04.28.2016			SO advised to no living and must not block sidewalk	07.30.2016
04.15.2016	16.618	303 8th Street	G-3 INC	fence - no permit	05.03.2016			responsible party??	
04.15.2016	16.619	405 5th Place	Grimaker	dilapidated fence	05.03.2016				
04.15.2016	16.620	404 11th Street	Keller	unpermitted conversion	05.13.2016			Owner will return structure to original	05.12.2016
04.15.2016	16.621	904 Fir Avenue	Furrer	trash	05.13.2016				05.12.2016
04.15.2016	16.622	602 Walnut Avenue	Stevens	fence	05.13.2016				05.12.2016
04.15.2016	16.623	617 7th Street	Jones	construction				pending	
04.15.2016	16.624	468 Marilyn Lane	Thompson	non-conforming setbacks, accessory structure	05.13.2016			owner will correct set back issues	05.25.2016
04.19.2016	16.625	Salemson Run North	HOA	grading etc	04.30.2016		Cyd		05.12.2016
4.15.2016	16.626	807 1st Street	VOA	sign obstruction	04.28.2016		VFACD	waiting for facilities	04.22.2016
04.20.2016	16.627	201 Cedar Street	Percoipo	fence	05.13.2016				
04.20.2016	16.628	201 Birch Street	Coz	deck				no permit needed	
04.20.2016	16.629	205 Birch Street	Aborn	deck				no permit needed	
04.20.2016	16.630	714 Junction Lane	Homer	fence	05.13.2016				05.20.2016
04.20.2016	16.631	602 Walnut Avenue	Stevens	fence				Mick	Duplicate
04.20.2016	16.632	3rd Street and Main	City of Sulam	sidewalk safety issue/tree				in process of being cleaned	
04.20.2016	16.633	1915 Dyer Road	Effenberger	trash and rubbish					
04.20.2016	16.634	13716 338th Avenue SE	Koenig	Illegal flag					
05.11.2016	16.635	1020 Lovers Hill Drive		abandoned vehicle				SALO rule	
Start									
04.25.2016	16.357	1021 Hill Court	Bennett	Description of Violation	1st due	2nd due	contact with owner	comments	Final
04.25.2016	16.358	1104 Merced	Payne	fence	05.13.2016				
04.25.2016	16.359	Timber Ridge	Pete Schroeder	overgrown vegetation	07.14.2016				05.09.2016
04.29.2016	16.360	308 Cedar Avenue	Olson	roof and awning					
04.29.2016	16.361	711 8th Street	Young	Dilapidated house/overgrown vegetation/trash and rubbish	5.30.2016				
04.29.2016	16.362	720 Junction Lane	Erdot Properties	overgrown vegetation	05.13.2016				05.12.2016
04.29.2016	16.363	718 Junction Lane	Hassard	junk and inoperable vehicles	05.13.2016				05.20.2016
04.29.2016	16.364	12917 311th Avenue NE	Wabauer	junk and inoperable vehicles	05.13.2016				06.01.2016
05.12.2016	16.365	838 Salmon Run North	Lavigne	sidewalk obstruction overgrown trees	05.13.2016				
05.12.2016	16.366	708 High Avenue	Feller	sign obstruction	05.30.2016				
05.17.2016	16.367	808 Wakau Avenue	City of Sulam	debris in the front of the house/obstructing sidewalk	07.01.2016				06.27.2016
05.17.2016	16.368	323 Marcat Street	Sensor	New Roof	05.31.2016				06.19.2016
05.17.2016	16.369	502 8th Street	Repo	overgrown vegetation	5.20.2016				06.19.2016
05.18.2016	16.370	Avery Auto		parking to close to the bank	05.31.2016				06.19.2016
05.19.2016	16.371	4th Street/Fir Avenue		vegetation	05.31.2016				06.19.2016
05.26.2016	16.372	108 8th Street		enclosing a deck/construction..no permit					
05.26.2016	16.373	912 1st Street		grading..no permit creating a driveway					
05.26.2016	16.374	807 High Avenue		sign obstruction					
05.26.2016	16.375	106 4th Street	Meyer	overgrown vegetation					
05.26.2016	16.376	905 4th Street SE	Fourth Street LLC	overgrown vegetation					
05.26.2016	16.377	1314 Skyway Drive	Fleming	overgrown vegetation					
05.26.2016	16.378	313 Amberwood Circle	Songstad	grading/filling facing ecology blocks in floodway					
05.26.2016	16.379	13562 328th Avenue SE	Williams	fence	6.14.2016				06.02.2016
05.26.2016	16.380	802 Pine Street	Rubland	gate instal, no permit	6.14.2016				06.03.2016
05.26.2016	16.381	910 Pine Street	BSI Financial Svcs	overgrown vegetation	06.24.2016				7.2016
06.8.2016	16.382	711 Main Street		overhanging trees					7.2016
06.8.2016	16.383	707 Main Street		overhanging trees					7.2016
06.8.2016	16.384	617 Main Street		overhanging trees					7.2016
06.8.2016	16.385	511 Main Street		overgrown vegetation					06.01.2016
06.8.2016	16.386	310 Main Street		overgrown vegetation	07.01.2016				9.2016
06.8.2016	16.387	102 2nd Street		dilapidated fence					
06.8.2016	16.388	202 Alder Avenue		overgrown vegetation					

Start Date	Case #	Property Address	Owner Name	Description of Violation	1st due	2nd due	contact with owner	comments	Final
11.22.2013	1011-366	32821 Cascade View Cemetery Road	Pearson Swezey	Junk and nonperforable vehicles	10.31.2016	11.30.2016		pending council extension given, voluntary compliance	7.14.2015
4.16.2013	13-321	415 W Stevens Parcel #	Moran/Huyner	No permit for construction, demo or remodel stop work order issued	6.24.2015	8.18.2015	see file	none to be issued 08.29.2015	7.14.2015
6.23.2015	15-565	202 Alder Avenue	Sockalinga/Rowe	No permit for construction, demo or remodel stop work order issued	6.24.2015	8.18.2015			11.20.2015
6.23.2015	15-566	516 Stevens Avenue	Van Horn	Blue tarp over City easement	7.17.2015	6.24.2015			7.24.2015
6.24.2015	15-568	615 Main Street	Turner	Illegal dwelling trailer coach	6.17.2015	6.24.2015			08.29.2015
6.26.2015	15-569	14310 330th Ave SE	Arikon/Hammer	unsecured property	6.26.2015	6.26.2015			12.22.2015
6.26.2015	15-570	1117 Yew Avenue	Secretary of Housing	construction of handrails on back deck without permit or inspection	6.26.2015	6.26.2015		see ctyd	07.01.2015
6.26.2015	15-571	1120 Yew Avenue	Discoll	accumulations of lumber, fire hazard, potential dwelling for vermin	6.26.2015	07.01.2015		none needed	7.23.2015
6.26.2015	15-572	511 3rd Street	Meyer	vegetation, fire hazard	7.9.2015	8.1.2015			7.24.2015
7.16.2015	15-573	323 Marcus Street	Walman	No permit for construction, new deck and remodel	8.1.2015	n/a			4.20.2016
07.16.2015	15-574	706 Salmon Run SES	SES district	illegally parked trailer	8.30.2015	03.25.2016	vdu	need more info	7.24.2015
7.17.2015	14-352	Marcus Street Moblie Park	Mason	fence permit (work done by road construction crew) informational only	06.19.2015				
7.24.2015	15-577	308 Cedar Street	Olson	Illegal accessory units (dwelling and building), trash, fencing, additions with no permits	7.24.2015				
06.30.2015	15-578	716 Dale Avenue	Nelson	#1) vehicle obscuring ROW #2) inhabited trailer coach #3) nonconforming garage conversion #4) new fence no permit	8.19.2015				
06.30.2015	14-308	308 3rd Street/406 Dale	O'Dell	Parking obstruction	06.15.2015	10.3.2015		06.08.2015	8.8.2015
08.06.2015	15-579	215 Alder Avenue	Florentino	Vegetation, encroachment on sidewalk					
08.06.2015	15-580	301 3rd Street		Roof - no permit					
15.581		7th Street between Fir/High Avenues		Vegetation, encroachment on sidewalk driveway/71					
15.582		104 Raspberry Lane	City ROW	Parking prohibited illegal signage posted by citizen					
15.594		SES district	SES district	Legal garage conversion			Cyd	none needed	8.2015
2.18.2014	14-416	717 Junction Lane	Shuler	Trees obstructing RUD lines	2.25.2014	3.25.2014			
08.10.2015	15-585	1111 1112 Cedar Avenue	Morero	upper level deck construction started, never complete, no permit issued (fire safety issue)	10.31.2015		via/connie		11.24.2015
15.586		207 6th Street	HOA	#1) uncomforming conversion in garage #2) grey water discharge in side yard - report of inspection needed					
09.01.2015	15.597	dale street HOA water retention pond		unsecure/damaged property	09.07.2015			goods working on	12.25.2015
07.24.2015	15.598	501 3rd Street	Turner	overgrown vegetation	06.01.2015				08.10.2015
08.13.2015	15.598	516 SR2	Turner	overgrown vegetation	8.16.2015				8.21.2015
9.7.2015	15.591	1114 East Main	Barnson	Illegal dumping on City ROW	09.25.2015				10.8.2015
06.7.2015	15.591	Sullivan Basco Road	Snow Shop/Gary Hunter	Inhabited trailer coach	ASAP		SO	trespass order in place	
08.01.2015	15.592	302 3rd Street	Anderson	Inhabited trailer coach	09.14.2015	09.21.2015		none needed	12.22.2015
08.21.2015	15.593	710 Stratford Place	Evens	non-conforming setbacks, accessory structure	09.31.2015		Cyd		01.01.2016
09.01.2015	15.594	725 West Stevens		trash and rubbish	09.06.2015				unbound
09.01.2015	15.595	805 West Stevens		Rats	09.06.2015				10.7.2015
09.22.2015	15.596	317 Walkman	Rogers	non-conforming setbacks, accessory structure	09.06.2015				
09.28.2015	15.598	601 West Stevens		fence	09.31.2015				
09.28.2015	15.598	209 Dale Avenue	Wiediger	Illegal dwelling trailer coach deck	6.9.2016				
09.30.2015	15.599	615 Main Street	Burke/Damasch	Illegal camping and dumping trash					
Start Date	Case #	Property Address	Owner Name	Description of Violation	1st due	2nd due	contact with owner	comments	Final
5.2014	14.269	107 Main Street	Besham	Fire 10.2.2015, illegally inhabited trailer, unit dwelling	10.14.2015			comments	01.01.2016
10.6.2015	15.570	616 Alder Avenue	Grier	fence	10.14.2015			Fire marshal/In issue	01.06.2016
10.6.2015	15.571	717 Main Street	McClure	fence	10.14.2015		vdu		11.2015
10.8.2015	15.572	805 Main Street	Resurrection	fence illegal trailer coach	02.15.2016		Cyd	working on permits	
11.4.2015	15.573	811 7th Street	Jones	construction of outbuilding/no permits	02.15.2016				
11.5.2015	15.574	803 7th Street	Pigg	construction and grading	02.15.2016				
11.5.2015	15.575	400 6th street	Milor	Roof - no permit	11.20.2015				12.2015
11.5.2015	15.576	707 Alder Avenue	Jordan	trailer/ADU/trash and rubbish/trailer dismantling	03.25.2016	04.12.2016	WISO	voluntary agreement	11.20.2015
11.6.2015	15.577	608 Walnut	Guilford	trash and rubbish/parked abandoned vehicles	11.20.2015				05.12.2016
12.21.2015	15.578	611 Alder Avenue	VLLC	construction/remodel and fence	12.18.2015	05.03.2016	vdu	voluntary agreement	
12.21.2015	15.579	vacant lot 130th Street SE	Warner	construction/remodel and fence					
12.30.2015	15.580	1212 Lovell Hill Drive	Hoyt	illegally parked trailer	1.14.2016				
12.30.2015	15.581	107 Birch Avenue	Fornest	trailer/ADU	01.14.2016				
01.04.2016	16.592	1008 Cherry Way	Ophie	trailer/ADU	01.28.2016				2.2016
01.04.2016	16.593	806 Elm Street	Messenger	stars	01.28.2016			?????	01.28.2016
01.04.2016	16.594	1954 5th Street	Green	public safety					
1.16.2016	16.595	3000 Lak SR2	Noyes	fence/no permit	02.02.2016	07.01.2016			
1.22.2016	16.596	1001 Dyer Road	Kral	illegally parked trailer/storage	02.01.2016	03.01.2016		property for sale	
1.22.2016	16.597	1008 Dyer Road	Waldsten and Schreck	Vegetation, encroachment and/or height	02.01.2016	03.01.2016			
1.22.2016	16.598	1018 Dyer Road	Bender	Vegetation, encroachment and/or height	02.01.2016	03.01.2016			
1.22.2016	16.599	1110 Dyer Road	Knight	Vegetation, encroachment and/or height	02.01.2016	03.01.2016			
1.22.2016	16.600	1013 Dyer Road	Gilmore	Vegetation, encroachment and/or height	02.01.2016	03.01.2016			
01.28.2016	16.592	913 Dyer Road	Everett	Vegetation, encroachment and/or height	02.01.2016	03.01.2016			01.28.2016
01.28.2016	16.593	809 Dyer Road	Maloney	Vegetation, encroachment and/or height	02.15.2016				
01.28.2016	16.594	807 Dyer Road	Turner	Vegetation, encroachment and/or height	02.15.2016				
01.28.2016	16.598	501 Alder Avenue	Wagner	Vegetation, encroachment and/or height	02.15.2016				
02.02.2016	16.597	710 Stratford Place	Evens	Vegetation, encroachment and/or height	02.15.2016				0.25.2016
02.03.2016	16.598	280631004200	Knowlton	Vegetation, encroachment on sidewalk	02.15.2016				04.01.2016
02.10.2016	16.599	202 Alder Avenue	Van Horn	trash, rubbish, accumulations of poop	02.24.2016			none needed	02.24.2016
02.11.2016	16.600	3240 142nd Street SE	Cody	new construction	02.29.2016	05.20.2016			02.27.2016
02.12.2016	16.601	720 Fir Avenue	Wright	trash, rubbish, accumulations of poop	02.29.2016	05.20.2016		Any	03.01.2016
02.17.2016	16.602	1201 Steam Run/2	The Grimes	fence sight obstruction	3.31.2016				04.07.2016

2016	Sent to rescue	Euthanized	Dog at Large/ leash law violation	Barking Dog/Crowing Rooster Complaints	Dead on arrival (DOA) Domestic and Wildlife	Abandoned Animal Complaint	Aggressive Animal Complaints	Bite Dogs/Cats	Cruelty/Neglect Investigation Complaints	Cat Complaints and/or Calls	Other... i.e. horses and chickens	Wildlife
January	1	0	15	2	0	0	3	0	1	0	0	0
February	0	0	13	1	2	1	2	0	2	1	0	3
March	3	0	12	1	3	0	3	0	2	2	1	3
April	0	0	17	2	0	0	2	0	0	3	2	0
May	0	0	18	2	3	0	2	0	1	4	2	1
June	1	0	21	1	3	17	2	0	1	1	3	0
July	17	0	15	3	2	0	1	0	2	1	2	0
August	2	0	16	4	3	0	3	0	0	1	1	4
September	0	0	12	3	4	3	0	0	1	3	0	2
October	4	0	16	2	3	0	0	0	1	2	0	2
November						1						
December												



Community First

*City of Sultan  
In Partnership With  
Snohomish County  
Sheriff's Office*



**Sheriff Ty Trenary**

**Mayor Carolyn Eslick**

*Notable Events of October 2016*

**Mission:** To provide safe communities through dedicated and professional services.

**Vision:** We promise that Snohomish County will have a Sheriff's Office that is community-minded, progressive, and professional.

**Values:** Integrity, Dignity, Commitment, and Pride in everything we do.

**CRIME STATS**

Overall, the numbers for October are down vs. the numbers from September, with the biggest decline being fraud cases. We only had 2 reported cases vs. the 7 from September. In addition, we had 2 reported burglaries, 1 malicious mischief, and only 1 theft. The sharpest rise was 9 warrant arrests vs. only 4 from the previous month.

**CALLS FOR SERVICE**

Sultan deputies responded to 384 calls for service within city limits in October. Of those 384 calls, 183 were 911 generated, and 201 were self-initiated contacts. They also assisted East County deputies on an additional 259 calls for service, with 166 of those being 911 generated and 90 coming from self-initiated contacts. Total calls for service by the Sultan deputies handling themselves and as the assisting car was 643.

**Community Care Taking**

On October 5<sup>th</sup>, we evacuated a male squatter from the wooded area across from the Bakery. Approximately 2000 LBS of garbage was also taken out of the same area. We have arrested an additional 2 other persons in October that were camping under the 311<sup>th</sup> Street bridge on outstanding arrest warrants. Routine checks are being conducted to ensure the squatters do not return.

Deputies became aware of 2 especially vulnerable adults within the city that were being taken advantage of by less than honest and less than respectable people. We began routine welfare checks on both individuals. In 1 case the grandson moved out and is now staying with his mother in Skykomish. The other case is being constantly monitored and checked. We have taken a couple of theft reports in which money and other miscellaneous items were taken. We have notified family members and asked they start an eviction process of the male and female squatting in her residence.

On October 14<sup>th</sup>, I was made aware that a clerk at the Hoot Owl was selling alcohol to under aged minors, including some of our high school students. A student would successfully purchase alcohol, send out a tweet or text to all of their friends, and others would immediately respond to the Hoot Owl and also be successful in purchasing alcohol. I contacted the WA State Liquor Control Board and informed them of this situation. A few days later the Liquor Control Board conducted an undercover sting and were also successful in having an under aged minor purchase alcohol. The female clerk never even asked for ID. The Board later met with the owner and informed him that since this was a first time offense for his business, he faced a \$500.00 fine or a 5 day suspension of his liquor license. He chose the fine, which he paid.

Lastly, I was able to get 2 Sheriff's Office motor units to assist with the High School Homecoming Parade. They were happy to help and the event went well.

**School Report**

School Resource Officer Deputy Hess had another busy month at the schools. He is currently working with the students and parents to re-design the traffic pattern at the High School to ensure the safety of both pedestrians, busses, and cars. He has also received numerous complaints regarding students driving recklessly after school. Students have raced in the lower lot and down both 8<sup>th</sup> St and 1<sup>st</sup> St. As a result, he has been doing traffic details at several locations and has enlisted the Sheriff's Office motor units to assist in the enforcement. During October he has also responded to 2 substance complaints at the high school, 6 weapon/fighting complaints at the high school, 4 medical/suicidal complaints at the high school, 2 CPS referrals at the middle school, and 2 welfare/truancy checks at each of the three schools, just to name a few calls for service.

Respectfully Submitted,

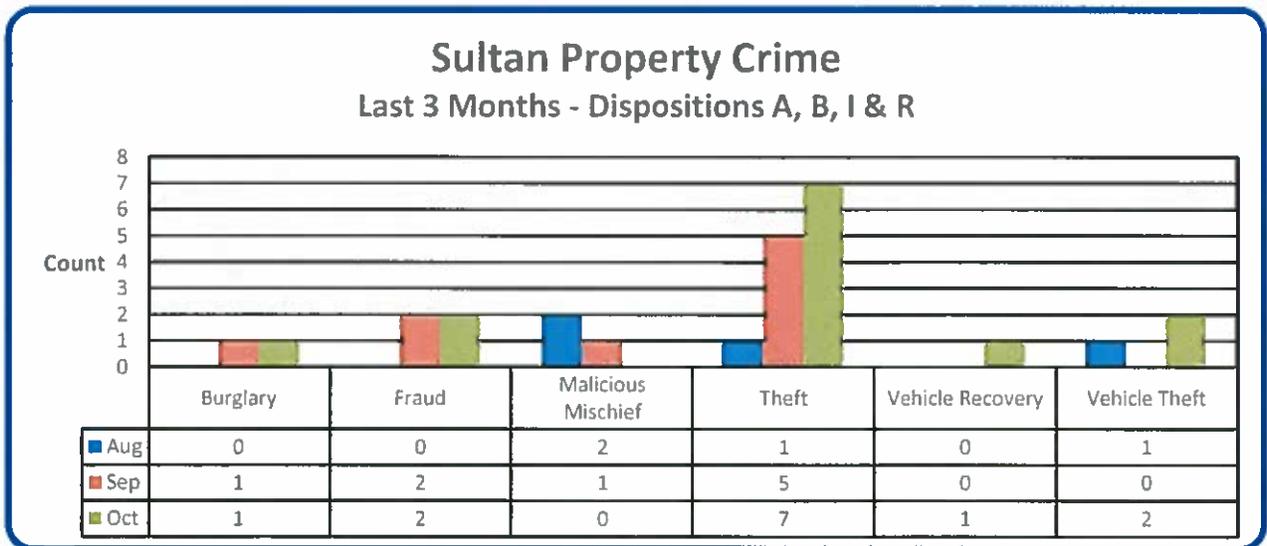
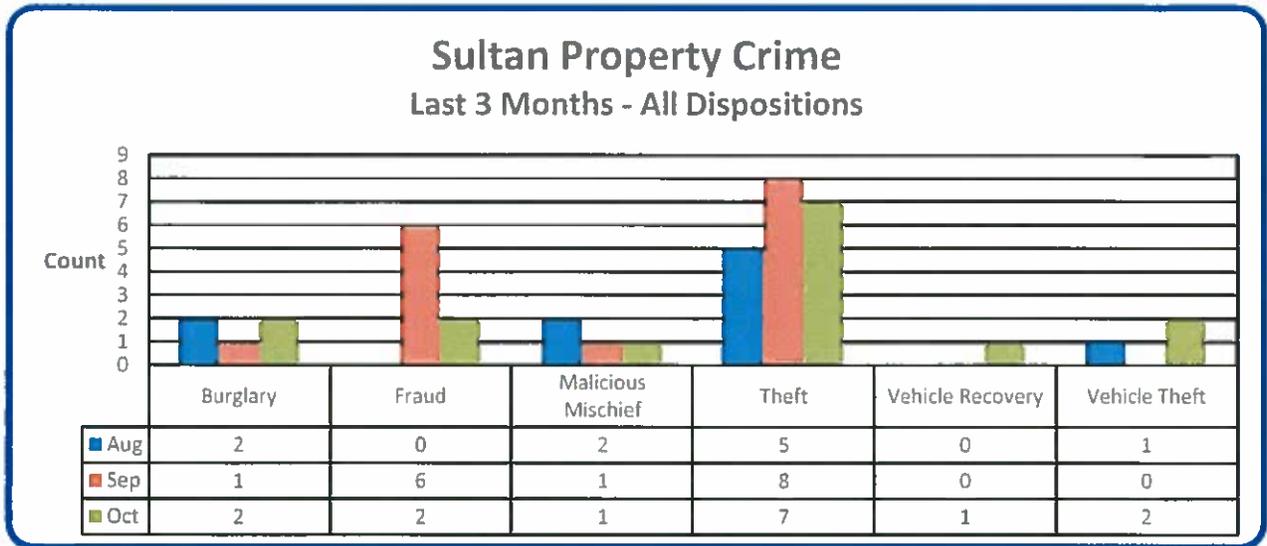
Lt. Steve McDonald  
Sultan Police Chief

The following tables and charts compare incident types of service reported by the Sultan Police Department and have incident numbers assigned with an Originating Agency Identifier (ORI) of WA0311500. Data was obtained from a LERMS Data Analysis and Mapping query. The Incident Call Source table shows ORI data for all beats. The remaining tables and charts show only SUL (within Sultan City Limits) data.

**Incident Call Source**

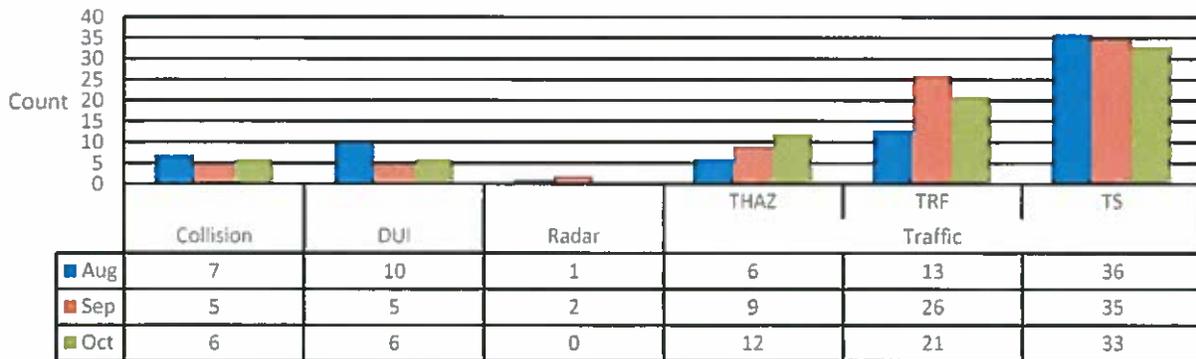
Beat & Call Source	Aug	Sep	Oct	Totals
SUL	339	372	384	1095
911	202	183	183	568
Officer-Initiated	137	189	201	527
Other Beats	229	225	259	713
	4	4	2	10
7-digit Emergency	0	0	1	1
911	153	150	166	469
Officer-Initiated	72	71	90	233
Totals	568	597	643	1808

The Incident Call Source table shows calls to all beats responded to by the Sultan PD. Remaining charts and tables show only incidents within the city limits of Sultan. A blank in the call source field indicates an unidentified source such as an online tip or crime report.



➤ **Note:** Dispositions may be singular or multiple (combined). Dispositions, other than “all”, are singular values or the end disposition of a string of dispositions. A = Arrest, B= Booking, I = Impounded and R= Case Report

## Sultan Vehicle Incidents Last 3 Months - All Dispositions



THAZ = Traffic Hazard, TRF = Traffic Problem and TS = Traffic Stop

Tickets Reported	Aug	Sep	Oct	Totals
Traffic Stop	5	3	7	15

### Incident Types – Past 3 Months

Incident Type	Aug	Sep	Oct	Totals
911	20	17	7	44
Abandoned Vehicle	2	5	5	12
Alarm	10	4	8	22
Animal	5	3	4	12
Assault	5	5	7	17
Assist	5	6	9	20
Attempt to Contact	0	0	1	1
Burglary	2	1	2	5
Civil	8	5	5	18
Collision	7	5	6	18
CPS	1	0	0	1
Death	1	0	2	3
Disturbance	9	12	14	35
DUI	10	5	6	21
DV	8	3	3	14
Fireworks	0	0	1	1
Follow Up	44	52	50	146
Foot	1	0	0	1
Fraud	0	6	2	8
Harassment	1	3	6	10
Information	0	1	0	1
Mail/Web Based Complaint/Report	0	0	1	1
Malicious Mischief	2	1	1	4

Mental	0	1	2	3
Noise Complaint	6	3	3	12
Nuisance	1	2	3	6
Order Violation	2	2	3	7
Ordinance Violation	2	3	1	6
Other	4	6	4	14
Paper Service	3	3	1	7
Parking	12	13	5	30
Person Lost/Found	1	0	2	3
Property Lost/Found	7	6	2	15
Public Assist	17	14	10	41
Radar	1	2	0	3
RSO	5	2	3	10
School	0	25	30	55
Search Warrant	0	1	1	2
Security Check	8	12	7	27
Sex Offense	0	1	0	1
Shots Heard	2	2	3	7
Substance Abuse	7	6	5	18
Suicide	2	1	5	8
Suspicious	43	45	52	140
Theft	5	8	7	20
Threat	0	2	1	3
Traffic	57	70	66	193
Trespass	3	2	8	13
Vehicle Recovery	0	0	1	1
Vehicle Theft	1	0	2	3
Warrant	4	4	9	17
Weapon	1	0	0	1
Welfare Check	4	2	8	14
Totals	339	372	384	1095

Table and charts compiled by Volunteer Ray Coleman

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

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ITEM NO: SR – 3  
DATE: November 17, 2016  
SUBJECT: Public Works Monthly Report  
CONTACT PERSON: Mick Matheson, P.E., Public Works Director



**ISSUE:**

Provide monthly reports to Council regarding:

- City of Sultan Water Plant Production and Operation
- Everett Meter Readings
- 2016 Water Meter Replacement Program
- 2016 Fire Hydrant Exercising Schedule
- City of Sultan Wastewater Treatment Plant Operation
- Recycling and Garbage Reports
- Cemetery Report
- Field Supervisor Report

**SUMMARY:**

There are thirteen total attachments. Seven attachments are designed to provide information regarding the City of Sultan's water production, a water supply comparison, water meter replacement program, fire hydrant exercising schedule and information on the Everett meter readings.

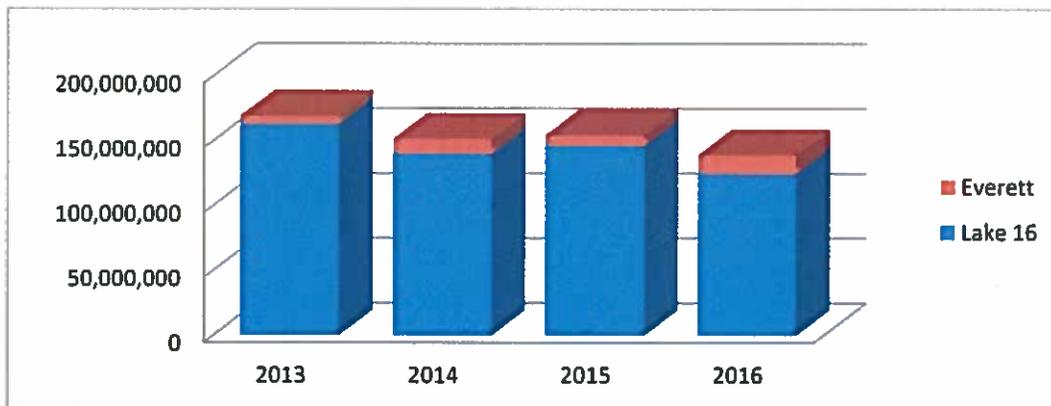
Lastly, there are six attachments designed to provide information with respect to the City of Sultan's Wastewater Treatment Plant operation, garbage collection, recycling, cemetery and current public works crew activities. The attachments are updated monthly.

**ATTACHMENTS:**

Attachment A	Lake 16 vs. City of Everett Water Supply Comparison
Attachment B	Lake 16 Production for 2016
Attachment C	City of Sultan Water Plant Production Past 6 Years
Attachment D	Yearly Totals to Distribution System
Attachment E	2016 Water Meter Replacement Schedule
Attachment F	2016 Fire Hydrant Exercising Schedule
Attachment G	Everett Meter Readings for 2016
Attachment H	City of Sultan Wastewater Treatment Plant Operational Report
Attachment I	Garbage Report
Attachment J	Recycling Report
Attachment K	Cemetery Report
Attachment L	Lake 16 Beaver Dam Control
Attachment M	Field Supervisor Report

**Lake 16 vs. City of Everett Water Supply Comparison**  
 Yearly Totals for Lake 16 and Everett Productions

	2013	2014	2015	2016
Lake 16	163,185,000	140,098,000	146,316,550	124,759,250
Everett	6,154,544	11,577,544	8,277,372	14,571,040
Total Gallons	169,339,544	151,675,544	154,593,922	139,330,290
% Everett	4%	8%	5%	10%



NOTE: ALL NUMBERS ARE IN GALLONS

LAKE 16 ANNUAL PRODUCTION

ATTACHMENT B

MONTH	RUN TIME HOURS	FLOW	FLUSHES	BACKWASH	FILTER TO WASTE	TOTAL TO TOWN	CHLORINE POUNDS	FILTER AID/POUNDS	COAGULANT LBS	CAUSTIC LBS	FLUORIDE LBS	SODA ASH LBS
Jan-16	318.3	13,753,000	1,017,600	1,301,000	675,000	10,759,400	122.7	2.1	1,952	2,095	102.0	1819.0
Feb-16	286.8	12,102,000	691,200	1,115,000	607,500	9,688,300	105.2	2.0	1,568	1,693	102.0	1664.0
Mar-16	320.0	13,430,000	768,000	1,278,000	675,000	10,709,000	114.9	2.1	1,780	1,778	105.0	1952.0
Apr-16	228.1	12,951,000	787,200	1,434,000	708,750	10,021,050	103.7	2.1	1,743	1,758	97.0	1835.0
May-16	189.7	8,542,000	451,200	642,000	371,250	7,077,550	70.0	1.3	1,185	1,357	63.0	1,188.0
Jun-16	215.6	9,673,000	691,200	817,000	475,500	7,689,300	87.4	1.7	1,687	1,556	25.9	1,571.0
Jul-16	356.5	16,239,000	1,142,400	1,357,000	686,250	13,053,350	150.3	2.6	2,426	2,766	407.0	2,465.0
Aug-16	395.3	18,554,000	1,267,000	1,369,000	697,500	15,220,500	165.5	2.9	2,731	3,211	512.0	2,621.0
Sep-16	316.3	14,405,000	1,008,000	1,343,000	697,500	11,356,500	132	2.5	2,267	2,517	480.0	2,479.0
Oct-16	317.1	11,982,000	1,526,400	1,287,000	686,250	8,482,350	131.1	1.8	2,405	2,119	352.0	2,536.0
Nov-16						0						
Dec-16						0						
<b>TOTALS</b>	<b>2,943.7</b>	<b>131,631,000</b>	<b>9,350,200</b>	<b>11,943,000</b>	<b>6,280,500</b>	<b>104,057,300</b>	<b>1,182.8</b>	<b>21.1</b>	<b>19,744</b>	<b>20,850</b>	<b>2245.9</b>	<b>20,130.0</b>
<b>AVERAGE</b>	<b>294.4</b>	<b>13,163,100</b>	<b>935,020</b>	<b>1,194,300</b>	<b>628,050</b>		<b>118.3</b>	<b>2.1</b>	<b>1,974</b>	<b>2,085</b>	<b>224.6</b>	<b>2,013.0</b>

FLOW/FLUSHES/BACKWASH/FILTER TO WASTE/ TOTAL TO TOWN NUMBERS ARE ALL IN GALLONS

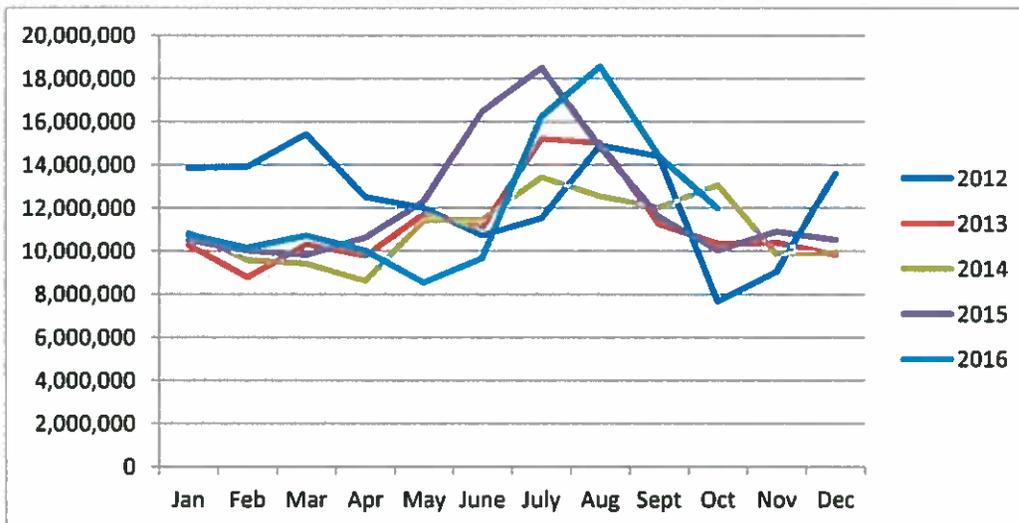
**CITY OF SULTAN**  
**Water Plant Production Past 6 years**

	2011	2012	2013	2014	2015	2016
JAN	11,816,800	13,837,500	12,695,000	13,552,000	11,085,000	13,753,000
FEB	11,059,100	13,917,500	10,821,000	11,889,000	9,762,000	12,102,000
MARCH	11,246,150	15,413,700	12,453,000	11,968,000	12,339,000	13,430,000
APRIL	3,636,500	12,509,700	12,330,000	10,739,000	12,741,000	12,951,000
MAY	0	11,994,500	14,516,000	14,191,000	14,666,000	8,542,000
JUNE	0	10,721,850	13,654,000	14,036,000	19,483,000	9,673,000
JUL	0	11,536,100	18,270,000	16,632,000	21,852,000	16,239,000
AUG	0	14,897,550	16,369,000	15,095,000	17,011,000	18,554,000
SEPT	0	14,403,400	13,820,000	14,458,000	13,864,000	14,405,000
OCT	0	7,669,000	12,901,000	9,691,000	11,085,000	11,982,000
NOV	4,359,500	9,048,000	13,074,000	10,339,000	10,910,000	
DEC	13,589,000	10,813,600	12,282,000	11,966,000	12,150,000	
AVG	4,642,254	12,230,200	13,598,750	12,879,667	13,912,333	13,163,100
<b>TOTAL</b>	<b>55,707,050</b>	<b>146,762,400</b>	<b>163,185,000</b>	<b>154,556,000</b>	<b>166,948,000</b>	<b>131,631,000</b>

YEARLY TOTALS TO DISTRIBUTION SYSTEM

	2012	2013	2014	2015	2016
Jan	13,837,500	10,271,500	10,896,750	10,494,970	10,759,400
Feb	13,917,500	8,778,600	9,565,500	10,011,458	10,160,288
Mar	15,413,700	10,295,800	9,414,140	9,808,262	10,709,000
Apr	12,509,700	9,775,750	8,608,100	10,624,748	10,021,050
May	11,994,500	11,709,190	11,414,350	12,312,858	8,542,000
June	10,721,850	11,106,400	11,442,950	16,476,104	9,673,000
July	11,536,100	15,208,100	13,420,500	18,487,800	16,239,000
Aug	14,897,550	15,005,000	12,551,110	14,820,546	18,554,000
Sept	14,403,400	11,235,750	12,015,410	11,580,948	14,405,000
Oct	7,669,000	10,349,400	13,065,976	10,030,402	11,982,000
Nov	9,048,000	10,396,050	9,876,190	10,910,000	
Dec	13,589,000	9,823,500	9,933,596	10,513,822	
<b>TOTAL</b>	<b>149,537,800</b>	<b>133,955,040</b>	<b>132,204,572</b>	<b>146,071,918</b>	<b>121,044,738</b>
<b>AVG</b>	<b>12,461,483</b>	<b>11,162,920</b>	<b>11,017,048</b>	<b>12,172,660</b>	<b>12,104,474</b>

ALL NUMBERS ARE IN GALLONS



2016 WATER METER EXCHANGE SCHEDULE

Month-Year	Actual # Meters Changed	Program Goal	Remaining Meters at Month End
<b>Beginning Balance</b>			<b>25*</b>
Jan-16	3	5	22
Feb-16	1	5	21
Mar-16	0	5	21
Apr-16	0	5	21
May-16	0	5	21
Jun-16	1	5	20
Jul-16	1		19
Aug-16	0		19
Sep-16	0		19
Oct-16	10		9
Nov-16			
Dec-16			
<b>TOTAL</b>	<b>16</b>	<b>25</b>	

\* All remaining meters are commercial.

## 2016 FIRE HYDRANT EXERCISING SCHEDULE

Month-Year	Actual # of FH's Exercised	Program Goal	Remaining FH's at Month End
Jan-16	14	20	84
Feb-16	5	20	79
Mar-16	42	20	37
Apr-16	26	20	11
May-16	15	10	16*
Jun-16	0		16
Jul-16	0		16
Aug-16	16		0
Sep-16	0		*
Oct-16	0		*
Nov-16			
Dec-16			
TOTAL	118	90	

\*Crew confirmed only Main Street hydrants remaining to flush

Everett Meter Readings for 2016

DATE	PREVIOUS READING	CURRENT READING	TOTAL CUBIC FEET	TOTAL GALLONS	AVERAGE PER DAY
1/4/2016	188,241	189,830	158,900	1,188,572	38,341
2/1/2016	189,830	189,954	12,400	92,752	2,992
3/4/2016	189,954	190,585	63,100	471,988	16,857
4/5/2016	190,585	191,128	54,300	406,164	13,102
5/3/2016	191,128	191,959	83,100	621,588	20,720
6/8/2016	191,959	202,514	1,055,500	7,895,140	254,682
7/5/2016	202,514	204,210	169,600	1,268,608	42,287
8/11/2016	204,210	204,881	67,100	501,908	16,191
9/14/2016	204,881	205,430	54,900	410,652	13,247
10/13/2016	205,430	206,980	155,000	1,159,400	38,647
11/9/2016	206,980	209,310	233,000	1,742,840	56,221
			0	0	0
			0	0	0
<b>TOTALS</b>			<b>2,106,900</b>	<b>15,759,612</b>	<b>513,285</b>

**CITY OF SULTAN**  
Wastewater Treatment Plant  
Operational Report  
2015 - 2016

**ATTACHMENT H**

MONTH	Influent Flow (Max High allowed 0.72 MGD)				Total Rainfall Inches	Effluent PH (Range allowed 6.0 - 9.0)		Biological Oxygen Demand (Range allowed 85% to 100%)	Avg Suspended Solids (Range allowed 85% to 100%)	Sludge Wasted Gallons	Hauled Wet Tons
	Total (MG)	Avg (MGD)	High (MGD)	Low (MGD)		PH Low	PH High				
Jan-15	14,365	0.463	1.894	0.327	8.90	6.3	6.5	97.0	96.7	40,227	0.00
Feb-15	11,065	0.395	0.686	0.276	8.34	6.2	6.5	97.3	97.2	74,696	38.66
Mar-15	9,024	0.291	0.503	0.234	5.04	6.3	6.4	97.7	98.8	101,724	49.68
Apr-15	8,825	0.394	0.374	0.249	5.56	6.3	6.5	97.7	98.1	94,379	39.06
May-15	7,244	0.234	0.297	0.203	1.01	6.3	6.5	97.7	97.9	77,150	29.15
Jun-15	6,227	0.208	0.239	0.191	0.70	6.3	6.7	98.4	98.0	80,642	29.32
Jul-15	6,378	0.206	0.261	0.180	0.80	6.3	6.6	98.6	97.9	51,452	19.18
Aug-15	6,579	0.212	0.281	0.190	3.24	6.4	6.8	98.1	98.0	56,743	29.09
Sep-15	6,801	0.227	0.262	0.208	3.46	6.3	6.6	98.0	98.1	41,367	19.60
Oct-15	8,404	0.271	1.123	0.206	7.45	6.3	6.8	98.0	97.8	23,374	9.60
Nov-15	17,662	0.589	1.440	0.338	12.87	6.1	6.5	97.6	98.7	23,597	19.24
Dec-15	16,666	0.538	1.900	0.324	14.83	6.1	6.3	96.6	96.3	35,140	0
Jan-16	11,944	0.385	0.802	0.271	10.15	6.2	6.5	97.0	97.3	44,578	26.73
Feb-16	14,242	0.491	1.257	0.332	7.98	6.1	6.3	97.7	97.6	64,475	29.07
Mar-16	12,550	0.405	0.516	0.333	9.12	6.2	6.4	98.3	97.7	84,361	48.40
Apr-16	13,256	0.442	0.900	0.345	3.45	6.1	6.4	97.9	97.7	60,083	29.50
May-16	8,230	0.268	0.299	0.235	2.74	6.2	6.4	97.9	96.7	45,083	19.10
Jun-16	9,943	0.331	0.506	0.292	5.44	6.2	6.4	97.3	97.7	30,794	24.76
Jul-16	9,028	0.291	0.329	0.260	1.26	6.2	6.5	97.3	97.7	38,270	9.34
Aug-16	8,851	0.264	0.298	0.242	0.9	6.4	6.6	97.3	97.7	64,483	27.34
Sep-16	9,160	0.305	0.388	0.262	3.98	6.4	7.1	98.9	98.8	92,834	44.37
Oct-16	12,075	0.528	1.220	1.138	15.53	6.7	7.1	96.0	96.0	94,772	28.18
Nov-16											
Dec-16											

**2016 GARBAGE REPORT****ATTACHMENT I**

	2015 TONS	2015 COST	2016 TONS	2016 COST
January	145.33	\$15,261.00	153.49	\$16,120.00
February	128.13	\$13,455.00	142.60	\$14,977.00
March	138.96	\$14,593.00	147.95	\$15,535.00
April	140.13	\$14,715.00	156.23	\$16,407.00
May	145.89	\$15,320.00	149.39	\$15,688.00
June	140.38	\$14,743.00	150.40	\$15,797.00
July	153.48	\$16,093.00	154.52	\$16,224.00
August	139.16	\$14,612.00	143.37	\$15,058.00
September	134.68	\$14,144.00	162.53	\$17,068.00
October	166.21	\$17,015.00	149.37	\$15,606.00
November	162.05	\$16,589.00		
December	157.68	\$16,542.00		
<b>TOTALS</b>	<b>1,752.08</b>	<b>\$ 183,082.00</b>	<b>1509.85</b>	<b>\$158,480.00</b>



ATTACHMENT J

City of Sultan  
Customer Counts

Sector	Commodity	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Total
Residential	Recycle	1,549	1,550	1,549	1,553	1,554	1,554	1,555	1,554	1,556	1,556			15,530
Commercial	Recycle	29	30	29	27	26	27	26	25	26	27			272
Multifamily	Recycle	6	6	6	6	6	6	6	6	6	6			60
Residential	Yardwaste	318	317	329	342	355	357	365	360	359	350			3,452
Commercial	Yardwaste	3	3	3	3	3	3	3	3	3	3			30
Multifamily	Yardwaste	1	2	2	2	2	2	2	2	2	2			19

City of Sultan  
Tonnage

Sector	Commodity	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Total
Commercial	Recycle	3.64	3.27	4.47	4.43	4.66	6.00	4.29	4.19	6.21	5.23			46.39
Multifamily	Recycle	2.69	3.20	2.93	0.29	0.33	0.28	0.25	0.34	0.25	0.35			10.91
Residential	Recycle	37.70	44.63	40.53	47.28	55.09	48.53	43.95	55.86	41.30	65.33			480.20
	<b>Total Recycle</b>	<b>44.03</b>	<b>51.10</b>	<b>47.93</b>	<b>52.00</b>	<b>60.08</b>	<b>54.81</b>	<b>48.49</b>	<b>60.39</b>	<b>47.76</b>	<b>70.91</b>	<b>-</b>	<b>-</b>	<b>537.50</b>
Commercial	Yardwaste	0.20	0.25	0.32	0.45	0.53	0.49	0.31	0.32	0.16	0.34			3.37
Multifamily	Yardwaste	2.17	2.64	3.46	0.30	0.36	0.33	0.20	0.21	0.11	0.22			10.00
Residential	Yardwaste	14.19	17.25	22.56	51.29	60.92	56.41	34.89	39.26	19.65	40.92			357.34
	<b>Total Yardwaste</b>	<b>16.56</b>	<b>20.13</b>	<b>26.34</b>	<b>52.04</b>	<b>61.81</b>	<b>57.23</b>	<b>35.40</b>	<b>39.79</b>	<b>19.92</b>	<b>41.48</b>	<b>-</b>	<b>-</b>	<b>370.70</b>

**CEMETERY REPORT  
BURIALS**

**ATTACHMENT K**

**103 Cemetery Operating Fund**

<b>Description</b>	<b>2016 BUDGET</b>	<b>2016 ACTUAL</b>
<b>Revenue</b>		
Beginning Balance	0	19,004
Cemetery Fees	25,000	18,733
Investment Interest	100	0
<b>Total Resources</b>	<u>25,100</u>	<u>37,737</u>
<b>Expenditures</b>		
Total Expenditures	23,440	23,066
<b>Ending Fund Balance</b>	<u>1,660</u>	<u>14,671</u>

<b>Burials</b>	<b>YTD 2016</b>
Ash	8
Full	4



## SULTAN CITY COUNCIL

## AGENDA ITEM

---

**DATE:** November 17, 2016  
**SUBJECT:** Public Works Projects-Update  
**CONTACT PERSON:** Nate Morgan, Public Works Supervisor

**WATER:**

- Jason Strauss passed the Water Treatment Plant Operator 2 test.
- Staff has been spending more time at the Water Treatment Plant because of the time of year. The turbidity and color of the Lake 16 water due to rainfall and the dying leaves makes it more difficult and time consuming to produce clean and clear water.

**PARKS:**

- Staff repaired the playground equipment at Osprey Park.
- City staff cored 7 holes in various locations in the sidewalk at River Park and on Main Street for the Veteran's Day flag celebration.

**WASTEWATER:**

- Brian Funk passed the Wastewater Treatment Plant Operator 3 test.
- We had two after hours call outs for a sewer back up.
- First we had a main line on Champeaux Lane that was backed up due to heavy rags (Baby wipes, paper towels, feminine products, etc.). This took two days to clear because when this main was installed in the 1960's, a manhole should have been installed at the downstream connection point, but was not. This meant we had no access to the main line with out digging and exposing where it was connected. For a temporary fix we installed a cleanout on the line until we can install a saddle manhole which we will do in-house in the near future.
- The second issue was at the Logger's Tavern, which we are currently still working on. We had the line tv'd as far as we could and found about 15' of pipe that was severely cracked and had a hole in the bottom of the pipe. This prevented us from continuing the inspection of the pipe until we fixed it. On 11/8/16 we replaced 15' of mainline, including one side sewer connection. We have a camera scheduled to come out 11/10/16 to hopefully get a complete inspection of the main line.

**MISCELLANEOUS:**

- The crew assisted in closing and opening the roads during the homecoming parade.
- City public works staff also participated in Trunk or Treat. We brought the residential garbage truck and the Massey Ferguson tractor. Both were parked in front of city hall while we handed out candy to the participants.

**GARBAGE:**

- Has been running normally, nothing to report.

**STREETS:**

- We did a hot mix asphalt patch where we had done a water service install. This is the first time in years that the city has done hot mix. Cold mix was misused in the past as a permanent patch in the road. Cold mix is not really meant for that. It should only be used as a temporary solution until weather permits you to use hot mix. In the future we will be doing more hot mix in-house.
- The sweeper was out six days. We have been focusing on the areas with heavy leaves in downtown. We have now started sweeping on Sultan Basin Road.

**STORMWATER:**

- Councilmember Rocky Walker gave Mick Matheson, Ken Walker, Mayor Eslick and I a tour of all the areas that flood in preparation for flood season.
- We have continued the catch basin inspection program. We have inspected 20 catch basins.

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

ITEM NO: Public Hearing PH-1

DATE: November 17, 2016

SUBJECT: Capital Project Budget

CONTACT PERSON: Mick Matheson, P.E. Public Works Director



**ISSUE:**

The issue before the Council is the 2017-2018 budget for capital improvements.

**SUMMARY:**

Attached is a copy of the 2017-2018 proposed Capital Budget Projects. The proposed projects include:

<b>2017-2018 CAPITAL PROJECTS</b>	
<b>Street &amp; Transportation Improvements</b>	
Street chip seal project	\$12,000.00
1st & 8th Street Design (High to Trout Farm Road)	\$92,100.00
1st & 8th Street Construction & CM	\$706,100.00
4th Street Overlay Design (Fir to High)	\$23,240.00
4th Street Overlay Construction (Fir to High)	\$179,630.00
3rd Street Repair	\$10,000.00
3rd Street Reconstruction Design (US2 to High)	\$145,000.00
3rd Street Reconstruction (US2 to High)	\$990,000.00
Sultan River Bridge Design	\$5,000.00
Sultan River Bridge Construction & CM	\$3,500,000.00
US2 Pathway (Albion to Marcus)	\$150,000.00
Sultan Basin Road Sidewalk	\$4,000.00
Raised Pavement Markers & Lane Striping	\$3,000.00
Speed Cushions	\$3,000.00
<b>Water System Improvements</b>	
1st Street Water Main Design	\$38,000.00
1st Street Water Main Construction & CM	\$360,000.00
Water Rate Study	\$20,000.00
135th Street SE Water Main Design	\$23,000.00
135th Street SE Water Main Construction & CM	\$101,000.00
4th Street Overlay Water Improvements (Fir to High)	\$126,000.00
3rd Street Reconstruction Water Improvements	\$450,000.00
Water Treatment Plant Filter Replacement Project	\$1,565,000.00
Sultan River Bridge Water Design	\$2,000.00
Sultan River Bridge Water Construction & CM	\$174,000.00
PRV #1 Design & Replacement	\$90,000.00

<b>Water System Improvements (cont.)</b>	
Water Treatment Plant Outlet Meter Calibration	\$5,000.00
Electronic Water Meters	\$ 55,000.00
<b>Sewer System Improvements</b>	
Lift Station Upgrade	\$698,500.00
I & I Program	\$200,000.00
1 <sup>st</sup> Street Sewer Design	\$46,000.00
1 <sup>st</sup> Street Sewer Construction & CM	\$430,000.00
Sewer Main Replacement /Lining	\$100,000.00
4th Street Overlay Sewer Improvements	\$86,000.00
3rd Street Reconstruction Sewer Improvements	\$350,000.00
Clarifier Improvements	\$250,000.00
Third Clarifier	\$1,620,000.00
De-Gritter Replacement	\$80,000.00
Engineering Report	\$300,000.00
Sewer Rate Study	\$20,000.00
Oxidation Ditch RAS Pump Replacement	\$400,000.00
Sultan River Bridge Sewer Design	\$2,000.00
Sultan River Bridge Sewer Construction	\$249,000.00
<b>Park Improvements</b>	
Sultan River Trail (River Park to Osprey Park) Design & Constr.	\$525,000.00
Sultan River Trail (River Park to Osprey Park) Land Purchase	\$200,000.00
<b>Storm Water Improvements</b>	
Dyer Rd Culvert Replacement	\$400,000.00
Flood Protection Wall	\$150,000.00
Pre-Engineered Building to house Flood Protection Wall	\$280,000.00
Storm Water Rate Study	\$10,000.00
<b>2017-2018 TOTAL EXPENDITURES</b>	<b>\$15,228,570.00</b>

## **STREET AND TRANSPORTATION IMPROVEMENTS**

### Street chip seal project

A street will be selected for the City's annual chip seal project. This project will be funded using REET 2 funds.

### 1st & 8th Street Design & Reconstruction (High Avenue to Trout Farm Road)

This project is contingent on receiving a grant from the Transportation Improvement Board. The City has pledged a five percent (5%) match. If the City is successful, design is planned for 2017 with construction following in 2018.

### 4th Street Overlay Design and Construction (Fir to High)

This project is a holdover from 2016. The City applied for a Transportation Improvement Board grant but did not receive funding.

### 3rd Street Repair

This project is on hold due to the possibility of receiving TIB grant funding to rehabilitate 3<sup>rd</sup> Street from US 2 to High Avenue in 2018.

### 3rd Street Design & Reconstruction (US2 to High Avenue)

This project is planned as a TIB project with an application in 2017 for design in 2018, and construction following during 2019. The project is contingent on receiving a grant from the Transportation Improvement Board. The City is required to pledge a five percent (5%) match.

### Sultan River Pedestrian Bridge

The design is 90 percent complete with construction tentatively planned for 2017 and 2018, contingent on receiving construction funding. The design of the transportation related bridge improvements is grant funded through a legislative proviso and the Surface Transportation Program. Construction is currently unfunded.

### US 2 Bicycle/Pedestrian Pathway (Albion to Marcus)

This project received a Community Development Block Grant. The project is under environmental review. Design is planned for 2017, with construction in 2017 or 2018. No City match is required.

### Raised Pavement Markers and Lane Striping

This project is planned to add raised pavement markers to the centerline striping on the recently completed Sultan Basin Road Overlay project, and lane striping on selected arterials. The project is proposed to be funded using REET 2.

### Speed Cushions

A speed cushion was purchased in November 2016 and is scheduled to be installed on 1<sup>st</sup> Street in early 2017. An additional speed cushion purchase and installation on 1<sup>st</sup> Street is planned for 2017.

## **WATER SYSTEM IMPROVEMENTS**

### 1st Street Design & Reconstruction (High Avenue to Trout Farm Road)

This project is contingent on receiving a grant from the Transportation Improvement Board. The existing 6-inch asbestos cement main will be replaced with 12-inch ductile iron. Design is planned for 2017 with construction following in 2018.

### Water Rate Study

The City will be working with Katy Isaksen & Associates to complete a rate study in 2017 based on the City's Water Capital Improvement Plan. The study will be funded using Water Capital Funds.

### 135th Street SE Water Main

The City applied for a Community Development Block Grant for this project in 2014, but was not successful. The project is planned for 2018 and is proposed to be funded using Water Capital Funds or a grant.

### 4th Street Overlay Water Improvements (Fir to High)

The City applied for a Transportation Improvement grant in 2015 to overlay this section of roadway, but did not receive funding. This project is contingent on receiving a TIB grant in the future.

### 3rd Street Reconstruction Water Improvements (US2 to High)

The City plans to apply for a Transportation Improvement grant in 2017 to reconstruct 3<sup>rd</sup> Street from US2 to High Avenue. The existing asbestos cement water main will be replaced with ductile iron. This project is contingent on receiving a TIB grant in the future.

### Water Treatment Plant Filter Replacement Project

The City plans to replace or repair the filters at the Water Treatment Plant. Design and construction are anticipated in 2018 or beyond depending on available funding. The \$1,565,000 expenditure is an extremely conservative estimate assuming a complete replacement. There is a high likelihood this cost will decrease based on the actual design which may involve repair and replacement.

Sultan River Pedestrian Bridge Water Design & Construction

The design is currently 90 percent complete. The remaining design of the water element of the bridge will be funded using Water Capital Funds. The water construction element is contingent on receiving a grant to build the bridge.

PRV No. 1 Station Replacement

The design and construction of PRV No. 1 are proposed to be funded using Water Capital Funds.

Water Treatment Plant Outlet Meter Calibration

The City is planning to calibrate the outlet meter at the Water Treatment Plant in 2017.

Electronic Water Meters

The City is planning to replace the remaining mechanical meters with electronic meters in 2017.

Water Capital Fund

The following projects are proposed to be designed and/or constructed using City Water Capital Funds in 2017:

1 <sup>st</sup> Street Water Main Design	\$38,000
Water Rate Study	\$20,000
Sultan River Bridge Water Design	\$2,000
PRV No. 1 Design & Construction	\$90,000
Water Treatment Plant Meter Calibration	\$5,000
Electronic Water Meters	\$55,000
<b>Total</b>	<b>\$210,000</b>

The following funds are currently available:

302 – REET 2	\$220,259
405 – Water Reserve Fund	\$261,077
409 – Water System Improvement Fund	\$44,395

To provide adequate funding for the capital projects, staff is proposing the following:

- Fund 302 (REET 2) has an available balance of \$220,259. Approximately \$22,605 of REET 2 funding is needed for Street Improvements in 2017 (leaving \$197,564 available for water, storm water, and sanitary sewer capital projects. Staff is proposing to transfer \$35,000 of REET 2 funds into the Fund 409 (Water System Improvement Fund).
- The Water Reserve Fund has an available balance of \$261,077. Staff is proposing to leave \$125,000 in the Reserve Fund, and is proposing to transfer \$136,077 to Fund 409 (Water System Improvements Fund).
- After the proposed transfers, the Water System Improvement Fund will have a balance of \$215,472.

Proposed funds after transfers:

302 – REET 2	\$185,259
405 – Water Reserve Fund	\$125,000
409 – Water System Improvements Fund	\$215,472

The \$215,472 in Fund 409 is adequate to fund the proposed capital improvements of \$210,000. Please note that Water System General Facility's charges for new water connections were not factored into the analysis to be conservative

## **SEWER SYSTEM IMPROVEMENTS**

### Lift Station Upgrade

This project is tied to the Sultan River Bridge Construction and is contingent on receiving a \$3.5 million dollar grant for the bridge construction.

### Infiltration and Inflow Study

This project is proposed to be funded using Sewer Capital Funds.

### 1<sup>st</sup> Street Design & Reconstruction Sewer Improvements (High to Trout Farm Road)

This project is contingent on receiving a grant from the Transportation Improvement Board. The sewer related improvements will be funded using Sewer Capital Funds. If the project is funded, design will be completed in 2017, with construction following in 2018.

### Sewer Main Replacement/Lining

As part of the Infiltration and Inflow Study, the City will focus on replacing or lining key sections of sewer line to improve the infiltration and inflow situation.

### 4th Street Overlay Design and Construction Sewer Improvements (Fir to High)

The City applied for a Transportation Improvement Board grant in 2015, but was not selected for funding. This project will likely be contingent on receiving a grant from the Transportation Improvement Board in the future. The sewer related improvements will be funded using Sewer Capital Funds.

### 3<sup>rd</sup> Street Reconstruction Sewer Improvements (US2 to High)

The City plans to apply for a Transportation Improvement grant in 2017 to reconstruct 3<sup>rd</sup> Street from US2 to High Avenue. The sewer main will be replaced or lined as necessary. This project is contingent on receiving a TIB grant in the future.

### Clarifier Improvements

This project is to design and construct improvements to the clarifiers at the Wastewater Treatment Plant. This project will be funded using Sewer Capital Funds in 2017.

### Third Clarifier

This project will add a third clarifier at the Wastewater Treatment Plant to increase storage capacity needed during severe storm events. This project will likely move forward in 2018.

### Wastewater Treatment Plant De-Gritter Replacement

This project is to replace the de-gritter at the Wastewater Treatment Plant. This project is being designed in 2016, with construction planned for 2017 will be funded using Sewer Capital Funds.

### Engineering Report

An Engineering Report prepared to satisfy Department of Ecology requirements will be needed soon. This project will likely move forward in 2018.

### Sewer Rate Study

The City will be working with Katy Isaksen & Associates to complete a rate study in 2017 based on the City's Sewer Capital Improvement Plan. The study will be funded using Sewer Capital Funds.

**Oxidation Ditch RAS Pump Replacement**

This project will be funded using Sewer Capital Funds with design and construction slated for 2018.

**Sultan River Pedestrian Bridge Sewer Design & Construction**

The design is currently 90 percent complete. The remaining design of the sewer element of the bridge will be funded using Sewer Capital Funds. The construction element is currently unfunded and will require a grant or a loan.

**Sewer Capital Fund**

The following projects are proposed to be designed and/or constructed in 2017 with City Sewer Capital Funds:

Infiltration & Inflow Study/Improvements	\$200,000
1 <sup>st</sup> Street Sewer Design	\$46,000
Sewer Main Replacement/Lining	\$100,000
Clarifier Improvements	\$250,000
Sewer Rate Study	\$20,000
WWTP De-gritter Replacement	\$80,000
Sultan Bridge Sewer Design	\$2,000
<b>Total</b>	<b>\$698,000</b>

The following funds are currently available:

302 – REET 2 (after Water Fund Transfers)	\$185,259
401 – Sewer Utility Fund	\$400,000
404 – Sewer Reserve Fund	\$133,731
407 – Sewer System Improvement Fund	\$726,722

To provide adequate funding for the capital projects, staff is proposing the following:

- Transfer \$100,000 from REET 2 to Fund 404 (Sewer Reserve Fund) leaving a \$85,259 in REET 2 funds.
- Transfer \$300,000 from the Sewer Utility Fund to the Sewer Reserve Fund leaving \$100,000 in the Sewer Utility Fund.
- Leave the Sewer System Improvement Fund with a balance of \$726,722.

Proposed funds after transfers:

302 – REET 2	\$85,259
401 –Sewer Utility Fund	\$300,000
404 – Sewer Reserve Fund	\$533,731
407 – Sewer System Improvement Fund	\$726,722

The \$726,722 in Fund 407 is adequate to fund the proposed capital improvements of \$698,000. It is important to start building the Reserve Fund because construction of the 1<sup>st</sup> Street Sewer Project (High to Trout Farm Road) is projected to be constructed in 2018 at an estimated cost of \$430,000. Please note that Sewer System General Facilities charges for new sewer connections were not factored into the analysis to be conservative

## **PARK IMPROVEMENTS**

### Sultan River Trail (River Park to Osprey Park) Supplemental Land Purchase

The purchase of the supplemental property for the trail running parallel with the Sultan River from River Park to Osprey Park is proposed to be funded with a Conservation Futures grant.

### Sultan River Trail (River Park to Osprey Park) Design

The design of the trail running parallel with the Sultan River from River Park to Osprey Park is proposed to be funded with Park Impact Fees, Park Improvement Fees, and an RCO grant.

## **STORM WATER SYSTEM IMPROVEMENTS**

### Dyer Road Culvert Replacement

The design is 90 percent complete. Construction is currently unfunded, and the City is seeking grants to complete the project.

### Flood Protection Wall

The City is seeking grant funding for this project.

### Pre-Engineered Building to house Flood Protection Wall

The City is seeking grant funding for this project.

### Storm Water Rate Study

The City will be working with Katy Isaksen & Associates to complete a rate study in 2017 based on the City's Storm Water Capital Improvement Plan. The study will be funded using Storm Water Capital Funds.

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

**ITEM #:** Public Hearing PH 2  
**DATE:** November 17, 2016  
**SUBJECT:** 2016 Budget Amendments  
**CONTACT PERSON:** Laura Koenig, Clerk/Deputy Finance Director

**ISSUE:**

The issue before the Council is to hold a public hearing on proposed budget amendments to the 2016 Budget. Staff requests the hearing be continued to December 1, 2016 to address the capital funds.

**SUMMARY STATEMENT:**

Staff recommends the following amendments to the funds:

Fund	Revenue Increase	Expenditures Increase
101 Street Fund	\$3,500	\$3,500
103 Cemetery	\$3,000	\$3,000
501 Equipment Fund	\$0	\$8,000
109 Community Fund	\$16,000	\$16,000
113 Building Maintenance	\$7,200	\$7,200
114 IT Fund	\$0	\$7,000
115 Insurance Claim Fund	7,800	\$4,305
207 LID Bond Fund	\$3,000	\$3,000
<b>Total</b>	<b>\$40,500</b>	<b>\$52,005</b>

**101 Street Operating Fund:**

The 2016 Capital budget included installation of speed cushions on 1<sup>st</sup> Street however the expense was not included in the operating budget.

Revenue	Original Budget	Amended Budget	Increase/Decrease
Beginning fund balance	\$0	\$3,500	\$3,500
Total Fund Revenue	\$204,025	\$207,525	\$3,500
Expenditure	Original Budget	Amended Budget	Increase/Decrease
Capital Improvements	\$0	\$3,500	\$3,500
Total Fund Expenditures	\$198,224	\$201,724	\$3,500

**103 Cemetery Operating Fund**

In 2015 there was an increase in the number of burials at the Sultan Cemetery and the city needed to acquire additional burial liners in 2016.

<b>Revenue</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Increase/Decrease</b>
Beginning fund balance	\$2,304	\$5,304	\$3,000
Revenues	\$25,400	\$25,400	\$0
Total Fund Revenue	\$27,704	\$30,704	\$3,000
<b>Expenditure</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Increase/Decrease</b>
Expense	\$27,704	\$30,704	\$3,000
Total Fund Expenditures	\$27,704	\$30,704	\$3,000

**501 Equipment Reserve Fund**

The Council authorized the purchase of a pickup truck and two cars in the amount of \$27,500 (\$7,500 over the budget amount).

<b>Revenue</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Increase/Decrease</b>
Beginning fund balance	\$0	\$0	\$0
Operating Transfer In	\$127,000	\$127,000	\$0
Total Fund Revenue	\$127,000	\$127,000	\$0
<b>Expenditure</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Increase/Decrease</b>
Capital Expense	\$20,000	\$28,000	\$8,000
Total Fund Expenditures	\$20,000	\$28,000	\$8,000

**109 Community Improvement Fund**

The city received funding for a FEMA disaster from 2015 for damage to the Wastewater Plant and Evacuation trail.

<b>Revenue</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Increase/Decrease</b>
Beginning fund balance	\$0	\$0	\$0
CJ Special Program	\$1,500	\$1,500	\$0
FEMA funding	\$0	\$16,000	\$16,000
Total Fund Revenue	\$1,500	\$17,500	\$16,000
<b>Expenditure</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Increase/Decrease</b>
Capital Expense	\$0	\$16,000	\$16,000
Operating Expense	\$1,500	\$17,500	\$16,000
Total Fund Expenditures	\$1,500	\$17,500	\$16,000

**113 Building Maintenance Fund**

The Building Maintenance fund is used for minor repairs and routine maintenance of city buildings. As buildings age additional repairs become necessary. In 2016, the city completed the window installation at the Visitor Center, fix the Post Office roof, placed a new power pole at the city shop and did repairs on the Food Bank.

Revenue	Original Budget	Amended Budget	Increase/Decrease
Beginning fund balance	\$12,000	\$15,100	\$3,100
Revenues	\$14,900	\$14,900	\$0
Operating Transfer In	\$8,5600	\$12,600	\$4,100
Total Fund Revenue	\$35,400	\$42,600	\$7,200
Expenditure	Original Budget	Amended Budget	Increase/Decrease
Expense	\$34,987	\$42,187	\$7,200
Total Fund Expenditures	\$34,987	\$42,187	\$7,200

**114 IT Fund**

The IT fund is used to track expenditures for technology improvements. In 2016, the city completed the upgrade to the phone system, upgrade computers and installed additional cameras.

Revenue	Original Budget	Amended Budget	Increase/Decrease
Beginning fund balance	\$0	\$0	\$0
Revenues/Transfers In	\$67,250	\$67,250	\$0
Total Fund Revenue	\$67,250	\$67,250	\$0
Expenditure	Original Budget	Amended Budget	Increase/Decrease
Prof/Capital	\$38,500	\$45,500	\$7,000
Total Fund Expenditures	\$38,500	\$45,2500	\$7,000

**115 Insurance Claim Fund**

The Insurance Claim fund is used to track insurance claims filed by the city for damage to city property or equipment. The adopted budget does not anticipate claims during the year. In 2015, the fund ended with a negative balance due to outstanding insurance recovery payments. Those were received in 2016.

Revenue	Original Budget	Amended Budget	Increase/Decrease
Beginning fund balance	\$0	\$0	\$0
Insurance Recovery	\$0	\$7,800	\$7,800
Total Fund Revenue	\$0	\$7,800	\$7,800
Expenditure	Original Budget	Amended Budget	Increase/Decrease
Prof/Capital	\$0	\$4,305	\$4,305
Total Fund Expenditures	\$0	\$4,305	\$4,305

**207 LID Bond Fund**

During 2016 the city worked with the city attorney and the bankruptcy attorney on the large parcel that is in bankruptcy. This increased the legal fees for the bond fund.

<b>Revenue</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Increase/Decrease</b>
Beginning fund balance	\$117,189	\$120,189	\$3,000
Revenues	\$171,811	\$171,811	\$0
Total Fund Revenue	\$289,000	\$292,000	\$3,000
<b>Expenditure</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Increase/Decrease</b>
Expense	\$289,000	\$292,000	\$3,000
Total Fund Expenditures	\$289,000	\$292,000	\$3,000

**Utility fund surplus:**

Staff also recommends that any surplus funds in the Water, Sewer, Garbage and Storm operating funds be transferred to the reserve funds. In accordance with RCW 35.37.020 surplus in utility funds must be transferred to the general fund unless the legislative body finds the money necessary for certain utility fund purpose. The total amount of transfer will be determined during the year end closeout process.

**RECOMMENDATION:**

Continue the public hearing on the 2016 Budget Amendments to December 1, 2016.

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

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ITEM NO: Consent C 1  
DATE: November 17, 2016  
SUBJECT: Council Meeting Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

**SUMMARY:**

Attached are the minutes of the October 27, 2016 Council meeting as on file in the office of the City Clerk.

**RECOMMENDED ACTION:**

Approve as submitted.

**CITY OF SULTAN COUNCIL MEETING – October 27, 2016**

Mayor Eslick called the regular meeting of the Sultan City Council to order in the Sultan Community Center at 7:00 pm. Councilmembers present: McCarty, Seehuus, Walker, Wiita, Naslund, Neigel, Beeler, and Student Representative Sorgren.

**PRESENTATIONS:****Lorena Eng and WSDOT Staff – Old Owen Rd**

Mayor Eslick introduced Mr. Magill Gavino, area traffic engineer, & Lorena Eng, Northwest Region Administrator to discuss the intersection of SR 2 and Old Owen Road/Fern Bluff Road. Ms. Eng discussed suggestions given via public comment to address the issues at the intersection to include reprogramming the signal, closing off the west end access to Fern Bluff Road, and installing a roundabout. Ms. Eng also discussed taxes that have been presented to the public to address the issues on Highway 2; some denied and some approved, and how that has affected the progress. In addition, she discussed the reasons for the closure of the Startup rest area.

Mr. Gavino discussed data that DOT examined to understand activity that occurs at the intersection of Old Owen Road/Fern Bluff Road and SR 2. He explained that DOT continually tweaks the traffic signal to account for the increase/decrease of traffic. Currently SR 2 allows east/west bound traffic a two minute cycle on weekdays and a 3 ½ minute cycle on weekends and during peak travel time. This has caused drivers traveling eastbound on SR 2 to use Fern Bluff Road to bypass the delay created by the traffic light. The north/south bound traffic signal for Old Owen Road/Fern Bluff Road currently allows 30 seconds for traffic flow before changing back to SR 2 east/west bound traffic. DOT is aware of the issue this creates when northbound traffic blocks the ability for southbound traffic to make a left turn onto SR2. Because of community input, the state has decided to change the light. The first 10 seconds would allow both north and south bound traffic flow; then for the remaining 20 seconds it would give northbound traffic a red light, and would only allow southbound traffic flow. Gavino suggested the state will observe how this change affects the traffic, and later if needed they would then install a No turn on red sign if the problems still exist. Gavino suggested that WSDOT is seriously looking at changing the whole lane assignment completely due to train interruptions. The state has decided to make step at a time changes to ensure that the changes are the accurate approach. Gavino also provided a suggested timeline of approximately three months before the first change would be implemented.

**COMMENTS FROM THE PUBLIC:**

**Bill Pregner, Cherry Hill Mobile Estates:** As a single car traveler he can be stuck on Old Owen Road for up to five minutes. Other traffic down Old Owen blocks Cherry Hill Estates driveway forcing residents to turn right and go up Old Owen Rd and circle back down to join traffic headed southbound. He has also noticed drivers cutting through the Chevron parking lot to avoid the light. Suggest a police officer be at the intersection to write tickets for cars cutting through Chevron. Feels a left turn lane is needed. Requesting that cars be allowed to turn left on SR 2 during train crossing.

**Mustafa Ghouse,** new EVCC Community Director: Introduced himself and advised he is located in the Monroe branch of the college. Thanked Administrator Walker for his participation on the college board; as well as Mayor Eslick for allowing the college a place to meet. Reminded citizens that EVCC is the only higher education institution in the East County. EVCC has been in the area for 75 years and he wants them to be here another 75 years.

**Anita Esser:** Suggested a green arrow for left turns on SR 2 from Old Owen Road.

**CITY OF SULTAN COUNCIL MEETING – October 27, 2016**

Sam Lowe, 11002 Uzt Loop, Lake Stevens: Gave a shout out to local business, Jeffery's Glass, great work and great business.

**COUNCILMEMBER COMMENTS**

Walker: Appreciated citizen concerns from Mr. Pregner. He has witnessed deputies pull over citizens cutting thru the gas station parking lot and witnessed deputies stopping SR 2 traffic to clear Old Owen/Fern Bluff Road backups.

Beeler: Thanked Mustafa for reminding citizens we have a local community college. Thanked citizens Bill and Anith for their comments. Appreciated comments and emphasis DOT is placing here. Suggested sign to discourage turning through Chevron parking lot.

Administrator Ken Walker: Appreciated Mustafa coming out and feels he is a good addition to the college. Next Advisory Board Meeting for EVCC will be here in Sultan on November 10<sup>th</sup> at 9:00 a.m. Addressed Spada Lake issues and presented information on how PUD operates the lake and when it can affect rivers downstream. Opened the door to citizens with questions to come in to City Hall and sit down with PW Director Mick Matheson or himself. Reminded citizens that the council meetings will be shifting to 1<sup>st</sup> and 3<sup>rd</sup> Thursdays during November and December due to holiday schedule. Also reminded council of workshop November 10<sup>th</sup> with the police department.

Student Representative Sorgren: Fall sports coming to a close; Homecoming dance over the weekend. Explained why football teams are forfeiting playing football against Arch Bishop Murphy due to safety issue because that school recruits their football players; headline made national news.

Chief McDonald: Their focus has been on community caretaking; i.e. elderly citizens within the community possibly being taking advantage by not so nice people. Welfare checks done and successful in quashing concerns; officially started police Facebook page; gearing up for Trunk or Treat.

Mayor Eslick: There is a new committee working on Travelers Park on Hwy 2; open to public input. Thanked audience for input regarding SR2 and Old Owen Road intersection.

**PUBLIC HEARING****Land Use Ordinances – Title 15, Building, Title 16, Zoning, and Title 17. Environmental**

Mayor opened public hearing at 7:49 pm and introduced Interim Planner Brad Collins. IP Collins expects a delay on Title 17 as they still need to incorporate changes the state has made regarding wetlands. Reminded council they do need to close off public comments at some point to move toward final adoption. Important to recognize this has been a fairly large rewrite of 216 pages. Long series of meetings regarding this and expect a final draft to be presented at November 3<sup>rd</sup> meeting. Daunting task but feels confident this ordinance will work for a large period of time upon adoption.

On a motion by CM Walker seconded by CM Seehuus the public hearing was continued to the November 3<sup>rd</sup> council meeting. All ayes.

**STAFF REPORTS** – Written Reports Submitted and are on file in the Office of the City Clerk.

1) Public Works

**CITY OF SULTAN COUNCIL MEETING – October 27, 2016**

**CONSENT AGENDA:** The following items are incorporated into the consent agenda and approved by a single motion of the Council. On a motion by Councilmember Beeler, seconded by Councilmember Walker the consent agenda was approved as presented. McCarty – aye, Seehuus – aye; Walker – aye; Wiita – aye, Neigel – aye; Beeler – aye; Naslund – aye.

- 1) Minutes of the October 13, 2016 Council meeting as on file in the Office of the City Clerk
- 2) Voucher Approval in the amount of \$128,489.82 and payroll through October 4, 2016 in the amount of \$94,011.06 to be drawn and paid on the proper accounts.
- 3) Interlocal Agreement with Washington Associate Membership

**ACTION ITEMS:****CDBG Grant Applications:**

Snohomish County Community Development Block Grant (CDBG) called for grant proposals for the 2017 funding cycle for Public Facilities and Infrastructure Projects. City staff is seeking Council approval to submit a grant application to install a new water main on the north side of US 2 from Marcus Street to approximately 870 feet west.

The only eligible area in Sultan for CDBG funding is along US 2, west of the bridge to Old Owen Road. It was determined at the staff level that replacing the 6" AC line with a 12" ductile line is the highest priority infrastructure project for the eligible area.

On a motion by Councilmember Wiita, seconded by Councilmember Walker council directed staff to apply for a Snohomish County CDBG Grant to install a new water main on the north side of US 2 from Marcus Street to approximately 870 feet west. All ayes.

**Gohr Road Final Project Acceptance**

The issue before the City Council is final acceptance of the Gohr Road water main project completed by Ponderosa Pacific, Inc. The total cost of the project is the sum of the bid professional services provided by The Blueline Group for design, bidding and construction assistance, and the water main construction project completed by Ponderosa Pacific, Inc. was \$99,926.34.

The City received a Community Development Block Grant in the amount of \$76,990 to partially fund this project. In addition, the City committed \$25,000 in Water Capital Funds to complete the project.

On a motion by Councilmember Walker, seconded by Councilmember Wiita, the Council accepted the Gohr Road water main project as completed by Ponderosa Pacific Inc. All ayes.

**Adjournment:** On a motion by Councilmember Wiita, seconded by Councilmember Naslund, the meeting adjourned at 8:03 PM; All ayes.

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Carolyn Eslick, Mayor

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Laura J. Koenig, City Clerk

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

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ITEM NO: Consent C 2

DATE: November 17, 2016

SUBJECT: Council Meeting Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

**SUMMARY:**

Attached are the minutes of the November 3, 2017 Council meeting as on file in the office of the City Clerk.

**RECOMMENDED ACTION:**

Approve as submitted.

**CITY OF SULTAN COUNCIL MEETING – November 3, 2016**

Mayor Eslick called the regular meeting of the Sultan City Council to order in the Sultan Community Center. Councilmembers present: McCarty, Seehuus, Walker, Wiita, Neigel, Naslund and Beeler.

**CHANGES/ADDITIONS TO THE AGENDA:**

Add Executive Session for litigation.

**PRESENTATIONS:****Volunteer Spotlight – Fire District 5**

The Council recognized Snohomish County Fire District 5 volunteers as Sultan's Volunteer Spotlight for November 2016.

Snohomish County Fire District 5 Volunteer Association formed in 1911 and for the first 80 years, the association elected its chief and officers and was run by the volunteers. In 1992, the city annexed into Fire District 5 and the commissioners hired the first full time chief and later hired Merlin Halverson as the full time chief for the district. The Fire District's Volunteer Association now has officers and been going strong for the past 10 – 15 years.

The Association is involved in several events such as fundraisers such as rummage sales, sales of shirts and water bottles. They also have the battle of the badges held between the fire and sheriff's department with the funds going to the Sultan Education Foundation, firefighter training, purchasing CPR Dummies and scholarships for Sultan High School students who are interested in moving forward in the EMS, Fire Fighter, medical or police work.

The Volunteer Association takes part in the annual Christmas Tree Lighting, hosting Santa at the Fire Station every year and the Easter Egg Hunt, donating money for candy and supplies for the tots. Every Halloween they hand out about \$300 worth of candy and safety bracelets at Trunk or Treat.

They receive grants for bicycle helmets and give them away to kids who come to the station. They have an ongoing Life Jacket Check Out program for people to check out life jackets when going out on the river. Every year in August, the Volunteer Association hosts a Smoke Trailer and provides staff at National Night Out, talking about safety hazards. They regularly go to the elementary school and talk about fire safety, strangers and bike safety. They adopted US 2 for litter control from Wagley Creek to the Red Apple.

They want to be part of the community and need more volunteers. The majority of the department is volunteers, with 5 full time firefighters and 30 volunteers. The volunteers work side by side with the full time firefighters at the training events, some of which are multi-district and some are in-district. Some of the volunteers take part climb the Columbia Tower in Seattle along with the full time firefighters every year to raise money for Leukemia Lymphoma. When asked where he sees the Volunteer Association in 2 – 5 years, Jeff Williams, Association President, said they will be involved in training and part of the community. "I feel a lot of pride in being part of the community and grateful for the opportunities offered and I look forward to more." In all we do as an association, we get a lot of support and help from the district and its full time staff and are very grateful for every opportunity and wish to say thank you as well.

Jeff Williams, President of the Association: They are grateful to be part of the community and look forward to more opportunities to participate. They are always looking for volunteers. They teach CPR classes and promote safety on the river and provide life jackets for day use. Donations are put back into the community through scholarships and community events.

Mayor Eslick presented a Certificate of Appreciation to Jeff Williams, Association President.

**CITY OF SULTAN COUNCIL MEETING – November 3, 2016**

**COMMENTS FROM THE PUBLIC:**

Kay George: Impressed the illegal signs were removed. When she was on council agreed to comply with all the laws. Not covered by insurance if you knowingly do illegal things and she did the legal thing because it could have cost her everything – who would serve if all is at risk. If not doing the honorable for people depending on them – do it for themselves.

**COUNCILMEMBER COMMENTS**

Beeler: Thanks Public Works for the work on the retention pond at Eagle Ridge – helped resolve the flooding problem. 4<sup>th</sup> and 5<sup>th</sup> street job looks great.

Wiita: The Health District received support letters to reduce the amount of funding requested. Due to issues with them, he is not interested in participating in funding and feels the Health District should be a part of the county government.

Ken Walker, City Administrator: Invited council to the all staff meeting on the 1<sup>st</sup> Monday of the month. Council will be meeting with the Sheriff on November 10<sup>th</sup> to discuss law enforcement issues. Trunk or Treat went well with over 870 books given out by library and about 2000 kids on the streets. It was a great community event with the city, police and fire all participating. Snohomish County will host an open house on December 12<sup>th</sup> at the High School to review the new FEMA flood maps.

Mayor Eslick introduced Kristi Kyle the new Planning Director. Kristi advised she lives in Arlington and was recently working for the City of Monroe. She has worked in planning for 19 years.

Steve McDonald, Police Chief: Met with the owners of property on 311<sup>th</sup> that are hosting the rock festival in 2017 and 2018. Will be a challenge but is doable. Will have additional staff at the meeting with the council next week.

Mayor Eslick: The Sky Rock Festival has picked up steam and has 15 volunteers involved to provide detailed planning. The Boys/Girls Club is still looking for money for the second phase and they have approached the County Council for funds. City is looking into a Vista volunteer program for teen programs. Is working Councilmember McCarty and the VOA. Mapping your Neighborhood meeting is December 10<sup>th</sup> to discuss the program, which is similar to block watch but geared towards emergencies. North county mayors have signed letter to provide support to the Health District; don't know how they would feel about the county taking over the program – not sure best solution.

**PUBLIC HEARINGS:** Minutes are under separate report

- 1) Land Use Ordinances – Title 15, Building, Title 16, Zoning and Title 17 Environmental
- 2) 2017 Tax Levy

**ACTION ITEMS:**

**Ordinance 1248-16 -2017 Tax Levy**

The issue before the Council is to have the first reading of Ordinance 1248-16 which sets the property tax levy for the 2017. A public hearing was held during the Council meeting. Refer to Public Hearing 2 – 2017 Property Tax Levy for additional details.

On a motion by Councilmember Wiita, seconded by Councilmember Seehuus, Ordinance 1248-16, setting the 2017 property tax levy was introduced for a first reading. All ayes.

**CITY OF SULTAN COUNCIL MEETING – November 3, 2016**

**Ordinance 1249-16- 2017 Police Bond**

The issue before the Council is the introduction of Ordinance 1249-16 setting the 2017 tax levy for the 2004 General Obligation Police Bond. The amount of the levy for 2017 is \$29,913. In 2004, the City issued bonds to pay for the 800 MHz communication system and for capital improvements to the Police Station. The ordinance, setting the annual levy amount for the bond payment, is adopted as part of the budget process.

This was a 20-year bond issue with average payments of \$31,000 per year. Additional property taxes are levied annually to cover the cost of the bonds. The average cost per household is \$16.00 per year.

On a motion by Councilmember Wiita, seconded by Councilmember Seehuus, Ordinance 1249-16, setting the 2017 Tax Levy for the General Obligation Police bond was introduced for a first reading. All ayes.

**Ordinance 1244-16 - Zoning Code**

The issue is to conduct the first reading of Ordinance 1244-16 and to schedule a second reading and adoption on either November 17, 2016, or December 1, 2016, depending on additional revisions to the Code Amendments in Title 16 that may be needed.

The zoning regulations were rewritten to reduce the amount of staff time needed to process many conditional use permits in favor of permitted uses in more traditional residential, commercial, and industrial zones. The new Zoning Code (Title 16) and related land use code amendments are consistent with the intent of the Comprehensive Plan goals and policies. For consistency, other related land use regulations in Titles 12, 15, and 21 also have been revised and/or relocated to make the land use development review follow a simpler and more efficient permit process. The current map is both zoning and comprehensive plan maps and will continue forward as the zoning map. During annual review of the comprehensive plan, they will change the comprehensive plan map.

**Discussion:**

Brief discussion on the single family detached lot width and the difference with current code; there is a need for consistency, but also need flexibility; availability of high density land and impact of infill on smaller lots; more space between houses; issue with flexibility.

Council requested to see language to revert to current code language available on December 1<sup>st</sup>.

On a motion by Councilmember Wiita, seconded by Councilmember Walker, Ordinance 1244-16, Zoning Code (Title 16) was introduced for a first reading scheduled for a second reading and adoption on December 1, 2016. All ayes.

**Ordinance 1246-16 -Title 15 Building Code**

The issue is to conduct the first reading of Ordinance 1246-16 and to schedule a second reading and adoption on either November 17, 2016, or December 1, 2016, depending on additional revisions to the Code Amendments in Titles 12 & 15 that may be needed.

The proposed related land use code amendments (Title 12 & 15) accomplishes two things:

- Simplify the provision for City action required to maintain the planting (amended from parking) strips, since the City no longer has a City Council streets and alleys committee to determine maintenance actions.
- Clarify the height of fences allowed in front, side, and rear yards or in special areas such as around storm drainage ponds and within sight clearance triangles to protect public safety.

**CITY OF SULTAN COUNCIL MEETING – November 3, 2016**

On a motion by Councilmember Wiita, seconded by Councilmember Walker, Ordinance 1246-16, related land use code amendments (Titles 12 & 15), was introduced for a first reading and scheduled for a second reading and adoption on December 1, 2016. All ayes.

**Executive Session:**

On a motion by Councilmember Walker, seconded by Councilmember Naslund, the Council adjourned to executive session at 8:30 PM for fifteen minutes to discuss pending litigation. The Council returned to regular session at 8:45 PM. All ayes.

**Adjournment:** On a motion by Councilmember Wiita, seconded by Councilmember Naslund, the meeting adjourned at 8:45 PM. All ayes.

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Carolyn Eslick, Mayor

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Laura J. Koenig, City Clerk

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

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ITEM NO: Consent C 3  
DATE: November 17, 2016  
SUBJECT: Council Meeting Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

**SUMMARY:**

Attached are the minutes of the November 3, 2017 Public Hearing on the Land Use Codes (Title 16 and Chapter 12.08 and 15.08) as on file in the office of the City Clerk.

**RECOMMENDED ACTION:**

Approve as submitted.

**CITY OF SULTAN COUNCIL MEETING – November 3, 2016****PUBLIC HEARING:**

The Public Hearing on the Zoning Code (Title 16) and Related Land Use Code Amendments (Chapters 12.08 and 15.08) was called to order by Mayor Eslick. Councilmembers present: McCarty, Seehuus, Walker, Wiita, Neigel, Naslund and Beeler.

**Staff:**

The issue is to reopen the October 27, 2016 continued public hearing, receive public comment, close the public hearing and schedule the adopting Ordinances for a first reading on November 3, 2016, and a second reading and adoption on either November 17, 2016, or December 1, 2016, depending on any additional revisions to the Code Amendments in Title 16 and Chapters 12.08 and 15.08.

The old 1995 Unified Development Code (Title 16) that regulates land use zoning regulations requires more professional planning staff work than the City of Sultan's existing budget and staffing capacity can meet to make timely land development reviews. Accordingly, the zoning regulations have been rewritten to reduce the amount of staff time needed to process many conditional use permits in favor of permitted uses in more traditional residential, commercial, and industrial zones. The new Zoning Code (Title 16) and related land use code amendments are consistent with the intent of the Comprehensive Plan goals and policies. For consistency, other related land use regulations in Titles 12, 15, and 21 also have been revised and/or relocated to make the land use development review follow a simpler and more efficient permit process.

The proposed new Zoning Code and other related land code amendments accomplish three things:

- Make the land development review, particularly for permitted and conditional land uses, simpler for the public and more efficient for the limited staffing capacity to process. These code amendments will save time and make the development review less costly for applicants. The code language in the Sultan Municipal Code will allow land uses to be permitted without the need for as many condition use permit approvals through the Hearing Examiner process, will reduce the need for staff interpretations, and will avoid confusion which leads public conflicts and appeals.
- Update the Zoning Code and other related land use codes to be consistent with the 2005/2009 and 2011/2015 Comprehensive Plan GMA updates, as well as legislative changes regarding the regulation of marijuana activities and wireless communication facilities. The New Zoning Code will assist implementation of the following Sultan Comprehensive Plan goals and policies: (a) "reduce the cost of housing development and support regional efforts to accommodate affordable housing for all demographic groups and income levels" (Housing Goal #5), (b) "streamline and simplify development regulations to minimize the cost of housing development" (Housing Policy 5.2), and (c) "facilitate local business development efforts, property investment projects, and programs that enhance Sultan economic opportunities" (Economic Development Goal #2).
- Exemplify zoning code text changes that have been studied for more than two years without reaching conclusions regarding desired changes that will simplify development regulations that may be discouraging implementation of Sultan's Comprehensive Plan for housing development and economic development and stagnating healthy maintenance and growth of the City's tax base.

**Public Input:**

**Stacy MacGregor:** The agenda items included Title 17 and it was not available. The new code is better than the existing code and easier to use. Should consider two changes 1) for the single family detached dwellings use the old standards as the new ones are difficult to use and 2) zero lot line dwellings require the same setbacks as a townhouse and would require a large lot.

**Brad Collins, Planning Director:** Title 17 will be brought back for council action and the Department of Commerce has completed their review. The footnote for the table address the setbacks for zero lot lines.

On a motion by Councilmember Wiita seconded by Councilmember Naslund, the public hearing was closed. All ayes, Beeler voted nay.

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Carolyn Eslick, Mayor

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Laura J. Koenig, City Clerk

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

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ITEM NO: Consent C 4

DATE:  
SUBJECT: Council Meeting Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

**SUMMARY:**

Attached are the minutes of the November 3, 2016 Public Hearing on the 2017 Property Tax Levy as on file in the office of the City Clerk.

**RECOMMENDED ACTION:**

Approve as submitted.

**CITY OF SULTAN COUNCIL MEETING – November 3, 2016**

**PUBLIC HEARING:**

The Public Hearing on the 2017 Tax Levy as called to order by Mayor Eslick. Councilmembers present: McCarty, Seehuus, Walker, Wiita, Neigel, Naslund and Beeler.

**Staff:**

The issue before the Council is to hold a public hearing on the proposed use of 2017 property taxes and to have the first reading of Ordinance 1248-16 (Action A-1) which sets the property tax levy for the 2017.

Based on the levy calculation for the City’s estimated 2017 assessed value of \$400,884,804 the levy rate would be \$1.64 per thousand of assessed property value. The maximum amount allowed under state law for the City is broken down as follows:

Statutory Levy Rate	\$3.60 per \$1000 of assessed value
Less Fire District	-\$1.50
Less Library District	<u>-\$ .50</u>
City maximum	\$1.60

Ordinance 1248-16 sets the regular property tax levy for 2017 with the amount to be assessed for collection at \$659,193. Based on the \$1.60 per thousand, the amount the city may collect in 2017 is \$614,416. The City levies at the full amount and the difference allows the County to collect the full amount the City is entitled to based on the final assessed value calculated in late December. If the other taxing district do not levy at the full amount, the city will be able to collect the difference.

In 2016, the City had an 11% increase in assessed values. In 2017, the City will have a 7% increase in assessed value. The calculated increase will be 10% for an increase of \$60,512.

The proposed distribution of taxes for 2017 will be:

PROPERTY TAX	GENERAL FUND 001	STREET FUND 101	GO COM. CENTER FUND 203	Total Regular Property Tax	GO POLICE BOND FUND 205
	0.81	.072558	.072558		.0434
689,106	558,175	50,000	50,000	659,193	29,913

The amount of property taxes allocated to the Community Center bond payments has been reduced by \$25,000 due to the increase in available REET funds. The increase in funding for the General Fund will be used for the Comprehensive Plan update and for building maintenance.

**Public Input:**

None

On a motion by Councilmember Wiita, seconded by Councilmember Naslund, the public hearing was closed. All ayes.

\_\_\_\_\_  
Carolyn Eslick, Mayor

\_\_\_\_\_  
Laura J. Koenig, City Clerk

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

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**ITEM #:** Consent 5  
**DATE:** November 27, 2016  
**SUBJECT:** Voucher Approval - 2016  
**CONTACT PERSON:** Laura Koenig, Clerk/Deputy Finance Director

**SUMMARY:**

Attached are the vouchers for approval in the amount of \$801,768.48 and payroll through October 21, 2016 in the amount of \$74,991.86 to be drawn and paid on the proper accounts.

**FISCAL IMPACT:** \$ 876,760.34

**RECOMMENDATION:**

Approve the payment of vouchers as submitted.

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**City Of Sultan  
Voucher Approval  
November 17, 2016**

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described hereon, and that the claim is just, due and an unpaid obligation against the City of Sultan, and that I am authorized to authenticate and certify to said claim.

\_\_\_\_\_  
Laura J. Koenig, Clerk/ Finance Director

We, the undersigned City Council of Sultan Washington, do hereby certify that the merchandise or services hereinafter specified have been received and the claims are approved for payment in the following amounts:

Payroll Check #32460,66-69	\$ 4,201.98
Direct Deposit #22/CM	\$ 31,433.55
Benefits Check #32458-59,61-65	\$ 25,208.69
Tax Deposit #22/CM	\$ 14,147.64
Accounts Payable Checks #32470-526	\$ 791,478.74
ACH Transactions - DOR	\$ 10,289.74
 TOTAL	 \$ 876,760.34

\_\_\_\_\_  
Bob McCarty, Councilmember

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John Seehuus, Councilmember

\_\_\_\_\_  
Rocky Walker, Councilmember

\_\_\_\_\_  
Russell Wiita, Councilmember

\_\_\_\_\_  
Joe Neigel, Councilmember

\_\_\_\_\_  
Marianne Naslund, Councilmember

\_\_\_\_\_  
Jeffrey Beeler, Councilmember

# Accounts Payable

## Check Register Totals Only

User: laura.koenig  
 Printed: 11/8/2016 - 4:24 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
32475	11/17/2016	agsupply	AG Supply Co	525.14	0
32476	11/17/2016	Aramark	Aramark Uniform Services - AUS We	295.05	0
32477	11/17/2016	Marm	Armstrong and Associates	4,500.00	0
32478	11/17/2016	App	Associated Petroleum Products Inc	1,698.49	0
32479	11/17/2016	Budget	Badger Meter Inc	1,277.14	0
32480	11/17/2016	barco	Barco Products	2,698.53	0
32481	11/17/2016	blueline	Blueline	716.55	0
32482	11/17/2016	CIAW	Cities Insurance Association of Washi	197,194.86	0
32483	11/17/2016	cos	City of Sultan - Petty Cash	141.19	0
32484	11/17/2016	BCollins	Brad Collins	8,415.00	0
32485	11/17/2016	Comcast	Comcast	1,160.10	0
32486	11/17/2016	ComWWTP	Comcast Business	200.61	0
32487	11/17/2016	Corin	Correctional Industries	187.07	0
32488	11/17/2016	Costco	Costco	376.51	0
32489	11/17/2016	drd	DRD Mobile Crane & Equipment Rep	438.34	0
32490	11/17/2016	FDugo	Frank Sam Dugo	148.92	0
32491	11/17/2016	dunnl	Dunn Lumber Co Inc	1,014.05	0
32492	11/17/2016	EnvRes	Environmental Resource Associates	468.83	0
32493	11/17/2016	EvtStamp	Everett Stamp Works	40.18	0
32494	11/17/2016	EvDC	Evergreen District Court	299.84	0
32495	11/17/2016	Frontier	Frontier	145.33	0
32496	11/17/2016	gilles	Gilles Consulting	1,710.00	0
32497	11/17/2016	HoneyB	Honey Bucket	429.90	0
32498	11/17/2016	LKoenig	Laura Koenig	169.56	0
32499	11/17/2016	lakeside	Lakeside Industries	485.78	0
32500	11/17/2016	LesSchwa	Les Schwab Tire Center	2,422.02	0
32501	11/17/2016	lowes	Lowes	518.40	0
32502	11/17/2016	napa	Monroe Parts House	1,425.93	0
32503	11/17/2016	northsta	Northstar Chemical, Inc.	1,013.86	0
32504	11/17/2016	OfcDepot	Office Depot	380.70	0
32505	11/17/2016	pfs	Photo Finishers Supplies	222.09	0
32506	11/17/2016	PUD 1	PUD	4,768.39	0
32507	11/17/2016	PSE	Puget Sound Energy	56.65	0
32508	11/17/2016	QBS	QualityBusinesss Systems Inc	13.17	0
32509	11/17/2016	AllWaste	Republic Services	13,252.00	0
32510	11/17/2016	rh2	RH2 Engineering, Inc.	10,282.91	0
32511	11/17/2016	sva	Sky Valley Automotive	103.84	0
32512	11/17/2016	SCcorrec	Snohomish County Corrections	2,214.79	0
32513	11/17/2016	SCpubwor	Snohomish County Finance	15,606.00	0
32514	11/17/2016	SRDTF	Snohomish County Sheriff	77,477.08	0
32515	11/17/2016	SCtour	Snohomish County Tourism Bureau	20.00	0
32516	11/17/2016	SCtreas	Snohomish County Treasurer	6.09	0
32517	11/17/2016	SoundPub	Sound Publishing Inc	239.08	0
32518	11/17/2016	SRVConst	SRV Construction Inc.	379,224.35	0
32519	11/17/2016	Sul Ins	Sultan Insurance	500.00	0
32520	11/17/2016	atrua	Aimee Lou Trua	2,000.00	0
32521	11/17/2016	USBank	US Bank	40.00	0
32522	11/17/2016	UULC	Utilities Underground Location Center	33.88	0
32523	11/17/2016	WATract	Washington Tractor	326.02	0
32524	11/17/2016	WesTech	WesTech	46,467.46	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
32525	11/17/2016	WLJ	White Lightning Janitorial	740.00	0
32526	11/17/2016	Zachor	Zachor and Thomas, Inc. P.S.	4,500.00	0
Check Total:				788,591.68	

## Accounts Payable

### Check Register Totals Only

User: laura.koenig  
 Printed: 11/3/2016 - 10:59 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
32470	11/03/2016	usps	USPS	34.94	0
32471	11/03/2016	Visa	Visa	1,325.42	0
32472	11/03/2016	Visa	Visa	702.70	0
32473	11/03/2016	Visa	Visa	262.46	0
32474	11/03/2016	Visa	Visa	561.54	0
Check Total:				2,887.06	

# Payroll

## ACH Check Register

User: 'julie.addington'  
 Printed: 10/25/2016 - 2:28PM  
 Batch: 2-10-2016  
 Include Partial: FALSE

PR 22 2016



Check Date	Check Number	Employee No	Employee Name	Amount
10/28/2016	0	001	Laura Koenig	2,191.38
10/28/2016	0	002	Tami Pevey	1,192.62
10/28/2016	0	004	Donna Murphy	1,027.10
10/28/2016	0	007	Julie Addington	1,579.87
10/28/2016	0	010	Cynthia Sparks	1,502.67
10/28/2016	0	011	Janice Mann	1,163.02
10/28/2016	0	015	Kenneth Walker	3,413.00
10/28/2016	0	019	Michael Matheson	2,979.24
10/28/2016	0	021	Nathan Morgan	1,916.88
10/28/2016	0	028	Todd Strom	2,179.93
10/28/2016	0	049	Victoria Forte	1,650.31
10/28/2016	0	120	Matthew Wood	1,749.17
10/28/2016	0	121	Jason Strauss	1,736.64
10/28/2016	0	125	Riley Edwards	1,160.07
10/28/2016	0	127	Michael Rains	1,188.19
10/28/2016	0	129	Brian Funk	1,998.47
10/28/2016	0	132	Frank Dugo	698.90
Total Employees:			17	Total: 29,327.46

# Accounts Payable

## Check Register Totals Only

User: laura.koenig  
 Printed: 10/31/2016 - 11:32 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
32461	10/31/2016	Retire	Department of Retirement	862.50	0
32462	10/31/2016	Retire	Department of Retirement	8,156.81	0
32463	10/31/2016	AFLAC	Attn: Remittance Processing AFLAC	44.30	0
32464	10/31/2016	UNION	Teamsters Local Union #763	871.00	0
32465	10/31/2016	WSupport	Washington State Support Registry	429.00	0
Check Total:				10,363.61	

# Payroll

## Computer Check Register

User: julie.addington  
Printed: 10/25/2016 - 2:24PM  
Batch: 00002-10-2016 Computer

PR 22 2016



Check No	Check Date	Employee Information	Amount
32460	10/28/2016	024 Michael Williams	2,493.52
Total Number of Employees: 1		Total for Payroll Check Run:	2,493.52

# Payroll

## Computer Check Register

User: julie.addington  
Printed: 11/01/2016 - 2:15PM  
Batch: 00001-11-2016 Computer



Check No	Check Date	Employee Information	Amount
32466	11/02/2016	074 John Seehuus	415.57
32467	11/02/2016	094 Joseph Neigel	461.75
32468	11/02/2016	095 Marianne Naslund	415.57
32469	11/02/2016	099 Rocky Walker	415.57
Total Number of Employees: 4		Total for Payroll Check Run:	1,708.46

# Payroll

## ACH Check Register

User: 'julie.addington'  
Printed: 11/01/2016 - 2:17PM  
Batch: 1-11-2016  
Include Partial: FALSE



Check Date	Check Number	Employee No	Employee Name	Amount
11/02/2016	0	072	Carolyn Eslick	1,122.32
11/02/2016	0	092	Jeffrey Beeler, Sr	369.40
11/02/2016	0	098	Robert McCarty	348.57
11/02/2016	0	100	Russell Wiita	265.80
Total Employees: 4			Total:	2,106.09

# Accounts Payable

## Checks for Approval

User: laura.koenig

Printed: 11/9/2016 - 8:37 AM



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32458	10/21/2016	STREET FUND	L&I Payable	Department of Labor & Industries		25.86
32458	10/21/2016	CEMETERY FUND	L&I Payable	Department of Labor & Industries		5.86
32458	10/21/2016	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries		4.23
32458	10/21/2016	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries		109.45
32458	10/21/2016	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries		91.78
32458	10/21/2016	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries		45.99
32458	10/21/2016	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries		10.80
32458	10/21/2016	GENERAL FUND	L&I Payable	Department of Labor & Industries		303.27
32458	10/21/2016	STREET FUND	L&I Payable	Department of Labor & Industries		105.37
32458	10/21/2016	CEMETERY FUND	L&I Payable	Department of Labor & Industries		24.34
32458	10/21/2016	GENERAL FUND	L&I Payable	Department of Labor & Industries		80.65
32458	10/21/2016	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries		17.54
32458	10/21/2016	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries		446.89
32458	10/21/2016	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries		374.86
32458	10/21/2016	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries		184.76
32458	10/21/2016	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries		37.81
32458	10/21/2016	GENERAL FUND	L&I Payable	Department of Labor & Industries		342.01
32458	10/21/2016	STREET FUND	L&I Payable	Department of Labor & Industries		85.93
32458	10/21/2016	CEMETERY FUND	L&I Payable	Department of Labor & Industries		28.12
32458	10/21/2016	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries		15.35
32458	10/21/2016	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries		431.74
32458	10/21/2016	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries		336.39
32458	10/21/2016	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries		163.49
32458	10/21/2016	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries		27.79
32458	10/21/2016	GENERAL FUND	L&I Payable	Department of Labor & Industries		89.93
32458	10/21/2016	STREET FUND	L&I Payable	Department of Labor & Industries		21.40
32458	10/21/2016	CEMETERY FUND	L&I Payable	Department of Labor & Industries		6.89
32458	10/21/2016	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries		3.69
32458	10/21/2016	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries		106.22
32458	10/21/2016	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries		83.12
32458	10/21/2016	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries		41.06
32458	10/21/2016	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries		8.52
32458	10/21/2016	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries		4.11
32458	10/21/2016	STREET FUND	L&I Payable	Department of Labor & Industries		27.12

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32458	10/21/2016	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries		4.24
32458	10/21/2016	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries		11.47
32458	10/21/2016	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries		17.52
32458	10/21/2016	GENERAL FUND	L&I Payable	Department of Labor & Industries		90.33
32458	10/21/2016	STREET FUND	L&I Payable	Department of Labor & Industries		23.65
32458	10/21/2016	CEMETERY FUND	L&I Payable	Department of Labor & Industries		6.75
32458	10/21/2016	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries		3.49
32458	10/21/2016	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries		110.06
32458	10/21/2016	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries		86.13
32458	10/21/2016	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries		40.97
32458	10/21/2016	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries		15.76
32458	10/21/2016	GENERAL FUND	L&I Payable	Department of Labor & Industries		343.71
32458	10/21/2016	STREET FUND	L&I Payable	Department of Labor & Industries		95.27
32458	10/21/2016	CEMETERY FUND	L&I Payable	Department of Labor & Industries		27.39
32458	10/21/2016	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries		14.27
32458	10/21/2016	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries		449.19
32458	10/21/2016	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries		350.13
32458	10/21/2016	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries		164.46
32458	10/21/2016	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries		59.43
32458	10/21/2016	GENERAL FUND	L&I Payable	Department of Labor & Industries		92.35
32458	10/21/2016	STREET FUND	L&I Payable	Department of Labor & Industries		30.57
32458	10/21/2016	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries		4.48
32458	10/21/2016	CEMETERY FUND	L&I Payable	Department of Labor & Industries		7.90
32458	10/21/2016	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries		121.88
32458	10/21/2016	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries		95.73
32458	10/21/2016	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries		42.52
32458	10/21/2016	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries		26.24
32458	10/21/2016	GENERAL FUND	L&I Payable	Department of Labor & Industries		349.34
32458	10/21/2016	STREET FUND	L&I Payable	Department of Labor & Industries		124.32
32458	10/21/2016	CEMETERY FUND	L&I Payable	Department of Labor & Industries		32.04
32458	10/21/2016	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries		18.41
32458	10/21/2016	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries		498.50
32458	10/21/2016	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries		390.23
32458	10/21/2016	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries		171.12
32458	10/21/2016	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries		103.79
32458	10/21/2016	STREET FUND	L&I Payable	Department of Labor & Industries		30.67
32458	10/21/2016	CEMETERY FUND	L&I Payable	Department of Labor & Industries		6.09
32458	10/21/2016	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries		5.31
32458	10/21/2016	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries		99.61
32458	10/21/2016	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries		81.98
32458	10/21/2016	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries		40.97
32458	10/21/2016	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries		24.69
32458	10/21/2016	GENERAL FUND	L&I Payable	Department of Labor & Industries		249.83
32458	10/21/2016	STREET FUND	L&I Payable	Department of Labor & Industries		125.57

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32458	10/21/2016	CEMETERY FUND	L&I Payable	Department of Labor & Industries		24.84
32458	10/21/2016	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries		335.00
32458	10/21/2016	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries		165.62
32458	10/21/2016	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries		98.12
32458	10/21/2016	GENERAL FUND	L&I Payable	Department of Labor & Industries		65.54
32458	10/21/2016	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries		21.95
32458	10/21/2016	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries		407.70
32458	10/21/2016	GENERAL FUND	L&I Payable	Department of Labor & Industries		74.57
32458	10/21/2016	STREET FUND	L&I Payable	Department of Labor & Industries		36.88
32458	10/21/2016	CEMETERY FUND	L&I Payable	Department of Labor & Industries		5.56
32458	10/21/2016	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries		6.40
32458	10/21/2016	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries		132.27
32458	10/21/2016	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries		106.72
32458	10/21/2016	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries		44.65
32458	10/21/2016	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries		29.21
32458	10/21/2016	GENERAL FUND	L&I Payable	Department of Labor & Industries		275.94
32458	10/21/2016	STREET FUND	L&I Payable	Department of Labor & Industries		151.02
32458	10/21/2016	CEMETERY FUND	L&I Payable	Department of Labor & Industries		22.43
32458	10/21/2016	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries		26.55
32458	10/21/2016	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries		540.63
32458	10/21/2016	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries		435.38
32458	10/21/2016	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries		178.55
32458	10/21/2016	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries		114.67
32458	10/21/2016	GENERAL FUND	L&I Payable	Department of Labor & Industries		415.54
32458	10/21/2016	STREET FUND	L&I Payable	Department of Labor & Industries		415.54
32458	10/21/2016	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries		415.54
32458	10/21/2016	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries		415.55
32458	10/21/2016	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries		415.55
32458	10/21/2016	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries		415.55
32459	10/21/2016	GENERAL FUND	Employment Security Payable	Employment Security Department		1.35
32459	10/21/2016	STREET FUND	Employment Security Payable	Employment Security Department		1.50
32459	10/21/2016	BUILDING MAINTENANCE FUND	Employment Security Payable	Employment Security Department		0.15
32459	10/21/2016	UTILITY WATER FUND	Employment Security Payable	Employment Security Department		0.30
32459	10/21/2016	UTILITY SEWER FUND	Employment Security Payable	Employment Security Department		0.75
32459	10/21/2016	UTILITY GARBAGE FUND	Employment Security Payable	Employment Security Department		8.86
32459	10/21/2016	STORMWATER UTILITY FUND	Employment Security Payable	Employment Security Department		2.11
32459	10/21/2016	UTILITY WATER FUND	Employment Security Payable	Employment Security Department		27.00
32459	10/21/2016	UTILITY SEWER FUND	Employment Security Payable	Employment Security Department		20.88
32459	10/21/2016	UTILITY GARBAGE FUND	Employment Security Payable	Employment Security Department		8.44
32459	10/21/2016	STORMWATER UTILITY FUND	Employment Security Payable	Employment Security Department		4.56
32459	10/21/2016	GENERAL FUND	Employment Security Payable	Employment Security Department		22.70
32459	10/21/2016	STREET FUND	Employment Security Payable	Employment Security Department		5.74
32459	10/21/2016	CEMETERY FUND	Employment Security Payable	Employment Security Department		0.89
32459	10/21/2016	BUILDING MAINTENANCE FUND	Employment Security Payable	Employment Security Department		0.74

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32459	10/21/2016	GENERAL FUND	Employment Security Payable	Employment Security Department		23.26
32459	10/21/2016	STREET FUND	Employment Security Payable	Employment Security Department		5.72
32459	10/21/2016	CEMETERY FUND	Employment Security Payable	Employment Security Department		0.99
32459	10/21/2016	BUILDING MAINTENANCE FUND	Employment Security Payable	Employment Security Department		0.72
32459	10/21/2016	UTILITY WATER FUND	Employment Security Payable	Employment Security Department		26.99
32459	10/21/2016	UTILITY SEWER FUND	Employment Security Payable	Employment Security Department		21.07
32459	10/21/2016	UTILITY GARBAGE FUND	Employment Security Payable	Employment Security Department		8.48
32459	10/21/2016	STORMWATER UTILITY FUND	Employment Security Payable	Employment Security Department		4.49
32459	10/21/2016	STREET FUND	Employment Security Payable	Employment Security Department		5.21
32459	10/21/2016	BUILDING MAINTENANCE FUND	Employment Security Payable	Employment Security Department		0.80
32459	10/21/2016	GENERAL FUND	Employment Security Payable	Employment Security Department		24.09
32459	10/21/2016	STREET FUND	Employment Security Payable	Employment Security Department		7.19
32459	10/21/2016	CEMETERY FUND	Employment Security Payable	Employment Security Department		0.90
32459	10/21/2016	BUILDING MAINTENANCE FUND	Employment Security Payable	Employment Security Department		0.89
32459	10/21/2016	UTILITY WATER FUND	Employment Security Payable	Employment Security Department		27.33
32459	10/21/2016	UTILITY SEWER FUND	Employment Security Payable	Employment Security Department		21.30
32459	10/21/2016	STORMWATER UTILITY FUND	Employment Security Payable	Employment Security Department		6.61
32459	10/21/2016	GENERAL FUND	Employment Security Payable	Employment Security Department		23.55
32459	10/21/2016	STREET FUND	Employment Security Payable	Employment Security Department		5.94
32459	10/21/2016	CEMETERY FUND	Employment Security Payable	Employment Security Department		0.99
32459	10/21/2016	BUILDING MAINTENANCE FUND	Employment Security Payable	Employment Security Department		0.79
32459	10/21/2016	UTILITY WATER FUND	Employment Security Payable	Employment Security Department		26.41
32459	10/21/2016	UTILITY SEWER FUND	Employment Security Payable	Employment Security Department		20.51
32459	10/21/2016	UTILITY GARBAGE FUND	Employment Security Payable	Employment Security Department		8.44
32459	10/21/2016	STORMWATER UTILITY FUND	Employment Security Payable	Employment Security Department		5.32
32459	10/21/2016	GENERAL FUND	Employment Security Payable	Employment Security Department		23.54
32459	10/21/2016	STREET FUND	Employment Security Payable	Employment Security Department		6.20
32459	10/21/2016	BUILDING MAINTENANCE FUND	Employment Security Payable	Employment Security Department		0.80
32459	10/21/2016	UTILITY WATER FUND	Employment Security Payable	Employment Security Department		26.40
32459	10/21/2016	UTILITY SEWER FUND	Employment Security Payable	Employment Security Department		21.15
32459	10/21/2016	UTILITY GARBAGE FUND	Employment Security Payable	Employment Security Department		8.53
32459	10/21/2016	STORMWATER UTILITY FUND	Employment Security Payable	Employment Security Department		6.09
32459	10/21/2016	GENERAL FUND	Employment Security Payable	Employment Security Department		22.84
32459	10/21/2016	STREET FUND	Employment Security Payable	Employment Security Department		6.67
32459	10/21/2016	CEMETERY FUND	Employment Security Payable	Employment Security Department		1.03
32459	10/21/2016	BUILDING MAINTENANCE FUND	Employment Security Payable	Employment Security Department		0.92
32459	10/21/2016	UTILITY WATER FUND	Employment Security Payable	Employment Security Department		28.28
32459	10/21/2016	UTILITY SEWER FUND	Employment Security Payable	Employment Security Department		21.83
32459	10/21/2016	UTILITY GARBAGE FUND	Employment Security Payable	Employment Security Department		8.82
32459	10/21/2016	STORMWATER UTILITY FUND	Employment Security Payable	Employment Security Department		6.20
32459	10/21/2016	GENERAL FUND	Employment Security Payable	Employment Security Department		23.16
32459	10/21/2016	STREET FUND	Employment Security Payable	Employment Security Department		7.30
32459	10/21/2016	BUILDING MAINTENANCE FUND	Employment Security Payable	Employment Security Department		1.08
32459	10/21/2016	UTILITY WATER FUND	Employment Security Payable	Employment Security Department		28.19

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32459	10/21/2016	UTILITY SEWER FUND	Employment Security Payable	Employment Security Department		22.12
32459	10/21/2016	UTILITY GARBAGE FUND	Employment Security Payable	Employment Security Department		9.26
32459	10/21/2016	STORMWATER UTILITY FUND	Employment Security Payable	Employment Security Department		6.54
32461	10/31/2016	CEMETERY FUND	Deferred Comp Payable	Department of Retirement		3.59
32461	10/31/2016	GENERAL FUND	Deferred Comp Payable	Department of Retirement		49.50
32461	10/31/2016	STREET FUND	Deferred Comp Payable	Department of Retirement		23.01
32461	10/31/2016	CEMETERY FUND	Deferred Comp Payable	Department of Retirement		1.50
32461	10/31/2016	BUILDING MAINTENANCE FUND	Deferred Comp Payable	Department of Retirement		3.50
32461	10/31/2016	UTILITY WATER FUND	Deferred Comp Payable	Department of Retirement		46.99
32461	10/31/2016	UTILITY SEWER FUND	Deferred Comp Payable	Department of Retirement		43.51
32461	10/31/2016	UTILITY GARBAGE FUND	Deferred Comp Payable	Department of Retirement		18.00
32461	10/31/2016	STORMWATER UTILITY FUND	Deferred Comp Payable	Department of Retirement		13.99
32461	10/31/2016	GENERAL FUND	Deferred Comp Payable	Department of Retirement		257.89
32461	10/31/2016	STREET FUND	Deferred Comp Payable	Department of Retirement		48.12
32461	10/31/2016	BUILDING MAINTENANCE FUND	Deferred Comp Payable	Department of Retirement		6.37
32461	10/31/2016	UTILITY WATER FUND	Deferred Comp Payable	Department of Retirement		171.53
32461	10/31/2016	UTILITY SEWER FUND	Deferred Comp Payable	Department of Retirement		95.76
32461	10/31/2016	UTILITY GARBAGE FUND	Deferred Comp Payable	Department of Retirement		50.50
32461	10/31/2016	STORMWATER UTILITY FUND	Deferred Comp Payable	Department of Retirement		28.74
32462	10/31/2016	GENERAL FUND	PERS Payable	Department of Retirement		213.97
32462	10/31/2016	STREET FUND	PERS Payable	Department of Retirement		12.58
32462	10/31/2016	UTILITY WATER FUND	PERS Payable	Department of Retirement		12.58
32462	10/31/2016	UTILITY SEWER FUND	PERS Payable	Department of Retirement		12.59
32462	10/31/2016	GENERAL FUND	PERS Payable	Department of Retirement		95.69
32462	10/31/2016	STREET FUND	PERS Payable	Department of Retirement		5.63
32462	10/31/2016	UTILITY WATER FUND	PERS Payable	Department of Retirement		5.62
32462	10/31/2016	UTILITY SEWER FUND	PERS Payable	Department of Retirement		5.63
32462	10/31/2016	GENERAL FUND	PERS Payable	Department of Retirement		573.33
32462	10/31/2016	STREET FUND	PERS Payable	Department of Retirement		180.61
32462	10/31/2016	CEMETERY FUND	PERS Payable	Department of Retirement		28.04
32462	10/31/2016	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement		23.59
32462	10/31/2016	UTILITY WATER FUND	PERS Payable	Department of Retirement		830.97
32462	10/31/2016	UTILITY SEWER FUND	PERS Payable	Department of Retirement		677.67
32462	10/31/2016	UTILITY GARBAGE FUND	PERS Payable	Department of Retirement		255.14
32462	10/31/2016	STORMWATER UTILITY FUND	PERS Payable	Department of Retirement		187.30
32462	10/31/2016	GENERAL FUND	PERS Payable	Department of Retirement		1,047.34
32462	10/31/2016	STREET FUND	PERS Payable	Department of Retirement		329.93
32462	10/31/2016	CEMETERY FUND	PERS Payable	Department of Retirement		51.24
32462	10/31/2016	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement		43.08
32462	10/31/2016	UTILITY WATER FUND	PERS Payable	Department of Retirement		1,518.07
32462	10/31/2016	UTILITY SEWER FUND	PERS Payable	Department of Retirement		1,237.91
32462	10/31/2016	UTILITY GARBAGE FUND	PERS Payable	Department of Retirement		466.15
32462	10/31/2016	STORMWATER UTILITY FUND	PERS Payable	Department of Retirement		342.15
32463	10/31/2016	CEMETERY FUND	AFLAC Payable	Attn: Remittance Processing AFLAC		0.04

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32463	10/31/2016	UTILITY WATER FUND	AFLAC Payable	Attn: Remittance Processing AFLAC		5.98
32463	10/31/2016	UTILITY SEWER FUND	AFLAC Payable	Attn: Remittance Processing AFLAC		0.03
32463	10/31/2016	CEMETERY FUND	AFLAC Payable	Attn: Remittance Processing AFLAC		0.11
32463	10/31/2016	UTILITY WATER FUND	AFLAC Payable	Attn: Remittance Processing AFLAC		15.91
32463	10/31/2016	UTILITY SEWER FUND	AFLAC Payable	Attn: Remittance Processing AFLAC		0.08
32463	10/31/2016	CEMETERY FUND	AFLAC Payable	Attn: Remittance Processing AFLAC		0.06
32463	10/31/2016	UTILITY WATER FUND	AFLAC Payable	Attn: Remittance Processing AFLAC		5.97
32463	10/31/2016	UTILITY SEWER FUND	AFLAC Payable	Attn: Remittance Processing AFLAC		0.02
32463	10/31/2016	CEMETERY FUND	AFLAC Payable	Attn: Remittance Processing AFLAC		0.12
32463	10/31/2016	UTILITY WATER FUND	AFLAC Payable	Attn: Remittance Processing AFLAC		15.91
32463	10/31/2016	UTILITY SEWER FUND	AFLAC Payable	Attn: Remittance Processing AFLAC		0.07
32464	10/31/2016	GENERAL FUND	Union Dues Payable	Teamsters Local Union #763		105.59
32464	10/31/2016	STREET FUND	Union Dues Payable	Teamsters Local Union #763		20.15
32464	10/31/2016	CEMETERY FUND	Union Dues Payable	Teamsters Local Union #763		5.04
32464	10/31/2016	BUILDING MAINTENANCE FUND	Union Dues Payable	Teamsters Local Union #763		2.44
32464	10/31/2016	UTILITY WATER FUND	Union Dues Payable	Teamsters Local Union #763		120.77
32464	10/31/2016	UTILITY SEWER FUND	Union Dues Payable	Teamsters Local Union #763		89.11
32464	10/31/2016	UTILITY GARBAGE FUND	Union Dues Payable	Teamsters Local Union #763		39.73
32464	10/31/2016	STORMWATER UTILITY FUND	Union Dues Payable	Teamsters Local Union #763		27.67
32464	10/31/2016	GENERAL FUND	Union Dues Payable	Teamsters Local Union #763		4.50
32464	10/31/2016	STREET FUND	Union Dues Payable	Teamsters Local Union #763		3.75
32464	10/31/2016	CEMETERY FUND	Union Dues Payable	Teamsters Local Union #763		1.25
32464	10/31/2016	BUILDING MAINTENANCE FUND	Union Dues Payable	Teamsters Local Union #763		0.49
32464	10/31/2016	UTILITY WATER FUND	Union Dues Payable	Teamsters Local Union #763		1.76
32464	10/31/2016	UTILITY SEWER FUND	Union Dues Payable	Teamsters Local Union #763		1.25
32464	10/31/2016	STORMWATER UTILITY FUND	Union Dues Payable	Teamsters Local Union #763		12.00
32464	10/31/2016	GENERAL FUND	Union Dues Payable	Teamsters Local Union #763		105.57
32464	10/31/2016	STREET FUND	Union Dues Payable	Teamsters Local Union #763		20.14
32464	10/31/2016	CEMETERY FUND	Union Dues Payable	Teamsters Local Union #763		5.07
32464	10/31/2016	BUILDING MAINTENANCE FUND	Union Dues Payable	Teamsters Local Union #763		2.44
32464	10/31/2016	UTILITY WATER FUND	Union Dues Payable	Teamsters Local Union #763		120.81
32464	10/31/2016	UTILITY SEWER FUND	Union Dues Payable	Teamsters Local Union #763		89.07
32464	10/31/2016	UTILITY GARBAGE FUND	Union Dues Payable	Teamsters Local Union #763		39.76
32464	10/31/2016	STORMWATER UTILITY FUND	Union Dues Payable	Teamsters Local Union #763		27.64
32464	10/31/2016	GENERAL FUND	Union Dues Payable	Teamsters Local Union #763		4.50
32464	10/31/2016	STREET FUND	Union Dues Payable	Teamsters Local Union #763		3.75
32464	10/31/2016	CEMETERY FUND	Union Dues Payable	Teamsters Local Union #763		1.25
32464	10/31/2016	BUILDING MAINTENANCE FUND	Union Dues Payable	Teamsters Local Union #763		0.50
32464	10/31/2016	UTILITY WATER FUND	Union Dues Payable	Teamsters Local Union #763		1.75
32464	10/31/2016	UTILITY SEWER FUND	Union Dues Payable	Teamsters Local Union #763		1.25
32464	10/31/2016	STORMWATER UTILITY FUND	Union Dues Payable	Teamsters Local Union #763		12.00
32465	10/31/2016	GENERAL FUND	Miscellaneous Payroll Ded	Washington State Support Registry		77.22
32465	10/31/2016	STREET FUND	Miscellaneous Payroll Ded	Washington State Support Registry		64.35
32465	10/31/2016	CEMETERY FUND	Miscellaneous Payroll Ded	Washington State Support Registry		21.45

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32465	10/31/2016	BUILDING MAINTENANCE FUND	Miscellaneous Payroll Ded	Washington State Support Registry		8.57
32465	10/31/2016	UTILITY WATER FUND	Miscellaneous Payroll Ded	Washington State Support Registry		30.02
32465	10/31/2016	UTILITY SEWER FUND	Miscellaneous Payroll Ded	Washington State Support Registry		21.46
32465	10/31/2016	STORMWATER UTILITY FUND	Miscellaneous Payroll Ded	Washington State Support Registry		205.93
32470	11/03/2016	UTILITY WATER FUND	Communication	USPS		10.48
32470	11/03/2016	UTILITY SEWER FUND	Communication	USPS		10.48
32470	11/03/2016	UTILITY GARBAGE FUND	Communication	USPS		10.49
32470	11/03/2016	STORMWATER UTILITY FUND	Communication	USPS		3.49
32471	11/03/2016	UTILITY GARBAGE FUND	Travel and Seminars	Visa		175.00
32471	11/03/2016	UTILITY WATER FUND	Uniforms	Visa		15.56
32471	11/03/2016	UTILITY SEWER FUND	Uniforms	Visa		15.56
32471	11/03/2016	UTILITY GARBAGE FUND	Uniforms	Visa		15.55
32471	11/03/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Visa		145.19
32471	11/03/2016	UTILITY WATER FUND	Travel and Seminars	Visa		21.00
32471	11/03/2016	UTILITY SEWER FUND	Travel and Seminars	Visa		21.00
32471	11/03/2016	STORMWATER UTILITY FUND	Travel and Seminars	Visa		21.00
32471	11/03/2016	GENERAL FUND	Travel and Seminars	Visa		21.00
32471	11/03/2016	STREET FUND	Travel and Seminars	Visa		21.00
32471	11/03/2016	STREET IMPROVEMENT FUND	4th and 5th Street Project	Visa		71.37
32471	11/03/2016	UTILITY WATER FUND	Travel and Seminars	Visa		13.53
32471	11/03/2016	UTILITY SEWER FUND	Travel and Seminars	Visa		13.53
32471	11/03/2016	UTILITY GARBAGE FUND	Travel and Seminars	Visa		13.53
32471	11/03/2016	STREET FUND	Travel and Seminars	Visa		13.54
32471	11/03/2016	STORMWATER UTILITY FUND	Travel and Seminars	Visa		13.54
32471	11/03/2016	UTILITY WATER FUND	Travel and Seminars	Visa		142.90
32471	11/03/2016	UTILITY SEWER FUND	Travel and Seminars	Visa		142.90
32471	11/03/2016	UTILITY GARBAGE FUND	Travel and Seminars	Visa		142.90
32471	11/03/2016	STREET FUND	Travel and Seminars	Visa		142.91
32471	11/03/2016	STORMWATER UTILITY FUND	Travel and Seminars	Visa		142.91
32472	11/03/2016	GENERAL FUND	Travel and Seminars	Visa		209.34
32472	11/03/2016	UTILITY WATER FUND	Travel and Seminars	Visa		146.03
32472	11/03/2016	UTILITY SEWER FUND	Travel and Seminars	Visa		146.03
32472	11/03/2016	UTILITY GARBAGE FUND	Travel and Seminars	Visa		146.02
32472	11/03/2016	UTILITY WATER FUND	Travel and Seminars	Visa		6.89
32472	11/03/2016	UTILITY SEWER FUND	Travel and Seminars	Visa		6.89
32472	11/03/2016	UTILITY GARBAGE FUND	Travel and Seminars	Visa		6.88
32472	11/03/2016	UTILITY WATER FUND	Travel and Seminars	Visa		3.93
32472	11/03/2016	UTILITY SEWER FUND	Travel and Seminars	Visa		3.93
32472	11/03/2016	UTILITY GARBAGE FUND	Travel and Seminars	Visa		3.92
32472	11/03/2016	UTILITY WATER FUND	Travel and Seminars	Visa		7.61
32472	11/03/2016	UTILITY SEWER FUND	Travel and Seminars	Visa		7.62
32472	11/03/2016	UTILITY GARBAGE FUND	Travel and Seminars	Visa		7.61
32473	11/03/2016	GENERAL FUND	Travel and Seminars	Visa		112.45
32473	11/03/2016	GENERAL FUND	Office/Operating	Visa		25.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32473	11/03/2016	GENERAL FUND	Travel and Seminars	Visa		125.01
32474	11/03/2016	GENERAL FUND	Operating Supplies	Visa		32.00
32474	11/03/2016	GENERAL FUND	Operating Supplies	Visa		304.54
32474	11/03/2016	GENERAL FUND	Miscellaneous	Visa		78.00
32474	11/03/2016	GENERAL FUND	Miscellaneous	Visa		147.00
32475	11/17/2016	GENERAL FUND	Office/Operating Supplies	AG Supply Co		9.43
32475	11/17/2016	UTILITY WATER FUND	Operating Supply	AG Supply Co		32.66
32475	11/17/2016	GENERAL FUND	Office/Operating Supplies	AG Supply Co		30.00
32475	11/17/2016	UTILITY WATER FUND	Operating Supply	AG Supply Co		10.76
32475	11/17/2016	UTILITY SEWER FUND	Operating Supplies	AG Supply Co		10.76
32475	11/17/2016	UTILITY SEWER FUND	Operating Supplies	AG Supply Co		10.76
32475	11/17/2016	UTILITY GARBAGE FUND	Operating Supplies	AG Supply Co		10.75
32475	11/17/2016	STREET FUND	Office/Operating Supplies	AG Supply Co		10.75
32475	11/17/2016	GENERAL FUND	Office/Operating Supplies	AG Supply Co		52.24
32475	11/17/2016	BUILDING MAINTENANCE FUND	Repair and Maintenance	AG Supply Co		44.19
32475	11/17/2016	UTILITY WATER FUND	Small Tools/Minor Equipment	AG Supply Co		7.16
32475	11/17/2016	GENERAL FUND	Office/Operating Supplies	AG Supply Co		36.98
32475	11/17/2016	BUILDING MAINTENANCE FUND	Repair and Maintenance	AG Supply Co		6.53
32475	11/17/2016	UTILITY WATER FUND	Operating Supply	AG Supply Co		6.53
32475	11/17/2016	UTILITY SEWER FUND	Operating Supplies	AG Supply Co		6.53
32475	11/17/2016	UTILITY GARBAGE FUND	Operating Supplies	AG Supply Co		6.52
32475	11/17/2016	STORMWATER UTILITY FUND	Operating Supplies	AG Supply Co		13.33
32475	11/17/2016	STREET FUND	Vehicle Operation/Maintenance	AG Supply Co		13.33
32475	11/17/2016	UTILITY WATER FUND	Vehicle Operation/Maintenance	AG Supply Co		13.33
32475	11/17/2016	UTILITY SEWER FUND	Vehicle Operation Maintenance	AG Supply Co		13.32
32475	11/17/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	AG Supply Co		13.32
32475	11/17/2016	STORMWATER UTILITY FUND	Vehicle Operation Maintenance	AG Supply Co		89.45
32475	11/17/2016	GENERAL FUND	Repair and Maintenance	AG Supply Co		52.23
32475	11/17/2016	UTILITY SEWER FUND	Operating Supplies	AG Supply Co		17.70
32475	11/17/2016	GENERAL FUND	Repair and Maintenance	AG Supply Co		0.06
32475	11/17/2016	GENERAL FUND	Repair and Maintenance	AG Supply Co		6.52
32476	11/17/2016	STORMWATER UTILITY FUND	Uniforms	AG Supply Co		17.70
32476	11/17/2016	UTILITY WATER FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		17.70
32476	11/17/2016	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		82.62
32476	11/17/2016	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		82.61
32476	11/17/2016	STREET FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		76.71
32476	11/17/2016	GENERAL FUND	Uniforms	Aramark Uniform Services - AUS West Lockbox		17.71
32477	11/17/2016	STREET FUND	Professional Services	Aramark Uniform Services - AUS West Lockbox		17.70
32477	11/17/2016	UTILITY WATER FUND	Professional Service - General	Armstrong and Associates		1,125.00
32477	11/17/2016	UTILITY SEWER FUND	Professional Service	Armstrong and Associates		1,125.00
32477	11/17/2016	GENERAL FUND	Professional Services	Armstrong and Associates		1,125.00
32478	11/17/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Armstrong and Associates		526.14
32478	11/17/2016	UTILITY SEWER FUND	Vehicle Operation Maintenance	Associated Petroleum Products Inc		64.23
32478	11/17/2016	UTILITY WATER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		241.96

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32478	11/17/2016	CEMETERY FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		15.84
32478	11/17/2016	STREET FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		15.83
32478	11/17/2016	GENERAL FUND	Vehicle Maintenance	Associated Petroleum Products Inc		15.84
32478	11/17/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		18.38
32478	11/17/2016	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		2.25
32478	11/17/2016	UTILITY WATER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		8.45
32478	11/17/2016	CEMETERY FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		0.55
32478	11/17/2016	STREET FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		0.56
32478	11/17/2016	GENERAL FUND	Vehicle Maintenance	Associated Petroleum Products Inc		0.55
32478	11/17/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		430.93
32478	11/17/2016	UTILITY SEWER FUND	Vehicle Operation Maintenance	Associated Petroleum Products Inc		52.61
32478	11/17/2016	UTILITY WATER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		198.17
32478	11/17/2016	CEMETERY FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		12.97
32478	11/17/2016	STREET FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		12.97
32478	11/17/2016	GENERAL FUND	Vehicle Maintenance	Associated Petroleum Products Inc		12.97
32478	11/17/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		40.24
32478	11/17/2016	UTILITY SEWER FUND	Vehicle Operation Maintenance	Associated Petroleum Products Inc		4.91
32478	11/17/2016	UTILITY WATER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		18.51
32478	11/17/2016	CEMETERY FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		1.21
32478	11/17/2016	STREET FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc		1.21
32478	11/17/2016	GENERAL FUND	Vehicle Maintenance	Associated Petroleum Products Inc		1.21
32479	11/17/2016	INFORMATION TECHNOLOGY FUND	Repair and Maintenance	Badger Meter Inc		1,277.14
32480	11/17/2016	STREET FUND	Capital - Equipment and Signs	Barco Products		2,698.53
32481	11/17/2016	WATER SYSTEM IMPROVEMENT FL	Water Project - Other	Blueline		716.55
32482	11/17/2016	GENERAL FUND	Insurance	Cities Insurance Association of Washington		46,459.11
32482	11/17/2016	STREET FUND	Insurance	Cities Insurance Association of Washington		7,907.51
32482	11/17/2016	UTILITY WATER FUND	Insurance	Cities Insurance Association of Washington		46,459.11
32482	11/17/2016	UTILITY SEWER FUND	Insurance	Cities Insurance Association of Washington		55,352.60
32482	11/17/2016	UTILITY GARBAGE FUND	Insurance	Cities Insurance Association of Washington		30,644.08
32482	11/17/2016	STORMWATER UTILITY FUND	Insurance	Cities Insurance Association of Washington		8,893.49
32482	11/17/2016	CEMETERY FUND	Insurance	Cities Insurance Association of Washington		1,478.96
32483	11/17/2016	UTILITY SEWER FUND	Office Supplies	City of Sultan - Petty Cash		17.95
32483	11/17/2016	GENERAL FUND	Office/Operating	City of Sultan - Petty Cash		60.41
32483	11/17/2016	GENERAL FUND	Office/Operating Supplies	City of Sultan - Petty Cash		41.83
32483	11/17/2016	UTILITY WATER FUND	Travel and Seminars	City of Sultan - Petty Cash		21.00
32484	11/17/2016	GENERAL FUND	Professional Services	Brad Collins		8,415.00
32485	11/17/2016	STREET FUND	Communication	Comcast		74.89
32485	11/17/2016	UTILITY WATER FUND	Communication	Comcast		74.89
32485	11/17/2016	UTILITY SEWER FUND	Communication	Comcast		74.88
32485	11/17/2016	UTILITY GARBAGE FUND	Communication	Comcast		74.89
32485	11/17/2016	STORMWATER UTILITY FUND	Communication	Comcast		74.89
32485	11/17/2016	GENERAL FUND	Communication	Comcast		109.65
32485	11/17/2016	STREET FUND	Communication	Comcast		36.55
32485	11/17/2016	UTILITY WATER FUND	Communication	Comcast		73.09

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32485	11/17/2016	UTILITY SEWER FUND	Communication	Comcast		73.10
32485	11/17/2016	UTILITY GARBAGE FUND	Communication	Comcast		73.10
32485	11/17/2016	GENERAL FUND	Communication	Comcast		91.00
32485	11/17/2016	UTILITY WATER FUND	Communication	Comcast		45.51
32485	11/17/2016	UTILITY SEWER FUND	Communication	Comcast		45.50
32485	11/17/2016	UTILITY GARBAGE FUND	Communication	Comcast		45.50
32485	11/17/2016	GENERAL FUND	Communication	Comcast		57.80
32485	11/17/2016	UTILITY WATER FUND	Communication	Comcast		38.53
32485	11/17/2016	UTILITY SEWER FUND	Communication	Comcast		38.53
32485	11/17/2016	UTILITY GARBAGE FUND	Communication	Comcast		38.53
32485	11/17/2016	STREET FUND	Communication	Comcast		19.27
32486	11/17/2016	UTILITY SEWER FUND	Communication	Comcast Business		200.61
32487	11/17/2016	UTILITY WATER FUND	Office Supplies	Correctional Industries		23.38
32487	11/17/2016	UTILITY GARBAGE FUND	Office Supplies	Correctional Industries		23.39
32487	11/17/2016	UTILITY SEWER FUND	Office Supplies	Correctional Industries		23.38
32487	11/17/2016	STREET FUND	Office Supplies	Correctional Industries		23.39
32487	11/17/2016	GENERAL FUND	Office/Operating Supplies	Correctional Industries		93.53
32488	11/17/2016	UTILITY GARBAGE FUND	Office Supplies	Costco		47.06
32488	11/17/2016	UTILITY SEWER FUND	Office Supplies	Costco		47.07
32488	11/17/2016	UTILITY WATER FUND	Office Supplies	Costco		47.06
32488	11/17/2016	STREET FUND	Office/Operating Supplies	Costco		47.07
32488	11/17/2016	GENERAL FUND	Office/Operating Supplies	Costco		188.25
32489	11/17/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	DRD Mobile Crane & Equipment Repair		438.34
32490	11/17/2016	UTILITY WATER FUND	Uniforms	Frank Sam Dugo		29.78
32490	11/17/2016	UTILITY SEWER FUND	Uniforms	Frank Sam Dugo		29.78
32490	11/17/2016	UTILITY GARBAGE FUND	Uniforms	Frank Sam Dugo		29.78
32490	11/17/2016	STREET FUND	Uniforms	Frank Sam Dugo		29.79
32490	11/17/2016	GENERAL FUND	Uniforms	Frank Sam Dugo		29.79
32491	11/17/2016	GENERAL FUND	Repair and Maintenance	Dunn Lumber Co Inc		1,014.05
32492	11/17/2016	UTILITY SEWER FUND	Sewer - Testing	Environmental Resource Associates		468.83
32493	11/17/2016	GENERAL FUND	Office Supplies	Everett Stamp Works		40.18
32494	11/17/2016	GENERAL FUND	Miscellaneous - Court Filing F	Evergreen District Court		299.84
32495	11/17/2016	UTILITY WATER FUND	Communication	Frontier		145.33
32496	11/17/2016	GENERAL FUND	Professional Services	Gilles Consulting		1,710.00
32497	11/17/2016	UTILITY SEWER FUND	Rentals	Honey Bucket		111.65
32497	11/17/2016	UTILITY SEWER FUND	Rentals	Honey Bucket		183.50
32497	11/17/2016	UTILITY SEWER FUND	Rentals	Honey Bucket		134.75
32498	11/17/2016	GENERAL FUND	Travel and Seminars	Laura Koenig		169.56
32499	11/17/2016	UTILITY WATER FUND	Operating Supply	Lakeside Industries		38.38
32499	11/17/2016	UTILITY SEWER FUND	Operating Supplies	Lakeside Industries		38.38
32499	11/17/2016	UTILITY WATER FUND	Operating Supply	Lakeside Industries		136.34
32499	11/17/2016	UTILITY SEWER FUND	Operating Supplies	Lakeside Industries		136.34
32499	11/17/2016	STREET FUND	Office/Operating Supplies	Lakeside Industries		136.34
32500	11/17/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Les Schwab Tire Center		167.82

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32500	11/17/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Les Schwab Tire Center		2,254.20
32501	11/17/2016	UTILITY SEWER FUND	Operating Supplies	Lowes		401.24
32501	11/17/2016	UTILITY SEWER FUND	Operating Supplies	Lowes		174.04
32501	11/17/2016	UTILITY SEWER FUND	Operating Supplies	Lowes		48.97
32501	11/17/2016	UTILITY SEWER FUND	Operating Supplies	Lowes		-105.85
32502	11/17/2016	STORMWATER UTILITY FUND	Vehicle Operation/Maintenance	Monroe Parts House		-49.83
32502	11/17/2016	STREET FUND	Vehicle Operation/Maintenance	Monroe Parts House		37.02
32502	11/17/2016	UTILITY WATER FUND	Vehicle Operation/Maintenance	Monroe Parts House		37.02
32502	11/17/2016	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Monroe Parts House		37.02
32502	11/17/2016	UTILITY WATER FUND	Vehicle Operation/Maintenance	Monroe Parts House		30.98
32502	11/17/2016	GENERAL FUND	Vehicle Maintenance	Monroe Parts House		82.15
32502	11/17/2016	STREET FUND	Vehicle Operation/Maintenance	Monroe Parts House		82.15
32502	11/17/2016	UTILITY WATER FUND	Vehicle Operation/Maintenance	Monroe Parts House		82.15
32502	11/17/2016	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Monroe Parts House		82.15
32502	11/17/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Monroe Parts House		82.15
32502	11/17/2016	STORMWATER UTILITY FUND	Vehicle Operation/Maintenance	Monroe Parts House		82.14
32502	11/17/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Monroe Parts House		-54.52
32502	11/17/2016	STORMWATER UTILITY FUND	Vehicle Operation/Maintenance	Monroe Parts House		-54.52
32502	11/17/2016	GENERAL FUND	Vehicle Maintenance	Monroe Parts House		-54.53
32502	11/17/2016	STREET FUND	Vehicle Operation/Maintenance	Monroe Parts House		-54.53
32502	11/17/2016	UTILITY WATER FUND	Vehicle Operation/Maintenance	Monroe Parts House		-54.53
32502	11/17/2016	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Monroe Parts House		-54.53
32502	11/17/2016	GENERAL FUND	Vehicle Maintenance	Monroe Parts House		-54.53
32502	11/17/2016	STREET FUND	Vehicle Operation/Maintenance	Monroe Parts House		12.64
32502	11/17/2016	UTILITY WATER FUND	Vehicle Operation/Maintenance	Monroe Parts House		12.64
32502	11/17/2016	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Monroe Parts House		12.64
32502	11/17/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Monroe Parts House		12.64
32502	11/17/2016	STORMWATER UTILITY FUND	Vehicle Operation/Maintenance	Monroe Parts House		12.65
32502	11/17/2016	GENERAL FUND	Vehicle Operation/Maintenance	Monroe Parts House		344.61
32502	11/17/2016	GENERAL FUND	Vehicle Operation/Maintenance	Monroe Parts House		474.23
32502	11/17/2016	GENERAL FUND	Vehicle Operation/Maintenance	Monroe Parts House		17.79
32502	11/17/2016	STREET FUND	Vehicle Operation/Maintenance	Monroe Parts House		17.79
32502	11/17/2016	UTILITY WATER FUND	Vehicle Operation/Maintenance	Monroe Parts House		17.79
32502	11/17/2016	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Monroe Parts House		17.79
32502	11/17/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Monroe Parts House		17.79
32502	11/17/2016	GENERAL FUND	Vehicle Operation/Maintenance	Monroe Parts House		204.20
32502	11/17/2016	GENERAL FUND	Vehicle Operation/Maintenance	Monroe Parts House		-119.51
32503	11/17/2016	UTILITY SEWER FUND	Operating Supplies	Northstar Chemical, Inc.		1,013.86
32504	11/17/2016	UTILITY WATER FUND	Office Supplies	Office Depot		4.55
32504	11/17/2016	UTILITY SEWER FUND	Office Supplies	Office Depot		4.55
32504	11/17/2016	UTILITY GARBAGE FUND	Office Supplies	Office Depot		4.54
32504	11/17/2016	STREET FUND	Office Supplies	Office Depot		4.55
32504	11/17/2016	GENERAL FUND	Office/Operating Supplies	Office Depot		18.19
32504	11/17/2016	UTILITY WATER FUND	Office Supplies	Office Depot		43.04

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32504	11/17/2016	UTILITY SEWER FUND	Office Supplies	Office Depot		43.04
32504	11/17/2016	UTILITY GARBAGE FUND	Office Supplies	Office Depot		43.04
32504	11/17/2016	STREET FUND	Office Supplies	Office Depot		43.04
32504	11/17/2016	GENERAL FUND	Office/Operating Supplies	Office Depot		172.16
32505	11/17/2016	GENERAL FUND	Office/Operating Supplies	Photo Finishers Supplies		222.09
32506	11/17/2016	GENERAL FUND	Utilities	PUD		86.40
32506	11/17/2016	GENERAL FUND	Utilities	PUD		16.85
32506	11/17/2016	GENERAL FUND	Utilities	PUD		85.28
32506	11/17/2016	GENERAL FUND	Utilities	PUD		18.54
32506	11/17/2016	UTILITY WATER FUND	Utilities	PUD		12.38
32506	11/17/2016	UTILITY SEWER FUND	Utilities	PUD		12.37
32506	11/17/2016	UTILITY GARBAGE FUND	Utilities	PUD		12.38
32506	11/17/2016	STREET FUND	Utilities	PUD		12.37
32506	11/17/2016	STREET FUND	Utilities	PUD		15.73
32506	11/17/2016	GENERAL FUND	Utilities	PUD		96.74
32506	11/17/2016	STREET FUND	Utilities	PUD		8.03
32506	11/17/2016	GENERAL FUND	Utilities	PUD		39.30
32506	11/17/2016	UTILITY SEWER FUND	Utilities	PUD		275.60
32506	11/17/2016	GENERAL FUND	Utilities	PUD		323.52
32506	11/17/2016	STREET FUND	Utilities	PUD		65.64
32506	11/17/2016	UTILITY WATER FUND	Utilities	PUD		86.84
32506	11/17/2016	UTILITY SEWER FUND	Utilities	PUD		86.85
32506	11/17/2016	UTILITY GARBAGE FUND	Utilities	PUD		86.84
32506	11/17/2016	STREET FUND	Utilities	PUD		86.85
32506	11/17/2016	GENERAL FUND	Utilities	PUD		86.84
32506	11/17/2016	GENERAL FUND	Utilities	PUD		434.22
32506	11/17/2016	STREET FUND	Utilities	PUD		17.98
32506	11/17/2016	GENERAL FUND	Utilities	PUD		15.17
32506	11/17/2016	GENERAL FUND	Utilities	PUD		183.65
32506	11/17/2016	GENERAL FUND	Utilities	PUD		43.61
32506	11/17/2016	STREET FUND	Utilities	PUD		1,691.63
32506	11/17/2016	STREET FUND	Utilities	PUD		761.42
32506	11/17/2016	STREET FUND	Utilities	PUD		105.36
32507	11/17/2016	GENERAL FUND	Utilities	Puget Sound Energy		28.33
32507	11/17/2016	STREET FUND	Utilities	Puget Sound Energy		5.66
32507	11/17/2016	UTILITY WATER FUND	Utilities	Puget Sound Energy		5.67
32507	11/17/2016	UTILITY SEWER FUND	Utilities	Puget Sound Energy		5.66
32507	11/17/2016	UTILITY GARBAGE FUND	Utilities	Puget Sound Energy		5.67
32507	11/17/2016	GENERAL FUND	Utilities	Puget Sound Energy		5.66
32508	11/17/2016	GENERAL FUND	Office/Operating Supplies	QualityBusiness Systems Inc		2.63
32508	11/17/2016	STREET FUND	Office Supplies	QualityBusiness Systems Inc		2.64
32508	11/17/2016	UTILITY WATER FUND	Office Supplies	QualityBusiness Systems Inc		2.63
32508	11/17/2016	UTILITY SEWER FUND	Office Supplies	QualityBusiness Systems Inc		2.64
32508	11/17/2016	UTILITY GARBAGE FUND	Office Supplies	QualityBusiness Systems Inc		2.63

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
32509	11/17/2016	UTILITY GARBAGE FUND	Intergovernmental - Recycle	Republic Services		13,252.00
32510	11/17/2016	UTILITY WATER FUND	Professional Service - General	RH2 Engineering, Inc.		2,877.55
32510	11/17/2016	UTILITY SEWER FUND	Professional Service	RH2 Engineering, Inc.		7,405.36
32511	11/17/2016	STREET FUND	Vehicle Operation/Maintenance	Sky Valley Automotive		20.77
32511	11/17/2016	UTILITY WATER FUND	Vehicle Operation/Maintenance	Sky Valley Automotive		20.77
32511	11/17/2016	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Sky Valley Automotive		20.77
32511	11/17/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Sky Valley Automotive		20.77
32511	11/17/2016	STORMWATER UTILITY FUND	Vehicle Operation/Maintenance	Sky Valley Automotive		20.76
32512	11/17/2016	GENERAL FUND	Miscellaneous - Jail Fees	Snohomish County Corrections		2,214.79
32513	11/17/2016	UTILITY GARBAGE FUND	Intergovernmental - Disposal F	Snohomish County Finance		15,606.00
32514	11/17/2016	GENERAL FUND	Professional Service - SnoCty	Snohomish County Sheriff		77,477.08
32515	11/17/2016	GENERAL FUND	Travel and Seminars	Snohomish County Tourism Bureau		20.00
32516	11/17/2016	GENERAL FUND	Crime Victim Services	Snohomish County Treasurer		6.09
32517	11/17/2016	GENERAL FUND	Advertising and Legal Notices	Sound Publishing Inc		39.56
32517	11/17/2016	GENERAL FUND	Advertising and Legal Notices	Sound Publishing Inc		25.80
32517	11/17/2016	GENERAL FUND	Advertising and Legal Notices	Sound Publishing Inc		48.16
32517	11/17/2016	GENERAL FUND	Advertising and Legal Notices	Sound Publishing Inc		125.56
32518	11/17/2016	STREET IMPROVEMENT FUND	4th and 5th Street Project	SRV Construction Inc.		379,224.35
32519	11/17/2016	GENERAL FUND	Insurance	Sultan Insurance		100.00
32519	11/17/2016	STREET FUND	Insurance	Sultan Insurance		100.00
32519	11/17/2016	UTILITY WATER FUND	Insurance	Sultan Insurance		100.00
32519	11/17/2016	UTILITY SEWER FUND	Insurance	Sultan Insurance		100.00
32519	11/17/2016	UTILITY GARBAGE FUND	Insurance	Sultan Insurance		50.00
32519	11/17/2016	STORMWATER UTILITY FUND	Insurance	Sultan Insurance		50.00
32520	11/17/2016	GENERAL FUND	Public Defender Attorney	Aimee Lou Trua		2,000.00
32521	11/17/2016	GENERAL FUND	Bank Fees	US Bank		40.00
32522	11/17/2016	UTILITY WATER FUND	Miscellaneous	Utilities Underground Location Center		16.94
32522	11/17/2016	UTILITY SEWER FUND	Miscellaneous	Utilities Underground Location Center		16.94
32523	11/17/2016	GENERAL FUND	Vehicle Maintenance	Washington Tractor		54.34
32523	11/17/2016	STREET FUND	Vehicle Operation/Maintenance	Washington Tractor		54.34
32523	11/17/2016	UTILITY WATER FUND	Vehicle Operation/Maintenance	Washington Tractor		54.34
32523	11/17/2016	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Washington Tractor		54.34
32523	11/17/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Washington Tractor		54.33
32523	11/17/2016	STORMWATER UTILITY FUND	Vehicle Operation/Maintenance	Washington Tractor		54.33
32524	11/17/2016	WATER SYSTEM IMPROVEMENT FL	Water Project - Other	WesTech		46,467.46
32525	11/17/2016	UTILITY WATER FUND	Professional Service - General	White Lightning Janitorial		20.00
32525	11/17/2016	UTILITY SEWER FUND	Professional Service	White Lightning Janitorial		20.00
32525	11/17/2016	UTILITY GARBAGE FUND	Professional	White Lightning Janitorial		20.00
32525	11/17/2016	UTILITY SEWER FUND	Repair and Maintenance	White Lightning Janitorial		180.00
32525	11/17/2016	GENERAL FUND	Repair and Maintenance	White Lightning Janitorial		500.00
32526	11/17/2016	GENERAL FUND	Professional Services - Prosec	Zachor and Thomas, Inc. P.S.		4,500.00

**CITY COUNCIL  
AGENDA ITEM COVER SHEET**

**ITEM NO:** Consent C 6

**DATE:** November 17, 2017

**SUBJECT:** Adoption of Ordinance 1249-16 setting the 2017 tax levy for the 2004 GO Police Bond

**CONTACT PERSON:** Laura Koenig, Clerk/Deputy Finance Director

**ISSUE:**

The issue before the Council is the adoption of Ordinance 1249-16 (Attachment A) which sets the 2017 tax levy for the 2004 General Obligation Police Bond. The amount of the levy for 2017 is \$29,913. The ordinance was introduced for a first reading on November 3, 2016.

**SUMMARY:**

In 2004 the City issued bonds to pay for the 800 MHz communication system and for capital improvements to the Police Station. The ordinance setting the annual levy amount for the bond payments is adopted as part of the budget process.

This was a 20-year bond issue with average payments of \$31,000 per year. Additional property taxes are levied annually to cover the cost of the bonds. The average cost per household is \$16.00 per year.

Revenues: \$29,913 - tax levy on real property  
Expenses: \$29,913 - bond principal and interest

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Proposed
205-000-308-80-000	Beginning Fund Balance	22,632	18,612	18,263	0	0
205-000-311-11-000	Property Tax	29,538	32,432	31,682	30,803	29,913
205-000-361-11-000	Investment Interest	97	44	65	400	400
		52,267	51,088	50,010	31,203	30,313

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Proposed
205-205-514-20-410	Professional Services	302	302	479	400	400
205-205-591-21-700	Bond Payment - Principal	20,000	20,000	20,000	20,000	20,000
205-205-592-21-800	Bond Payment - Interest	13,353	12,523	11,673	10,803	9,913
		33,655	32,825	32,151	31,203	30,313

508-80-000	Ending Fund Balance	18,612	18,263	17,859	0	0
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The Bond payment schedule follows:

<b>Police Equipment Bonds</b>					
Payment Schedule		<b>2017</b>	<b>2018</b>	<b>2019-24</b>	<b>Total Due</b>
GO Bonds Police Equipment	Principle	20,000.00	20,000.00	160,000.00	200,000.00
Voted Issue	Interest	9,912.50	9,002.50	29,493.00	48,408.00
	Total	29,912.50	29,002.50	189,493.00	248,408.00

**STAFF RECOMMENDATION**

Move to adopt Ordinance 1249-16 setting the 2017 Tax Levy for the General Obligation Police bond.

**Attachments:**        A. Ordinance 1249-16 Police bond Levy

CITY OF SULTAN  
SULTAN WASHINGTON

ORDINANCE 1249-16

AN ORDINANCE OF THE CITY OF SULTAN FIXING THE AMOUNT OF TAXES TO BE LEVIED FOR THE GENERAL OBLIGATION BONDS AS APPROVED BY THE VOTERS ON TAXABLE PROPERTY WITHIN THE CITY OF SULTAN FOR THE YEAR 2017

WHEREAS, Proposition No. 1 Emergency Radio System and Health and Safety Bonds was approved by the voters on September 14, 2004, and

WHEREAS, that election allowed bonds to be issued and a regular property tax to be levied each year for a maximum term of 20 years, and

WHEREAS, the bonds have been issued and taxes need to be collected, now therefore

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SULTAN that Snohomish County tax the City's taxpayers for the year 2017 for a total of Twenty nine thousand nine hundred thirteen dollars and 00/100 (\$29,913) so as to cause collection of these funds to cover the cost of the required bond debt service payments.

Effective Date: This ordinance shall be in full force and effect five days after publication as required by law.

REGULARLY ADOPTED this 17<sup>th</sup> day of November 2017.

\_\_\_\_\_  
Carolyn Eslick, Mayor

Attest:

\_\_\_\_\_  
Laura J. Koenig, City Clerk

Approved as to form:

\_\_\_\_\_  
Amy Mill, City Attorney

Adopted:

Published:

## CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM NO: Action A 1  
 DATE: November 17, 2016  
 SUBJECT: Ordinance 1248-16 - 2017 Property Taxes  
 CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

**ISSUE:**

The issue before the Council is adopt Ordinance 1248-16 which sets the property tax levy for the 2017. A public hearing and first reading of the ordinance was done on November 3, 2016.

**SUMMARY:**

In accordance with RCW 84.55.120, a taxing district with regular levies must hold a public hearing on the proposed increase and use of property tax funds. The ordinance must be adopted and filed with the County on or before November 30<sup>th</sup>.

Based on the levy calculation for the City's estimated 2017 assessed value of \$400,884,804 the levy rate would be \$1.64 per thousand of assessed property value. The maximum amount allowed under state law for the City is broken down as follows:

Statutory Levy Rate	\$3.60 per \$1000 of assessed value
Less Fire District	-\$1.50
Less Library District	<u>-\$ .50</u>
City maximum	\$1.60

Ordinance 1248-16 sets the regular property tax levy for 2017 with the amount to be assessed for collection at \$669,225.70. Based on the \$1.60 per thousand, the amount the city may collect in 2017 is \$614,416. The City levies at the full amount and the difference allows the County to collect the full amount the City is entitled to based on the final assessed value calculated in late December. If the other taxing district do not levy at the full amount, the city will be able to collect the difference.

In 2016, the City had a 11% increase in assessed values. In 2017, the City will have a 7% increase in assessed value. The calculated increase will be 11.7832% for an increase of \$70,544.

The proposed distribution of taxes for 2017 will be:

PROPERTY TAX	GENERAL FUND 001	STREET FUND 101	GO COM. CENTER FUND 203	Total Regular Property Tax	GO POLICE BOND FUND 205
	0.81	.072558	.072558		.0434
689,106	558,175	50,000	50,000	659,193	29,913

The amount of property taxes allocated to the Community Center bond payments has been reduced by \$25,000 due to the increase in available REET funds. The increase in funding for the General Fund will be used for the Comprehensive Plan update and for building maintenance.

Attachments: A. Ordinance 1248-16 – 2017 Property Tax Levy

CITY OF SULTAN  
SULTAN WASHINGTON  
ORDINANCE 1248-16

AN ORDINANCE OF THE CITY OF SULTAN FIXING THE AMOUNT  
OF TAXES TO BE LEVIED ON TAXABLE PROPERTY WITHIN THE  
CITY OF SULTAN FOR THE YEAR 2017

**WHEREAS**, the City of Sultan has met and considered its budget for the calendar year 2017;  
and

**WHEREAS**, the City Council of the City of Sultan after hearing and after duly considering all relevant evidence and testimony presented, determined that the City of Sultan requires a regular levy in the amount of \$669,225.70, which is an increase in property tax revenue from the previous year, based on amounts resulting from the increase in assessed values, addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the district and in its best interest; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SULTAN

Section 1 Tax: That an increase in the regular property tax levy is hereby authorized for the 2017 levy in amount of \$70,544 which is a percentage increase of 11.7832% from the previous year. This increase is exclusive of additional revenue resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property, and any additional amounts resulting from any annexations that have occurred and refunds made.

Section 2 Severability: If any provisions of this ordinance or its application to any person or circumstance are held invalid, the remainder of the ordinance or applications of the provisions of the ordinance to other person or circumstances is not affected.

Section 3 Effective Date: This ordinance shall be in full force and effect five days after publication as required by law.

REGULARLY ADOPTED this 17<sup>th</sup> day of November, 2016

\_\_\_\_\_  
Carolyn Eslick, Mayor

Attest:

\_\_\_\_\_  
Laura J. Koenig, City Clerk

Approved as to form:

\_\_\_\_\_  
Amy Mill, City Attorney

Published:

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

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**ITEM NO:** A - 2

**DATE:** November 17, 2016

**SUBJECT:** Danger Tree Removal Denali Ridge  
And Wildwood

**CONTACT PERSON:** Nate Morgan, Public Works Field Supervisor

**ISSUE:**

The issue before the council is to authorize the Mayor to sign a service agreement with Selective Tree Removal to fall danger trees in the City owned tract in the plat of Denali Ridge, and the City owned Parcel B located due west of Wildwood Estates for an amount not to exceed \$4,400.00 (which includes an approximate ten percent contingency) without prior Council approval.

**STAFF RECOMMENDATION:**

Authorize the Mayor to sign a service agreement with Selective Tree Removal to fall danger trees in the City owned tract in the plat of Denali Ridge, and the City owned Parcel B located due west of Wildwood Estates for an amount not to exceed \$4,400.00 (which includes an approximate ten percent contingency) without prior Council approval.

**SUMMARY:**

The City hired a professional arborist (Gilles Consulting) to assess danger trees in the tract in the plat of Denali Ridge, and Parcel B located west of Wildwood Estates. Gilles Consulting conducted a site visit and prepared a summary report on their recommendations with respect to which danger trees should be taken down.

Three tree removal companies were contacted to bid on the tree falling. The bid results are presented in the table below.

<b>Bidder</b>	<b>Total with tax</b>
Custom Cutters, LLC	\$4,900.50
Chandler Tree & Stump Services, Inc.	\$5,084.40
Select Tree Service	\$4,029.30

**FISCAL IMPACT:**

The tree removal will be paid from the General Fund.

**RECOMMENDED ACTION:**

Authorize the Mayor to sign a service agreement with Selective Tree Removal to fall danger trees in the City owned tract in the plat of Denali Ridge, and the City owned Parcel B located due west of Wildwood Estates for an amount not to exceed \$4,400.00 (which includes an approximate ten percent contingency) without prior Council approval.

**ATTACHMENTS**

Attachment A      Service Agreement



**Selective Tree Removal**  
 P.O. Box 1611 • Monroe, WA 98272  
 Licensed • Insured • Bonded



**Bill Martin**  
**360-862-9484**  
 Lic# SELECTR973B3

**PROPOSAL**

Date: 11-10-2016

Job No. \_\_\_\_\_

Bill To: City of Sultan

Job Site:  
137 Pl S.E.  
328 Ave S.E.

- Chip Brush
- Drop and Leave All
- Cut into Firewood
- Haul Wood Away
- Grind Stumps
- Leave Stumps

**Description:**

CUT 9 ALDER, 1 HEM, DEAD  
 wood 1 maple / LEAVE debris  
 ON site in N.G.P.A. AT  
 137 PL. S.E.

CUT 1 large maple  
 behind RESIDANCE AT  
 328 AVE. S.E. + 135 PL. S.E.  
 INTERSECTION "Wild wood"

Remarks: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Acceptance of Proposal**  
 The prices, specifications and  
 conditions shown herein are  
 accepted. Work is authorized  
 to proceed as specified.

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

In signing this proposal you are responsible for obtaining all  
 required permits.

Subtotal 3700.00

8.9 Tax 329.30

Invoice Total \$4029.30