

**CITY OF SULTAN
COUNCIL MEETING – COMMUNITY CENTER
May 14, 2015**

7:00 PM CALL TO ORDER - Pledge of Allegiance and Roll Call

CHANGES/ADDITIONS TO THE AGENDA

PRESENTATIONS

- 1) Trail Dedication – Susie Hollenbeck

COMMENTS FROM THE PUBLIC: Citizens are requested to keep comments to a 3 minute maximum to allow time for everyone to speak. It is also requested that you complete a comment form for further contact.

COUNCILMEMBER COMMENTS

CITY ADMINISTRATOR COMMENTS

STAFF REPORTS–Written Reports Submitted

- 1) Police Report
- 2) Code/Animal Control
- 3) Finance

CONSENT AGENDA: The following items are incorporated into the consent agenda and approved by a single motion of the Council.

- 1) Approval of the April 23, 2015 Council Meeting Minutes
- 2) Approval of Vouchers – 2015
- 3) Excused absence – Councilmember Walker
- 4) City Administrator – Contract Update
- 5) Removal of Chair Lift at Museum
- 6) Resolution 15-05 – Trail Dedication

ACTION ITEMS:

- 1) LPD Contract Amendment 1 - Timber Ridge
- 2) Robinson Noble Amendment 1 – Timber Ridge
- 3) RH2 Contract Amendment
- 4) Ordinance 1216-15 Donut Hole Annexation

DISCUSSION: Time Permitting

PUBLIC COMMENT ON AGENDA ITEMS ONLY

COUNCILMEMBER RESPONSE TO PUBLIC COMMENT ON AGENDA ITEMS

Executive Session:

Adjournment - 10:00 PM or at the conclusion of Council business.

ADA NOTICE: City of Sultan Community Center is accessible. Accommodations for persons with disabilities will be provided upon request. Please make arrangements prior to the meeting by calling City Hall at 360-793-2231. For additional information please contact the City at cityhall@ci.sultan.wa.us or visit our web site at www.ci.sultan.wa.us

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM #: P-1
DATE: May 14, 2015
SUBJECT: Presentation
CONTACT PERSON: Donna Murphy, Grants and Volunteer Coordinator



SUMMARY:

Susie Hollenbeck has been the steward of Sultan's Parks most of her life and tonight Mayor Carolyn Eslick and former Councilmember, Kristina Blair will present the sign to be placed in Osprey Park, naming the trail that travels along the Sultan River between Osprey and River Park "**Susie's Trail**".



Sheriff Ty Trenary

*City of Sultan
In Partnership With
Snohomish County
Sheriff's Office*



Mayor Carolyn Eslick

Notable Events of April 2015

Mission: To provide safe communities through dedication and professional service.

Vision: Snohomish County will have a Sheriff's Office that is community-minded, progressive and professional.

Values: Integrity, Dignity, Commitment and Pride in our service.

With the month of April coming to a close we see continued change at the Sheriff's Office East Precinct. Deputy Doug Saint Denis is moving from the Gold Bar regional position, working Thursday to Saturday, to a new assignment in the Sheriff's Office Training Unit. Doug has extensive training and knowledge that will greatly benefit our entire office in his new position. Doug has many certifications and talents that will help to make every Snohomish County Deputy better trained. We all wish Doug the best success in his new position.

Taking Doug's place is another outstanding Snohomish County Deputy, Ron Doersch. Deputy Doersch was a Snohomish County Prosecutor for 30 years and has been with the Sheriff's Office for nearly 10 years. Deputy Doersch has been working to get this position in Gold Bar for several years now and will no doubt be an enthusiastic member of the Gold Bar team.

The East Precinct/Sultan Police Department will hold an open house Thursday, May 14 from 4 PM to 7 PM. Hot dogs and other refreshments will be served to attendees.

Now, about the numbers:

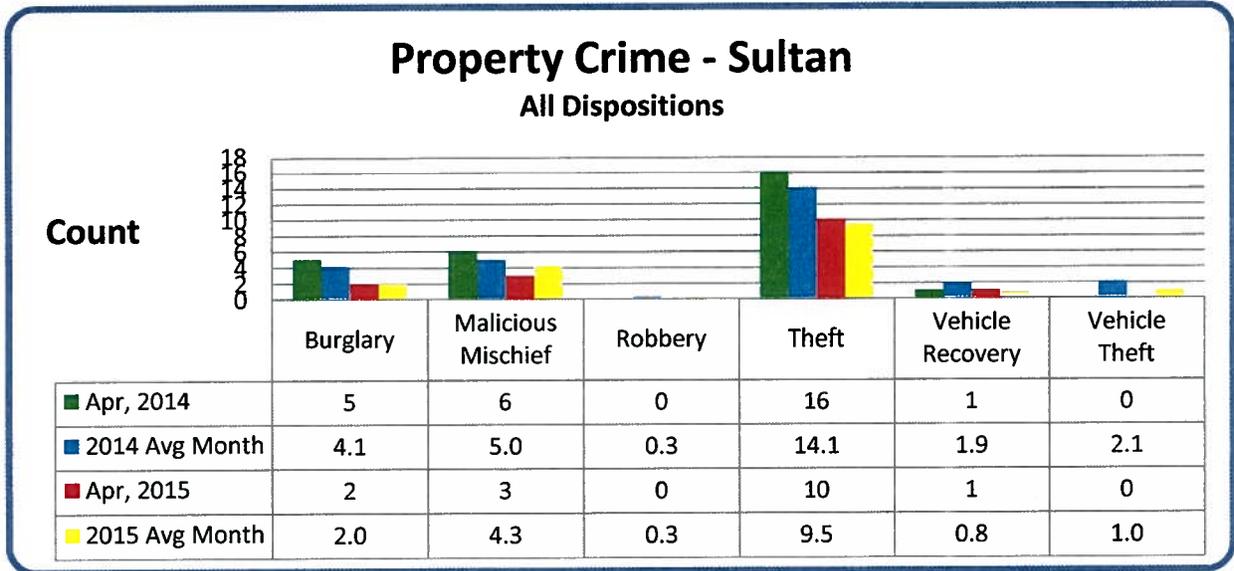
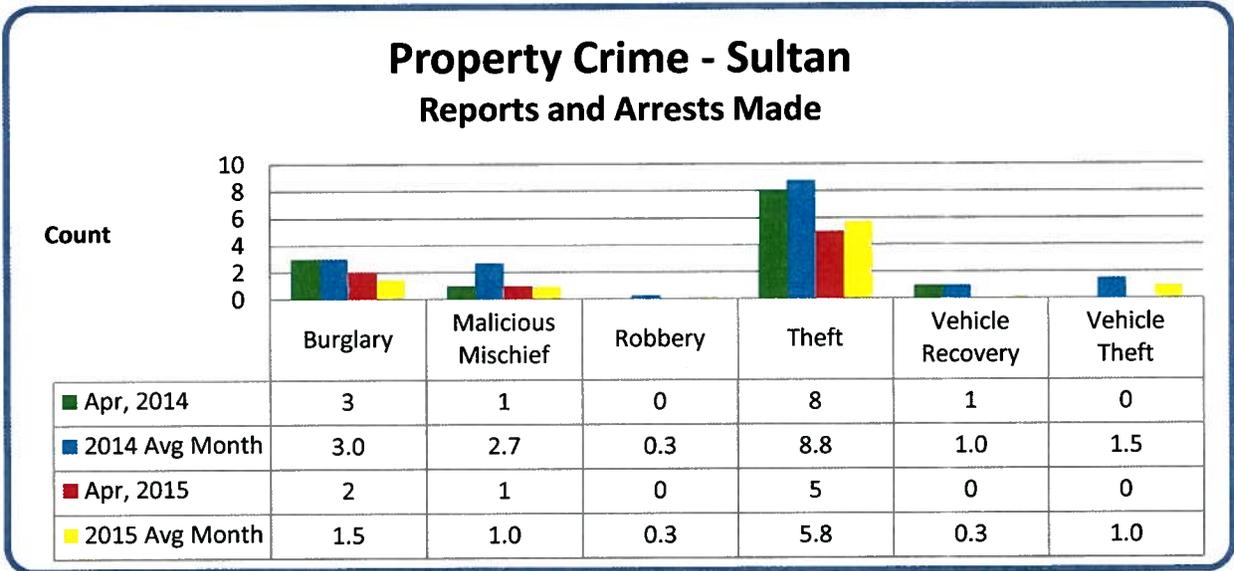
If we look at the attached numbers for activity on the list of reported crimes, we can see that burglaries are again down in April of 2015 from April of 2014. There were only 2 reported burglaries in Sultan in April of 2015. There was just 1 reported malicious mischief. There were 5 reported thefts; this is down from last year in April when there were 8. These numbers are also down from March of 2015. The only area where things didn't improve was in the area of traffic safety. In April we had 14 reported collisions in Sultan. That is nearly double last year and quite a lot more than last month. More traffic enforcement is going to be necessary to quell these traffic collisions.

In conclusion, I want to encourage our residents to keep their eyes open in their respective neighborhoods or when out for an evening walk for suspicious activity. If you see anything suspicious, please call 911 so we can continue to apply pressure to those who would hurt our community. We're here to serve you and we want to make the community a safer place to live, work and visit.

Don't forget flowers for the Mom in your life on this important weekend! ☺

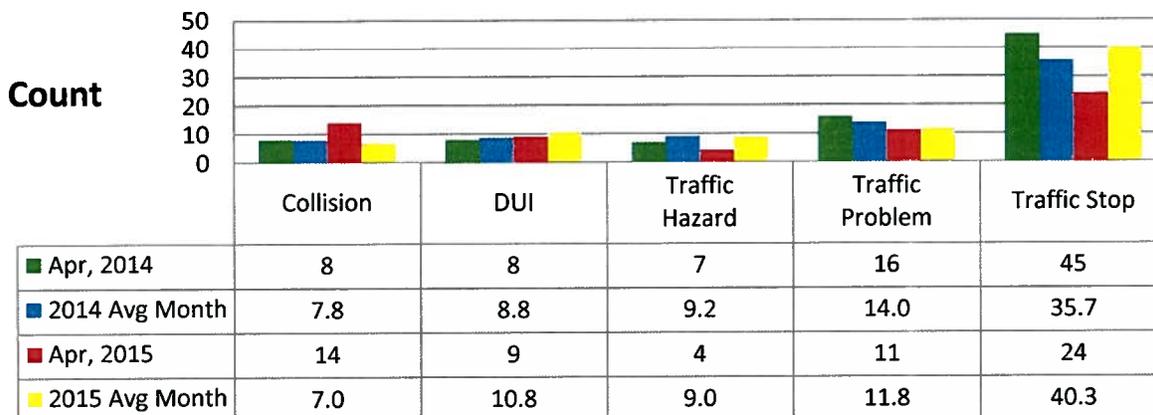
Be good, Lt. Monte Beaton

The following charts compare calls for service in the reporting month to the same month in the previous year and provide a monthly average (Typical Month) in each category. Data displayed is for all dispatch groups provided service by the Sultan (PP) Police agency.



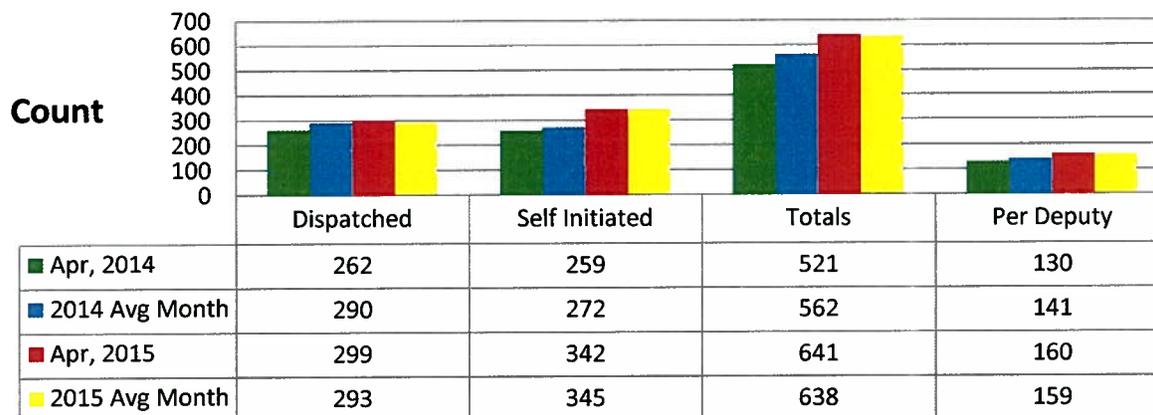
Traffic Calls - Sultan

All Dispositions



Calls By Source - Sultan

All Dispositions



Notes: Dispatched: SNOPAC or Citizen generated – dispatched calls for service
 Self-Initiated: Calls initiated by deputies
 Per Deputy: Total divided by number of assigned personnel (4 deputies)

Report presented by Sultan Chief of Police Lt. Monte Beaton
 Table and charts compiled by Volunteer Ray Coleman



Integrity - Dignity - Commitment - Pride

**SULTAN HIGH SCHOOL District #311
SRO Report for April 2015**

<u>Student Counseling:</u>	7 SHS, 1 SMS, 1 GB
<u>Theft/Burglary:</u>	0
<u>Substance:</u>	2
<u>Vandalism or Tagging:</u>	1
<u>Fighting/Threats/Assault:</u>	1 SHS, 2 MS
<u>Welfare/Truancy Check/BECCA:</u>	5 SHS
<u>Traffic Issues:</u>	1 SHS, 1GB
<u>Custodial Issue:</u>	0
<u>C.P.S. Referral:</u>	0
<u>Class Room Presentations:</u>	2 SHS
<u>Student Risk Assessments:</u>	0
<u>Tobacco Violations:</u>	0
<u>Trespass Issues:</u>	1CVA, 1 HS
<u>Security Checks:</u>	9 CVA, 1GB
<u>Harassment:</u>	1MS, 5HS, 1 SES

I arranged for a narcotics canine to come to the high school to canvass the lockers in the hallway as well as cars parked on campus. The canine alerted to 3 different vehicles in the parking lot. The preventative value of the student populations seeing the canine working was invaluable.

I taught the Bill of Rights to the freshman civics class during this month. I used the Bill of Rights and had an open discussion with the student using the Bill of Rights on how it affects them on a daily basis. This included if a student had contacted with the Police Department. It was a nice open discussion and the student indicated that they enjoyed it and have asked me to come back to teach other topics.

We continue to maintain security at all schools and specifically at the HS. The HS campus is a closed campus. To insure the safety of the students and to make sure all visitors are contacted I used my patrol vehicle at random times to block the main entrance so everyone has to check in with me. This visibility displays a high-end Police presence.

The HS has been dealing with rumors that came about of a student no longer being on campus. The HS administrative staff and I worked to assure everyone that the school is safe. I requested additional Deputy Sheriff's to increase Police presence to alleviate people's concerns.

Respectfully,

**Deputy Hess #1460
Sultan School Resource Officer
Duty Cell Phone 425-508-8286
School Cell 425 244-0735**

**SULTAN CITY COUNCIL
AGENDA COVER SHEET**

ITEM NO: SR-2
DATE: May 14, 2015
SUBJECT: Community Service Officer
CONTACT PERSON: Victoria Forte', Community Service Officer

STAFF RECOMMENDATION:
Receive Report, no action required

Animal Control
Code Enforcement

BACKGROUND:
Community Service Officer Report

	Sent to rescue	Euthanized	Dog at Large/leash law violation	Barking Dog/Crowing Rooster Complaints	Dead on arrival (DOA)	Domestic and Wildlife	Abandoned Animal Complaint	Aggressive Animal Complaint	Bite Dogs/Cats	Cruelty/Neglect	Investigation Complaints and/or Calls	Cat Complaints and/or Calls	Other... i.e. horses and chickens
January	0	0	17	2	0	0	3	0	2	3	3	1	
February	0	0	13	1	1	0	1	0	1	4	4	0	
March	0	0	15	2	0	0	2	0	3	2	2	2	
April	0	0	17	3	2	0	4	0	1	5	5	1	
May	2												
June													
July													
August													
September													
October													
November													
December													
Yearly Totals													

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM NO: Staff Report SR 3
 DATE: May 14, 2015
 SUBJECT: Finance Report
 CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached is the 2015 1st Quarter Financial Report for the City.

Overall the revenues and expenditures for the funds are within the expected ranges. The charts below show the summary for the City's operating Funds.

1st Quarter 2015

Fund	Budgeted Revenues	Revenues YTD	% of Budget
General	1,792,955	449,435	25%
Street	190,719	38,272	20%
Cemetery	28,007	8,896	32%
Water Utility	1,105,628	288,888	26%
Sewer Utility	1,309,195	332,020	25%
Garbage Utility	806,650	207,521	26%
Stormwater Utility	180,580	44,281	25%
Total Operating Funds	5,413,734	1,369,313	25%

Fund	Budgeted Expenditures	Expenditures YTD	% of Budget
General	1,756,196	364,134	21%
Street	190,719	47,509	25%
Cemetery	28,007	9,245	33%
Water Utility	1,105,628	289,073	26%
Sewer Utility	1,264,480	264,552	21%
Garbage Utility	785,105	194,707	25%
Stormwater Utility	180,580	45,504	25%
Total Operating Funds	5,310,715	1,214,723	23%

Attachments: 1st Quarter Budget Status Statements for Operating Funds



General Ledger

Summary Trial Balance

User: laura.koenig
 Printed: 05/01/2015 - 4:42PM
 Period: 01 to 03, 2015

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
Fund 001	GENERAL FUND					
ASSETS						
001-000-111-10-000	Cash	0.00	181,679.07	449,493.49	352,797.97	278,374.59
	ASSETS Totals:	0.00	181,679.07	449,493.49	352,797.97	278,374.59
LIABILITIES						
001-000-211-11-000	Accounts Payable	0.00	-1,235.12	297,906.09	299,250.02	-2,579.05
001-000-211-11-025	FICA Taxes Payable	0.00	41.60	6,994.90	8,394.52	-1,358.02
001-000-211-11-050	Deferred Comp Payable	0.00	0.00	3,331.28	3,878.15	-546.87
001-000-211-11-100	AFLAC Payable	0.00	0.00	0.00	0.00	0.00
001-000-211-11-150	Employment Security Payable	0.00	-4,541.54	1,116.36	1,320.09	-4,745.27
001-000-211-11-200	Federal Taxes Payable	0.00	1.66	5,849.82	6,967.05	-1,115.57
001-000-211-11-260	Medicare Taxes Payable	0.00	11.60	1,635.42	1,962.78	-315.76
001-000-211-11-300	Miscellaneous Payroll Ded	0.00	0.00	21.59	55.11	-33.52
001-000-211-11-350	Med/Den/Vision/Life Payable	0.00	764.62	14,681.59	19,356.15	-3,909.94
001-000-211-11-400	L&I Payable	0.00	-91.39	1,112.38	1,305.97	-284.98
001-000-211-11-550	Payroll Payable	0.00	0.00	0.00	0.00	0.00
001-000-211-11-600	Payroll Direct Deposit Payable	0.00	-62.57	43,629.53	43,629.53	-62.57
001-000-211-11-650	PERS Payable	0.00	98.72	7,893.73	9,318.81	-1,326.36
001-000-211-11-700	Union Dues Payable	0.00	-2.68	590.62	719.43	-131.49
	LIABILITIES Totals:	0.00	-5,015.10	384,763.31	396,157.61	-16,409.40
FUND BALANCE						
001-000-308-80-000	Beginning Fund Balance	0.00	-114,266.35	0.00	0.00	-114,266.35
REVENUE						
	FUND BALANCE Totals:	0.00	-114,266.35	0.00	0.00	-114,266.35

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
001-000-311-10-000	Real and Personal Property Tax	404,769.00	0.00	0.00	15,735.21	-15,735.21
001-000-313-11-000	Local and Retail Sales and Use	310,000.00	0.00	0.00	90,973.35	-90,973.35
001-000-313-71-000	Sales Tax - Criminal Justice	60,000.00	0.00	0.00	18,505.79	-18,505.79
001-000-316-41-000	B & O Electric	165,000.00	0.00	0.00	51,901.52	-51,901.52
001-000-316-42-000	Water Utility Tax	58,000.00	0.00	17.96	15,160.20	-15,142.24
001-000-316-43-000	B & O Gas	60,000.00	0.00	0.00	14,036.27	-14,036.27
001-000-316-44-000	Sewer Utility Tax	77,125.00	0.00	29.21	19,576.58	-19,547.37
001-000-316-46-000	B & O Cable	59,000.00	0.00	0.00	17,172.45	-17,172.45
001-000-316-47-000	B & O Telephone	95,000.00	0.00	0.00	27,716.90	-27,716.90
001-000-316-48-000	Garbage Utility Tax	34,000.00	0.00	11.52	9,255.43	-9,243.91
001-000-316-81-000	Gambling Tax	2,000.00	0.00	0.00	1,965.67	-1,965.67
001-000-321-91-000	Cable Franchise Fees	50,000.00	0.00	0.00	12,605.94	-12,605.94
001-000-321-99-000	Business Licenc	17,000.00	0.00	0.00	4,512.50	-4,512.50
001-000-322-10-100	Buildings, Structures, Equipme	54,000.00	0.00	0.00	15,679.35	-15,679.35
001-000-322-10-200	Permits - Other	8,000.00	0.00	0.00	955.78	-955.78
001-000-322-30-000	Animal Licenses	1,500.00	0.00	0.00	341.00	-341.00
001-000-322-90-000	Non Business Permits	1,500.00	0.00	0.00	397.00	-397.00
001-000-334-04-200	Plan Grant - Dept of Commerce	9,000.00	0.00	0.00	0.00	0.00
001-000-335-03-910	PUD Privilege Tax	27,000.00	0.00	0.00	0.00	0.00
001-000-336-00-980	City Assistance	70,000.00	0.00	0.00	0.00	0.00
001-000-336-04-980	Local Government Assistance	0.00	0.00	0.00	0.00	0.00
001-000-336-06-094	Liquor Excise Tax	0.00	0.00	0.00	12,542.44	-12,542.44
001-000-336-06-210	Criminal Justice Pop	1,166.00	0.00	0.00	304.52	-304.52
001-000-336-06-260	CJ Special Programs	2,652.00	0.00	0.00	745.88	-745.88
001-000-336-06-510	DUI Citics	900.00	0.00	0.00	205.05	-205.05
001-000-336-06-950	Liquor Board Profits	40,912.00	0.00	0.00	0.00	0.00
001-000-341-81-000	Copies and Certifications	300.00	0.00	0.00	33.82	-33.82
001-000-341-91-000	Candidate Filing Fees	140.00	0.00	0.00	0.00	0.00
001-000-341-99-000	Passport Fees	8,500.00	0.00	0.00	2,120.00	-2,120.00
001-000-345-81-000	Zoning and Subdivision Fees	5,000.00	0.00	0.00	0.00	0.00
001-000-345-83-000	Plan Check Fees	32,000.00	0.00	0.00	11,780.05	-11,780.05
001-000-345-85-010	Administrative Fees	1,400.00	0.00	0.00	280.00	-280.00
001-000-345-89-000	Other Environment Protection F	1,000.00	0.00	0.00	750.00	-750.00
001-000-345-89-010	Prof. - Hearing Examiner	500.00	0.00	0.00	0.00	0.00
001-000-345-89-020	Consultant Review Deposit	0.00	0.00	0.00	0.00	0.00
001-000-353-10-100	District Court	12,000.00	0.00	0.00	5,528.74	-5,528.74
001-000-353-10-300	Violations Bureau	1,500.00	0.00	0.00	57.49	-57.49
001-000-354-10-000	Parking Infractions	100.00	0.00	0.00	60.00	-60.00

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
001-000-359-90-000	Animal Control Fines	500.00	0.00	0.00	341.00	-341.00
001-000-359-90-010	Animal Control Fees	500.00	0.00	0.00	65.00	-65.00
001-000-360-00-980	City Assistance	0.00	0.00	0.00	23,071.42	-23,071.42
001-000-361-11-000	Investment Interest	500.00	0.00	0.00	0.00	0.00
001-000-361-40-000	Sales Tax Interest	120.00	0.00	0.00	33.54	-33.54
001-000-362-40-000	Rents and Royalties	7,500.00	0.00	0.00	13,042.41	-13,042.41
001-000-362-50-000	Rental Income Post Office	47,860.00	0.00	0.00	0.00	0.00
001-000-367-11-010	Contributions/Donations	5,000.00	0.00	0.00	0.00	0.00
001-000-369-40-000	Judgements and Settlements	0.00	0.00	0.00	0.00	0.00
001-000-369-81-000	Cash Overages and Shortages	0.00	0.00	0.00	0.00	0.00
001-000-369-90-000	Miscellaneous Income/NSF fees	4,000.00	0.00	0.00	6,031.19	-6,031.19
001-000-395-10-000	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00
001-000-397-10-100	Operating Transfer In	56,011.00	0.00	0.00	56,010.00	-56,010.00
	REVENUE Totals:	1,792,955.00	0.00	58.69	449,493.49	-449,434.80
EXPENSE						
Dept 005	Legislative					
001-005-511-60-100	Salaries and Wages	6,510.00	0.00	1,618.75	0.00	1,618.75
001-005-511-60-200	Benefits	498.00	0.00	123.88	0.00	123.88
001-005-511-60-310	Office/Operating	100.00	0.00	0.00	0.00	0.00
001-005-511-60-311	Office/Operating - Mayor	500.00	0.00	120.77	0.00	120.77
001-005-511-60-410	Professional Services	0.00	0.00	0.00	0.00	0.00
001-005-511-60-420	Communication	0.00	0.00	0.00	0.00	0.00
001-005-511-60-430	Travel and Seminars	4,300.00	0.00	1,070.85	0.00	1,070.85
001-005-511-60-490	Miscellaneous	0.00	0.00	0.00	0.00	0.00
001-005-514-90-510	Voter Registration	4,800.00	0.00	5,064.04	0.00	5,064.04
	001-005 EXPENSE Totals:	16,708.00	0.00	7,998.29	0.00	7,998.29
Dept 010	Executive/Administrative					
001-010-513-10-100	Salaries and Wages	42,637.00	0.00	11,611.46	0.00	11,611.46
001-010-513-10-200	Benefits	17,913.00	0.00	4,348.25	0.00	4,348.25
001-010-513-10-320	Office Supplies	0.00	0.00	0.00	0.00	0.00
001-010-513-10-420	Communication	500.00	0.00	214.38	0.00	214.38
001-010-513-10-430	Travel and Seminars	1,500.00	0.00	42.62	0.00	42.62
001-010-513-10-490	Miscellaneous	100.00	0.00	0.00	0.00	0.00
	001-010 EXPENSE Totals:	62,650.00	0.00	16,216.71	0.00	16,216.71

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
Dept 015	Finance Administration					
001-015-514-23-100	Salaries and Wages	46,211.00	0.00	12,621.09	0.00	12,621.09
001-015-514-23-200	Benefits	23,565.00	0.00	6,077.54	0.00	6,077.54
001-015-514-23-310	Office Supplies	200.00	0.00	0.00	0.00	0.00
001-015-514-23-410	Audit Costs	6,000.00	0.00	0.00	0.00	0.00
001-015-514-23-430	Travel and Seminars	1,500.00	0.00	54.00	0.00	54.00
001-015-514-23-490	Bank Fees	650.00	0.00	96.00	0.00	96.00
001-015-514-23-491	Miscellaneous Expense	350.00	0.00	0.00	0.00	0.00
001-015-518-60-460	Payment of Judgements and Sett	0.00	0.00	0.00	0.00	0.00
	001-015 EXPENSE Totals:	78,476.00	0.00	18,848.63	0.00	18,848.63
Dept 020	Grants					
001-020-514-60-100	Salaries and Wages	12,311.00	0.00	4,062.66	0.00	4,062.66
001-020-514-60-200	Benefits	6,662.00	0.00	1,379.09	0.00	1,379.09
001-020-514-60-310	Economic Development	3,000.00	0.00	0.00	0.00	0.00
001-020-514-60-320	Office Supplies	100.00	0.00	14.11	0.00	14.11
001-020-514-60-350	Small Tools/Minor Equipment	0.00	0.00	0.00	0.00	0.00
001-020-514-60-410	Professional Services	0.00	0.00	0.00	0.00	0.00
001-020-514-60-420	Communication	0.00	0.00	0.00	0.00	0.00
001-020-514-60-430	Travel and Seminars	500.00	0.00	0.00	0.00	0.00
001-020-514-60-490	Volunteer Program	1,200.00	0.00	0.00	0.00	0.00
	001-020 EXPENSE Totals:	23,773.00	0.00	5,455.86	0.00	5,455.86
Dept 025	Legal Services					
001-025-515-30-100	Salaries and Wages	3,999.00	0.00	1,094.38	0.00	1,094.38
001-025-515-30-200	Benefits	1,939.00	0.00	489.80	0.00	489.80
001-025-515-30-410	Legal - Litigation Fees	40,000.00	0.00	15,503.23	0.00	15,503.23
001-025-515-70-510	Crime Victim Services	500.00	0.00	73.81	0.00	73.81
	001-025 EXPENSE Totals:	46,438.00	0.00	17,161.22	0.00	17,161.22
Dept 035	Other Governmental Services					
001-035-518-10-310	Office/Operating Supplies	9,000.00	0.00	2,225.85	0.00	2,225.85
001-035-518-20-490	Organization Dues	4,000.00	0.00	4,903.00	0.00	4,903.00
001-035-518-90-340	Books and Periodicals	1,000.00	0.00	0.00	0.00	0.00
001-035-518-90-350	Small Tools/Minor Equipment	0.00	0.00	0.00	0.00	0.00
001-035-518-90-410	Professional Services	6,000.00	0.00	1,710.00	0.00	1,710.00

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
001-035-518-90-420	Communication	6,085.00	0.00	1,594.97	0.00	1,594.97
001-035-518-90-440	Advertising and Legal Notices	2,000.00	0.00	485.04	0.00	485.04
001-035-518-90-450	Rentals	0.00	0.00	0.00	0.00	0.00
001-035-518-90-460	Insurance	44,578.00	0.00	100.00	0.00	100.00
001-035-518-90-470	Utilities	5,340.00	0.00	1,603.07	0.00	1,603.07
001-035-518-90-480	Repair and Maintenance	500.00	0.00	178.10	0.00	178.10
001-035-518-90-490	Miscellaneous	1,300.00	0.00	341.40	0.00	341.40
	001-035 EXPENSE Totals:	79,803.00	0.00	13,141.43	0.00	13,141.43
Dept 040	Law Enforcement					
001-040-521-20-100	Salaries and Wages	2,204.00	0.00	551.48	0.00	551.48
001-040-521-20-200	Benefits	1,014.00	0.00	268.67	0.00	268.67
001-040-521-20-210	Benefits - Disability Insuranc	6,160.00	0.00	1,545.99	0.00	1,545.99
001-040-521-20-220	Uniforms	0.00	0.00	0.00	0.00	0.00
001-040-521-20-310	Operating Supplies	100.00	0.00	0.00	0.00	0.00
001-040-521-20-460	Insurance	0.00	0.00	0.00	0.00	0.00
001-040-521-20-490	Miscellaneous	500.00	0.00	6,233.00	0.00	6,233.00
001-040-521-20-510	Professional Service - SnoCity	901,771.00	0.00	148,033.58	0.00	148,033.58
001-040-528-10-500	Intergovernmental - SNOPAC	62,480.00	0.00	15,113.97	0.00	15,113.97
001-040-528-10-510	Intergovernmental - 800 MHZ	14,900.00	0.00	13,751.00	0.00	13,751.00
	001-040 EXPENSE Totals:	989,129.00	0.00	185,497.69	0.00	185,497.69
Dept 045	Law Enforcement Agency Fees					
001-045-512-50-510	Miscellaneous - Court Filing F	5,700.00	0.00	3,942.38	0.00	3,942.38
001-045-515-30-410	Professional Services - Prosec	13,500.00	0.00	1,790.80	0.00	1,790.80
001-045-515-30-411	Public Defender Attorney	20,400.00	0.00	5,640.00	0.00	5,640.00
001-045-523-90-510	Miscellaneous - Jail Fees	32,000.00	0.00	13,267.93	0.00	13,267.93
	001-045 EXPENSE Totals:	71,600.00	0.00	24,641.11	0.00	24,641.11
Dept 050	Emergency Services					
001-050-525-10-480	Repair and Maintenance	500.00	0.00	0.00	0.00	0.00
001-050-525-10-510	Department of Emergency Mgmt	5,385.00	0.00	0.00	0.00	0.00
001-050-525-50-310	Operating Supplies	100.00	0.00	0.00	0.00	0.00
	001-050 EXPENSE Totals:	5,985.00	0.00	0.00	0.00	0.00
Dept 060	Code Enforcement					

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
001-060-554-30-100	Salaries and Wages	29,894.00	0.00	8,837.34	0.00	8,837.34
001-060-554-30-200	Benefits	23,814.00	0.00	2,468.95	0.00	2,468.95
001-060-554-30-310	Office/Operating Supplies	1,500.00	0.00	381.55	0.00	381.55
001-060-554-30-360	Vehicle Operation/Maintenance	1,650.00	0.00	0.00	0.00	0.00
001-060-554-30-370	Vehicle Repair	0.00	0.00	0.00	0.00	0.00
001-060-554-30-410	Professional Services	750.00	0.00	2,080.00	0.00	2,080.00
001-060-554-30-430	Travel and Seminars	250.00	0.00	0.00	0.00	0.00
001-060-554-30-460	Insurance	0.00	0.00	0.00	0.00	0.00
	001-060 EXPENSE Totals:	57,858.00	0.00	13,767.84	0.00	13,767.84
Dept 065	Planning and Development					
001-065-558-60-100	Salaries and Wages	58,589.00	0.00	14,045.43	0.00	14,045.43
001-065-558-60-200	Benefits	31,183.00	0.00	8,074.68	0.00	8,074.68
001-065-558-60-310	Office/Operating Supplies	200.00	0.00	4.95	0.00	4.95
001-065-558-60-340	Books and Periodicals	0.00	0.00	0.00	0.00	0.00
001-065-558-60-350	Small Tools/Minor Equipment	0.00	0.00	0.00	0.00	0.00
001-065-558-60-410	Professional Services	75,000.00	0.00	0.00	0.00	0.00
001-065-558-60-420	Communication	500.00	0.00	27.18	0.00	27.18
001-065-558-60-430	Travel and Seminars	1,500.00	0.00	230.00	0.00	230.00
001-065-558-60-440	Advertising and Legal Notices	700.00	0.00	575.34	0.00	575.34
001-065-558-60-490	Miscellaneous	900.00	0.00	373.00	0.00	373.00
	001-065 EXPENSE Totals:	168,572.00	0.00	23,330.58	0.00	23,330.58
Dept 070	Building and Community Dev.					
001-070-558-50-100	Salaries and Wages	14,729.00	0.00	4,011.22	0.00	4,011.22
001-070-558-50-200	Benefits	8,673.00	0.00	3,004.63	0.00	3,004.63
001-070-558-50-310	Operating Supplies	250.00	0.00	192.30	0.00	192.30
001-070-558-50-340	Books and Periodical	1,200.00	0.00	0.00	0.00	0.00
001-070-558-50-350	Small Tools/Minor Equipment	0.00	0.00	0.00	0.00	0.00
001-070-558-50-360	Vehicle Operation/Maintenance	0.00	0.00	0.00	0.00	0.00
001-070-558-50-410	Professional Services	500.00	0.00	0.00	0.00	0.00
001-070-558-50-420	Communication	250.00	0.00	189.21	0.00	189.21
001-070-558-50-430	Travel and Seminars	600.00	0.00	405.00	0.00	405.00
001-070-558-50-460	Insurance	0.00	0.00	0.00	0.00	0.00
001-070-558-50-480	Repair and Maintenance	0.00	0.00	0.00	0.00	0.00
001-070-558-50-490	Miscellaneous	200.00	0.00	95.00	0.00	95.00
001-070-558-50-510	SnoCty Plan/Building Service	13,000.00	0.00	1,890.00	0.00	1,890.00

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
001-070-559-60-500	Snohomish County inspections	0.00	0.00	998.75	0.00	998.75
	001-070 EXPENSE Totals:	39,402.00	0.00	10,786.11	0.00	10,786.11
Dept 075	Public Health	1,000.00	0.00	505.76	0.00	505.76
001-075-562-50-510	Intergovernmental					
	001-075 EXPENSE Totals:	1,000.00	0.00	505.76	0.00	505.76
Dept 080	Library	0.00	0.00	0.00	0.00	0.00
001-080-572-20-460	Insurance	6,500.00	0.00	1,445.67	0.00	1,445.67
001-080-572-20-470	Utilities					
	001-080 EXPENSE Totals:	6,500.00	0.00	1,445.67	0.00	1,445.67
Dept 085	Parks and Recreation	39,463.00	0.00	9,641.09	0.00	9,641.09
001-085-576-80-100	Salaries and Wages	20,584.00	0.00	4,750.94	0.00	4,750.94
001-085-576-80-200	Benefits	250.00	0.00	10.69	0.00	10.69
001-085-576-80-220	Uniforms	3,100.00	0.00	614.97	0.00	614.97
001-085-576-80-310	Office/Operating Supplies	35.00	0.00	0.00	0.00	0.00
001-085-576-80-320	Office Supplies	12,750.00	0.00	95.03	0.00	95.03
001-085-576-80-350	Small Tools/Minor Equipment	1,600.00	0.00	330.79	0.00	330.79
001-085-576-80-360	Vehicle Maintenance	500.00	0.00	0.00	0.00	0.00
001-085-576-80-370	Vehicle Repair	1,000.00	0.00	0.00	0.00	0.00
001-085-576-80-410	Professional Services	600.00	0.00	274.21	0.00	274.21
001-085-576-80-420	Communication	222.00	0.00	0.00	0.00	0.00
001-085-576-80-430	Travel and Seminars	1,000.00	0.00	0.00	0.00	0.00
001-085-576-80-450	Rentals	0.00	0.00	0.00	0.00	0.00
001-085-576-80-460	Insurance	3,300.00	0.00	598.26	0.00	598.26
001-085-576-80-470	Utilities	5,000.00	0.00	0.00	0.00	0.00
001-085-576-80-480	Repair and Maintenance	100.00	0.00	0.00	0.00	0.00
001-085-576-80-490	Miscellaneous	0.00	0.00	0.00	0.00	0.00
001-085-594-80-620	Capital - Equipment	0.00	0.00	0.00	0.00	0.00
001-085-594-80-640	Capital - Improvements	0.00	0.00	0.00	0.00	0.00
001-085-597-30-000	Operating Transfer Out	3,000.00	0.00	0.00	0.00	0.00
	001-085 EXPENSE Totals:	92,504.00	0.00	16,315.98	0.00	16,315.98
Dept 090	Prior Year Adjustments	0.00	0.00	0.00	0.00	0.00
001-090-588-80-000						

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
001-090-597-40-020	Operating Transfer Out	6,798.00	0.00	0.00	0.00	0.00
001-090-597-50-010	Operating Transfer Out - 114	9,000.00	0.00	9,000.00	0.00	9,000.00
	001-090 EXPENSE Totals:	15,798.00	0.00	9,000.00	0.00	9,000.00
Dept 900	Ending Fund Balance					
001-900-508-80-000	Ending Fund Balance	0.00	0.00	20.70	0.00	20.70
	001-900 EXPENSE Totals:	0.00	0.00	20.70	0.00	20.70
	EXPENSE Totals:	1,756,196.00	0.00	364,133.58	0.00	364,133.58
	Fund 001 Totals:	36,759.00	62,397.62	1,198,449.07	1,198,449.07	62,397.62

General Ledger

Budget Status

User: laura.koenig
 Printed: 5/4/2015 - 10:32 AM
 Period: 1 to 3, 2015



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
GENERAL FUND								
Taxes								
01-000-311-10-000	Real and Personal Property Tax	404,769.00	15,735.21	15,735.21	389,033.79	0.00	389,033.79	96.1
01-000-313-11-000	Local and Retail Sales and Use	310,000.00	90,973.35	90,973.35	219,026.65	0.00	219,026.65	70.6
01-000-313-71-000	Sales Tax - Criminal Justice	60,000.00	18,505.79	18,505.79	41,494.21	0.00	41,494.21	69.1
01-000-316-41-000	B & O Electric	165,000.00	51,901.52	51,901.52	113,098.48	0.00	113,098.48	68.5
01-000-316-42-000	Water Utility Tax	58,000.00	15,142.24	15,142.24	42,857.76	0.00	42,857.76	73.8
01-000-316-43-000	B & O Gas	60,000.00	14,036.27	14,036.27	45,963.73	0.00	45,963.73	76.6
01-000-316-44-000	Sewer Utility Tax	77,125.00	19,547.37	19,547.37	57,577.63	0.00	57,577.63	74.6
01-000-316-46-000	B & O Cable	59,000.00	17,172.45	17,172.45	41,827.55	0.00	41,827.55	70.8
01-000-316-47-000	B & O Telephone	95,000.00	27,716.90	27,716.90	67,283.10	0.00	67,283.10	70.8
01-000-316-48-000	Garbage Utility Tax	34,000.00	9,243.91	9,243.91	24,756.09	0.00	24,756.09	72.8
01-000-316-81-000	Gambling Tax	2,000.00	1,965.67	1,965.67	34.33	0.00	34.33	1.7
R10 Sub Totals:		1,324,894.00	281,940.68	281,940.68	1,042,953.32	0.00	1,042,953.32	78.7
Licenses and Permits								
01-000-321-91-000	Cable Franchise Fees	50,000.00	12,605.94	12,605.94	37,394.06	0.00	37,394.06	74.7
01-000-321-99-000	Business License	17,000.00	4,512.50	4,512.50	12,487.50	0.00	12,487.50	73.4
01-000-322-10-100	Buildings, Structures, Equipme	54,000.00	15,679.35	15,679.35	38,320.65	0.00	38,320.65	70.9
01-000-322-10-200	Permits - Other	8,000.00	955.78	955.78	7,044.22	0.00	7,044.22	88.0
01-000-322-30-000	Animal Licenses	1,500.00	341.00	341.00	1,159.00	0.00	1,159.00	77.2
01-000-322-90-000	Non Business Permits	1,500.00	397.00	397.00	1,103.00	0.00	1,103.00	73.5
R20 Sub Totals:		132,000.00	34,491.57	34,491.57	97,508.43	0.00	97,508.43	73.8
Intergovernmental Revenues								
01-000-334-04-200	Plan Grant - Dept of Commerce	9,000.00	0.00	0.00	9,000.00	0.00	9,000.00	100.0
01-000-335-03-910	PUD Privilege Tax	27,000.00	0.00	0.00	27,000.00	0.00	27,000.00	100.0
01-000-336-00-980	City Assistance	70,000.00	0.00	0.00	70,000.00	0.00	70,000.00	100.0
01-000-336-04-980	Local Government Assistance	0.00	0.00	0.00	0.00	0.00	0.00	0.0
01-000-336-06-094	Liquor Excise Tax	0.00	12,542.44	12,542.44	-12,542.44	0.00	-12,542.44	0.0
01-000-336-06-210	Criminal Justice Pop	1,166.00	304.52	304.52	861.48	0.00	861.48	73.8
01-000-336-06-260	CJ Special Programs	2,652.00	745.88	745.88	1,906.12	0.00	1,906.12	71.8
01-000-336-06-510	DUI Cities	900.00	205.05	205.05	694.95	0.00	694.95	77.2
01-000-336-06-950	Liquor Board Profits	40,912.00	0.00	0.00	40,912.00	0.00	40,912.00	100.0
01-000-360-00-980	City Assistance	0.00	23,071.42	23,071.42	-23,071.42	0.00	-23,071.42	0.0

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	R30 Sub Totals:	151,630.00	36,869.31	36,869.31	114,760.69	0.00	114,760.69	75.61
40	Charges for Services							
01-000-341-81-000	Copies and Certifications	300.00	33.82	33.82	266.18	0.00	266.18	88.71
01-000-341-91-000	Candidate Filing Fees	140.00	0.00	0.00	140.00	0.00	140.00	100.00
01-000-341-99-000	Passport Fees	8,500.00	2,120.00	2,120.00	6,380.00	0.00	6,380.00	75.00
01-000-345-81-000	Zoning and Subdivision Fees	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
01-000-345-83-000	Plan Check Fees	32,000.00	11,780.05	11,780.05	20,219.95	0.00	20,219.95	63.15
01-000-345-85-010	Administrative Fees	1,400.00	280.00	280.00	1,120.00	0.00	1,120.00	80.00
01-000-345-89-000	Other Environment Protection F	1,000.00	750.00	750.00	250.00	0.00	250.00	25.00
01-000-345-89-010	Prof. - Hearing Examiner	500.00	0.00	0.00	500.00	0.00	500.00	100.00
01-000-345-89-020	Consultant Review Deposit	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R40 Sub Totals:	48,840.00	14,963.87	14,963.87	33,876.13	0.00	33,876.13	69.31
50	Fines and Penalties							
01-000-353-10-100	District Court	12,000.00	5,528.74	5,528.74	6,471.26	0.00	6,471.26	53.91
01-000-353-10-300	Violations Bureau	1,500.00	57.49	57.49	1,442.51	0.00	1,442.51	96.17
01-000-354-10-000	Parking Infractions	100.00	60.00	60.00	40.00	0.00	40.00	40.00
01-000-359-90-000	Animal Control Fines	500.00	341.00	341.00	159.00	0.00	159.00	31.80
01-000-359-90-010	Animal Control Fees	500.00	65.00	65.00	435.00	0.00	435.00	87.00
	R50 Sub Totals:	14,600.00	6,052.23	6,052.23	8,547.77	0.00	8,547.77	58.54
60	Miscellaneous Revenues							
01-000-361-11-000	Investment Interest	500.00	0.00	0.00	500.00	0.00	500.00	100.00
01-000-361-40-000	Sales Tax Interest	120.00	33.54	33.54	86.46	0.00	86.46	72.05
01-000-362-40-000	Rents and Royalties	7,500.00	13,042.41	13,042.41	-5,542.41	0.00	-5,542.41	0.00
01-000-362-50-000	Rental Income Post Office	47,860.00	0.00	0.00	47,860.00	0.00	47,860.00	100.00
01-000-367-11-010	Contributions/Donations	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
01-000-369-40-000	Judgements and Settlements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-000-369-81-000	Cash Overages and Shortages	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-000-369-90-000	Miscellaneous Income/NSF fees	4,000.00	6,031.19	6,031.19	-2,031.19	0.00	-2,031.19	0.00
	R60 Sub Totals:	64,980.00	19,107.14	19,107.14	45,872.86	0.00	45,872.86	70.61
90	Other Financing Sources							
01-000-395-10-000	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-000-397-10-100	Operating Transfer In	56,011.00	56,010.00	56,010.00	1.00	0.00	1.00	0.00
	R90 Sub Totals:	56,011.00	56,010.00	56,010.00	1.00	0.00	1.00	0.00
	Revenue Sub Totals:	1,792,955.00	449,434.80	449,434.80	1,343,520.20	0.00	1,343,520.20	74.95
	Dept 000 Sub Totals:	-1,792,955.00	-449,434.80	-449,434.80	1,343,520.20	0.00	0.00	
dept 001-005	Legislative							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10	Salaries and Wages	6,510.00	1,618.75	1,618.75	4,891.25	0.00	4,891.25	75.1
01-005-511-60-100	Salaries and Wages		1,618.75	1,618.75	4,891.25	0.00	4,891.25	75.1
	E10 Sub Totals:	6,510.00	1,618.75	1,618.75	4,891.25	0.00	4,891.25	75.1
20	Employee Benefits	498.00	123.88	123.88	374.12	0.00	374.12	75.1
01-005-511-60-200	Employee Benefits	498.00	123.88	123.88	374.12	0.00	374.12	75.1
	E20 Sub Totals:	498.00	123.88	123.88	374.12	0.00	374.12	75.1
30	Operating and Office Supply	100.00	0.00	0.00	100.00	0.00	100.00	100.0
01-005-511-60-310	Office/Operating	100.00	0.00	0.00	100.00	0.00	100.00	100.0
01-005-511-60-311	Office/Operating - Mayor	500.00	120.77	120.77	379.23	0.00	379.23	75.8
	E30 Sub Totals:	600.00	120.77	120.77	479.23	0.00	479.23	79.8
40	Other Services and Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.0
01-005-511-60-410	Professional Services	0.00	0.00	0.00	0.00	0.00	0.00	0.0
01-005-511-60-420	Communication	0.00	0.00	0.00	0.00	0.00	0.00	0.0
01-005-511-60-430	Travel and Seminars	4,300.00	1,070.85	1,070.85	3,229.15	0.00	3,229.15	75.1
01-005-511-60-490	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.0
01-005-514-90-510	Voter Registration	4,800.00	5,064.04	5,064.04	-264.04	0.00	-264.04	0.0
	E40 Sub Totals:	9,100.00	6,134.89	6,134.89	2,965.11	0.00	2,965.11	32.5
	Expense Sub Totals:	16,708.00	7,998.29	7,998.29	8,709.71	0.00	8,709.71	52.1
	Dept 005 Sub Totals:	16,708.00	7,998.29	7,998.29	8,709.71	0.00		
01-010-513-10-100	Executive/Administrative	42,637.00	11,611.46	11,611.46	31,025.54	0.00	31,025.54	72.7
	Salaries and Wages							
	Salaries and Wages							
	E10 Sub Totals:	42,637.00	11,611.46	11,611.46	31,025.54	0.00	31,025.54	72.7
20	Employee Benefits	17,913.00	4,348.25	4,348.25	13,564.75	0.00	13,564.75	75.7
01-010-513-10-200	Employee Benefits	17,913.00	4,348.25	4,348.25	13,564.75	0.00	13,564.75	75.7
	E20 Sub Totals:	17,913.00	4,348.25	4,348.25	13,564.75	0.00	13,564.75	75.7
30	Operating and Office Supply	0.00	0.00	0.00	0.00	0.00	0.00	0.0
01-010-513-10-320	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.0
40	Other Services and Charges	500.00	214.38	214.38	285.62	0.00	285.62	57.1
01-010-513-10-420	Communication	1,500.00	42.62	42.62	1,457.38	0.00	1,457.38	97.1
01-010-513-10-430	Travel and Seminars	100.00	0.00	0.00	100.00	0.00	100.00	100.0
01-010-513-10-490	Miscellaneous							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E40 Sub Totals:	2,100.00	257.00	257.00	1,843.00	0.00	1,843.00	87.7%
	Expense Sub Totals:	62,650.00	16,216.71	16,216.71	46,433.29	0.00	46,433.29	74.1%
	Dept 010 Sub Totals:	62,650.00	16,216.71	16,216.71	46,433.29	0.00		
Dept 001-015	Finance Administration							
01-015-514-23-100	Salaries and Wages	46,211.00	12,621.09	12,621.09	33,589.91	0.00	33,589.91	72.6%
	Salaries and Wages	46,211.00	12,621.09	12,621.09	33,589.91	0.00	33,589.91	72.6%
01-015-514-23-200	Employee Benefits	23,565.00	6,077.54	6,077.54	17,487.46	0.00	17,487.46	74.2%
	Benefits	23,565.00	6,077.54	6,077.54	17,487.46	0.00	17,487.46	74.2%
01-015-514-23-310	Operating and Office Supply	200.00	0.00	0.00	200.00	0.00	200.00	100.0%
	Office Supplies	200.00	0.00	0.00	200.00	0.00	200.00	100.0%
01-015-514-23-410	Other Services and Charges	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.0%
	Audit Costs	1,500.00	54.00	54.00	1,446.00	0.00	1,446.00	96.4%
	Travel and Seminars	650.00	96.00	96.00	554.00	0.00	554.00	85.2%
	Bank Fees	350.00	0.00	0.00	350.00	0.00	350.00	100.0%
	Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	Payment of Judgements and Sett	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	E40 Sub Totals:	8,500.00	150.00	150.00	8,350.00	0.00	8,350.00	98.2%
	Expense Sub Totals:	78,476.00	18,848.63	18,848.63	59,627.37	0.00	59,627.37	75.9%
	Dept 015 Sub Totals:	78,476.00	18,848.63	18,848.63	59,627.37	0.00		
Dept 001-020	Grants							
01-020-514-60-100	Salaries and Wages	12,311.00	4,062.66	4,062.66	8,248.34	0.00	8,248.34	67.0%
	Salaries and Wages	12,311.00	4,062.66	4,062.66	8,248.34	0.00	8,248.34	67.0%
01-020-514-60-200	Employee Benefits	6,662.00	1,379.09	1,379.09	5,282.91	0.00	5,282.91	79.3%
	Benefits	6,662.00	1,379.09	1,379.09	5,282.91	0.00	5,282.91	79.3%
01-020-514-60-310	Operating and Office Supply	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.0%
	Economic Development	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.0%

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-020-514-60-320	Office Supplies	100.00	14.11	14.11	85.89	0.00	85.89	85.8%
01-020-514-60-350	Small Tools/Minor Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	E30 Sub Totals:	3,100.00	14.11	14.11	3,085.89	0.00	3,085.89	99.5%
01-020-514-60-410	Other Services and Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
01-020-514-60-420	Professional Services	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
01-020-514-60-430	Communication	500.00	0.00	0.00	500.00	0.00	500.00	100.0%
01-020-514-60-490	Travel and Seminars	1,200.00	0.00	0.00	1,200.00	0.00	1,200.00	100.0%
	E40 Sub Totals:	1,700.00	0.00	0.00	1,700.00	0.00	1,700.00	100.0%
	Expense Sub Totals:	23,773.00	5,455.86	5,455.86	18,317.14	0.00	18,317.14	77.0%
Dept 001-025	Dept 020 Sub Totals:	23,773.00	5,455.86	5,455.86	18,317.14	0.00	18,317.14	77.0%
01-025-515-30-100	Legal Services	3,999.00	1,094.38	1,094.38	2,904.62	0.00	2,904.62	72.6%
	E10 Sub Totals:	3,999.00	1,094.38	1,094.38	2,904.62	0.00	2,904.62	72.6%
01-025-515-30-200	Employee Benefits	1,939.00	489.80	489.80	1,449.20	0.00	1,449.20	74.7%
	E20 Sub Totals:	1,939.00	489.80	489.80	1,449.20	0.00	1,449.20	74.7%
01-025-515-30-410	Other Services and Charges	40,000.00	15,503.23	15,503.23	24,496.77	0.00	24,496.77	61.2%
	E40 Sub Totals:	40,000.00	15,503.23	15,503.23	24,496.77	0.00	24,496.77	61.2%
01-025-515-70-510	Intergovernmental Services	500.00	73.81	73.81	426.19	0.00	426.19	85.2%
	E50 Sub Totals:	500.00	73.81	73.81	426.19	0.00	426.19	85.2%
	Expense Sub Totals:	46,438.00	17,161.22	17,161.22	29,276.78	0.00	29,276.78	63.0%
Dept 001-035	Dept 025 Sub Totals:	46,438.00	17,161.22	17,161.22	29,276.78	0.00	29,276.78	63.0%
01-035-518-10-310	Other Governmental Services	9,000.00	2,225.85	2,225.85	6,774.15	0.00	6,774.15	75.2%
01-035-518-90-340	Operating and Office Supply	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.0%
01-035-518-90-350	Office/Operating Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	Books and Periodicals	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	Small Tools/Minor Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E30 Sub Totals:	10,000.00	2,225.85	2,225.85	7,774.15	0.00	7,774.15	77.7%
40	Other Services and Charges							
01-035-518-20-490	Organization Dues	4,000.00	4,903.00	4,903.00	-903.00	0.00	-903.00	0.0%
01-035-518-90-410	Professional Services	6,000.00	1,710.00	1,710.00	4,290.00	0.00	4,290.00	71.5%
01-035-518-90-420	Communication	6,085.00	1,594.97	1,594.97	4,490.03	0.00	4,490.03	73.7%
01-035-518-90-440	Advertising and Legal Notices	2,000.00	485.04	485.04	1,514.96	0.00	1,514.96	75.7%
01-035-518-90-450	Rentals	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
01-035-518-90-460	Insurance	44,578.00	100.00	100.00	44,478.00	0.00	44,478.00	99.7%
01-035-518-90-470	Utilities	5,340.00	1,603.07	1,603.07	3,736.93	0.00	3,736.93	69.9%
01-035-518-90-480	Repair and Maintenance	500.00	178.10	178.10	321.90	0.00	321.90	64.3%
01-035-518-90-490	Miscellaneous	1,300.00	341.40	341.40	958.60	0.00	958.60	73.7%
	E40 Sub Totals:	69,803.00	10,915.58	10,915.58	58,887.42	0.00	58,887.42	84.3%
	Expense Sub Totals:	79,803.00	13,141.43	13,141.43	66,661.57	0.00	66,661.57	83.5%
	Dept 035 Sub Totals:	79,803.00	13,141.43	13,141.43	66,661.57	0.00	66,661.57	83.5%
	Dept 001-040							
10	Law Enforcement							
01-040-521-20-100	Salaries and Wages	2,204.00	551.48	551.48	1,652.52	0.00	1,652.52	74.9%
	Salaries and Wages	2,204.00	551.48	551.48	1,652.52	0.00	1,652.52	74.9%
	E10 Sub Totals:	2,204.00	551.48	551.48	1,652.52	0.00	1,652.52	74.9%
20	Employee Benefits							
01-040-521-20-200	Benefits	1,014.00	268.67	268.67	745.33	0.00	745.33	73.5%
01-040-521-20-210	Benefits - Disability Insuranc	6,160.00	1,545.99	1,545.99	4,614.01	0.00	4,614.01	74.9%
01-040-521-20-220	Uniforms	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	E20 Sub Totals:	7,174.00	1,814.66	1,814.66	5,359.34	0.00	5,359.34	74.7%
30	Operating and Office Supply							
01-040-521-20-310	Operating Supplies	100.00	0.00	0.00	100.00	0.00	100.00	100.0%
	E30 Sub Totals:	100.00	0.00	0.00	100.00	0.00	100.00	100.0%
40	Other Services and Charges							
01-040-521-20-460	Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
01-040-521-20-490	Miscellaneous	500.00	6,233.00	6,233.00	-5,733.00	0.00	-5,733.00	0.0%
01-040-521-20-510	Professional Service - SnoCity	901,771.00	148,033.58	148,033.58	753,737.42	0.00	753,737.42	83.5%
	E40 Sub Totals:	902,271.00	154,266.58	154,266.58	748,004.42	0.00	748,004.42	82.9%
50	Intergovernmental Services							
01-040-528-10-500	Intergovernmental - SNOPAC	62,480.00	15,113.97	15,113.97	47,366.03	0.00	47,366.03	75.8%
01-040-528-10-510	Intergovernmental - 800 MHZ	14,900.00	13,751.00	13,751.00	1,149.00	0.00	1,149.00	7.7%

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E50 Sub Totals:	77,380.00	28,864.97	28,864.97	48,515.03	0.00	48,515.03	62.71
	Expense Sub Totals:	989,129.00	185,497.69	185,497.69	803,631.31	0.00	803,631.31	81.22
	Dept 040 Sub Totals:	989,129.00	185,497.69	185,497.69	803,631.31	0.00		
Dept 001-045	Law Enforcement Agency Fees							
40	Other Services and Charges							
01-045-512-50-510	Miscellaneous - Court Filing F	5,700.00	3,942.38	3,942.38	1,757.62	0.00	1,757.62	30.84
01-045-515-30-410	Professional Services - Prosec	13,500.00	1,790.80	1,790.80	11,709.20	0.00	11,709.20	86.71
01-045-515-30-411	Public Defender Attorney	20,400.00	5,640.00	5,640.00	14,760.00	0.00	14,760.00	72.33
01-045-523-90-510	Miscellaneous - Jail Fees	32,000.00	13,267.93	13,267.93	18,732.07	0.00	18,732.07	58.54
	E40 Sub Totals:	71,600.00	24,641.11	24,641.11	46,958.89	0.00	46,958.89	65.57
	Expense Sub Totals:	71,600.00	24,641.11	24,641.11	46,958.89	0.00	46,958.89	65.57
	Dept 045 Sub Totals:	71,600.00	24,641.11	24,641.11	46,958.89	0.00		
Dept 001-050	Emergency Services							
30	Operating and Office Supply	100.00	0.00	0.00	100.00	0.00	100.00	100.00
01-050-525-50-310	Operating Supplies	100.00	0.00	0.00	100.00	0.00	100.00	100.00
	E30 Sub Totals:	100.00	0.00	0.00	100.00	0.00	100.00	100.00
	Other Services and Charges							
40	Repair and Maintenance	500.00	0.00	0.00	500.00	0.00	500.00	100.00
01-050-525-10-480		500.00	0.00	0.00	500.00	0.00	500.00	100.00
	E40 Sub Totals:	500.00	0.00	0.00	500.00	0.00	500.00	100.00
	Intergovernmental Services							
50	Department of Emergency Mgmt	5,385.00	0.00	0.00	5,385.00	0.00	5,385.00	100.00
01-050-525-10-510		5,385.00	0.00	0.00	5,385.00	0.00	5,385.00	100.00
	E50 Sub Totals:	5,385.00	0.00	0.00	5,385.00	0.00	5,385.00	100.00
	Expense Sub Totals:	5,985.00	0.00	0.00	5,985.00	0.00	5,985.00	100.00
	Dept 050 Sub Totals:	5,985.00	0.00	0.00	5,985.00	0.00		
Dept 001-060	Code Enforcement							
10	Salaries and Wages	29,894.00	8,837.34	8,837.34	21,056.66	0.00	21,056.66	70.47
01-060-554-30-100	Salaries and Wages	29,894.00	8,837.34	8,837.34	21,056.66	0.00	21,056.66	70.47
	E10 Sub Totals:	29,894.00	8,837.34	8,837.34	21,056.66	0.00	21,056.66	70.47
	Employee Benefits							
20	Benefits	23,814.00	2,468.95	2,468.95	21,345.05	0.00	21,345.05	89.61
01-060-554-30-200		23,814.00	2,468.95	2,468.95	21,345.05	0.00	21,345.05	89.61

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E20 Sub Totals:	23,814.00	2,468.95	2,468.95	21,345.05	0.00	21,345.05	89.6%
01-060-554-30-310	Operating and Office Supply							
01-060-554-30-360	Office/Operating Supplies	1,500.00	381.55	381.55	1,118.45	0.00	1,118.45	74.5%
01-060-554-30-370	Vehicle Operation/Maintenance	1,650.00	0.00	0.00	1,650.00	0.00	1,650.00	100.0%
	Vehicle Repair	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	E30 Sub Totals:	3,150.00	381.55	381.55	2,768.45	0.00	2,768.45	87.8%
01-060-554-30-410	Other Services and Charges							
01-060-554-30-430	Professional Services	750.00	2,080.00	2,080.00	-1,330.00	0.00	-1,330.00	0.0%
01-060-554-30-460	Travel and Seminars	250.00	0.00	0.00	250.00	0.00	250.00	100.0%
	Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	E40 Sub Totals:	1,000.00	2,080.00	2,080.00	-1,080.00	0.00	-1,080.00	0.0%
	Expense Sub Totals:	57,858.00	13,767.84	13,767.84	44,090.16	0.00	44,090.16	76.2%
Dept 001-065	Dept 060 Sub Totals:	57,858.00	13,767.84	13,767.84	44,090.16	0.00	44,090.16	76.2%
01-065-558-60-100	Planning and Development							
	Salaries and Wages	58,589.00	14,045.43	14,045.43	44,543.57	0.00	44,543.57	76.0%
	Salaries and Wages							
	E10 Sub Totals:	58,589.00	14,045.43	14,045.43	44,543.57	0.00	44,543.57	76.0%
01-065-558-60-200	Employee Benefits							
	Benefits	31,183.00	8,074.68	8,074.68	23,108.32	0.00	23,108.32	74.1%
	E20 Sub Totals:	31,183.00	8,074.68	8,074.68	23,108.32	0.00	23,108.32	74.1%
01-065-558-60-310	Operating and Office Supply							
01-065-558-60-340	Office/Operating Supplies	200.00	4.95	4.95	195.05	0.00	195.05	97.5%
01-065-558-60-350	Books and Periodicals	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	Small Tools/Minor Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	E30 Sub Totals:	200.00	4.95	4.95	195.05	0.00	195.05	97.5%
01-065-558-60-410	Other Services and Charges							
01-065-558-60-420	Professional Services	75,000.00	0.00	0.00	75,000.00	0.00	75,000.00	100.0%
01-065-558-60-430	Communication	500.00	27.18	27.18	472.82	0.00	472.82	94.5%
01-065-558-60-440	Travel and Seminars	1,500.00	230.00	230.00	1,270.00	0.00	1,270.00	84.6%
01-065-558-60-490	Advertising and Legal Notices	700.00	575.34	575.34	124.66	0.00	124.66	17.8%
	Miscellaneous	900.00	373.00	373.00	527.00	0.00	527.00	58.5%
	E40 Sub Totals:	78,600.00	1,205.52	1,205.52	77,394.48	0.00	77,394.48	98.4%

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	168,572.00	23,330.58	23,330.58	145,241.42	0.00	145,241.42	86.11
Dept 001-070	Building and Community Dev.							
Salaries and Wages		168,572.00	23,330.58	23,330.58	145,241.42	0.00		
01-070-558-50-100	Salaries and Wages	14,729.00	4,011.22	4,011.22	10,717.78	0.00	10,717.78	72.7
	E10 Sub Totals:	14,729.00	4,011.22	4,011.22	10,717.78	0.00	10,717.78	72.7
Employee Benefits		8,673.00	3,004.63	3,004.63	5,668.37	0.00	5,668.37	65.31
01-070-558-50-200	Benefits	8,673.00	3,004.63	3,004.63	5,668.37	0.00	5,668.37	65.31
	E20 Sub Totals:	8,673.00	3,004.63	3,004.63	5,668.37	0.00	5,668.37	65.31
Operating and Office Supply		250.00	192.30	192.30	57.70	0.00	57.70	23.08
01-070-558-50-310	Operating Supplies	1,200.00	0.00	0.00	1,200.00	0.00	1,200.00	100.00
01-070-558-50-340	Books and Periodical	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-070-558-50-350	Small Tools/Minor Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-070-558-50-360	Vehicle Operation/Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	1,450.00	192.30	192.30	1,257.70	0.00	1,257.70	86.71
Other Services and Charges		500.00	0.00	0.00	500.00	0.00	500.00	100.00
01-070-558-50-410	Professional Services	250.00	189.21	189.21	60.79	0.00	60.79	24.31
01-070-558-50-420	Communication	600.00	405.00	405.00	195.00	0.00	195.00	32.50
01-070-558-50-430	Travel and Seminars	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-070-558-50-460	Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-070-558-50-480	Repair and Maintenance	200.00	95.00	95.00	105.00	0.00	105.00	52.50
01-070-558-50-490	Miscellaneous							
	E40 Sub Totals:	1,550.00	689.21	689.21	860.79	0.00	860.79	55.51
Intergovernmental Services		13,000.00	1,890.00	1,890.00	11,110.00	0.00	11,110.00	85.46
01-070-558-50-510	SnoCity Plan/Building Service	0.00	998.75	998.75	-998.75	0.00	-998.75	0.00
01-070-559-60-500	Snohomish County inspections							
	E50 Sub Totals:	13,000.00	2,888.75	2,888.75	10,111.25	0.00	10,111.25	77.77
Expense Sub Totals:		39,402.00	10,786.11	10,786.11	28,615.89	0.00	28,615.89	72.63
Dept 070 Sub Totals:		39,402.00	10,786.11	10,786.11	28,615.89	0.00	28,615.89	72.63
Public Health								
001-075	Intergovernmental Services	1,000.00	505.76	505.76	494.24	0.00	494.24	49.42
01-075-562-50-510	Intergovernmental	1,000.00	505.76	505.76	494.24	0.00	494.24	49.42
	E50 Sub Totals:	1,000.00	505.76	505.76	494.24	0.00	494.24	49.42

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	1,000.00	505.76	505.76	494.24	0.00	494.24	49.4%
Dept 001-080	Library	1,000.00	505.76	505.76	494.24	0.00		
Dept 001-080	Other Services and Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
01-080-572-20-460	Insurance	6,500.00	1,445.67	1,445.67	5,054.33	0.00	5,054.33	77.7%
01-080-572-20-470	Utilities	6,500.00	1,445.67	1,445.67	5,054.33	0.00	5,054.33	77.7%
E40 Sub Totals:		6,500.00	1,445.67	1,445.67	5,054.33	0.00	5,054.33	77.7%
	Expense Sub Totals:	6,500.00	1,445.67	1,445.67	5,054.33	0.00	5,054.33	77.7%
Dept 001-085	Dept 080 Sub Totals:	6,500.00	1,445.67	1,445.67	5,054.33	0.00		
Dept 001-085	Parks and Recreation	39,463.00	9,641.09	9,641.09	29,821.91	0.00	29,821.91	75.5%
01-085-576-80-100	Salaries and Wages	39,463.00	9,641.09	9,641.09	29,821.91	0.00	29,821.91	75.5%
E10 Sub Totals:		39,463.00	9,641.09	9,641.09	29,821.91	0.00	29,821.91	75.5%
	Employee Benefits	20,584.00	4,750.94	4,750.94	15,833.06	0.00	15,833.06	76.9%
01-085-576-80-200	Benefits	20,584.00	4,750.94	4,750.94	15,833.06	0.00	15,833.06	76.9%
01-085-576-80-220	Uniforms	250.00	10.69	10.69	239.31	0.00	239.31	95.7%
E20 Sub Totals:		20,834.00	4,761.63	4,761.63	16,072.37	0.00	16,072.37	77.1%
Dept 001-085	Operating and Office Supply	3,100.00	614.97	614.97	2,485.03	0.00	2,485.03	80.1%
01-085-576-80-310	Office/Operating Supplies	3,100.00	614.97	614.97	2,485.03	0.00	2,485.03	80.1%
01-085-576-80-320	Office Supplies	35.00	0.00	0.00	35.00	0.00	35.00	100.0%
01-085-576-80-350	Small Tools/Minor Equipment	12,750.00	95.03	95.03	12,654.97	0.00	12,654.97	99.2%
01-085-576-80-360	Vehicle Maintenance	1,600.00	330.79	330.79	1,269.21	0.00	1,269.21	79.3%
01-085-576-80-370	Vehicle Repair	500.00	0.00	0.00	500.00	0.00	500.00	100.0%
E30 Sub Totals:		17,985.00	1,040.79	1,040.79	16,944.21	0.00	16,944.21	94.2%
Dept 001-085	Other Services and Charges	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.0%
01-085-576-80-410	Professional Services	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.0%
01-085-576-80-420	Communication	600.00	274.21	274.21	325.79	0.00	325.79	54.3%
01-085-576-80-430	Travel and Seminars	222.00	0.00	0.00	222.00	0.00	222.00	100.0%
01-085-576-80-450	Rentals	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.0%
01-085-576-80-460	Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
01-085-576-80-470	Utilities	3,300.00	598.26	598.26	2,701.74	0.00	2,701.74	81.8%
01-085-576-80-480	Repair and Maintenance	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.0%
01-085-576-80-490	Miscellaneous	100.00	0.00	0.00	100.00	0.00	100.00	100.0%
E40 Sub Totals:		11,222.00	872.47	872.47	10,349.53	0.00	10,349.53	92.2%

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
.60	Capital Outlays							
01-085-594-80-620	Capital - Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-085-594-80-640	Capital - Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E60 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
.90	Interfund Services							
01-085-597-30-000	Operating Transfer Out	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
	E90 Sub Totals:	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
	Expense Sub Totals:	92,504.00	16,315.98	16,315.98	76,188.02	0.00	76,188.02	82.34
	Dept 085 Sub Totals:	92,504.00	16,315.98	16,315.98	76,188.02	0.00		
Dept 001-090	Interfund Services							
.90	Prior Year Adjustments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-090-588-80-000	Operating Transfer Out	6,798.00	0.00	0.00	6,798.00	0.00	6,798.00	100.00
01-090-597-40-020	Operating Transfer Out - 114	9,000.00	9,000.00	9,000.00	0.00	0.00	0.00	0.00
01-090-597-50-010								
	E90 Sub Totals:	15,798.00	9,000.00	9,000.00	6,798.00	0.00	6,798.00	43.00
	Expense Sub Totals:	15,798.00	9,000.00	9,000.00	6,798.00	0.00	6,798.00	43.00
Dept 090 Sub Totals:		15,798.00	9,000.00	9,000.00	6,798.00	0.00		
.95	Ending Fund Balance							
01-900-508-80-000	Ending Fund Balance	0.00	20.70	20.70	-20.70	0.00	-20.70	0.00
	Ending Fund Balance							
	E95 Sub Totals:	0.00	20.70	20.70	-20.70	0.00	-20.70	0.00
	Expense Sub Totals:	0.00	20.70	20.70	-20.70	0.00	-20.70	0.00
Dept 900 Sub Totals:		0.00	20.70	20.70	-20.70	0.00		
	Fund Revenue Sub Totals:	1,792,955.00	449,434.80	449,434.80	1,343,520.20	0.00	1,343,520.20	74.90
	Fund Expense Sub Totals:	1,756,196.00	364,133.58	364,133.58	1,392,062.42	0.00	1,392,062.42	79.20
	Fund 001 Sub Totals:	-36,759.00	-85,301.22	-85,301.22	48,542.22	0.00		

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
Fund 101	STREET FUND					
ASSETS						
101-000-111-10-000	Cash	0.00	15,852.20	38,271.79	44,647.18	9,476.81
	ASSETS Totals:	0.00	15,852.20	38,271.79	44,647.18	9,476.81
LIABILITIES						
101-000-211-11-000	Accounts Payable	0.00	-845.36	27,542.93	27,644.53	-946.96
101-000-211-11-025	FICAR	0.00	0.00	2,042.62	2,452.34	-409.72
101-000-211-11-050	Deferred Comp Payable	0.00	0.00	758.53	882.30	-123.77
101-000-211-11-100	AFLAC Payable	0.00	0.00	0.00	0.00	0.00
101-000-211-11-150	Employment Security Payable	0.00	-765.46	322.03	379.36	-822.79
101-000-211-11-200	Federal Taxes Payable	0.00	-0.41	1,948.92	2,306.87	-358.36
101-000-211-11-260	Medicare Taxes Payable	0.00	-2.90	477.78	573.56	-98.68
101-000-211-11-300	Miscellaneous Payroll Ded	0.00	0.00	0.00	0.00	0.00
101-000-211-11-350	Med/Den/Vision/Life Payable	0.00	267.99	3,676.11	4,861.95	-917.85
101-000-211-11-400	L&I Payable	0.00	3.37	496.28	596.65	-97.00
101-000-211-11-550	Payroll Payable	0.00	0.00	0.00	0.00	0.00
101-000-211-11-600	Payroll Direct Deposit Payable	0.00	-68.28	12,444.63	12,444.63	-68.28
101-000-211-11-650	PERS Payable	0.00	2.80	2,275.14	2,680.16	-402.22
101-000-211-11-700	Union Dues Payable	0.00	-24.61	133.28	157.90	-49.23
	LIABILITIES Totals:	0.00	-1,432.86	52,118.25	54,980.25	-4,294.86
FUND BALANCE						
101-000-308-80-000	Beginning Fund Balance	14,519.00	17,091.48	0.00	0.00	17,091.48
	FUND BALANCE Totals:	14,519.00	17,091.48	0.00	0.00	17,091.48
REVENUE						
101-000-311-10-000	Real and Personal Property Tax	28,547.00	0.00	0.00	1,133.58	-1,133.58
101-000-316-41-000	B & O Electric	35,000.00	0.00	0.00	10,639.81	-10,639.81
101-000-316-43-000	Utility Tax Gas	5,100.00	0.00	0.00	1,091.70	-1,091.70
101-000-316-47-000	Utility Tax Telephone	7,400.00	0.00	0.00	2,099.32	-2,099.32
101-000-322-40-000	Street/Curb Permits -ROW	2,000.00	0.00	0.00	600.00	-600.00
101-000-334-03-000	FEMA Payment	0.00	0.00	0.00	0.00	0.00
101-000-336-00-870	Motor Vehicle Excise Tax	94,653.00	0.00	0.00	22,667.38	-22,667.38
101-000-361-11-000	Investment Interest	300.00	0.00	0.00	0.00	0.00
101-000-367-11-010	Contributions - Street Project	0.00	0.00	0.00	40.00	-40.00

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
101-000-395-10-000	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00
101-000-397-10-100	Operating Transfer In	0.00	0.00	0.00	0.00	0.00
	REVENUE Totals:	173,000.00	0.00	0.00	38,271.79	-38,271.79
EXPENSE						
Dept 150	Road and Street Maintenance					
101-150-542-30-100	Salaries and Wages	75,281.00	0.00	19,944.01	0.00	19,944.01
101-150-542-30-200	Employee Benefits	37,268.00	0.00	8,551.33	0.00	8,551.33
101-150-542-30-220	Uniforms	200.00	0.00	10.71	0.00	10.71
101-150-542-30-310	Office/Operating Supplies	3,200.00	0.00	947.18	0.00	947.18
101-150-542-30-320	Office Supplies	1,500.00	0.00	488.76	0.00	488.76
101-150-542-30-350	Small Tools/Minor Equipment	1,450.00	0.00	116.98	0.00	116.98
101-150-542-30-360	Vehicle Operation/Maintenance	2,050.00	0.00	356.20	0.00	356.20
101-150-542-30-370	Vehicle Repair	500.00	0.00	0.00	0.00	0.00
101-150-542-30-410	Professional Services	22,000.00	0.00	0.00	0.00	0.00
101-150-542-30-420	Communication	2,500.00	0.00	952.61	0.00	952.61
101-150-542-30-430	Travel and Seminars	370.00	0.00	0.00	0.00	0.00
101-150-542-30-450	Rentals	0.00	0.00	0.00	0.00	0.00
101-150-542-30-460	Insurance	7,200.00	0.00	100.00	0.00	100.00
101-150-542-30-490	Miscellaneous	200.00	0.00	121.95	0.00	121.95
101-150-594-30-620	Capital - Buildings	0.00	0.00	0.00	0.00	0.00
101-150-594-30-630	Capital - Improvements	0.00	0.00	0.00	0.00	0.00
101-150-594-30-640	Capital - Equipment and Signs	0.00	0.00	2,430.47	0.00	2,430.47
101-150-597-30-000	Operating Transfer Out - 104	0.00	0.00	0.00	0.00	0.00
101-150-597-50-010	Operating Transfer Out - 114	3,500.00	0.00	3,500.00	0.00	3,500.00
	101-150 EXPENSE Totals:	157,219.00	0.00	37,520.20	0.00	37,520.20
Dept 160	Traffic and Pedestrian Service					
101-160-542-30-480	Repair and Maintenance	500.00	0.00	0.00	0.00	0.00
101-160-542-63-470	Utilities	33,000.00	0.00	9,988.98	0.00	9,988.98
101-160-542-66-310	Snow and Ice Control	0.00	0.00	0.00	0.00	0.00
101-160-542-67-310	Street Cleaning	0.00	0.00	0.00	0.00	0.00
	101-160 EXPENSE Totals:	33,500.00	0.00	9,988.98	0.00	9,988.98
Dept 900	Ending Fund Balance					
101-900-508-80-000	Ending Fund Balance	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
	101-900 EXPENSE Totals:	0.00	0.00	0.00	0.00	0.00
	EXPENSE Totals:	190,719.00	0.00	47,509.18	0.00	47,509.18
	Fund 101 Totals:	-3,200.00	31,510.82	137,899.22	137,899.22	31,510.82

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
101	STREET FUND							
101-000-311-10-000	Taxes							
101-000-316-41-000	Real and Personal Property Tax	28,547.00	1,133.58	1,133.58	27,413.42	0.00	27,413.42	96.0%
101-000-316-43-000	B & O Electric	35,000.00	10,639.81	10,639.81	24,360.19	0.00	24,360.19	69.6%
101-000-316-47-000	Utility Tax Gas	5,100.00	1,091.70	1,091.70	4,008.30	0.00	4,008.30	78.5%
	Utility Tax Telephone	7,400.00	2,099.32	2,099.32	5,300.68	0.00	5,300.68	71.6%
	R10 Sub Totals:	76,047.00	14,964.41	14,964.41	61,082.59	0.00	61,082.59	80.3%
101-000-322-40-000	Licenses and Permits							
	Street/Curb Permits -ROW	2,000.00	600.00	600.00	1,400.00	0.00	1,400.00	70.0%
	R20 Sub Totals:	2,000.00	600.00	600.00	1,400.00	0.00	1,400.00	70.0%
101-000-334-03-000	Intergovernmental Revenues							
101-000-336-00-870	FEMA Payment	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	Motor Vehicle Excise Tax	94,653.00	22,667.38	22,667.38	71,985.62	0.00	71,985.62	76.0%
	R30 Sub Totals:	94,653.00	22,667.38	22,667.38	71,985.62	0.00	71,985.62	76.0%
101-000-361-11-000	Miscellaneous Revenues							
101-000-367-11-010	Investment Interest	300.00	0.00	0.00	300.00	0.00	300.00	100.0%
	Contributions - Street Project	0.00	40.00	40.00	-40.00	0.00	-40.00	0.0%
	R60 Sub Totals:	300.00	40.00	40.00	260.00	0.00	260.00	86.6%
101-000-395-10-000	Other Financing Sources							
101-000-397-10-100	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	Operating Transfer In	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	R90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	Revenue Sub Totals:	173,000.00	38,271.79	38,271.79	134,728.21	0.00	134,728.21	77.8%
101-150-542-30-100	Dept 000 Sub Totals:	-173,000.00	-38,271.79	-38,271.79	-134,728.21	0.00		
101-150-542-30-200	Road and Street Maintenance							
101-150-542-30-220	Salaries and Wages	75,281.00	19,944.01	19,944.01	55,336.99	0.00	55,336.99	73.5%
	Salaries and Wages	75,281.00	19,944.01	19,944.01	55,336.99	0.00	55,336.99	73.5%
	E10 Sub Totals:	75,281.00	19,944.01	19,944.01	55,336.99	0.00	55,336.99	73.5%
101-150-542-30-200	Employee Benefits							
101-150-542-30-220	Employee Benefits	37,268.00	8,551.33	8,551.33	28,716.67	0.00	28,716.67	77.0%
	Uniforms	200.00	10.71	10.71	189.29	0.00	189.29	94.6%
	E20 Sub Totals:	37,468.00	8,562.04	8,562.04	28,905.96	0.00	28,905.96	77.1%
	Operating and Office Supply							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-150-542-30-310	Office/Operating Supplies	3,200.00	947.18	947.18	2,252.82	0.00	2,252.82	70.41
01-150-542-30-320	Office Supplies	1,500.00	488.76	488.76	1,011.24	0.00	1,011.24	67.41
01-150-542-30-330	Small Tools/Minor Equipment	1,450.00	116.98	116.98	1,333.02	0.00	1,333.02	91.91
01-150-542-30-360	Vehicle Operation/Maintenance	2,050.00	356.20	356.20	1,693.80	0.00	1,693.80	82.61
01-150-542-30-370	Vehicle Repair	500.00	0.00	0.00	500.00	0.00	500.00	100.00
	E30 Sub Totals:	8,700.00	1,909.12	1,909.12	6,790.88	0.00	6,790.88	78.01
40	Other Services and Charges							
01-150-542-30-410	Professional Services	22,000.00	0.00	0.00	22,000.00	0.00	22,000.00	100.00
01-150-542-30-420	Communication	2,500.00	952.61	952.61	1,547.39	0.00	1,547.39	61.91
01-150-542-30-430	Travel and Seminars	370.00	0.00	0.00	370.00	0.00	370.00	100.00
01-150-542-30-450	Rentals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-150-542-30-460	Insurance	7,200.00	100.00	100.00	7,100.00	0.00	7,100.00	98.61
01-150-542-30-490	Miscellaneous	200.00	121.95	121.95	78.05	0.00	78.05	39.01
	E40 Sub Totals:	32,270.00	1,174.56	1,174.56	31,095.44	0.00	31,095.44	96.31
60	Capital Outlays							
01-150-594-30-620	Capital - Buildings	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-150-594-30-630	Capital - Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-150-594-30-640	Capital - Equipment and Signs	0.00	2,430.47	2,430.47	-2,430.47	0.00	-2,430.47	0.00
	E60 Sub Totals:	0.00	2,430.47	2,430.47	-2,430.47	0.00	-2,430.47	0.00
90	Interfund Services							
01-150-597-30-000	Operating Transfer Out - 104	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-150-597-50-010	Operating Transfer Out - 114	3,500.00	3,500.00	3,500.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	3,500.00	3,500.00	3,500.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	157,219.00	37,520.20	37,520.20	119,698.80	0.00	119,698.80	76.11
	Dept 150 Sub Totals:	157,219.00	37,520.20	37,520.20	119,698.80	0.00	119,698.80	76.11
Dept 101-160	Traffic and Pedestrian Service							
30	Operating and Office Supply							
01-160-542-66-310	Snow and Ice Control	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-160-542-67-310	Street Cleaning	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40	Other Services and Charges							
01-160-542-30-480	Repair and Maintenance	500.00	0.00	0.00	500.00	0.00	500.00	100.00
01-160-542-63-470	Utilities	33,000.00	9,988.98	9,988.98	23,011.02	0.00	23,011.02	69.71
	E40 Sub Totals:	33,500.00	9,988.98	9,988.98	23,511.02	0.00	23,511.02	70.11

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	33,500.00	9,988.98	9,988.98	23,511.02	0.00	23,511.02	70.11
Dept 101-900	Dept 160 Sub Totals:	33,500.00	9,988.98	9,988.98	23,511.02	0.00		
:95	Ending Fund Balance							
01-900-508-80-000	Ending Fund Balance							
	Ending Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E95 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 900 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	Fund Revenue Sub Totals:	173,000.00	38,271.79	38,271.79	134,728.21	0.00	134,728.21	77.81
	Fund Expense Sub Totals:	190,719.00	47,509.18	47,509.18	143,209.82	0.00	143,209.82	75.01
	Fund 101 Sub Totals:	17,719.00	9,237.39	9,237.39	8,481.61	0.00		

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
Fund 103	CEMETERY FUND					
ASSETS						
103-000-111-10-000	Cash	0.00	5,199.62	8,895.55	8,801.73	5,293.44
	ASSETS Totals:	0.00	5,199.62	8,895.55	8,801.73	5,293.44
LIABILITIES						
103-000-211-11-000	Accounts Payable	0.00	-188.44	6,807.13	6,765.32	-146.63
103-000-211-11-025	FICA Tax	0.00	0.00	299.54	354.02	-54.48
103-000-211-11-050	Deferred Comp Payable	0.00	0.00	52.19	60.90	-8.71
103-000-211-11-100	AFLAC Payable	0.00	0.00	0.94	1.10	-0.16
103-000-211-11-150	Employment Security Payable	0.00	-80.49	48.13	56.86	-89.22
103-000-211-11-200	Federal Taxes Payable	0.00	0.00	296.93	348.68	-51.75
103-000-211-11-260	Medicare Taxes Payable	0.00	0.00	70.24	83.02	-12.78
103-000-211-11-300	Miscellaneous Payroll Ded	0.00	0.00	0.00	0.00	0.00
103-000-211-11-350	Med/Den/Vision/Life Payable	0.00	-22.54	698.76	961.76	-285.54
103-000-211-11-400	L&I Payable	0.00	-4.25	90.76	108.55	-22.04
103-000-211-11-550	Payroll Payable	0.00	0.00	0.00	0.00	0.00
103-000-211-11-600	Payroll Direct Deposit Payable	0.00	-22.75	1,810.53	1,810.53	-22.75
103-000-211-11-650	PERS Payable	0.00	28.73	340.36	402.03	-32.94
103-000-211-11-700	Union Dues Payable	0.00	-5.00	29.45	35.16	-10.71
	LIABILITIES Totals:	0.00	-294.74	10,544.96	10,987.93	-737.71
FUND BALANCE						
103-000-308-80-000	Beginning Fund Balance	2,757.00	-4,709.21	0.00	0.00	-4,709.21
	FUND BALANCE Totals:	2,757.00	-4,709.21	0.00	0.00	-4,709.21
REVENUE						
103-000-343-60-000	Cemetery Fees	25,000.00	0.00	0.00	8,895.55	-8,895.55
103-000-361-11-000	Investment Interest	250.00	0.00	0.00	0.00	0.00
103-000-367-11-000	Contributions - Cemetery Impro	0.00	0.00	0.00	0.00	0.00
	REVENUE Totals:	25,250.00	0.00	0.00	8,895.55	-8,895.55
EXPENSE						
Dept 103	Cemetery					
103-103-536-10-010	Salaries and Wages	11,692.00	0.00	2,869.82	0.00	2,869.82

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
103-103-536-10-200	Benefits	6,515.00	0.00	1,536.86	0.00	1,536.86
103-103-536-10-220	Uniforms	0.00	0.00	0.00	0.00	0.00
103-103-536-10-310	Operating Supplies	200.00	0.00	8.28	0.00	8.28
103-103-536-10-320	Office Supplies	100.00	0.00	0.00	0.00	0.00
103-103-536-10-340	Items for Resale	1,500.00	0.00	783.01	0.00	783.01
103-103-536-10-350	Small Tools/Minor Equipment	0.00	0.00	0.00	0.00	0.00
103-103-536-10-360	Vehicle Operation/Maintenance	500.00	0.00	56.22	0.00	56.22
103-103-536-10-370	Vehicle Repair	0.00	0.00	0.00	0.00	0.00
103-103-536-10-410	Professional Services	5,000.00	0.00	3,990.51	0.00	3,990.51
103-103-536-10-420	Communication	0.00	0.00	0.00	0.00	0.00
103-103-536-10-460	Insurance	1,500.00	0.00	0.00	0.00	0.00
103-103-536-10-480	Repair and Maintenance	0.00	0.00	0.00	0.00	0.00
103-103-594-10-620	Capital - Buildings	500.00	0.00	0.00	0.00	0.00
103-103-594-10-640	Capital - Equipment	0.00	0.00	0.00	0.00	0.00
103-103-597-40-000	Operating Transfers Out	500.00	0.00	0.00	0.00	0.00
103-103 EXPENSE Totals:		28,007.00	0.00	9,244.70	0.00	9,244.70
Dept 900	Ending Fund Balance					
103-900-508-80-000	Ending Fund Balance	0.00	0.00	0.00	0.00	0.00
103-900 EXPENSE Totals:		0.00	0.00	0.00	0.00	0.00
EXPENSE Totals:		28,007.00	0.00	9,244.70	0.00	9,244.70
Fund 103 Totals:		0.00	195.67	28,685.21	28,685.21	195.67

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
100	CEMETERY FUND							
100-103	Charges for Services	25,000.00	8,895.55	8,895.55	16,104.45	0.00	16,104.45	64.4%
100-103-000	Cemetery Fees							
100-103-000-343-60-000		25,000.00	8,895.55	8,895.55	16,104.45	0.00	16,104.45	64.4%
100-103-000-343-60-000	R40 Sub Totals:							
100-103-000-343-60-000	Miscellaneous Revenues							
100-103-000-343-60-000	Investment Interest	250.00	0.00	0.00	250.00	0.00	250.00	100.0%
100-103-000-343-60-000	Contributions - Cemetery Impro	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
100-103-000-343-60-000	R60 Sub Totals:	250.00	0.00	0.00	250.00	0.00	250.00	100.0%
100-103-000-343-60-000	Revenue Sub Totals:	25,250.00	8,895.55	8,895.55	16,354.45	0.00	16,354.45	64.7%
100-103-000-343-60-000	Dept 000 Sub Totals:	-25,250.00	-8,895.55	-8,895.55	-16,354.45	0.00		
100-103-000-343-60-000	Cemetery							
100-103-000-343-60-000	Salaries and Wages							
100-103-000-343-60-000	Salaries and Wages	11,692.00	2,869.82	2,869.82	8,822.18	0.00	8,822.18	75.4%
100-103-000-343-60-000	E10 Sub Totals:	11,692.00	2,869.82	2,869.82	8,822.18	0.00	8,822.18	75.4%
100-103-000-343-60-000	Employee Benefits							
100-103-000-343-60-000	Benefits	6,515.00	1,536.86	1,536.86	4,978.14	0.00	4,978.14	76.4%
100-103-000-343-60-000	Uniforms	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
100-103-000-343-60-000	E20 Sub Totals:	6,515.00	1,536.86	1,536.86	4,978.14	0.00	4,978.14	76.4%
100-103-000-343-60-000	Operating and Office Supply							
100-103-000-343-60-000	Operating Supplies	200.00	8.28	8.28	191.72	0.00	191.72	95.8%
100-103-000-343-60-000	Office Supplies	100.00	0.00	0.00	100.00	0.00	100.00	100.0%
100-103-000-343-60-000	Items for Resale	1,500.00	783.01	783.01	716.99	0.00	716.99	47.8%
100-103-000-343-60-000	Small Tools/Minor Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
100-103-000-343-60-000	Vehicle Operation/Maintenance	500.00	56.22	56.22	443.78	0.00	443.78	88.7%
100-103-000-343-60-000	Vehicle Repair	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
100-103-000-343-60-000	E30 Sub Totals:	2,300.00	847.51	847.51	1,452.49	0.00	1,452.49	63.1%
100-103-000-343-60-000	Other Services and Charges							
100-103-000-343-60-000	Professional Services	5,000.00	3,990.51	3,990.51	1,009.49	0.00	1,009.49	20.1%
100-103-000-343-60-000	Communication	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
100-103-000-343-60-000	Insurance	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.0%
100-103-000-343-60-000	Repair and Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
100-103-000-343-60-000	E40 Sub Totals:	6,500.00	3,990.51	3,990.51	2,509.49	0.00	2,509.49	38.6%
100-103-000-343-60-000	Capital Outlays							
100-103-000-343-60-000	Capital - Buildings	500.00	0.00	0.00	500.00	0.00	500.00	100.0%

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
03-103-594-10-640	Capital - Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E60 Sub Totals:	500.00	0.00	0.00	500.00	0.00	500.00	100.00
	Interfund Services							
03-103-597-40-000	Operating Transfers Out	500.00	0.00	0.00	500.00	0.00	500.00	100.00
	E90 Sub Totals:	500.00	0.00	0.00	500.00	0.00	500.00	100.00
	Expense Sub Totals:	28,007.00	9,244.70	9,244.70	18,762.30	0.00	18,762.30	66.99
	Dept 103 Sub Totals:	28,007.00	9,244.70	9,244.70	18,762.30	0.00		
Dept 103-900	Ending Fund Balance							
95	Ending Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-900-508-80-000	Ending Fund Balance							
	E95 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 900 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Revenue Sub Totals:	25,250.00	8,895.55	8,895.55	16,354.45	0.00	16,354.45	64.77
	Fund Expense Sub Totals:	28,007.00	9,244.70	9,244.70	18,762.30	0.00	18,762.30	66.99
	Fund 103 Sub Totals:	2,757.00	349.15	349.15	2,407.85	0.00		

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
Fund 400	UTILITY WATER FUND					
ASSETS						
400-000-111-10-000	Cash	0.00	347,834.38	289,175.07	274,226.14	362,783.31
	ASSETS Totals:	0.00	347,834.38	289,175.07	274,226.14	362,783.31
LIABILITIES						
400-000-211-11-000	Accounts Payable	0.00	-2,467.91	114,305.73	116,306.74	-4,468.92
400-000-211-11-025	FICA Taxes Payable	0.00	0.00	9,010.52	10,662.52	-1,652.00
400-000-211-11-050	Deferred Comp Payable	0.00	0.00	2,172.07	2,531.50	-359.43
400-000-211-11-100	AFLAC Payable	0.00	0.00	131.33	153.22	-21.89
400-000-211-11-150	Employment Security Payable	0.00	-5,247.46	1,419.45	1,665.57	-5,493.58
400-000-211-11-200	Federal Taxes Payable	0.00	0.00	8,568.03	10,045.55	-1,477.52
400-000-211-11-260	Medicare Taxes Payable	0.00	-2.90	2,107.52	2,493.90	-389.28
400-000-211-11-300	Miscellaneous Payroll Ded	0.00	0.00	13.70	15.98	-2.28
400-000-211-11-350	Med/Den/Vision/Life Payable	0.00	2,151.23	21,123.10	27,792.88	-4,518.55
400-000-211-11-400	L&I Payable	0.00	-51.29	2,662.67	3,175.72	-564.34
400-000-211-11-550	Payroll Payable	0.00	0.00	0.00	0.00	0.00
400-000-211-11-600	Payroll Direct Deposit Payable	0.00	-56.90	46,498.62	46,498.62	-56.90
400-000-211-11-650	PERS Payable	0.00	-226.36	10,010.81	11,700.58	-1,916.13
400-000-211-11-700	Union Dues Payable	0.00	-2.50	678.81	792.83	-116.52
	LIABILITIES Totals:	0.00	-5,904.09	218,702.36	233,835.61	-21,037.34
FUND BALANCE						
400-000-308-80-000	Beginning Fund Balance	25,848.00	-531,892.46	0.00	0.00	-531,892.46
	FUND BALANCE Totals:	25,848.00	-531,892.46	0.00	0.00	-531,892.46
REVENUE						
400-000-341-82-100	Engineering Review Services	0.00	0.00	0.00	0.00	0.00
400-000-342-00-010	Inspection Fees	0.00	0.00	0.00	0.00	0.00
400-000-343-40-000	Water Service	980,000.00	0.00	253.14	252,682.83	-252,429.69
400-000-359-10-000	Turn On/Off Fees	8,780.00	0.00	0.00	3,150.00	-3,150.00
400-000-361-11-000	Investment Interest	500.00	0.00	0.00	0.00	0.00
400-000-369-40-000	Judgements and Settlements	0.00	0.00	0.00	0.00	0.00
400-000-369-90-000	Miscellaneous	23,500.00	0.00	33.55	16,266.24	-16,232.69
400-000-379-10-000	Water Connection Charges	7,000.00	0.00	0.00	17,076.00	-17,076.00
400-000-395-10-000	Sale of Fixed Assets	60,000.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
400-000-397-10-100	Operating Transfer In	0.00	0.00	0.00	0.00	0.00
	REVENUE Totals:	1,079,780.00	0.00	286.69	289,175.07	-288,888.38
EXPENSE						
Dept 400	Utility Water					
400-400-534-80-100	Salaries and Wages	302,802.00	0.00	86,320.40	0.00	86,320.40
400-400-534-80-200	Benefits	177,376.00	0.00	44,220.57	0.00	44,220.57
400-400-534-80-220	Uniforms	800.00	0.00	79.02	0.00	79.02
400-400-534-80-310	Operating Supply	63,375.00	0.00	14,450.96	477.84	13,973.12
400-400-534-80-320	Office Supplies	3,700.00	0.00	710.81	0.00	710.81
400-400-534-80-350	Small Tools/Minor Equipment	12,950.00	0.00	116.98	0.00	116.98
400-400-534-80-360	Vehicle Operation/Maintenance	7,825.00	0.00	2,243.45	0.00	2,243.45
400-400-534-80-370	Vehicle Repair	500.00	0.00	0.00	0.00	0.00
400-400-534-80-410	Professional Service - General	44,500.00	0.00	940.45	0.00	940.45
400-400-534-80-411	Professional Service - Other	0.00	0.00	0.00	0.00	0.00
400-400-534-80-420	Communication	8,000.00	0.00	2,833.23	0.00	2,833.23
400-400-534-80-430	Travel and Seminars	4,205.00	0.00	2,010.00	0.00	2,010.00
400-400-534-80-450	Rentals	1,000.00	0.00	202.87	0.00	202.87
400-400-534-80-460	Insurance	42,000.00	0.00	100.00	0.00	100.00
400-400-534-80-470	Utilities	25,000.00	0.00	16,336.72	0.00	16,336.72
400-400-534-80-471	Water Service - Everett	7,000.00	0.00	0.00	0.00	0.00
400-400-534-80-480	Repair and Maintenance	20,000.00	0.00	1,184.83	0.00	1,184.83
400-400-534-80-490	Miscellaneous	8,614.00	0.00	3,189.43	0.00	3,189.43
400-400-534-80-491	Water - Testing	4,000.00	0.00	875.00	0.00	875.00
400-400-534-80-510	Taxes - Excise	51,000.00	0.00	13,612.82	0.00	13,612.82
400-400-594-80-620	Capital - Buildings	0.00	0.00	0.00	0.00	0.00
400-400-594-80-640	Capital - Equipment	10,000.00	0.00	0.00	0.00	0.00
400-400-597-20-000	Operating Transfer Out - 412	109,476.00	0.00	27,370.00	0.00	27,370.00
400-400-597-20-050	Operating Transfer Out - 403	171,700.00	0.00	42,950.00	0.00	42,950.00
400-400-597-30-010	Operating Transfer Out - 104	0.00	0.00	0.00	0.00	0.00
400-400-597-30-030	Operating Transfer Out - 409	0.00	0.00	0.00	0.00	0.00
400-400-597-50-020	Operating Transfer Out - 114	13,000.00	0.00	13,000.00	0.00	13,000.00
400-400-597-50-040	Operating Transfer Out - 001	16,803.00	0.00	16,803.00	0.00	16,803.00
	400-400 EXPENSE Totals:	1,105,626.00	0.00	289,550.54	477.84	289,072.70
Dept 900	Ending Fund Balance					
400-900-508-80-000	Ending Fund Balance	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
	400-900 EXPENSE Totals:	0.00	0.00	0.00	0.00	0.00
	EXPENSE Totals:	1,105,626.00	0.00	289,550.54	477.84	289,072.70
	Fund 400 Totals:	2.00	-189,962.17	797,714.66	797,714.66	-189,962.17

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
und 400	UTILITY WATER FUND							
Dept 400-000								
:40	Charges for Services	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
00-000-341-82-100	Engineering Review Services	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
00-000-342-00-010	Inspection Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
00-000-343-40-000	Water Service	980,000.00	252,429.69	252,429.69	727,570.31	0.00	727,570.31	74.2%
00-000-359-10-000	Turn On/Off Fees	8,780.00	3,150.00	3,150.00	5,630.00	0.00	5,630.00	64.1%
	R40 Sub Totals:	988,780.00	255,579.69	255,579.69	733,200.31	0.00	733,200.31	74.1%
:60	Miscellaneous Revenues							
00-000-361-11-000	Investment Interest	500.00	0.00	0.00	500.00	0.00	500.00	100.0%
00-000-369-40-000	Judgments and Settlements	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
00-000-369-90-000	Miscellaneous	23,500.00	16,232.69	16,232.69	7,267.31	0.00	7,267.31	30.9%
00-000-379-10-000	Water Connection Charges	7,000.00	17,076.00	17,076.00	-10,076.00	0.00	-10,076.00	0.0%
	R60 Sub Totals:	31,000.00	33,308.69	33,308.69	-2,308.69	0.00	-2,308.69	0.0%
:90	Other Financing Sources							
00-000-395-10-000	Sale of Fixed Assets	60,000.00	0.00	0.00	60,000.00	0.00	60,000.00	100.0%
00-000-397-10-100	Operating Transfer In	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	R90 Sub Totals:	60,000.00	0.00	0.00	60,000.00	0.00	60,000.00	100.0%
	Revenue Sub Totals:	1,079,780.00	288,888.38	288,888.38	790,891.62	0.00	790,891.62	73.2%
Dept 400-400	Dept 000 Sub Totals:	-1,079,780.00	-288,888.38	-288,888.38	-790,891.62	0.00		
:10	Utility Water							
00-400-534-80-100	Salaries and Wages	302,802.00	86,320.40	86,320.40	216,481.60	0.00	216,481.60	71.4%
	E10 Sub Totals:	302,802.00	86,320.40	86,320.40	216,481.60	0.00	216,481.60	71.4%
:20	Employee Benefits							
00-400-534-80-200	Benefits	177,376.00	44,220.57	44,220.57	133,155.43	0.00	133,155.43	75.0%
00-400-534-80-220	Uniforms	800.00	79.02	79.02	720.98	0.00	720.98	90.1%
	E20 Sub Totals:	178,176.00	44,299.59	44,299.59	133,876.41	0.00	133,876.41	75.1%
:30	Operating and Office Supply							
00-400-534-80-310	Operating Supply	63,375.00	13,973.12	13,973.12	49,401.88	0.00	49,401.88	77.9%
00-400-534-80-320	Office Supplies	3,700.00	710.81	710.81	2,989.19	0.00	2,989.19	80.7%
00-400-534-80-350	Small Tools/Minor Equipment	12,950.00	116.98	116.98	12,833.02	0.00	12,833.02	99.1%
00-400-534-80-360	Vehicle Operation/Maintenance	7,825.00	2,243.45	2,243.45	5,581.55	0.00	5,581.55	71.3%
00-400-534-80-370	Vehicle Repair	500.00	0.00	0.00	500.00	0.00	500.00	100.0%
	E30 Sub Totals:	88,350.00	17,044.36	17,044.36	71,305.64	0.00	71,305.64	80.7%

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
40	Other Services and Charges							
00-400-534-80-410	Professional Service - General	44,500.00	940.45	940.45	43,559.55	0.00	43,559.55	97.8%
00-400-534-80-411	Professional Service - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
00-400-534-80-420	Communication	8,000.00	2,833.23	2,833.23	5,166.77	0.00	5,166.77	64.5%
00-400-534-80-430	Travel and Seminars	4,205.00	2,010.00	2,010.00	2,195.00	0.00	2,195.00	52.2%
00-400-534-80-450	Rentals	1,000.00	202.87	202.87	797.13	0.00	797.13	79.7%
00-400-534-80-460	Insurance	42,000.00	100.00	100.00	41,900.00	0.00	41,900.00	99.7%
00-400-534-80-470	Utilities	25,000.00	16,336.72	16,336.72	8,663.28	0.00	8,663.28	34.6%
00-400-534-80-471	Water Service - Everett	7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	100.0%
00-400-534-80-480	Repair and Maintenance	20,000.00	1,184.83	1,184.83	18,815.17	0.00	18,815.17	94.0%
00-400-534-80-490	Miscellaneous	8,614.00	3,189.43	3,189.43	5,424.57	0.00	5,424.57	62.9%
00-400-534-80-491	Water - Testing	4,000.00	875.00	875.00	3,125.00	0.00	3,125.00	78.1%
	E40 Sub Totals:	164,319.00	27,672.53	27,672.53	136,646.47	0.00	136,646.47	83.1%
50	Intergovernmental Services							
00-400-534-80-510	Taxes - Excise	51,000.00	13,612.82	13,612.82	37,387.18	0.00	37,387.18	73.3%
	E50 Sub Totals:	51,000.00	13,612.82	13,612.82	37,387.18	0.00	37,387.18	73.3%
60	Capital Outlays							
00-400-594-80-620	Capital - Buildings	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
00-400-594-80-640	Capital - Equipment	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.0%
	E60 Sub Totals:	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.0%
90	Interfund Services							
00-400-597-20-000	Operating Transfer Out - 412	109,476.00	27,370.00	27,370.00	82,106.00	0.00	82,106.00	75.0%
00-400-597-20-050	Operating Transfer Out - 403	171,700.00	42,950.00	42,950.00	128,750.00	0.00	128,750.00	74.9%
00-400-597-30-010	Operating Transfer Out - 104	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
00-400-597-30-030	Operating Transfer Out - 409	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
00-400-597-50-020	Operating Transfer Out - 114	13,000.00	13,000.00	13,000.00	0.00	0.00	0.00	0.0%
00-400-597-50-040	Operating Transfer Out - 001	16,803.00	16,803.00	16,803.00	0.00	0.00	0.00	0.0%
	E90 Sub Totals:	310,979.00	100,123.00	100,123.00	210,856.00	0.00	210,856.00	67.8%
	Expense Sub Totals:	1,105,626.00	289,072.70	289,072.70	816,553.30	0.00	816,553.30	73.8%
Dept 400-900	Dept 400 Sub Totals:	1,105,626.00	289,072.70	289,072.70	816,553.30	0.00	816,553.30	73.8%
95	Ending Fund Balance							
00-900-508-80-000	Ending Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	E95 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Dept 900 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	Fund Revenue Sub Totals:	1,079,780.00	288,888.38	288,888.38	790,891.62	0.00	790,891.62	73.2%
	Fund Expense Sub Totals:	1,105,626.00	289,072.70	289,072.70	816,553.30	0.00	816,553.30	73.8%
	Fund 400 Sub Totals:	25,846.00	184.32	184.32	25,661.68	0.00		

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
Fund 401	UTILITY SEWER FUND					
ASSETS						
401-000-111-10-000	Cash	0.00	496,048.73	332,602.09	254,586.40	574,064.42
	ASSETS Totals:	0.00	496,048.73	332,602.09	254,586.40	574,064.42
LIABILITIES						
401-000-211-11-000	Accounts Payable	0.00	-2,605.41	84,145.04	84,899.25	-3,359.62
401-000-211-11-025	FICA Taxes Payable	0.00	-10.40	7,272.68	8,571.44	-1,309.16
401-000-211-11-030	Miscellaneous Payroll Ded	0.00	0.00	0.00	0.00	0.00
401-000-211-11-050	Deferred Comp Payable	0.00	0.00	3,352.28	3,908.40	-556.12
401-000-211-11-100	AFLAC Payable	0.00	0.00	203.43	237.33	-33.90
401-000-211-11-150	Employment Security Payable	0.00	-4,050.84	1,169.18	1,368.82	-4,250.48
401-000-211-11-200	Federal Taxes Payable	0.00	0.00	7,388.49	8,627.03	-1,238.54
401-000-211-11-260	Medicare Taxes Payable	0.00	0.00	1,700.66	2,004.38	-303.72
401-000-211-11-300	Miscellaneous Payroll Ded	0.00	0.00	10.77	12.57	-1.80
401-000-211-11-350	Med/Dental/Vis Payable	0.00	503.85	13,850.60	18,200.28	-3,845.83
401-000-211-11-400	L&I Payable	0.00	176.82	1,928.20	2,272.77	-167.75
401-000-211-11-550	Payroll Payable	0.00	0.00	0.00	0.00	0.00
401-000-211-11-600	Payroll Direct Deposit Payable	0.00	0.00	44,774.63	44,774.63	0.00
401-000-211-11-650	PERS Payable	0.00	22.41	8,246.10	9,620.59	-1,352.08
401-000-211-11-700	Union Dues Payable	0.00	0.00	547.39	639.20	-91.81
	LIABILITIES Totals:	0.00	-5,963.57	174,589.45	185,136.69	-16,510.81
FUND BALANCE						
401-000-308-80-000	Beginning Fund Balance	0.00	-544,448.46	0.00	0.00	-544,448.46
	FUND BALANCE Totals:	0.00	-544,448.46	0.00	0.00	-544,448.46
REVENUE						
401-000-342-00-200	Sewer Inspection Fee	5,000.00	0.00	0.00	1,250.00	-1,250.00
401-000-343-50-000	Sewer Service	1,286,195.00	0.00	563.48	326,910.82	-326,347.34
401-000-361-11-000	Investment Interest	500.00	0.00	0.00	0.00	0.00
401-000-369-90-000	Miscellaneous	17,500.00	0.00	18.56	4,441.27	-4,422.71
401-000-395-10-000	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00
401-000-397-10-100	Operating Transfer In	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
	REVENUE Totals:	1,309,195.00	0.00	582.04	332,602.09	-332,020.05
EXPENSE						
Dept 401	Utility Sewer					
401-401-535-80-100	Salaries and Wages	256,329.00	0.00	69,449.27	0.00	69,449.27
401-401-535-80-200	Benefits	123,371.00	0.00	31,723.86	0.00	31,723.86
401-401-535-80-220	Uniforms	800.00	0.00	78.99	0.00	78.99
401-401-535-80-310	Operating Supplies	39,875.00	0.00	2,511.91	0.00	2,511.91
401-401-535-80-320	Office Supplies	3,500.00	0.00	811.48	0.00	811.48
401-401-535-80-350	Small Tools/Minor Equipment	7,950.00	0.00	116.98	0.00	116.98
401-401-535-80-360	Vehicle Operation Maintenance	9,300.00	0.00	1,134.12	0.00	1,134.12
401-401-535-80-370	Vehicle Repair	500.00	0.00	0.00	0.00	0.00
401-401-535-80-410	Professional Service	43,000.00	0.00	5,001.58	0.00	5,001.58
401-401-535-80-411	Services - Sludge Hauling	30,000.00	0.00	0.00	0.00	0.00
401-401-535-80-413	Professional - Engineers	0.00	0.00	0.00	0.00	0.00
401-401-535-80-420	Communication	9,000.00	0.00	3,236.34	0.00	3,236.34
401-401-535-80-430	Travel and Seminars	3,405.00	0.00	0.00	0.00	0.00
401-401-535-80-450	Rentals	12,226.00	0.00	1,410.40	15.00	1,395.40
401-401-535-80-460	Insurance	56,000.00	0.00	100.00	0.00	100.00
401-401-535-80-470	Utilities	37,000.00	0.00	8,751.49	0.00	8,751.49
401-401-535-80-480	Repair and Maintenance	64,875.00	0.00	5,858.79	0.00	5,858.79
401-401-535-80-490	Miscellaneous	4,664.00	0.00	2,070.98	0.00	2,070.98
401-401-535-80-491	Sewer - Testing	1,400.00	0.00	670.00	0.00	670.00
401-401-535-80-510	Taxes - Excise	30,000.00	0.00	7,491.41	0.00	7,491.41
401-401-594-80-620	Capital - Buildings	4,000.00	0.00	0.00	0.00	0.00
401-401-594-80-630	Capital - Construction	0.00	0.00	0.00	0.00	0.00
401-401-594-80-640	Capital - Equipment	0.00	0.00	0.00	0.00	0.00
401-401-597-20-000	Operating Transfer Out - 413	183,182.00	0.00	45,796.00	0.00	45,796.00
401-401-597-20-040	Operating Transfer Out - 403	171,700.00	0.00	42,950.00	0.00	42,950.00
401-401-597-30-010	Operating Transfer Out - 104	37,000.00	0.00	0.00	0.00	0.00
401-401-597-30-030	Operating Transfers Out - 407	100,000.00	0.00	0.00	0.00	0.00
401-401-597-50-020	Operating Transfers Out - 114	18,600.00	0.00	18,600.00	0.00	18,600.00
401-401-597-50-040	Operating Transfer Out - 001	16,803.00	0.00	16,803.00	0.00	16,803.00
	401-401 EXPENSE Totals:	1,264,480.00	0.00	264,566.60	15.00	264,551.60
Dept 900	Ending Fund Balance					
401-900-508-80-000	Ending Fund Balance	0.00	0.00	0.00	0.00	0.00
	401-900 EXPENSE Totals:	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
	EXPENSE Totals:	1,264,480.00	0.00	264,566.60	15.00	264,551.60
	Fund 401 Totals:	44,715.00	-54,363.30	772,340.18	772,340.18	-54,363.30

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
401	UTILITY SEWER FUND							
401-000	Charges for Services	5,000.00	1,250.00	1,250.00	3,750.00	0.00	3,750.00	75.0%
401-000-342-00-200	Sewer Inspection Fee	1,286,195.00	326,347.34	326,347.34	959,847.66	0.00	959,847.66	74.6%
401-000-343-50-000	Sewer Service							
	R40 Sub Totals:	1,291,195.00	327,597.34	327,597.34	963,597.66	0.00	963,597.66	74.6%
401-000-361-11-000	Miscellaneous Revenues	500.00	0.00	0.00	500.00	0.00	500.00	100.0%
401-000-369-90-000	Investment Interest	17,500.00	4,422.71	4,422.71	13,077.29	0.00	13,077.29	74.7%
	Miscellaneous							
	R60 Sub Totals:	18,000.00	4,422.71	4,422.71	13,577.29	0.00	13,577.29	75.4%
401-000-395-10-000	Other Financing Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
401-000-397-10-100	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	Operating Transfer In							
	R90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	Revenue Sub Totals:	1,309,195.00	332,020.05	332,020.05	977,174.95	0.00	977,174.95	74.6%
	Dept 000 Sub Totals:	-1,309,195.00	-332,020.05	-332,020.05	-977,174.95	0.00		
401-401	Utility Sewer							
401-401-535-80-100	Salaries and Wages	256,329.00	69,449.27	69,449.27	186,879.73	0.00	186,879.73	72.9%
	Salaries and Wages							
	E10 Sub Totals:	256,329.00	69,449.27	69,449.27	186,879.73	0.00	186,879.73	72.9%
401-401-535-80-200	Employee Benefits	123,371.00	31,723.86	31,723.86	91,647.14	0.00	91,647.14	74.2%
401-401-535-80-220	Benefits	800.00	78.99	78.99	721.01	0.00	721.01	90.1%
	Uniforms							
	E20 Sub Totals:	124,171.00	31,802.85	31,802.85	92,368.15	0.00	92,368.15	74.3%
401-401-535-80-310	Operating and Office Supply	39,875.00	2,511.91	2,511.91	37,363.09	0.00	37,363.09	93.7%
401-401-535-80-320	Operating Supplies	3,500.00	811.48	811.48	2,688.52	0.00	2,688.52	76.8%
401-401-535-80-350	Office Supplies	7,950.00	116.98	116.98	7,833.02	0.00	7,833.02	98.5%
401-401-535-80-360	Small Tools/Minor Equipment	9,300.00	1,134.12	1,134.12	8,165.88	0.00	8,165.88	87.8%
401-401-535-80-370	Vehicle Operation Maintenance	500.00	0.00	0.00	500.00	0.00	500.00	100.0%
	Vehicle Repair							
	E30 Sub Totals:	61,125.00	4,574.49	4,574.49	56,550.51	0.00	56,550.51	92.5%
401-401-535-80-410	Other Services and Charges	43,000.00	5,001.58	5,001.58	37,998.42	0.00	37,998.42	88.3%
401-401-535-80-411	Professional Service	30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	100.0%
401-401-535-80-413	Services - Sludge Hauling							
	Professional - Engineers							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-401-535-80-420	Communication	9,000.00	3,236.34	3,236.34	5,763.66	0.00	5,763.66	64.0%
01-401-535-80-430	Travel and Seminars	3,405.00	0.00	0.00	3,405.00	0.00	3,405.00	100.0%
01-401-535-80-450	Rentals	12,226.00	1,395.40	1,395.40	10,830.60	0.00	10,830.60	88.5%
01-401-535-80-460	Insurance	56,000.00	100.00	100.00	55,900.00	0.00	55,900.00	99.8%
01-401-535-80-470	Utilities	37,000.00	8,751.49	8,751.49	28,248.51	0.00	28,248.51	76.3%
01-401-535-80-480	Repair and Maintenance	64,875.00	5,858.79	5,858.79	59,016.21	0.00	59,016.21	90.9%
01-401-535-80-490	Miscellaneous	4,664.00	2,070.98	2,070.98	2,593.02	0.00	2,593.02	55.6%
01-401-535-80-491	Sewer - Testing	1,400.00	670.00	670.00	730.00	0.00	730.00	52.1%
	E40 Sub Totals:	261,570.00	27,084.58	27,084.58	234,485.42	0.00	234,485.42	89.6%
50	Intergovernmental Services							
01-401-535-80-510	Taxes - Excise	30,000.00	7,491.41	7,491.41	22,508.59	0.00	22,508.59	75.0%
	E50 Sub Totals:	30,000.00	7,491.41	7,491.41	22,508.59	0.00	22,508.59	75.0%
60	Capital Outlays							
01-401-594-80-620	Capital - Buildings	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.0%
01-401-594-80-630	Capital - Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
01-401-594-80-640	Capital - Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	E60 Sub Totals:	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.0%
90	Interfund Services							
01-401-597-20-000	Operating Transfer Out - 413	183,182.00	45,796.00	45,796.00	137,386.00	0.00	137,386.00	75.0%
01-401-597-20-040	Operating Transfer Out - 403	171,700.00	42,950.00	42,950.00	128,750.00	0.00	128,750.00	74.9%
01-401-597-30-010	Operating Transfer Out - 104	37,000.00	0.00	0.00	37,000.00	0.00	37,000.00	100.0%
01-401-597-30-030	Operating Transfers Out - 407	100,000.00	0.00	0.00	100,000.00	0.00	100,000.00	100.0%
01-401-597-50-020	Operating Transfers Out - 114	18,600.00	18,600.00	18,600.00	0.00	0.00	0.00	0.0%
01-401-597-50-040	Operating Transfer Out - 001	16,803.00	16,803.00	16,803.00	0.00	0.00	0.00	0.0%
	E90 Sub Totals:	527,285.00	124,149.00	124,149.00	403,136.00	0.00	403,136.00	76.4%
	Expense Sub Totals:	1,264,480.00	264,551.60	264,551.60	999,928.40	0.00	999,928.40	79.0%
Dept 401-900	Dept 401 Sub Totals:	1,264,480.00	264,551.60	264,551.60	999,928.40	0.00	999,928.40	79.0%
95	Ending Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
01-900-508-80-000	Ending Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	E95 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	Dept 900 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	1,309,195.00	332,020.05	332,020.05	977,174.95	0.00	977,174.95	74.6%
	Fund Expense Sub Totals:	1,264,480.00	264,551.60	264,551.60	999,928.40	0.00	999,928.40	79.0%
	Fund 401 Sub Totals:	-44,715.00	-67,468.45	-67,468.45	22,753.45	0.00		

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
Fund 402	UTILITY GARBAGE FUND					
ASSETS						
402-000-111-10-000	Cash	0.00	338,976.99	207,763.56	188,336.48	358,404.07
	ASSETS Totals:	0.00	338,976.99	207,763.56	188,336.48	358,404.07
LIABILITIES						
402-000-211-11-000	Accounts Payable	0.00	-1,688.17	128,223.15	128,566.17	-2,031.19
402-000-211-11-025	FICA Taxes Payable	0.00	0.00	4,045.08	4,831.62	-786.54
402-000-211-11-050	Deferred Comp Payable	0.00	0.00	1,218.02	1,421.03	-203.01
402-000-211-11-100	AFLAC Payable	0.00	0.00	0.00	0.00	0.00
402-000-211-11-150	Employment Security Payable	0.00	-1,775.10	650.12	769.90	-1,894.88
402-000-211-11-200	Federal Taxes Payable	0.00	-0.42	3,638.78	4,299.09	-660.73
402-000-211-11-260	Medicare Taxes Payable	0.00	-2.87	946.10	1,130.16	-186.93
402-000-211-11-300	Miscellaneous Payroll Ded	0.00	0.00	12.98	15.14	-2.16
402-000-211-11-350	Med/Den/Vision/Life Payable	0.00	1,346.39	9,626.62	12,840.10	-1,867.09
402-000-211-11-400	L&I Payable	0.00	284.67	1,187.69	1,414.44	57.92
402-000-211-11-550	Payroll Payable	0.00	0.00	0.00	0.00	0.00
402-000-211-11-600	Payroll Direct Deposit Payable	0.00	-341.34	20,926.09	20,926.09	-341.34
402-000-211-11-650	PERS Payable	0.00	194.31	4,570.70	5,377.25	-612.24
402-000-211-11-700	Union Dues Payable	0.00	-15.00	452.49	520.14	-82.65
	LIABILITIES Totals:	0.00	-1,997.53	175,497.82	182,111.13	-8,610.84
FUND BALANCE						
402-000-308-80-000	Beginning Fund Balance	0.00	-127,813.67	0.00	0.00	-127,813.67
	FUND BALANCE Totals:	0.00	-127,813.67	0.00	0.00	-127,813.67
REVENUE						
402-000-316-48-000	Garbage State Tax	21,250.00	0.00	4.68	5,196.61	-5,191.93
402-000-321-91-000	Garbage Franchise Fees	3,300.00	0.00	0.00	1,653.27	-1,653.27
402-000-333-03-100	Coordinated Prevention Grant	1,700.00	0.00	0.00	0.00	0.00
402-000-343-70-000	Garbage/Solid Waste	590,000.00	0.00	169.23	151,365.48	-151,196.25
402-000-343-70-100	Recycling Charges	167,900.00	0.00	68.66	44,323.88	-44,255.22
402-000-361-11-000	Investment Interest	500.00	0.00	0.00	0.00	0.00
402-000-362-20-000	Dumpster Delivery Charges	21,500.00	0.00	0.00	5,224.32	-5,224.32
402-000-369-90-000	Miscellaneous	500.00	0.00	0.00	0.00	0.00
402-000-395-10-000	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
402-000-397-10-100	Operating Transfer In	0.00	0.00	0.00	0.00	0.00
	REVENUE Totals:	806,650.00	0.00	242.57	207,763.56	-207,520.99
EXPENSE						
Dept 402	Garbage	154,672.00	0.00	39,139.22	0.00	39,139.22
402-402-537-80-100	Salaries and Wages	80,625.00	0.00	20,580.98	0.00	20,580.98
402-402-537-80-200	Benefits	800.00	0.00	75.37	0.00	75.37
402-402-537-80-220	Uniforms	0.00	0.00	0.00	0.00	0.00
402-402-537-80-230	Contract Labor	3,540.00	0.00	2,583.10	0.00	2,583.10
402-402-537-80-310	Operating Supplies	2,700.00	0.00	676.01	0.00	676.01
402-402-537-80-320	Office Supplies	350.00	0.00	95.06	0.00	95.06
402-402-537-80-350	Small Tools/Minor Equipment	33,300.00	0.00	4,268.49	0.00	4,268.49
402-402-537-80-360	Vehicle Operation/Maintenance	3,000.00	0.00	0.00	0.00	0.00
402-402-537-80-370	Vehicle Repair	1,700.00	0.00	0.00	0.00	0.00
402-402-537-80-380	CPG Grant - Clean UP	9,750.00	0.00	20.00	0.00	20.00
402-402-537-80-410	Professional	7,000.00	0.00	2,295.91	0.00	2,295.91
402-402-537-80-420	Communication	790.00	0.00	0.00	0.00	0.00
402-402-537-80-430	Travel and Seminars	29,000.00	0.00	50.00	0.00	50.00
402-402-537-80-460	Insurance	2,000.00	0.00	559.56	0.00	559.56
402-402-537-80-470	Utilities	3,975.00	0.00	1,448.91	0.00	1,448.91
402-402-537-80-480	Repair and Maintenance	1,235.00	0.00	415.63	0.00	415.63
402-402-537-80-490	Miscellaneous	145,865.00	0.00	36,473.36	0.00	36,473.36
402-402-537-80-500	Intergovernmental - Recycle	192,000.00	0.00	45,274.00	0.00	45,274.00
402-402-537-80-510	Intergovernmental - Disposal F	30,000.00	0.00	7,948.62	0.00	7,948.62
402-402-537-80-520	Taxes - Excise	5,000.00	0.00	0.00	0.00	0.00
402-402-594-80-620	Capital Outlay - Buildings	10,000.00	0.00	0.00	0.00	0.00
402-402-594-80-640	Capital Outlay - Equipment	35,000.00	0.00	0.00	0.00	0.00
402-402-597-30-000	Operating Transfer Out - 104	16,000.00	0.00	16,000.00	0.00	16,000.00
402-402-597-50-010	Operating Transfer Out - 114	16,803.00	0.00	16,803.00	0.00	16,803.00
402-402-597-50-040	Operating Transfer - 001					
	402-402 EXPENSE Totals:	785,105.00	0.00	194,707.22	0.00	194,707.22
Dept 900	Ending Fund Balance					0.00
402-900-508-80-000	Ending Fund Balance	0.00	0.00	0.00	0.00	0.00
	402-900 EXPENSE Totals:	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
	EXPENSE Totals:	785,105.00	0.00	194,707.22	0.00	194,707.22
	Fund 402 Totals:	21,545.00	209,165.79	578,211.17	578,211.17	209,165.79

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
402	UTILITY GARBAGE FUND							
402-000-110	Taxes							
402-000-316-48-000	Garbage State Tax	21,250.00	5,191.93	5,191.93	16,058.07	0.00	16,058.07	75.5%
402-000-321-91-000	Garbage Franchise Fees	3,300.00	1,653.27	1,653.27	1,646.73	0.00	1,646.73	49.9%
	R10 Sub Totals:	24,550.00	6,845.20	6,845.20	17,704.80	0.00	17,704.80	72.1%
402-000-333-03-100	Intergovernmental Revenues Coordinated Prevention Grant	1,700.00	0.00	0.00	1,700.00	0.00	1,700.00	100.0%
	R30 Sub Totals:	1,700.00	0.00	0.00	1,700.00	0.00	1,700.00	100.0%
402-000-343-70-000	Charges for Services							
402-000-343-70-000	Garbage/Solid Waste	590,000.00	151,196.25	151,196.25	438,803.75	0.00	438,803.75	74.3%
402-000-343-70-100	Recycling Charges	167,900.00	44,255.22	44,255.22	123,644.78	0.00	123,644.78	73.6%
	R40 Sub Totals:	757,900.00	195,451.47	195,451.47	562,448.53	0.00	562,448.53	74.2%
402-000-361-11-000	Miscellaneous Revenues							
402-000-361-11-000	Investment Interest	500.00	0.00	0.00	500.00	0.00	500.00	100.0%
402-000-362-20-000	Dumpster Delivery Charges	21,500.00	5,224.32	5,224.32	16,275.68	0.00	16,275.68	75.7%
402-000-369-90-000	Miscellaneous	500.00	0.00	0.00	500.00	0.00	500.00	100.0%
402-000-395-10-000	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	R60 Sub Totals:	22,500.00	5,224.32	5,224.32	17,275.68	0.00	17,275.68	76.7%
402-000-397-10-100	Other Financing Sources Operating Transfer In	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	R90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	Revenue Sub Totals:	806,650.00	207,520.99	207,520.99	599,129.01	0.00	599,129.01	74.2%
	Dept 000 Sub Totals:	-806,650.00	-207,520.99	-207,520.99	-599,129.01	0.00		
402-402-510	Garbage							
402-402-537-80-100	Salaries and Wages	154,672.00	39,139.22	39,139.22	115,532.78	0.00	115,532.78	74.7%
	E10 Sub Totals:	154,672.00	39,139.22	39,139.22	115,532.78	0.00	115,532.78	74.7%
402-402-537-80-200	Employee Benefits	80,625.00	20,580.98	20,580.98	60,044.02	0.00	60,044.02	74.4%
402-402-537-80-220	Uniforms	800.00	75.37	75.37	724.63	0.00	724.63	90.5%
402-402-537-80-230	Contract Labor	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	E20 Sub Totals:	81,425.00	20,656.35	20,656.35	60,768.65	0.00	60,768.65	74.6%
	Operating and Office Supply							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
02-402-537-80-310	Operating Supplies	3,540.00	2,583.10	2,583.10	956.90	0.00	956.90	27.0%
02-402-537-80-320	Office Supplies	2,700.00	676.01	676.01	2,023.99	0.00	2,023.99	74.9%
02-402-537-80-350	Small Tools/Minor Equipment	350.00	95.06	95.06	254.94	0.00	254.94	72.8%
02-402-537-80-360	Vehicle Operation/Maintenance	33,300.00	4,268.49	4,268.49	29,031.51	0.00	29,031.51	87.1%
02-402-537-80-370	Vehicle Repair	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.0%
02-402-537-80-380	CPG Grant - Clean UP	1,700.00	0.00	0.00	1,700.00	0.00	1,700.00	100.0%
	E30 Sub Totals:	44,590.00	7,622.66	7,622.66	36,967.34	0.00	36,967.34	82.9%
40	Other Services and Charges							
02-402-537-80-410	Professional	9,750.00	20.00	20.00	9,730.00	0.00	9,730.00	99.7%
02-402-537-80-420	Communication	7,000.00	2,295.91	2,295.91	4,704.09	0.00	4,704.09	67.2%
02-402-537-80-430	Travel and Seminars	790.00	0.00	0.00	790.00	0.00	790.00	100.0%
02-402-537-80-460	Insurance	29,000.00	50.00	50.00	28,950.00	0.00	28,950.00	99.8%
02-402-537-80-470	Utilities	2,000.00	559.56	559.56	1,440.44	0.00	1,440.44	72.0%
02-402-537-80-480	Repair and Maintenance	3,975.00	1,448.91	1,448.91	2,526.09	0.00	2,526.09	63.5%
02-402-537-80-490	Miscellaneous	1,235.00	415.63	415.63	819.37	0.00	819.37	66.3%
	E40 Sub Totals:	53,750.00	4,790.01	4,790.01	48,959.99	0.00	48,959.99	91.0%
50	Intergovernmental Services							
02-402-537-80-500	Intergovernmental - Recycle	145,865.00	36,473.36	36,473.36	109,391.64	0.00	109,391.64	75.0%
02-402-537-80-510	Intergovernmental - Disposal F	192,000.00	45,274.00	45,274.00	146,726.00	0.00	146,726.00	76.4%
02-402-537-80-520	Taxes - Excise	30,000.00	7,948.62	7,948.62	22,051.38	0.00	22,051.38	73.5%
	E50 Sub Totals:	367,865.00	89,695.98	89,695.98	278,169.02	0.00	278,169.02	75.6%
60	Capital Outlays							
02-402-594-80-620	Capital Outlay - Buildings	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.0%
02-402-594-80-640	Capital Outlay - Equipment	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.0%
	E60 Sub Totals:	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.0%
90	Interfund Services							
02-402-597-30-000	Operating Transfer Out - 104	35,000.00	0.00	0.00	35,000.00	0.00	35,000.00	100.0%
02-402-597-50-010	Operating Transfer Out - 114	16,000.00	16,000.00	16,000.00	0.00	0.00	0.00	0.0%
02-402-597-50-040	Operating Transfer - 001	16,803.00	16,803.00	16,803.00	0.00	0.00	0.00	0.0%
	E90 Sub Totals:	67,803.00	32,803.00	32,803.00	35,000.00	0.00	35,000.00	51.6%
	Expense Sub Totals:	785,105.00	194,707.22	194,707.22	590,397.78	0.00	590,397.78	75.2%
	Dept 402 Sub Totals:	785,105.00	194,707.22	194,707.22	590,397.78	0.00	590,397.78	75.2%
Dept 402-900	Ending Fund Balance							
95	Ending Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
02-900-508-80-000	Ending Fund Balance							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E95 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 900 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	Fund Revenue Sub Totals:	806,650.00	207,520.99	207,520.99	599,129.01	0.00	599,129.01	74.2
	Fund Expense Sub Totals:	785,105.00	194,707.22	194,707.22	590,397.78	0.00	590,397.78	75.2
	Fund 402 Sub Totals:	-21,545.00	-12,813.77	-12,813.77	-8,731.23	0.00		

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
Fund 406	STORMWATER UTILITY FUND					
ASSETS						
406-000-111-10-000	Cash	0.00	34,715.17	44,353.99	42,186.94	36,882.22
	ASSETS Totals:	0.00	34,715.17	44,353.99	42,186.94	36,882.22
LIABILITIES						
406-000-211-11-000	Accounts Payable	0.00	-794.99	16,696.62	16,670.10	-768.47
406-000-211-11-025	FICA Taxes Payable	0.00	0.00	2,321.96	2,794.14	-472.18
406-000-211-11-050	Deferred Comp Payable	0.00	0.02	719.23	838.59	-119.34
406-000-211-11-100	AFLAC Payable	0.00	0.00	0.00	0.00	0.00
406-000-211-11-150	Employment Security Payable	0.00	-951.82	371.54	441.43	-1,021.71
406-000-211-11-200	Federal Taxes Payable	0.00	0.00	2,107.29	2,492.82	-385.53
406-000-211-11-260	Medicare Taxes Payable	0.00	0.00	543.20	653.56	-110.36
406-000-211-11-300	Miscellaneous Payroll Ded	0.00	0.00	12.96	15.12	-2.16
406-000-211-11-350	Med/Den/Vision/Life Payable	0.00	225.74	5,397.45	7,114.46	-1,491.27
406-000-211-11-400	L&I Payable	0.00	0.92	333.28	402.07	-67.87
406-000-211-11-550	Payroll Payable	0.00	0.00	0.00	0.00	0.00
406-000-211-11-600	Payroll Direct Deposit Payable	0.00	-5.69	14,609.88	14,609.88	-5.69
406-000-211-11-650	PERS Payable	0.00	16.17	2,607.06	3,053.49	-430.26
406-000-211-11-700	Union Dues Payable	0.00	-3.03	143.32	167.52	-27.23
	LIABILITIES Totals:	0.00	-1,512.68	45,863.79	49,253.18	-4,902.07
FUND BALANCE						
406-000-308-80-000	Beginning Fund Balance	14,380.00	35,658.65	0.00	0.00	35,658.65
	FUND BALANCE Totals:	14,380.00	35,658.65	0.00	0.00	35,658.65
REVENUE						
406-000-343-10-000	Stormwater Utility Fee	166,000.00	0.00	72.69	44,333.99	-44,281.30
406-000-361-11-000	Investment Interest	200.00	0.00	0.00	0.00	0.00
406-000-369-90-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
406-000-395-10-000	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00
406-000-397-10-100	Operating Transfer In	0.00	0.00	0.00	0.00	0.00
	REVENUE Totals:	166,200.00	0.00	72.69	44,333.99	-44,281.30
EXPENSE						

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
Dept 406						
406-406-531-10-100	Salaries and Wages	83,305.00	0.00	22,676.56	0.00	22,676.56
406-406-531-10-200	Benefits	41,280.00	0.00	11,113.27	0.00	11,113.27
406-406-531-10-220	Uniforms	400.00	0.00	39.72	0.00	39.72
406-406-531-10-310	Operating Supplies	2,250.00	0.00	35.78	0.00	35.78
406-406-531-10-320	Office Supplies	500.00	0.00	10.86	0.00	10.86
406-406-531-10-350	Small Tools/Minor Equipment	1,850.00	0.00	95.04	0.00	95.04
406-406-531-10-360	Vehicle Operation Maintenance	1,800.00	0.00	521.41	0.00	521.41
406-406-531-10-370	Vehicle Repair	0.00	0.00	0.00	0.00	0.00
406-406-531-10-410	Professional Service	19,500.00	0.00	0.00	0.00	0.00
406-406-531-10-420	Communication	1,000.00	0.00	477.64	0.00	477.64
406-406-531-10-430	Travel and Seminars	1,190.00	0.00	0.00	0.00	0.00
406-406-531-10-450	Rentals	0.00	0.00	195.18	0.00	195.18
406-406-531-10-460	Insurance	9,000.00	0.00	50.00	0.00	50.00
406-406-531-10-470	Utilities	0.00	0.00	0.00	0.00	0.00
406-406-531-10-480	Repair and Maintenance	1,020.00	0.00	19.74	0.00	19.74
406-406-531-10-490	Miscellaneous	184.00	0.00	0.00	0.00	0.00
406-406-531-10-510	State Excise Tax	2,700.00	0.00	667.44	0.00	667.44
406-406-594-80-640	Capital Outlay - Equipment	5,000.00	0.00	0.00	0.00	0.00
406-406-597-20-010	Operating Transfer - 413 Debt	0.00	0.00	0.00	0.00	0.00
406-406-597-50-020	Operating Transfers Out - 114	4,000.00	0.00	4,000.00	0.00	4,000.00
406-406-597-50-040	Operating Transfer - 001	5,601.00	0.00	5,601.00	0.00	5,601.00
406-406-597-60-030	Operating Transfer Out - 104	0.00	0.00	0.00	0.00	0.00
	406-406 EXPENSE Totals:	180,580.00	0.00	45,503.64	0.00	45,503.64
	EXPENSE Totals:	180,580.00	0.00	45,503.64	0.00	45,503.64
	Fund 406 Totals:	0.00	68,861.14	135,794.11	135,794.11	68,861.14

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
406	STORMWATER UTILITY FUND							
406-000	Charges for Services	166,000.00	44,281.30	44,281.30	121,718.70	0.00	121,718.70	73.3%
406-000-343-10-000	Stormwater Utility Fee	166,000.00	44,281.30	44,281.30	121,718.70	0.00	121,718.70	73.3%
	R40 Sub Totals:							
60	Miscellaneous Revenues	200.00	0.00	0.00	200.00	0.00	200.00	100.0%
60-000-361-11-000	Investment Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
60-000-369-90-000	Miscellaneous	200.00	0.00	0.00	200.00	0.00	200.00	100.0%
	R60 Sub Totals:							
90	Other Financing Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
90-000-395-10-000	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
90-000-397-10-100	Operating Transfer In	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	R90 Sub Totals:							
	Revenue Sub Totals:	166,200.00	44,281.30	44,281.30	121,918.70	0.00	121,918.70	73.3%
	Dept 000 Sub Totals:	-166,200.00	-44,281.30	-44,281.30	-121,918.70	0.00		
406	Salaries and Wages	83,305.00	22,676.56	22,676.56	60,628.44	0.00	60,628.44	72.7%
406-000-531-10-100	Salaries and Wages	83,305.00	22,676.56	22,676.56	60,628.44	0.00	60,628.44	72.7%
	E10 Sub Totals:							
200	Employee Benefits	41,280.00	11,113.27	11,113.27	30,166.73	0.00	30,166.73	73.0%
200-000-531-10-200	Benefits	400.00	39.72	39.72	360.28	0.00	360.28	90.0%
200-000-531-10-220	Uniforms	41,880.00	11,152.99	11,152.99	30,726.45	0.00	30,726.45	73.2%
	E20 Sub Totals:							
300	Operating and Office Supply	2,250.00	35.78	35.78	2,214.22	0.00	2,214.22	98.4%
300-000-531-10-310	Operating Supplies	500.00	10.86	10.86	489.14	0.00	489.14	97.8%
300-000-531-10-320	Office Supplies	1,850.00	95.04	95.04	1,754.96	0.00	1,754.96	94.8%
300-000-531-10-350	Small Tools/Minor Equipment	1,800.00	521.41	521.41	1,278.59	0.00	1,278.59	71.0%
300-000-531-10-360	Vehicle Operation Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
300-000-531-10-370	Vehicle Repair	6,400.00	663.09	663.09	5,736.91	0.00	5,736.91	89.6%
	E30 Sub Totals:							
400	Other Services and Charges	19,500.00	0.00	0.00	19,500.00	0.00	19,500.00	100.0%
400-000-531-10-410	Professional Service	1,000.00	477.64	477.64	522.36	0.00	522.36	52.2%
400-000-531-10-420	Communication	1,190.00	0.00	0.00	1,190.00	0.00	1,190.00	100.0%
400-000-531-10-430	Travel and Seminars	0.00	195.18	195.18	-195.18	0.00	-195.18	0.0%
400-000-531-10-450	Rentals							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
06-406-531-10-460	Insurance	9,000.00	50.00	50.00	8,950.00	0.00	8,950.00	99.44
06-406-531-10-470	Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-406-531-10-480	Repair and Maintenance	1,020.00	19.74	19.74	1,000.26	0.00	1,000.26	98.01
06-406-531-10-490	Miscellaneous	184.00	0.00	0.00	184.00	0.00	184.00	100.00
	E40 Sub Totals:	31,894.00	742.56	742.56	31,151.44	0.00	31,151.44	97.61
:50	Intergovernmental Services							
06-406-531-10-510	State Excise Tax	2,700.00	667.44	667.44	2,032.56	0.00	2,032.56	75.28
	E50 Sub Totals:	2,700.00	667.44	667.44	2,032.56	0.00	2,032.56	75.28
:60	Capital Outlays							
06-406-594-80-640	Capital Outlay - Equipment	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
	E60 Sub Totals:	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
:90	Interfund Services							
06-406-597-20-010	Operating Transfer - 413 Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-406-597-50-020	Operating Transfers Out - 114	4,000.00	4,000.00	4,000.00	0.00	0.00	0.00	0.00
06-406-597-50-040	Operating Transfer - 001	5,601.00	5,601.00	5,601.00	0.00	0.00	0.00	0.00
06-406-597-60-030	Operating Transfer Out - 104	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	9,601.00	9,601.00	9,601.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	180,580.00	45,503.64	45,503.64	135,076.36	0.00	135,076.36	74.81
	Dept 406 Sub Totals:	180,580.00	45,503.64	45,503.64	135,076.36	0.00	135,076.36	73.31
	Fund Revenue Sub Totals:	166,200.00	44,281.30	44,281.30	121,918.70	0.00	121,918.70	73.31
	Fund Expense Sub Totals:	180,580.00	45,503.64	45,503.64	135,076.36	0.00	135,076.36	74.81
	Fund 406 Sub Totals:	14,380.00	1,222.34	1,222.34	13,157.66	0.00	13,157.66	91.43

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Consent C 1
DATE: May 14, 2015
SUBJECT: Council Meeting Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the minutes of the March 26, 2015 Council meeting as on file in the office of the City Clerk.

RECOMMENDED ACTION:

Approve as submitted.

CITY OF SULTAN COUNCIL MEETING – April 23, 2015

Mayor Eslick called the regular meeting of the Sultan City Council to order in the Sultan Community Center. Councilmembers present: McCarty, Seehuus, Walker, Davenport-Smith, Naslund and Beeler. Neigel (late – arrived at 8:15pm),

PRESENTATIONS**Volunteer Spotlight – Winter Lake Ladies Club**

The Council recognized the Winter Lake Ladies Club as the City of Sultan's Volunteer Spotlight for April, 2015. In 1929, the Winter Lake Ladies Club had its beginnings and in 1935 Winter Lake Ladies Club became official. The club is now 80 years old this year and the oldest standing community club in Snohomish County. Two of the founding members were Lydia Brokofsky and Margaret Kime.

When the Winter Lake Ladies Club formed, they met once each week at one another's homes. It was an all day event since all of them walked to the meetings carrying sack lunches and children in tow. In the beginning the ladies did their sewing, mending and handwork at the weekly meetings. All the members must live on or near the Sultan Basin Road and in the early days, when a new family moved to the area, the Winter Lake Ladies Club would send a "Penny Post Card" inviting ladies to the meetings. A lot of their conversations were about what was happening in the neighborhood, "We were the original Block Watch", commented Amie Beisel, the current president. These ladies quietly help each other and their neighbors. For example, when there was a house fire, they would all get together and sew for the family.

- During WWII, the Winter Lake Ladies Club sewed diapers and carpooled to town to help with the gas shortage.
- Post WWII the members assembled walkers, crutches, and all types of medical equipment to loan out to people who need them.
- Donate food and money to the Sultan Food Bank, money to bring Rachel's Challenge Anti-Bullying Program to Sultan High School, turkeys for Thanksgiving and Christmas dinners for needy families and money to the Fire Department to buy a defibrillator.
- They support the Adopt a Street Program.
- They bought an American Flag for the Main Street Flag Project.
- They donated \$125 to Good Samaritan International – Guatemala, where Sultan resident and Winter Lake Ladies Club member, Peggy Tuttle resides most of the year volunteering.
- They donated the rock on Main Street Island and hired Kevin Pettelle to create the bronze plaque in honor of Mable Coon.

The members would like to grow the club and become more involved in the community. They believe in a benevolent organization.

Current members are President, Amie Beisel, Karen Girling, Dolly Green, Mary Ann Laine, Angela Olson, Jean Roberts, Shirley Rolfson, Jude Schneider, Peggy Tuttle, Carole Wanner, Grace Wilkins. Honorary Members are Retha Baird, Yesica Carmel, Debbie Davis, Freda Downs, Judy Dybwad, and Judy Lewis

Business Spotlight – Par 3 Business Park – Steve Gohl

The issue before the Council is to recognize Par 3 Business Park as the City of Sultan's Business Spotlight for April, 2015. Par 3 Business Park is located at 32615 Cascade View Drive in Sultan, WA, and owned by Steve Gohl.

In 2000, Steve Gohl was looking for property to develop when he found a little over 2 acres on Cascade View Drive. He bought the property from the bank and built 2 buildings. The business park is capable of housing 6 units, and currently houses 4 businesses (two of which occupy 2 units). Par 3 Business Park was one of the first Business Incubators in Sultan.

CITY OF SULTAN COUNCIL MEETING – April 23, 2015

Small businesses move in and grow out of their space and into larger spaces, and eventually move out on their own. The buildings have been designed so each unit could be condominiumized, Steve's word to describe the flexibility he built into each unit, making it easy for the businessowner to customize their own space, by moving walls, etc. All the units have their own separate utilities and could be sold separately, creating an industrial condominium. Par 3 Business Park is built out, all the units are constantly rented and Steve is happy with the way its working. The last 3 generations of the Gohl family built and sold commercial buildings and Steve recently retired from that part of his very busy life. Mayor Eslick presented a Certificate of Appreciation to Steve Gohl.

Loyalty Proclamation

Sultan VFW Post 2554 requested the City of Sultan proclaim the nationally recognized day of May 1, 2015 as Loyalty Day in Sultan Washington. Mayor Eslick read the proclamation into the record.

The United States of America was founded by patriots who risked their lives to bring freedom to the nation. The nation's founders are remembered on Loyalty Day, which is a day when people celebrate their freedom while remembering their responsibilities to continue the legacy of liberty. Loyalty Day is celebrated with parades and ceremonies in several communities across the United States. Schools, churches, and various organizations participate in these events.

Loyalty Day was first observed in 1921 as "Americanization Day" to counterbalance Labor Day on May Day (May 1), celebrated in other parts of the world. On May 1, 1930, about 10,000 Veterans of Foreign War members staged a rally at New York's Union Square to promote patriotism. Through a resolution adopted in 1949, May 1 evolved into Loyalty Day. Observances began on April 28, 1950, and climaxed on May 1 when more than five million people across the nation held rallies. In New York City, more than 100,000 people rallied for America.

On July 18, 1958, the Congress designated May 1 of each year as Loyalty Day to foster loyalty and love of the country. According to the Legal Information Institute, the President is requested to issue a proclamation, calling on United States government officials to display the flag of the United States on all government buildings on Loyalty Day, and inviting the people of the United States to observe Loyalty Day with appropriate ceremonies in schools and other suitable places.

Flood Presentation

The issue before the Council is an opportunity to learn the value of floodplain management and to learn what staff is doing to protect the community from the effects of flooding.

The city's Community Rating System Coordinator and the city's Certified Floodplain Manager will jointly present to Council a presentation on the roles and responsibilities of the city to perform floodplain management and the relationship of floodplain management to the National Flood Insurance Program and the city's CRS rating.

Community Youth Teen Center

With the help of the local youth, the Sultan Community Task Force has formed a Community Youth Teen Center. Mr. Stecher will be presenting a proposal to the City Council to develop a young adult center for older teens and young adults who have aged out of Boys and Girls Club programs. This has been identified as a service gap by our community and by the task force members.

The program will be designed to provide the local youth with a safe place to be while working on educational and job training goals, and will foster community networking skills. It is anticipated that the Community Youth Teen Center will be located on the Volunteers of America's Campus.

CITY OF SULTAN COUNCIL MEETING – April 23, 2015

COMMENTS FROM THE PUBLIC:

Callie Vaughn: Flood Insurance presentation was helpful but being in a floodplain is very frustrating.

COUNCILMEMBER COMMENTS

Beeler: Questioned the floodplain requirements for the playground (staff will look into the requirements of keeping the open space open). Kudos to the Public Works department on the progress of installing the electronic water meters. Glad to see street sweeper out.

Nigel/Walker/Seehuus: thanked Fred for his presentation – keep up the good work.

McCarty: Attended the Planning Board meeting and they would like to work on the park plan.

Chief Beaton: Have made good progress on a burglary on Trout farm Road. And they have a suspect and will most likely make an arrest. Snohomish County Drug Task Force and Human Services has received a supply of Naloxson to assist people who overdose.

CITY ADMINISTRATOR COMMENTS

The County Council Meeting on the UGA change will be held on May 15th. The proposal is to remove the Trout Farm Road area. 5th Street Grant proposal has been forwarded on to PSRC for approval.

STAFF REPORTS – Written Reports Submitted

- 1) Public Works Report
- 2) Grants Report

CONSENT AGENDA: The following items are incorporated into the nt agenda and approved by a single motion of the Council. On a motion by Councilmember Nasland, seconded by Councilmember Walker, the consent agenda was approved as presented. McCarty – aye but on abstain on vouchers; Seehuus – aye; Walker – aye; Neigel – aye; Naslund – aye; Beeler - aye.

- 1) Approval of the April 9, 2015 Council Meeting Minutes
- 2) Approval of Vouchers in the amount of \$69,648.65 and payroll through April 10, 2015 in the amount of \$75,515.91 to be drawn and paid on the proper accounts.
- 3) Elevator Service Agreement – Authorization for the Mayor to sign.
- 4) Excused Absence of Councilmember Seehuus from the May 14, 2015 Council meeting.

ACTION ITEMS:**Alder Avenue – Gray & Osborne Additional Services**

The issue before the city council is to authorize the Mayor to sign Supplemental Agreement Number 3 with Gray & Osborne to increase the Alder Avenue Construction Management Contract by \$8,452 to a maximum payable amount of \$183,090.

The Alder Avenue Reconstruction project was highly successful in that it was 97% grant funded and the construction contract with SRV Construction was \$6,106 under budget. The construction project with SRV Construction was under budget primarily due to bid quantities being less than anticipated, even though there were 21 change orders. Almost all of these change orders were due to unforeseen conditions.

Each change order required additional services to be performed by Gray & Osborne and their subconsultants (geotechnical engineer and materials testing lab) that were not anticipated when they prepared their original fee estimate for construction management services Gray & Osborne

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM #: Consent 2
DATE: May 14, 2015
SUBJECT: Voucher Approval - 2015
CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the vouchers for approval in the amount of \$145,952.09 and payroll through April 24, 2015 in the amount of \$105,882.76 to be drawn and paid on the proper accounts.

FISCAL IMPACT: \$251,834.85

RECOMMENDATION:

Approve the payment of vouchers as submitted.

**City Of Sultan
Voucher Approval
May 14, 2015**

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described hereon, and that the claim is just, due and an unpaid obligation against the City of Sultan, and that I am authorized to authenticate and certify to said claim.

Laura J. Koenig, Clerk/Deputy Finance Director

We, the undersigned City Council of Sultan Washington, do hereby certify that the merchandise or services hereinafter specified have been received and the claims are approved for payment in the following amounts:

Payroll Check #30475-76,84	\$ 3,367.89
Direct Deposit #9	\$ 28,465.01
Benefits Check #30467-70,77-83	\$ 49,656.67
Tax Deposit #8 & 9	\$ 24,393.19
Accounts Payable Checks #30471-74,486-519	\$ 136,134.97
ACH Transactions - DOR	\$ 9,817.12
 TOTAL	 \$ 251,834.85

Bob McCarty, Councilmember

John Seehuus, Councilmember

Rocky Walker, Councilmember

Sarah Davenport-Smith, Councilmember

Joe Neigel, Councilmember

Marianne Naslund, Councilmember

Jeffrey Beeler, Councilmember

Accounts Payable

Check Register Totals Only



User: laura.koenig
 Printed: 5/11/2015 - 1:33 PM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
30486	05/14/2015	amtest	AM Test	95.00	0
30487	05/14/2015	AppRec	Appliance Recycling Outlet	120.00	0
30488	05/14/2015	Applied	Applied Industrial Tech, Inc.	84.38	0
30489	05/14/2015	App	Associated Petroleum Products Inc	669.86	0
30490	05/14/2015	SCCT	Association of Snohomish County Citi	70.00	0
30491	05/14/2015	Blueline	Blueline	781.00	0
30492	05/14/2015	comcast	Comcast	706.91	0
30493	05/14/2015	CompSign	Compliance Signs, Inc.	1,405.00	0
30494	05/14/2015	Corin	Correctional Industries	209.39	0
30495	05/14/2015	CostcoM	Costco Membership - Carol Martin	110.00	0
30496	05/14/2015	dougs	Dougs RV Inc	11.69	0
30497	05/14/2015	Dynacco	Dynacco	2,549.94	0
30498	05/14/2015	Frontier	Frontier	337.61	0
30499	05/14/2015	HoneyB	Honey Bucket	246.40	0
30500	05/14/2015	icc	International Code Council	124.89	0
30501	05/14/2015	lpd	LPD Engineering PLLC	10,411.25	0
30502	05/14/2015	napa	Monroe Parts House	43.83	0
30503	05/14/2015	OASYS	Oasys Office Automation Systems	2,180.21	0
30504	05/14/2015	OfcDepot	Office Depot	65.16	0
30505	05/14/2015	PUD 1	PUD	2,889.36	0
30506	05/14/2015	PugSoAir	Puget Sound Clean Air Agency	609.75	0
30507	05/14/2015	Robinson	Robinson Noble	6,052.02	0
30508	05/14/2015	SkyValle	Sky Valley Family Medicine	310.00	0
30509	05/14/2015	SCcorrec	Snohomish County Corrections	14,705.82	0
30510	05/14/2015	SCproAty	Snohomish County Prosecuting Attorn	1,446.44	0
30511	05/14/2015	SRDTF	Snohomish County Sheriff	75,147.58	0
30512	05/14/2015	Snopac	Snopac	4,955.35	0
30513	05/14/2015	Staples	Staples Credit Plan	213.94	0
30514	05/14/2015	Summit	Summit Research Labs	3,241.56	0
30515	05/14/2015	atrua	Aimee Lou Trua	1,950.00	0
30516	05/14/2015	VerizonW	Verizon Wireless	717.66	0
30517	05/14/2015	WABO	WABO	45.20	0
30518	05/14/2015	WLJ	White Lightning Janitorial	680.00	0
30519	05/14/2015	MWilliam	Mike Williams	222.00	0
Check Total:				133,409.20	

Accounts Payable

Check Register Totals Only

User: laura.koenig
Printed: 4/20/2015 - 3:45 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
30471	04/20/2015	visa	Visa	1,176.85	0
30472	04/20/2015	visa	Visa	19.45	0
30473	04/20/2015	visa	Visa	128.85	0
30474	04/20/2015	visa	Visa	1,400.62	0
				<hr/> <hr/>	
Check Total:				2,725.77	
				<hr/> <hr/>	

ACH CHECK REGISTER

User: 'julie.addington'
 Printed: 04/28/2015 - 1:15PM
 Batch: 1-5-2015
 Include Partial: FALSE



Check Date	Check Number	Employee No	Employee Name	Amount
05/01/2015	0	001	Laura Koenig	2,005.88
05/01/2015	0	002	Tami Pevey	1,061.26
05/01/2015	0	004	Donna Murphy	947.38
05/01/2015	0	007	Julie Addington	1,437.88
05/01/2015	0	010	Cynthia Sparks	1,669.92
05/01/2015	0	011	Janice Mann	1,120.24
05/01/2015	0	013	Rosemary Murphy	1,203.23
05/01/2015	0	015	Kenneth Walker	2,344.24
05/01/2015	0	016	Stacy MacGregor	1,546.01
05/01/2015	0	019	Michael Matheson	2,796.28
05/01/2015	0	020	Connie Dunn	2,013.97
05/01/2015	0	025	John Harris	1,767.95
05/01/2015	0	028	Todd Strom	1,578.71
05/01/2015	0	049	Victoria Forte	1,040.21
05/01/2015	0	120	Matthew Wood	2,046.88
05/01/2015	0	121	Jason Strauss	1,849.61
05/01/2015	0	125	Riley Edwards	1,056.49
05/01/2015	0	126	Bobbie Lewis	978.89

Payroll
 Computer Check Register

User: julie.addington
 Printed: 05/01/2015 - 1:44PM
 Batch: 00002-05-2015 Computer

PR-1



Check No	Check Date	Employee Information	Amount
30484	05/01/2015	072 Carolyn Eslick	461.75
Total Number of Employees: 1			Total for Payroll Check Run: 461.75

Payroll
 Computer Check Register

User: julie.addington
 Printed: 04/28/2015 - 10:17AM
 Batch: 00001-05-2015 Computer

PR-1



Check No	Check Date	Employee Information	Amount
30475	05/01/2015	024 Michael Williams	1,515.27
30476	05/01/2015	029 James Barns	1,390.87
Total Number of Employees: 2			Total for Payroll Check Run: 2,906.14

Accounts Payable

Check Register Totals Only

User: laura.koenig
Printed: 5/1/2015 - 1:57 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
30479	05/01/2015	Retire	Department of Retirement	1,937.50	0
30480	05/01/2015	Retire	Department of Retirement	6,200.83	0
30481	05/01/2015	AWCben	AWC Employee Benefit Trust	21,861.93	0
30482	05/01/2015	AWCben	AWC Employee Benefit Trust	24.00	0
30483	05/01/2015	WATeamTr	Washington Teamsters Welfare Trust	2,035.60	0
				<hr/> <hr/>	
				Check Total:	
				32,059.86	
				<hr/> <hr/>	

Accounts Payable

Check Register Totals Only

User: laura.koenig
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Check	Date	Vendor No	Vendor Name	Amount	Voucher
30477	04/28/2015	L.&I	Department of Labor & Industries	8,000.11	0
30478	04/28/2015	Unemploy	Employment Security Department	518.56	0
Check Total:				8,518.67	

Accounts Payable

Check Register Totals Only

User: laura.koenig
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Check	Date	Vendor No	Vendor Name	Amount	Voucher
30467	04/17/2015	Retire	Department of Retirement	6,154.74	0
30468	04/17/2015	Retire	Department of Retirement	1,937.50	0
30469	04/17/2015	AFLAC	AFLAC	111.90	0
30470	04/17/2015	UNION	Teamsters Local Union #763	874.00	0
Check Total:				9,078.14	

Checks for Approval

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
30471	04/20/2015	GENERAL FUND	Travel and Seminars	Visa	185.79
30471	04/20/2015	GENERAL FUND	Travel and Seminars	Visa	-473.20
30471	04/20/2015	UTILITY WATER FUND	Travel and Seminars	Visa	-473.20
30471	04/20/2015	GENERAL FUND	Bank Fees	Visa	-44.66
30472	04/20/2015	UTILITY WATER FUND	Miscellaneous	Visa	19.45
30473	04/20/2015	GENERAL FUND	Travel and Seminars	Visa	128.85
30474	04/20/2015	GENERAL FUND	Travel and Seminars	Visa	700.31
30474	04/20/2015	GENERAL FUND	Travel and Seminars	Visa	700.31
30477	04/28/2015	GENERAL FUND	L&I Payable	Department of Labor & Industries	30.45
30477	04/28/2015	STREET FUND	L&I Payable	Department of Labor & Industries	10.17
30477	04/28/2015	CEMETERY FUND	L&I Payable	Department of Labor & Industries	1.93
30477	04/28/2015	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries	1.96
30477	04/28/2015	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries	64.59
30477	04/28/2015	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries	46.13
30477	04/28/2015	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries	27.50
30477	04/28/2015	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries	7.86
30477	04/28/2015	GENERAL FUND	L&I Payable	Department of Labor & Industries	98.17
30477	04/28/2015	STREET FUND	L&I Payable	Department of Labor & Industries	36.64
30477	04/28/2015	CEMETERY FUND	L&I Payable	Department of Labor & Industries	7.07
30477	04/28/2015	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries	7.60
30477	04/28/2015	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries	241.74
30477	04/28/2015	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries	171.73
30477	04/28/2015	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries	99.80
30477	04/28/2015	GENERAL FUND	L&I Payable	Department of Labor & Industries	44.04
30477	04/28/2015	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries	397.06
30477	04/28/2015	GENERAL FUND	L&I Payable	Department of Labor & Industries	45.33
30477	04/28/2015	STREET FUND	L&I Payable	Department of Labor & Industries	17.95
30477	04/28/2015	CEMETERY FUND	L&I Payable	Department of Labor & Industries	3.04
30477	04/28/2015	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries	3.68
30477	04/28/2015	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries	99.70
30477	04/28/2015	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries	79.31
30477	04/28/2015	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries	-42.00
30477	04/28/2015	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries	15.17
30477	04/28/2015	GENERAL FUND	L&I Payable	Department of Labor & Industries	147.51
30477	04/28/2015	STREET FUND	L&I Payable	Department of Labor & Industries	65.67
30477	04/28/2015	CEMETERY FUND	L&I Payable	Department of Labor & Industries	11.05

30477	04/28/2015	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries	14.16
30477	04/28/2015	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries	373.51
30477	04/28/2015	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries	297.12
30477	04/28/2015	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries	190.62
30477	04/28/2015	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries	48.92
30477	04/28/2015	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries	282.48
30477	04/28/2015	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries	168.47
30477	04/28/2015	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries	46.74
30477	04/28/2015	GENERAL FUND	L&I Payable	Department of Labor & Industries	41.72
30477	04/28/2015	STREET FUND	L&I Payable	Department of Labor & Industries	16.95
30477	04/28/2015	CEMETERY FUND	L&I Payable	Department of Labor & Industries	2.75
30477	04/28/2015	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries	3.25
30477	04/28/2015	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries	95.42
30477	04/28/2015	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries	65.93
30477	04/28/2015	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries	37.16
30477	04/28/2015	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries	13.25
30477	04/28/2015	GENERAL FUND	L&I Payable	Department of Labor & Industries	153.20
30477	04/28/2015	STREET FUND	L&I Payable	Department of Labor & Industries	75.11
30477	04/28/2015	CEMETERY FUND	L&I Payable	Department of Labor & Industries	14.32
30477	04/28/2015	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries	14.30
30477	04/28/2015	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries	365.91
30477	04/28/2015	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries	251.80
30477	04/28/2015	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries	175.44
30477	04/28/2015	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries	45.60
30477	04/28/2015	STREET FUND	L&I Payable	Department of Labor & Industries	17.69
30477	04/28/2015	CEMETERY FUND	L&I Payable	Department of Labor & Industries	2.88
30477	04/28/2015	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries	3.47
30477	04/28/2015	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries	103.51
30477	04/28/2015	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries	73.94
30477	04/28/2015	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries	33.19
30477	04/28/2015	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries	13.83
30477	04/28/2015	GENERAL FUND	L&I Payable	Department of Labor & Industries	162.26
30477	04/28/2015	STREET FUND	L&I Payable	Department of Labor & Industries	80.94
30477	04/28/2015	CEMETERY FUND	L&I Payable	Department of Labor & Industries	15.76
30477	04/28/2015	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries	15.48
30477	04/28/2015	GENERAL FUND	L&I Payable	Department of Labor & Industries	39.93
30477	04/28/2015	STREET FUND	L&I Payable	Department of Labor & Industries	14.52
30477	04/28/2015	CEMETERY FUND	L&I Payable	Department of Labor & Industries	2.38
30477	04/28/2015	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries	2.17
30477	04/28/2015	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries	86.73
30477	04/28/2015	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries	64.83

30477	04/28/2015	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries	35.49
30477	04/28/2015	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries	12.54
30477	04/28/2015	GENERAL FUND	L&I Payable	Department of Labor & Industries	146.50
30477	04/28/2015	STREET FUND	L&I Payable	Department of Labor & Industries	67.38
30477	04/28/2015	CEMETERY FUND	L&I Payable	Department of Labor & Industries	13.52
30477	04/28/2015	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries	10.30
30477	04/28/2015	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries	331.57
30477	04/28/2015	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries	246.68
30477	04/28/2015	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries	173.08
30477	04/28/2015	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries	41.56
30477	04/28/2015	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries	34.26
30477	04/28/2015	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries	14.42
30477	04/28/2015	GENERAL FUND	L&I Payable	Department of Labor & Industries	159.86
30477	04/28/2015	STREET FUND	L&I Payable	Department of Labor & Industries	76.49
30477	04/28/2015	CEMETERY FUND	L&I Payable	Department of Labor & Industries	13.69
30477	04/28/2015	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries	13.43
30477	04/28/2015	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries	398.85
30477	04/28/2015	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries	275.87
30477	04/28/2015	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries	170.68
30477	04/28/2015	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries	49.04
30477	04/28/2015	STREET FUND	L&I Payable	Department of Labor & Industries	16.77
30477	04/28/2015	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries	2.96
30477	04/28/2015	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries	104.08
30477	04/28/2015	BUILDING MAINTENANCE FUND	L&I Payable	Department of Labor & Industries	3.62
30477	04/28/2015	UTILITY WATER FUND	L&I Payable	Department of Labor & Industries	106.73
30477	04/28/2015	UTILITY SEWER FUND	L&I Payable	Department of Labor & Industries	72.02
30477	04/28/2015	UTILITY GARBAGE FUND	L&I Payable	Department of Labor & Industries	40.31
30477	04/28/2015	STORMWATER UTILITY FUND	L&I Payable	Department of Labor & Industries	15.92
30478	04/28/2015	CEMETERY FUND	Employment Security Payable	Employment Security Department	7.08
30478	04/28/2015	BUILDING MAINTENANCE FUND	Employment Security Payable	Employment Security Department	8.73
30478	04/28/2015	UTILITY WATER FUND	Employment Security Payable	Employment Security Department	236.27
30478	04/28/2015	STORMWATER UTILITY FUND	Employment Security Payable	Employment Security Department	61.87
30478	04/28/2015	GENERAL FUND	Employment Security Payable	Employment Security Department	188.08
30478	04/28/2015	CEMETERY FUND	Employment Security Payable	Employment Security Department	8.10
30478	04/28/2015	CEMETERY FUND	Employment Security Payable	Employment Security Department	8.43
30479	05/01/2015	GENERAL FUND	Deferred Comp Payable	Department of Retirement	49.74
30479	05/01/2015	STREET FUND	Deferred Comp Payable	Department of Retirement	21.49
30479	05/01/2015	CEMETERY FUND	Deferred Comp Payable	Department of Retirement	2.00
30479	05/01/2015	BUILDING MAINTENANCE FUND	Deferred Comp Payable	Department of Retirement	6.39
30479	05/01/2015	UTILITY WATER FUND	Deferred Comp Payable	Department of Retirement	39.25
30479	05/01/2015	UTILITY SEWER FUND	Deferred Comp Payable	Department of Retirement	36.24

30479	05/01/2015	UTILITY GARBAGE FUND	Deferred Comp Payable	Department of Retirement	24.89
30479	05/01/2015	STORMWATER UTILITY FUND	Deferred Comp Payable	Department of Retirement	20.00
30479	05/01/2015	GENERAL FUND	Deferred Comp Payable	Department of Retirement	497.11
30479	05/01/2015	STREET FUND	Deferred Comp Payable	Department of Retirement	102.26
30479	05/01/2015	CEMETERY FUND	Deferred Comp Payable	Department of Retirement	6.70
30479	05/01/2015	BUILDING MAINTENANCE FUND	Deferred Comp Payable	Department of Retirement	13.89
30479	05/01/2015	UTILITY WATER FUND	Deferred Comp Payable	Department of Retirement	320.17
30479	05/01/2015	UTILITY SEWER FUND	Deferred Comp Payable	Department of Retirement	519.87
30479	05/01/2015	UTILITY GARBAGE FUND	Deferred Comp Payable	Department of Retirement	178.13
30479	05/01/2015	STORMWATER UTILITY FUND	Deferred Comp Payable	Department of Retirement	99.37
30480	05/01/2015	GENERAL FUND	PERS Payable	Department of Retirement	125.13
30480	05/01/2015	GENERAL FUND	PERS Payable	Department of Retirement	67.93
30480	05/01/2015	GENERAL FUND	PERS Payable	Department of Retirement	414.45
30480	05/01/2015	STREET FUND	PERS Payable	Department of Retirement	138.85
30480	05/01/2015	CEMETERY FUND	PERS Payable	Department of Retirement	20.96
30480	05/01/2015	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement	22.96
30480	05/01/2015	UTILITY WATER FUND	PERS Payable	Department of Retirement	583.49
30480	05/01/2015	UTILITY SEWER FUND	PERS Payable	Department of Retirement	477.83
30480	05/01/2015	UTILITY GARBAGE FUND	PERS Payable	Department of Retirement	278.09
30480	05/01/2015	STORMWATER UTILITY FUND	PERS Payable	Department of Retirement	155.24
30480	05/01/2015	GENERAL FUND	PERS Payable	Department of Retirement	775.82
30480	05/01/2015	STREET FUND	PERS Payable	Department of Retirement	259.93
30480	05/01/2015	CEMETERY FUND	PERS Payable	Department of Retirement	39.23
30480	05/01/2015	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement	42.98
30480	05/01/2015	UTILITY WATER FUND	PERS Payable	Department of Retirement	1,092.25
30480	05/01/2015	UTILITY SEWER FUND	PERS Payable	Department of Retirement	894.50
30480	05/01/2015	UTILITY GARBAGE FUND	PERS Payable	Department of Retirement	520.59
30480	05/01/2015	STORMWATER UTILITY FUND	PERS Payable	Department of Retirement	290.60
30481	05/01/2015	GENERAL FUND	Med/Den/Vision/Life Payable	Department of Retirement	51.67
30481	05/01/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	12.16
30481	05/01/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1.09
30481	05/01/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2.89
30481	05/01/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	25.74
30481	05/01/2015	UTILITY SEWER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	23.33
30481	05/01/2015	UTILITY GARBAGE FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	17.89
30481	05/01/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	12.61
30481	05/01/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	182.71
30481	05/01/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	45.02
30481	05/01/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	6.65
30481	05/01/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1.58
30481	05/01/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	247.30

30481	05/01/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	142.10
30481	05/01/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	88.07
30481	05/01/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	52.12
30481	05/01/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	51.66
30481	05/01/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	12.15
30481	05/01/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1.08
30481	05/01/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2.92
30481	05/01/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	25.75
30481	05/01/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	23.32
30481	05/01/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	17.90
30481	05/01/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	12.60
30481	05/01/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	182.73
30481	05/01/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	45.01
30481	05/01/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	6.65
30481	05/01/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1.57
30481	05/01/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	247.27
30481	05/01/2015	UTILITY SEWER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	142.12
30481	05/01/2015	UTILITY GARBAGE FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	88.07
30481	05/01/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	52.13
30481	05/01/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2,754.08
30481	05/01/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	622.39
30481	05/01/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	174.55
30481	05/01/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	44.46
30481	05/01/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	5,031.42
30481	05/01/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	3,050.65
30481	05/01/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2,282.70
30481	05/01/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1,104.13
30481	05/01/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1,330.76
30481	05/01/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	410.75
30481	05/01/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	35.91
30481	05/01/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	105.87
30481	05/01/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	821.81
30481	05/01/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	751.14
30481	05/01/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	531.41
30481	05/01/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	411.71
30481	05/01/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	13.74
30481	05/01/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	3.65
30481	05/01/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.66
30481	05/01/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.53
30481	05/01/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	14.65
30481	05/01/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	11.32

30481	05/01/2015	UTILITY GARBAGE FUND	Med/Den Vision/Life Payable	AWC Employee Benefit Trust	8.40
30481	05/01/2015	STORMWATER UTILITY FUND	Med/Den Vision/Life Payable	AWC Employee Benefit Trust	4.05
30481	05/01/2015	GENERAL FUND	Benefit - Disability Insuranc	AWC Employee Benefit Trust	515.33
30482	05/01/2015	GENERAL FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	3.60
30482	05/01/2015	UTILITY WATER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.29
30482	05/01/2015	UTILITY SEWER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	1.79
30482	05/01/2015	UTILITY GARBAGE FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.16
30482	05/01/2015	STORMWATER UTILITY FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.16
30482	05/01/2015	GENERAL FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	3.60
30482	05/01/2015	UTILITY WATER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.29
30482	05/01/2015	UTILITY SEWER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	1.79
30482	05/01/2015	UTILITY GARBAGE FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.17
30482	05/01/2015	STORMWATER UTILITY FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.15
30483	05/01/2015	GENERAL FUND	Med/Den Vision/Life Payable	Washington Teamsters Welfare Trust	29.08
30483	05/01/2015	GENERAL FUND	Med/Den Vision/Life Payable	Washington Teamsters Welfare Trust	29.08
30483	05/01/2015	GENERAL FUND	Med/Den Vision/Life Payable	Washington Teamsters Welfare Trust	389.25
30483	05/01/2015	STREET FUND	Med/Den Vision/Life Payable	Washington Teamsters Welfare Trust	91.87
30483	05/01/2015	CEMETERY FUND	Med/Den Vision/Life Payable	Washington Teamsters Welfare Trust	25.74
30483	05/01/2015	BUILDING MAINTENANCE FUND	Med/Den Vision/Life Payable	Washington Teamsters Welfare Trust	7.28
30483	05/01/2015	UTILITY WATER FUND	Med/Den Vision/Life Payable	Washington Teamsters Welfare Trust	573.86
30483	05/01/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	Washington Teamsters Welfare Trust	421.41
30483	05/01/2015	UTILITY GARBAGE FUND	Med/Den Vision/Life Payable	Washington Teamsters Welfare Trust	335.58
30483	05/01/2015	STORMWATER UTILITY FUND	Med/Den Vision/Life Payable	Washington Teamsters Welfare Trust	132.45
30485	05/04/2015	UTILITY WATER FUND	Communication	USPS	227.15
30485	05/04/2015	UTILITY SEWER FUND	Communication	USPS	227.15
30485	05/04/2015	UTILITY GARBAGE FUND	Communication	USPS	227.14
30485	05/04/2015	STORMWATER UTILITY FUND	Communication	USPS	75.72
30486	05/14/2015	UTILITY WATER FUND	Water - Testing	AM Test	25.00
30486	05/14/2015	UTILITY SEWER FUND	Sewer - Testing	AM Test	70.00
30487	05/14/2015	UTILITY GARBAGE FUND	CPG Grant - Clean UP	Appliance Recycling Outlet	120.00
30488	05/14/2015	GENERAL FUND	Vehicle Maintenance	Applied Industrial Tech, Inc.	84.38
30489	05/14/2015	STREET FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	0.45
30489	05/14/2015	GENERAL FUND	Vehicle Maintenance	Associated Petroleum Products Inc	0.46
30489	05/14/2015	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	385.43
30489	05/14/2015	UTILITY SEWER FUND	Vehicle Operation Maintenance	Associated Petroleum Products Inc	47.05
30489	05/14/2015	UTILITY WATER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	177.25
30489	05/14/2015	CEMETERY FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	11.60
30489	05/14/2015	STREET FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	11.60
30489	05/14/2015	GENERAL FUND	Vehicle Maintenance	Associated Petroleum Products Inc	11.60
30489	05/14/2015	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	15.15
30489	05/14/2015	UTILITY SEWER FUND	Vehicle Operation Maintenance	Associated Petroleum Products Inc	1.85

30489	05/14/2015	UTILITY WATER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	6.96
30489	05/14/2015	CEMETERY FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	0.46
30490	05/14/2015	GENERAL FUND	Travel and Seminars	Association of Snooey Cities & Towns	70.00
30491	05/14/2015	STREET IMPROVEMENT FUND	High Ave Project	Blueline	639.00
30491	05/14/2015	STREET IMPROVEMENT FUND	4th Street Project	Blueline	142.00
30492	05/14/2015	GENERAL FUND	Communication	Comcast	30.70
30492	05/14/2015	UTILITY WATER FUND	Communication	Comcast	20.46
30492	05/14/2015	UTILITY SEWER FUND	Communication	Comcast	20.46
30492	05/14/2015	UTILITY GARBAGE FUND	Communication	Comcast	20.47
30492	05/14/2015	STREET FUND	Communication	Comcast	10.23
30492	05/14/2015	GENERAL FUND	Communication	Comcast	241.84
30492	05/14/2015	UTILITY WATER FUND	Communication	Comcast	120.91
30492	05/14/2015	UTILITY SEWER FUND	Communication	Comcast	120.92
30492	05/14/2015	UTILITY GARBAGE FUND	Communication	Comcast	120.92
30493	05/14/2015	STREET FUND	Capital - Equipment and Signs	Compliance Signs, Inc.	361.00
30493	05/14/2015	UTILITY SEWER FUND	Operating Supplies	Compliance Signs, Inc.	96.00
30493	05/14/2015	GENERAL FUND	Office/Operating Supplies	Compliance Signs, Inc.	733.00
30493	05/14/2015	GENERAL FUND	Office/Operating Supplies	Compliance Signs, Inc.	215.00
30494	05/14/2015	UTILITY GARBAGE FUND	Operating Supplies	Correctional Industries	86.79
30494	05/14/2015	UTILITY WATER FUND	Office Supplies	Correctional Industries	15.33
30494	05/14/2015	UTILITY GARBAGE FUND	Office Supplies	Correctional Industries	15.32
30494	05/14/2015	UTILITY SEWER FUND	Office Supplies	Correctional Industries	15.33
30494	05/14/2015	STREET FUND	Office Supplies	Correctional Industries	15.32
30494	05/14/2015	GENERAL FUND	Office/Operating Supplies	Correctional Industries	61.30
30495	05/14/2015	GENERAL FUND	Miscellaneous	Costco Membership - Carol Martin	110.00
30496	05/14/2015	UTILITY WATER FUND	Operating Supply	Dougs RV Inc	11.69
30497	05/14/2015	UTILITY WATER FUND	Operating Supply	Dynacco	3,029.94
30497	05/14/2015	UTILITY WATER FUND	Operating Supply	Dynacco	-480.00
30498	05/14/2015	GENERAL FUND	Communication	Frontier	17.98
30498	05/14/2015	STREET FUND	Communication	Frontier	17.97
30498	05/14/2015	UTILITY WATER FUND	Communication	Frontier	17.98
30498	05/14/2015	UTILITY SEWER FUND	Communication	Frontier	17.97
30498	05/14/2015	UTILITY GARBAGE FUND	Communication	Frontier	17.98
30498	05/14/2015	UTILITY SEWER FUND	Communication	Frontier	14.00
30498	05/14/2015	UTILITY GARBAGE FUND	Communication	Frontier	13.99
30498	05/14/2015	GENERAL FUND	Communication	Frontier	11.37
30498	05/14/2015	STREET FUND	Communication	Frontier	11.37
30498	05/14/2015	UTILITY WATER FUND	Communication	Frontier	11.37
30498	05/14/2015	UTILITY SEWER FUND	Communication	Frontier	11.37
30498	05/14/2015	UTILITY GARBAGE FUND	Communication	Frontier	11.37
30498	05/14/2015	GENERAL FUND	Communication	Frontier	13.99

30498	05/14/2015	STREET FUND	Communication	Frontier	14.00
30498	05/14/2015	UTILITY WATER FUND	Communication	Frontier	13.99
30498	05/14/2015	UTILITY WATER FUND	Communication	Frontier	120.91
30499	05/14/2015	UTILITY SEWER FUND	Rentals	Honey Bucket	134.75
30499	05/14/2015	UTILITY SEWER FUND	Rentals	Honey Bucket	111.65
30500	05/14/2015	GENERAL FUND	Books and Periodical	International Code Council	77.11
30500	05/14/2015	GENERAL FUND	Books and Periodical	International Code Council	6.52
30500	05/14/2015	GENERAL FUND	Books and Periodical	International Code Council	-11.26
30501	05/14/2015	TIMBER RIDGE SETTLEMENT FUND	Professional - Legal	LPD Engineering PLLC	10,411.25
30502	05/14/2015	UTILITY GARBAGE FUND	Operating Supplies	Monroe Parts House	7.67
30502	05/14/2015	UTILITY WATER FUND	Operating Supply	Monroe Parts House	25.32
30502	05/14/2015	GENERAL FUND	Vehicle Maintenance	Monroe Parts House	10.84
30503	05/14/2015	UTILITY WATER FUND	Repair and Maintenance	Oasys Office Automation Systems	363.44
30503	05/14/2015	UTILITY SEWER FUND	Repair and Maintenance	Oasys Office Automation Systems	363.44
30503	05/14/2015	UTILITY GARBAGE FUND	Repair and Maintenance	Oasys Office Automation Systems	363.44
30503	05/14/2015	STORMWATER UTILITY FUND	Repair and Maintenance	Oasys Office Automation Systems	363.44
30503	05/14/2015	UTILITY WATER FUND	Repair and Maintenance	Oasys Office Automation Systems	363.23
30503	05/14/2015	GENERAL FUND	Office/Operating Supplies	Oasys Office Automation Systems	363.22
30504	05/14/2015	UTILITY WATER FUND	Office Supplies	Office Depot	8.15
30504	05/14/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	8.14
30504	05/14/2015	UTILITY GARBAGE FUND	Office Supplies	Office Depot	8.15
30504	05/14/2015	STREET FUND	Office Supplies	Office Depot	8.14
30504	05/14/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	32.58
30505	05/14/2015	UTILITY SEWER FUND	Utilities	Office Depot	2,889.36
30506	05/14/2015	GENERAL FUND	Miscellaneous	PUD	121.95
30506	05/14/2015	STREET FUND	Miscellaneous	Puget Sound Clean Air Agency	121.95
30506	05/14/2015	UTILITY WATER FUND	Miscellaneous	Puget Sound Clean Air Agency	121.95
30506	05/14/2015	UTILITY SEWER FUND	Miscellaneous	Puget Sound Clean Air Agency	121.95
30506	05/14/2015	UTILITY GARBAGE FUND	Miscellaneous	Puget Sound Clean Air Agency	121.95
30507	05/14/2015	TIMBER RIDGE SETTLEMENT FUND	Professional - Legal	Robinson Noble	6,052.02
30508	05/14/2015	UTILITY SEWER FUND	Miscellaneous	Sky Valley Family Medicine	155.00
30508	05/14/2015	UTILITY GARBAGE FUND	Miscellaneous	Sky Valley Family Medicine	155.00
30509	05/14/2015	GENERAL FUND	Miscellaneous - Jail Fees	Snohomish County Corrections	7,570.27
30509	05/14/2015	GENERAL FUND	Miscellaneous - Jail Fees	Snohomish County Corrections	7,079.50
30509	05/14/2015	GENERAL FUND	Miscellaneous - Jail Fees	Snohomish County Corrections	56.05
30510	05/14/2015	GENERAL FUND	Professional Services - Prosec	SnoCity Prosecuting Attorney	1,446.44
30511	05/14/2015	GENERAL FUND	Professional Service - SnoCity	Snohomish County Sheriff	75,147.58
30512	05/14/2015	GENERAL FUND	Intergovernmental - SNOPAC	Snopac	4,955.35
30513	05/14/2015	UTILITY SEWER FUND	Office Supplies	Staples Credit Plan	16.26
30513	05/14/2015	UTILITY GARBAGE FUND	Office Supplies	Staples Credit Plan	16.27
30513	05/14/2015	UTILITY WATER FUND	Office Supplies	Staples Credit Plan	16.27

30513	05/14/2015	GENERAL FUND	Office/Operating Supplies	Staples Credit Plan	65.07
30513	05/14/2015	STREET FUND	Office Supplies	Staples Credit Plan	16.27
30513	05/14/2015	GENERAL FUND	Office/Operating Supplies	Staples Credit Plan	9.25
30513	05/14/2015	STREET FUND	Office Supplies	Staples Credit Plan	2.31
30513	05/14/2015	UTILITY WATER FUND	Office Supplies	Staples Credit Plan	2.32
30513	05/14/2015	UTILITY SEWER FUND	Office Supplies	Staples Credit Plan	2.31
30513	05/14/2015	UTILITY GARBAGE FUND	Office Supplies	Staples Credit Plan	2.31
30513	05/14/2015	GENERAL FUND	Office/Operating Supplies	Staples Credit Plan	32.65
30513	05/14/2015	STREET FUND	Office Supplies	Staples Credit Plan	8.16
30513	05/14/2015	UTILITY WATER FUND	Office Supplies	Staples Credit Plan	8.17
30513	05/14/2015	UTILITY SEWER FUND	Office Supplies	Staples Credit Plan	8.16
30513	05/14/2015	UTILITY GARBAGE FUND	Office Supplies	Staples Credit Plan	8.16
30514	05/14/2015	UTILITY WATER FUND	Operating Supply	Summit Research Labs	3,241.56
30515	05/14/2015	GENERAL FUND	Public Defender Attorney	Aimee Lou Trua	1,700.00
30515	05/14/2015	GENERAL FUND	Public Defender Attorney	Aimee Lou Trua	100.00
30515	05/14/2015	GENERAL FUND	Public Defender Attorney	Aimee Lou Trua	150.00
30516	05/14/2015	UTILITY WATER FUND	Communication	Verizon Wireless	7.58
30516	05/14/2015	UTILITY WATER FUND	Communication	Verizon Wireless	7.58
30516	05/14/2015	UTILITY WATER FUND	Communication	Verizon Wireless	7.58
30516	05/14/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	7.57
30516	05/14/2015	UTILITY GARBAGE FUND	Communication	Verizon Wireless	7.58
30516	05/14/2015	STREET FUND	Communication	Verizon Wireless	7.58
30516	05/14/2015	GENERAL FUND	Communication	Verizon Wireless	55.00
30516	05/14/2015	GENERAL FUND	Communication	Verizon Wireless	55.00
30516	05/14/2015	UTILITY WATER FUND	Communication	Verizon Wireless	55.00
30516	05/14/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	55.00
30516	05/14/2015	GENERAL FUND	Communication	Verizon Wireless	38.40
30516	05/14/2015	UTILITY WATER FUND	Communication	Verizon Wireless	55.00
30516	05/14/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	7.58
30516	05/14/2015	UTILITY GARBAGE FUND	Communication	Verizon Wireless	7.57
30516	05/14/2015	GENERAL FUND	Communication	Verizon Wireless	7.58
30516	05/14/2015	STREET FUND	Communication	Verizon Wireless	7.58
30516	05/14/2015	UTILITY WATER FUND	Communication	Verizon Wireless	11.00
30516	05/14/2015	UTILITY GARBAGE FUND	Communication	Verizon Wireless	11.00
30516	05/14/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	11.00
30516	05/14/2015	GENERAL FUND	Communication	Verizon Wireless	11.00
30516	05/14/2015	STREET FUND	Communication	Verizon Wireless	11.00
30516	05/14/2015	UTILITY WATER FUND	Communication	Verizon Wireless	7.58
30516	05/14/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	7.58
30516	05/14/2015	UTILITY GARBAGE FUND	Communication	Verizon Wireless	7.57
30516	05/14/2015	GENERAL FUND	Communication	Verizon Wireless	7.58

30516	05/14/2015	STREET FUND	Communication	Verizon Wireless	7.58
30516	05/14/2015	GENERAL FUND	Office/Operating Supplies	Verizon Wireless	37.89
30516	05/14/2015	UTILITY WATER FUND	Communication	Verizon Wireless	11.00
30516	05/14/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	11.00
30516	05/14/2015	UTILITY GARBAGE FUND	Communication	Verizon Wireless	11.00
30516	05/14/2015	STREET FUND	Communication	Verizon Wireless	11.00
30516	05/14/2015	GENERAL FUND	Communication	Verizon Wireless	11.00
30516	05/14/2015	UTILITY WATER FUND	Communication	Verizon Wireless	7.58
30516	05/14/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	7.58
30516	05/14/2015	UTILITY GARBAGE FUND	Communication	Verizon Wireless	7.57
30516	05/14/2015	GENERAL FUND	Communication	Verizon Wireless	7.58
30516	05/14/2015	STREET FUND	Communication	Verizon Wireless	7.58
30516	05/14/2015	GENERAL FUND	Communication	Verizon Wireless	104.81
30517	05/14/2015	GENERAL FUND	Books and Periodical	WABO	45.20
30518	05/14/2015	GENERAL FUND	Professional Service	White Lightning Janitorial	166.67
30518	05/14/2015	UTILITY WATER FUND	Professional Service - General	White Lightning Janitorial	55.55
30518	05/14/2015	UTILITY SEWER FUND	Professional Service	White Lightning Janitorial	166.66
30518	05/14/2015	UTILITY SEWER FUND	Professional Service	White Lightning Janitorial	55.55
30518	05/14/2015	UTILITY SEWER FUND	Professional Service	White Lightning Janitorial	55.57
30518	05/14/2015	UTILITY GARBAGE FUND	Professional Service	White Lightning Janitorial	20.00
30518	05/14/2015	GENERAL FUND	Professional Service	White Lightning Janitorial	6.67
30518	05/14/2015	UTILITY WATER FUND	Professional Service - General	White Lightning Janitorial	20.00
30518	05/14/2015	UTILITY SEWER FUND	Professional Service	White Lightning Janitorial	6.66
30518	05/14/2015	UTILITY SEWER FUND	Professional Service	White Lightning Janitorial	6.67
30518	05/14/2015	UTILITY GARBAGE FUND	Professional Service	White Lightning Janitorial	40.00
30518	05/14/2015	GENERAL FUND	Professional Service - General	White Lightning Janitorial	13.33
30518	05/14/2015	UTILITY WATER FUND	Professional Service	White Lightning Janitorial	40.00
30518	05/14/2015	UTILITY SEWER FUND	Professional Service	White Lightning Janitorial	13.33
30518	05/14/2015	UTILITY SEWER FUND	Professional Service	White Lightning Janitorial	13.34
30519	05/14/2015	UTILITY WATER FUND	Miscellaneous	Mike Williams	222.00

177,470.66

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM #: Consent C 3
DATE: May 14, 2015
SUBJECT: Excused Absence – Councilmember Walker
CONTACT PERSON: Laura J. Koenig, Clerk/Deputy Finance Director

ISSUE:

Councilmember Walker has requested an excused absence from the May 28, 2015 Council meeting as he will be out of town.

RECOMMENDATION:

Approve the excused absence of Councilmember Walker from the May 28, 2015 Council meeting.

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Consent C 4

DATE: May 14, 2015

SUBJECT: Contract with Ken Walker for City Administrator Services

CONTACT PERSON: Mayor Eslick

ISSUE: Authorize the Mayor to sign a revised contract with Ken Walker for City Administrator services.

STAFF RECOMMENDATION:

Authorize the Mayor to sign the revised contract with Ken Walker for City Administrator services.

SUMMARY:

The city signed an Employment Agreement with Kenneth Walker for services as the City Administrator in October 2012. The initial term of the contract ended on April 30, 2015 and provided for two renewal terms of two years each.

Mayor Eslick and Ken Walker have reviewed the contract and are recommending renewal with the following changes:

1. Section 1 Term: Change to a five year term ending May 31, 2020.
2. Section 5 Annual Leave: Increase the vacation accrual to 20 days a year (this is consistent with the number of days provided to the Public Works Director and Community Development Director when they were hired)
3. Section 12.2 Termination without Cause: Adds language "Termination without cause is subject to confirmation by a majority of the council".

RECOMMENDED ACTION:

Authorize the Mayor to sign a contract with Mr. Ken Walker for his personal services as the City of Sultan Administrator.

ATTACHMENTS: A- Contract with Ken Walker

EMPLOYMENT AGREEMENT

This Employment Agreement ("Agreement") is entered into effective _____, by and between the City of Sultan, a Washington municipal corporation ("City") and Ken Walker ("Walker" or "Employee"). The City and Employee are referred to collectively herein as "the Parties."

WHEREAS, the City of Sultan desires to employ the services of Walker as City Administrator and Walker desires to accept such employment;

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. **Term.** This agreement shall remain in full force in effect from the latest date of signature below until ~~April 30, 2015~~ **May 31, 2020** ("Term"); provided, however, that this Agreement shall be automatically renewed for two (2) renewal terms of two (2) years each ("Renewal Terms"), unless notice of non-renewal is provided to Employee or to the City at least one (1) month prior to the end of the Term or any Renewal Term, or unless this Agreement is terminated by the City or Employee as provided in Section 12 or 13 of this Agreement.

2. **Duties.** Employee is employed as the City Administrator to perform the functions and duties as the City's chief administrative officer and to manage the City's daily operations. Employee's responsibilities and duties are specified in the Sultan Municipal Code 2.10.030 and are re-stated and elaborated upon in **Exhibit A** attached hereto and incorporated herein by this reference. Employee shall perform these duties faithfully, intelligently, to the best of his ability and in the City's best interest, and subject to the Mayor's general supervision and direction. Employee agrees to comply with the City's policies, standards and regulations currently in effect or as they may be amended in the future. Employee's first day of work shall be October 1, 2012.

3. Compensation.

3.1. **Base Salary.** As compensation for Employee's services under this Agreement, the City shall pay and Employee shall accept an annual base salary, before all customary payroll deductions, of One Hundred Thousand and 00/100 Dollars (\$100,000.00) ("Base Salary"), payable in equal bi-weekly installments in accordance with the regular payment schedule for the City's salaried employees. Employee's Base Salary may be increased under the circumstances set forth in Section 3.2 below, upon approval by the City Council, and otherwise as set forth herein.

3.2. **Base Salary and Compensation Review.** Employee's Base Salary and other compensation provided herein shall be reviewed annually following the performance evaluation described in section 11 below, and the Base Salary and other compensation may be increased by amendment of this Agreement upon approval of the City Council.

3.3. **Cost of Living Adjustment.** Employee's Base Salary shall be increased by the same cost-of-living adjustment ("COLA") provided to other non-bargaining unit City employees ("Other Employees").

3.4. **Overtime.** Employee is an exempt employee under Washington State and Federal law and shall receive no overtime or other compensation for hours worked over forty (40) per week.

4. Benefits. During the Term of this Agreement, the City shall provide medical, dental, and vision coverage for Employee and his dependents on the same basis and to the same extent that such benefits are provided to Other Employees. It is understood and agreed by the Parties that the benefits Other Employees receive may change from time to time at the City's discretion.

4.1. Life Insurance. Employer shall provide Employee with life insurance in the same amount provided to Other Employees. At the commencement of this Agreement, that amount shall be Twenty Thousand and 00/100 Dollars (\$20,000.00).

5. Annual Vacation and Sick Leave. Employee shall accrue annual vacation leave at a rate ~~fifteen (15)~~ **twenty (20) days per year**. Employee shall receive a bank of three (3) days of vacation leave at the commencement of this Agreement. Employee shall accrue annual sick leave at a rate of one (1) day per calendar month. Employee shall receive a bank of three (3) days of sick leave at the commencement of this Agreement.

6. Holidays. Employee shall be entitled to paid holidays (e.g., Christmas Day, New Years Day) on the same basis and to the same extent as Other Employees. As of the commencement of this Agreement, the City provides twelve (12) paid holidays.

7. Pension/Retirement. Employee may enroll in the State of Washington PERS retirement system and will be responsible for the employee share of the PERS retirement contribution.

8. Professional Memberships. During the Term of this Agreement, the City shall pay Employee's annual professional dues for membership in the Washington City/County Managers Association and the International City Manager Association as budgeted funds allow.

9. Professional Conferences. Subject to the amount budgeted by the City Council, the City shall pay or provide reimbursement for Employee's travel, food, lodging and incidental expenses for professional and official travel, meetings and occasions required to maintain his professional development and to adequately pursue official and other functions for the City. The City shall pay or provide reimbursement to the annual Washington City/County Management Association conference.

10. Business Expenses. City recognizes that Employee will incur expenses from time to time for the City's benefit and in furtherance of City business. The City shall reimburse Employee for all reasonable and necessary business expenses, upon receipt of proper documentation, in accordance with State of Washington and Federal law. Employee agrees to submit to the City, in a timely fashion, documentation and expense reports as may be needed to substantiate the propriety of such expenses under State of Washington and Federal law.

11. Performance Evaluation.

11.1. Performance Measures. The Mayor, in consultation with the Employee and the City Council, shall within three months of the execution of this Agreement establish performance goals and objectives for the first 12 months of Employee's employment. The performance goals and objectives shall be reduced to writing and attached to and incorporated by reference to the Agreement as though fully set forth herein.

11.2. Six-month and One-Year Performance Reviews. On or about the completion of the Employee's first six months of employment (April, 2012), the Mayor, in consultation with the City Council, shall conduct a six-month review to evaluate the performance of Employee, and shall further evaluate Employee's performance on or about the first anniversary of Employee's employment and annually thereafter; provided, however, that evaluations may occur more frequently if deemed necessary by the Mayor in the Mayor's sole discretion. Evaluations shall assess Employee's performance using the performance goals and objectives referred to in 11.1 above.

11.3. Performance Measures in Subsequent Years. Following the one-year performance evaluation and each annual evaluation thereafter, the Mayor, City Council, and Employee shall define additional City Administrator performance goals and objectives to measure the City Administrator's proper operation of the City and facilitation of the achievement of the City Council's adopted goals and policy objectives. The City Administrator performance goals and objectives shall be practicably attainable within the time limitations specified and the annual operation and capital budgets and appropriations provided. The Mayor, City Council and Employee shall also establish the relative priority among the City Administrator's performance goals and objectives and reduce them to writing. The performance of the Employee shall be evaluated annually, or at such other intervals as may be deemed necessary by the Mayor in the Mayor's sole discretion, using these agreed goals and performance objectives.

12. Termination by the City. The City may terminate this Agreement with written mutual consent or as follows:

12.1. Cause. The City may terminate this Agreement for "cause." "Cause" shall mean a fair and honest cause or reason, regulated by good faith on the part of the Employer, based on facts which are supported by substantial evidence, and which the Employer reasonably believes to be true, and is not for any arbitrary, capricious or illegal reason. Acts, errors, or omissions which discredit the City, materially impair the provision of orderly services to the citizens of the City, or which otherwise constitute unsatisfactory performance, as determined by the Mayor in consultation with the City Council, shall constitute "cause". The following are additional examples of the types of conduct which may constitute "cause" and result in termination: (1) Consumption or possession of alcohol, illegal drugs, or controlled substances on the job, or arriving at work under the influence of alcohol, illegal drugs, or controlled substances; (2) Violation of a lawful duty; (3) Insubordination; (4) Conviction of a felony, or a misdemeanor involving moral turpitude; (5) Acceptance of fees, gratuities or other valuable items in the performance of the Employee's official duties for the City; (6) Engaging in any transaction or activity which is in conflict with or incompatible with the proper discharge of official duties; (7) lack of bondability; (8) material breach of this Agreement; (9) commission of fraud; (10) violation of City personnel policies; or (11) breach of fiduciary duties owed to the City. The foregoing list of examples is not all-inclusive nor is it intended to identify all possible bases for termination.

If the City believes "cause" exists, the City will conduct a pre-termination hearing presided over by the Mayor or a designated representative. Within two working days after the pre-termination hearing, the Mayor will issue a decision on whether there are reasonable grounds to believe the charges against Employee are true and support termination. A longer review period may be required in more complex situations.

If Employee is terminated for "cause," he shall receive no compensation except for days actually worked and accrued vacation leave

12.2. Without Cause. The City may terminate this Agreement without cause. **Termination without cause is subject to confirmation by a majority of the council.** In this event, Employee shall be compensated for days actually worked and may cash out in a lump sum any accumulated but unused vacation leave. In addition, Employee shall receive as severance his base salary, less applicable taxes and withholding, for four (4) months from the termination date. Such severance will be paid in a lump sum on or before the termination date.

12.3. Disability. If due to physical or mental incapacity or other health-related issues confirmed by a physician Employee cannot substantially perform his duties on a full-time basis for three consecutive months, or shorter periods totaling one hundred twenty (120) days within a twelve (12) month period, and if within thirty (30) days after the City provides written notice of potential termination he has not returned to his full-time duties, then this Agreement shall terminate for "disability." In this event, Employee shall receive no other compensation except for days actually worked plus Employee shall use any unused sick leave and may use any unused vacation leave. In addition, if, after such sick leave and vacation leave have been used, Employee is not yet eligible to receive disability payments, the City will continue to pay Employee's salary until the earlier of the commencement of disability payments or three (3) months of such salary have been paid. If disability payments are subsequently commenced retroactively to a date that would have caused such continued salary payments to cease, Employee shall return any such excess salary payments to the City.

13. Termination by Employee. Employee may terminate this Agreement with written mutual consent or as follows:

13.1. Resignation for Good Reason. Employee may resign for "good reason." This means due to: (1) a material and adverse change in his position, duties, or responsibilities; (2) a reduction in his salary or benefits then in effect, other than a reduction comparable to one generally applied to other City salaried employees; or (3) the City's material breach of this Agreement. "Good reason" shall not exist unless the City has received written notice from Employee of the alleged "good reason" and (ten) 10 business days to cure where cure is possible. If Employee resigns for good reason, he shall be compensated for days actually worked and may cash out in a lump sum any accumulated but unused annual vacation leave.

13.2. Resignation without Good Reason. Employee may resign without good reason. In this event, he shall receive no other compensation except for days actually worked. Employee may cash out accumulated but unused annual vacation leave if he has provided the City with at least thirty (30) days written notice of his resignation, which notice requirement may be waived in whole or in part by the Council, in its sole discretion.

13.3. Employee's Death. If Employee dies during the Term, the City shall pay to his estate compensation for days actually worked and for any accrued but unused annual vacation leave.

14. Final Compensation Check. The final compensation check will be provided to Employee once all City-owned equipment and records in the possession of Employee are returned to the City as determined by the Mayor.

15. Notices. All notices and other communications required or permitted under this Agreement shall be validly given, made or served if in writing and delivered personally or sent by registered mail, to:

The City:
Mayor, City of Sultan
319 Main Street
Sultan, Washington 98294

Employee:
Ken Walker

_____, WA _____

or to such other address as either party may designate from time to time upon written notice to the other party.

16. Other Provisions. This Agreement constitutes the entire agreement and understanding between the parties as to its subject matter. All prior agreements or understandings, whether oral or written, are superseded by and merged into this Agreement and cannot be used as evidence of the parties' intent herein. As both parties have been fully involved in drafting this Agreement, neither side may argue that the Agreement should be construed against its drafter if a dispute arises. If any provision herein is deemed invalid, the other provisions (including the valid part of a partly invalid provision) shall continue in full force and effect. This Agreement may not be amended or modified except in writing by the Parties and as expressly approved by the Council. Any waiver by the City of Employee's breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach by Employee. No provision of this Agreement shall be deemed waived except as set forth in writing by the parties. Neither party may assign any right or delegate any duties hereunder without the prior written consent of the other party. This Agreement has been entered into and shall be construed under the laws of the State of Washington without regard to its conflict of laws principles.

IN WITNESS WHEREOF, the parties have executed this Agreement effective on the latest date of signature below.

CITY OF SULTAN,
a Washington municipal corporation

EMPLOYEE

By: _____
Carolyn Eslick,
Its Mayor

Ken Walker

Date: _____, 2012

Date: _____, 2012

EXHIBIT "A"

Scope of Responsibility of the Position of City Administrator

Summary

Reporting to and under the direction of the Mayor, act as the Chief Administrative Officer and administrative supervisor of the City government. Responsible for overseeing and coordinating all City departments, programs and activities.

Responsibilities

Supervises, administers, and coordinates the activities and functions of the various City officers, departments, commissions, and boards in carrying out the requirements of the City ordinances and the policies of the City Council. Administers and supervises the carrying out of the decisions and policies of the various City departments, commissions, and boards; provided, however, that with respect to the police department, the City Administrator oversees the department budget and acts as liaison between the Chief of Police and the Mayor.

Regularly reports to the Mayor concerning the status of all assignments, duties, projects, and functions of the various City officers, departments, commissions, and boards.

Assists in the preparation and subsequent submission to the City Council of the annual budget and is responsible for its administration in accordance with law after its adoption.

Serves as the City's personnel officer under the Mayor's supervision.

Supervises all purchasing by the various City officers, departments, commissions, and boards.

Supervises all expenditures by the various City officers, departments, commissions, and boards for the purpose of keeping the same within the limitations of the annual budget for the City so much as possible, and attending to the amendment of the budget as necessary.

Attends all meetings of the City Council and such other meetings as may be requested by the Mayor.

Recommends for adoption by the City Council and approval by the Mayor such measures as deemed necessary or expedient in the running of the business of the City.

In conjunction with the Finance Director, Auditor and the City Attorney, keeps the Mayor and City Council fully advised of the City's financial condition and its future needs. Assists in the preparation and submission to the Mayor and City Council of any reports necessary for the expedient running of the business of the City.

Investigates all complaints in relation to matters concerning the administration of the government of the City and in regard to the service maintained by public utilities in the City, and sees that all franchises, permits, and privileges granted by the City are faithfully observed.

Assists the Police Chief, Building Official, Director of Community Development and all departments of the City in administering all ordinances subject to licensing, taxing, and inspections of buildings and developments within the City.

Designates a staff member to make, compile, and file with the City Clerk a complete inventory of the property, real and personal, owned or leased by the City and files amended inventories thereof annually as part of the year end closeout of the City books and finances.

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

DATE: April 23, 2015

ITEM NO: C – 5

SUBJECT: Chair Lift Removal
102 Second Street

CONTACT PERSON: Connie Dunn, Public Works Supervisor

ISSUE:

The issue before the council is to authorize the Mayor to sign a contract with Olympic Elevator Company for removal of the chair lift at the museum.

STAFF RECOMMENDATION:

Staff recommends authorizing the Mayor to sign a contract with Olympic Elevator Company to remove the existing chair lift and equipment that provides access to the Sky Valley Museum by June 30, 2015.

ALTERNATIVES:

1. Authorize the Mayor to sign the contract for removal of the lift with Olympic Elevator Co.;
2. Authorize the Mayor to sign a contract with Thyssen Krupp to remove the chair; or
3. Not authorize the Mayor to sign the contract; directing staff regarding concerns.

SCOPE OF WORK:

The contract is to remove the outdated, non-working, non-compliant chair lift that was originally designed to provide ADA access to the Sky Valley Museum.

The contractor will remove, disconnect the power, and dispose of the equipment.

BACKGROUND:

Washington State Labor & Industries (L&I) requires all elevator conveyance system demolition/work to be performed by a state certified elevator maintenance company and technician, RCW 79.87.230.

L & I came to the City to contact annual elevation inspection on the chair lift. The chair was non-functioning, the state wrote a correction order to the City. City staff had two meetings with the museum volunteers to discuss other options of replacement or removal.

To replace the lift is approximately \$7,600.00 which the city nor the museum budgets have allowance for this type of expenditure. After researching the Building Code and the RCW's, it was determined the chair lift didn't meet the code in a public building for transferring people from one floor to another.

In a discussion with the High School Tech Team, Arts Council, and the Museum Volunteers, the need to meet ADA requirement for access to the museum could be met in an alternate method. The idea is for the museum volunteers to work with the High School Tech Team to create a documentary of the museum artifacts and producing it on CD. This CD would be available at City Hall, the Library, and the Museum.

After research and phone conversations with L&I, two elevator maintenance companies were contacted for quotes. Two quotes were received for removal of the chair lift, miscellaneous equipment and to cap the electricity that currently operates the lift.

FISCAL IMPACT:

Elevator Company	Total Cost
Olympic Elevator	\$1,500.00 plus tax
Thyssen Krupp Elevator	\$5,225.00 plus tax

The fiscal impact would be an estimated cost of \$1,629.00 with tax. Fines from the Washington State Department of Labor and Industries will continue if we do not correct the problems with the lift or take this chair lift out.

COUNCIL ACTION:

Approve the Mayor to sign the Contract with Olympic Elevator Co. at the cost of \$1,629.00 for the removal and disposal of the existing chair lift providing access to Sky Valley Museum. Work to be completed by June 30, 2015.

ATTACHMENTS:

- Olympic Elevator Contract
- Quote for work: Olympic Elevator Company
Thyssen Krupp Elevator

Connie Dunn

From: Dan Tunick [dantunick@olympicelevator.com]
Sent: Monday, April 13, 2015 9:33 AM
To: connie.dunn@ci.sultan.wa.us
Subject: stair lift removal

Connie,

Olympic Elevator's price to remove the stair lift in the Post Office is \$ 1,500 plus sales tax. Please let me know if you have any questions or if I may be of further service.

Thanks,

Dan Tunick
Olympic Elevator Company
16541 Redmond Way, Suite 409-C
Redmond, WA 98052
Cell: 425 443-4784
Fax: 425 401-5092

CITY OF SULTAN PUBLIC WORKS SHORT CONTRACT

THIS AGREEMENT, is made this 14th day of May, 2015 by and between the City of Sultan (hereinafter referred to as "City"), a Washington Municipal Corporation, and Olympic Elevator (hereinafter referred to as Contractor"), doing business at 16541 Redmond Way, Suite 409-C, Redmond WA 98052-4482.

WHEREAS, Contractor is in the business of providing certain services specified herein; and

WHEREAS, the City desires to contract with Contractor for the provision of such services for removal of non-operating chair lift at 102 Fourth Street, Sultan, WA, and Contractor agrees to contract with the City for same;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties as follows:

1. **Work to be Performed.** Removal of the chair lift that provides access to the Sky Valley Museum above the U.S. Post Office in a City of Sultan owned building. The Contractor agrees to perform all work in accordance with this Contract and the following documents, incorporated herein:
 - Scope of Work
 - General Provisions
 - Bid Proposals
 - Performance Bond (if not waived by City)
 - Addenda (if any)
 - All provisions required by law to be inserted in this Contract whether actually attached hereto or not.

2. **Payment.** Payment for the above work shall not exceed One Thousand Six Hundred Thirty dollars (\$1,630), excluding approved change orders, in accordance with the quantity and unit prices shown on the attached proposal.

3. **Final Payment.** Thirty (30) days after completion and final acceptance of this project by the City as complying with the terms of this Contract, the City shall pay to the Contractor all sums due as provided by this Contract except those required to be withheld by law or agreed to in special contract provisions.

4. **Duration of Work.** The Contractor shall not begin the work described in this contract or the work described in any attachments heretofore made a part of this contract until given written authorization following contract execution by the City. The Contractor shall complete the work on or before June 30, 2015.
5. **Ownership of Documents.** On payment to the Contractor by the City of all compensation due under this Contract, all finished or unfinished documents and materials prepared by the Contractor with funds paid by the City shall become the property of the City and shall be forwarded to the City upon its request. Any records, reports, information, data or other documents or materials given to or prepared or assembled by the Contractor under this Contract will be kept confidential by the Contractor and shall not be made available to any individual or organization by the Contractor without prior written approval of the City or by court order.
6. **Indemnity / Hold Harmless.** The Contractor shall indemnify, defend and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City.

Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

7. **Bonds / Surety.** (City must check and initial above one of the following boxes.) The City waives does not waive the bond/surety provisions of this paragraph pursuant to RCW 39.04.155. If the City waives these provisions then Contractor need not complete this section. If the City does not waive these provisions then Contractor shall provide one of the following and shall check and initial next to one of the boxes below to indicate its selection:

Performance bond in an amount of the bid amount plus 10%. The bond must be accepted by the City prior to the execution of the contract. The bond shall be released thirty days after the date of final acceptance of the work performed under this Contract, and receipt of all necessary releases from the Department of Revenue and Department of Labor and Industries in settlement of any liens filed under Chapter 60.28 RCW, whichever is later.

Performance Surety. In lieu of retainage and a performance bond, the City shall withhold 50% of all progress payments, excluding any applied tax, for the duration of the work performed under this Contract. This retained amount shall be released thirty (30) days after the date of final acceptance by the City of all work performed under this Contract, including any change orders, or receipt of all necessary releases from the Department of Labor and Industries and the Department of Revenue and any liens filed under Chapter 60.28 RCW are settled whichever is later. No interest shall be accrued nor paid to the Contractor on the retained amount. The City may, at its option, attach and expend the Performance Surety to cover any costs to complete any outstanding work or work deemed unacceptable under this contract.

8. **Insurance.** The Contractor shall procure and maintain for the duration of the Contract, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives or employees.

A. Minimum Scope of Insurance.

Contractor shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide the Aggregate Per Project Endorsement ISO form CG 25 03 11 85. There shall be no endorsement or modification of the Commercial Liability insurance for liability arising from explosion, collapse or underground property damage. The City shall be named as an insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO additional endorsement CG 20 10 10 01 and CG 20 37 10 01 or substitute endorsements providing equivalent coverage.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

B. Minimum Amounts of Insurance. Contractor shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.

2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and a \$2,000,000 products-completed operations aggregate limit.
- C. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Commercial General Liability, and Builders Risk insurance:
1. The Contractor's insurance coverage shall be primary insurance as respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.
 2. The Contractor's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.
- D. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.
- E. Verification of Coverage. Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the Automobile Liability and Commercial General Liability insurance of the Contractor before commencement of the work.
- F. Subcontractors. Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certifications and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the same insurance requirements as stated herein for the Contractor.
9. **Independent Contractor.** The Contractor is and shall be at all times during the terms of this Agreement an independent contractor and not an employee of the City.
10. **Compliance with Laws.** The Contractor shall comply with all federal, state and local laws and regulations applicable to the work done under this Contract. Any violation of the provisions of these applicable laws and regulations shall be considered a violation of a material provision of this Contract and shall be grounds for cancellation, termination or suspension of the Contract by the City, in whole or in part, and may result in ineligibility for further work for the City.
11. **Prevailing Wage.** This Contract is subject to the requirements of Chapter 39.12 RCW, and as it may be amended, relating to prevailing wages. Prevailing rate shall be paid on public works and public building service maintenance contracts, funded in part or in whole with Federal funds, Federal wage laws and regulations shall be applicable. No worker, laborer or mechanic employed in the performance of any part of this contract shall be paid less than

the prevailing rate of wage as determined by the Industrial Statistician of the Department of Labor and Industries for the State of Washington. The schedule of prevailing wage rates for this Contract is attached hereto and by this reference made a part of this contract as though fully set forth herein.

Prior to making any payment under this Contract, the City must receive an approved copy of the "Statement of Intent to Pay Prevailing Wages" from the Department of Labor and Industries. It is the Contractor's responsibility to obtain and file the Statement. The Contractor shall be responsible for all filing fees. Each invoice shall include a signed statement that the Contractor and all subcontractors have paid prevailing wages. Following the final acceptance of services rendered, Contractor shall submit an "Affidavit of Wages Paid" which must be certified by the Industrial Statistician of the Department of Labor and Industries.

RCW 39.12.040(2) provides for the processing of Statements of Intent to Pay Prevailing Wages and Affidavits of Wages Paid by the City on contracts valued at \$2,500 or less. The law requires that the Intent be filed with the City prior to the City making any payments, and the Affidavit is required for final payment. If a single payment is to be made after completion of the work, the Contractor may request that the combined form be filled out and signed by the City after acceptance of the work. If progress payments will be made, the Contractor must sign a completed form prior to the City making any payments, and to sign another completed form prior to making the final payment.

Any disputes regarding prevailing wages are to be arbitrated by the Director of Labor and Industries, or his/her designee, according to RCW 39.12.060.

12. **Termination.** This contract shall terminate upon satisfactory completion of the work described in this contract and any attachments heretofore made a part of this agreement, and final payment by the City. The City may terminate the Contract and take possession of the premises and all materials thereon and finish the work by whatever methods it may deem expedient, by giving ten (10) days written notice to the Contractor.

In the event of termination, the City shall only be responsible to pay for all services satisfactorily performed by Contractor to the effective date of termination, as described in the final invoice to the City. The Mayor shall make the final determination about what services have been satisfactorily performed.

13. **Modification.** No waiver, alteration or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of the City and the Contractor.
14. **Resolution of Disputes, Governing Law.** Should any dispute, misunderstanding or conflict arise as to the terms and conditions contained in this Agreement, the matter shall be referred to the Mayor, whose decision shall be final. In the event of any litigation arising out of this Agreement, the prevailing party shall be reimbursed for its reasonable attorney

fees from the other party. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year above written.

CITY OF SULTAN

By: _____
Department Head

CONTRACTOR

By: _____
Title: _____
Taxpayer ID #: _____

CITY CONTACT

City of Sultan
17301 133rd Avenue NE
Sultan, WA 98072
Phone: 425-489-2700
Fax: 425-489-2705

CONTRACTOR CONTACT

Phone: _____
Fax: _____

ATTEST/AUTHENTICATED

By: _____
City Clerk

APPROVED AS TO FORM

By: _____
Office of the City Attorney

CITY OF SULTAN
AGENDA ITEM COVER SHEET

Agenda Item: Resolution – C-6
Date: May 14, 2015
SUBJECT: Trail Dedication; "Susie's Trail"



CONTACT PERSON: Donna Murphy Grants and Volunteer Coordinator

ISSUE:

The issue before the Council is to recognize Susie Hollenbeck for her lifetime of dedicated work and stewardship of Sultan's Parks, naming the trail connecting River Park and Osprey Park, "Susie's Trail".

**CITY OF SULTAN
SULTAN WASHINGTON
RESOLUTION 15-05**

A RESOLUTION OF THE CITY OF SULTAN TO NAME THE SECTION OF TRAILS BETWEEN RIVER PARK AND OSPREY PARK, "SUSIE'S TRAIL".

WHEREAS, one person can inspire, equip and mobilize people to take action that changes the community; and

WHEREAS, experience teaches us that government by itself cannot solve all of the City's problems; and

WHEREAS, Susie Hollenbeck explored this trail in the 1960's when she was a young girl riding her pony along these trails; and

WHEREAS, Susie Hollenbeck has a passion for the environment and nature; and

WHEREAS, Susie Hollenbeck is a bellwether in this community, pioneering the development of the trail system connecting River Park to Osprey Park.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sultan that the trail connecting River Park to Osprey Park shall be named, "Susie's Trail".

PASSED AND ADOPTED this 14th day of May, 2015.

CITY OF SULTAN

Carolyn Eslick, Mayor

ATTEST:

Laura J. Koenig, City Clerk

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: A-1

DATE: May 14, 2015

SUBJECT: LPD Professional Services Contract Addendum No. 1 –
Timber Ridge

CONTACT PERSON: Mick Matheson, P.E. Public Works Director 

ISSUE:

The issue before the council is to authorize the Mayor to sign Contract Amendment No. 1 (Attachment A) with LPD Engineering PLLC to provide a Native Plant Landscape Restoration plan within Open Space Tract 997 of Timber Ridge.

The additional fee to complete these services is not to exceed \$2,500 without prior written authorization by the City Council.

STAFF RECOMMENDATION:

Authorize the Mayor to sign Contract Amendment No. 1 (Attachment A) with LPD Engineering PLLC to provide a Native Plant Landscape Restoration plan within Open Space Tract 997 of Timber Ridge.

SUMMARY:

LPD Engineering PLLC was retained by the City to prepare engineering plans for the repair of the 141st Street SE cul-de-sac in Timber Ridge. LPD's original scope of work planned for inclusion of a planting plan; however the work is more detailed and involved than originally planned because the rock trench and buttress underlies finished grade.

The planting and growing medium requires the expertise of a Landscape Architect to select appropriate plants, topsoil, and maintenance criteria. Work is proposed to be performed by Brian Way, Landscape Architect with Pace Engineers as a subconsultant. Brian is familiar with the project, as he formerly was employed with WHPacific.

ALTERNATIVES:

1. Authorize the Mayor to sign Contract Amendment No. 1 with LPD Engineering PLLC to provide a Native Plant Landscape Restoration plan within Open Space Tract 997 of Timber Ridge.
2. Do not authorize the Mayor to sign Contract Amendment No. 1 with LPD Engineering PLLC and direct staff to areas of concern.

FISCAL IMPACT:

The consultant's fee is covered by the Timber Ridge maintenance bond proceeds of which \$303,385 are remaining. The preliminary engineer's cost estimate for the proposed improvements are approximately \$225,000.

RECOMMENDED ACTION:

Authorize the Mayor to sign Contract Amendment No. 1 (Attachment A) with LPD Engineering PLLC to provide a Native Plant Landscape Restoration plan within Open Space Tract 997 of Timber Ridge for an amount not to exceed \$2,500 without prior written authorization by the City Council.

ATTACHMENTS:

Attachment A – Addendum No. 1
Attachment B – Contract

**ADDENDUM NO. 1
BY AND BETWEEN
THE CITY OF SULTAN AND LPD ENGINEERING PLLC**

THIS FIRST ADDENDUM is made by and between the City of Sultan (hereinafter referred to as "City"), a Washington Municipal corporation, and LPD Engineering PLLC (hereinafter referred to as "Service Provider") collectively the "Parties".

WHEREAS, on February 27, 2015, the Parties entered into that certain Agreement for professional services related to the repair of 141st Street SE and associated utilities in the Timber Ridge development ("Agreement") for an amount not to exceed \$31,400.

WHEREAS, the scope of work has expanded to include a Native Plant Landscape Restoration plan.

WHEREAS, the contract maximum needs to be raised by \$2,500 to an amount not to exceed \$33,900 to allow for the preparation of a Native Plant Landscape Restoration plan; **NOW THEREFORE**,

IN CONSIDERATION OF the mutual promises, terms and conditions set forth in the Agreement and contained herein, the Parties hereby agree as follows:

Section 1. Amendment of Section 2A of the Agreement. Section 2A of the Agreement is hereby revised to provide in its entirety as follows:

The City shall pay Service Provider at the hourly rate set forth in Exhibit A, but not more than a total of thirty three thousand nine hundred dollars (\$33,900) for the services described in this Agreement. This is the maximum amount to be paid under this Agreement.

Section 2. Effect of Addendum. This First Addendum is in addition to the Agreement. Except as otherwise provided herein, the provisions of this First Addendum modify, but do not supersede the provisions of the Agreement. Except as otherwise provided herein, each provision of the Agreement shall continue in full force and effect as if this First Addendum did not exist. Except as otherwise provided herein, capitalized words and phrases shall have the meanings ascribed to them in the Agreement.

ATTACHMENT A

IN WITNESS WHEREOF, the parties have caused this Addendum to be signed and executed this _____ day of _____, 20_____.

CITY OF SULTAN:

CONTRACTOR:

By: _____
Carolyn Eslick, Mayor

By: _____
Title: _____
Taxpayer ID #: _____

ATTEST/AUTHENTICATED:

APPROVED AS TO FORM:

By: _____

By: _____

City Clerk

City Attorney



911 Western Avenue, Suite 420
 Seattle, Washington 98104
 P. 206.725.1211
 F. 206.973.5344
 lpdesigning.com

Additional Services Authorization (ASA)

Timber Ridge Plat Repair

ASA for Landscape Restoration Plan

Date: April 28, 2015

To: City of Sultan, Department of Public Works

Attn: Mick Matheson, P.E.

From: Laurie Pfarr, PE
 Marc J. Servizi, PE

Project: Timber Ridge Plat Repair
 LPD Number: 262-15-01

Thank you for the opportunity to provide this proposal. We look forward to working with you on the design of the repair of the Timber Ridge Plat cul-de-sac. This work is in conformance with the previously approved proposal and contract dated February 18, 2015.

Description

The proposed work is for a Native Plant Landscape Restoration plan within Open Space Tract 997 to mitigate for the work zone disturbance proposed to be caused by installation of the rock trench and rock buttress to stabilize the cul-de-sac and slope. Work to be performed is per Attachment A.

Justification

LPD Engineering's scope of work planned for inclusion of a planting plan; however, the work is more detailed and involved than originally planned because the rock trench and buttress (ie porous gravel) underlies finished grade. Therefore, the planting and growing medium requires expertise of a Landscape Architect to select appropriate plants, topsoil and maintenance criteria. Work is to be performed by Brian Way, Landscape Architect, with Pace Engineers. Brian is familiar with the project, since working with WHPacific.

Schedule and Fee

Pace Engineers (sub-consultant to LPD Engineering).	\$2,500
<u>Original Contract</u>	<u>\$31,400</u>
New Total Contract	\$33,900

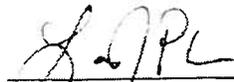
Assumptions and Exclusions

Unless otherwise noted, the assumptions and exclusions in the original proposal remain in effect.



Thank you again for considering this proposal. This proposal serves as an addendum to our Agreement for Services between the City of Sultan and LPD Engineering PLLC and our February 18, 2015 proposal for civil engineering services for the Timber Ridge Plat Repair project. This additional services proposal constitutes the entire amendment between the City of Sultan and LPD Engineering and supersedes any prior understanding or representation of any kind preceding the date of this proposed amendment. Please notify us if you have any concerns or disagree with any of the scope, terms or conditions. We request that you sign and return a copy of this document to confirm you have read and agree with this document. We look forward to our continued work with you on this project.

Sincerely,
LPD Engineering PLLC



Laurie J. Pfarr, P.E.
Principal

For City of Sultan Date



Marc J. Servizi, P.E.
Project Manager

cc: File



Attachment A

TIMBER RIDGE PLAT REPAIR

Landscape Mitigation and Special Provisions

Scope of Services:

1. **Landscape / Mitigation Plan:**

PACE will prepare the Landscape Plan for Tract 997 – Open Space to mitigate for excavation and back fill of gravel trench and buttress. Design will be based upon criteria specified by the City of Sultan, Surface soil conditions for plant growth and slope stability will be specified by Robinson Noble. Final Special provision are being prepared by Mark Van Wormer, LLC. PACE to provide special provisions, quantities for plants and Bid Items for Landscape items.

2. **Special Provisions:**

PACE will prepare the Landscape Plan, installation details, notes, quantities and special provisions to the 2014 WSDOT Standard Specifications.

The scope and fee included in this proposal accounts landscape mitigation plan sheet, quantities and special provisions needed for the initial submittal to the City of Sultan. Addressing agency comments, revisions resulting in changes in the design, or an increase to size of the mitigation area will be considered additional services.

Assumptions and Exclusions:

- **CAD Base / Survey:**
The survey and design base mapping will be provided by LPD in AutoCAD format.
- **Plans, Details and Notes:**
This scope and fee is based on the preliminary landscape plan by LPD for Tract 997 which is shown to include 5,800 s.f planting area, 8,700 s.f. of seeding.
- **Special Provisions:**
Special provisions for landscape / planting mitigation will be created to supplement the 2014 WSDOT Standard Specifications for Road, Bridge and Municipal Construction.
- **Cost Estimate:**
Engineers estimate is being provided by LPD. PACE will provide quantities only.
- **Irrigation Plan:**
Irrigation design is excluded from this proposal. A temporary irrigation system or hand watering by the contractor will be noted as a requirement on the plans.
- **Schedule:**
PACE will provide the landscape / mitigation plan, quantities and special provisions within two weeks after receiving the notification to proceed and the base files necessary to complete the work.



ADDITIONAL SERVICES

It is understood that any Additional Services beyond those included in this Scope of Services shall be authorized in writing by you prior to commencement of the "Additional Service(s)". Reimbursement to PACE for said Additional Services shall occur monthly according to the work actually accomplished in the preceding month provided such Additional Services have been approved in writing. The reimbursement will be computed in accordance with PACE's Rate Schedule in effect at the time services are performed.

FEES:

LANDSCAPE / MITIGATION PLAN & SPECIAL PROVISIONS.....FIXED FEE \$2,500
Additional Services, if applicable to this project will be charged at a rate of \$135/hr

If you have any questions regarding this proposal or scope please give me a call,

Sincerely,

V. Brian Way, Landscape Architect
(425) 827.2014 ext 224

**AGREEMENT FOR SERVICES
BETWEEN THE CITY OF SULTAN AND
LPD ENGINEERING PLLC**

THIS AGREEMENT, is made by and between the City of Sultan (hereinafter referred to as "City"), a Washington Municipal Corporation, and LPD Engineering PLLC (hereinafter referred to as "Service Provider"), doing business at 911 Western Avenue, Suite 240, Seattle, WA 98104.

WHEREAS, Service Provider is in the business of providing certain services specified herein; and

WHEREAS, the City desires to contract with Service Provider for the provision of such services for provide professional engineering and related services necessary to develop plans, specifications, and cost estimates resulting in the preparation of bid/construction documents suitable for the bid, award, and construction of the repair of the damaged road and utilities in 141st Street SE in the Timber Ridge development and Service Provider agrees to contract with the City for same;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties as follows:

TERMS

1. **Description of Work.** Service Provider shall perform work as described in Exhibit A which is attached hereto and incorporated herein by this reference, according to the existing standard of care for such services. Service Provider shall not perform any additional services without the express permission of the City.
2. **Payment.**
 - A. The City shall pay Service Provider at the hourly rate set forth in Exhibit A, but not more than a total of thirty one thousand four hundred dollars (\$31,400) for the services described in this Agreement. This is the maximum amount to be paid under this Agreement.
 - B. Service Provider shall submit monthly payment invoices to the City after such services have been performed, and the City shall make payment within four (4) weeks after the submittal of each approved invoice. Such invoice shall detail the hours worked, a description of the tasks performed, and shall separate all charges for clerical work and reimbursable expenses.

- C. If the City objects to all or any portion of any invoice, it shall so notify Service Provider of the same within five (5) days from the date of receipt and shall pay that portion of the invoice not in dispute. The parties shall immediately make every effort to settle the disputed portion.
3. **Relationship of Parties.** The parties intend that an independent contractor - client relationship will be created by this Agreement. No agent, employee, representative or subcontractor of Service Provider shall be or shall be deemed to be the employee, agent, representative or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance and unemployment insurance, are available from the City to the Service Provider or his employees, agents, representatives or subcontractors. Service Provider will be solely and entirely responsible for his acts and for the acts of Service Provider's agents, employees, representatives and subcontractors during the performance of this Agreement. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that Service Provider performs hereunder.
4. **Project Name.** Timber Ridge Plat Repair
5. **Duration of Work.** Service Provider shall complete the work described in Exhibit A on or before November 1, 2015.
6. **Termination.**
- A. Termination Upon the City's Option. The City shall have the option to terminate this Agreement at any time. Termination shall be effective upon ten (10) days written notice to the Service Provider.
- B. Termination for Cause. If Service Provider refuses or fails to complete the tasks described in Exhibit A, or to complete such work in a manner unsatisfactory to the City, then the City may, by written notice to Service Provider, give notice of its intention to terminate this Agreement. After such notice, Service Provider shall have ten (10) days to cure, to the satisfaction of the City or its representative. If Service Provider fails to cure to the satisfaction of the City, the City shall send Service Provider a written termination letter which shall be effective upon deposit in the United States mail to Service Provider's address as stated below.
- C. Rights upon Termination. In the event of termination, the City shall only be responsible to pay for all services satisfactorily performed by Service Provider to the effective date of termination, as described in the final invoice to the City. The City Administrator shall make the final determination about what services have been satisfactorily performed.

7. **Nondiscrimination.** In the hiring of employees for the performance of work under this Agreement or any subcontract hereunder, Service Provider, its subcontractors or any person acting on behalf of Service Provider shall not, by reason of race, religion, color, sex, marital status, national origin or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.
8. **Indemnification / Hold Harmless.** The Service Provider shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the negligent acts, errors or omissions of the Consultant, in performance of this Agreement, except for injuries and damage caused by the sole negligence of the City; provided further that if such damages are caused by or result from the concurrent negligence of the City and the Service Provider, then the Service Provider's indemnity hereunder shall be limited to the extent of the negligence by the Service Provider.

It is further specifically and expressly understood that the indemnification provided herein constitutes the Service Provider's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

9. **Insurance.** The Service Provider shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Service Provider, their agents, representatives, employees or subcontractors.
 - A. **Minimum Scope of Insurance.** Service Provider shall obtain insurance of the types described below:
 1. **Automobile Liability** insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
 2. **Commercial General Liability** insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. The City shall be named as an insured under the Service Provider's Commercial General Liability insurance policy with respect to the work performed for the City using ISO additional insured endorsement GC 20 10 10 01 and GC

20 37 10 01 or substitute endorsements providing equivalent coverage.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
 4. Professional Liability insurance appropriate to the Contractor's profession.
- B. Minimum Amounts of Insurance. Service Provider shall maintain the following insurance limits:
1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
 2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products-completed operations aggregate limit.
 3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.
- C. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability and Commercial General Liability insurance:
1. The Service Provider's insurance coverage shall be primary insurance as respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Service Provider's insurance and shall not contribute with it.
 2. The Service Provider's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.
- D. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.
- E. Verification of Coverage. Service Provider shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Service Provider before commencement of the work.

- F. **Subcontractors.** Service Provider shall include each subcontractor as insured under its policies or shall furnish separate certifications and endorsements for each subcontractor. All coverage shall be subject to all of the same insurance requirements as stated herein for the Service Provider.
10. **Entire Agreement.** The written provisions and terms of this Agreement, together with all documents attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of, or altering in any manner whatsoever, this Agreement.
11. **City's Right of Supervision, Limitation of Work Performed by Service Provider.** Even though Service Provider works as an independent contractor in the performance of his or her duties under this Agreement, the work must meet the approval of the City and be subject to the City's general right of inspection and supervision to secure the satisfactory completion thereof. In the performance of work under this Agreement, Service Provider shall comply with all federal, state and municipal laws, ordinances, rules and regulations that are applicable to Service Provider's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.
12. **Work Performed at Service Provider's Risk.** Service Provider shall be responsible for the safety of its employees, agents and subcontractors in the performance of the work hereunder and shall take all protections reasonably necessary for that purpose. All work shall be done at Service Provider's own risk, and Service Provider shall be responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the work.
13. **Ownership of Products and Premises Security.**
- A. All reports, plans, specifications, data maps, and documents produced by the Service Provider in the performance of services under this Agreement, whether in draft or final form and whether written, computerized, or in other form, shall be the property of the City.
- B. While working on the City's premises, the Service Provider agrees to observe and support the City's rules and policies relating to maintaining physical security of the City's premises.
14. **Modification.** No waiver, alteration or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of the City and Service Provider.
15. **Assignment.** Any assignment of this Agreement by Service Provider without the written consent of the City shall be void.

16. **Written Notice.** All communications regarding this Agreement shall be sent to the parties at the addresses listed below, unless notified to the contrary. Any written notice hereunder shall become effective as of the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.
17. **Non-Waiver of Breach.** The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of said covenants, agreements or options, and the same shall be and remain in full force and effect.
18. **Resolution of Disputes, Governing Law, Venue.** Should any dispute, misunderstanding or conflict arise as to the terms and conditions contained in this Agreement, the matter shall be referred to the City Administrator, whose decision shall be final. In the event of any litigation arising out of this Agreement, the prevailing party shall be reimbursed for its reasonable attorney fees from the other party. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in Snohomish County, Washington.
19. **Severability.** Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and Service Provider, who agree that the Agreement shall be reformed to replace such stricken provision or part with a valid and enforceable provision that comes as close as reasonably possible to expressing the intent of the stricken provision.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year above written.

Dated this _____ day of _____, 20

CITY OF SULTAN

SERVICE PROVIDER

By: _____
Carolyn Eslick, Mayor

By: _____
Title: _____
Taxpayer ID #: _____

CITY CONTACT

SERVICE PROVIDER CONTACT

City of Sultan
319 Main Street, Suite 200
Sultan, WA 98294
Phone: 360-793-2231
Fax: 360-793-3344

Phone: _____
Fax: _____

ATTEST/AUTHENTICATED

By: _____
City Clerk

APPROVED AS TO FORM

By: _____
Office of the City Attorney



ATTACHMENT B

911 Western Avenue, Suite 420
Seattle, Washington 98104
P. 206.725.1211
F. 206.973.5344
lpdengineering.com

Proposal for Civil Engineering Services Construction Document Phase

Date: February 18, 2015
To: City of Sultan, Department of Public Works
Attn: Mick Matheson, P.E.
From: Laurie Pfarr, PE
Marc J. Servizi, PE
Project: Timber Ridge Plat Repair
LPD Number: TBD

Thank you for the opportunity to provide this proposal. We look forward to working with you on the design of the repair of the Timber Ridge Plat cul-de-sac.

Description of Project

The Timber Ridge Plat was constructed in 2008. Five homes were constructed on the lower road, 142nd Street SE, while none were constructed on the upper, 141st Street SE. In 2012, the soil slope below the 141st Street SE cul-de-sac was observed to have failed. The sidewalk on the south side of the cul-de-sac dropped approximately 2' – 3', and the cause is suspected to include groundwater flows within the roadway utility trenches, soils that were not compacted to standards, and the storm drainage pipe collapsed, causing drainage runoff drain through the slide area. Since 2012, runoff has been routed around the slide area and the soils have not apparently moved since movement was first observed in 2012.

This scope of work is for preparation of construction drawings and bid specifications for the repair of the slope that is below the cul-de-sac at the easterly end of 141st Street.

Work that has occurred previously on the cul-de-sac repair project includes:

- 2011: Conceptual Geotechnical Engineering by Terra Associates
- 2012-2013: Surveying, Engineering and Geotechnical Engineering, site wide
- 2014: Topographic Survey 141st Street Cul-de-Sac by WHPacific
- 2014: Preliminary Civil Engineering 141st Street Cul-de-sac by WHPacific. Options #1 - #5 provided
- 2014: Video Analysis of the sewer and storm pipes
- 2014: Geotechnical exploration and Engineering by Robinson Noble
- 2015: Meeting with Property Owner
- 2015: Refinement to proposed design Option #1 by Robinson Noble, 2015

The refinement to the proposed Option #1 design, as proposed by Robinson Noble, includes the schematic design of a rock buttress below the cul-de-sac in the Open Space Tract (Tract 997), extending approximately 45-feet southerly from the curb line. The sidewalk will be removed but not replaced and a guardrail will be placed behind the curb. LPD Engineering will continue to refine this design and prepare bid documents based on the design concept in Robinson Noble's schematic design.



In addition, the design will include repair of the area inside the Recreation Tract (Tract 994) consisting of a rock trench with grading extending 40-feet southward of the top of the bank. The proposed design also includes re-routing of storm drainage system further north of its existing location

The design is similar to Option #1, as modified by Robinson Noble in January 2015, including a rock buttress below the cul-de-sac and a rock trench below the recreational tract.

SCOPE OF SERVICES

Task 01: Permit and Bid Document Plans

A. Project Management and Meetings

Under this task, LPD Engineering will lead conference calls and/or design team meetings throughout the Construction Document phase. LPD has estimated costs for 8 hours for meetings with co-consultants and reviewing agencies between March 15, 2015 and May 1, 2015.

B. Engineering Plans (Site, TESC, Grading, Site, Drainage)

LPD Engineering will prepare plans and documents for submittal to the City of Sultan and for Bid. Plans will be coordinated with other Robinson Noble. Scope of services include:

1. Submittal of permit documents (including specifications, prepared under Task 02, below) to City of Sultan for review and approval. Documents are anticipated to include:
 - a. Cover Sheet.
 - b. TESC Plan.
 - c. Grading and Storm Drainage Repair Plan.
 - d. Cross Sections of the proposed rock trench and rock buttress.
 - e. Project details and notes.
 - f. Tract 997 Open Space Restoration Plan, with notes and details.
 - g. Drainage report, abbreviated to include conformation with DOE Minimum requirements.
 - h. Engineer's estimate of probable cost.
 - i. Stormwater Pollution Prevention Plan (SWPPP). Project disturbs approximately 14,000, which is greater than the 7,000 sf threshold that triggers a SWPPP.
2. Respond to one round of City review comments.
3. Attend one meeting at City of Sultan.

Task 02: Permit and Bid Document Specifications (by Van Wormer Consulting)

A. Bid Document Specifications in Accordance with WSDOT Standards:

1. Bidder Information
 - a. Advertisement for Bids
 - b. Information to Bidders
 - c. Bidders Checklist
 - d. Proposal
 - e. Forms
2. Amendments to the 2014 Standard Specifications
3. General Special Provisions
4. Appendix
 - a. Standard Details
 - b. Permits
 - c. Geotechnical Information



ATTACHMENT B

Task 03 Bid Phase

A. Provide Assistance to the City of Sultan During Bidding

The following services will be provided:

1. Issue bid documents to Builder's Exchange on behalf of the City.
2. Respond to questions during bidding and issue addenda as required.
3. Attend the pre-bid meeting.
4. Attend the bid opening.

Task 04 Construction Period Services

A. Provide Assistance to The City of Sultan During Construction

The following services will be provided:

1. Attend two (1) site meetings for coordination during construction.
2. Respond to Contractor requests for information (RFI) and issue design modifications or clarifications as required.
3. Review and provide recommendations for change order requests.
4. Prepare preliminary and final punch list.
5. Prepare Record Drawings based upon as-built information provided by the Contractor.

Proposed Fee

Our fee for services is based upon the information we have at this time. Our proposed hourly fee for services plus expenses is as follows:

Task #	Task Name	Fee (T&M)
1	Construction Documents	\$17,300
2	Bid Document Specifications	\$4,900
3	Bid Phase	\$3,600
4	Construction Period Services	\$5,600
Total		\$31,400

*Expenses will be billed in addition to the amount listed above.

Assumptions

1. Survey from the original project will be used going forward. Survey in AutoCAD format including point file will be provided by others. A PDF of the final signed survey will also be provided. Survey will be used as base map for civil drawings. Survey shall include topographic information, above and below grade utilities including but not limited to water, sewer, storm, power, gas, cable, telephone etc. Inverts, size and direction of flow shall be included for storm and sewer. Size of lines will be provided for water.
2. Geotechnical work is provided by Robinson Noble under separate contract.
3. It is assumed the proposed Geotechnical plan will not undergo any significant changes that will alter the civil design elements of this project once the plans have been submitted.
4. Variances, if required, will be an additional service.
5. Assumes no stormwater detention or water quality treatment facilities will be required because these elements are provided as part of the original project design.
6. Assumes that a NOI is not required because the disturbance will be less than one acre.

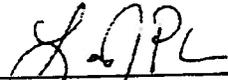


Exclusions

1. Structural engineering.
2. Design of shoring wall drainage systems.
3. Traffic and sight distance studies.
4. Construction Traffic Control Plan.
5. Environmental Studies.
6. Site visits or meetings above the amount noted.
7. Public (off-site) utility extensions.
8. Drainage adjustment or variance. Can be added as an additional service if required.
9. Bid Coordination or management.
10. Warranty Service

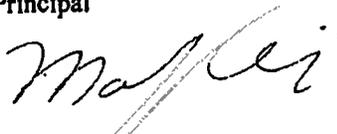
Thank you again for inviting this proposal. Please notify us if you have any concerns or disagree with any of the scope, terms, or conditions. This proposal constitutes the entire agreement between the client and LPD Engineering and supersedes any prior understanding or representation of any kind preceding the date of this proposal. We request that you sign and return a copy of this document to confirm you have read and agree with this document. We are looking forward to working with you.

Sincerely,
LPD Engineering PLLC



Laurie J. Pfarr, P.E.
Principal

For City of Sultan Date



Marc J. Servizi, P.E.
Project Manager

cc: File

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: A-2

DATE: May 14, 2015

SUBJECT: Robinson Noble Professional Services Contract Addendum
No. 1 – Timber Ridge

CONTACT PERSON: Mick Matheson, P.E. Public Works Director 

ISSUE:

The issue before the council is to authorize the Mayor to sign Contract Amendment No. 1 (Attachment A) with Robinson Noble to provide geotechnical testing and observation services during the Timber Ridge 141st Street SE cul-de-sac reconstruction project.

The additional fee to complete these services is not to exceed \$7,179 without prior written authorization by the City Council.

STAFF RECOMMENDATION:

Authorize the Mayor to sign Contract Amendment No. 1 (Attachment A) with Robinson Noble to provide geotechnical testing and observation services during the Timber Ridge 141st Street SE cul-de-sac reconstruction project

SUMMARY:

Robinson Noble was retained by the City to provide geotechnical engineering expertise for the repair of the 141st Street SE cul-de-sac in Timber Ridge. Robinson Noble's original scope of work did not include testing or observation services because the extent of the repair was not known at the time.

It is critical that the City have an inspector with expertise in geotechnical engineering for this project due to the nature of the soils and the history of instability in this area of the site.

ALTERNATIVES:

1. Authorize the Mayor to sign Contract Amendment No. 1 with Robinson Noble.
2. Do not authorize the Mayor to sign Contract Amendment No. 1 with Robinson Noble and direct staff to areas of concern.

FISCAL IMPACT:

The consultant's fee is covered by the Timber Ridge maintenance bond proceeds of which \$303,385 are remaining. The preliminary engineer's cost estimate for the proposed improvements are approximately \$225,000.

RECOMMENDED ACTION:

Authorize the Mayor to sign Contract Amendment No. 1 (Attachment A) with Robinson Noble to provide geotechnical testing and observation services during the Timber Ridge 141st Street SE cul-de-sac reconstruction project.

ATTACHMENTS:

Attachment A – Addendum No. 1
Attachment B – Contract

**ADDENDUM NO. 1
BY AND BETWEEN
THE CITY OF SULTAN AND ROBINSON NOBLE**

THIS FIRST ADDENDUM is made by and between the City of Sultan (hereinafter referred to as "City"), a Washington Municipal corporation, and Robinson Noble (hereinafter referred to as "Service Provider") collectively the "Parties".

WHEREAS, on February 27, 2015, the Parties entered into that certain Agreement for professional services related to the repair of 141st Street SE and associated utilities in the Timber Ridge development ("Agreement") for an amount not to exceed \$7,687, and

WHEREAS, the scope of work has expanded to require geotechnical testing and observation services, and

WHEREAS, the contract maximum needs to be raised by \$7,179 to an amount not to exceed \$14,866 to provide for geotechnical testing and observation services; **NOW THEREFORE**,

IN CONSIDERATION OF the mutual promises, terms and conditions set forth in the Agreement and contained herein, the Parties hereby agree as follows:

Section 1. Amendment of Section 2A of the Agreement. Section 2A of the Agreement is hereby revised to provide in its entirety as follows:

The City shall pay Service Provider at the hourly rate set forth in Exhibit A, but not more than a total of fourteen thousand eight hundred sixty six dollars (\$14,866) for the services described in this Agreement. This is the maximum amount to be paid under this Agreement.

Section 2. Effect of Addendum. This First Addendum is in addition to the Agreement. Except as otherwise provided herein, the provisions of this First Addendum modify, but do not supersede the provisions of the Agreement. Except as otherwise provided herein, each provision of the Agreement shall continue in full force and effect as if this First Addendum did not exist. Except as otherwise provided herein, capitalized words and phrases shall have the meanings ascribed to them in the Agreement.

IN WITNESS WHEREOF, the parties have caused this Addendum to be signed and executed this _____ day of _____, 20_____.

CITY OF SULTAN:

By: _____
Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:

By: _____
City Clerk

CONTRACTOR:

By: _____
Title: _____
Taxpayer ID #: _____

APPROVED AS TO FORM:

By: _____
City Attorney



ROBINSON
NOBLE

Exhibit A

Scope of Work – Additional Services

Scope of Work

A rock buttress design has been completed for the cul-de-sac repair for 141st Street SE. We have been requested to provide geotechnical testing and observation services during construction. Our observations and testing will provide the City with geotechnical documentation that the plans and specification have been followed by the contractor. We propose the following scope of services:

Task 1

- Attend a preconstruction meeting with the contractor and the City.

Task 2

- 3 full days of observation of the rock buttress trench. Daily field reports will be provided.
- 3 half days of observation of the backfill for the sewer and storm trenches. Daily field reports will be provided.
- 1 site visit to evaluate the roadway and sidewalk subgrade. A daily field report will be provided.
- Complete 1 proctor test to identify the maximum dry density based on ASTM D 1557.

Task 3

- Prepare a short letter documenting our observations.

Project Estimate

Construction Observation - Timber Ridge 141st Cul-de-sac
 City of Sultan
 April 30, 2015



**ROBINSON
 NOBLE**

Estimated Labor Costs

Task	Total Estimated Hours	Estimated Labor Cost
TASK 1: Preconstruction Meeting	3.0	\$480
TASK 2: Construction Observation, Compaction Testing and Consultation. 3 Full and 3 Half Days. 1 Laboratory Procter	50.0	\$5,843
TASK 3: Final Summary Letter	3.5	\$429
TASK 4:	0.0	
TASK 5:	0.0	
TASK 6:	0.0	
TASK 7:	0.0	
TASK 8:	0.0	
Labor Totals	56.5	\$6,751

Estimated Direct Costs

General Office Supplies	--		\$0
Insurance Fees / Miscellaneous Costs	--		\$0
Travel Mileage	\$0.62	368	\$228
Procter Test (each)	\$200.00	1	\$200
Direct Cost Subtotal			\$428
Handling Fee			\$0
Total Direct Costs			\$428

Estimated Subcontract Advancement/Reimbursements

Advancements/Reimbursements for Subcontractors		\$0
Handling Fee		\$0
Total Subcontracted Costs		\$0
Total Estimated Project Costs		\$7,179

Attachment B

**AGREEMENT FOR SERVICES
BETWEEN THE CITY OF SULTAN AND
LPD ENGINEERING PLLC**

THIS AGREEMENT, is made by and between the City of Sultan (hereinafter referred to as "City"), a Washington Municipal Corporation, and Robinson Noble (hereinafter referred to as "Service Provider"), doing business at 17625 130th Avenue NE, Suite 102, Woodinville, WA 98072.

WHEREAS, Service Provider is in the business of providing certain services specified herein; and

WHEREAS, the City desires to contract with Service Provider for the provision of such services for provide professional geotechnical engineering and related services necessary to support the development of plans, specifications, and cost estimates resulting in the preparation of bid/construction documents suitable for the bid, award, and construction of the repair of the damaged road and utilities in 141st Street SE in the Timber Ridge development and Service Provider agrees to contract with the City for same;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties as follows:

TERMS

1. **Description of Work.** Service Provider shall perform work as described in Exhibit A which is attached hereto and incorporated herein by this reference, according to the existing standard of care for such services. Service Provider shall not perform any additional services without the express permission of the City.
2. **Payment.**
 - A. The City shall pay Service Provider at the hourly rate set forth in Exhibit A, but not more than a total of seven thousand six hundred eighty seven dollars (\$7,687) for the services described in this Agreement. This is the maximum amount to be paid under this Agreement.
 - B. Service Provider shall submit monthly payment invoices to the City after such services have been performed, and the City shall make payment within four (4) weeks after the submittal of each approved invoice. Such invoice shall detail the hours worked, a description of the tasks performed, and shall separate all charges for clerical work and reimbursable expenses.

- C. If the City objects to all or any portion of any invoice, it shall so notify Service Provider of the same within five (5) days from the date of receipt and shall pay that portion of the invoice not in dispute. The parties shall immediately make every effort to settle the disputed portion.
3. **Relationship of Parties.** The parties intend that an independent contractor - client relationship will be created by this Agreement. No agent, employee, representative or subcontractor of Service Provider shall be or shall be deemed to be the employee, agent, representative or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance and unemployment insurance, are available from the City to the Service Provider or his employees, agents, representatives or subcontractors. Service Provider will be solely and entirely responsible for his acts and for the acts of Service Provider's agents, employees, representatives and subcontractors during the performance of this Agreement. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that Service Provider performs hereunder.
4. **Project Name.** Timber Ridge Plat Repair
5. **Duration of Work.** Service Provider shall complete the work described in Exhibit A on or before November 1, 2015.
6. **Termination.**
- A. Termination Upon the City's Option. The City shall have the option to terminate this Agreement at any time. Termination shall be effective upon ten (10) days written notice to the Service Provider.
- B. Termination for Cause. If Service Provider refuses or fails to complete the tasks described in Exhibit A, or to complete such work in a manner unsatisfactory to the City, then the City may, by written notice to Service Provider, give notice of its intention to terminate this Agreement. After such notice, Service Provider shall have ten (10) days to cure, to the satisfaction of the City or its representative. If Service Provider fails to cure to the satisfaction of the City, the City shall send Service Provider a written termination letter which shall be effective upon deposit in the United States mail to Service Provider's address as stated below.
- C. Rights upon Termination. In the event of termination, the City shall only be responsible to pay for all services satisfactorily performed by Service Provider to the effective date of termination, as described in the final invoice to the City. The City Administrator shall make the final determination about what services have been satisfactorily performed.

7. **Nondiscrimination.** In the hiring of employees for the performance of work under this Agreement or any subcontract hereunder, Service Provider, its subcontractors or any person acting on behalf of Service Provider shall not, by reason of race, religion, color, sex, marital status, national origin or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.
8. **Indemnification / Hold Harmless.** The Service Provider shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the negligent acts, errors or omissions of the Consultant, in performance of this Agreement, except for injuries and damage caused by the sole negligence of the City; provided further that if such damages are caused by or result from the concurrent negligence of the City and the Service Provider, then the Service Provider's indemnity hereunder shall be limited to the extent of the negligence by the Service Provider.

It is further specifically and expressly understood that the indemnification provided herein constitutes the Service Provider's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

9. **Insurance.** The Service Provider shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Service Provider, their agents, representatives, employees or subcontractors.
- A. **Minimum Scope of Insurance.** Service Provider shall obtain insurance of the types described below:
1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
 2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. The City shall be named as an insured under the Service Provider's Commercial General Liability insurance policy with respect to the work performed for the City using ISO additional insured endorsement GC 20 10 10 01 and GC

20 37 10 01 or substitute endorsements providing equivalent coverage.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
 4. Professional Liability insurance appropriate to the Contractor's profession.
- B. Minimum Amounts of Insurance. Service Provider shall maintain the following insurance limits:
1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
 2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products-completed operations aggregate limit.
 3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.
- C. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability and Commercial General Liability insurance:
1. The Service Provider's insurance coverage shall be primary insurance as respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Service Provider's insurance and shall not contribute with it.
 2. The Service Provider's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.
- D. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.
- E. Verification of Coverage. Service Provider shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Service Provider before commencement of the work.

- F. **Subcontractors.** Service Provider shall include each subcontractor as insured under its policies or shall furnish separate certifications and endorsements for each subcontractor. All coverage shall be subject to all of the same insurance requirements as stated herein for the Service Provider.
10. **Entire Agreement.** The written provisions and terms of this Agreement, together with all documents attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of, or altering in any manner whatsoever, this Agreement.
11. **City's Right of Supervision, Limitation of Work Performed by Service Provider.** Even though Service Provider works as an independent contractor in the performance of his or her duties under this Agreement, the work must meet the approval of the City and be subject to the City's general right of inspection and supervision to secure the satisfactory completion thereof. In the performance of work under this Agreement, Service Provider shall comply with all federal, state and municipal laws, ordinances, rules and regulations that are applicable to Service Provider's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.
12. **Work Performed at Service Provider's Risk.** Service Provider shall be responsible for the safety of its employees, agents and subcontractors in the performance of the work hereunder and shall take all protections reasonably necessary for that purpose. All work shall be done at Service Provider's own risk, and Service Provider shall be responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the work.
13. **Ownership of Products and Premises Security.**
- A. All reports, plans, specifications, data maps, and documents produced by the Service Provider in the performance of services under this Agreement, whether in draft or final form and whether written, computerized, or in other form, shall be the property of the City. Upon payment by the City to the Service Provider, City agrees that if it uses information or products prepared by the Consultant for purposes other than those intended in this Agreement, it does so at its sole risk and it agrees to hold Service Provider harmless thereafter.
- B. While working on the City's premises, the Service Provider agrees to observe and support the City's rules and policies relating to maintaining physical security of the City's premises.
14. **Modification.** No waiver, alteration or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of the City and Service Provider.

15. **Assignment.** Any assignment of this Agreement by Service Provider without the written consent of the City shall be void.
16. **Written Notice.** All communications regarding this Agreement shall be sent to the parties at the addresses listed below, unless notified to the contrary. Any written notice hereunder shall become effective as of the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.
17. **Non-Waiver of Breach.** The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of said covenants, agreements or options, and the same shall be and remain in full force and effect.
18. **Resolution of Disputes, Governing Law, Venue.** Should any dispute, misunderstanding or conflict arise as to the terms and conditions contained in this Agreement, the matter shall be referred to the City Administrator, whose decision shall be final. In the event of any litigation arising out of this Agreement, the prevailing party shall be reimbursed for its reasonable attorney fees from the other party. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in Snohomish County, Washington.
19. **Severability.** Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and Service Provider, who agree that the Agreement shall be reformed to replace such stricken provision or part with a valid and enforceable provision that comes as close as reasonably possible to expressing the intent of the stricken provision.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year above written.

Dated this _____ day of _____, 20____

CITY OF SULTAN

By: _____
Carolyn Eslick, Mayor

SERVICE PROVIDER

By: _____
Title: _____
Taxpayer ID #: _____

CITY CONTACT

City of Sultan
319 Main Street, Suite 200
Sultan, WA 98294
Phone: 360-793-2231
Fax: 360-793-3344

SERVICE PROVIDER CONTACT

Phone: _____
Fax: _____

ATTEST/AUTHENTICATED

By: _____
City Clerk

APPROVED AS TO FORM

By: _____
Office of the City Attorney



Exhibit A

Scope of Work

We have previously provided the City of Sultan with a memorandum of possible repair options for the cul-de-sac failure at 141st Street SE, dated October 23, 2014. The City of Sultan has selected the option which will consist of a rock buttress and rock trench to stabilize the embankment to above the required factor of safety as identified in the Washington Department of Transportation Geotechnical Design Manual.

Scope of Work

We propose the following scope of services to provide the final design report for the selected option:

Task 1

- Review and use in preliminary design the existing geotechnical information from Nelson Geotechnical and Terra & Associates.
- Complete two test pits in the area of the slide debris to evaluate caving conditions during excavation. The City backhoe and staff will complete the excavation.
- Complete slope stability analyses of the selected option.
- Provide sketches of the repair option.
- Provide our recommendations and analyses in a geotechnical report.

Task 2

- We have included time for two design meetings.

B 8

Exhibit A

Project Estimate

Final Design - Timber Ridge 141st Cul-de-sac
City of Sultan
February 18, 2015



**ROBINSON
NOBLE**

Estimated Labor Costs

Staff Position	Rate	Total Estimated Hours	Estimated Labor Cost
Principal Engineer or Geologist	175	0.0	\$0
Associate Engineer or Geologist	160	28.0	\$4,480
Senior Engineer or Geologist	135	0.0	\$0
Senior Project Engineer or Geologist	117	12.0	\$1,404
Project Engineer or Geologist	105	0.0	\$0
Staff Engineer or Geologist	95	12.0	\$1,140
Senior Field Staff	86	0.0	\$0
Draftsman / Senior Tech	91	3.0	\$273
Administrative Services / Field Staff	69	4.0	\$276
Labor Totals		59	\$7,573

Estimated Direct Costs

General Office Supplies	--		\$0
Insurance Fees / Miscellaneous Costs	--		\$0
Travel Mileage	\$0.62	184	\$114
Direct Cost Subtotal			\$114
Handling Fee			\$0
Total Direct Costs			\$114

Estimated Subcontract Advancement/Reimbursements

Excavating/Drilling			
Private Locate			
Spoils drummed and removed from the site			
Drilling Contingency			
Advancements/Reimbursements for Subcontractors			\$0
Handling Fee			\$0
Total Subcontracted Costs			\$0
Total Estimated Project Costs			\$7,687

See Attached Fee Schedule

B9

Exhibit A

Project Estimate

Final Design - Timber Ridge 141st Cul-de-sac
 City of Sultan
 February 18, 2015



**ROBINSON
 NOBLE**

Estimated Labor Costs

Task	Total Estimated Hours	Estimated Labor Cost
TASK 1: Exploration, Eng. Analyses and Report	51.0	\$6,293
TASK 2: 2-Desgin Meetings	8.0	\$1,280
TASK 3:	0.0	
TASK 4:	0.0	
TASK 5:	0.0	
TASK 6:	0.0	
TASK 7:	0.0	
TASK 8:	0.0	
Labor Totals	59	\$7,573

Estimated Direct Costs

General Office Supplies	--	\$0
Insurance Fees / Miscellaneous Costs	--	\$0
Travel Mileage	\$0.62	\$114
Direct Cost Subtotal		\$114
Handling Fee		\$0
Total Direct Costs		\$114

Estimated Subcontract Advancement/Reimbursements

Advancements/Reimbursements for Subcontractors		\$0
Handling Fee		\$0
Total Subcontracted Costs		\$0
Total Estimated Project Costs		\$7,687

See Attached Fee Schedule

Exhibit A
**ROBINSON
NOBLE**

General Fee Schedule		January 2015
Professional Positions		Fee per Hour
Principal Engineer, Hydrogeologist or Environmental Scientist		\$175
Associate Engineer, Hydrogeologist or Environmental Scientist		\$160
Senior Engineer, Hydrogeologist or Environmental Scientist		\$135
Senior Project Engineer, Hydrogeologist or Environmental Scientist		\$117
Project Engineer, Hydrogeologist or Environmental Scientist		\$105
Staff Engineer, Hydrogeologist or Environmental Scientist		\$95
Senior Field Staff		\$86
Field Staff		\$69
Legal Support/Expert Witness Services/Testimony		150% of above rates
Support Positions		
Senior GIS/CAD Specialist		\$91
Senior Technician		\$91
Senior Administrator		\$80
GIS/CAD Specialist		\$80
Technician		\$80
Administrator		\$69
Clerical Support		\$69
Other Fees and Costs		
Subcontracts/ Management Fee	Professional services	15%
	Outside laboratory services	15%
	Construction subcontracts	15%
Other Costs	Travel (auto)	\$0.62/mile
	Travel (other)	Cost +10%
	Per diem	Prevailing State rate +10%
	Other direct expenses	Cost +10%
Field and laboratory testing/equipment rental		See following pages

This fee schedule is subject to change according to contract or Professional Services Agreement conditions.

B 11
Robinson Noble, Inc.
rates effective January 2015

Exhibit A**Geotechnical Field and Laboratory Testing Schedule
January 2015**

<u>Test</u>		<u>Fee</u>
Portable Nuclear Density Gauge	Per Hour	\$5.00
Slope Inclinator	Per day	\$250
Direct Shear	Point	\$200
Moisture-Density Relationship Curves:	Each	1 pt \$120
	Each	Multiple pts \$200
Sieve Analyses (Gradations-Wet Sieve)	Each	\$150
Hydrometer Analysis	Each	\$175
Falling Head Permeability	Each	\$165
Atterberg Limits (Liquid Limit or Plastic Limit)	Each	\$100
Moisture Content	Each	\$10
Dynamic Cone Penetrometer Points	Day	\$225
	Each	\$20
Consolidation Test Incremental Loading (9 loads, 0.125 TSF to 32 TSF, 4 unloads)		\$550
		\$50/each additional load
Shelby Tube Extrusion/Sample Description		\$40

This fee schedule is subject to change according to contract or Professional Services Agreement conditions.

B 12

Robinson Noble, Inc.

rates effective January 2015

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM NO: A-3
DATE: May 14, 2015
SUBJECT: RH2 Engineering Services Contract Amendment
CONTACT PERSON: Mick Matheson, P.E. – Public Works Director

ISSUE:

Authorize the Mayor to sign Contract Addendum No. 5 (Attachment A) with RH2 Engineering, Inc., (RH2) to:

- Extend the duration of the engineering services agreement from May 1, 2015 to May 1, 2016.

ALTERNATIVES:

1. Authorize the Mayor to sign Addendum No. 5 with RH2 to extend the duration of the on-call engineering service agreement from May 1, 2015 to May 1, 2016.
2. Do not authorize the mayor to sign Addendum No. 5 with RH2 for on-call engineering services. Direct staff to areas of concern.

A decision not to authorize the mayor to sign Addendum No. 5 will have an immediate effect on the City's ability to meet customer needs.

STAFF RECOMMENDATION:

Authorize the Mayor to sign Addendum No. 5 with RH2 to extend the duration of the on-call engineering service agreement from May 1, 2015 to May 1, 2016.

SUMMARY:

RH2 was retained by the City in December 2009 to prepare the 2010 Water System Plan and 2010 General Sewer Plan. This work has been completed. As part of this work effort, RH2 created a software model of the city's water and sewer systems.

The city council subsequently approved a separate engineering services contract with RH2 on April 28, 2011 (Attachment B) to provide water and sewer analysis on an on-call basis for an amount not to exceed \$10,000. RH2 was determined by staff to be the most highly qualified firm to assist the City in determining concurrency for development projects and to handle other water and sewer engineering services as the need arose.

The city council subsequently authorized the Mayor to sign Addendum No. 1 on July 28, 2011 to increase the budget for the one-year on call services contract with RH2 not to exceed \$20,000 (primarily to cover the Arndt Family Trust determination of concurrency).

The city council then authorized the Mayor to sign Addendum No. 2 on April 12, 2012 to extend the duration of the engineering services agreement from May 1, 2012 to May 1, 2014, and increase the contract amount from \$20,000 to \$30,000. The primary reason for the budget increase was to perform work necessary to confirm the revised setpoints for Pressure Reducing Valve (PRV) #3 to increase the available fire flow in the area south of US 2.

Council next authorized the Mayor to sign Addendum No. 3 for a specific study. During field flow and pressure tests that were performed on July 17, 2012, as part of the PRV #3 improvements, discrepancies between the flow measure at fire hydrants and the rated flow rate of the pumps in the 632 Zone Booster Pumps Station (BPS) were discovered. Addendum No. 3 increased the budget from \$30,000 to \$50,000 to complete this study. This work has been completed.

The Council next authorized the Mayor to sign Addendum No. 4 on March 13, 2014 to increase the budget by \$10,000 to continue to have some flexibility to achieve the city's on-call service for water and sewer system modeling needs in a timely manner, and to extend the duration of the service agreement to May 1, 2015.

The services contract is now expired. Staff is proposing to extend the contract duration to May 1, 2016. The budget will not be impacted.

FISCAL IMPACT:

The majority of projects completed as a result of this contract addendum will have no fiscal impact to the City as they are associated with new development and are developer funded. City related water and sewer projects completed using this contract addendum will generally either be urgent, or of limited scope.

RECOMMENDED ACTION:

Authorize the Mayor to sign Addendum No. 5 with RH2 to extend the duration of the engineering service agreement from May 1, 2015 to May 1, 2016.

ATTACHMENTS:

- A – Addendum No. 5 to the On-Call Services contract with RH2
- B – Addendum No. 4 to the On-Call Services contract with RH2
- C – Addendum No. 3 to the On-Call Services contract with RH2
- D – Addendum No. 2 to the On-Call Services contract with RH2
- E – Addendum No. 1 to the On-Call Services contract with RH2
- F – RH2 On-Call Engineering Services Contract dated May 1, 2011

**ADDENDUM NO. 5
BY AND BETWEEN THE CITY OF SULTAN AND RH2**

THIS FIFTH ADDENDUM is made by and between the City of Sultan (hereinafter referred to as "City"), a Washington Municipal corporation, and RH2 (hereinafter referred to as "Service Provider") collectively the "Parties".

WHEREAS, the City Council authorized the Mayor to sign a one year on-call contract with RH2 not to exceed \$10,000 at the April 28, 2011 council meeting for on-call services for water and sewer analysis; and

WHEREAS, the City Council authorized the Mayor to sign Addendum No. 1 with RH2 to increase the contract amount not to exceed \$20,000 for water and sewer analysis at the July 28, 2011 council meeting; and

WHEREAS, the City Council authorized the Mayor to sign Addendum No. 2 with RH2 to increase the contract amount not to exceed \$30,000, and to extend the duration of the agreement from May 1, 2012 to May 1, 2014 at the April 12, 2012 council meeting; and

WHEREAS, the City Council authorized the Mayor to sign Addendum No. 3 with RH2 to increase the contract amount not to exceed \$50,000, at the February 14, 2013 council meeting; and

WHEREAS, the City Council authorized the Mayor to sign Addendum No. 4 with RH2 to increase the contract amount not to exceed \$60,000 and extend the contract duration to May 1, 2015 at the March 13, 2014 council meeting; and

WHEREAS, the contract is expired and the contract duration needed to be extended to May 1, 2016 to allow for future work; and,

IN CONSIDERATION OF the mutual promises, terms and conditions set forth in the Agreement and contained herein, the Parties hereby agree as follows:

Section 2. Effect of Addendum. This Fifth Addendum is in addition to the Agreement. Except as otherwise provided herein, the provisions of this Fifth Addendum modify, but do not supersede the provisions of the Agreement. Except as otherwise provided herein, each provision of the Agreement shall continue in full force and effect as if this Fifth Addendum did not exist. Except as otherwise provided herein, capitalized words and phrases shall have the meanings ascribed to them in the Agreement.

IN WITNESS WHEREOF, the parties have caused this Addendum to be signed and executed this _____ day of _____, 20_____.

CITY OF SULTAN:

By: _____
Carolyn Eslick, Mayor

CONTRACTOR:

By: _____
Title: _____
Taxpayer ID #: _____

ATTEST/AUTHENTICATED:

By: _____
City Clerk

APPROVED AS TO FORM:

By: _____
Office of the City Attorney

ATTACHMENT B

**ADDENDUM NO. 4
BY AND BETWEEN THE CITY OF SULTAN AND RH2**

THIS FOURTH ADDENDUM is made by and between the City of Sultan (hereinafter referred to as "City"), a Washington Municipal corporation, and RH2 (hereinafter referred to as "Service Provider") collectively the "Parties".

WHEREAS, the City authorized the Mayor to sign a one year on-call contract with RH2 not to exceed \$10,000 at the April 28, 2011 council meeting for on-call services for water and sewer analysis; and

WHEREAS, the City authorized the Mayor to sign Addendum No. 1 with RH2 to increase the contract amount not to exceed \$20,000 for water and sewer analysis at the July 28, 2011 council meeting; and

WHEREAS, the City authorized the Mayor to sign Addendum No. 2 with RH2 to increase the contract amount not to exceed \$30,000, and to extend the duration of the agreement from May 1, 2012 to May 1, 2014 at the April 12, 2012 council meeting; and

WHEREAS, the City authorized the Mayor to sign Addendum No. 3 with RH2 to increase the contract amount not to exceed \$50,000, at the February 14, 2013 council meeting; and

WHEREAS, the contract maximum needs to be raised to not exceed \$60,000 and the duration of the agreement needs to be extended to May 1, 2015 to allow for future work, and,

IN CONSIDERATION OF the mutual promises, terms and conditions set forth in the Agreement and contained herein, the Parties hereby agree as follows:

Section 1. Amendment of Section 2A of the Agreement. Section 2A of the Agreement is hereby revised to provide in its entirety as follows:

The City shall pay Service Provider at the hourly rate set forth in Attachment A but not more than a total of sixty thousand dollars (\$60,000) for the services described in the Agreement. This is the maximum amount to be paid under this Agreement.

Section 2. Effect of Addendum. This Fourth Addendum is in addition to the Agreement. Except as otherwise provided herein, the provisions of this Fourth Addendum modify, but do not supersede the provisions of the Agreement. Except as otherwise provided herein, each provision of the Agreement shall continue in full force and effect as if this Fourth Addendum did not exist. Except as otherwise provided

herein, capitalized words and phrases shall have the meanings ascribed to them in the Agreement.

IN WITNESS WHEREOF, the parties have caused this Addendum to be signed and executed this _____ day of _____, 20_____.

CITY OF SULTAN:

By: _____
Carolyn Eslick, Mayor

CONTRACTOR:

By: _____
Title: _____
Taxpayer ID #: _____

ATTEST/AUTHENTICATED:

By: _____
City Clerk

APPROVED AS TO FORM:

By: _____
Office of the City Attorney

**ADDENDUM NO. 3
BY AND BETWEEN THE CITY OF SULTAN AND RH2**

THIS THIRD ADDENDUM is made by and between the City of Sultan (hereinafter referred to as "City"), a Washington Municipal corporation, and RH2 (hereinafter referred to as "Service Provider") collectively the "Parties".

WHEREAS, the City authorized the Mayor to sign a one year on-call contract with RH2 not to exceed \$10,000 at the April 28, 2011 council meeting for on-call services for water and sewer analysis; and

WHEREAS, the City authorized the Mayor to sign Addendum No. 1 with RH2 to increase the contract amount not to exceed \$20,000 for water and sewer analysis at the July 28, 2011 council meeting; and

WHEREAS, the City authorized the Mayor to sign Addendum No. 2 with RH2 to increase the contract amount not to exceed \$30,000, and to extend the duration of the agreement from May 1, 2012 to May 1, 2014 at the April 12, 2012 council meeting; and

WHEREAS, the contract maximum needs to be raised to not exceed \$40,000 and the duration of the agreement needs to be extended to May 1, 2015 to allow for future work, and,

IN CONSIDERATION OF the mutual promises, terms and conditions set forth in the Agreement and contained herein, the Parties hereby agree as follows:

Section 1. Amendment of Section 2A of the Agreement. Section 2A of the Agreement is hereby revised to provide in its entirety as follows:

The City shall pay Service Provider at the hourly rate set forth in Attachment B but not more than a total of forty thousand dollars (\$40,000) for the services described in the Agreement. This is the maximum amount to be paid under this Agreement.

Section 2. Effect of Addendum. This Third Addendum is in addition to the Agreement. Except as otherwise provided herein, the provisions of this Third Addendum modify, but do not supersede the provisions of the Agreement. Except as otherwise provided herein, each provision of the Agreement shall continue in full force and effect as if this Third Addendum did not exist. Except as otherwise provided herein, capitalized words and phrases shall have the meanings ascribed to them in the Agreement.

IN WITNESS WHEREOF, the parties have caused this Addendum to be signed and executed this _____ day of _____, 20_____.

CITY OF SULTAN:

By: _____
Carolyn Eslick, Mayor

CONTRACTOR:

By: _____
Title: _____
Taxpayer ID #: _____

ATTEST/AUTHENTICATED:

By: _____
City Clerk

APPROVED AS TO FORM:

By: _____
Office of the City Attorney

A-1

**ADDENDUM NO. 2
BY AND BETWEEN
THE CITY OF SULTAN AND RH2**

THIS SECOND ADDENDUM is made by and between the City of Sultan (hereinafter referred to as "City"), a Washington Municipal corporation, and RH2 (hereinafter referred to as "Service Provider") collectively the "Parties".

WHEREAS, the City authorized the Mayor to sign a one year on-call contract with RH2 not to exceed \$10,000 for water and sewer analysis at the April 28, 2011 council meeting for on-call services for water and sewer analysis; and

WHEREAS, the City authorized the Mayor to sign Addendum No. 1 with RH2 to raise the contract amount not to exceed \$20,000 for water and sewer analysis at the July 28, 2011 council meeting; and

WHEREAS, the City has determined that RH2 is the most highly qualified firm to provide water and sewer analysis to the City on an on-call basis; and

WHEREAS, the contract maximum needs to be raised to not exceed \$30,000 to allow for future work; **NOW THEREFORE**,

IN CONSIDERATION OF the mutual promises, terms and conditions set forth in the Agreement and contained herein, the Parties hereby agree as follows:

Section 1. Amendment of Section 2A of the Agreement. Section 2A of the Agreement is hereby revised to provide in its entirety as follows:

The City shall pay Service Provider at the hourly rate set forth in Attachment B, but not more than a total of thirty thousand dollars (\$30,000) for the services described in this Agreement. This is the maximum amount to be paid under this Agreement.

Section 2. Amendment of Section 5 of the Agreement. Section 5 of the Agreement is hereby revised to provide in its entirety as follows:

Service Provider shall complete the work described in Attachment A on or before May 1, 2014.

Section 3. Effect of Addendum. This Second Addendum is in addition to the Agreement. Except as otherwise provided herein, the provisions of this Second Addendum modify, but do not supersede the provisions of the Agreement. Except as otherwise provided herein, each provision of the Agreement shall continue in full force and effect as if this Second Addendum did not exist. Except as otherwise provided herein, capitalized words and phrases shall have the meanings ascribed to them in the Agreement.

IN WITNESS WHEREOF, the parties have caused this Addendum to be signed and executed this _____ day of _____, 20_____.

CITY OF SULTAN:

By: _____
Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:

By: _____
City Clerk

CONTRACTOR:

By: _____
Title: _____
Taxpayer ID #: _____

APPROVED AS TO FORM:

By: _____
City Attorney

**ADDENDUM NO. 1
BY AND BETWEEN
THE CITY OF SULTAN AND RH2**

THIS FIRST ADDENDUM is made by and between the City of Sultan (hereinafter referred to as "City"), a Washington Municipal corporation, and RH2 (hereinafter referred to as "Service Provider") collectively the "Parties".

WHEREAS, on May 1, 2011, the Parties entered into that certain Agreement for on-call services for water and sewer analysis ("Agreement").

WHEREAS, the City authorized the Mayor to sign a one year on-call contract with RH2 not to exceed \$10,000 for water and sewer analysis at the April 28, 2011 council meeting.

WHEREAS, the City desires to have RH2 available for additional work as needed; and

WHEREAS, the contract maximum needs to be raised to not exceed \$20,000 to allow for future work; **NOW THEREFORE**,

IN CONSIDERATION OF the mutual promises, terms and conditions set forth in the Agreement and contained herein, the Parties hereby agree as follows:

Section 1. Amendment of Section 2A of the Agreement. Section 2A of the Agreement is hereby revised to provide in its entirety as follows:

The City shall pay Service Provider at the hourly rate set forth in Attachment B, but not more than a total of twenty thousand dollars (\$20,000) for the services described in this Agreement. This is the maximum amount to be paid under this Agreement.

Section 2. Effect of Addendum. This First Addendum is in addition to the Agreement. Except as otherwise provided herein, the provisions of this First Addendum modify, but do not supersede the provisions of the Agreement. Except as otherwise provided herein, each provision of the Agreement shall continue in full force and effect as if this First Addendum did not exist. Except as otherwise provided herein, capitalized words and phrases shall have the meanings ascribed to them in the Agreement.

IN WITNESS WHEREOF, the parties have caused this Addendum to be signed and executed this _____ day of _____, 20_____.

CITY OF SULTAN:

By: _____
Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:

By: _____
City Clerk

CONTRACTOR:

By: _____
Title: _____
Taxpayer ID #: _____

APPROVED AS TO FORM:

By: _____
City Attorney

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: A-4

DATE: May 14, 2015

SUBJECT: Annexation of Donut Hole – Ordinance 1216-15

CONTACT PERSON: Stacy MacGregor, Senior Planner

ISSUE:

The issue before the Council is the adoption of Ordinance 1216-15 to annex the 3 acre area of land known as the “Doughnut Hole”.

SUMMARY:

The city limits for the City of Sultan does not include an area of land, approximately three acres in area, in the vicinity of River Park. This area of land, commonly referred to as the “Doughnut Hole”, includes portions of privately held vacant land, City-held park land, city-held vacant land, WSDOT-held park land, and both City and WSDOT controlled rights-of-way. In addition to not being in the City limits, until October, 2014, the Doughnut Hole was also not in the City’s Urban Growth Boundary (UGA).

In 2013, city staff made a request to Snohomish County to amend their Future Land Use Map to add the three acres to the Sultan Urban Growth Area. Throughout 2014, the UGA amendment proposal went through the County process and was approved for inclusion to the Sultan UGA in October of 2014. With a revised UGA boundary, the city is now in position to annex the area into the city limits.

Successful annexation will streamline the permitting process for the future pedestrian/bicycle bridge across the Sultan River. Design and permitting of the bridge will fall under the jurisdictional rules and standards of the jurisdiction in which it is located. If annexation is not sought or not successful, the pedestrian bridge would require permitting approval from both Sultan and Snohomish County which would result in essentially double fees, double review, and different codes that would apply to the bridge sections on either side of the river.

The Sultan City Council adopted a resolution of intent to annex on December 18, 2014. A Notice of Hearing on this resolution, including publication of this resolution, was published on December 26, 2014 and January 2, 2015 in the Everett Herald newspaper. On January 8, 2015, a public hearing was held seeking public comment on the resolution. No public comment was received and no action was taken at the hearing.

On February 25, 2015, a Notice of Intent to Annex was sent to the Snohomish County Boundary Review Board (BRB). The notice of intent included a request to waive the BRB process under RCW 36.93.110. At the annual meeting of the BRB, the Board

Chair waived the 45-day review period enabling the city to proceed with finalizing the annexation.

The ordinance before Council is the final action Council must take to complete the annexation. Upon passage of the annexation ordinance, notice of the effective date of the ordinance will be published at least once a week for two weeks in the Everett Herald. Notice will include the effective date of annexation, a description of the property to be annexed, and the adoption of the proposed zoning regulation. Additionally, the Annexation Ordinance and a recording fee will be sent to the office of the Boundary Review Board of Snohomish County. The ordinance states the effective day of annexation is July 1, 2015 at which time the Doughnut Hole area becomes part of the city of Sultan. As part of the annual Comprehensive Plan update process, the city's comprehensive plan map and zoning map will be updated to reflect the new municipal boundaries.

RECOMMENDED ACTION:

Adoption of Ordinance NO. 1216-15 to pursue annexation of the Doughnut Hole.

ATTACHMENTS:

Attachment A: Ordinance NO. 1216-15: Annexation of the Doughnut Hole

Exhibit A: Legal Description of Annexation Boundaries

Exhibit B: Map of Annexation Boundaries

**CITY OF SULTAN
WASHINGTON**

Ordinance NO. 1216-15

**AN ORDINANCE OF THE CITY OF SULTAN,
WASHINGTON, ANNEXING AN AREA OF
UNINCORPORATED SNOHOMISH COUNTY
COMMONLY KNOWN AS THE DOUGHNUT HOLE,
ADOPTING SULTAN ZONING FOR THE ANNEXATION
AREA; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, RCW 35A.14.295 authorizes the legislative body of a code city to resolve to annex an unincorporated island of property to the city containing less than one hundred seventy-five acres and having all of the boundaries of such area contiguous to the code city; and

WHEREAS, the Sultan City Council adopted Resolution 14-13 on December 18, 2014, which resolution stated the Council's intent to annex the unincorporated Snohomish County territory known as the "Doughnut Hole"; and

WHEREAS, notice of a public hearing on the Intent to Annex Resolution 14-13 was scheduled for January 8, 2015, and published in The Daily Herald newspaper on December 26, 2014 and January 2, 2015; and

WHEREAS, the Sultan City Council held a public hearing concerning the proposed annexation at the City Council meeting on January 8, 2015; and

WHEREAS, on March 12, 2015, the Snohomish County Boundary Review Board approved the proposed Notice of Intent to Annex and waived review by the Board Chair; and

WHEREAS, the City of Sultan Future Land Use map included in the 2011 Adopted Comprehensive Plan depicts this area as low/moderate density and unincorporated Public/Institutional overlay zone; and

WHEREAS, the Sultan City Council has determined that no residents live within the annexation area; and

WHEREAS, the Sultan City Council has determined that the interests of the citizens of Sultan would be served by annexation to Sultan because of the adjoining parks, trails, and utilities;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Findings. The City Council adopts the recitals set forth above as findings.

Section 2. Annexation. The City of Sultan hereby annexes the unincorporated Snohomish County territory known as the "Doughnut Hole", legally described in Exhibit A and depicted on the map in Exhibit B.

Section 3. Conditions Upon Annexation.

- a) All properties within the Doughnut Hole Annexation area are assigned Sultan zoning Low Density and subject to the Public/Institutional Overlay.
- b) No Assumption of Existing Indebtedness. The property owners shall not be required to assume any of the outstanding bonded indebtedness of the City of Sultan.

Section 4. The annexation area is pre-designated Urban Conservancy under the city's Shoreline Master Program.

Section 5. Effective Date. The effective date of annexation and assignment of Sultan zoning shall be July 1, 2015, which is more than forty-five days from the date of passage of this ordinance pursuant to the requirements of RCW 35A.14.297 and .299.

Section 6. Publication. Notice including a description of the annexation, said effective date, and adoption of Sultan zoning shall be published in The Herald newspaper at least once each week for two weeks subsequent to passage of the ordinance.

Section 7. Severability. If any section, section, clause or phrase of this ordinance should be held to be invalid by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 8. Corrections by City Clerk. Upon approval of the City Attorney, the City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references to other local or state laws, codes, rules, or regulations, resolution numbering, and section/subsection numbers.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE _____ DAY OF _____, 2015.

CITY OF SULTAN

Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:

Laura Koenig, City Clerk

Approved as to form:

City Attorney

Passed by the City Council:

Resolution No.:

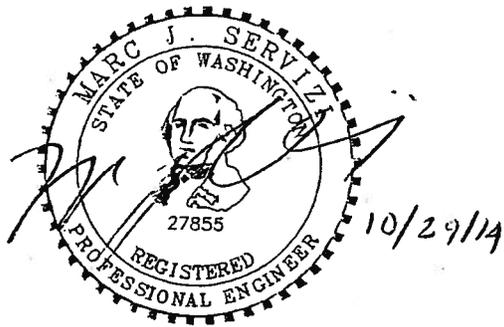
Date Posted:

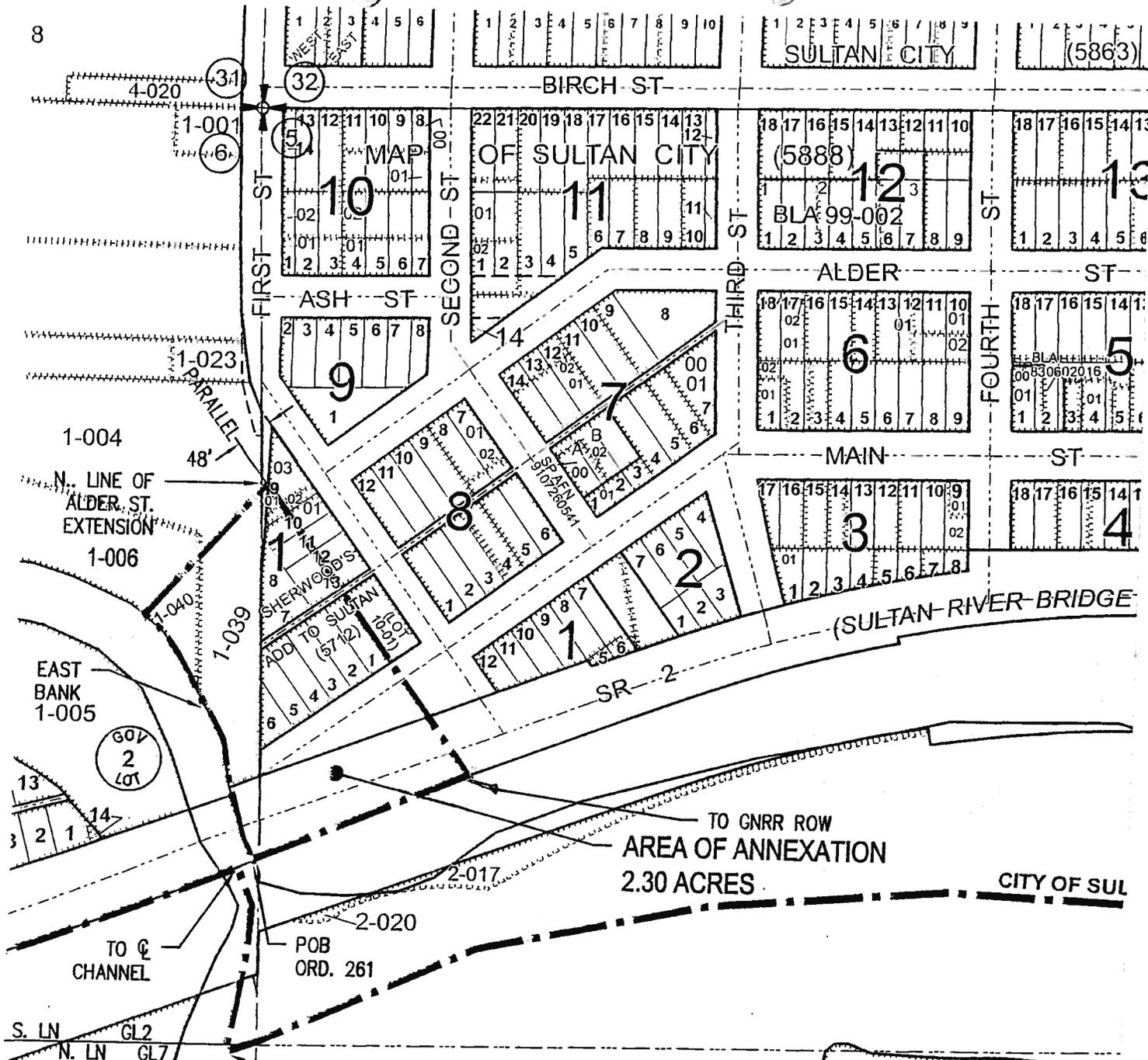
Exhibit A

City of Sultan

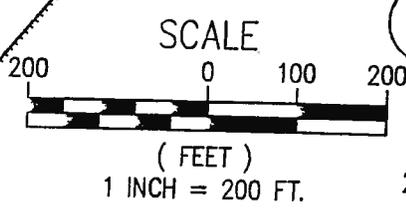
Proposed Annexation Description

BEGINNING at the intersection of the Southerly right of way margin of State Route 15 (State Route 2) as existing July, 1962 with the Easterly bank of the Sultan River, said intersection located in Government Lot 4, Township 27 North, Range 8 East, W. M., Snohomish County, Washington, also known as the Point of Beginning of City of Sultan Annexation Ordinance No. 261, effective from and after the 28th day of July, 1962; thence Northerly along said Easterly bank and the Easterly line of said Ordinance 261 to the southwesterly extension of the Northerly right of way margin of Alder Street as dedicated by the Plat of SULTAN CITY WASHINGTON, as recorded in Volume 1 of Plats, page 91, records of said County, and to the City Limits line established by City of Sultan Annexation Ordinance No. 106, as passed the 4th day of August, 1920; thence Northeasterly along said southwesterly extension and Ordinance No. 106 line to a point 48 feet southwesterly of its intersection with the Westerly right of way margin of First Street as dedicated on said Plat; thence Southeasterly along said Ordinance No. 106 line parallel with said Westerly margin to the Northerly right of way margin of the Great Northern Railroad right of way (now being the Burlington Northern Railroad), said Northerly margin being the same as said Southerly margin; thence Westerly along said margins and Ordinance No. 106 line to the POINT OF BEGINNING.





- LIST OF LOT
PARCEL NUMBERS:
27080600104000
27080600103900
00571200100100
00571200100901
00571200100902



CITY OF SULTAN - ANNEXATION
EXHIBIT-B
SNOHOMISH COUNTY ASSESSOR'S MAP

CITY OF SULTAN
WHPacific