

**CITY OF SULTAN
COUNCIL MEETING – COMMUNITY CENTER
June 25, 2015**

7:00 PM CALL TO ORDER - Pledge of Allegiance and Roll Call

CHANGES/ADDITIONS TO THE AGENDA

PRESENTATIONS

- 1) Doris Jelinek – 100 Year Old Birthday
- 2) Volunteer Spotlight – Dave and Jan Moon
- 3) Business Spotlight – Grow Washington

COMMENTS FROM THE PUBLIC: Citizens are requested to keep comments to a 3 minute maximum to allow time for everyone to speak. It is also requested that you complete a comment form for further contact.

COUNCILMEMBER COMMENTS

CITY ADMINISTRATOR COMMENTS

STAFF REPORTS – Written Reports Submitted

- 1) Public Works Staff Report

PUBLIC HEARING

- 1) Six Year Transportation Improvement Plan

CONSENT AGENDA: The following items are incorporated into the consent agenda and approved by a single motion of the Council.

- 1) Approval of the June 11, 2015 Council Meeting Minutes
- 2) Approval of Vouchers – 2015

ACTION ITEMS:

- 1) Resolution 15-08 Six Year Transportation Improvement Plan
- 2) Ordinance 1217-15 - Employee Salary Schedule
- 3) 4th and High Street Projects Final Acceptance

DISCUSSION

PUBLIC COMMENT ON AGENDA ITEMS ONLY

COUNCILMEMBER RESPONSE TO PUBLIC COMMENT ON AGENDA ITEMS

Executive Session:

Adjournment - 10:00 PM or at the conclusion of Council business.

ADA NOTICE: City of Sultan Community Center is accessible. Accommodations for persons with disabilities will be provided upon request. Please make arrangements prior to the meeting by calling City Hall at 360-793-2231. For additional information please contact the City at cityhall@ci.sultan.wa.us or visit our web site at www.ci.sultan.wa.us

CITY OF SULTAN
AGENDA ITEM COVER SHEET

Agenda Item: P-1
Date: June 25, 2015
SUBJECT: Doris Jelinek Day

A handwritten signature in blue ink that reads "Donna Murphy". The signature is written in a cursive style and is positioned to the right of the subject line.

CONTACT PERSON: Donna Murphy Grants and Volunteer Coordinator

ISSUE:

Proclaim Friday, June 26, 2015 as "Doris Jelinek Day" ~ 100 Years Young

SUMMARY:

Doris Agnes Hill Jelinek was born in Ava Missouri, one of 12 children. She will be 100 years young tomorrow. The City of Sultan proclaims June 26, 2015 as Doris Jelinek Day.

Attachment:

A – Proclamation for Doris Jelinek Day

City of Sultan

Proclamation
Doris Jelinek Day
June 26, 2015

WHEREAS, Doris Agnes Hill Jelinek was born on June 26, 1915, and

WHEREAS, she has lived in Sultan for 89 years, and

WHEREAS, she served as a volunteer in the City of Sultan all her life, and

WHEREAS, she and her husband Louis donated land for the development of Reese Park, and

WHEREAS, she will turn 100 years young tomorrow; and

NOW, THEREFORE, I Mayor Carolyn Eslick, do hereby proclaim Friday, June 26, 2015 as Doris Jelinek Day. The City of Sultan is honored to present Doris with this Key to the City.

Signed this 25th day of June 2015

Attest:

Carolyn Eslick, Mayor

Laura J. Koenig – City Clerk

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM NO: P- 2

DATE: June 25, 2015

Donna Murphy

SUBJECT: **Volunteer Spotlight – Dave and Jen Moon and the Sultan High School Tech Club**

CONTACT PERSON: Donna Murphy, Volunteer Coordinator

ISSUE: To recognize Dave and Jen Moon and the Sultan High School Tech Club.



SUMMARY:

Dave and Jen Moon work for Sultan School District and have a passion for volunteering their spare time with the students and especially the Sultan High School Tech Club.

Dave grew up in Marysville, moved to Snohomish in 1991 and then to Sultan in 1999 after accepting his position with the School District. When asked why he chose Sultan, Dave said, "Marysville got big real quick so I moved to Snohomish that was growing like crazy, I needed out". "I really wanted all 5 of our kids to be products of the Sultan School district, we love the valley".

Jen was born in Lancaster CA and grew up in Germany. She lived in Mojave CA, and in 1999 she moved to Everett to be near her new found birth mother.

Jen and Dave were set up on a blind date in 2004 and the rest is history. They were married in 2010 and share 5 children.

Dave Started volunteering in 1999 when he was hired at the Sultan School District. "Debbie Copple looped me in on that years Lip Sync, and I haven't been able to let go since", commented Dave.

He started the Tech Club at the high his first year in 1999. The students have particular interest in tech that the school doesn't offer and Dave fills that gap. "The kids drive the scope of the Tech Team each year", said Dave.

Some of the projects the Tech Team have worked on are:

Turk Pride TV ~ Streaming all of the sporting events, graduation, Community Awards and Lip Sync, just to name a few. This year alone they streamed 80 events and had almost 200 hours of unique programming.

Every summer Dave takes a week vacation to provide a "Tech Club Boot Camp". The theme of Boot Camp is driven by the students, in the past students have chosen Microsoft Office Certification, Video Editing and this year they are doing Robotics.

Dave's wife, Jen is there every day contributing in every area, they're always together. Jen likes to muse, "Everyone liked Dave until they met Jen".

Besides the Tech Club, Dave and Jen volunteer at every sporting event helping run the scoreboards, tickets and streaming of the events online. You can also see them around at



Community Events volunteering their time.

CITY OF SULTAN
AGENDA ITEM COVER SHEET



Agenda Item: Presentation – P- 3

Date: June 25, 2015

SUBJECT: Business Spotlight



CONTACT PERSON: Donna Murphy Grants and Volunteer Coordinator

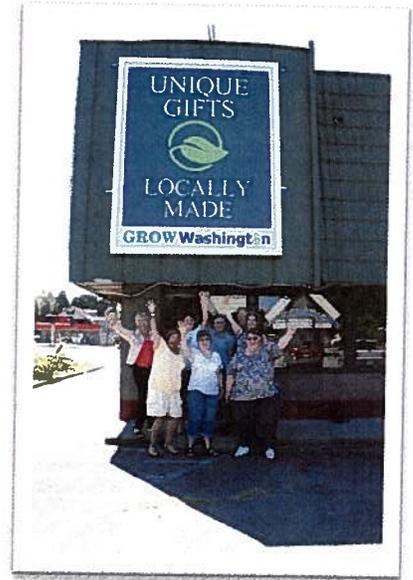
ISSUE:

The issue before the Council is to recognize **GROW** Washington as the City of Sultan's Business Spotlight for June, 2015.

SUMMARY STATEMENT:

GROW Washington is turning passion to profit and making business dreams come true for Washington's small and micro business community. And they started right here in Sultan, Washington. With a competitive capacity building grant from the Washington State Microenterprise Association, the State's leading organization serving MDOs (micro enterprise development organizations), five years ago, GROW Washington was launched.

A micro enterprise development organization is a nonprofit designed to help small businesses plan, design, launch and grow their businesses. Employing best practices in the industry, and paving the way as a thought leader, GROW Washington helps business owners turn a hobby into an income generating business with training, counseling, mentoring, and access to resources. The ultimate goal of GROW Washington is to educate and "Grow" the small businesses so they can accomplish their financial goals. GROW Washington also helps communities replicate their program throughout the State with funding from the USDA Rural Business Assistance Program.



GROW Washington was founded in 2010 by Carolyn Eslick who began offering business classes at the Sultan Chamber of Commerce; and now.....

There are three GROW Washington Stores in Snohomish County; Sultan, Snohomish and Everett. Sultan's GROW Washington store is located at 923 US 2 and houses 32 vendors. GROW Washington features unique gifts that are made locally by

entrepreneurs expanding their businesses. GROW Washington features many one-of-a-kind items, all made by local business owners.

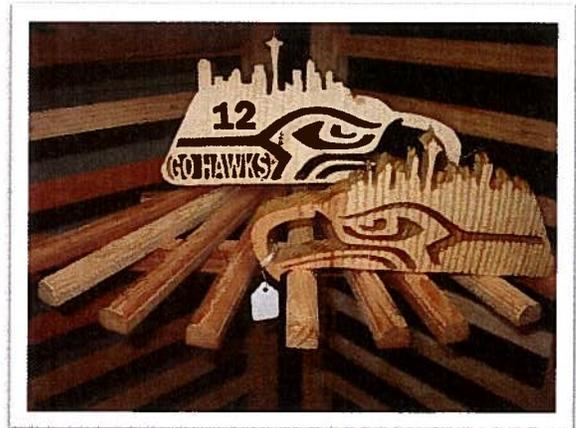
GROW Washington is a non-profit entity to provide help for people to grow their business and is eligible for grants. It is a social enterprise that helps people.

When GROW Washington was founded, five years ago, they had a budget of -0- and have since grown to making \$173,000 per year that includes operations, sales and grants. In those five years, GROW Washington has helped over 700 people develop their businesses.

GROW Washington recently has been approached by the North Skagit Tribes to buy their products wholesale and sell in their store located in Sedro Woolley. As a result of this new opportunity, GROW Washington is producing a wholesale catalog showing the products they offer.

More and more stores and Cities are inviting GROW Washington to come. They have many prospects to move and grow their clients' businesses.

GROW Washington seizes opportunities to sell their wares at events such as Sultan Summer Shindig, Gold Bar Gold Dust Days, the Index Arts Festival and the Skykomish Train Station.



**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: SR – 1
DATE: June 25, 2015
SUBJECT: Public Works Monthly Report
CONTACT PERSON: Mick Matheson, P.E., Public Works Director



ISSUE:

Provide monthly reports to Council regarding:

- City of Sultan Water Plant Production and Operation
- Everett Meter Readings
- 2015 Water Meter Replacement Program
- 2015 Fire Hydrant Exercising Schedule
- City of Sultan Wastewater Treatment Plant Operation
- Recycling and Garbage Reports
- Cemetery Report
- Field Supervisor Report

SUMMARY:

There are twelve total attachments. Seven attachments are designed to provide information regarding the City of Sultan's water production, a water supply comparison, water meter replacement program, fire hydrant exercising schedule and information on the Everett meter readings.

Lastly, there are five attachments designed to provide information with respect to the City of Sultan's Wastewater Treatment Plant operation, garbage collection, recycling, cemetery and current public works crew activities. The attachments are updated monthly.

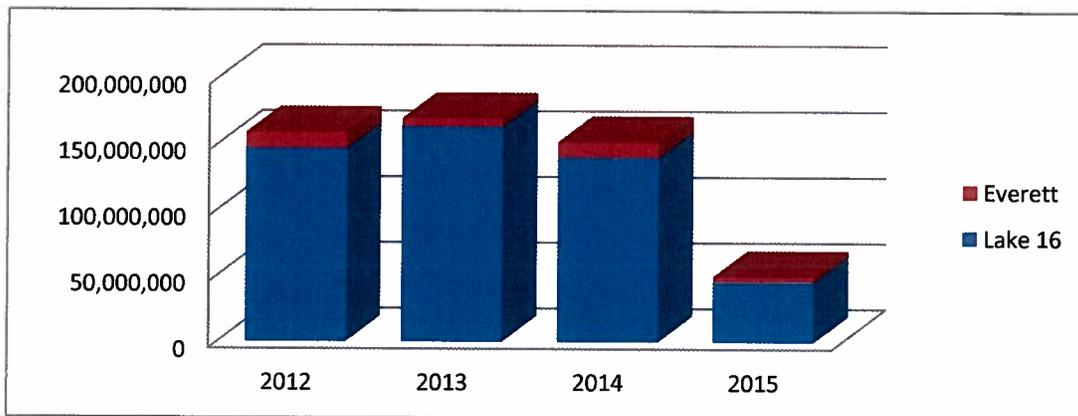
ATTACHMENTS:

Attachment A	Lake 16 vs. City of Everett Water Supply Comparison
Attachment B	Lake 16 Production for 2015
Attachment C	City of Sultan Water Plant Production Past 6 Years
Attachment D	Yearly Totals to Distribution System
Attachment E	2015 Water Meter Replacement Schedule
Attachment F	2015 Fire Hydrant Exercising Schedule
Attachment G	Everett Meter Readings for 2015
Attachment H	City of Sultan Wastewater Treatment Plant Operational Report
Attachment I	Garbage Report
Attachment J	Recycling Report
Attachment K	Cemetery Report
Attachment L	Field Supervisor Report

Lake 16 vs. City of Everett Water Supply Comparison

Yearly Totals for Lake 16 and Everett Productions

	2012	2013	2014	2015
Lake 16	146,762,070	163,185,000	140,098,000	45,483,150
Everett	11,943,316	6,154,544	11,577,544	4,003,296
Total Gallons	158,705,386	169,339,544	151,675,544	49,486,446
% Everett	8%	4%	8%	8%



NOTE: ALL NUMBERS ARE IN GALLONS

LAKE 16 ANNUAL PRODUCTION

ATTACHMENT B

MONTH	RUN TIME HOURS	FLOW	FLUSHES	BACKWASH	FILTER TO WASTE	TOTAL TO TOWN	CHLORINE POUNDS	FILTER AID/POUNDS	COAGULANT LBS	CAUSTIC LBS	FLUORIDE LBS	SODA ASH LBS
Jan-15	249.2	11,085,000	595,200	1,089,000	618,750	8,782,050	128.5	1.7	1,499	1,487	84.0	1502.9
Feb-15	218.9	9,762,000	528,000	860,000	528,750	7,845,250	109.4	1.1	1,320	1,680	66.2	1563.0
Mar-15	273.1	12,339,000	873,600	1,090,000	618,750	9,756,650	136.6	1.9	1,546	1,653	81.0	1488.0
Apr-15	282.9	12,741,000	681,600	929,000	562,500	10,567,900	137.7	1.9	1,759	1,745	87.0	1643.0
May-15	324.6	14,666,000	777,600	995,000	596,250	12,297,150	149.6	2.0	1,573	1,921	98.0	1,821.0
Jun-15						0						
Jul-15						0						
Aug-15						0						
Sep-15						0						
Oct-15						0						
Nov-15						0						
Dec-15						0						
TOTALS	1,348.7	60,593,000	3,456,000	4,963,000	2,925,000	49,249,000	661.8	8.6	7,697	8,486	416.2	8,017.9
AVERAGE	269.7	12,118,600	694,200	992,600	585,000		132.4	1.7	1,539	1,697	83.2	1,603.6

FLOW/FLUSHES/BACKWASH/FILTER TO WASTE/ TOTAL TO TOWN NUMBERS ARE ALL IN GALLONS

CITY OF SULTAN
Water Plant Production Past 6 years

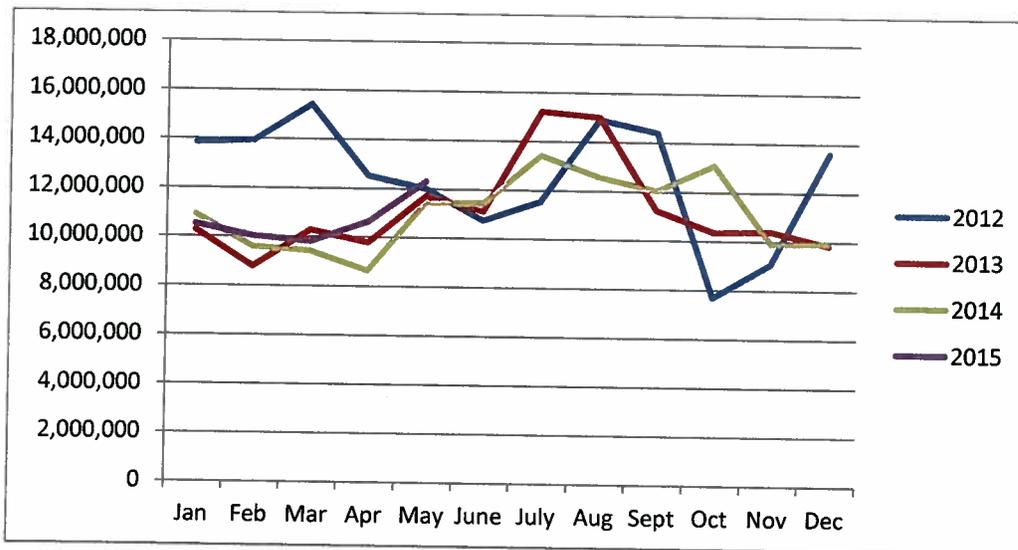
ATTACHMENT C

	2010	2011	2012	2013	2014	2015
JAN	11,986,600	11,816,800	13,837,500	12,695,000	13,552,000	11,085,000
FEB	10,940,800	11,059,100	13,917,500	10,821,000	11,889,000	9,762,000
MARCH	12,070,300	11,246,150	15,413,700	12,453,000	11,968,000	12,339,000
APRIL	11,473,900	3,636,500	12,509,700	12,330,000	10,739,000	12,741,000
MAY	12,080,100	0	11,994,500	14,516,000	14,191,000	14,666,000
JUNE	10,055,300	0	10,721,850	13,654,000	14,036,000	
JUL	16,291,400	0	11,536,100	18,270,000	16,632,000	
AUG	16,332,850	0	14,897,550	16,369,000	15,095,000	
SEPT	11,716,200	0	14,403,400	13,820,000	14,458,000	
OCT	11,049,000	0	7,669,000	12,901,000	9,691,000	
NOV	11,755,700	4,359,500	9,048,000	13,074,000	10,339,000	
DEC	11,397,000	13,589,000	10,813,600	12,282,000	11,966,000	
AVG	12,262,429	4,642,254	12,230,200	13,598,750	12,879,667	12,118,600
TOTAL	147,149,150	55,707,050	146,762,400	163,185,000	154,556,000	60,593,000

YEARLY TOTALS TO DISTRIBUTION SYSTEM

	2012	2013	2014	2015
Jan	13,837,500	10,271,500	10,896,750	10,494,970
Feb	13,917,500	8,778,600	9,565,500	10,011,458
Mar	15,413,700	10,295,800	9,414,140	9,808,262
Apr	12,509,700	9,775,750	8,608,100	10,624,748
May	11,994,500	11,709,190	11,414,350	12,312,858
June	10,721,850	11,106,400	11,442,950	
July	11,536,100	15,208,100	13,420,500	
Aug	14,897,550	15,005,000	12,551,110	
Sept	14,403,400	11,235,750	12,015,410	
Oct	7,669,000	10,349,400	13,065,976	
Nov	9,048,000	10,396,050	9,876,190	
Dec	13,589,000	9,823,500	9,933,596	
TOTAL	149,537,800	133,955,040	132,204,572	53,252,296
AVG	12,461,483	11,162,920	11,017,048	10,650,459

ALL NUMBERS ARE IN GALLONS



2015 WATER METER EXCHANGE SCHEDULE

Month-Year	Actual # Meters Changed	Program Goal	Remaining Meters at Month End
Beginning Balance			129
Jan-15	3	25	126
Feb-15	102	25	24
Mar-15	6	25	18
Apr-15	3	25	15
May-15	24*	25	15**
Jun-15		25	
Jul-15		25	
Aug-15		25	
Sep-15		25	
Oct-15		25	
Nov-15		25	
Dec-15		25	
TOTAL	114	275	

* New electronic meters installed in Wildwood and Steen Park.

** All remaining meters are commercial.

2015 FIRE HYDRANT EXERCISING SCHEDULE

Month-Year	Actual # of FH's Exercised	Program Goal	Remaining FH's at Month End
Jan-15	0		257
Feb-15	22		235
Mar-15	14		221
Apr-15	18		203
May-15	8		195
Jun-15			
Jul-15			
Aug-15			
Sep-15			
Oct-15			
Nov-15			
Dec-15			
TOTAL	62		195

CITY OF SULTAN
Wastewater Treatment Plant
Operational Report
2014 - 2015

ATTACHMENT H

MONTH	Influent Flow (Max High allowed 0.72 MGD)			Total Rainfall Inches	Effluent PH (Range allowed 6.0 - 9.0)		Biological Oxygen Demand (Range allowed 85% to 100%)	Avg Suspended Solids (Range allowed 85% to 100%)	Sludge Wasted Gallons	Hauled Wet Tons
	Total (MG)	Avg (MGD)	High (MGD)		Low (MGD)	PH Low				
Jan-14	11,255	0.363	0.683	0.278	7.83	6.3	6.5	97.3	95,399	49.06
Feb-14	9,055	0.323	0.448	0.263	7.39	6.2	6.6	97.5	95,954	36.67
Mar-14	16,208	0.523	1.181	0.292	16.49	6.3	6.6	96.9	81,701	36.87
Apr-14	10,541	0.351	0.533	0.282	7.06	6.3	6.6	97.9	119,782	49.36
May-14	10,397	0.335	0.500	0.259	5.76	6.3	6.5	98.3	97,025	37.52
Jun-14	7,328	0.244	0.289	0.217	2.42	6.3	6.5	98.9	81,570	24.93
Jul-14	6,661	0.215	0.292	0.195	2.46	6.2	6.7	97.9	51,333	25.08
Aug-14	6,305	0.203	0.247	0.185	2.19	6.4	6.9	98.0	34,551	9.79
Sep-14	6,704	0.223	0.308	0.197	4.50	6.5	6.7	98.4	45,631	11.05
Oct-14	8,690	0.280	0.451	0.203	12.35	6.3	6.8	98.8	59,757	29.28
Nov-14	14,498	0.483	1.900	0.271	11.87	6.2	6.6	97.2	42,557	24.19
Dec-14	13,026	0.420	0.566	0.337	9.62	6.3	6.5	98.2	84,239	37.01

Jan-15	14,365	0.463	1.894	0.327	8.9	6.3	6.5	97.0	40,227	0.00
Feb-15	11,065	0.395	0.686	0.276	8.34	6.2	6.5	97.3	74,696	38.66
Mar-15	9,024	0.291	0.503	0.234	5.04	6.3	6.4	97.7	101,724	49.68
Apr-15	8,825	0.294	0.374	0.249	5.56	6.3	6.5	97.7	94,379	39.06
May-15	7,244	0.234	0.297	0.203	1.01	6.3	6.5	97.7	77,150	29.15
Jun-15										
Jul-15										
Aug-15										
Sep-15										
Oct-15										
Nov-15										
Dec-15										

2015 GARBAGE REPORT

	2014 TONS	2014 COST	2015 TONS	2015 COST
January	154.42	\$16,216.00	145.33	\$15,261.00
February	121.97	\$12,809.00	128.13	\$13,455.00
March	147.69	\$15,509.00	138.96	\$14,593.00
April	126.11	\$13,248.00	140.13	\$14,715.00
May	161.18	\$16,930.00	145.89	\$15,320.00
June	151.83	\$15,943.00		
July	142.83	\$15,001.00		
August	143.13	\$15,030.00		
September	155.61	\$16,233.00		
October	162.67	\$17,079.00		
November	131.56	\$13,797.00		
December	157.68	\$16,558.00		
TOTALS	1,756.68	\$ 184,353.00	698.44	\$73,344.00

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: H-1

DATE: June 25, 2015

SUBJECT: 2016-2021 Transportation Improvement Plan
Hold a Public Hearing for June 25, 2015

CONTACT PERSON: Mick Matheson, P.E. Public Works Director

ISSUE:

The issues before the City Council are twofold. The first issue is to review the staff recommended changes to the 2016-2021 Transportation Improvement Plan (TIP). The second issue is to hold the public hearing to take comment on the 2016-2021 Transportation Improvement Plan.

STAFF RECOMMENDATION:

City staff recommends the City Council review the staff recommended changes to the 2016-2021 Transportation Improvement Plan (TIP), and hold the public hearing on June 25, 2015 to take public comment on the 2016-2021 Transportation Improvement Plan.

SUMMARY:

State and Regional Transportation Planning

State law (RCW 35.77.010) mandates that all local jurisdictions annually adopt and submit to the state a six-year program of transportation improvements known as the Local TIP.

The six-year local TIP serves as a work plan for the development of local transportation systems and, as such, represents an important planning component under the State's Growth Management Act.

The Washington State Department of Transportation (WSDOT) and the Puget Sound Regional Council (PSRC) use Local TIPs as a tool for coordinating the transportation programs of local jurisdictions with those of regional agencies.

PSRC also monitors Local TIPs for projects of regional significance (to be modeled for Air Quality conformity) and projects supported by federal funds. These projects are incorporated into the Regional TIP, which is then forwarded for inclusion in the State TIP.

Local Transportation Planning

In 2011, the City updated its Comprehensive Plan which includes a Capital Facilities Element and Transportation Element. Transportation capital projects are a subset of the 2011 Capital Facilities Element. Transportation capital projects are generated out of the 20-year list of projects included in the Transportation Element. The funded projects included in the six-year TIP are included in the six-year Capital Improvement Plan adopted by the City Council during the budget process.

The importance of the City of Sultan TIP is that, in most cases, projects must be included on the Local TIP to be eligible for state and federal grant programs. The proposed Local TIP includes several projects that would compete well against state and federal grant program criteria.

Sultan Six-Year TIP

The proposed City of Sultan 2016-2021 Local TIP carries forward several of the projects from the 2015-2020 TIP:

1. T-39 Pavement Overlay Program
2. T-45 5th Street Reconstruction
3. T-46 Date Avenue Reconstruction
4. T-70 1st Street Sidewalk
5. NM-3 Sidewalk Spot Improvements
6. NM-4 Sidewalk/Trail Improvements/Enhancements
7. NM-8 US-2 Pedestrian Crossing
8. NM-9 Sultan River Trail

The T-46 Date Avenue Reconstruction contract has been awarded and is anticipated to be completed before school starts in the fall, however the project is being carried forward in case of an unanticipated delay.

The following projects were deleted from the 2016-2021 TIP due to completion.

1. T-67 4th Street Overlay
2. T-68 High Avenue Reconstruction

New projects proposed for the 2016-2021 TIP include:

1. T-51 3rd Street Reconstruction

The city has spent the last ten years improving key intersections with US2 such as the WSDOT roundabout at Rice Road, key choke points such as 5th Street, Old Owen Road and Sultan Basin Road.

The 2016-2021 TIP focuses on street reconstruction and preservation projects, and pedestrian improvements. It is very important that the city maintains its existing roadway system before it reaches the point of failure. Years of productive life can be added to a roadway by focusing on preservation.

The City's TIP is predominantly grant driven. Transportation Impact Fees may only be used for projects that add capacity, and may not be used for preservation, maintenance, or reconstruction. Excise Tax (REET) is a revenue resource, but is a minor component of available funding and is partially dedicated to paying the debt service on the community center. The Street Fund (also a minor component of available funding) has historically been used for road preservation projects that are strategically selected annually to address street maintenance for those roadways that have not broken down to the point of requiring a total re-build.

Expenditures

T-39 (Pavement Overlay Program) has been modified to reflect a \$12,000 expenditure in 2015 to account for chip-sealing on a yet-to-be determined City street.

T-45 (5th Street Reconstruction from Main Street to US2) has been carried forward to reflect design and construction of improvements to reconstruct this section of badly deteriorated street. Estimated preliminary design and construction costs are \$249,000. Staff anticipates applying for a Transportation Improvement Board grant for this project this year. The grant will require a minimum five percent match.

T-46 (Date Avenue Reconstruction from 4th Street to 150 feet east of 5th Place) has been carried forward to reflect design and construction of improvements to reconstruct this section of badly deteriorated street. This project received a Transportation Improvement Board grant in 2014. The project has been designed and the construction contract has been awarded. Construction is planned to be completed prior to school starting in the fall. The City will be providing a ten percent match for the transportation and drainage improvements.

T-51 (3rd Street Reconstruction from US2 to High Avenue) has been added. The Transportation Board will be modifying their definition of "TIB Arterial" which now makes 3rd Street eligible for TIB funding. A condition of future TIB funding includes having a plan in place to replace/rehabilitate dilapidated utilities (e.g. sewer and water). Since the sewer and water utilities beneath 3rd Street will need to be upgraded, the City will need to develop a strategy to pay for these utility upgrades before we can seek a TIB grant which will only fund transportation related upgrades. The project is tentatively scheduled to have design start in 2017 with construction in 2018 to give the City time to pull together the necessary utility funding.

T-70 (1st Street Sidewalk) has been carried forward.

NM-3 (Sidewalk Spot Improvements) has been carried forward.

NM-4 (Sidewalk/Trail Construction or Enhancements) has been carried forward.

NM-8 (US2 Pedestrian Crossing) has been carried forward as we continue to seek construction funding.

NM-9 (Sultan River Trail) has been carried forward to reflect property acquisition and construction of a pedestrian trail adjacent to the Sultan River from Osprey Park to River Park. Estimated expenditures are approximately \$747,000 and are to be grant funded.

Revenues

- Street Fund – \$12,500 in annual revenues from the Street Fund were added to incorporate the Council's decision to dedicate 1% of utility taxes to support street maintenance and reconstruction. \$75,000 over 6 years.
- REET anticipated for 2010 through 2030 from the 2011 Comprehensive Plan = \$2,750,162.
- Transportation Impact Fees anticipated for 2010 through 2030 from the 2011 Comprehensive Plan = \$25,152,712.
- Grants – Grant revenue is the sum of the grants needed to fund the proposed projects.
- Debt – no debt is proposed for the 2016-2021 TIP.

DISCUSSION:

Capital Improvement Plan

The Growth Management Act requires the Capital Facilities Plan (Attachment C) to contain an inventory of existing facilities, an assessment of future facility needs and a plan for financing, including a reassessment strategy to address potential funding or service shortfalls.

The Capital Facilities Element addresses all current infrastructure owned by the City and establishes a plan for the City to provide the infrastructure and facilities needed to serve its residents in the future. The CFP is based on the population, land use, UGA boundary and other fundamental planning assumptions.

The 6 year CIP prioritizes the City's 20 year investments into a shorter planning period and identified projects that will implement the Comprehensive Plan. The 6-year CIP is a subset of the 20-year Capital Facilities Element.

These documents are like concentric circles. Each one has common elements with the others.

- The Capital Facilities Plan (CFP) is the complete list of facilities (roads, parks, water, sewer and public buildings) necessary to meet the City's projected growth over the next 20 years.
- The Capital Improvement Plan is the list of facilities (including transportation projects) the City intends to build over the next 6 years to meet concurrency with the financing plan to pay for the projects.
- The Transportation Element of the Comprehensive Plan is the list of motorized and non-motorized projects necessary to meet concurrency and growth for the next twenty years.
- The Transportation Improvement Plan (TIP) identifies transportation projects the City intends to build over the next 6-years to meet the requirements of the Washington State Department of Transportation and to be eligible for federal funds.

Decisions that the City Council makes on the projects in the City's TIP will affect the CIP and CFP.

BACKGROUND:

The 2016-2021 TIP is based on the 2011 Comprehensive Plan. The Transportation element proposes a series of transportation improvements, both in facilities and in policy, to help Sultan address current and expected issues while maintaining an effective and acceptable transportation system.

The 2016-2021 TIP is compliant because it is based on a compliant Transportation Element that meets the standards of RCW 36.70A.070(6).

The 2016-2021 TIP provides a multiyear financing plan based on the needs identified in the comprehensive plan, the appropriate parts of which serve as the basis for the six-year TIP required by RCW 35.77.010.

FISCAL IMPACT:

The fiscal impact comes from including the TIP in the six-year Capital Improvement Plan. The six-year CIP is the list of facilities (including transportation projects) the City intends to build over the next six-years to meet concurrency with a financing plan to pay for the projects.

ALTERNATIVES:

Set, change, and/or modify the proposed 6-year TIP to include a project(s) listed in the 20-year list of projects included in the 2011 Transportation Element, and hold a public hearing to take public comment on the 2016-2021 Transportation Improvement Plan.

RECOMMENDATION

Accept the proposed changes to the 6-year TIP recommended by staff and hold the public hearing to take public comment on the 2016-2021 Transportation Improvement Plan.

ATTACHMENTS:

Attachment A – 2016-2021 Transportation Improvement Plan

Attachment B – RCW 35.77.010

Attachment C – Capital Facilities Plan

Attachment D – Figure 8-O: Recommended Arterial Improvement Projects

Attachment E – Figure 8-P: Recommended Non-motorized Improvement Projects

2016-2021 Transportation Improvement Plan (by year)

ATTACHMENT A

2016-2021 Expenditures By Year

Project Number	Project Name	Project Description	Total Project Cost 20-yr CFP	2016-2021 Expenditures By Year							2016-2021 Total Expenditure
				2016	2017	2018	2019	2020	2021		
T-39	Pavement Overlay & Chip seal Program	Overlay or chip seal streets within the city limits	\$550,000	\$12,000	\$12,500	\$12,500	\$12,500	\$12,500	\$13,000	\$75,000	
T-45	5 th Street Reconstruction	Reconstruct 5 th Street from Main Street to US2	\$249,000	29,000	\$220,000					\$249,000	
T-46	Date Avenue Reconstruction	Reconstruct Date Avenue from 4 th Street to 150 feet east of 5 th Place (Sultan Elementary frontage).	\$285,500	\$285,500						\$285,500	
T-51	3rd Street Reconstruction	Reconstruct 3rd Street from US2 to High Avenue.	\$1,456,000		\$218,400	\$1,237,600				\$1,456,000	
T-70	1 st Street Sidewalk	Construct a sidewalk from Osprey Park to Willow Avenue.	\$260,000		\$39,000	\$221,000				\$260,000	
NM-3	Sidewalk Spot Improvements	Repair, replace and construct missing sidewalks within the city.	\$130,000		\$289,000					\$289,000	
NM-4	Sidewalk/Trail Construction & Enhancements	Construct or renovate public sidewalks and trails. Stand alone projects not associated with road renovation.	\$310,000		\$100,000	\$100,000	\$110,000			\$310,000	
NM-8	US-2 Pedestrian Crossing	Construct a non-motorized bridge crossing north of US 2 to provide increased ped/bike safety	\$4,000,000	\$3,000,000	\$1,400,000					\$4,400,000	
NM-9	Sultan River Trail	Acquire property & construct a trail adjacent to Sultan River from Osprey Park to River Park.	\$747,000	\$81,000	\$666,000					\$747,000	
		TOTAL EXPENDITURES	\$7,987,500	\$3,407,500	\$2,944,900	\$1,558,600	\$122,500	\$12,500	\$13,000	\$8,071,500	

2016-2021 Transportation Improvement Plan (by fund)

ATTACHMENT A

2016-2021 Expenditures By Fund

Motorized & Nonmotorized Projects	General Fund	Street Fund	REET	Transportation Impact Fee	Grant	Debt	Surface Water Management	Rev Totals
	Revenues	\$75,000	\$574,027	\$5,700,000	\$7,860,115	\$0	\$0	\$14,209,142
Project Number	Project Name	Project Description						Expenditures
T-39	Pavement Overlay & Chip Seal Program	Overlay or chip seal streets within the City limits	\$75,000					\$75,000
T-45	5 th Street Reconstruction	Reconstruct 5th Street from Main Street to US 2.	\$24,900		\$224,100			\$249,000
T-46	Date Avenue Reconstruction	Reconstruct Date Avenue from 4th Street to 150 feet east of 5 th Place (Sultan Elementary frontage).	\$28,550		\$256,950			\$285,500
T-51	3rd Street Reconstruction	Reconstruct 3rd Avenue from US2 to High Avenue	\$72,800		\$1,383,200			\$1,456,000
T-70	1 st Street Sidewalk	Overlay SBR from Timber Ridge north to 132nd Ave			\$260,000			\$260,000
NM-3	Sidewalk Spot Improvements	Repair, replace and construct missing sidewalks within the city			\$289,000			\$289,000
NM-4	Sidewalk Enhancements	Construct or renovate public sidewalks. Stand alone projects not associated with road renovation.	\$10,000		\$300,000			\$310,000
NM-8	US-2 Pedestrian Crossing	Construct a non-motorized bridge crossing on US 2 to provide increase ped/bike safety			\$4,400,000			\$4,400,000
NM-9	Sultan River Trail	Acquire property & construct a trail adjacent to Sultan River from Osprey Park to River Park.			\$747,000			\$747,000
	Total Expenditures		\$75,000	\$136,250	\$0	\$7,860,250	\$0	\$8,071,500

RCW 35.77.010

Perpetual advanced six-year plans for coordinated transportation program expenditures – Non-motorized transportation -- Railroad right-of-way.

(1) The legislative body of each city and town, pursuant to one or more public hearings thereon, shall prepare and adopt a comprehensive transportation program for the ensuing six calendar years. If the city or town has adopted a comprehensive plan pursuant to chapter 35.63 or 35A.63 RCW, the inherent authority of a first-class city derived from its charter, or chapter 36.70A RCW, the program shall be consistent with this comprehensive plan. The program shall include any new or enhanced bicycle or pedestrian facilities identified pursuant to RCW 36.70A.070(6) or other applicable changes that promote non-motorized transit.

The program shall be filed with the secretary of transportation not more than thirty days after its adoption. Annually thereafter the legislative body of each city and town shall review the work accomplished under the program and determine current city transportation needs. Based on these findings each such legislative body shall prepare and after public hearings thereon adopt a revised and extended comprehensive transportation program before July 1st of each year, and each one-year extension and revision shall be filed with the secretary of transportation not more than thirty days after its adoption. The purpose of this section is to assure that each city and town shall perpetually have available advanced plans looking to the future for not less than six years as a guide in carrying out a coordinated transportation program. The program may at any time be revised by a majority of the legislative body of a city or town, but only after a public hearing.

The six-year plan for each city or town shall specifically set forth those projects and programs of regional significance for inclusion in the transportation improvement program within that region.

(2) Each six-year transportation program forwarded to the secretary in compliance with subsection (1) of this section shall contain information as to how a city or town will expend its moneys, including funds made available pursuant to chapter 47.30 RCW, for non-motorized transportation purposes. (3) Each six-year transportation program forwarded to the secretary in compliance with subsection (1) of this section shall contain information as to how a city or town shall act to preserve railroad right-of-way in the event the railroad ceases to operate in the city's or town's jurisdiction.

**Transportation Element 2011 Comprehensive Plan
Table 8-10: Planning Level Cost Estimates for Recommended Transportation
Improvements**

Project #	Project Name	Project Description	Future Number of Lanes	Project Type	Arterial Functional Classification	Project Cost Estimate
NM-1	East Main St. Trail	Construct multipurpose trail from the east end of E. Main St north on Cascade View Dr to US 2 for nonmotorized and emergency access.	n/a	Non-motorized	n/a	\$500,000
NM-3	Sidewalk Spot Improvements	Repair, replace and construct missing sidewalks within the City	n/a	Existing Deficiency	n/a	\$130,000
NM-4	Sidewalk Enhancement	Renovate public sidewalks. Stand alone projects not associated with road renovation.	n/a	Existing Deficiency	n/a	\$310,000
NM-5	US-2 Route Corridor Trail	Construct multipurpose trail to provide nonmotorized safety and connectivity as part of US-2 RDP reconstruction/widening.	n/a	Nonmotorized	n/a	\$1,672,000
NM-6	Willow/Bryant Trail	Acquire land and develop property to provide nonmotorized travel to and from residential, commercial, parks and natural areas.	n/a	Non-motorized	n/a	\$390,000
NM-7	High/Kessler/140th Trail	Acquire land and develop property to provide nonmotorized travel to and from residential, commercial, parks and natural areas.	n/a	Nonmotorized	n/a	\$887,000
NM-8	US-2 Pedestrian Overcrossing	Construct a nonmotorized bridge crossing on US 2 to provide increased safety for pedestrians and improved traffic flow. Joint Project with WSDOT	n/a	Non-motorized	n/a	\$4,000,000
T-23	Alder St Reconstruction	Reconstruct Alder Street from 5th St. to 8th St.	2	Existing Conditions	Collector Arterial	\$728,000
T-24	New East/West Collector	Construct new east/west collector between 339th Ave SE and Sultan Basin Rd in the north section of the City (approx. location between 132nd and 124th St SE).	2	Circulation	Collector Arterial	\$11,040,000
T-25	Foundry Road Reconstruction	Reconstruct road to Collector arterial standards to serve industrial employment and residential areas.	2	Circulation	Collector Arterial	\$1,300,000
T-26	New North Industrial Park Collector	Provide east/west access and traffic collector through the Industrial Park from Rice Rd (339th) to Sultan Basin Rd. and US-2	2	Circulation	Collector Arterial	\$15,510,000
T-27	East Main St Road Extension	Extend East Main St. east to connect to 149th St. SE within the Economic Development Zone south of US-2.	2	Circulation	Local Street	\$2,000,000

Project #	Project Name	Project Description	Future Number of Lanes	Project Type	Arterial Functional Classification	Project Cost Estimate
T-29A	Kessler Drive Extension	Extend Kessler Dr. north from Bryant Rd. to UGA Boundary	2	Circulation	Proposed Collector Arterial	\$3,452,000
T-29B	Kessler Drive Extension Non UGA portion	Extend Kessler Dr. north from UGA Boundary to 124th St.	2	Circulation	Proposed Collector Arterial	n/a
T-31a	New 330th Ave Arterial	Construct a new north-south arterial from US-2 through the Industrial Park north to 124th St SE. CITY LIMIT/UGA PORTION ONLY	2	Circulation	Proposed Collector Arterial	\$2,800,000
T-32a	Rice Rd. (339th) St Extension	Extend Rice Rd. (339th Ave) north to 124th St. SE at County Rural Arterial road standards to provide arterial connectivity and access to US-2. Proposed joint project with Snohomish County. CITY LIMIT/UGA PORTION ONLY	2	Circulation	Proposed Minor Arterial	\$2,942,500
T-33	229th Ave Extension or Highland Ave Extension	Develop an interior access arterial from Old Owen Rd. east to Sportsmans Park to provide access to existing roadside commercial properties and reduce curb cuts on US-2.	2/3	Circulation	Collector Arterial	\$2,720,000
T-34	US-2 RDP City Access Revisions	Downtown access to US 2 will be focused on 3rd, 5th, 8th, and Main Streets to reduce congestion.		Circulation		Awaiting WSDOT Estimate
T-35	Cascade View Drive Reconstruction	Reconstruct Cascade View Dr to Collector arterial standard and provide intersection improvements at US-2	2	Circulation	Collector Arterial	\$560,000
T-36	138th St Extension	Reconstruct and extend 138th St. between Sultan Basin Rd. and 339th Ave SE.	2	Circulation	Collector Arterial	\$2,833,600
T-38	1st Street Reconstruction Phase II	Reconstruct 1st St from High Ave to Trout Farm Rd. Project includes water, sewer and storm water utilities construction.	3	Capacity	Minor Arterial	\$2,800,000
T-40	US-2/Rice Rd (339th Ave) Signalization	Signalize existing intersection of US-2 at 339th Ave SE.	3	Capacity	Principal Arterial	\$1,400,000
T-41	Rice (339th Ave SE) Reconstruction	Reconstruct 339th Ave from Sultan Startup Rd. north to 132nd St. SE to arterial standard with curbs gutter and sidewalks.	2/3	Circulation	Proposed Minor Arterial	\$8,350,000
T-42A	Sultan Basin Rd. Reconstruction Phase IV	Continue Sultan Basin Rd. improvements north to UGA Boundary	3	Capacity	Minor Arterial	\$6,092,724
T-43	Walburn Rd. Rerouting	Redesign the road to remove access from US-2 rerouting access to Sultan Basin Rd. north of Wagley Creek	2	Circulation	Collector Arterial	\$1,400,000

Project #	Project Name	Project Description	Future Number of Lanes	Project Type	Arterial Functional Classification	Project Cost Estimate
T-44	Pine Street Extension	Extend Pine St. East to Walburn to provide east west access from Sultan Basin Rd to downtown Sultan. Emergency Evacuation Route	2	Circulation	Collector Arterial	\$840,000
T-45	Alder St Improvements	Install traffic signal and improvements from the intersection of 4th and Alder St to the intersection of 5th and US-2. Reconstruct Street to 8th St. Proposed joint project with Community Transit and Sultan School District	2	Circulation	Collector Arterial	\$650,000
T-46	Date Avenue Traffic Calming	Install traffic calming treatment to Date Ave. from 8th St west to the Elementary School	2	Existing Deficiency	Local Street	\$124,000
T-47	Trout Farm Rd Reconstruction	Reconstruct Trout Farm Rd. from 1st St. north to 125th St SE. Proposed joint City/County Project	2/3	Capacity	Collector Arterial	\$9,050,000
T-48	Gohr Rd Reconstruction	Reconstruct Gohr Rd to arterial standard from 1st St north to 311th Ave SE	2	Circulation	Collector Arterial	\$4,704,000
T-49	Gohr Rd Extension	Extend Gohr Rd north to the proposed 132nd Ave. Extension.	2	Circulation	Collector Arterial	\$3,920,000
T-51	3rd St. Reconstruction	Repair, replace, and construct as necessary asphalt, sidewalks, and bike lanes. Project is combined with water, sewer, and stormwater system projects.	2	Existing Deficiency	Local Street	\$1,456,000
T-52	8th St. Sidewalks	Install sections of missing sidewalks on 8th St.		Circulation	Collector Arterial	\$310,000
T-53	10th St. Railroad Crossing Improvement	Reconstruct the 10th St. crossing with the BNSF Rail Line Within the Economic Development zone.	2	Circulation	Local Street	\$100,000
T-55	Industrial Park Rail Spur Construction	Petition BNSF and contribute to construct a rail spur access to the Industrial Park	n/a	Circulation	n/a	\$1,000,000
T-57	132nd Ave Arterial Extension	Extend 132nd St from Sultan Basin Rd. northwest connecting to Trout Farm Rd. near 307th St.	3	Capacity	Minor Arterial	\$17,480,000
T-58	132nd Ave Reconstruction	Reconstruct 132nd St SE to arterial standard	2	Circulation	Proposed Minor Arterial	\$12,432,000
T-59	US 2/ 1st Avenue Interchange	Provide grade-separated ramp access to US-2 from 1st St.	2	Capacity	Minor Arterial	\$6,470,000
T-60	Sultan Basin Road Improvements Phase III	Realign Cascade View Drive and its intersection with US-2 to align with the recently improved Sultan Basin Rd.	2	Circulation	Proposed Collector Arterial	\$2,800,000
T-61	6th Street Reconstruction	Reconstruct 6th St. to urban standards	2	Existing Deficiency	Local Access	\$1,680,000
T-62A	124th St. SE Reconstruction Phase I	Reconstruct 124th St SE to urban standards from west terminus to UGA Boundary	2	Circulation	Collector Arterial	\$4,312,000

Project #	Project Name	Project Description	Future Number of Lanes	Project Type	Arterial Functional Classification	Project Cost Estimate
T-65	124th St. Extension	Extend 124th Ave. west to Trout Farm Rd. intersecting at aprox. 125th St	2	Circulation	Collector Arterial	\$11,984,000
Total Project Costs						\$153,129,824

Project #	Project Name	Project Description	Future Number of Lanes	Project Type	Arterial Functional Classification	Bicycle Facility	Transit Street
T-65	124th St. Extension	Extend 124th Ave. west to Trout Farm Rd. intersecting at approx. 125th St.	2	Circulation	Collector Arterial	Multi Purpose Trail	No

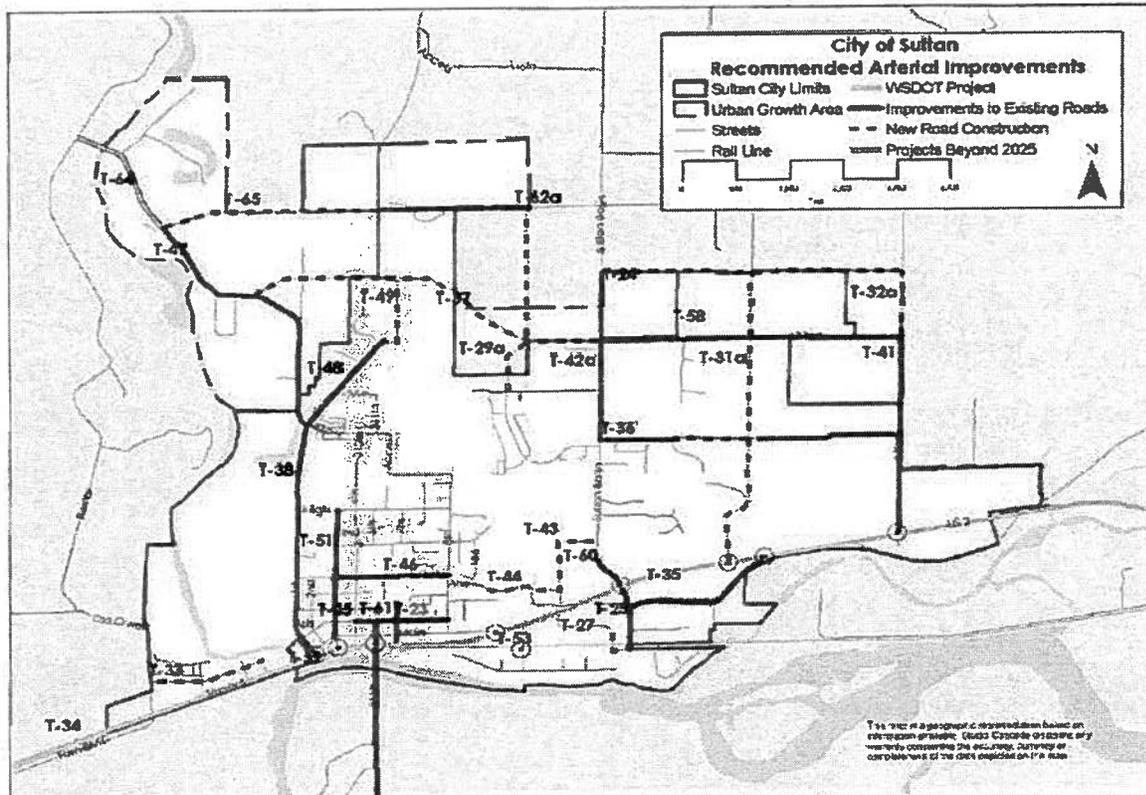


Figure 8-O: Recommended Arterial Improvement Projects

Table 8-8: Conceptual Improvement Project

Project No.	Project Name	Project Description	Number of Lanes	Project Type	Arterial Functional Classification	Project Cost Estimate
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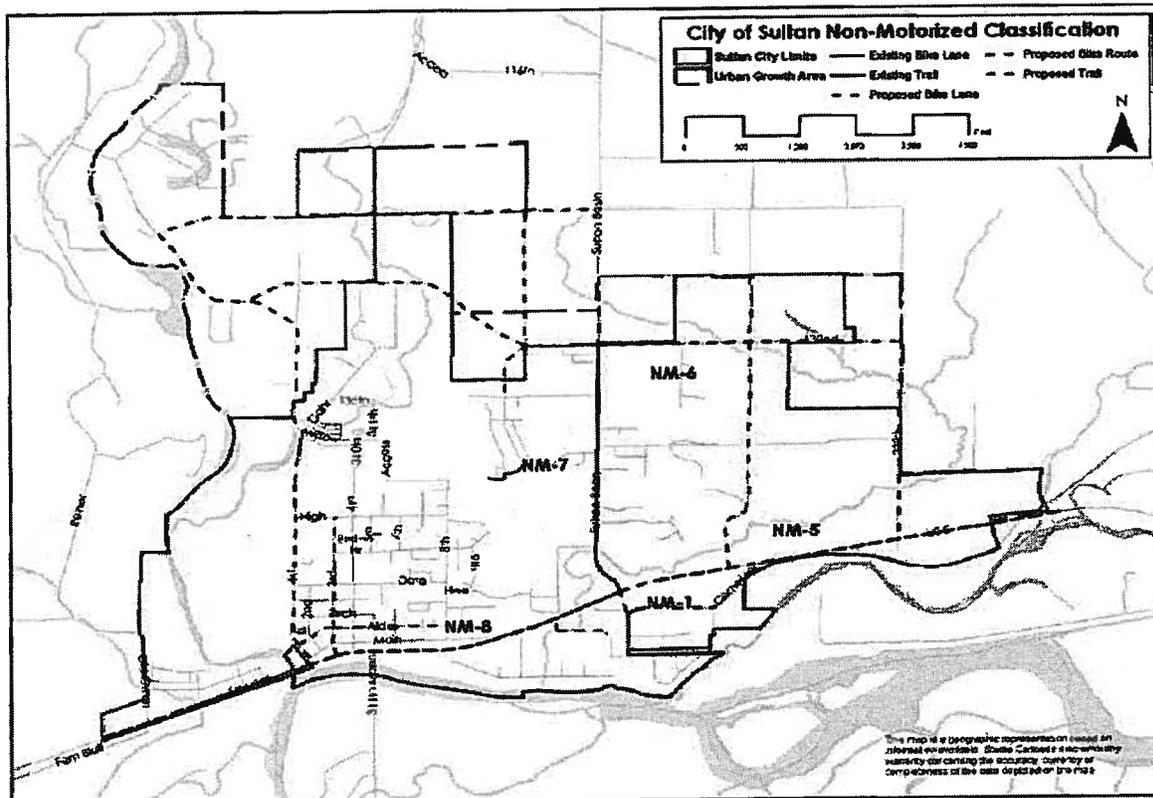


Figure 8-P. Recommended Non-motorized Improvement Projects

8.15 Financial Plan

Planning level cost estimates for each of the recommended City transportation improvement projects was prepared in 2007 and 2010. These estimates analyzed the cost of constructing the improvements as well as estimates for right-of-way purchase, project design costs, and environmental costs and mitigation. Table 8-10 provides the planning level cost estimates for the recommended 2011 – 2030 transportation improvements. A financial plan establishes how transportation improvements can be funded over the planning horizon year 2030.

The financial plan includes a long-range financial strategy that identifies the capacity of the City to fund its transportation needs described in this transportation element, a six-year capital improvement program for transportation and a reassessment strategy. Each year the City shall examine whether the City can fund the projects necessary to maintain required service levels set in this element. In the event the City cannot fund the improvements needed to maintain required service levels, the City shall consider and take one or a combination of actions that may include phasing of proposed developments, finding additional funding or instituting new financial measures, modifying the City’s adopted level of service standards to reflect service levels that can be maintained given known financial resources, and modifying the Future Land Use Map as it affects the need for services.

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Consent C 1
DATE: June 25, 2015
SUBJECT: Council Meeting Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the minutes of the June 11, 2015 Council meeting as on file in the office of the City Clerk.

RECOMMENDED ACTION:

Approve as submitted.

CITY OF SULTAN COUNCIL MEETING – June 11, 2015

Mayor Eslick called the regular meeting of the Sultan City Council to order in the Sultan Community Center. Councilmembers present: McCarty, Seehuus, Walker, Davenport-Smith, Neigel, Naslund and Beeler.

CHANGES/ADDITIONS TO THE AGENDA:

Cancel the Public Hearing

Change Action-1 to Discussion-1 – 6 Year Transportation Program

PRESENTATIONS:**Mayor's Achievement Award – Sara Salazar**

Mayor Eslick introduced Sara Salazar, Sultan's recipient of the 2015 Mayor's Youth Achievement Award. In 2000, then Director of the Volunteers of America, Marilyn Komnick introduced the Mayor's Youth Achievement Award to the City of Sultan.

The criteria for the award are Community Service, Politics, Arts and Entertainment, Athletics, Academics, Citizenship and Overcoming Obstacles. This prestigious award is based on nominations from the community. Following an in-depth review of the nominations, the Mayors of Sultan and Gold Bar select one student from each community to receive the award.

This year Sultan's Mayor, Carolyn Eslick and Gold Bar's Mayor, Linda Loen presented the Mayor's Youth Achievement Award(s) to:

- Sara Salazar – Sultan
- Matt Baller – Gold Bar

The awards were presented to the students at the Academic Awards at Sultan High School on May 28, 2015.

COMMENTS FROM THE PUBLIC:

Vicky Stocking, 29900 Fern Bluff Road, Monroe, Stocking Farms Owner has submitted a building permit for temporary use for a produce stand on CH Rowe property. Would like Council assistance on moving the permit forward.

Dale Doornick: Thanked the Mayor, Council, and Staff for all the support during his medical hiatus. He is looking forward to being a part of the community and giving back.

Ray George: Microphones don't seem to work very well. T-65, T-62A County Roads are not the City's jurisdiction. Planning UGA 1 & 2 Inclusions, July 1st went back to the County and should be removed from the plan. The population of 13,409 went down to 8,300 and could be over stating our requirements.

Jean Roberts: On the 175-acre annexation proposal, she submitted concerns about the development. She has heard Rusty will pay for everything, what does everything include? Roads, sewer upgrade, schools.

Kay George: Notice was not properly given and that's why the Hearing was cancelled.

Rusty Drivstuen: Submitted a rebuttal to Gerry Gibson's comments on the annexation. Understands his concerns over growth, however, the personal attacks were offensive. The property is within the UGA and will be developed.

COUNCILMEMBER COMMENTS

McCarty: Attended the Parks Board meeting and they discussed budget cuts and spray park information. Had an annexation question, asked if they could build on the property anyway?

CITY OF SULTAN COUNCIL MEETING – June 11, 2015

Davenport-Smith: Thanked the Grants Class attendees. Came upon a fire in Osprey Park, thanked the fire department for putting out the fire. Trees have been tagged (with spray paint) and tagging draws illicit behavior. No camping or campfires are allowed in Osprey park. Need better signage in the park.

Nigel: Discussed tagging and the significance of the different types. SRO submitted his report and discussed the High School tagging.

Naslund: The students have the ROCK to do the graffiti have there has been a lot of overtime spent to clean up the school. Gave a report on School Bargaining Unit and Monroe YMCA Board, fostering dogs for people on deployment and Shindig. Traffic on Highway 2 - wants to discuss with other agencies a backup plan for traffic problems on busy weekend.

Beeler: Is working with the state to determine why the traffic was so bad and it appears the timers were not reset Friday. US 2 Safety Coalition – there was another fatality on the Highway and there will be no money for the next 10-years. The improvements that have been made have helped. Thanked Kay for her comment on the public hearing notices. Addressed the errors in the agenda packet stating that we are waiting for SnoCo's plan to correct our numbers. Addresses Jean and her comments he says it's time to relook at this annexation and what they are going to bring to the table.

Sorgren: Talked about school activities, summer and the tagging at the school.

Walker, City Administrator: The County Council approved the Ordinance for the UGA changed and it should be effective July 1st. It includes the elimination of the Trout Farm Road are and Donut Hole Annexation. Population numbers have been adjusted again because some numbers did not match. MacGregor gave presentation on what the City needs to do in the 3 to 4 years to update the Comp Plan. Forte is now full time to help address the tagging and clean-up in town. Off leash dog park hopefully will be operational by July 31st near/in Osprey Park.

Mayor Eslick: The community celebrated the Boys & Girls Club Grand re-opening. Community Day of Caring picked the Senior Center and cleaned it up after the Boys & Girls Club moved out. Discussed with Chief Beaton about a flagger to direct traffic. Talked about synchronized lights and battery back-up but a study needs to be done first. .

Temporary Fruit Stand

On a motion by Councilmember Seehuus, seconded by Councilmember Walker, staff was directed to work on the temporary use of the fruit stand. All ayes.

The Mayor will direct the staff to work Vicky to get a temporary use permit for the fruit stand. Naslund was concerned over allowed uses in the Code and the code not being followed.

STAFF REPORTS – Written Reports Submitted and are on file in the Office of the City Clerk.

- 1) Code Enforcement/Animal Control
- 2) Planning Board Minutes
- 3) Police Report

CONSENT AGENDA: The following items are incorporated into the consent agenda and approved by a single motion of the Council. On a motion by Councilmember Naslund, seconded by Councilmember Nigel the consent agenda was approved as presented. McCarty – aye, abstain on vouchers; Seehuus – aye; Walker – aye; Davenport-Smith – aye, Neigel – aye; Naslund – aye; Beeler - aye.

CITY OF SULTAN COUNCIL MEETING – June 11, 2015

- 1) Approval of the May 28, 2015 Council Meeting Minutes
- 2) Approval of Vouchers in the amount of \$328,859.66 and payroll through May 22, 2015 in the amount of \$65,062.04 to be drawn and paid on the proper accounts.
- 3) Excused Absence of Councilmember Seehuus and Davenport-Smith for the June 25, 2015 Council meeting (AWC Conference)

DISCUSSION:**Six Year Transportation Improvement Plan**

Staff presented an overview of the TIP Plan explain why and how the City determined the funding amounts. There will be a public hearing at the June 25th Council Meeting. Matheson is on the TIB and it has great information to work with. City's under 5,000 have a pool of \$16.5M for projects.

Brief discussion on Transportation Benefit Districts and funding through sales taxes or license fees; impact of county TBD.

PUBLIC COMMENTS

Kay George: Councilmember McCarty said the dog park was going to be off Hwy 2 and feels it would be a better place for the park to pull people off the highway.

Jean Roberts: Doesn't understand the TIP. Staff says it's a plan and needs to be done by July 1, 2015.

COUNCIL RESPONSE TO COMMENTS

Beeler: Explained the purpose of the TIP.

McCarty: Would still like to see the dog park along the highway.

Adjournment: On a motion by Councilmember Davenport, seconded by Councilmember Seehuus, the meeting adjourned at 8:25 PM. All ayes.

Carolyn Eslick, Mayor

Laura J. Koenig, City Clerk

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM #: Consent 2
DATE: June 25, 2015
SUBJECT: Voucher Approval - 2015
CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the vouchers for approval in the amount of \$68,851.88 and payroll through June 5, 2015 in the amount of \$76,460.82 to be drawn and paid on the proper accounts.

FISCAL IMPACT: \$145,312.70

RECOMMENDATION:

Approve the payment of vouchers as submitted.

**City Of Sultan
Voucher Approval
June 25, 2015**

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described hereon, and that the claim is just, due and an unpaid obligation against the City of Sultan, and that I am authorized to authenticate and certify to said claim.

Laura J. Koenig, Clerk/Deputy Finance Director

We, the undersigned City Council of Sultan Washington, do hereby certify that the merchandise or services hereinafter specified have been received and the claims are approved for payment in the following amounts:

Payroll Check #30601-02	\$ 3,515.52
Direct Deposit #12	\$ 28,637.61
Benefits Check #30603-07	\$ 31,524.08
Tax Deposit #12	\$ 12,783.61
Accounts Payable Checks #30608-644	\$ 60,006.76
ACH Transactions - DOR	\$ 8,845.12
TOTAL	\$ 145,312.70

Bob McCarty, Councilmember

John Seehuus, Councilmember

Rocky Walker, Councilmember

Sarah Davenport-Smith, Councilmember

Joe Neigel, Councilmember

Marianne Naslund, Councilmember

Jeffrey Beeler, Councilmember

Accounts Payable

Check Register Totals Only

User: laura.koenig
 Printed: 6/22/2015 - 2:18 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
30608	06/25/2015	agsupply	AG Supply Co	323.81	0
30609	06/25/2015	amtest	AM Test	585.00	0
30610	06/25/2015	App	Associated Petroleum Products Inc	1,854.64	0
30611	06/25/2015	AWC	AWC	569.82	0
30612	06/25/2015	blueline	Blueline	319.50	0
30613	06/25/2015	CFS	CFS Products	223.20	0
30614	06/25/2015	digital	Digital Dolphin	378.00	0
30615	06/25/2015	EFS	Embroidery for the Soul	234.75	0
30616	06/25/2015	EvtStamp	Everett Stamp Works	47.68	0
30617	06/25/2015	EvDC	Evergreen District Court	703.55	0
30618	06/25/2015	Frontier	Frontier	504.18	0
30619	06/25/2015	Gray	Gray & Osborne Inc.	10,506.77	0
30620	06/25/2015	Groco	Groco, Inc	1,868.80	0
30621	06/25/2015	HoneyB	Honey Bucket	318.25	0
30622	06/25/2015	Kenyon	Kenyon Disend PLLC	2,484.60	0
30623	06/25/2015	Kool	Kool Change Printing Inc.	673.98	0
30624	06/25/2015	lowes	Lowes	152.11	0
30625	06/25/2015	napa	Monroe Parts House	223.03	0
30626	06/25/2015	OASYS	Oasys Office Automation Systems	39.42	0
30627	06/25/2015	OfcDepot	Office Depot	4.93	0
30628	06/25/2015	Pioneer	Pioneer Research Corporation	358.20	0
30629	06/25/2015	Pitney	Pitney Bowes	520.99	0
30630	06/25/2015	PitneyCr	Pitney Bowes Inc	207.93	0
30631	06/25/2015	PUD 1	PUD	5,839.23	0
30632	06/25/2015	PUD 1107	PUD # 1 of Snohomish County	2,219.00	0
30633	06/25/2015	PSE	Puget Sound Energy	292.51	0
30634	06/25/2015	QBS	QualityBusinesss Systems Inc	45.44	0
30635	06/25/2015	ServiceM	ServiceMaster Superb Cleaning	485.00	0
30636	06/25/2015	SCcorrec	Snohomish County Corrections	6,071.00	0
30637	06/25/2015	SCpubwor	Snohomish County Finance	15,320.00	0
30638	06/25/2015	Snopac	Snopac	4,955.35	0
30639	06/25/2015	SoundPub	Sound Publishing Inc	338.84	0
30640	06/25/2015	SoundT	Sound Tractor Co	52.42	0
30641	06/25/2015	jstrauss	Jason Strauss	180.00	0
30642	06/25/2015	USBank	US Bank	34.00	0
30643	06/25/2015	UULC	Utilities Underground Location Center	24.64	0
30644	06/25/2015	Wagley	Wagley Creek Automotive, Inc	1,046.19	0
Check Total:				60,006.76	

Check Date	Check Number	Employee No	Employee Name	Amount
06/12/2015	0	001	Laura Koenig	2,006.53
06/12/2015	0	002	Tami Pevey	912.34
06/12/2015	0	004	Donna Murphy	948.27
06/12/2015	0	007	Julie Addington	1,438.97
06/12/2015	0	010	Cynthia Sparks	1,474.09
06/12/2015	0	011	Janice Mann	1,121.17
06/12/2015	0	013	Rosemary Murphy	1,203.23
06/12/2015	0	015	Kenneth Walker	2,827.19
06/12/2015	0	016	Stacy MacGregor	1,616.94
06/12/2015	0	019	Michael Matheson	2,900.36
06/12/2015	0	020	Connie Dunn	2,019.33
06/12/2015	0	025	John Harris	2,177.20
06/12/2015	0	028	Todd Strom	1,347.94
06/12/2015	0	049	Victoria Forte	1,434.09
06/12/2015	0	120	Matthew Wood	1,474.73
06/12/2015	0	121	Jason Strauss	1,929.94
06/12/2015	0	125	Riley Edwards	1,081.01
06/12/2015	0	126	Bobbie Lewis	724.28
Total Employees:			18	Total: 28,637.61

Payroll Computer Check Register

User: julie.addington
 Printed: 06/09/2015 - 10:05AM
 Batch: 00002-06-2015 Computer

PR 12



Check No	Check Date	Employee Information	Amount
30601	06/12/2015	024 Michael Williams	1,211.88
30602	06/12/2015	029 James Barns	1,393.64
Total for Payroll Check Run:			3,515.52
Total Number of Employees:		2	

Accounts Payable Check Register Totals Only

User: laura.koenig
 Printed: 6/10/2015 - 4:06 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
30603	06/10/2015	Retire	Department of Retirement	1,287.50	0
30604	06/10/2015	Retire	Department of Retirement	6,315.05	0
30605	06/10/2015	AWCben	AWC Employee Benefit Trust	21,861.93	0
30606	06/10/2015	AWCben	AWC Employee Benefit Trust	24.00	0
30607	06/10/2015	WATeamTr	Washington Teamsters Welfare Trust	2,035.60	0
Check Total:				31,524.08	

Checks for Approval

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
30603	06/10/2015	GENERAL FUND	Deferred Comp Payable	Department of Retirement	49.75
30603	06/10/2015	STREET FUND	Deferred Comp Payable	Department of Retirement	21.50
30603	06/10/2015	CEMETERY FUND	Deferred Comp Payable	Department of Retirement	2.00
30603	06/10/2015	BUILDING MAINTENANCE FUND	Deferred Comp Payable	Department of Retirement	6.38
30603	06/10/2015	UTILITY WATER FUND	Deferred Comp Payable	Department of Retirement	39.24
30603	06/10/2015	UTILITY SEWER FUND	Deferred Comp Payable	Department of Retirement	36.25
30603	06/10/2015	UTILITY GARBAGE FUND	Deferred Comp Payable	Department of Retirement	24.88
30603	06/10/2015	STORMWATER UTILITY FUND	Deferred Comp Payable	Department of Retirement	20.00
30603	06/10/2015	GENERAL FUND	Deferred Comp Payable	Department of Retirement	230.63
30603	06/10/2015	STREET FUND	Deferred Comp Payable	Department of Retirement	76.24
30603	06/10/2015	CEMETERY FUND	Deferred Comp Payable	Department of Retirement	6.70
30603	06/10/2015	BUILDING MAINTENANCE FUND	Deferred Comp Payable	Department of Retirement	13.86
30603	06/10/2015	UTILITY WATER FUND	Deferred Comp Payable	Department of Retirement	209.67
30603	06/10/2015	UTILITY SEWER FUND	Deferred Comp Payable	Department of Retirement	428.90
30603	06/10/2015	UTILITY GARBAGE FUND	Deferred Comp Payable	Department of Retirement	74.12
30603	06/10/2015	STORMWATER UTILITY FUND	Deferred Comp Payable	Department of Retirement	47.38
30604	06/10/2015	GENERAL FUND	PERS Payable	Department of Retirement	175.53
30604	06/10/2015	GENERAL FUND	PERS Payable	Department of Retirement	95.29
30604	06/10/2015	GENERAL FUND	PERS Payable	Department of Retirement	413.58
30604	06/10/2015	STREET FUND	PERS Payable	Department of Retirement	137.86
30604	06/10/2015	CEMETERY FUND	PERS Payable	Department of Retirement	20.36
30604	06/10/2015	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement	22.75
30604	06/10/2015	UTILITY WATER FUND	PERS Payable	Department of Retirement	595.04
30604	06/10/2015	UTILITY SEWER FUND	PERS Payable	Department of Retirement	491.02
30604	06/10/2015	UTILITY GARBAGE FUND	PERS Payable	Department of Retirement	269.68
30604	06/10/2015	STORMWATER UTILITY FUND	PERS Payable	Department of Retirement	154.28
30604	06/10/2015	GENERAL FUND	PERS Payable	Department of Retirement	774.21
30604	06/10/2015	STREET FUND	PERS Payable	Department of Retirement	258.09
30604	06/10/2015	CEMETERY FUND	PERS Payable	Department of Retirement	38.14
30604	06/10/2015	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement	42.59
30604	06/10/2015	UTILITY WATER FUND	PERS Payable	Department of Retirement	1,113.85
30604	06/10/2015	UTILITY SEWER FUND	PERS Payable	Department of Retirement	919.17
30604	06/10/2015	UTILITY GARBAGE FUND	PERS Payable	Department of Retirement	504.75
30604	06/10/2015	STORMWATER UTILITY FUND	PERS Payable	Department of Retirement	288.86
30605	06/10/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	12.61
30605	06/10/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	51.67

30605	06/10/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	12.16
30605	06/10/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1.08
30605	06/10/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2.91
30605	06/10/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	25.74
30605	06/10/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	23.31
30605	06/10/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	17.89
30605	06/10/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	12.62
30605	06/10/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	182.73
30605	06/10/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	44.99
30605	06/10/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	6.65
30605	06/10/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1.57
30605	06/10/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	247.33
30605	06/10/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	142.09
30605	06/10/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	88.08
30605	06/10/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	52.11
30605	06/10/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	51.67
30605	06/10/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	12.18
30605	06/10/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1.07
30605	06/10/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2.90
30605	06/10/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	25.71
30605	06/10/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	23.33
30605	06/10/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	17.91
30605	06/10/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	182.71
30605	06/10/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	45.02
30605	06/10/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	6.61
30605	06/10/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1.58
30605	06/10/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	247.30
30605	06/10/2015	UTILITY SEWER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	142.11
30605	06/10/2015	UTILITY GARBAGE FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	88.09
30605	06/10/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	52.13
30605	06/10/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2,631.66
30605	06/10/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	622.36
30605	06/10/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	174.53
30605	06/10/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	44.46
30605	06/10/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	5,031.36
30605	06/10/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	3,050.70
30605	06/10/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2,384.71
30605	06/10/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1,104.24
30605	06/10/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1,330.79
30605	06/10/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	410.76
30605	06/10/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	35.91

30605	06/10/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	105.84
30605	06/10/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	821.80
30605	06/10/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	751.16
30605	06/10/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	531.42
30605	06/10/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	-411.68
30605	06/10/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	13.71
30605	06/10/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	3.67
30605	06/10/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.63
30605	06/10/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.53
30605	06/10/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	14.66
30605	06/10/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	11.35
30605	06/10/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	8.43
30605	06/10/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	4.02
30605	06/10/2015	GENERAL FUND	Benefits - Disability Insuranc	AWC Employee Benefit Trust	515.33
30605	06/10/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	8.36
30605	06/10/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	12.00
30605	06/10/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	3.59
30606	06/10/2015	GENERAL FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.28
30606	06/10/2015	UTILITY WATER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	1.80
30606	06/10/2015	UTILITY SEWER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.16
30606	06/10/2015	UTILITY GARBAGE FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.17
30606	06/10/2015	STORMWATER UTILITY FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	3.60
30606	06/10/2015	GENERAL FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.28
30606	06/10/2015	UTILITY WATER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	1.80
30606	06/10/2015	UTILITY SEWER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.16
30606	06/10/2015	UTILITY GARBAGE FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.16
30606	06/10/2015	STORMWATER UTILITY FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	29.08
30607	06/10/2015	GENERAL FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	29.08
30607	06/10/2015	GENERAL FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	389.23
30607	06/10/2015	GENERAL FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	91.85
30607	06/10/2015	STREET FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	25.75
30607	06/10/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	7.27
30607	06/10/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	573.89
30607	06/10/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	421.35
30607	06/10/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	Washington Teamsters Welfare Trust	335.62
30607	06/10/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	132.48
30607	06/10/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	17.37
30608	06/25/2015	GENERAL FUND	Office/Operating Supplies	AG Supply Co	8.68
30608	06/25/2015	UTILITY WATER FUND	Operating Supply	AG Supply Co	8.69
30608	06/25/2015	UTILITY SEWER FUND	Operating Supplies	AG Supply Co	55.68
30608	06/25/2015	WATER SYSTEM IMPROVEMENT FUND	Construction - Date Avenue	AG Supply Co	119.41
30608	06/25/2015	UTILITY GARBAGE FUND	Operating Supplies	AG Supply Co	

30608	06/25/2015	GENERAL FUND	Office/Operating Supplies	AG Supply Co	16.27
30608	06/25/2015	GENERAL FUND	Office/Operating Supplies	AG Supply Co	24.97
30608	06/25/2015	GENERAL FUND	Office/Operating Supplies	AG Supply Co	52.12
30608	06/25/2015	UTILITY WATER FUND	Operating Supply	AG Supply Co	20.62
30609	06/25/2015	UTILITY WATER FUND	Water - Testing	AM Test	120.00
30609	06/25/2015	UTILITY WATER FUND	Water - Testing	AM Test	25.00
30609	06/25/2015	UTILITY WATER FUND	Water - Testing	AM Test	440.00
30610	06/25/2015	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	480.58
30610	06/25/2015	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	58.66
30610	06/25/2015	UTILITY WATER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	221.00
30610	06/25/2015	CEMETERY FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	14.47
30610	06/25/2015	STREET FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	14.46
30610	06/25/2015	GENERAL FUND	Vehicle Maintenance	Associated Petroleum Products Inc	14.47
30610	06/25/2015	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	601.57
30610	06/25/2015	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	73.44
30610	06/25/2015	UTILITY WATER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	276.64
30610	06/25/2015	CEMETERY FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	18.11
30610	06/25/2015	STREET FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	18.10
30610	06/25/2015	GENERAL FUND	Vehicle Maintenance	Associated Petroleum Products Inc	18.11
30610	06/25/2015	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	26.93
30610	06/25/2015	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	3.29
30610	06/25/2015	UTILITY WATER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	12.38
30610	06/25/2015	CEMETERY FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	0.81
30610	06/25/2015	STREET FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	0.81
30610	06/25/2015	GENERAL FUND	Vehicle Maintenance	Associated Petroleum Products Inc	0.81
30611	06/25/2015	GENERAL FUND	Travel and Seminars	AWC	450.00
30611	06/25/2015	GENERAL FUND	Travel and Seminars	AWC	119.82
30612	06/25/2015	STREET IMPROVEMENT FUND	High Ave Project	Blueline	319.50
30613	06/25/2015	GENERAL FUND	Office Supplies	CFS Products	223.20
30614	06/25/2015	UTILITY WATER FUND	Office Supplies	Digital Dolphin	47.25
30614	06/25/2015	UTILITY SEWER FUND	Office Supplies	Digital Dolphin	47.25
30614	06/25/2015	UTILITY GARBAGE FUND	Office Supplies	Digital Dolphin	47.25
30614	06/25/2015	STREET FUND	Office Supplies	Digital Dolphin	47.25
30614	06/25/2015	GENERAL FUND	Office/Operating Supplies	Digital Dolphin	189.00
30615	06/25/2015	GENERAL FUND	Uniforms	Embroidery for the Soul	39.13
30615	06/25/2015	UTILITY WATER FUND	Uniforms	Embroidery for the Soul	39.13
30615	06/25/2015	UTILITY SEWER FUND	Uniforms	Embroidery for the Soul	39.13
30615	06/25/2015	UTILITY GARBAGE FUND	Uniforms	Embroidery for the Soul	39.12
30615	06/25/2015	STORMWATER UTILITY FUND	Uniforms	Embroidery for the Soul	39.12
30615	06/25/2015	STREET FUND	Uniforms	Embroidery for the Soul	39.12
30616	06/25/2015	GENERAL FUND	Miscellaneous	Everett Stamp Works	23.84

30616	06/25/2015	GENERAL FUND	Office Supplies	Everett Stamp Works	23.84
30617	06/25/2015	GENERAL FUND	Miscellaneous - Court Filing F	Evergreen District Court	703.55
30618	06/25/2015	GENERAL FUND	Communication	Frontier	50.80
30618	06/25/2015	STREET FUND	Communication	Frontier	50.79
30618	06/25/2015	UTILITY WATER FUND	Communication	Frontier	50.80
30618	06/25/2015	UTILITY SEWER FUND	Communication	Frontier	50.79
30618	06/25/2015	UTILITY GARBAGE FUND	Communication	Frontier	50.80
30618	06/25/2015	UTILITY SEWER FUND	Communication	Frontier	50.80
30618	06/25/2015	UTILITY SEWER FUND	Communication	Frontier	250.20
30619	06/25/2015	STREET IMPROVEMENT FUND	Date Avenue Project	Gray & Osborne Inc.	10,506.77
30620	06/25/2015	UTILITY SEWER FUND	Services - Sludge Hauling	Groco, Inc	1,868.80
30621	06/25/2015	UTILITY SEWER FUND	Rentals	Honey Bucket	183.50
30621	06/25/2015	UTILITY SEWER FUND	Rentals	Honey Bucket	134.75
30622	06/25/2015	GENERAL FUND	Legal - Litigation Fees	Kenyon Disend PLLC	906.00
30622	06/25/2015	GENERAL FUND	Legal - Litigation Fees	Kenyon Disend PLLC	1,578.60
30623	06/25/2015	UTILITY WATER FUND	Office Supplies	Kool Change Printing Inc.	134.80
30623	06/25/2015	UTILITY SEWER FUND	Office Supplies	Kool Change Printing Inc.	134.80
30623	06/25/2015	UTILITY GARBAGE FUND	Office Supplies	Kool Change Printing Inc.	134.80
30623	06/25/2015	STORMWATER UTILITY FUND	Office Supplies	Kool Change Printing Inc.	134.79
30623	06/25/2015	GENERAL FUND	Office/Operating Supplies	Kool Change Printing Inc.	134.79
30624	06/25/2015	UTILITY WATER FUND	Operating Supply	Lowes	59.33
30624	06/25/2015	WATER SYSTEM IMPROVEMENT FUND	Construction - Date Avenue	Lowes	92.78
30625	06/25/2015	GENERAL FUND	Vehicle Maintenance	Monroe Parts House	111.52
30625	06/25/2015	STREET FUND	Vehicle Operation/Maintenance	Monroe Parts House	111.51
30626	06/25/2015	UTILITY WATER FUND	Repair and Maintenance	Oasys Office Automation Systems	6.57
30626	06/25/2015	UTILITY SEWER FUND	Repair and Maintenance	Oasys Office Automation Systems	6.57
30626	06/25/2015	UTILITY GARBAGE FUND	Repair and Maintenance	Oasys Office Automation Systems	6.57
30626	06/25/2015	STORMWATER UTILITY FUND	Repair and Maintenance	Oasys Office Automation Systems	6.58
30626	06/25/2015	UTILITY WATER FUND	Repair and Maintenance	Oasys Office Automation Systems	6.56
30626	06/25/2015	GENERAL FUND	Office/Operating Supplies	Oasys Office Automation Systems	6.57
30627	06/25/2015	UTILITY WATER FUND	Office Supplies	Office Depot	0.62
30627	06/25/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	0.61
30627	06/25/2015	UTILITY GARBAGE FUND	Office Supplies	Office Depot	0.62
30627	06/25/2015	STREET FUND	Office Supplies	Office Depot	0.62
30627	06/25/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	2.46
30628	06/25/2015	UTILITY SEWER FUND	Operating Supplies	Pioneer Research Corporation	358.20
30629	06/25/2015	GENERAL FUND	Communication	Pinney Bowes	182.35
30629	06/25/2015	GENERAL FUND	Communication	Pinney Bowes	78.15
30629	06/25/2015	STREET FUND	Communication	Pinney Bowes	65.12
30629	06/25/2015	UTILITY WATER FUND	Communication	Pinney Bowes	65.12
30629	06/25/2015	UTILITY SEWER FUND	Communication	Pinney Bowes	65.13
30629	06/25/2015	UTILITY GARBAGE FUND	Communication	Pinney Bowes	65.12

30630	06/25/2015	GENERAL FUND	Communication	Pitney Bowes Inc	49.90
30630	06/25/2015	STREET FUND	Communication	Pitney Bowes Inc	25.99
30630	06/25/2015	UTILITY WATER FUND	Communication	Pitney Bowes Inc	35.35
30630	06/25/2015	UTILITY SEWER FUND	Communication	Pitney Bowes Inc	35.35
30630	06/25/2015	UTILITY GARBAGE FUND	Communication	Pitney Bowes Inc	35.35
30630	06/25/2015	GENERAL FUND	Communication	Pitney Bowes Inc	25.99
30631	06/25/2015	GENERAL FUND	Utilities	PUD	32.98
30631	06/25/2015	GENERAL FUND	Utilities	PUD	31.90
30631	06/25/2015	UTILITY SEWER FUND	Utilities	PUD	2,892.87
30631	06/25/2015	STREET FUND	Utilities	PUD	32.98
30631	06/25/2015	STREET FUND	Utilities	PUD	15.92
30631	06/25/2015	STREET FUND	Utilities	PUD	1,611.18
30631	06/25/2015	STREET FUND	Utilities	PUD	707.60
30631	06/25/2015	STREET FUND	Utilities	PUD	63.28
30631	06/25/2015	STREET FUND	Utilities	PUD	101.58
30631	06/25/2015	STREET FUND	Utilities	PUD	147.14
30631	06/25/2015	STREET FUND	Utilities	PUD	16.49
30631	06/25/2015	STREET FUND	Utilities	PUD	185.31
30632	06/25/2015	STREET FUND	Utilities	PUD	2,219.00
30633	06/25/2015	GENERAL FUND	Utilities	PUD # 1 of Snohomish County	41.11
30633	06/25/2015	GENERAL FUND	Utilities	Puget Sound Energy	41.11
30633	06/25/2015	STREET FUND	Utilities	Puget Sound Energy	14.51
30633	06/25/2015	UTILITY WATER FUND	Utilities	Puget Sound Energy	14.50
30633	06/25/2015	UTILITY SEWER FUND	Utilities	Puget Sound Energy	14.51
30633	06/25/2015	UTILITY GARBAGE FUND	Utilities	Puget Sound Energy	14.50
30633	06/25/2015	GENERAL FUND	Utilities	Puget Sound Energy	14.50
30633	06/25/2015	STREET FUND	Utilities	Puget Sound Energy	76.14
30633	06/25/2015	UTILITY WATER FUND	Utilities	Puget Sound Energy	15.22
30633	06/25/2015	UTILITY SEWER FUND	Utilities	Puget Sound Energy	15.23
30633	06/25/2015	UTILITY GARBAGE FUND	Utilities	Puget Sound Energy	15.23
30633	06/25/2015	GENERAL FUND	Utilities	Puget Sound Energy	15.22
30634	06/25/2015	GENERAL FUND	Utilities	Puget Sound Energy	15.23
30634	06/25/2015	STREET FUND	Office/Operating Supplies	QualityBusiness Systems Inc	9.09
30634	06/25/2015	UTILITY WATER FUND	Office Supplies	QualityBusiness Systems Inc	9.09
30634	06/25/2015	UTILITY SEWER FUND	Office Supplies	QualityBusiness Systems Inc	9.08
30634	06/25/2015	UTILITY GARBAGE FUND	Office Supplies	QualityBusiness Systems Inc	9.09
30635	06/25/2015	UTILITY SEWER FUND	Office Supplies	QualityBusiness Systems Inc	9.09
30636	06/25/2015	GENERAL FUND	Repair and Maintenance	ServiceMaster Superb Cleaning	485.00
30637	06/25/2015	UTILITY GARBAGE FUND	Miscellaneous - Jail Fees	Snohomish County Corrections	6,071.00
30638	06/25/2015	GENERAL FUND	Intergovernmental - Disposal F	Snohomish County Finance	15,320.00
30639	06/25/2015	GENERAL FUND	Intergovernmental - SNOFAC	Snopac	4,955.35
			Advertising and Legal Notices	Sound Publishing Inc	56.76

30639	06/25/2015	GENERAL FUND	Advertising and Legal Notices	Sound Publishing Inc	60.20
30639	06/25/2015	GENERAL FUND	Advertising and Legal Notices	Sound Publishing Inc	34.40
30639	06/25/2015	GENERAL FUND	Advertising and Legal Notices	Sound Publishing Inc	165.12
30639	06/25/2015	GENERAL FUND	Advertising and Legal Notices	Sound Publishing Inc	22.36
30640	06/25/2015	GENERAL FUND	Office/Operating Supplies	Sound Tractor Co	52.42
30641	06/25/2015	UTILITY WATER FUND	Travel and Seminars	Jason Strauss	180.00
30642	06/25/2015	GENERAL FUND	Bank Fees	US Bank	34.00
30643	06/25/2015	UTILITY WATER FUND	Miscellaneous	Utilities Underground Location Center	12.32
30643	06/25/2015	UTILITY SEWER FUND	Miscellaneous	Utilities Underground Location Center	12.32
30644	06/25/2015	UTILITY WATER FUND	Vehicle Operation/Maintenance	Wagley Creek Automotive, Inc	28.00
30644	06/25/2015	UTILITY SEWER FUND	Vehicle Operation Maintenance	Wagley Creek Automotive, Inc	27.73
30644	06/25/2015	GENERAL FUND	Vehicle Repair	Wagley Creek Automotive, Inc	20.00
30644	06/25/2015	STREET FUND	Vehicle Repair	Wagley Creek Automotive, Inc	37.02
30644	06/25/2015	UTILITY WATER FUND	Vehicle Repair	Wagley Creek Automotive, Inc	50.00
30644	06/25/2015	UTILITY SEWER FUND	Vehicle Repair	Wagley Creek Automotive, Inc	50.00
30644	06/25/2015	UTILITY GARBAGE FUND	Vehicle Repair	Wagley Creek Automotive, Inc	50.00
30644	06/25/2015	STORMWATER UTILITY FUND	Vehicle Repair	Wagley Creek Automotive, Inc	20.00
30644	06/25/2015	GENERAL FUND	Vehicle Repair	Wagley Creek Automotive, Inc	20.00
30644	06/25/2015	STREET FUND	Vehicle Repair	Wagley Creek Automotive, Inc	484.32
30644	06/25/2015	UTILITY WATER FUND	Vehicle Repair	Wagley Creek Automotive, Inc	20.00
30644	06/25/2015	UTILITY SEWER FUND	Vehicle Repair	Wagley Creek Automotive, Inc	74.56
30644	06/25/2015	UTILITY GARBAGE FUND	Vehicle Repair	Wagley Creek Automotive, Inc	74.56
30644	06/25/2015	STORMWATER UTILITY FUND	Vehicle Repair	Wagley Creek Automotive, Inc	20.00
30644	06/25/2015	GENERAL FUND	Vehicle Repair	Wagley Creek Automotive, Inc	20.00
30644	06/25/2015	GENERAL FUND	Vehicle Repair	Wagley Creek Automotive, Inc	100.00
			Total		91,530.84

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: A-1
DATE: June 25, 2015
SUBJECT: 2016-2021 Transportation Improvement Plan
CONTACT PERSON: Mick Matheson, P.E., Public Works Director

ISSUE:

Authorize the Mayor to sign Resolution 15-07 approving the 6-year (2016-2021) Transportation Improvement Plan (Attachment A).

STAFF RECOMMENDATION:

Staff recommends the Council consider the public input received under Agenda Item H-1 of this meeting, consider the history of this action as described in Agenda Item H-1, and authorize the Mayor to sign Resolution 15-07 to adopt the 2016-2021 Transportation Improvement Plan.

BACKGROUND:

The background information is provided on Agenda Item H-1 of this agenda packet.

ALTERNATIVES:

1. Authorize the Mayor to sign Resolution 15-07 approving the 2016-2021 Transportation Improvement Plan as required by RCW 35.77.010.

2. Do not authorize the Mayor to sign Resolution 15-07 approving the 2016-2021 Transportation Improvement Plan and direct staff to areas of concern. This alternative would delay adopting the 2016-2021 TIP. The council should take this action if there are questions and/or concerns regarding:
 - Consistency with the city's adopted comprehensive plan
 - Anticipated revenues
 - Project list, project expenditures, or project priorities

RECOMMENDATION:

Authorize the Mayor to sign Resolution 15-07 approving the 6-year (2016-2021) Transportation Improvement Plan.

ATTACHMENTS:

Attachment A: Resolution No. 15-07 Approving the 2016-2021 Transportation Improvement Plan
Attachment B: 2016-2021 Transportation Improvement Plan
Attachment C: RCW 35.77.010

CITY OF SULTAN
WASHINGTON
RESOLUTION NO. 15-07

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SULTAN, WASHINGTON,
APPROVING THE 2016-2021
TRANSPORTATION IMPROVEMENT PLAN.**

WHEREAS, RCW 35.77.010 mandates that all local jurisdictions annually adopt and submit to the state a six-year program of transportation improvements known as the Local TIP; and

WHEREAS, the six-year local Transportation Improvement Plan (TIP) serves as a work plan for the development of local transportation systems and, as such, represents an important planning component under the State's Growth Management Act; and

WHEREAS, in 2011, the City revised the Capital Facilities Element and Transportation Element of its 2008 update to the 2004 Comprehensive Plan and the transportation capital projects are a subset of the Capital Facilities Element; and

WHEREAS, the 2016-2021 TIP is compliant because it is based on a compliant Transportation Element that meets the standards of RCW 36.70A.070(6); and

WHEREAS, an environmental review was conducted for the 2011 revised Capital Facilities Element and Transportation Element in accordance with the provisions of the Washington State Environmental Policy Act; and

WHEREAS, the 2016-2021 TIP provides a multiyear financing plan based on the needs identified in the comprehensive plan, the appropriate parts of which serve as the basis for the six-year TIP required by RCW 35.77.010; and

WHEREAS, the 2016-2021 Transportation Improvement Plan will further and be consistent with the goals, objectives and policies of the City's Comprehensive Plan, including the County-Wide Planning Policies for Snohomish County. Additionally, the proposed revisions are consistent with the City's plans, policies and regulations for providing community facilities, including but not limited to utilities, transportation, parks, or schools; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DO RESOLVE AS FOLLOWS:

Section 1. Findings. The City Council makes the following findings with regard to the 2016-2021 TIP:

ATTACHMENT A

- A. The 2016-2021 TIP is based on the 2011 Comprehensive Plan
- B. The 2016-2021 TIP is compliant because it is based on a compliant Transportation Element that meets the standards of RCW 36.70A.070(6).
- C. The 2016-2021 TIP provides a multiyear financing plan based on the needs identified in the comprehensive plan, the appropriate parts of which serve as the basis for the six-year TIP required by RCW 35.77.010.
- D. Pursuant to RCW 35.77.010, the City of Sultan is taking legislative action to approve the 2016-2021 TIP.

Section 2. Adoption. The attached Exhibit A is adopted as the 2016-2021 Transportation Improvement Plan of the City of Sultan and incorporated by reference the same as though it were fully set forth herein.

Section 3. Filing. The City Clerk is directed to file a copy of this Resolution with the Secretary of Transportation not more than thirty days after its adoption.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE
11th DAY OF _____ June _____, 2015.

CITY OF SULTAN

By: _____
Carolyn Eslick, Mayor

ATTEST:

By: _____
Laura Koenig, City Clerk

APPROVED AS TO FORM:

By _____
Amy Mill, City Attorney

2016-2021 Transportation Improvement Plan (by year)

ATTACHMENT B

2016-2021 Expenditures By Year										
Project Number	Project Name	Project Description	Total Project Cost 20-yr CFP	2016	2017	2018	2019	2020	2021	2016-2021 Total Expenditure
T-39	Pavement Overlay & Chip seal Program	Overlay or chip seal streets within the city limits	\$550,000	\$12,000	\$12,500	\$12,500	\$12,500	\$12,500	\$13,000	\$75,000
T-45	5 th Street Reconstruction	Reconstruct 5 th Street from Main Street to US2	\$249,000	\$29,000	\$220,000					\$249,000
T-46	Date Avenue Reconstruction	Reconstruct Date Avenue from 4 th Street to 150 feet east of 5 th Place (Sultan Elementary frontage).	\$285,500	\$285,500						\$285,500
T-51	3rd Street Reconstruction	Reconstruct 3rd Street from US2 to High Avenue.	\$1,456,000		\$218,400	\$1,237,600				\$1,456,000
T-70	1 st Street Sidewalk	Construct a sidewalk from Osprey Park to Willow Avenue.	\$260,000		\$39,000	\$221,000				\$260,000
NM-3	Sidewalk Spot Improvements	Repair, replace and construct missing sidewalks within the city.	\$130,000		\$289,000					\$289,000
NM-4	Sidewalk / Trail Construction & Enhancements	Construct or renovate public sidewalks and trails. Stand alone projects not associated with road renovation.	\$310,000		\$100,000	\$100,000	\$110,000			\$310,000
NM-8	US-2 Pedestrian Crossing	Construct a non-motorized bridge crossing north of US 2 to provide increased ped/bike safety	\$4,000,000	\$3,000,000	\$1,400,000					\$4,400,000
NM-9	Sultan River Trail	Acquire property & construct a trail adjacent to Sultan River from Osprey Park to River Park.	\$747,000	\$81,000	\$666,000					\$747,000
		TOTAL EXPENDITURES	\$7,987,500	\$3,407,500	\$2,944,900	\$1,558,600	\$122,500	\$12,500	\$13,000	\$8,071,500

2016-2021 Transportation Improvement Plan (by fund)

ATTACHMENT B

2016-2021 Expenditures By Fund

Motorized & Nonmotorized Projects	General Fund	Street Fund	REET	Transportation Impact Fee	Grant	Debt	Surface Water Management	Rev Totals
	Revenues	\$75,000	\$574,027	\$5,700,000	\$7,867,615	\$0	\$0	\$14,149,142
	Project Description							Expenditures
T-39 Pavement Overlay & Chip Seal Program	Overlay or chip seal streets within the City limits	\$75,000						\$75,000
T-45 5 th Street Reconstruction	Reconstruct 5th Street from Main Street to US 2.		\$24,900		\$224,100			\$249,000
T-46 Date Avenue Reconstruction	Reconstruct Date Avenue from 4th Street to 150 feet east of 5 th Place (Sultan Elementary frontage).		\$28,550		\$256,950			\$285,500
T-51 3rd Street Reconstruction	Reconstruct 3rd Street from US2 to High Avenue		\$72,800		\$1,383,200			\$1,456,000
T-70 1 st Street Sidewalk	Overlay SBR from Timber Ridge north to 132nd Ave				\$260,000			\$260,000
NM-3 Sidewalk Spot Improvements	Repair, replace and construct missing sidewalks within the city				\$289,000			\$289,000
NM-4 Sidewalk Enhancements	Construct or renovate public sidewalks. Stand alone projects not associated with road renovation.		\$10,000		\$300,000			\$310,000
NM-8 US-2 Pedestrian Crossing	Construct a non-motorized bridge crossing on US 2 to provide increase ped/bike safety				\$4,400,000			\$4,400,000
NM-9 Sultan River Trail	Acquire property & construct a trail adjacent to Sultan River from Osprey Park to River Park.				\$747,000			\$747,000
	Total Expenditures	\$75,000	\$136,250	\$0	\$7,860,250	\$0	\$0	\$8,071,500

RCW 35.77.010

Perpetual advanced six-year plans for coordinated transportation program expenditures – Non-motorized transportation -- Railroad right-of-way.

(1) The legislative body of each city and town, pursuant to one or more public hearings thereon, shall prepare and adopt a comprehensive transportation program for the ensuing six calendar years. If the city or town has adopted a comprehensive plan pursuant to chapter 35.63 or 35A.63 RCW, the inherent authority of a first-class city derived from its charter, or chapter 36.70A RCW, the program shall be consistent with this comprehensive plan. The program shall include any new or enhanced bicycle or pedestrian facilities identified pursuant to RCW 36.70A.070(6) or other applicable changes that promote non-motorized transit.

The program shall be filed with the secretary of transportation not more than thirty days after its adoption. Annually thereafter the legislative body of each city and town shall review the work accomplished under the program and determine current city transportation needs. Based on these findings each such legislative body shall prepare and after public hearings thereon adopt a revised and extended comprehensive transportation program before July 1st of each year, and each one-year extension and revision shall be filed with the secretary of transportation not more than thirty days after its adoption. The purpose of this section is to assure that each city and town shall perpetually have available advanced plans looking to the future for not less than six years as a guide in carrying out a coordinated transportation program. The program may at any time be revised by a majority of the legislative body of a city or town, but only after a public hearing.

The six-year plan for each city or town shall specifically set forth those projects and programs of regional significance for inclusion in the transportation improvement program within that region.

(2) Each six-year transportation program forwarded to the secretary in compliance with subsection (1) of this section shall contain information as to how a city or town will expend its moneys, including funds made available pursuant to chapter 47.30 RCW, for non-motorized transportation purposes. (3) Each six-year transportation program forwarded to the secretary in compliance with subsection (1) of this section shall contain information as to how a city or town shall act to preserve railroad right-of-way in the event the railroad ceases to operate in the city's or town's jurisdiction.

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Action A 2
 DATE: June 25, 2015
 SUBJECT: Ordinance No. 1217-15 - 2015 Salary Schedule
 CONTACT PERSON: Ken Walker, City Administrator

ISSUE:

The issue before the City Council is to introduce Ordinance 1217-15 - 2015 Salary Schedule to amend the salary schedule for 2015 to better reflect market conditions and financial capabilities in Sultan.

RCW 35A.33.050 requires that salary ranges for various positions in the City be made a part of the annual budget document adopted with the annual budget. Ordinance No. 1217-15 amends Ordinance 1205-14 which fulfills this requirement.

STAFF RECOMMENDATION:

Approve the 2015 amended wage proposal for non-represented employees and adopt Ordinance No. 1217-15 Salary Schedule.

SUMMARY:

The City Council has the authority to set pay and benefits. As a part of the annual budget process, the City Council must adopt a salary and compensation ordinance for 2015 to establish pay levels for all employees. Salary levels for represented (union) employees are established during contract negotiations. Salary levels for non-represented employees are set by the City Council annually during the budget process.

In 2015 the Community Development director was replaced with a Senior Planner. Administration would like to restructure the pay scale for the Community Development Director. Based on Sultan's population and budget, along with comparable cities, the salary scale should be reduced. The following table lists comparable cities in the 2,500 to 7,499 population range. While Duvall is near the top of the population range, it is included based on geography. The salaries listed are for the 2014 year.

CITY	POPULATION	LOW RANGE	HIGH RANGE
Chehalis	7,370	6,036	7,337
Colville	4,690	5,020	5,999
Dayton	2,545	4,043	5,134
Duvall	7,325	5,992	7,698
Montesano	4,075	5,245	6,430
AVERAGE		5,267	6,520

The amount proposed for Sultan is a range of \$5,875 to \$6,666. This represents an amount that is from 112% of the low average to 102% of the high average. This will place the position in the same range as the Finance Director.

FISCAL IMPACT

There will be no immediate fiscal impact because the position is unfilled. If the position is filled in the future, there will be a reduction in cost that will vary based on the pay step used.

RECOMMENDATION:

Adopt Ordinance 1217-15 amending the 2015 Salary Schedule.

**CITY OF SULTAN
ORDINANCE NO. 1205-14**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SULTAN WASHINGTON ESTABLISHING SALARY RATES FOR NON-REPRESENTED PERSONNEL

WHEREAS, RCW 35A.33.050 requires that salary ranges for various positions in the City be made a part of the annual budget document adopted with the annual budget, and

WHEREAS, the City Council has determined it appropriate to amend the salary range for the Community Development Director position,

NOW, THEREFORE, be it ordained by the City Council of the City of Sultan, Washington as follows:

Section 1 Salaries. As part of the City's annual budget, salaries and wages for non represented employees are hereby amended and approved as follows:

Table 2 –Salary Schedule

2015 Salary Schedule	Step 1	Step 2	Step 3	Step 4	Step 5
Building Official	5137	5303	5473	5646	5827
Public Works Field Supervisor	5720	5903	6091	6287	6489
Clerk/Deputy Finance Director	5875	6064	6257	6459	6666
Public Works Director/Engineer	7297	7532	7772	8021	8277
Community Development Director	5875	6064	6257	6459	6666
City Administrator	8839	9077	9350	9630	9919

Section 2 Non Represented Step Increase: Step increases shall be effective on the employee's anniversary date subject to a satisfactory performance evaluation.

Section 3 Union Employees. Wages and benefits for Union represented employees shall be in accordance with the current Union contracts,

Section 4 Effective Date of Increase: The amendments to the annual salaries provided for in this ordinance shall become effective with the first pay period in July, 2015 wages. Deferred Comp payments shall become effective with the first pay period for 2015 wages.

Section 5 Repealer: Any and all other ordinances or parts of ordinances of the City of Sultan inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

Section 6 Severability: If any section of this ordinance, or if any subsection or part shall be declared unlawful, the balance of this ordinance and of each section shall remain in full force and effect.

Section 7 Effective Date: This Ordinance shall be in full force and effect five days after publication as required by law.

PASSED by the City Council and APPROVED by the Mayor this day of June, 2015.

Carolyn Eslick, Mayor

ATTEST:

Laura J. Koenig, City Clerk

Approved as to form:

Amy Mill, City Attorney

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: A - 3
DATE: June 25, 2015
SUBJECT: High Avenue & 4th Street – Final Acceptance
CONTACT PERSON: Mick Matheson, P.E., Public Works Director

ISSUE:

The issue before the City Council is final acceptance of the High Avenue & 4th Street projects completed by SRV Construction, Inc.

STAFF RECOMMENDATION:

Staff recommends accepting the High Avenue & 4th Street projects completed by SRV Construction, Inc.

SUMMARY:

The council awarded the base bid and authorized the Mayor to sign a contract with SRV Construction, Inc. not to exceed \$1,676,000 (which included a five percent contingency) to construct the High Avenue & 4th Street projects on June 26, 2014. SRV Construction's contract was for \$1,596,242.54

There were six change orders and miscellaneous force account work.

Change order No. 1 - Side sewer saddles

Change order No. 2 - Storm work at High & 1st

Change order No. 3 - Updated quantity & unit prices for 8" & 10" CIPP

Change order No. 4 - Exposed aggregate driveway transition

Change order No. 5 - Additional material cost for Crushed Surfacing Base Course under sidewalks not shown on plans

Change order No. 6 - Crushed Surfacing Base Course for water line trench

FISCAL IMPACT:

The projects were approximately four percent over budget. Final costs for Schedules A (High Avenue Road & Storm Improvements) were higher; mostly due to a change order to modify the storm drainage system at High and 1st, and additional roadway excavation and gravel borrow.

Final costs for Schedule D (4th Street Road Improvements) were higher; mostly due to additional crushed surfacing base course, Hot Mix Asphalt Class B reconstruction, Planing Bituminous Pavement, street cleaning, and cement concrete sidewalk.

Schedule	Bid Amount (without tax)	Change Order Amount	Final Cost (without tax)	Net
A (High- Road & Storm Drainage)	\$424,190.00	\$15,253.63	\$456,478.05	\$32,288.05
B (High Water)	\$199,815.00	\$5,065.63	\$174,890.67	-\$24,924.33
C (High Sewer)	\$76,510.00	\$2,691.70	\$66,528.18	-\$9,981.82
D (4th Road)	\$241,425.00	-	\$273,580.08	\$32,155.08
E (4th Storm)	\$13,290.00	-	\$12,285.00	-\$1,005.00
F (4th Water)	\$296,110.00	\$9,022.63	\$314,148.57	\$18,038.57
G (4th Sewer)	\$272,305.00	\$86,997.86	\$290,817.10	\$18,512.00
Total	\$1,523,645.00	\$119,031.45	\$1,588,727.65	\$65,082.65

The Road and Storm Drainage elements (Schedules A, D, and E) predominately funded by the Transportation Improvement Board (TIB) were collectively \$63,438 over budget (approximately 97% of the overall budget overrun). As noted in the table below, TIB paid for the bulk of the budget overruns. A condition of the TIB grant is that the City must contribute a minimum 5% match. In this case, the TIB took into account City staff time in assisting with construction management during the project, so the resulting City match for construction was approximately 1.9 percent for High Avenue and 2.3 percent for 4th Street.

Schedule	Bid Amount	Final Cost	TIB Contribution	City Cost
A (High Road & Storm)	\$424,190.00	\$456,478.05	\$447,878.05	\$8,600
D & E (4th Road & Storm)	\$254,715.00	\$285,865.08	\$279,565.08	\$6,000

The water elements (Schedules B and F) budget results were mixed. The High Avenue water element was \$24,924.33 under budget, while the 4th Street water element was \$18,038.57 over budget. As a result, the water element for both projects came in \$6,885.43 under budget.

The sewer elements (Schedules C and G) budget results were also mixed. The High Avenue sewer element was \$9,982 under budget. The 4th Street sewer was \$18,512 over budget, primarily due to the incorrect diameter of CIPP being specified on the plans. The resulting budget overrun for the sewer element of both projects was \$8,530. There were adequate additional sewer funds available from the bond proceeds for this project to cover the overrun.

RECOMMENDED ACTION:

A motion to accept the High Avenue & 4th Street projects as completed by SRV Construction, Inc.