

**CITY OF SULTAN
COUNCIL MEETING – COMMUNITY CENTER
June 9 2016**

6:00 PM Joint meeting with Planning Board On Amended Zoning Code

7:00 PM CALL TO ORDER - Pledge of Allegiance and Roll Call

CHANGES/ADDITIONS TO THE AGENDA

PRESENTATIONS

- 1) Lead Testing
- 2) CRS (Community Rating System)

COMMENTS FROM THE PUBLIC: Citizens are requested to keep comments to a 3 minute maximum to allow time for everyone to speak. It is also requested that you complete a comment form for further contact.

COUNCILMEMBER COMMENTS

CITY ADMINISTRATOR COMMENTS

STAFF REPORTS – Written Reports Submitted

- 1) Code Enforcement
- 2) Grants
- 3) Planning Board minutes

PUBLIC HEARING

- 1) 6 Year Transportation Improvement Plan

CONSENT AGENDA: The following items are incorporated into the consent agenda and approved by a single motion of the Council.

- 1) Minutes of the May 26, 2016 Council meeting as on file in the Office of the City Clerk
- 2) Voucher Approval
- 3) Ordinance 1239-16 - Garbage Rates

ACTION ITEMS:

- 1) Resolution 16-10 6 Year Transportation Improvement Plan
- 2) Oxidation Ditch Rotor Repair
- 3) WWTP – Lawn Mower Purchase
- 4) Ordinance 1240-16 - Building Codes

Adjournment - 10:00 PM or at the conclusion of Council business.

ADA NOTICE: City of Sultan Community Center is accessible. Accommodations for persons with disabilities will be provided upon request. Please make arrangements prior to the meeting by calling City Hall at 360-793-2231. For additional information please contact the City at cityhall@ci.sultan.wa.us or visit our web site at www.ci.sultan.wa.us

**CITY OF SULTAN
PLANNING BOARD & CITY COUNCIL
JOINT WORK SESSION
COVER SHEET**

DATE: June 9, 2016
SUBJECT: SMC Zoning Code - Completely Amended
CONTACT PERSON: Brad Collins FAICP

DISCUSSION:

The Planning Board and City Council at this Joint Work Session will review the completely amended Unified Development Code. This work session could come up with some more changes.

Staff will also set up the Public Review Process with Public Hearings and review by the State Department of Commerce proceeding any action is taken by the City Council.

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: P - 1
DATE: June 9, 2016
SUBJECT: Lead in Sultan's Potable Water
CONTACT PERSON: Mick Matheson, P.E., Public Works Director



ISSUE:

The issue before the City Council is to hear a presentation regarding the presence of lead in Sultan's potable water and to ask questions.

STAFF RECOMMENDATION:

Staff recommends that the City Council hear the presentation on lead in Sultan's potable water.

SUMMARY:

Lead in public drinking water has been a hot topic in the news headlines with communities such as Flint, Michigan coming under fire for elevated levels of lead in their drinking water.

The City of Sultan has been testing for lead in our drinking water ever since the Washington State Department of Health mandated lead testing in the 1990's. The city has never had a lead test result that exceeded allowable Department of Health standards.

Lead and copper generally do not occur in significant amounts in source water like other drinking water contaminants. Sultan's primary source of water is from Lake 16 which is fed by springs. Lead in drinking water results primarily from corrosion of building plumbing such as lead soldered joints in copper piping and faucets and other fixtures made of brass or bronze alloys containing lead. The primary source of copper in drinking water is corrosion of copper pipes and fixtures.

High acidity causes corrosion in drinking water. The measure of how acidic basic water is called pH. The range goes from 0 - 14, with 7 being neutral. pHs of less than 7 indicate acidity, and a pH of greater than 7 indicates a base. The City of Sultan's drinking water typically has a pH of 7.6. This is achieved by adding caustic soda as part of the treatment train at the Water Treatment Plant.

Sultan Water Department staff test for lead once every three years as required by the Department of Health. Twenty samples are collected from residential customers throughout the City. The samples are taken using specific protocol, and then tested by a State accredited laboratory. Again, since the City started performing routine testing for lead in the 1990's, there has not been a test result that exceeded allowable Department of Health standards.

There has been recent concern regarding lead levels in the drinking water at Sultan's schools. Sultan School District requested that the City collect water samples and test for lead using new protocol developed for schools by the Washington State Department of Health.

The City collected twelve samples from Sultan Elementary, seven samples from Sultan Middle School, and eleven samples from Sultan High School on Wednesday, May 18, 2016. The samples were taken from drinking fountains, kitchen sinks and sinks in classrooms early in the morning before any water was used in each building per Washington State Department of Health protocol. The test results were provided to the City on May 20, 2016 by Am Test Inc. All samples showed lead levels **well below 20 parts per billion**, which is the Washington State Department of Health recommended maximum lead standard for schools.

Sultan Elementary School	
Sample No.	Lead Result (parts per billion)
1	0.127
2	5.13
3	0.291
4	0.166
5	0.115
6	0.094
7	0.261
8	0.121
9	0.177
10	0.177
11	0.135
12	0.137

Sultan Middle School	
Sample No.	Lead Result (parts per billion)
1	0.135
2	0.239
3	<0.05
4	0.422
5	0.063
6	<0.05
7	0.481

Sultan High School	
Sample No.	Lead Result (parts per billion)
1	0.401
2	0.489
3	0.094
4	16.00*
5	2.22
6	0.085
7	0.169
8	0.162
9	0.120
10	0.063
11	0.090

*Note: This sample was taken in a chemistry laboratory sink that is not used for drinking water.

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: P - 2
DATE: June 9, 2016
SUBJECT: Community Rating System Presentation
CONTACT PERSON: Cyd Sparks, Permit Assistant 

The Community Rating System and National Flood Insurance Program detailed presentation will be available at the June 9, 2016 Council Meeting.



Community Rating System, National Flood Insurance Program & the City of Sultan

**SULTAN CITY COUNCIL
AGENDA COVER SHEET**

ITEM NO: SR-1
DATE: June 9, 2016
SUBJECT: Community Service Officer
CONTACT PERSON: Victoria Forte', Community Service Officer

STAFF RECOMMENDATION:
Receive Report, no action required

Animal Control
Code Enforcement

BACKGROUND:
Community Service Officer Report



Start Date	Case #	Property Address	Owner Name	Description of Violation	1st due	2nd due	Contact with owner	Comments	Final
05.20.2014	18.260	619 Alder Street	Gruber	Fr 10.22.2015 illegal installed trailer, utility encroachment	10.24.2015				01.01.2016
10.8.2015	18.271	717 Main Street	McLynn	fence	10.14.2015				01.08.2016
10.8.2015	18.272	805 Main Street	Rasmussen	fence/ 2nd trailer coach	10.14.2015		VAI		11.2015
11.4.2015	18.273	811 7th Street	Jones	construction of sidewalk/ utility permits	02.18.2016		Cyd	working on permits	
11.3.2015	18.274	807 7th Street	Page	construction and grading	01.15.2016				
11.3.2015	18.275	400 6th Street	Mahr	Road - no permit	11.20.2015				12.2015
11.3.2015	18.276	707 Alder Avenue	Jordan	water/ADU/trash and rubbish/ no permit dismantling	05.23.2016	04.12.2016	WFO	water/ADU/permits	11.23.2015
11.20.2015	18.277	608 Walnut	Gutierrez	trash and rubbish/ no permit abandoned vehicles	11.20.2015	05.01.2016	VAI	water/ADU/permits	05.12.2015
12.21.2015	18.278	611 Alder Avenue	V.L.L.C.	illegal parked trailer	1.14.2016				
12.30.2015	18.280	second lot 138th Street SE	Wagner	water/ADU	01.14.2016				2.2016
12.30.2015	18.281	1212 Lorenz Hill Drive	Hay	water/ADU	01.28.2016				
12.30.2015	18.282	107 Birch Avenue	Forester	water/ADU	01.28.2016				
01.04.2016	18.283	1008 Cherry Way	Ortega	water/ADU	01.28.2016				
01.04.2016	18.284	800 Elm Street	Melendez	water/ADU	01.28.2016				
1.16.2016	18.285	33400 Oak SR2	Green	public safety	02.02.2016	07.04.2016		TTTTT	01.28.2016
1.22.2016	18.286	1001 Dyer Road	Noys	illegally parked trailer/ storage	02.01.2016	03.01.2016		property for sale	
1.22.2016	18.287	1001 Dyer Road	Koof	Vegetation, encroachment and/or height	02.01.2016				
1.22.2016	18.288	Wilkinson and Schick	Bender	Vegetation, encroachment and/or height	02.01.2016				
1.22.2016	18.289	1816 Dyer Road	Bender	Vegetation, encroachment and/or height	02.01.2016				
1.22.2016	18.290	1816 Dyer Road	Flight	Vegetation, encroachment and/or height	02.01.2016				
1.22.2016	18.291	1816 Dyer Road	Glance	Vegetation, encroachment and/or height	02.01.2016				
1.22.2016	18.292	1816 Dyer Road	Everett	Vegetation, encroachment and/or height	02.01.2016				
01.28.2016	18.293	913 Dyer Road	Wagner	Vegetation, encroachment and/or height	02.15.2016				01.28.2016
01.28.2016	18.294	809 Dyer Road	Turner	Vegetation, encroachment and/or height	02.15.2016				
01.28.2016	18.295	809 Dyer Road	Turner	Vegetation, encroachment and/or height	02.15.2016				
01.28.2016	18.296	809 Dyer Road	Turner	Vegetation, encroachment and/or height	02.15.2016				
02.02.2016	18.297	501 Alder Avenue	Wagner	Vegetation, encroachment and/or height	02.15.2016				
02.02.2016	18.298	710 Strandon Place	Evens	Vegetation, encroachment and/or height	02.15.2016				
02.02.2016	18.299	202 Alder Avenue	Knewton	Vegetation, encroachment and/or height	02.15.2016				
02.10.2016	18.300	202 Alder Avenue	Knewton	Vegetation, encroachment and/or height	02.15.2016				
02.11.2016	18.301	2240 12nd Street SE	Coily	trash, rubbish, accumulations of junk	02.29.2016	01.25.2016		not needed	02.24.2016
02.17.2016	18.302	720 Ff Avenue	Coily	trash	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.303	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.304	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.305	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.306	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.307	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.308	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.309	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.310	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.311	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.312	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.313	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.314	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.315	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.316	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.317	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.318	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.319	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.320	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.321	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.322	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.323	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.324	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.325	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.326	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.327	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.328	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.329	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.330	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.331	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.332	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.333	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.334	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.335	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.336	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.337	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.338	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.339	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.340	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.341	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.342	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.343	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.344	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.345	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.346	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.347	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.348	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.349	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.350	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.351	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.352	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.353	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.354	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.355	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.356	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.357	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.358	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.359	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.360	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.361	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.362	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.363	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.364	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.365	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.366	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.367	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.368	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.369	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2016
02.17.2016	18.370	1263 Strandon Road 2	The Grange	fence water obstruction	02.29.2016	01.25.2016		not needed	02.27.2

2015	Sent to rescue	Euthanized	Dog at Large/leash law violation	Barking Dog/Crowing Rooster Complaints	Dead on arrival (DOA) Domestic and Wildlife	Abandoned Animal Complaint	Aggressive Animal Complaints	Bite Dogs/Cats	Cruelty/Neglect Investigation Complaints	Cat Complaints and/or Calls	Other... i.e. horses and chickens	wildlife
January	1	0	15	2	0	0	3	0	1	0	0	0
February	0	0	13	1	2	1	2	0	2	1	0	3
March	3	0	12	1	3	0	3	0	2	2	1	3
April	0	0	17	2	0	0	2	0	0	3	2	0
May	0	0	18	2	3	0	2	0	1	4	2	1
June												
July												
August												
September												
October												
November												
December												
Yearly Totals	4	0	75	8	8	1	12	0	6	10	5	7

CITY OF SULTAN
AGENDA ITEM COVER SHEET

AGENDA ITEM: SR-2
DATE: June 9, 2016
SUBJECT: 2016 Half Yearly Grants Staff Report
and 12 ½ Year Grants Staff Report

Donna Murphy

CONTACT PERSON: Donna Murphy Grants and Volunteer Coordinator

ISSUE:
Review Grants Staff Report

STAFF RECOMMENDATION:
No action required

ATTACHMENT:
Attachment A: Grants Staff Report

**City of Sultan
Grant Status Report
First Half - 2016**

Pending Grant	Date Applied	Department	Amount Pending	Amount Not Funded	Amount Funded	Project Status
Susie's Trail Design & Construction RCO Grant	Aug. 2014	Public Works			\$374,663 *Reported in 2015. This report is STATUS ONLY	Contracts from RCO Secured. Next step: Trail Design
Old Owen Rd. Preservation STP Grant	May, 2016	Public Works	\$500,000			Pending approval of PSRC
Ped/Bike Bridge & Sanitary Improvements WSDOT Grant	May, 2016	Public Works	\$3,500,000			Design is at 90%
Pedestrian/Bike Path, Albion to Marcus St. - CDBG	Sept. 2015	Public Works			\$209,268	Approved by Co. Council. Needs review for Environmental Compliance. NEPA takes one year
WSDOT Multi-Use Roadway Safety Grant	Nov. 2015	Public Works			\$3,075	Signs are being ordered for installation.

Pending Grant	Date Applied	Department	Amount Pending	Amount Not Funded	Amount Funded	Project Status
Total:			\$4,000,000		\$212,343	

City of Sultan

Grants Summary
 2004 – June, 2016
 12 ½ Year Total: \$145,466,664

YEAR	ANNUAL AWARD AMOUNT	PROJECTS FUNDED	AMOUNT
2004	\$3,107,473	US 2 5 TH St. Signal	\$700,000
		US 2/Sultan Basin Rd.	\$1,000,000
		1 st St. I&I	1,315,000
		Cleanup Day – 2 Year Grant	\$3,773
		Cleanup Day Plus Wood Chipper	\$35,100
		Comprehensive Plan Update	\$15,000
2005	\$803,165	Shoreline Mgt. Plan	\$38,600
		US 2/Sultan Basin Rd.	\$410,625
		US 2 5 th St. Signal	\$68,440
		Date Ave. Reconstruction Ph. II	\$220,000
		River Park Expansion	\$100,000
		Records Management	\$4,100
2006	\$2,306,013	Railroad Crossing	\$20,000
		2 nd Street Improvements Ph. 1	\$212,600
		Light Guard Crosswalks	\$52,000
		Wastewater Treatment Plant Design	\$1,000,000
		US 2/ Sultan Basin Rd.	\$1,009,164
		AWC Scholarships	\$1,000
		Tazers for PD	\$750
		Marketing & Demographic	\$2,399
		Records Management	\$4,100
		NRA Foundation for PD	\$4,000
US 2/Sultan Basin Rd.	\$250,000		

2007	\$559,806	Trans. Element of Comp Plan Veterans Memorial Wall Cleanup Day – 2 Year Grant 6 th Street Sidewalks Purchase 105 Alder Ave.	\$10,000 \$4,000 \$4,735 \$12,271 \$278,800
2008	\$635,627	US 2/Sultan Basin Rd. Wastewater Treatment Plant Leg. Proviso Records Management-Purchase File Cabinets Surveillance Cameras-COPS Grant	\$12,271 \$500,000 \$6,356 \$117,000
2009	\$1,070,823	US 2/Sultan Basin Rd. Cleanup Day-2 Year Grant Pressure Washer for Graffiti Purchase 107 2 nd St. GMA Comprehensive Plan Justice Assistance	\$876,100 \$4,723 \$12,500 \$150,000 \$17,500 \$9,999
2010	\$665,500	2 nd St. Reconstruction Ph. II US 2/Sultan Basin Rd. Wastewater Treatment Plant -Leg. Proviso Teen Court	\$222,000 \$72,000 \$335,000 \$36,500
2011	\$481,838	Pipeline Safety Planning US 2/Sultan Basin Rd. (Match) Cleanup Day-2 Year Grant Lake 16 Dam Repair-Leg. Proviso	\$3,000 \$240,000 \$3,838 \$235,000
2012	\$2,226,389	6 th St. Waterline Completion Sultan Basin Rd. Plateau Overlay Alder Ave. Sidewalks Roundabout Gateway Signs Project Main Street Bike/Ped Bridge-Leg. Proviso Bike/Ped Bridge- Transportation Grant Alder Ave. Reconstruction-Leg. Proviso 4 th St. Overlay (Alder to Fir)	\$80,617 \$255,547 \$30,516 \$10,000 \$300 \$100,000 \$417,229 \$500,000 \$354,900

	High Ave. Reconstruction 1 st to 4 th Dept. of Ecology Tire Removal		Value Undetermined
2013	Alder Avenue Water/Sewer Replacement Lines – CDBG Grant Alder Avenue Water/Sewer Replacement Lines – Legislative Proviso Conservation Futures Trail Purchase Planet Power Solar Panels @ Comm. Ctr. Ecology Clean-Up Day Grant GMA Comp. Plan Update TIB Matching Funds for SBR Overlay Community Event Sign (2)	\$777,870	\$527,280 \$145,000 \$185,000 \$324,600 \$48,502 \$6,385 \$18,000 \$39,883 \$10,500
2014	Alder Avenue – CDBG & TIB Date Avenue Reconstruction – TIB WWTP Conservation Upgrades – DOC Osprey Park Interpretive Signs – Tourism	\$570,950	\$121,000 \$244,530 \$196,000 \$9,420
2015	CDBG Gohr Road Waterline DOE Cleanup Day FEMA Flood Loss Buyout – Dyer Rd. Leg. Proviso – RCO – Susie's Trail TIB 4 th & 5 th Street Reconstruction	\$1,128,867	\$76,990 \$6,625 \$270,389 \$374,663 \$400,200
2016	WSDOT Multiuse Roadway Safety Grant US2 Pedestrian Bike Path, Albion to Marcus St.	\$212,343	\$3,075 \$209,268

**SULTAN CITY COUNCIL
AGENDA COVER SHEET**

ITEM NO: SR-3

DATE: June 9, 2016

SUBJECT: Planning Board Minutes

CONTACT PERSON: Cyd Sparks, Permit Assistant



ISSUE:

Transmitting Planning Board Minutes from the April and May 2016 Meetings.

STAFF RECOMMENDATION:

Receive Report, no action required.

ATTACHMENT A: Planning Board Minutes for April and May 2016 Meetings.

SULTAN PLANNING BOARD MINUTES
April 21, 2016

PLANNING BOARD MEMBERS PRESENT:

Lucy Hitchcock
Sean Gossett
Tom Green (arrived late)
Janet Peterson
Gloria Reedy, Excused Absence

STAFF PRESENT:

Brad Collins FAICP,
Interim Planning Director
Cyd Sparks, Secretary of the Board

Gossett moves to excuse Reedy's absence for health reasons, Peterson seconds. All Ayes.

CALL TO ORDER:

Call to Order at 7:00 p.m.

CHANGES TO THE AGENDA:

Add: D-1 PRO's Plan Survey Discussion – what to do with the surveys?

PUBLIC COMMENTS:

Kathleen Morrison - 34805 Mann Road, Sultan. Suggests the Sultan Boys & Girls Club to tally Park forms

PLANNING BOARD MEMBER COMMENTS:

Gossett – Would like an updates on the Sign Code and mini storage shed business. Comment on bicycles in Monroe there is a Banner that says “welcome cyclists” and Sultan says no bikes on road.

Hitchcock: Apartment property for sale, why? We need apartments. Staff gave update.

APPROVAL OF MINUTES:

March 17, 2016 Minutes – Gossett moved to approve the Minutes as written. Seconded by Peterson. All Ayes.

DISCUSSION AND STUDY ITEMS

D-1: PRO's Plan Survey Discussion: They showed Board finished surveys. Board discusses how to tally surveys. He suggests Donna Murphy and her volunteers may be able to help. Board discusses and Hitchcock and Peterson volunteer to get together and tally surveys.

D-2: SMC 16.12 Zoning Districts

Uses Matrix Discussion:

He discusses the matrix with the Board. Hitchcock would like the matrix alphabetized and be table driven. Peterson asks what the stars are for. He states CUP's and the instructions for the Matrix is not completed yet. The instructions will explain more. Hitchcock wants to eliminate “Tot-Lot” and changed to “playground”. He doesn't have a problem with that. Hitchcock asks if the zoning map is going to stay the same. He says they are working on the map and it will stay the way it is now, because it shows the current land uses as existing zoning. More than likely the Comp Plan Map will be updated. We will be separating the Zoning Map and the Comp Plan Map in the future. Right now they are the same so we don't have a long range map. Board and

He discuss how changes can be made and the process. Board and Staff discuss parking garages as accessory uses to other permitted uses and stand alone parking garages as permitted uses by themselves. Gossett suggests putting Conditional Use on Carwash and private schools. He states that the Board needs to decide what use goes in what zone. Gossett suggests some changes to the Neighborhood Commercial Zone by limiting all stores to under 5,000 sq ft. He think that is a great idea. Discussion over uses and zoning continues.

Chapter 16.12.050 Low Density Residential (LDR) Zone

Hitchcock why can't you have a duplex in this zone? He states because that is what the Board asked for 4-units per acre, duplex would be 6-units per acre. Discussion continues regarding single-family use and size. Hitchcock wants duplexes allowed in the LDR and He explains the formula for figuring out how density is reached. Moderate Density Residential Zone is specifically for duplex densities from 5 - 8 units per acre. High Density Residential Zone is for 9+ units per acre.

Chapter 16.12.060 Moderate Density Residential (MDR) Zone - skip

Chapter 16.12.070 High Density Residential (HDR) Zone – skip

Chapter 16.12.080 Neighborhood Commercial (NC) Zone - above

Chapter 16.12.090 Urban Center (UC) Zone

Board and Staff discuss the uses in the UC Zone. He states you want the UC to be a 24/7 people place. This becomes the preeminent mixed use area. Hitchcock asks if sizes should be listed here. He says no, all these items would be permitted. Hitchcock is height restricted, Staff, yes to some extent. Discussion continues on uses and sizes. He says you shouldn't worry about what is put in the UC Zone because development will usually improve the zone. Hitchcock wants tot-lots changed to playgrounds. Board and Staff are okay with the change. Gossett asks if Liquor Stores and Vape Shops are listed. He doesn't think it was. This would be a good place for it.

Chapter 16.12.100 Highway-Oriented Commercial (HOC) Zone

Farmer's markets and fruit stands are discussed and are allowed as a Conditional Uses and allowed in the Urban Center as a Conditional Use as well. Gossett asked if Travelers Park could be used for a Farmers Market. The Conditional Use is to allow the Farmers Market to be at the Park on certain days for a certain amount of time. If it is a one-time deal, it would be considered an event. There is a discussion over temporary uses and the pros and cons. He explains how a Conditional Use Permit works and the costs that can come with it. Board asks could Farmers Markets be a permitted use? He says then there would not be any rules to regulate the agricultural stands because it falls under a permitted use.

Chapter 16.12.110 Manufacturing (M) Zone

Gossett asks about Adult-themed businesses. He says they are allowed in the M Zone, they have to be allowed to do business somewhere. There is a discussion over adult-themed businesses.

| Chapter 16.12.070120 Public Building-Park-Open Space (PB-P-OS) Overlay Zone skip

D-3 SMC 16.150 Definitions - skip

HE asks the Board to go over the material and get any changes to him. He shows the Board what they will be working on in the Zoning Code and explains that he took out the items that are not related to the Zoning Code.

D-4 Adding a Planning Board Meeting in May 2016. Add a Meeting to the 1st as well as the 3rd Thursday in May. Staff to notify newspaper and post downstairs.

ACTIONS FOR NEXT MEETING:

- PB Minutes for April 21, 2016
- New sections of the Zoning Code to review.
- Schedule rewrite of the PROS Plan

PUBLIC COMMENTS:

PLANNING BOARD COMMENTS:

ADJOURNMENT:

Peterson moves to adjourn the meeting and seconded by Green. All Ayes.

Adjourned at 9:04 p.m.

**SULTAN PLANNING BOARD MINUTES
May 5, 2016**

PLANNING BOARD MEMBERS PRESENT:

Lucy Hitchcock
Janet Peterson
Tom Green (arrived at 7:07p.m.)
Sean Gossett, Excused Absence
Gloria Reedy, Excused Absence

STAFF PRESENT:

Brad Collins FAICP,
Interim Planning Director
Cyd Sparks, Secretary of the Board

Peterson moves to excuse Reedy's absence for health reasons and Gossett's for work-related reasons, Green seconds. All Ayes.

CALL TO ORDER:

Call to Order at 7:12 p.m.

CHANGES TO THE AGENDA:

None.

PUBLIC COMMENTS:

None.

PLANNING BOARD MEMBER COMMENTS:

Peterson – She was amazed at the amount of work Collins gave them in the last two meetings. Congratulations Brad!

Green – the greenbelt area he was talking about at the last meeting was between the Middle and High School.

APPROVAL OF MINUTES:

April 21, 2016 Minutes – Approved with corrections making “HE” to Collins and “We” to Planning Staff. Green moved to approve the Minutes as corrected. Seconded by Peterson. All Ayes.

DISCUSSION AND STUDY ITEMS

D-1 Zoning Code Update - SMC Sections 2.25; 2.26; 16.01; 16.08; 16.17; 16.18; 16.19; 16.20; 16.48; 16.52; 16.56; 16.58; 16.60; 16.72; 16.104; 16.108; 16.120; 16.128; 17.16 and 17.18

Collins goes over the Code Sections with the Board Members. After discussion:

- Chapter 2.25.100A should be modified to say “.....makes application to a writ of prohibition or a writ of mandamus filed in Snohomish County Superior Court”.
- Chapter 2.26 - correction under 2.26.010A .take out “more” in first sentence. 2.26.010B delete “...appeals from administrative decisions,” and in 2.26.020 after “...construction code, and other City codes.” 2.26.100 have city attorney check language “ ... and the planning board and/or city council findings and recommendations.”
- Chapter 16.01 – change this or the unified development code to the Zoning Code here and in all other places in the Zoning Code.

- Chapter 16.08 – There are now 8-Districts instead of 7. Changes include: LMD/LMR Low Moderate Density; MD/MDR Moderate Density Residential; HD/HDR High Density Residential; NC/Neighborhood Commercial; UC/Urban Center; HOC/Highway oriented Commercial; ED/M-Manufacturing and P/B/P/OS- Public Buildings, Parks and Open Space.
- Chapter 16.17 Conditional Use Permits brought into the Zoning Code (SMC 21.04) add “CUP” to designated word use in 16.17.020.
- Chapter 16.18 Nonconforming – discussion of words; situations versus use. Change this unified development code referenced in Sections 16.18.010 and 16.18.050 to the Zoning Code. 16.18.070 D. change director of community development to planning director and #2 “will” to “shall.” 16.18.080 C change director of community development to planning director and 2 “will” to “shall.”
- Chapter 16.19 Variances (SMC 2.26). Capitalization questions, try to unify throughout the Zoning Code amendments, generally without capitalization except for City of Sultan and the Zoning Code, and a few other proper nouns of named entities or objects. For example, position titles such as hearing examiner and planning director should be considered generic not proper nouns of a specified individual or entity.
- Chapter 16.20 Performance Standards – General – refers to all kinds of things. 16.20.020 add the word “the” before Zoning Code.
- Chapter 16.48 Home Occupation Standards – not a Conditional Use, it’s a permitted use now as long as it follows the standards. 16.48.020 take out the word “conditional” put back in the words “an accessory” use. Hitchcock asks Collins to take a look at Title 18 Table for Home Occupations and introduction for the home occupation definition. Hitchcock likes the way it is written. Chapter 16.48 will change to 16.24.
- Chapter 16.52 Manufactured Housing - This deals with manufactured homes not mobile homes. Planning Staff took mobile homes out of this chapter and put it into the Zoning Code as a permitted use; it is not a residential performance standard. (Note: mobile home parks was placed in nonresidential performance standards as 16.56.070) Chapter 16.52 will change to 16.28.
- Chapter 16.56 Nonresidential Performance Standards – added Mobile Home Parks as 16.56.070. Need to resolve the Marijuana Standards in Chapters 16.56 and 16.58. Sections 16.56.070.C4 and 16.56.070C (i.e., old C which should be renumbered 16.56.070D, if not deleted following further review) reference SMC Title 19-Subdivision Standards for Mobile Home Parks – check into this for relevancy.
- Chapter 16.58 Marijuana Business Standards – Hitchcock asks what the difference is between a dispensary and retail shop. They are both prohibited in Sultan. Planning staff explains the difference and goes over some history. Hitchcock questioned the identification in 16.58.050 of locations which are prohibited versus where else in the Zoning Code a marijuana business is allowed. Change economic development zone to Manufacturing in 16.58.050 Locations C.1.
- Chapter 16.60 Off-Street Parking & Loading Standards. Discussion over parking requirements. In the Table of Off-Street Parking Requirements, moving Hotels & Similar Uses Providing Overnight Accommodations from Residential Development to Retail Commercial Establishments. Peterson questioned only 1 parking space for each 2 employees and thought it should be 1 for 1. Discussion also on sidewalks and bicycles. Also in the Table under “Two-Family Dwelling” add”a” one-bedroom”...
- Chapter 16.72 Recreation & Open Space. Change the word “less than” to “fewer than”. Chapter 16.72.040G change in the second sentence ..”an”... to “and”. Changes to Table 1 included matching them to Sultan’s characteristics rather than specific high/professional standards for various sports facilities. Change A.,B., and H to Ball

fields and number as H. Look into changing or removing the "standards" for each sports facility to make it more buildable for Sultan. 16.72.060 discussion of the open space standards and homeowners associations to make sure the City is not left being responsible for the open space if the homeowners fail to do so. Hitchcock suggested adding language to specify that the City of Sultan can lien the homeowners' properties if the open space is not maintained and the City must take responsibility for public safety and/or environmental protection reasons. Change "will" to "shall".

The PROS Plan survey tabulations completed by Hitchcock and Peterson were discussed and will continue for surveys completed by the Middle School and High School students.

ACTIONS FOR NEXT MEETING:

- PB Minutes for May 5, 2016
- Finish reviewing Chapters 16.104; 16.108; 16.120; 16.128; 17.16, 17.18 and add more sections of the Zoning Code to review at the next meeting..

PUBLIC COMMENTS:

PLANNING BOARD COMMENTS:

ADJOURNMENT:

Green moves to adjourn the meeting and seconded by Peterson. All Ayes.

Adjourned at 9:09 p.m.

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: H-1
DATE: June 9, 2016
SUBJECT: 2017-2022 Transportation Improvement Plan
Hold a Public Hearing for June 9, 2016

CONTACT PERSON: Mick Matheson, P.E. Public Works Director



ISSUE:

The issues before the City Council are twofold. The first issue is to review the staff recommended changes to the 2017-2022 Transportation Improvement Plan (TIP). The second issue is to hold the public hearing to take comment on the 2017-2022 Transportation Improvement Plan.

STAFF RECOMMENDATION:

City staff recommends the City Council review the staff recommended changes to the 2017-2022 Transportation Improvement Plan (TIP), and hold the public hearing on June 9, 2016 to take public comment on the 2017-2022 Transportation Improvement Plan.

SUMMARY:

State and Regional Transportation Planning

State law (RCW 35.77.010) mandates that all local jurisdictions annually adopt and submit to the state a six-year program of transportation improvements known as the Local TIP.

The six-year local TIP serves as a work plan for the development of local transportation systems and, as such, represents an important planning component under the State's Growth Management Act.

The Washington State Department of Transportation (WSDOT) and the Puget Sound Regional Council (PRSC) use Local TIPs as a tool for coordinating the transportation programs of local jurisdictions with those of regional agencies.

PSRC also monitors Local TIPs for projects of regional significance (to be modeled for Air Quality conformity) and projects supported by federal funds. These projects are incorporated into the Regional TIP, which is then forwarded for inclusion in the State TIP.

Local Transportation Planning

In 2011, the City updated its Comprehensive Plan which includes a Capital Facilities Element and Transportation Element. Transportation capital projects are a subset of the 2011 Capital Facilities Element. Transportation capital projects are generated out of the 20-year list of projects included in the Transportation Element. The funded projects included in the six-year TIP are included in the six-year Capital Improvement Plan adopted by the City Council during the budget process.

The importance of the City of Sultan TIP is that, in most cases, projects must be included on the Local TIP to be eligible for state and federal grant programs. The proposed Local TIP includes several projects that would compete well against state and federal grant program criteria.

Sultan Six-Year TIP

The proposed City of Sultan 2017-2022 Local TIP carries forward several of the projects from the 2016-2021 TIP:

1. T-39 Pavement Overlay Program
2. T-45 4th & 5th Street Reconstruction
3. T-70 1st Street Sidewalk
4. NM-3 Sidewalk Spot Improvements
5. NM-4 Sidewalk/Trail Improvements/Enhancements
6. NM-8 US-2 Pedestrian Crossing
7. NM-9 Sultan River Trail

The T-45 4th & 5th Street Reconstruction project is anticipated to be completed before school starts in the fall, however the project is being carried forward in case of an unanticipated delay.

The following projects were deleted from the 2017-2022 TIP due to completion.

1. T-46 Date Avenue Reconstruction

New projects proposed for the 2017-2022 TIP include:

1. T-38 1st Street Reconstruction from High Avenue to Trout Farm Road
2. T-71 4th Street Overlay from Fir Avenue to High Avenue
3. T-72 Old Owen Road Reconstruction from US2 to north City limits

The city has spent the last ten years improving key intersections with US2 such as the WSDOT roundabout at Rice Road, key choke points such as 5th Street, Old Owen Road and Sultan Basin Road.

The 2017-2022 TIP focuses on street reconstruction and preservation projects, and pedestrian improvements. It is very important that the city maintains its existing roadway system before it reaches the point of failure. Years of productive life can be added to a roadway by focusing on preservation.

The City's TIP is predominantly grant driven. Transportation Impact Fees may only be used for projects that add capacity, and may not be used for preservation, maintenance, or reconstruction. Excise Tax (REET) is a revenue resource, but is a minor component of available funding and is partially dedicated to paying the debt service on the community center. The Street Fund (also a minor component of available funding) has historically been used for road preservation projects that are strategically selected annually to address street maintenance for those roadways that have not broken down to the point of requiring a total re-build.

Expenditures

T-38 (1st Street Reconstruction from High Avenue to Trout Farm Road) has been added to reflect a \$429,000 expenditure in 2017 and 2018 to prepare design plans and specifications and to reconstruct this section of deteriorated street, assuming the project receives funding from the Transportation Improvement Board.

T-39 (Pavement Overlay Program) has been carried forward to reflect a \$12,000 expenditure in 2017 to account for chip-sealing on a yet-to-be determined City street.

T-45 (4th and 5th Street Reconstruction from Alder Avenue to US2) has been carried forward from 2016. The City received a \$400,000 Transportation Improvement Board grant for this project in 2016 and is scheduled to go to construction this summer. The City is required to provide a five percent match.

T-51 (3rd Street Reconstruction from US2 to High Avenue) has been carried forward. The Transportation Board modified their definition of "TIB Arterial" which now makes 3rd Street eligible for TIB funding. A condition of future TIB funding includes having a plan in place to replace/rehabilitate dilapidated utilities (e.g. sewer and water). Since the sewer and water utilities beneath 3rd Street will need to be upgraded, the City will need to develop a strategy to pay for these utility upgrades before we can seek a TIB grant which will only fund transportation related upgrades. The project is tentatively scheduled in 2018 to give the City time to pull together the necessary utility funding.

T-70 (1st Street Sidewalk) has been carried forward.

T-71 (4th Street Overlay from Fir Avenue to High Avenue) has been added. The City applied for a TIB grant in 2016, but was unsuccessful.

T-72 (Old Owen Road Reconstruction from US2 to the north city limits) has been added. This project is a good fit for the Puget Sound Regional Council's Rural Town Corridors grant program.

NM-3 (Sidewalk Spot Improvements) has been carried forward.

NM-4 (Sidewalk/Trail Construction or Enhancements) has been carried forward.

NM-8 (US2 Pedestrian Crossing) has been carried forward as we continue to seek construction funding.

NM-9 (Sultan River Trail) has been carried forward to reflect property acquisition and construction of a pedestrian trail adjacent to the Sultan River from Osprey Park to River Park. Estimated expenditures are approximately \$747,000 and are to be grant funded.

Revenues

- Street Fund – \$12,500 in annual revenues from the Street Fund were added to incorporate the Council's decision to dedicate 1% of utility taxes to support street maintenance and reconstruction. \$75,000 over 6 years.
- REET anticipated for 2010 through 2030 from the 2011 Comprehensive Plan = \$2,750,162.
- Transportation Impact Fees anticipated for 2010 through 2030 from the 2011 Comprehensive Plan = \$25,152,712.
- Grants – Grant revenue is the sum of the grants needed to fund the proposed projects.
- Debt – no debt is proposed for the 2017-2022 TIP.

DISCUSSION:

Capital Improvement Plan

The Growth Management Act requires the Capital Facilities Plan (Attachment C) to contain an inventory of existing facilities, an assessment of future facility needs and a plan for financing, including a reassessment strategy to address potential funding or service shortfalls.

The Capital Facilities Element addresses all current infrastructure owned by the City and establishes a plan for the City to provide the infrastructure and facilities needed to serve its residents in the future. The CFP is based on the population, land use, UGA boundary and other fundamental planning assumptions.

The 6 year CIP prioritizes the City's 20 year investments into a shorter planning period and identified projects that will implement the Comprehensive Plan. The 6-year CIP is a subset of the 20-year Capital Facilities Element.

These documents are like concentric circles. Each one has common elements with the others.

- The Capital Facilities Plan (CFP) is the complete list of facilities (roads, parks, water, sewer and public buildings) necessary to meet the City's projected growth over the next 20 years.
- The Capital Improvement Plan is the list of facilities (including transportation projects) the City intends to build over the next 6 years to meet concurrency with the financing plan to pay for the projects.
- The Transportation Element of the Comprehensive Plan is the list of motorized and non-motorized projects necessary to meet concurrency and growth for the next twenty years.
- The Transportation Improvement Plan (TIP) identifies transportation projects the City intends to build over the next 6-years to meet the requirements of the Washington State Department of Transportation and to be eligible for federal funds.

Decisions that the City Council makes on the projects in the City's TIP will affect the CIP and CFP.

BACKGROUND:

The 2017-2022 TIP is based on the 2011 Comprehensive Plan. The Transportation element proposes a series of transportation improvements, both in facilities and in policy, to help Sultan address current and expected issues while maintaining an effective and acceptable transportation system.

The 2017-2022 TIP is compliant because it is based on a compliant Transportation Element that meets the standards of RCW 36.70A.070(6).

The 2017-2022 TIP provides a multiyear financing plan based on the needs identified in the comprehensive plan, the appropriate parts of which serve as the basis for the six-year TIP required by RCW 35.77.010.

FISCAL IMPACT:

The fiscal impact comes from including the TIP in the six-year Capital Improvement Plan. The six-year CIP is the list of facilities (including transportation projects) the City intends to build over the next six-years to meet concurrency with a financing plan to pay for the projects.

ALTERNATIVES:

Set, change, and/or modify the proposed 6-year TIP to include a project(s) listed in the 20-year list of projects included in the 2011 Transportation Element, and hold a public hearing to take public comment on the 2017-2022 Transportation Improvement Plan.

RECOMMENDATION

Accept the proposed changes to the 6-year TIP recommended by staff and hold the public hearing to take public comment on the 2017-2022 Transportation Improvement Plan.

ATTACHMENTS:

Attachment A – 2017-2022 Transportation Improvement Plan

Attachment B – RCW 35.77.010

Attachment C – Capital Facilities Plan

Attachment D – Figure 8-O: Recommended Arterial Improvement Projects

Attachment E – Figure 8-P: Recommended Non-motorized Improvement Projects

2017-2022 Transportation Improvement Plan (by year)

ATTACHMENT A

2017-2022 Expenditures By Year										
Project Number	Project Name	Project Description	Total Project Cost 20-yr CFP	2017	2018	2019	2020	2021	2022	2017-2022 Total Expenditure
T-38	1st Street Reconstruction	Overlay 1st Street from High Avenue to Trout Farm Road	\$2,800,000	\$64,350	\$364,650					\$429,000
T-39	Pavement Overlay & Chip seal Program	Overlay or chip seal streets within the city limits	\$550,000	\$12,000	\$12,500	\$12,500	\$12,500	\$12,500	\$13,000	\$75,000
T-45	4th & 5th Street Reconstruction	Reconstruct 4th & 5th Street from Alder Avenue to US2	\$421,200	\$421,200						\$421,200
T-51	3rd Street Reconstruction	Reconstruct 3rd Street from US2 to High Avenue.	\$1,456,000		\$218,400	\$1,237,600				\$1,456,000
T-70	1 st Street Sidewalk	Construct a sidewalk from Osprey Park to Willow Avenue.	\$260,000		\$39,000	\$221,000				\$260,000
T-71	4th Street Overlay	Fir Avenue to High Avenue	\$203,000	\$203,000						\$203,000
T-72	Old Owen Road Reconstruction	Reconstruct Old Owen Road from US2 to north City limits. Add curb, gutter, and sidewalk, and drainage improvements.	\$360,000	\$54,000	\$306,000					\$360,000
NM-3	Sidewalk Spot Improvements	Repair, replace and construct missing sidewalks within the city.	\$130,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000
NM-4	Sidewalk /Trail Construction & Enhancements	Construct or renovate public sidewalks and trails. Stand alone projects not associated with road renovation.	\$310,000		\$100,000	\$100,000	\$110,000			\$310,000
NM-8	US-2 Pedestrian Crossing	Construct a non-motorized bridge crossing north of US 2 to provide increased ped/bike safety	\$4,000,000	\$3,500,000						\$3,500,000
NM-9	Sultan River Trail	Acquire property & construct a trail adjacent to Sultan River from Osprey Park to River Park.	\$747,000	\$81,000	\$666,000					\$747,000
		TOTAL EXPENDITURES	\$11,637,200	\$4,345,550	\$1,716,550	\$1,581,100	\$132,500	\$22,500	\$23,000	\$7,821,200

2017-2022 Transportation Improvement Plan (by fund)

ATTACHMENT A

Motorized & Nonmotorized Projects		General Fund	Street Fund	REET	Transportation Impact Fee	Grant	Debt	Surface Water Management	Rev Totals
Project Number	Project Name	Project Description	Revenues	Expenditures					
T-38	1st Street Reconstruction	High Avenue to Trout Farm Road		\$21,450		\$407,550			\$429,000
T-39	Pavement Overlay & Chip Seal Program	Overlay or chip seal streets within the City limits	\$75,000						\$75,000
T-45	5 th Street Reconstruction	Reconstruct 5th Street from Main Street to US 2.		\$21,060		\$400,140			\$421,200
T-51	3rd Street Reconstruction	Reconstruct 3rd Avenue from US2 to High Avenue		\$72,800		\$1,383,200			\$1,456,000
T-70	1 st Street Sidewalk	Overlay SBR from Timber Ridge north to 132nd Ave		\$13,000		\$247,000			\$260,000
T-71	4th Street Overlay	Fir Avenue to High Avenue		\$10,150		\$192,850			\$203,000
T-72	Old Owen Road Reconstruction	Reconstruct Old Owen Road from US2 to north City limits. Add curb, gutter, and sidewalk, and drainage improvements.		\$48,600		\$311,400			\$360,000
NM-3	Sidewalk Spot Improvements	Repair, replace and construct missing sidewalks within the city				\$60,000			\$60,000
NM-4	Sidewalk Enhancements	Construct or renovate public sidewalks. Stand alone projects not associated with road renovation.		\$10,000		\$300,000			\$310,000
NM-8	US-2 Pedestrian Crossing	Construct a non-motorized bridge crossing on US 2 to provide increase ped/bike safety				\$3,500,000			\$3,500,000
NM-9	Sultan River Trail	Acquire property & construct a trail adjacent to Sultan River from Osprey Park to River Park.				\$747,000			\$747,000
Total Expenditures			\$75,000	\$197,060	\$0	\$7,549,140	\$0	\$0	\$7,821,200

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Consent C 1

DATE: June 9, 2016

SUBJECT: Council Meeting Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the minutes of the May 26, 2016 Council meeting as on file in the office of the City Clerk.

RECOMMENDED ACTION:

Approve as submitted.

CITY OF SULTAN COUNCIL MEETING – May 26, 2016

Mayor Eslick called the regular meeting of the Sultan City Council to order in the Sultan Community Center. Councilmembers present: McCarty, Seehuus, Walker, Wiita, Neigel, Naslund and Beeler.

PRESENTATIONS:**Business Spotlight – E & T After Hour Repair**

The issue before the Council is to recognize E & T After Hour Repair as the City of Sultan's Business Spotlight for May, 2016. Echo Lister is the owner/operator of E & T After Hour Repair, a home based business located in Sultan. E & T After Hour Repair, repairs all major appliances and custom installs of appliances.

Echo Lister and Tiffany Roeder are partners, working like a well-honed machine running their appliance repair business, "After Hour Repair" and raising their family of 3 children and one grandchild. Echo and Tiffany worked together at Mr. Appliance in Edmonds. When the store closed, Tiffany bought a house in Sultan and worked at a business she started in Duval.

Echo grew up in Vashon and after Mr. Appliance closed, went to work for Frederick's appliance, then to Discount Appliance working as their manager for 3 years, all the while taking Custom Installation Electrical Training. In 2011, while still working for Discount Appliance and going to school, Echo and Tiffany started their own appliance repair business, and named it appropriately, "E&T After Hour Repair".

Tiffany wanted to live in Sultan and Echo agreed, "I wanted to stay in the country, so I brought the city boy to the country", said Tiffany. While Tiffany works the office Echo runs the calls.

Echo and Tiffany have middle school children and are looking for opportunities to volunteer in the community and show their children the rewards of volunteering.

When asked where they see their business in the next 2 to 5 years, Echo commented that he would like to have two more employees so they can spend more time at home with the kids. He will still run calls, but it will not be so crazy. They plan to stay in Sultan, they love it here.

Echo thanked the Council; appreciates being recognized by the city.

Mayor Eslick presented a Certificate of Recognition.

Volunteer Spotlight – Gerry and Bonnie Gibson and Family

The Mayor and Council recognized Gerry and Bonnie Gibson and the Gibby Home Fire Prevention Organization in the Volunteer Spotlight for May 2016. Gerry and Bonnie Gibson have lived in Sultan for 15 years, living in Edmonds, San Francisco before Sultan. Gerry's family owned vacation property in Sultan on Dyer Road when he was a child and when he and Bonnie moved to Sultan, they built their dream home just down the street from where Gerry and his family camped. Gerry retired as a Special Agent from the Federal Government in 2001 and began volunteering as a local activist in Sultan. He became involved in the Comprehensive Planning to reduce the population projections, which eventually was successful.

Gerry was the Chair of the "Save Our Police Committee". When \$92,000 was embezzled from the Sultan VFW, he used his knowledge from his profession to help with the Police Investigation and the bonding company for full restitution to the VFW. Gerry and Bonnie volunteer at patriotic holidays and events hanging flags along Main Street, starting at 6:00 AM and picking them up at 6:00 PM. Living on the Skykomish River, Gerry noticed some "sudsy, foamy" water coming downstream last summer. He has worked with City Hall, the Department of Ecology, and the Tribes to determine the content and the source of the pollution.

On January 8, 2016, Greg Gibson "Gibby", (Gerry and Bonnie's son) and his dog Nino died in a house fire. The family lost a loved one and don't want anyone else to lose theirs, so the family created the **Gibby Home Fire Protection Organization**, a 501©3 nonprofit organization. "If Greg had a smoke alarm, he would have woken up and escaped", commented Gerry.

CITY OF SULTAN COUNCIL MEETING – May 26, 2016

The entire Gibson family formed the nonprofit foundation with the mission to install smoke alarms in homes at no charge so they can save a life, educate people and change Legislation to help save lives. In the few months they've been in operation, they worked with the Red Cross in outreach programs in Gold Bar and Lynnwood. "We had a team of Gibby Home Fire Prevention volunteers at both locations", said Gerry. They have been at safety fairs, benefit concerts, wherever they can get the word out about their mission. They are working with the American Red Cross who has a grant to install 4,000 smoke alarms in Snohomish County in the next 5 years. They also talk about safety and an escape plan. Gerry's personal mission goes beyond saving a life one house at a time. He is lobbying the legislature to require certification of operational smoke alarms as a condition of renewing a homeowner's fire insurance, and the importance of an escape plan. The benefit would be 100% coverage.

Gerry: This has been a difficult time for the family and they appreciate the recognition. This has become a mission for the family to save other lives. They are working Kirk Pearson to introduce legislation to require smoke alarms.

Mayor Eslick presented a Certificate of Appreciation.

COMMENTS FROM THE PUBLIC:

Kay George: Her first encounter with Gerry was on not good circumstances but he has become a friend. Gerry booster the VFW membership paying for her husband's and others first year membership to get them into the club. Her son died of SIDS and she gives a lot of time to charities. It is a good example of taking something bad and turning it into some good.

COUNCILMEMBER COMMENTS

McCarty: The Citizen Alliance toured spray parks to learn what works and the pitfalls experienced by others.

Seehuus: Thanked Kay for her comments. With fire season starting, the City needs to look at the watershed and make sure the brush and thinning is done.

Naslund: The wildfire outside Gold Bar was reviewed at the Leadership meeting. Everyone stepped up to help the fire victims providing food, water, and shelter. It was overwhelming to have the fire so close to home. They will be working on a comprehensive emergency plan for the valley.

Beeler: The Dog Park sign on the highway is misleading for people and they are turning down the wrong street. The power of the fire was amazing and the City needs to be prepared.

Ken Walker, City Administrator: Lip Sync went well and was fun. The Police won the Battle of the Badges and they raised over \$2200 for scholarships.

Mick Matheson, Public Works Director: Reviewed the time line and damage to the Lake 16. Emergency repair work was done and additional work will be needed after the assessment is complete. Additional information is provided under the action item to adopt the Emergency Resolution. Council recommended the City look into policies used by other agencies for maintenance of dams.

Chief Beaton: He was the incident commander for the fire outside of Gold Bar which grew to 325 acres by daylight. The cause is still under investigation. He helped with evacuations of residents and fortunately no structures were burned and no one was hurt. The Red Cross center was set up but not used. There was great cooperation between the agencies. They have arrested people for theft and burglary crimes committed a couple of years ago.

CITY OF SULTAN COUNCIL MEETING – May 26, 2016

Mayor Eslick: There was a ribbon cutting on March 25th for Water Booster Pump and there were some great comments about staff from the state agencies; Trane is using Sultan as example for other projects. June 25th there will be a siren test drill.

STAFF REPORTS – Written Reports Submitted and are on file in the Office of the City Clerk.

- 1) Public Works

CONSENT AGENDA: The following items are incorporated into the consent agenda and approved by a single motion of the Council. On a motion by Councilmember Wiita, seconded by Councilmember Seehuus, the consent agenda was approved as presented. McCarty – aye, abstain on vouchers; Seehuus – aye; Walker – aye; Wiita – aye, Neigel – aye; Naslund – aye, abstained on voucher #31885; Beeler - aye.

- 1) Minutes of the May 12, 2016 Council meeting as on file in the Office of the City Clerk
- 2) Voucher Approval in the amount of \$600,329.71 and payroll through May 6, 2016 in the amount of \$84,961.19 to be drawn and paid on the proper accounts.
- 3) Dog Park Improvements - Approve the expenditure not to exceed \$3,000 which includes the quote received from Lowes purchase of fence material for Phase 2 plus any minor miscellaneous expenses.

ACTION ITEMS:**Planning Board Appointment**

The Mayor has recommended the City Council confirm the appointment of Sean Standefer to the Planning Board to fill Lucy Hitchcock's position. Ms. Hitchcock's term is due to expire on June 30, 2016. Sean Standefer's term will be July 1, 2016 to June 30, 2020.

On a motion by Councilmember Wiita, seconded by Councilmember Naslund, the Council confirmed the appointment of Sean Standefer to the Sultan Planning Board, as provided by SMC 2.17.090, for a four-year term beginning July 1, 2016 and expiring July 1, 2020. All ayes.

Ordinance 1238-16- Criminal Codes

The issue before the council is to adopt Ordinance 1238-16 to add Chapter 9.02 to the Sultan Municipal to adopt the current Revised Code of Washington criminal statutes. The ordinance will ensure that Sultan Criminal Codes are compliant with applicable Washington State Codes. The State of Washington has passed criminal statutes that are enforceable by the City of Sultan police department. The City desires to enumerate certain statutes by category for the convenience of law enforcement.

On a motion by Councilmember Neigel, seconded by Councilmember Seehuus, Ordinance 1238-16 Criminal Code was adopted. All ayes.

Resolution 16-09 Dam Repair – Emergency Declaration

The issue before the city council is to adopt Resolution 16-09 declaring an emergency and waiving competitive bidding requirements under RCW 39.04.280.

On May 18, 2016 a City employees discovered damage to the dam caused by an overflow of the dam crest. The overflow washed away material supporting the dam, and a resultant leak appeared on the left side (looking upstream) of the dam. City personnel placed large rock (2-man and 3-man boulders) on the left downstream side of the dam to create ballast to protect the dam from further damage. The lake behind the dam (Lake 16) was drained on May 19, 2016 to allow for inspection and to further protect the dam. Currently, there is no water available from the city's raw water reservoir (Lake 16) to the supply line at the water treatment plant. Lake 16 is the city's primary water source providing 95% of Sultan's water.

The city has consulted with a dam specialist consulting engineering firm to determine the level of the damage and to develop options and costs to repair the dam.

CITY OF SULTAN COUNCIL MEETING – May 26, 2016

The city is currently drawing water to serve utility customers from a back up connection to Everett water (Intertie to Pipeline No. 5). The city's current water rate structure is sufficient to cover the cost to purchase Everett water. City staff is working with Everett Utilities to ensure sufficient water pressure and fire flow to meet the city's needs until the dam is repaired.

On a motion by Councilmember Beeler, seconded by Councilmember Naslund, Resolution 16-09 declaring a state of emergency within the Sultan Watershed and waiving all competitive bidding that might otherwise apply regarding the purchase of material, equipment, items and services, and the award of related contracts necessary to address this emergency situation was adopted. All ayes.

Gray & Osborne Contract Amendment – 4th & 5th Street Project

The issue before the council is to authorize the Mayor to sign a Contract Addendum with Gray & Osborne to expand the scope of CIPP sewer lining on the north side of US 2. Gray & Osborne is currently preparing the engineering plans and specifications for the 4th and 5th Street project. Since there are additional Sewer Capital funds available in the 2016 budget, there is an opportunity to expand the scope of work to include additional CIPP sewer lining on the north side of US2. Since mobilization is a large component of CIPP sewer projects, it makes sense to increase the amount of CIPP lining to take advantage of having the CIPP contractor on site.

On a motion by Councilmember Walker, seconded by Councilmember Naslund, the Mayor was authorized to sign a Contract Addendum with Gray & Osborne to expand the scope of CIPP sewer lining on the north side of US 2 to extend from 6th Street to 10th Street, approximately 1,800 lineal feet, in an amount not to exceed \$10,650 without prior Council approval. All ayes.

Adjournment: On a motion by Councilmember Wiita, seconded by Councilmember Walker, the meeting adjourned at 8:10 PM. All ayes.

Carolyn Eslick, Mayor

Laura J. Koenig, City Clerk

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: A - 5
DATE: June 9, 2016
SUBJECT: Lawn Mower Purchase @ WWTP
CONTACT PERSON: Mick Matheson, P.E., Public Works Director

ISSUE:

The issue before the council is to authorize the purchase of a 50" Deck with Shaft Drive Cub Cadet Lawn Mower from Town & Country Tractor, Inc. The purchase of this lawnmower is included in the 2016 Sewer, Capital Equipment Budget.

STAFF RECOMMENDATION:

Authorize the Wastewater Treatment Plant to purchase a 50" Deck, Shaft Drive Cub Cadet Lawn Mower, not to exceed \$5,075 without prior council approval.

SUMMARY:

The Wastewater Treatment Plant maintains the lawn as time allows at the WWTP and the adjacent city properties, i.e. Reiner Property & Sportsman Park. The prior Cub Cadet the Sewer plant purchased is no longer usable or fixable. The new lawnmower would be dedicated to the WWTP property providing the needed flexibility for the plant operators. If they do not have a dedicated mower, when they want to use lawnmowers from the Public Works yard they are typically in use elsewhere, or it falls to Public Works crew to mow the WWTP lawn.

Bidder	Quote (with tax)
Town & Country Tractor, Inc. GS-XTE Enduro	\$5,055.96
John Deere – X570	\$6,859.61

FISCAL IMPACT:

The 2016 Sewer Equipment Capital Equipment Operating Budget is \$30,000. A lawnmower was included as a line item.

RECOMMENDED ACTION:

Authorize the Wastewater Treatment Plant Staff to purchase the 50" Deck, Shaft Drive Cub Cadet Lawn Mower, not to exceed \$5,075, including sales tax without prior council approval.

ATTACHMENTS

Attachment: A Town & Country Tractor, Inc.
B John Deere

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM #: Consent 2
DATE: June 9, 2016
SUBJECT: Voucher Approval - 2016
CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the vouchers for approval in the amount of \$139,064.81 and payroll through May 20, 2016 in the amount of \$56,248.72 to be drawn and paid on the proper accounts.

FISCAL IMPACT: \$195,313.53

RECOMMENDATION:

Approve the payment of vouchers as submitted.

**City Of Sultan
Voucher Approval
June 9, 2016**

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described hereon, and that the claim is just, due and an unpaid obligation against the City of Sultan, and that I am authorized to authenticate and certify to said claim.

Laura J. Koenig, Clerk/ Finance Director

We, the undersigned City Council of Sultan Washington, do hereby certify that the merchandise or services hereinafter specified have been received and the claims are approved for payment in the following amounts:

Payroll Check #31897-98,907-910	\$ 4,778.06
Direct Deposit #11 & CM	\$ 28,958.12
Benefits Check #31902-905	\$ 9,397.06
Tax Deposit #11 & CM	\$ 13,115.48
Accounts Payable Checks #31893-96,910-945	\$ 139,064.81
ACH Transactions - DOR	\$ 0
TOTAL	\$ 195,313.53

Bob McCarty, Councilmember

John Seehuus, Councilmember

Rocky Walker, Councilmember

Russell Wiita, Councilmember

Joe Neigel, Councilmember

Marianne Naslund, Councilmember

Jeffrey Beeler, Councilmember

Accounts Payable

Check Register Totals Only



User: laura.koenig
 Printed: 6/2/2016 - 3:05 PM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
31906	06/09/2016	agsupply	AG Supply Co	415.82	0
31911	06/09/2016	amttest	AM Test	440.00	0
31912	06/09/2016	AWC	AWC	1,500.00	0
31913	06/09/2016	BeckKuff	Beckwith & Kuffel	3,498.51	0
31914	06/09/2016	Cadman	Cadman, Inc.	2,655.39	0
31915	06/09/2016	CampPet	Campbell Pet Company	80.54	0
31916	06/09/2016	CertLabs	Certified Laboratories	462.57	0
31917	06/09/2016	Monroe	City of Monroe	327.60	0
31918	06/09/2016	BCollins	Brad Collins	6,396.00	0
31919	06/09/2016	Comcast	Comcast	365.89	0
31920	06/09/2016	NEBS	Deluxe	497.92	0
31921	06/09/2016	DOE	Department of Ecology - Cashiering S	600.00	0
31922	06/09/2016	REdwards	Riley Edwards	64.00	0
31923	06/09/2016	GBGeek	Gold Bar Geek	1,850.97	0
31924	06/09/2016	Ind Fab	Industrial Fabrication Co, Inc.	121.97	0
31925	06/09/2016	MadCity	MadCity Buzz LLC	225.00	0
31926	06/09/2016	MotorTru	Motor Trucks Inc	4,845.79	0
31927	06/09/2016	OfcDepot	Office Depot	711.70	0
31928	06/09/2016	olympic	Olympic Elevator Company	352.96	0
31929	06/09/2016	PUD 1	PUD	4,635.90	0
31930	06/09/2016	QualCont	Quality Controls Corporation	6,736.99	0
31931	06/09/2016	QBS	QualityBusinesss Systems Inc	0.14	0
31932	06/09/2016	RH2	RH2 Engineering, Inc.	2,800.00	0
31933	06/09/2016	Robinson	Robinson Noble	768.50	0
31934	06/09/2016	SCcorrec	Snohomish County Corrections	9.63	0
31935	06/09/2016	SRDTF	Snohomish County Sheriff	77,477.08	0
31936	06/09/2016	Snopac	Snopac	5,542.77	0
31937	06/09/2016	SoundPub	Sound Publishing Inc	20.64	0
31938	06/09/2016	Staples	Staples Credit Plan	260.26	0
31940	06/09/2016	tifco	Tifco Industries	1,086.78	0
31941	06/09/2016	atrua	Aimee Lou Trua	2,000.00	0
31942	06/09/2016	BluBook	USA Blue Book	1,350.51	0
31943	06/09/2016	VerizonW	Verizon Wireless	674.77	0
31944	06/09/2016	wagley	Wagley Creek Automotive, Inc	2,071.08	0
31945	06/09/2016	Zachor	Zachor and Thomas, Inc. P.S.	4,500.00	0
Check Total:				135,347.68	

Accounts Payable

Check Register Totals Only

User: laura.koenig
 Printed: 5/23/2016 - 2:47 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
31893	05/23/2016	visa	Visa	398.52	0
31894	05/23/2016	visa	Visa	1,630.54	0
31895	05/23/2016	visa	Visa	516.07	0
31896	05/23/2016	Visa	Visa	1,172.00	0
				Check Total:	3,717.13

Accounts Payable

Check Register Totals Only

User: laura.koenig
 Printed: 5/27/2016 - 10:25 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
31902	05/27/2016	Retire	Department of Retirement	912.50	0
31903	05/27/2016	Retire	Department of Retirement	7,613.26	0
31904	05/27/2016	AFLAC	Attn: Remittance Processing AFLAC	44.30	0
31905	05/27/2016	UNION	Teamsters Local Union #763	827.00	0
				Check Total:	9,397.06

Payroll

ACH Check Register

User: 'julie.addington'
Printed: 05/24/2016 - 9:03AM
Batch: 3-5-2016
Include Partial: FALSE

PR 11 2016



Check Date	Check Number	Employee No	Employee Name	Amount
05/27/2016	0	001	Laura Koenig	2,193.58
05/27/2016	0	002	Tami Pevey	1,110.18
05/27/2016	0	004	Donna Murphy	1,026.82
05/27/2016	0	007	Julie Addington	1,579.14
05/27/2016	0	010	Cynthia Sparks	1,574.61
05/27/2016	0	011	Janice Mann	1,147.85
05/27/2016	0	015	Kenneth Walker	3,159.38
05/27/2016	0	019	Michael Matheson	2,979.24
05/27/2016	0	020	Connie Dunn	2,073.21
05/27/2016	0	028	Todd Strom	2,043.65
05/27/2016	0	049	Victoria Forte	1,537.16
05/27/2016	0	120	Matthew Wood	2,411.89
05/27/2016	0	121	Jason Strauss	1,668.54
05/27/2016	0	125	Riley Edwards	1,160.07
05/27/2016	0	127	Michael Rains	1,114.32
Total Employees:			15	Total: 26,779.64

Payroll

Computer Check Register

User: julie.addington
Printed: 05/24/2016 - 9:00AM
Batch: 00003-05-2016 Computer

PR 11 2016



Check No	Check Date	Employee Information	Amount
31897	05/27/2016	024 Michael Williams	1,876.99
31898	05/27/2016	029 James Barns	1,392.87
Total Number of Employees:		2	Total for Payroll Check Run: 3,269.86

Payroll

Computer Check Register

User: julie addington

Printed: 05/27/2016 - 3:29PM

Batch: 00001-06-2016 Computer

CM Pay May/June 2016



Check No	Check Date	Employee Information		Amount
31907	05/31/2016	074	John Seehuis	427.05
31908	05/31/2016	094	Joseph Neigel	377.05
31909	05/31/2016	095	Marianne Naslund	427.05
31910	05/31/2016	099	Rocky Walker	277.05
Total Number of Employees:		4	Total for Payroll Check Run:	1,508.20

Payroll

ACH Check Register

User: 'julie addington'
Printed: 05/27/2016 - 3:31PM
Batch: 1-6-2016
Include Partial: FALSE

CM Pay May/June 2016



Check Date	Check Number	Employee No	Employee Name	Amount
05/31/2016	0	072	Carolyn Eslick	1,175.58
05/31/2016	0	092	Jeffrey Beeler, Sr	327.05
05/31/2016	0	098	Robert McCarty	360.05
05/31/2016	0	100	Russell Wiita	315.80
Total Employees:			4	Total: 2,178.48

Checks for Approval

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
31893	05/23/2016	GENERAL FUND	Travel and Seminars	Visa	15.64
31893	05/23/2016	GENERAL FUND	Travel and Seminars	Visa	36.38
31893	05/23/2016	GENERAL FUND	Travel and Seminars	Visa	346.50
31894	05/23/2016	UTILITY WATER FUND	Travel and Seminars	Visa	33.55
31894	05/23/2016	UTILITY WATER FUND	Travel and Seminars	Visa	16.74
31894	05/23/2016	UTILITY WATER FUND	Travel and Seminars	Visa	256.69
31894	05/23/2016	UTILITY WATER FUND	Travel and Seminars	Visa	4.00
31894	05/23/2016	UTILITY WATER FUND	Travel and Seminars	Visa	520.77
31894	05/23/2016	UTILITY WATER FUND	Travel and Seminars	Visa	117.32
31894	05/23/2016	UTILITY SEWER FUND	Travel and Seminars	Visa	96.00
31894	05/23/2016	UTILITY GARBAGE FUND	Travel and Seminars	Visa	96.00
31894	05/23/2016	STORMWATER UTILITY FUND	Travel and Seminars	Visa	96.00
31894	05/23/2016	STREET FUND	Travel and Seminars	Visa	96.00
31894	05/23/2016	GENERAL FUND	Travel and Seminars	Visa	96.00
31894	05/23/2016	INSURANCE CLAIMS FUND	Travel and Seminars	Visa	96.00
31895	05/23/2016	UTILITY WATER FUND	Operating Supply	Visa	201.47
31895	05/23/2016	GENERAL FUND	Travel and Seminars	Visa	17.15
31895	05/23/2016	UTILITY GARBAGE FUND	Bank Fees	Visa	13.90
31895	05/23/2016	UTILITY GARBAGE FUND	CPG Grant - Clean UP	Visa	80.00
31895	05/23/2016	UTILITY GARBAGE FUND	CPG Grant - Clean UP	Visa	253.08
31895	05/23/2016	UTILITY GARBAGE FUND	CPG Grant - Clean UP	Visa	22.31
31895	05/23/2016	GENERAL FUND	Travel and Seminars	Visa	25.00
31895	05/23/2016	GENERAL FUND	Travel and Seminars	Visa	65.00
31895	05/23/2016	UTILITY WATER FUND	Travel and Seminars	Visa	13.21
31895	05/23/2016	UTILITY SEWER FUND	Travel and Seminars	Visa	13.21
31895	05/23/2016	UTILITY GARBAGE FUND	Travel and Seminars	Visa	13.21
31896	05/23/2016	LID GUARANTY AND BOND FUND	Professional Services	Visa	1,172.00
31899	05/26/2016	PARK IMPROVEMENT FUND	Professional Service	Edward Boucher	6,000.00
31900	05/26/2016	PARK IMPROVEMENT FUND	Professional Service	Chicago Title	75.00
31901	05/26/2016	PARK IMPROVEMENT FUND	Professional Service	Snohomish County Treasurer	111.80
31902	05/27/2016	GENERAL FUND	Deferred Comp Payable	Department of Retirement	49.50
31902	05/27/2016	STREET FUND	Deferred Comp Payable	Department of Retirement	22.99
31902	05/27/2016	CEMETERY FUND	Deferred Comp Payable	Department of Retirement	1.49
31902	05/27/2016	BUILDING MAINTENANCE FUND	Deferred Comp Payable	Department of Retirement	3.50
31902	05/27/2016	UTILITY WATER FUND	Deferred Comp Payable	Department of Retirement	47.02
31902	05/27/2016	UTILITY SEWER FUND	Deferred Comp Payable	Department of Retirement	43.50
31902	05/27/2016	UTILITY GARBAGE FUND	Deferred Comp Payable	Department of Retirement	18.00

31902	05/27/2016	STORMWATER UTILITY FUND	Deferred Comp Payable	Department of Retirement	14.00
31902	05/27/2016	GENERAL FUND	Deferred Comp Payable	Department of Retirement	264.12
31902	05/27/2016	STREET FUND	Deferred Comp Payable	Department of Retirement	57.36
31902	05/27/2016	CEMETERY FUND	Deferred Comp Payable	Department of Retirement	4.59
31902	05/27/2016	BUILDING MAINTENANCE FUND	Deferred Comp Payable	Department of Retirement	8.87
31902	05/27/2016	UTILITY WATER FUND	Deferred Comp Payable	Department of Retirement	188.94
31902	05/27/2016	UTILITY SEWER FUND	Deferred Comp Payable	Department of Retirement	87.61
31902	05/27/2016	UTILITY GARBAGE FUND	Deferred Comp Payable	Department of Retirement	63.63
31902	05/27/2016	STORMWATER UTILITY FUND	Deferred Comp Payable	Department of Retirement	37.38
31903	05/27/2016	GENERAL FUND	PERS Payable	Department of Retirement	199.03
31903	05/27/2016	STREET FUND	PERS Payable	Department of Retirement	11.71
31903	05/27/2016	UTILITY WATER FUND	PERS Payable	Department of Retirement	11.70
31903	05/27/2016	UTILITY SEWER FUND	PERS Payable	Department of Retirement	11.71
31903	05/27/2016	GENERAL FUND	PERS Payable	Department of Retirement	89.01
31903	05/27/2016	STREET FUND	PERS Payable	Department of Retirement	5.24
31903	05/27/2016	UTILITY WATER FUND	PERS Payable	Department of Retirement	5.23
31903	05/27/2016	UTILITY SEWER FUND	PERS Payable	Department of Retirement	5.24
31903	05/27/2016	GENERAL FUND	PERS Payable	Department of Retirement	561.99
31903	05/27/2016	STREET FUND	PERS Payable	Department of Retirement	180.58
31903	05/27/2016	CEMETERY FUND	PERS Payable	Department of Retirement	24.33
31903	05/27/2016	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement	24.08
31903	05/27/2016	UTILITY WATER FUND	PERS Payable	Department of Retirement	814.73
31903	05/27/2016	UTILITY SEWER FUND	PERS Payable	Department of Retirement	489.68
31903	05/27/2016	UTILITY GARBAGE FUND	PERS Payable	Department of Retirement	322.72
31903	05/27/2016	STORMWATER UTILITY FUND	PERS Payable	Department of Retirement	155.25
31903	05/27/2016	GENERAL FUND	PERS Payable	Department of Retirement	1,026.66
31903	05/27/2016	STREET FUND	PERS Payable	Department of Retirement	329.92
31903	05/27/2016	CEMETERY FUND	PERS Payable	Department of Retirement	44.42
31903	05/27/2016	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement	43.98
31903	05/27/2016	UTILITY WATER FUND	PERS Payable	Department of Retirement	1,488.37
31903	05/27/2016	UTILITY SEWER FUND	PERS Payable	Department of Retirement	894.50
31903	05/27/2016	UTILITY GARBAGE FUND	PERS Payable	Department of Retirement	589.56
31903	05/27/2016	STORMWATER UTILITY FUND	PERS Payable	Department of Retirement	283.62
31904	05/27/2016	CEMETERY FUND	AFLAC Payable	Attn: Remittance Processing AFLAC	0.05
31904	05/27/2016	UTILITY WATER FUND	AFLAC Payable	Attn: Remittance Processing AFLAC	5.97
31904	05/27/2016	UTILITY SEWER FUND	AFLAC Payable	Attn: Remittance Processing AFLAC	0.03
31904	05/27/2016	CEMETERY FUND	AFLAC Payable	Attn: Remittance Processing AFLAC	0.11
31904	05/27/2016	UTILITY WATER FUND	AFLAC Payable	Attn: Remittance Processing AFLAC	15.91
31904	05/27/2016	UTILITY SEWER FUND	AFLAC Payable	Attn: Remittance Processing AFLAC	0.08
31904	05/27/2016	CEMETERY FUND	AFLAC Payable	Attn: Remittance Processing AFLAC	0.04
31904	05/27/2016	UTILITY WATER FUND	AFLAC Payable	Attn: Remittance Processing AFLAC	5.98

31904	05/27/2016	UTILITY SEWER FUND	AFLAC Payable	AFLAC	Attn: Remittance Processing AFLAC	0.03
31904	05/27/2016	CEMETERY FUND	AFLAC Payable	AFLAC	Attn: Remittance Processing AFLAC	0.10
31904	05/27/2016	UTILITY WATER FUND	AFLAC Payable	AFLAC	Attn: Remittance Processing AFLAC	15.91
31904	05/27/2016	UTILITY SEWER FUND	AFLAC Payable	AFLAC	Attn: Remittance Processing AFLAC	0.09
31905	05/27/2016	GENERAL FUND	Union Dues Payable	Teamsters Local Union #763		103.28
31905	05/27/2016	STREET FUND	Union Dues Payable	Teamsters Local Union #763		19.21
31905	05/27/2016	CEMETERY FUND	Union Dues Payable	Teamsters Local Union #763		4.08
31905	05/27/2016	BUILDING MAINTENANCE FUND	Union Dues Payable	Teamsters Local Union #763		2.23
31905	05/27/2016	UTILITY WATER FUND	Union Dues Payable	Teamsters Local Union #763		119.10
31905	05/27/2016	UTILITY SEWER FUND	Union Dues Payable	Teamsters Local Union #763		125.32
31905	05/27/2016	UTILITY GARBAGE FUND	Union Dues Payable	Teamsters Local Union #763		54.95
31905	05/27/2016	STORMWATER UTILITY FUND	Union Dues Payable	Teamsters Local Union #763		20.33
31905	05/27/2016	GENERAL FUND	Union Dues Payable	Teamsters Local Union #763		103.90
31905	05/27/2016	STREET FUND	Union Dues Payable	Teamsters Local Union #763		19.38
31905	05/27/2016	CEMETERY FUND	Union Dues Payable	Teamsters Local Union #763		4.20
31905	05/27/2016	BUILDING MAINTENANCE FUND	Union Dues Payable	Teamsters Local Union #763		2.26
31905	05/27/2016	UTILITY WATER FUND	Union Dues Payable	Teamsters Local Union #763		119.53
31905	05/27/2016	UTILITY SEWER FUND	Union Dues Payable	Teamsters Local Union #763		53.70
31905	05/27/2016	UTILITY GARBAGE FUND	Union Dues Payable	Teamsters Local Union #763		55.09
31905	05/27/2016	STORMWATER UTILITY FUND	Union Dues Payable	Teamsters Local Union #763		20.44
31906	06/09/2016	UTILITY WATER FUND	Operating Supply	AG Supply Co		43.51
31906	06/09/2016	UTILITY WATER FUND	Operating Supply	AG Supply Co		21.80
31906	06/09/2016	STREET FUND	Office/Operating Supplies	AG Supply Co		25.28
31906	06/09/2016	STREET FUND	Office/Operating Supplies	AG Supply Co		50.91
31906	06/09/2016	STREET FUND	Office/Operating Supplies	AG Supply Co		128.63
31906	06/09/2016	STREET FUND	Office/Operating Supplies	AG Supply Co		32.60
31906	06/09/2016	UTILITY SEWER FUND	Repair and Maintenance	AG Supply Co		38.03
31906	06/09/2016	GENERAL FUND	Office/Operating Supplies	AG Supply Co		75.06
31911	06/09/2016	UTILITY WATER FUND	Water - Testing	AM Test		440.00
31912	06/09/2016	GENERAL FUND	Travel and Seminars	AWC		1,500.00
31913	06/09/2016	UTILITY SEWER FUND	Repair and Maintenance	Beckwith & Kuffel		3,498.51
31914	06/09/2016	WATER SYSTEM IMPROVEMENT FUND	Water Project - Other	Cadman, Inc.		2,655.39
31915	06/09/2016	GENERAL FUND	Office/Operating Supplies	Campbell Pet Company		6.46
31915	06/09/2016	GENERAL FUND	Office/Operating Supplies	Campbell Pet Company		74.08
31916	06/09/2016	UTILITY SEWER FUND	Operating Supplies	Certified Laboratories		462.57
31917	06/09/2016	STREET FUND	Small Tools/Minor Equipment	City of Monroe		327.60
31918	06/09/2016	GENERAL FUND	Professional Services	Brad Collins		6,396.00
31919	06/09/2016	GENERAL FUND	Communication	Comcast		109.77
31919	06/09/2016	STREET FUND	Communication	Comcast		36.59
31919	06/09/2016	UTILITY WATER FUND	Communication	Comcast		73.17
31919	06/09/2016	UTILITY SEWER FUND	Communication	Comcast		73.18

31919	06/09/2016	UTILITY GARBAGE FUND	Communication	Comcast	73.18
31920	06/09/2016	GENERAL FUND	Office/Operating Supplies	Deluxe	99.58
31920	06/09/2016	GENERAL FUND	Ending Fund Balance	Deluxe	24.90
31920	06/09/2016	STREET FUND	Office/Operating Supplies	Deluxe	49.79
31920	06/09/2016	CEMETERY FUND	Operating Supplies	Deluxe	9.96
31920	06/09/2016	UTILITY WATER FUND	Office Supplies	Deluxe	104.56
31920	06/09/2016	UTILITY SEWER FUND	Office Supplies	Deluxe	114.53
31920	06/09/2016	UTILITY GARBAGE FUND	Office Supplies	Deluxe	94.60
31921	06/09/2016	UTILITY SEWER FUND	Miscellaneous	Department of Ecology - Cashiering Section	600.00
31922	06/09/2016	GENERAL FUND	Miscellaneous	Riley Edwards	32.00
31922	06/09/2016	STREET FUND	Miscellaneous	Riley Edwards	32.00
31923	06/09/2016	INFORMATION TECHNOLOGY FUND -	Professional Service	Gold Bar Geek	1,850.97
31924	06/09/2016	UTILITY WATER FUND	Vehicle Repair	Industrial Fabrication Co, Inc.	60.99
31924	06/09/2016	UTILITY SEWER FUND	Vehicle Repair	Industrial Fabrication Co, Inc.	60.98
31925	06/09/2016	INFORMATION TECHNOLOGY FUND -	Repair and Maintenance	MadCity Buzz LLC	75.00
31925	06/09/2016	INFORMATION TECHNOLOGY FUND -	Repair and Maintenance	MadCity Buzz LLC	75.00
31925	06/09/2016	INFORMATION TECHNOLOGY FUND -	Repair and Maintenance	MadCity Buzz LLC	75.00
31926	06/09/2016	UTILITY GARBAGE FUND	Vehicle Repair	Motor Trucks Inc	4,845.79
31927	06/09/2016	UTILITY WATER FUND	Office Supplies	Office Depot	2.27
31927	06/09/2016	UTILITY SEWER FUND	Office Supplies	Office Depot	2.27
31927	06/09/2016	UTILITY GARBAGE FUND	Office Supplies	Office Depot	2.27
31927	06/09/2016	STREET FUND	Office Supplies	Office Depot	2.27
31927	06/09/2016	GENERAL FUND	Office/Operating Supplies	Office Depot	9.07
31927	06/09/2016	UTILITY WATER FUND	Office Supplies	Office Depot	3.95
31927	06/09/2016	UTILITY SEWER FUND	Office Supplies	Office Depot	3.94
31927	06/09/2016	UTILITY GARBAGE FUND	Office Supplies	Office Depot	3.95
31927	06/09/2016	STREET FUND	Office Supplies	Office Depot	3.95
31927	06/09/2016	GENERAL FUND	Office/Operating Supplies	Office Depot	15.78
31927	06/09/2016	UTILITY WATER FUND	Office Supplies	Office Depot	11.56
31927	06/09/2016	UTILITY SEWER FUND	Office Supplies	Office Depot	11.56
31927	06/09/2016	UTILITY GARBAGE FUND	Office Supplies	Office Depot	11.55
31927	06/09/2016	STREET FUND	Office Supplies	Office Depot	11.56
31927	06/09/2016	GENERAL FUND	Office/Operating Supplies	Office Depot	46.23
31927	06/09/2016	UTILITY WATER FUND	Office Supplies	Office Depot	36.51
31927	06/09/2016	UTILITY SEWER FUND	Office Supplies	Office Depot	36.52
31927	06/09/2016	UTILITY GARBAGE FUND	Office Supplies	Office Depot	36.51
31927	06/09/2016	STREET FUND	Office Supplies	Office Depot	36.51
31927	06/09/2016	GENERAL FUND	Office/Operating Supplies	Office Depot	146.05
31927	06/09/2016	GENERAL FUND	Office/Operating Supplies	Office Depot	31.03
31927	06/09/2016	GENERAL FUND	Office/Operating	Office Depot	20.03
31927	06/09/2016	UTILITY SEWER FUND	Office Supplies	Office Depot	11.80

31927	06/09/2016	UTILITY GARBAGE FUND	Office Supplies	Office Depot	11.80
31927	06/09/2016	UTILITY WATER FUND	Office Supplies	Office Depot	11.80
31927	06/09/2016	STREET FUND	Office Supplies	Office Depot	11.80
31927	06/09/2016	GENERAL FUND	Office/Operating Supplies	Office Depot	47.19
31927	06/09/2016	UTILITY WATER FUND	Office Supplies	Office Depot	12.74
31927	06/09/2016	UTILITY SEWER FUND	Office Supplies	Office Depot	12.74
31927	06/09/2016	UTILITY GARBAGE FUND	Office Supplies	Office Depot	12.74
31927	06/09/2016	STREET FUND	Office Supplies	Office Depot	12.74
31927	06/09/2016	GENERAL FUND	Office/Operating Supplies	Office Depot	50.96
31927	06/09/2016	UTILITY WATER FUND	Office Supplies	Office Depot	3.76
31927	06/09/2016	UTILITY SEWER FUND	Office Supplies	Office Depot	3.75
31927	06/09/2016	UTILITY GARBAGE FUND	Office Supplies	Office Depot	3.76
31927	06/09/2016	STREET FUND	Office Supplies	Office Depot	3.76
31927	06/09/2016	GENERAL FUND	Office/Operating Supplies	Office Depot	15.02
31928	06/09/2016	BUILDING MAINTENANCE FUND	Repair and Maintenance	Olympic Elevator Company	352.96
31929	06/09/2016	GENERAL FUND	Utilities	PUD	71.47
31929	06/09/2016	GENERAL FUND	Utilities	PUD	33.87
31929	06/09/2016	GENERAL FUND	Utilities	PUD	38.32
31929	06/09/2016	UTILITY SEWER FUND	Utilities	PUD	3,035.56
31929	06/09/2016	UTILITY SEWER FUND	Utilities	PUD	300.32
31929	06/09/2016	GENERAL FUND	Utilities	PUD	234.33
31929	06/09/2016	GENERAL FUND	Utilities	PUD	74.28
31929	06/09/2016	STREET FUND	Utilities	PUD	16.29
31929	06/09/2016	GENERAL FUND	Utilities	PUD	16.29
31929	06/09/2016	UTILITY WATER FUND	Utilities	PUD	81.52
31929	06/09/2016	UTILITY SEWER FUND	Utilities	PUD	81.51
31929	06/09/2016	UTILITY GARBAGE FUND	Utilities	PUD	81.52
31929	06/09/2016	STREET FUND	Utilities	PUD	81.52
31929	06/09/2016	GENERAL FUND	Utilities	PUD	81.52
31929	06/09/2016	GENERAL FUND	Utilities	PUD	407.58
31930	06/09/2016	SEWER SYSTEM IMPROVEMENT FUND	Capital - WWTP Upgrades	Quality Controls Corporation	6,736.99
31931	06/09/2016	GENERAL FUND	Office/Operating Supplies	QualityBusinesss Systems Inc	0.03
31931	06/09/2016	STREET FUND	Office Supplies	QualityBusinesss Systems Inc	0.03
31931	06/09/2016	UTILITY WATER FUND	Office Supplies	QualityBusinesss Systems Inc	0.02
31931	06/09/2016	UTILITY SEWER FUND	Office Supplies	QualityBusinesss Systems Inc	0.03
31931	06/09/2016	UTILITY GARBAGE FUND	Office Supplies	QualityBusinesss Systems Inc	0.03
31932	06/09/2016	UTILITY WATER FUND	Professional Service - General	RH2 Engineering, Inc.	1,400.00
31932	06/09/2016	UTILITY SEWER FUND	Professional Service	RH2 Engineering, Inc.	1,400.00
31933	06/09/2016	TIMBER RIDGE SETTLEMENT FUND	Professional - Legal	Robinson Noble	768.50
31934	06/09/2016	GENERAL FUND	Miscellaneous - Jail Fees	Snohomish County Corrections	9.63
31935	06/09/2016	GENERAL FUND	Professional Service - SnoCty	Snohomish County Sheriff	77,477.08

31936	06/09/2016	GENERAL FUND	Intergovernmental - SNOPAC	Snopac	5,542.77
31937	06/09/2016	GENERAL FUND	Advertising and Legal Notices	Sound Publishing Inc	20.64
31938	06/09/2016	GENERAL FUND	Office/Operating Supplies	Staples Credit Plan	130.13
31938	06/09/2016	STREET FUND	Office Supplies	Staples Credit Plan	32.53
31938	06/09/2016	UTILITY WATER FUND	Office Supplies	Staples Credit Plan	32.54
31938	06/09/2016	UTILITY SEWER FUND	Office Supplies	Staples Credit Plan	32.53
31938	06/09/2016	UTILITY GARBAGE FUND	Office Supplies	Staples Credit Plan	32.53
31940	06/09/2016	GENERAL FUND	Office/Operating Supplies	Tifco Industries	271.70
31940	06/09/2016	UTILITY WATER FUND	Operating Supply	Tifco Industries	407.54
31940	06/09/2016	UTILITY SEWER FUND	Operating Supplies	Tifco Industries	407.54
31941	06/09/2016	GENERAL FUND	Public Defender Attorney	Aimee Lou Trua	2,000.00
31942	06/09/2016	UTILITY WATER FUND	Operating Supply	USA Blue Book	1,350.51
31943	06/09/2016	GENERAL FUND	Communication	Verizon Wireless	55.61
31943	06/09/2016	UTILITY SEWER FUND	Communication	Verizon Wireless	11.12
31943	06/09/2016	STREET FUND	Communication	Verizon Wireless	11.12
31943	06/09/2016	UTILITY SEWER FUND	Communication	Verizon Wireless	55.61
31943	06/09/2016	GENERAL FUND	Communication	Verizon Wireless	11.12
31943	06/09/2016	UTILITY WATER FUND	Communication	Verizon Wireless	37.47
31943	06/09/2016	UTILITY GARBAGE FUND	Communication	Verizon Wireless	55.61
31943	06/09/2016	UTILITY WATER FUND	Communication	Verizon Wireless	7.49
31943	06/09/2016	UTILITY GARBAGE FUND	Communication	Verizon Wireless	7.50
31943	06/09/2016	GENERAL FUND	Communication	Verizon Wireless	7.49
31943	06/09/2016	STREET FUND	Communication	Verizon Wireless	7.50
31943	06/09/2016	UTILITY WATER FUND	Communication	Verizon Wireless	7.49
31943	06/09/2016	UTILITY GARBAGE FUND	Communication	Verizon Wireless	11.12
31943	06/09/2016	UTILITY SEWER FUND	Communication	Verizon Wireless	11.12
31943	06/09/2016	UTILITY WATER FUND	Communication	Verizon Wireless	11.13
31943	06/09/2016	GENERAL FUND	Communication	Verizon Wireless	11.12
31943	06/09/2016	STREET FUND	Communication	Verizon Wireless	11.12
31943	06/09/2016	UTILITY WATER FUND	Communication	Verizon Wireless	7.49
31943	06/09/2016	UTILITY SEWER FUND	Communication	Verizon Wireless	7.50
31943	06/09/2016	UTILITY GARBAGE FUND	Communication	Verizon Wireless	7.49
31943	06/09/2016	GENERAL FUND	Communication	Verizon Wireless	7.50
31943	06/09/2016	STREET FUND	Communication	Verizon Wireless	7.49
31943	06/09/2016	UTILITY WATER FUND	Communication	Verizon Wireless	7.50
31943	06/09/2016	UTILITY SEWER FUND	Communication	Verizon Wireless	7.49
31943	06/09/2016	UTILITY GARBAGE FUND	Communication	Verizon Wireless	7.50
31943	06/09/2016	GENERAL FUND	Communication	Verizon Wireless	7.49
31943	06/09/2016	UTILITY WATER FUND	Office/Operating Supplies	Verizon Wireless	37.47
31943	06/09/2016	UTILITY SEWER FUND	Communication	Verizon Wireless	12.14
31943	06/09/2016	UTILITY WATER FUND	Communication	Verizon Wireless	12.13

31943	06/09/2016	UTILITY GARBAGE FUND	Communication	Verizon Wireless	12.14
31943	06/09/2016	STREET FUND	Communication	Verizon Wireless	12.13
31943	06/09/2016	GENERAL FUND	Communication	Verizon Wireless	12.14
31943	06/09/2016	UTILITY WATER FUND	Communication	Verizon Wireless	7.49
31943	06/09/2016	UTILITY SEWER FUND	Communication	Verizon Wireless	7.50
31943	06/09/2016	UTILITY GARBAGE FUND	Communication	Verizon Wireless	7.49
31943	06/09/2016	GENERAL FUND	Communication	Verizon Wireless	7.50
31943	06/09/2016	STREET FUND	Communication	Verizon Wireless	7.49
31943	06/09/2016	GENERAL FUND	Communication	Verizon Wireless	55.61
31944	06/09/2016	STREET FUND	Vehicle Repair	Wagley Creek Automotive, Inc	207.11
31944	06/09/2016	UTILITY GARBAGE FUND	Vehicle Repair	Wagley Creek Automotive, Inc	103.55
31944	06/09/2016	UTILITY WATER FUND	Vehicle Repair	Wagley Creek Automotive, Inc	724.88
31944	06/09/2016	UTILITY SEWER FUND	Vehicle Repair	Wagley Creek Automotive, Inc	724.88
31944	06/09/2016	STORMWATER UTILITY FUND	Vehicle Repair	Wagley Creek Automotive, Inc	207.11
31944	06/09/2016	GENERAL FUND	Vehicle Repair	Wagley Creek Automotive, Inc	103.55
31945	06/09/2016	GENERAL FUND	Professional Services - Prosec	Zachor and Thomas, Inc. P.S.	4,500.00
				TOTAL	<u>154,648.67</u>

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Consent C 3
DATE: June 9, 2016
SUBJECT: Garbage Rate Ordinance No. 1239-16
CONTACT PERSON: Laura Koenig, Clerk/Finance Director

ISSUE:

The issue before the city council is to adopt Ordinance No. 1239-16 (Attachment A) amending the garbage rate ordinance to include a charge for extra garbage.

STAFF RECOMMENDATION:

Adopt Ordinance No. 1239-16 adopting a fee for extra garbage; providing for severability; and establishing an effective date of June 30, 2016.

SUMMARY:

In December 2015, the Council adopted Ordinance 1227-15 to set new garbage rates for residential and commercial customers. The new rate schedule did not include a charge for extra garbage. The issue was discussed during the Council meeting. The following is an excerpt from the report:

Extra garbage charge will continue at the rate of \$12.91 plus tax for a blue bag. Items that are not placed in a blue bag will be charged at the same rate per equivalent amount of garbage. Blue bags are available to purchase at City Hall to help avoid any additional charges on the bill.

The total cost for an extra can is \$14.41 (\$12.91 plus tax).

RECOMMENDED ACTION:

Adopt Ordinance No. 1239-16 adopting a fee for extra garbage; providing for severability; and establishing an effective date of June 30, 2016.

ATTACHMENTS

A- Ordinance No. 1239-16

CITY OF SULTAN WASHINGTON

ORDINANCE NO. 1239-16

**AN ORDINANCE OF THE CITY OF SULTAN,
WASHINGTON, AMENDING ORDINANCE 1227-15 TO
ADD A CHARGE FOR EXTRA GARBAGE SERVICE;
PROVIDING FOR SEVERABILITY; AND ESTABLISHING
AN EFFECTIVE DATE.**

WHEREAS, the garbage utility is an enterprise fund and all enterprise funds are required to collect sufficient revenues to cover expenses; and

WHEREAS, the City of Sultan adopted Ordinance 1227-15 to establish garbage rate changes at the Council meeting on December 17, 2015; and

WHEREAS, the ordinance did not include a charge for extra garbage service;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Establish rates and charges for garbage service as follows:

1. Garbage Rates and Charges for Single-Family, Multi-Family and Commercial Service

Rate Class	Existing Rates	2016	2017	2018	2019	2020	2021
Res 1 bin 1 x month	\$10.03	\$8.60	\$8.77	\$8.95	\$9.13	\$9.31	\$9.50
Res 1 bin every other week	\$20.31	\$16.35	\$16.68	\$17.01	\$17.35	\$17.70	\$18.05
Res 2 bins every other week	\$34.73	\$30.74	\$31.36	\$31.99	\$32.63	\$33.28	\$33.95
Res 1 bin every week		\$39.34	\$40.13	\$40.93	\$41.75	\$42.58	\$43.44
Res Senior 1 bin every other week	\$10.16	\$8.17	\$8.34	\$8.51	\$8.68	\$8.85	\$9.03
Com 1 yd. 2 x month	\$53.34	\$40.99	\$41.81	\$42.65	\$43.50	\$44.37	\$45.26
Com 1 yd. 1 x week	\$104.51	\$84.35	\$86.03	\$87.75	\$89.51	\$91.30	\$93.13
Com 2 yd. 2 x month	\$80.32	\$78.15	\$70.72	\$81.31	\$82.94	\$84.60	\$86.29
Com 2 yd. 1 x week	\$162.78	\$164.88	\$168.17	\$171.53	\$174.96	\$178.46	\$182.03
Com 3 yd. 2 x month	\$107.13	\$115.32	\$117.63	\$119.98	\$122.38	\$124.83	\$127.33
Com 3 yd 1 x week	\$221.05	\$245.41	\$250.31	\$255.32	\$260.43	\$265.64	\$270.95
Com 1 bin every other week	\$22.57	\$16.70	\$17.04	\$17.38	\$17.73	\$18.08	\$18.44

Garbage rates for mobile home parks will be in accordance with separate agreements with the City of Sultan.

2.	EXTRA GARBAGE CHARGE – ONE BLUE BAG OR EQUIVALENT	\$14.41
3.	CALL BACK - due to garbage not placed out in time or obstructed	
	Can pickup charge.....	\$21.00
	Dumpster pickup charge (Equal to 3 extra can charge).....	\$36.00
4.	Temporary Dumpsters (Maximum use is 15 days as defined in SMC 13.16.055)	
	Damage Deposit (Required to be paid before delivery)	
	1 yard dumpster.....	\$105.00
	2 yard dumpster.....	\$150.00
	3 yard dumpster.....	\$180.00
	Delivery/Pickup (each service).....	\$105.00
	Pickup of 1 yard dumpster (each time).....	\$40.50
	Pickup of 2 yard dumpster (each time).....	\$81.00
	Pickup of 3 yard dumpster (each time).....	\$121.50

5. **Dumpster Leases**

All multi-family units within the City of Sultan will be required to have a dumpster(s) sized to meet the requirement of SMC 13.16.050(A). No permanent dumpsters are allowed at single-family or duplex units.

Dumpsters shall be owned by the City and leased to the users. Maintenance and repair shall be the responsibility of the City.

Deposit:

1 yard dumpster.....	\$105.00
2 yard dumpster.....	\$150.00
3 yard dumpster.....	\$180.00

Monthly lease (billed monthly)

1 yard dumpster.....	\$10.50
2 yard dumpster.....	\$17.50
3 yard dumpster.....	\$20.70
Pick Up/Delivery Fee (each service).....	\$105.00

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force on January 1, 2016.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 9th _ DAY OF JUNE 2016..

CITY OF SULTAN

Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:

Laura Koenig, City Clerk

Approved as to form:

Amy Mill, City Attorney

Date of Publication:
Effective Date

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: A-1
DATE: June 9, 2016
SUBJECT: 2017-2022 Transportation Improvement Plan
CONTACT PERSON: Mick Matheson, P.E., Public Works Director



ISSUE:
Authorize the Mayor to sign Resolution 16-10 approving the 6-year (2017-2022) Transportation Improvement Plan (Attachment A).

STAFF RECOMMENDATION:
Staff recommends the Council consider the public input received under Agenda Item H-1 of this meeting, consider the history of this action as described in Agenda Item H-1, and authorize the Mayor to sign Resolution 16-10 to adopt the 2017-2022 Transportation Improvement Plan.

BACKGROUND:
The background information is provided on Agenda Item H-1 of this agenda packet.

- ALTERNATIVES:**
1. Authorize the Mayor to sign Resolution 16-10 approving the 2017-2022 Transportation Improvement Plan as required by RCW 35.77.010.
 2. Do not authorize the Mayor to sign Resolution 16-10 approving the 2017-2022 Transportation Improvement Plan and direct staff to areas of concern.

RECOMMENDATION:
Authorize the Mayor to sign Resolution 16-10 approving the 6-year (2017-2022) Transportation Improvement Plan.

- ATTACHMENTS:**
- Attachment A: Resolution No. 16-10 Approving the 2017-2022 Transportation Improvement Plan
 - Attachment B: 2017-2022 Transportation Improvement Plan
 - Attachment C: RCW 35.77.010

CITY OF SULTAN
WASHINGTON
RESOLUTION NO. 16-10

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SULTAN, WASHINGTON,
APPROVING THE 2017-2022
TRANSPORTATION IMPROVEMENT PLAN.**

WHEREAS, RCW 35.77.010 mandates that all local jurisdictions annually adopt and submit to the state a six-year program of transportation improvements known as the Local TIP; and

WHEREAS, the six-year local Transportation Improvement Plan (TIP) serves as a work plan for the development of local transportation systems and, as such, represents an important planning component under the State's Growth Management Act; and

WHEREAS, in 2011, the City revised the Capital Facilities Element and Transportation Element of its 2008 update to the 2004 Comprehensive Plan and the transportation capital projects are a subset of the Capital Facilities Element; and

WHEREAS, the 2017-2022 TIP is compliant because it is based on a compliant Transportation Element that meets the standards of RCW 36.70A.070(6); and

WHEREAS, an environmental review was conducted for the 2011 revised Capital Facilities Element and Transportation Element in accordance with the provisions of the Washington State Environmental Policy Act; and

WHEREAS, the 2017-2022 TIP provides a multiyear financing plan based on the needs identified in the comprehensive plan, the appropriate parts of which serve as the basis for the six-year TIP required by RCW 35.77.010; and

WHEREAS, the 2017-2022 Transportation Improvement Plan will further and be consistent with the goals, objectives and policies of the City's Comprehensive Plan, including the County-Wide Planning Policies for Snohomish County. Additionally, the proposed revisions are consistent with the City's plans, policies and regulations for providing community facilities, including but not limited to utilities, transportation, parks, or schools; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DO RESOLVE AS FOLLOWS:

Section 1. Findings. The City Council makes the following findings with regard to the Amended 2017-2022 TIP:

- A. The 2017-2022 TIP is based on the 2011 Comprehensive Plan
- B. The 2017-2022 TIP is compliant because it is based on a compliant Transportation Element that meets the standards of RCW 36.70A.070(6).
- C. The 2017-2022 TIP provides a multiyear financing plan based on the needs identified in the comprehensive plan, the appropriate parts of which serve as the basis for the six-year TIP required by RCW 35.77.010.
- D. Pursuant to RCW 35.77.010, the City of Sultan is taking legislative action to approve the 2017-2022 TIP.

Section 2. Adoption. The attached Exhibit A is adopted as the 2017-2022 Transportation Improvement Plan of the City of Sultan and incorporated by reference the same as though it were fully set forth herein.

Section 3. Filing. The City Clerk is directed to file a copy of this Resolution with the Secretary of Transportation not more than thirty days after its adoption.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 9th DAY OF June, 2016.

CITY OF SULTAN

By: _____
Carolyn Eslick, Mayor

ATTEST:

By: _____
Laura Koenig, City Clerk

APPROVED AS TO FORM:

By _____
Amy Mill, City Attorney

2017-2022 Transportation Improvement Plan (by year)

ATTACHMENT B

2017-2022 Expenditures By Year

Project Number	Project Name	Project Description	Total Project Cost 20-yr CFP	2017	2018	2019	2020	2021	2022	2017-2022 Total Expenditure
T-38	1st Street Reconstruction	Reconstruct 1st Street from High Ave to Trout Farm Road.	\$2,800,000	\$64,350	\$364,650					\$429,000
T-39	Pavement Overlay & Chip seal Program	Overlay or chip seal streets within the city limits	\$550,000	\$12,000	\$12,500	\$12,500	\$12,500	\$12,500	\$13,000	\$75,000
T-45	4th & 5th Street Reconstruction	Reconstruct 4th & 5th Street from Alder Avenue to US2	\$421,200	\$421,200						\$421,200
T-51	3rd Street Reconstruction	Reconstruct 3rd Street from US2 to High Avenue.	\$1,456,000		\$218,400	\$1,237,600				\$1,456,000
T-70	1st Street Sidewalk	Construct a sidewalk from Osprey Park to Willow Avenue.	\$260,000		\$39,000	\$221,000				\$260,000
T-71	4th Street Overlay	Fir Avenue to High Avenue	\$203,000	\$203,000						\$203,000
T-72	Old Owen Road Reconstruction	Reconstruct Old Owen Road from US 2 to north City limits. Add curb, gutter and sidewalk, and drainage improvements.	\$360,000	\$54,000	\$306,000					\$360,000
NM-3	Sidewalk Spot Improvements	Repair, replace and construct missing sidewalks within the city.	\$130,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000
NM-4	Sidewalk /Trail Construction & Enhancements	Construct or renovate public sidewalks and trails. Stand alone projects not associated with road renovation.	\$310,000		\$100,000	\$100,000	\$110,000			\$310,000
NM-8	US-2 Pedestrian Crossing	Construct a non-motorized bridge crossing north of US 2 to provide increased ped/bike safety	\$4,400,000	\$3,500,000						\$3,500,000
NM-9	Sultan River Trail	Acquire property & construct a trail adjacent to Sultan River from Osprey Park to River Park.	\$747,000	\$81,000	\$666,000					\$747,000
		TOTAL EXPENDITURES	\$11,637,200	\$4,345,550	\$1,716,550	\$1,581,100	\$132,500	\$22,500	\$23,000	\$7,821,200

2017-2022 Transportation Improvement Plan (by fund)

2017-2022 Expenditures By Fund

ATTACHMENT B

Motorized & Nonmotorized Projects		General Fund	Street Fund	REET	Transportation Impact Fee	Grant	Debt	Surface Water Management	Rev Totals
Project Number	Project Name	Revenues							Expenditures
T-38	1st Street Reconstruction	High Ave to Trout Farm Road.		\$21,450		\$407,550			\$429,000
T-39	Pavement Overlay & Chip Seal Program	Overlay or chip seal streets within the City limits	\$75,000						\$75,000
T-45	4th and 5th Street Reconstruction	Reconstruct 4th Street and 5th Street from Alder Avenue to US 2.		\$21,060		\$400,140			\$421,200
T-51	3rd Street Reconstruction	Reconstruct 3rd St - US2 to High Ave.		\$72,800		\$1,383,200			\$1,456,000
T-70	1st Street Sidewalk	Construct a sidewalk from Osprey Park to Willow Avenue.		\$13,000		\$247,000			\$260,000
T-71	4th Street Overlay	Fir Avenue to High Avenue		\$10,150		\$192,850			\$203,000
T-72	Old Owen Road Reconstruction	Reconstruct Old Owen Road from US 2 to north City limits. Add curb, gutter and sidewalk, and drainage improvements.		\$48,600		\$311,400			\$360,000
NM-3	Sidewalk Spot Improvements	Repair, replace and construct missing sidewalks within the city.				\$60,000			\$60,000
NM-4	Sidewalk Enhancements	Construct or renovate public sidewalks. Stand alone projects not associated with road renovation.		\$10,000		\$300,000			\$310,000
NM-8	US-2 Pedestrian Crossing	Construct a non-motorized bridge crossing on US 2 to provide increase ped/bike safety				\$3,500,000			\$3,500,000
NM-9	Sultan River Trail	Acquire property & construct a trail adjacent to Sultan River from Osprey Park to River Park.				\$747,000			\$747,000

		Total Expenditures	\$75,000	\$197,060	\$0	\$7,549,140	\$0	\$0	\$7,821,200
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RCW 35.77.010

Perpetual advanced six-year plans for coordinated transportation program expenditures – Non-motorized transportation – Railroad right-of-way.

(1) The legislative body of each city and town, pursuant to one or more public hearings thereon, shall prepare and adopt a comprehensive transportation program for the ensuing six calendar years. If the city or town has adopted a comprehensive plan pursuant to chapter [35.63](#) or [35A.63](#) RCW, the inherent authority of a first-class city derived from its charter, or chapter [36.70A](#) RCW, the program shall be consistent with this comprehensive plan. The program shall include any new or enhanced bicycle or pedestrian facilities identified pursuant to RCW [36.70A.070\(6\)](#) or other applicable changes that promote non-motorized transit.

The program shall be filed with the secretary of transportation not more than thirty days after its adoption. Annually thereafter the legislative body of each city and town shall review the work accomplished under the program and determine current city transportation needs. Based on these findings each such legislative body shall prepare and after public hearings thereon adopt a revised and extended comprehensive transportation program before July 1st of each year, and each one-year extension and revision shall be filed with the secretary of transportation not more than thirty days after its adoption. The purpose of this section is to assure that each city and town shall perpetually have available advanced plans looking to the future for not less than six years as a guide in carrying out a coordinated transportation program. The program may at any time be revised by a majority of the legislative body of a city or town, but only after a public hearing.

The six-year plan for each city or town shall specifically set forth those projects and programs of regional significance for inclusion in the transportation improvement program within that region.

(2) Each six-year transportation program forwarded to the secretary in compliance with subsection (1) of this section shall contain information as to how a city or town will expend its moneys, including funds made available pursuant to chapter [47.30](#) RCW, for non-motorized transportation purposes. (3) Each six-year transportation program forwarded to the secretary in compliance with subsection (1) of this section shall contain information as to how a city or town shall act to preserve railroad right-of-way in the event the railroad ceases to operate in the city's or town's jurisdiction.

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: A-2
DATE: June 9, 2016
SUBJECT: Oxidation Ditch Rotor Repair
CONTACT PERSON: Mick Matheson, P.E., Public Works Director



ISSUE:
The issue before the council is to authorize the Mayor to sign a service agreement with Pump Tech Inc. to repair the oxidation ditch rotor for an amount not to exceed \$8,565 including sales tax and a ten percent contingency without prior authorization from city council.

STAFF RECOMMENDATION:
Authorize the Mayor to sign a service agreement with Pump Tech Inc. to repair the oxidation ditch rotor for an amount not to exceed \$8,565 including sales tax and a ten percent contingency without prior authorization from city council.

SUMMARY:
The oxidation ditch rotor is experiencing issues and is in need of repair. Two vendors were contacted.

Bidder	Quote (with tax)
Beckwith & Kuffel	\$10,890.00
Pump Tech	\$7,786.35

FISCAL IMPACT:
The project will be funded using Sewer Reserve Funds.

RECOMMENDED ACTION:
Authorize the Mayor to sign a service agreement with Pump Tech Inc. to repair the oxidation ditch rotor for an amount not to exceed \$8,565 including sales tax and a ten percent contingency without prior authorization from city council.

ATTACHMENTS
Attachment A PumpTech Inc. Quote & Service Agreement



PumpTech Inc.
 12020 SE 32ND Street Suite 2
 Bellevue, WA 98005
 Phone: 425-644-8501
 Fax: 425-562-9213
 jjoyce@pumplechnw.com

Sales Quotation

Customer#: 0150800

TO:
 Todd Strom
 Sultan, City of
 PO Box 1199
 Sultan, WA 98294
 Phone: (360) 793-2231
 Fax: (360) 793-4473

Salesperson: Jim Joyce / Duane Tompkins
Lead Time: 4 to 6 Weeks
FOB: FOB ORIGIN - FFA
Ship Via: PUMPTECH TRUCK
Project Name: Repair Oxydation Ditch Rotor

Quote #: 0126958
Date: 5/25/2016
Expires: 6/25/2016

Item		Price	Qty	Extend
PumpTech is pleased to offer the following repair estimate to Repair one existing Mammoth Rotor.#2.				
Oxydation Ditch Rotor Repair	Repair US Filter Mammoth Rotor as described below: - remove the rotor cover - remove the locating rod and replace - replace two or three bands of damaged rotor blades - replace the shaft side wall cover - reinstall the rotor cover	7,150.00	1.00	7,150.00
35 Ton Large Crane-Full Day			1.00	
Labor - Crane Crew			1.00	
Rotor Blades	W2T296841, Rotor Blades, SS		36.00	
Rotor Blade Bolts	W2T295513, Bolt, SS		72.00	
Rotor Blade Nuts	W2T87693, Nut, SS		72.00	
Locating Rod	20' x 1/2" SS Rod		1.00	
Shaft Cover Plate	Aluminum Plate, 44" x 96" x 0.125"		1.00	
Nylok Nuts, Rotor Blade	316 SS Nylok Nuts, 1/2-13		84.00	

SubTotal 7,150.00

The above order is subject to Pumptech Inc. standard terms and conditions and credit approval which are attached and made part of this agreement. We appreciate your interest in our products and services and if you have any questions on our offerings please do not hesitate to call.
 By signature below, I accept this offering:

Sales Tax: 636.35

Signed: _____

Total: 7,786.35

Name: _____ Title: _____



STANDARD TERMS & CONDITIONS

SHIPMENT

Estimated shipment from manufacturer can proceed as quoted after receipt of approved submittals and purchase order. Quoted shipment time is not guaranteed and is based on information from our suppliers. Any late delivery charges due to shipment beyond the above estimated schedule will not be accepted.

CONDITIONS OF SALE

PUMPTECH INC is not bound by the terms and conditions in Purchaser's Purchase Order or in Purchaser's or Owner's Plans & Specifications unless such terms are delivered to PumpTech prior to quotation and referenced in the quotation .

PUMPTECH INC is not responsible for delay, disruption, consequential or liquidated damages of any sort, unless Purchaser requests and receives a quotation which includes pricing and terms for such damages.

CREDIT APPROVAL AND PAYMENT TERMS

Credit approval is required by PUMPTECH INC. prior to release of order to manufacturer; however, submittal may begin at the time of receipt of purchase order. PUMPTECH, INC.'s payment terms are Net 30 days from invoice date. In some circumstances PUMPTECH, INC. may require Progress Payments. Progress payments are due and payable on receipt of invoice. "Standard Progress Payment Plan" is defined as a payment plan that includes the following terms in the Purchase Order or in the agreement:

- a. 15% - Fifteen percent on receipt of approved drawings
- b. 30% - Thirty percent with order of major components
- c. 20% - Twenty percent on receipt of major components at our facility
- d. 30% - Thirty percent upon shipment
- e. 5% - Five percent on start up

A finance charge of 1.5% per month will be charged on all past due balances. If PUMPTECH, INC. is forced to turn this over to a collection agency; purchaser agrees to pay costs of the collection to the extent that is allowed by law for commercial accounts. Purchaser also agrees to pay attorney fees and court costs in the event of a suit.

WARRANTY

The only warranty/guarantee implied or applied to this quotation are those as put forth by the original manufacturer. Products manufactured by PUMPTECH INC. are warranted to be free from defects in material and workmanship for a period of one (1) year from the date of installation provided that the product is properly installed, serviced, and operated under normal conditions.

TAXES

The pricing in the quotation does not include any local, state, or federal taxes. If applicable, taxes will be included on the invoice.

With the signature below, purchaser agrees to the above terms and conditions, and authorizes PUMPTECH INC. to proceed with the order.

(Purchaser's signature)

Printed Name & Title

(Date)

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: A - 3
DATE: June 9, 2016
SUBJECT: Lawn Mower Purchase @ WWTP
CONTACT PERSON: Mick Matheson, P.E., Public Works Director



ISSUE:

The issue before the council is to authorize the purchase of a 50" Deck with Shaft Drive Cub Cadet Lawn Mower from Town & Country Tractor, Inc. The purchase of this lawnmower is included in the 2016 Sewer Capital Equipment Budget.

STAFF RECOMMENDATION:

Authorize the Wastewater Treatment Plant to purchase a 50" Deck, Shaft Drive Cub Cadet Lawn Mower, not to exceed \$5,056 without prior council approval.

SUMMARY:

The Wastewater Treatment Plant maintains the lawn as time allows at the WWTP and the adjacent city properties, i.e. Reiner Property & Sportsman Park. The prior Cub Cadet the Sewer plant purchased has reached the end of its useful life. The new lawnmower would be dedicated to the WWTP property providing the needed flexibility for the plant operators.

Bidder	Quote (with tax)
Town & Country Tractor, Inc. GS-XTE Enduro	\$5,055.96
John Deere – X570	\$6,859.61

FISCAL IMPACT:

The 2016 Sewer Equipment Capital Equipment Operating Budget is \$30,000. A lawnmower was included as a line item.

RECOMMENDED ACTION:

Authorize the Wastewater Treatment Plant Staff to purchase the 50" Deck, Shaft Drive Cub Cadet Lawn Mower, not to exceed \$5,056, including sales tax without prior council approval.

ATTACHMENTS

Attachment: A Town & Country Tractor, Inc.
 B John Deere

ATTACHMENT A

TOWN & COUNTRY TRACTOR, INC.

449 RAILROAD AVENUE
 MONROE WA 98272
 360 794 5426

Status: Quote
 Make
 Type

Invoice Number **101438**
 Date Created **05/03/2016**
 Date **05/03/2016**
 P.O. #
 Ref. Number

Phone: 360 793 2603
 CITY OF SULTAN, TODD STROM
 PO BOX 1199
 703 FIRST ST
 SULTAN WA 98294

Item Number	Description	Qty	Unit Price	Ext. Price	W/SO
QCC14W-3JM-010	GS-XT3 ENDURO	1	\$3,700.00	\$3,700.00	
QCC19A40013100	XT3 50" STANDARD DECK	1	\$650.00	\$650.00	
DTH 23X10.50-12 VBAR	CAR VBAR LAWN TRACTOR TIRE UPGRADE	2	\$140.00	\$280.00	

This tractor comes with a heavy duty cast iron transmission and shaft drive.

SHAFT DRIVE

THANK YOU FOR ALLOWING US TO QUOTE YOUR FUTURE NEEDS IN
 LAWN AND GARDEN EQUIPMENT.

Shipping Charges	Ship Via	Labor	Pickup & Delivery	Shop Materials	EPA Charge Restocking Fee
\$0.00		\$0.00		\$0.00	\$0.00
S/O Items		Taxable Items	\$4,350.00	Transaction Total	
S/O Shipping		Non Taxable Items	\$0.00	Payment Method	
S/O Tax		Tax	\$400.20	Transaction Total	
S/O Total		Total	\$4,750.20	\$5,055.96	
S/O Deposit Amt				Payment Method	
S/O Deposit Amt				\$5,055.96	
S/O Balance Due:		5055.96		Balance Due \$5,055.96	

Printed: 05/03/2016 7:30:27 AM Sales Rep DAN_N
 SoftTek Software Int'l Inc.

Approval _____ 1 of 1

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Build Your Base Product

[Customize Product >](#)

Basic Options

Base product list price reflects all "in base price" options. Select other options as desired for a different configuration and price. Taxes, freight, set-up and delivery are not included in these prices. See your dealer for details.

BASE MACHINE	5341M	\$6,299.00
Select Series X570 Tractor with 54 Accel Deep (54A) Mower Deck	5341M	\$6,299.00
Not Available for Sale in California		
DESTINATION	001A	In Base Price
Optional - Select as desired		
EXTENDED WARRANTY - RESIDENTIAL OWNERS/USE		
VALUE ADDED SERVICES		
Locate a dealership to Find Value Added Services <input type="text"/> Locate Dealership		
CUSTOMIZE PRODUCT		

Select Series X570 Tractor with 54 Accel Deep (54A) Mower Deck



Photo is representative and will not reflect your configured product.

Prices listed are in USD.

Suggested List Price*: \$6,299.00

Total Suggested List Price*: \$6,299.00

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X710

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*Manufacturer's suggested list price. Special pricing may be available on certain models. Also, options noted with "Net Item Charge" will have additional costs. See dealer for details. Taxes, freight, setup, and delivery not included. Prices may vary by dealer. Offers valid in the United States. Prices in U.S. dollars.

** Accessories noted with "Contact Dealer", "In Catalog" or "Net Item Charge" will have additional costs. Please see dealer for details.

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**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: A-4

DATE: June 9, 2016

SUBJECT: Adoption of 2015 Washington State Building Code (Chapter 51-50 WAC) International Building Code 2015 Edition and Chapter 19.27 and 70.92 of the Revised Code of Washington (RCW)

CONTACT PERSON: Ken Walker, City Administrator

ISSUE:

First Reading of Ordinance 1240-16, amending Sultan Municipal Code (SMC) 15.01 to adopt the 2015 Washington State Building Code except for Appendix Q, Dwelling Unit Fire Sprinkler Systems, Chapter 19.27 and 70.92 of the Revised Code of Washington (RCW), with certain amendments specified by the City of Sultan.

STAFF RECOMMENDATION:

Staff recommends that Council adoption of Ordinance 1240-16.

DISCUSSION:

The model codes are revised every three years and adopted in July of the following year. Part of the revision process allows the City to consider/adopt certain code appendices that can augment the model codes. Cities and Towns are also allowed to adopt or augment their own construction administrative rules and do not have to accept the general provisions of the model codes. In addition, other codes (e.g. dangerous building codes, housing maintenance codes) may be adopted if they are found to be beneficial to the City, provided they do not conflict with the required State Code adoption.

The building codes are adopted by the City in SMC Title 15.01. For this update it is only necessary to amend the existing Chapter 15.01 to indicate the current versions of the codes that are being adopted. The Codes themselves are not reproduced in the SMC, as they are too large. SMC Chapter 15.01 adopts the codes by reference so the code language only lists the codes to be adopted and does not reproduce the code language itself.

The adopting Ordinance would also lists any exceptions or modifications that the City is choosing to enact that are different than the standard State adoption. The City can only adopt exceptions that are authorized by the State. The City cannot choose to exclude mandatory portions of the State adopted Code.

ALTERNATIVES:

1. Conduct First Reading of Ordinance 1240-16.
2. Defer First Reading and provide Staff direction for further action.

ATTACHMENTS:

Attachment A: Draft Ordinance 1240-16

Attachment B: Chapter 15.01 - Updated Version for 2016 Amendment Process

Attachment C: Code Terminology

**CITY OF SULTAN
WASHINGTON
ORDINANCE NO. 1240-16**

**AN ORDINANCE OF THE CITY OF SULTAN,
WASHINGTON, AMENDING SMC CHAPTER 15.01,
BUILDING CODES WITH CERTAIN AMENDMENTS TO
CONFORM WITH RCW 19.27, THE REVISED
WASHINGTON STATE BUILDING CODE ACT, WHICH
GOES INTO EFFECT ON JULY 1, 2016; PROVIDING FOR
SEVERABILITY AND ESTABLISHING AN EFFECTIVE
DATE**

WHEREAS, both the City of Sultan and the State have adopted the International Codes by reference to regulate construction and development; and

WHEREAS, the Washington State Building Code Council has adopted the 2015 editions of the International Building Code, International Residential Code except for Section P2904 Dwelling unit Fire Sprinkler Systems, International Mechanical Code, International Fuel Gas Code, International Fire Code, International Existing Building Code and International Property Maintenance Code, as published by the International Code Council and the Uniform Plumbing Code as published by the International Association of Plumbing and Mechanical Officials and the Washington State Energy Code, together with certain amendments thereto, to become effective July 1, 2016; and

WHEREAS, the State has updated Chapter 19.27 of the Revised Code of Washington (RCW), the Washington State Building Code Act, to adopt the 2015 versions of the International Codes, effective July 1, 2016; and

WHEREAS, the City Council desires to update the SMC's Building, Fire and Construction Codes so that Chapter 15.01 of the SMC is consistent with RCW 19.27 effective July 1, 2016.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. SMC 15.01.030 is hereby amended as follows:

15.01.030 Adoption of International and other Codes.

A. Except as otherwise provided in this chapter, there shall be in effect in the City of Sultan the building code which shall consist of the following codes which are hereby adopted by reference as amended by the Washington State Building Code Council except for Appendix Q - Dwelling Unit Fire Sprinkler Systems:

1. a. The 2015 International Building Code, published by the International Code Council, Inc. with statewide amendments and as amended within this document;
- b. The 2015 International Residential Code, published by the International Code Council, Inc. with statewide amendments, except Section P2904 Dwelling Unit Fire Sprinkler Systems.;
2. The 2015 International Mechanical Code, published by the International Code Council, Inc., except that the standards for liquefied petroleum gas installations shall be NFPA 58 (Storage and Handling of Liquefied Petroleum Gases) and ANSI Z223.1/NFPA 54 (National Fuel Gas Code);
3. The 2015 Liquefied Petroleum Gas Code (NFPA 58) without exception;
4. The 2015 National Fuel Gas Code (NFPA 54) without exception;
5. The 2015 International Fire Code, published by the International Code Council, Inc. with statewide amendments without exception, including those standards of the National Fire Protection Association specifically referenced in the International Fire Code;
6. The 2015 Uniform Plumbing Code with statewide amendments without exception;
7. The 2015 Washington State Energy Code without exception;
8. The 2015 National Electrical Code (NFPA 70) -- Please see the Department of Labor and Industries for information on the adoption and amendment of the National Electrical Code without exception;
9. The IC/ANSI A117.1-03, Accessible and Usable Buildings and Facilities, with statewide amendments without exception;
10. APPENDICES. Appendices referenced in the text of the construction codes shall be considered an integral part of the construction codes except as otherwise provided in this ordinance;
11. The rules adopted by the Washington State Building Code Council establishing standards for making buildings and facilities accessible to and usable by the physically disabled or elderly persons as provided in RCW 70.92.100 through 70.92.160.
12. In case of conflict among the codes enumerated in subsections (A)(1), (2), (5), and (6) of this section, the first named code shall govern over those following.

B. Intent.

1. The intent of the adoption of the International Building Code by the City of Sultan is to remain consistent with state laws regulating construction, including electrical, plumbing, and energy codes established in Chapters 19.27, 19.27A, and 19.28 RCW. The International Building Code references the International Residential Code for provisions related to the construction of single-family and multiple-family dwellings. No portion of the International Residential Code shall supersede or take precedence over provisions in Chapter 19.28 RCW, regulating the electrical code; nor provisions in RCW 19.27.031(4), regulating the plumbing code; nor provisions in Chapter 19.27A RCW, regulating the energy code.
2. In accordance with RCW 19.27.020, the City shall promote fire and life safety in buildings consistent with accepted standards.
3. The City of Sultan finds that building codes are an integral component of affordable housing. (Ord. 856-04 § 1)

Section 2. Effective Date. This ordinance or a summary thereof consisting of the title shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE
____ DAY OF _____, 2016.

CITY OF SULTAN:

Mayor Carolyn Eslick

ATTEST/AUTHENTICATED:

Laura Koenig, City Clerk

Approved as to form:

Amy Mill, City Attorney

Filed with the City Clerk:
Passed by the City Council:
Date of Publication:
Effective Date:

Chapter 15.01

Updated Version for 2016 Amendment Process

15.01.030 Adoption of International and other Codes.

A. Except as otherwise provided in this Chapter, there shall be in effect in the City of Sultan the building code which shall consist of the following codes which are hereby adopted by reference as amended by the Washington State Building Code Council:

1. a. The 2015 International Building Code, published by the International Code Council, Inc. with statewide amendments and as amended within this document;

b. The 2015 International Residential Code, published by the International Code Council, Inc. with statewide amendments, except Section P2904 Dwelling Unit Fire Sprinkler Systems. ;

2. The 2015 International Mechanical Code, published by the International Code Council, Inc., except that the standards for liquefied petroleum gas installations shall be NFPA 58 (Storage and Handling of Liquefied Petroleum Gases) and ANSI Z223.1/NFPA 54 (National Fuel Gas Code);

3. The 2015 Liquefied Petroleum Gas Code (NFPA 58) without exception;

4. The 2015 National Fuel Gas Code (NFPA 54) without exception

5. The 2015 International Fire Code, published by the International Code Council, Inc. with statewide amendments without exception, including those standards of the National Fire Protection Association specifically referenced in the International Fire Code;

6. The 2015 Uniform Plumbing Code with statewide amendments without exception;

7. The 2015 Washington State Energy Code without exception;

8. The 2015 National Electrical Code (NFPA 70) -- Please see the Department of Labor and Industries for information on the adoption and amendment of the National Electrical Code without exception.

9. The ICC/ANSI A117.1-03, Accessible and Usable Buildings and Facilities, with statewide amendments without exception

10. APPENDICES. Appendices referenced in the text of the construction codes shall be considered an integral part of the construction codes except as otherwise provided in this ordinance.

11. The rules adopted by the Washington State Building Code Council establishing standards for making buildings and facilities accessible to and usable by the physically disabled or elderly persons as provided in RCW 70.92.100 through 70.92.160.

12. In case of conflict among the codes enumerated in subsections (A)(1), (2), (5), and (6) of this section, the first named code shall govern over those following.

B. Intent.

1. The intent of the adoption of the International Building Code by the City of Sultan is to remain consistent with state laws regulating construction, including electrical, plumbing, and energy codes established in Chapters 19.27, 19.27A, and 19.28 RCW. The International Building Code references the International Residential Code for provisions related to the construction of single- and multiple-family dwellings. No portion of the International Residential Code shall supersede or take precedence over provisions in Chapter 19.28 RCW, regulating the electrical code; nor provisions in RCW 19.27.031(4), regulating the plumbing code; nor provisions in Chapter 19.27A RCW, regulating the energy code.

2. In accordance with RCW 19.27.020, the City shall promote fire and life safety in buildings consistent with accepted standards.

3. The City of Sultan finds that building codes are an integral component of affordable housing. (Ord. 856-04 § 1)

Code Terminology

International Building Code: This term (IBC) refers to the group of codes that was developed by a national panel with the intent of standardizing construction standards and methods across the country. Most states use the IBC as the basis for their building codes. The IBC is made up of a main code generally referred to as “the Building Code” and a group of specialty codes that address specific topics such as residential construction (International Residential Code or IRC), mechanical and heating/cooling equipment (International Mechanical Code or IMC). In general, the term “International Building Code” or “IBC” refers to the collective group of codes unless one or more of these codes are specifically not adopted by the state or a local jurisdiction.

Washington State Building Code: The State of Washington has a panel of representatives from public and private sectors of the construction industry, the Washington State Building Code Council (WSBCC) that reviews the IBC and makes recommendations on amendments specific to Washington. The IBC and proposed amendments from the WSBCC are forwarded to the legislature and the Governor's office for final review and adoption. When adopted the, the package of codes becomes the current version of the Washington State Building Code. The adopted state code typically includes one or more options that can be reviewed and selected by local jurisdictions that choose to enact specific local ordinances adopting the building code for their community. The 2015 version of the Washington State Building Code became effective for the state and all local jurisdictions on July 1, 2016.

City of Sultan Building Code: Although not typically used as a working term, the concept of the City of Sultan Building Code can be thought of as Sultan's adopted version of the Washington State Building Code with the options chosen by the community from among the options allowed in the state-adopted code. To conform with state law, local communities can only adopt options that are specifically authorized by the state code. Upon the effective date of the proposed ordinance, the City of Sultan will be operating on the Washington State Building Code with the local options selected by the Council (City of Sultan Building Code).

Overt action to adopt the Washington State Building Code:

The Washington State Building Code is adopted as a state statute. As such, it applies to all jurisdictions in the state whether they take specific action to adopt or not. Council is advised that it is prudent practice to take specific action to adopt the updated versions of the code rather than to rely on the “as amended” clause of SMC Chapter 15.01.030 A. Adoption of an ordinance specifically adopting the current version of the codes avoids any confusion if legal challenges are raised regarding the City's daily implementation of the Building Code. It also allows the Council to specifically address any options allowed by the state code.