

**CITY OF SULTAN
COUNCIL MEETING – COMMUNITY CENTER
July 23 2015**

7:00 PM CALL TO ORDER - Pledge of Allegiance and Roll Call

Executive Session: Property Acquisition

CHANGES/ADDITIONS TO THE AGENDA

PRESENTATIONS

- 1) Volunteer Spotlight – Community Task Force
- 2) Council Presentation – AWC Conference

COMMENTS FROM THE PUBLIC: Citizens are requested to keep comments to a 3 minute maximum to allow time for everyone to speak. It is also requested that you complete a comment form for further contact.

COUNCILMEMBER COMMENTS

CITY ADMINISTRATOR COMMENTS

STAFF REPORTS – Written Reports Submitted

- 1) Public Works
- 2) Finance Report
- 3) Police Report – Sultan Shindig

CONSENT AGENDA: The following items are incorporated into the consent agenda and approved by a single motion of the Council.

- 1) Approval of the July 9, 2015 Council Meeting Minutes
- 2) Approval of the July 9, 2015 Public Hearing Minutes on Ordinance 1202-15, Sign Code
- 3) Approval of Vouchers – 2015
- 4) Adoption of Ordinance 1202–15 Sign Code
- 5) Adoption of Ordinance 1218-15 Amendments to SMC 16.12.050 HOD zones
- 6) Excused absence of Councilmember Naslund

ACTION ITEMS:

- 1) Ordinance 1219-15 – Nuisance Codes
- 2) Appointment of Student Representative

DISCUSSION: Time Permitting

PUBLIC COMMENT ON AGENDA ITEMS ONLY

COUNCILMEMBER RESPONSE TO PUBLIC COMMENT ON AGENDA ITEMS

Adjournment - 10:00 PM or at the conclusion of Council business.

ADA NOTICE: City of Sultan Community Center is accessible. Accommodations for persons with disabilities will be provided upon request. Please make arrangements prior to the meeting by calling City Hall at 360-793-2231. For additional information please contact the City at cityhall@ci.sultan.wa.us or visit our web site at www.ci.sultan.wa.us

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

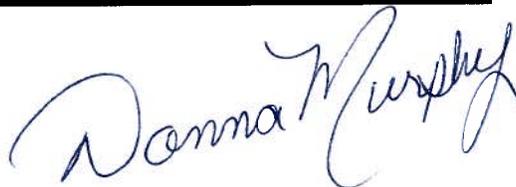
ITEM NO: P- 1

DATE: July 23, 2015

SUBJECT: **Volunteer Spotlight – Sultan Community Task Force**

CONTACT PERSON: Donna Murphy, Grants and Volunteer Coordinator

ISSUE: To recognize the Sultan Community Task Force as the July Volunteer Spotlight



SUMMARY:

In June, 2014 Mayor Eslick called the first Community Task Force Meeting. Her goal was to address the challenges of Homelessness, Crime and helping the local youth.

Since that time, the task force has grown to include community member support that is unprecedented! The task force now has three focuses:

1. Working to keep public parks and spaces free of garbage and debris
2. Offering services to those who are seeking help
3. Working with our youth to offer a better future.

They have been hard at work for over a year and can note how consistent efforts have made visible changes on the streets of Sultan. They do not want this forward momentum to halt and always welcome community member support and involvement, meeting every Wednesday afternoon at 4:00 PM in the City Council Chambers.

Calei Vaughn, Director of the Volunteers of America, Sky Valley Family Support Center is the facilitator of the Task Force and works closely with all of the volunteers at every level.

Looking into the future, the Task Force is focusing on programs that will:

1. Provide credible and effective mentorship programs for youth.
2. Continue with the Main Street efforts to bring the community back together.
3. Keeping the parks and public spaces clean and available for everyone to feel safe and enjoy; while creating new, enjoyable space for everyone.

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Presentation 2

DATE: July 23, 2015

SUBJECT: AWC Conference

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Councilmembers Davenport-Smith and Seehuus will provide a report on the information received at the AWC Conference in June.

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM NO: SR – 1
DATE: July 23, 2015
SUBJECT: Public Works Monthly Report
CONTACT PERSON: Mick Matheson, P.E., Public Works Director

ISSUE:

Provide monthly reports to Council regarding:

- City of Sultan Water Plant Production and Operation
- Everett Meter Readings
- 2015 Water Meter Replacement Program
- 2015 Fire Hydrant Exercising Schedule
- City of Sultan Wastewater Treatment Plant Operation
- Recycling and Garbage Reports
- Cemetery Report
- Field Supervisor Report

SUMMARY:

There are twelve total attachments. Seven attachments are designed to provide information regarding the City of Sultan's water production, a water supply comparison, water meter replacement program, fire hydrant exercising schedule and information on the Everett meter readings.

Lastly, there are five attachments designed to provide information with respect to the City of Sultan's Wastewater Treatment Plant operation, garbage collection, recycling, cemetery and current public works crew activities. The attachments are updated monthly.

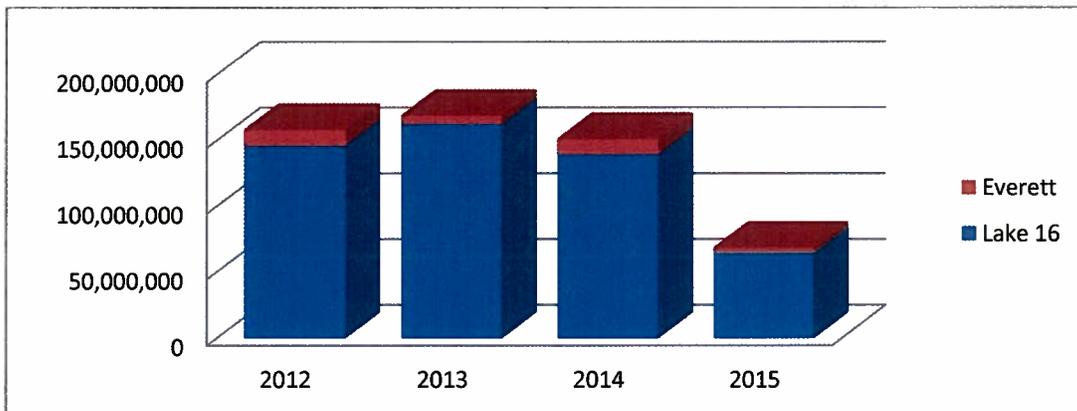
ATTACHMENTS:

| | |
|--------------|--|
| Attachment A | Lake 16 vs. City of Everett Water Supply Comparison |
| Attachment B | Lake 16 Production for 2015 |
| Attachment C | City of Sultan Water Plant Production Past 6 Years |
| Attachment D | Yearly Totals to Distribution System |
| Attachment E | 2015 Water Meter Replacement Schedule |
| Attachment F | 2015 Fire Hydrant Exercising Schedule |
| Attachment G | Everett Meter Readings for 2015 |
| Attachment H | City of Sultan Wastewater Treatment Plant Operational Report |
| Attachment I | Garbage Report |
| Attachment J | Recycling Report |
| Attachment K | Cemetery Report |
| Attachment L | Field Supervisor Report |

Lake 16 vs. City of Everett Water Supply Comparison

Yearly Totals for Lake 16 and Everett Productions

| | 2012 | 2013 | 2014 | 2015 |
|---------------|-------------|-------------|-------------|------------|
| Lake 16 | 146,762,070 | 163,185,000 | 140,098,000 | 64,966,150 |
| Everett | 11,943,316 | 6,154,544 | 11,577,544 | 4,039,200 |
| Total Gallons | 158,705,386 | 169,339,544 | 151,675,544 | 69,005,350 |
| % Everett | 8% | 4% | 8% | 6% |



NOTE: ALL NUMBERS ARE IN GALLONS

LAKE 16 ANNUAL PRODUCTION

ATTACHMENT B

| MONTH | RUN TIME HOURS | FLOW | FLUSHES | BACKWASH | FILTER TO WASTE | TOTAL TO TOWN | CHLORINE POUNDS | FILTER AID/POUNDS | COAGULANT LBS | CAUSTIC LBS | FLUORIDE LBS | SODA ASH LBS |
|----------------|----------------|-------------------|------------------|------------------|------------------|-------------------|-----------------|-------------------|---------------|---------------|--------------|-----------------|
| Jan-15 | 249.2 | 11,085,000 | 595,200 | 1,089,000 | 618,750 | 8,782,050 | 128.5 | 1.7 | 1,499 | 1,487 | 84.0 | 1502.9 |
| Feb-15 | 218.9 | 9,762,000 | 528,000 | 860,000 | 528,750 | 7,845,250 | 109.4 | 1.1 | 1,320 | 1,680 | 66.2 | 1563.0 |
| Mar-15 | 273.1 | 12,339,000 | 873,600 | 1,090,000 | 618,750 | 9,756,650 | 136.6 | 1.9 | 1,546 | 1,653 | 81.0 | 1488.0 |
| Apr-15 | 282.9 | 12,741,000 | 681,600 | 929,000 | 562,500 | 10,567,900 | 137.7 | 1.9 | 1,759 | 1,745 | 87.0 | 1643.0 |
| May-15 | 324.6 | 14,666,000 | 777,600 | 995,000 | 596,250 | 12,297,150 | 149.6 | 2.0 | 1,573 | 1,921 | 98.0 | 1,821.0 |
| Jun-15 | 432.0 | 19,483,000 | 1,036,800 | 1,331,000 | 675,000 | 16,440,200 | 192.4 | 2.5 | 1,939 | 2,742 | 149.0 | 2,354.0 |
| Jul-15 | | | | | | 0 | | | | | | |
| Aug-15 | | | | | | 0 | | | | | | |
| Sep-15 | | | | | | 0 | | | | | | |
| Oct-15 | | | | | | 0 | | | | | | |
| Nov-15 | | | | | | 0 | | | | | | |
| Dec-15 | | | | | | 0 | | | | | | |
| TOTALS | 1,780.7 | 80,076,000 | 4,492,800 | 6,294,000 | 3,600,000 | 65,689,200 | 854.2 | 11.1 | 9,636 | 11,228 | 565.2 | 10,371.9 |
| AVERAGE | 296.8 | 13,346,000 | 748,800 | 1,049,000 | 600,000 | | 142.4 | 1.9 | 1,606 | 1,871 | 94.2 | 1,728.7 |

FLOW/FLUSHES/BACKWASH/FILTER TO WASTE/ TOTAL TO TOWN NUMBERS ARE ALL IN GALLONS

**CITY OF SULTAN
Water Plant Production Past 6 years**

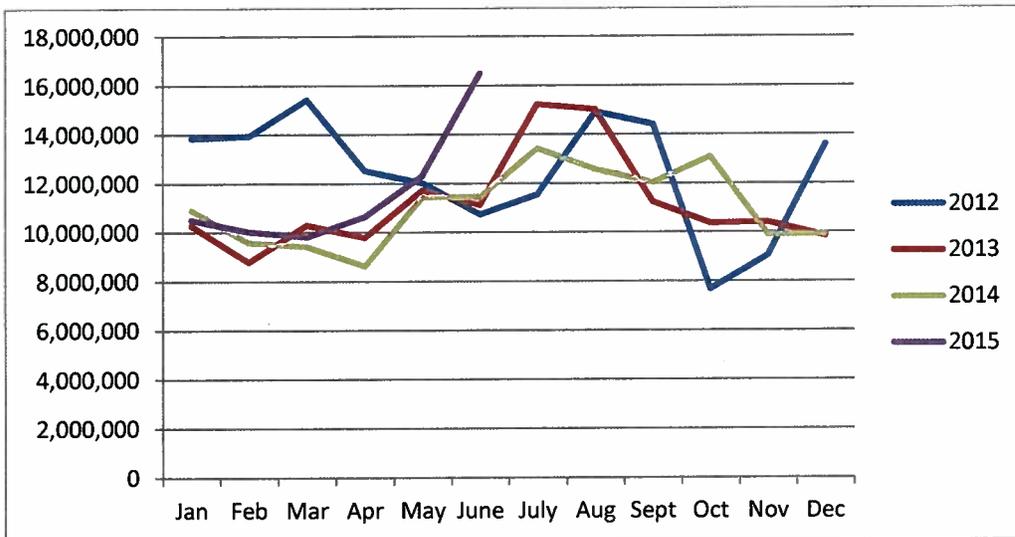
ATTACHMENT C

| | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 |
|--------------|--------------------|-------------------|--------------------|--------------------|--------------------|-------------------|
| JAN | 11,986,600 | 11,816,800 | 13,837,500 | 12,695,000 | 13,552,000 | 11,085,000 |
| FEB | 10,940,800 | 11,059,100 | 13,917,500 | 10,821,000 | 11,889,000 | 9,762,000 |
| MARCH | 12,070,300 | 11,246,150 | 15,413,700 | 12,453,000 | 11,968,000 | 12,339,000 |
| APRIL | 11,473,900 | 3,636,500 | 12,509,700 | 12,330,000 | 10,739,000 | 12,741,000 |
| MAY | 12,080,100 | 0 | 11,994,500 | 14,516,000 | 14,191,000 | 14,666,000 |
| JUNE | 10,055,300 | 0 | 10,721,850 | 13,654,000 | 14,036,000 | 19,483,000 |
| JUL | 16,291,400 | 0 | 11,536,100 | 18,270,000 | 16,632,000 | |
| AUG | 16,332,850 | 0 | 14,897,550 | 16,369,000 | 15,095,000 | |
| SEPT | 11,716,200 | 0 | 14,403,400 | 13,820,000 | 14,458,000 | |
| OCT | 11,049,000 | 0 | 7,669,000 | 12,901,000 | 9,691,000 | |
| NOV | 11,755,700 | 4,359,500 | 9,048,000 | 13,074,000 | 10,339,000 | |
| DEC | 11,397,000 | 13,589,000 | 10,813,600 | 12,282,000 | 11,966,000 | |
| AVG | 12,262,429 | 4,642,254 | 12,230,200 | 13,598,750 | 12,879,667 | 13,346,000 |
| TOTAL | 147,149,150 | 55,707,050 | 146,762,400 | 163,185,000 | 154,556,000 | 80,076,000 |
| | | | | | | |
| | | | | | | |

YEARLY TOTALS TO DISTRIBUTION SYSTEM

| | 2012 | 2013 | 2014 | 2015 |
|--------------|--------------------|--------------------|--------------------|-------------------|
| Jan | 13,837,500 | 10,271,500 | 10,896,750 | 10,494,970 |
| Feb | 13,917,500 | 8,778,600 | 9,565,500 | 10,011,458 |
| Mar | 15,413,700 | 10,295,800 | 9,414,140 | 9,808,262 |
| Apr | 12,509,700 | 9,775,750 | 8,608,100 | 10,624,748 |
| May | 11,994,500 | 11,709,190 | 11,414,350 | 12,312,858 |
| June | 10,721,850 | 11,106,400 | 11,442,950 | 16,476,104 |
| July | 11,536,100 | 15,208,100 | 13,420,500 | |
| Aug | 14,897,550 | 15,005,000 | 12,551,110 | |
| Sept | 14,403,400 | 11,235,750 | 12,015,410 | |
| Oct | 7,669,000 | 10,349,400 | 13,065,976 | |
| Nov | 9,048,000 | 10,396,050 | 9,876,190 | |
| Dec | 13,589,000 | 9,823,500 | 9,933,596 | |
| TOTAL | 149,537,800 | 133,955,040 | 132,204,572 | 69,728,400 |
| AVG | 12,461,483 | 11,162,920 | 11,017,048 | 11,621,400 |

ALL NUMBERS ARE IN GALLONS



2015 WATER METER EXCHANGE SCHEDULE

| Month-Year | Actual # Meters Changed | Program Goal | Remaining Meters at Month End |
|--------------------------|----------------------------|-----------------|-------------------------------------|
| Beginning Balance | | | 129 |
| Jan-15 | 3 | 25 | 126 |
| Feb-15 | 102 | 25 | 24 |
| Mar-15 | 6 | 25 | 18 |
| Apr-15 | 3 | 25 | 15 |
| May-15 | 24* | 25 | 15** |
| Jun-15 | 0 | 25 | 15 |
| Jul-15 | | 25 | |
| Aug-15 | | 25 | |
| Sep-15 | | 25 | |
| Oct-15 | | 25 | |
| Nov-15 | | 25 | |
| Dec-15 | | 25 | |
| TOTAL | 114 | 275 | |

* New electronic meters installed in Wildwood and Steen Park.

** All remaining meters are commercial.

2015 FIRE HYDRANT EXERCISING SCHEDULE

| Month-Year | Actual # of FH's Exercised | Program Goal | Remaining FH's at Month End |
|-------------------|---|-------------------------|--|
| Jan-15 | 0 | | 257 |
| Feb-15 | 22 | | 235 |
| Mar-15 | 14 | | 221 |
| Apr-15 | 18 | | 203 |
| May-15 | 8 | | 195 |
| Jun-15 | 0 | | 195 |
| Jul-15 | | | |
| Aug-15 | | | |
| Sep-15 | | | |
| Oct-15 | | | |
| Nov-15 | | | |
| Dec-15 | | | |
| TOTAL | 62 | | 195 |

CITY OF SULTAN
Wastewater Treatment Plant
Operational Report
2014 - 2015

ATTACHMENT H

| MONTH | Influent Flow (Max High allowed 0.72 MGD) | | | | Total Rainfall Inches | Effluent PH (Range allowed 6.0 - 9.0) | | Biological Oxygen Demand (Range allowed 85% to 100%) | Avg Suspended Solids (Range allowed 85% to 100%) | Sludge Wasted Gallons | Hauled Wet Tons |
|--------|--|--------------|---------------|--------------|-----------------------------|--|---------|--|---|--------------------------|--------------------|
| | Total (MG) | Avg (MGD) | High (MGD) | Low (MGD) | | PH Low | PH High | | | | |
| Jan-14 | 11,255 | 0.363 | 0.683 | 0.278 | 7.83 | 6.3 | 6.5 | 97.3 | 97.8 | 95,399 | 49.06 |
| Feb-14 | 9,055 | 0.323 | 0.448 | 0.263 | 7.39 | 6.2 | 6.6 | 97.5 | 97.9 | 95,954 | 36.67 |
| Mar-14 | 16,208 | 0.523 | 1.181 | 0.292 | 16.49 | 6.3 | 6.6 | 96.9 | 98.3 | 81,701 | 36.87 |
| Apr-14 | 10,541 | 0.351 | 0.533 | 0.282 | 7.06 | 6.3 | 6.6 | 97.9 | 98.8 | 119,782 | 49.36 |
| May-14 | 10,397 | 0.335 | 0.500 | 0.259 | 5.76 | 6.3 | 6.5 | 98.3 | 98.5 | 97,025 | 37.52 |
| Jun-14 | 7,328 | 0.244 | 0.289 | 0.217 | 2.42 | 6.3 | 6.5 | 98.9 | 98.6 | 81,570 | 24.93 |
| Jul-14 | 6,661 | 0.215 | 0.292 | 0.195 | 2.46 | 6.2 | 6.7 | 97.9 | 95.9 | 51,333 | 25.08 |
| Aug-14 | 6,305 | 0.203 | 0.247 | 0.185 | 2.19 | 6.4 | 6.9 | 98.0 | 97.8 | 34,551 | 9.79 |
| Sep-14 | 6,704 | 0.223 | 0.308 | 0.197 | 4.50 | 6.5 | 6.7 | 98.4 | 98.1 | 45,631 | 11.05 |
| Oct-14 | 8,690 | 0.280 | 0.451 | 0.203 | 12.35 | 6.3 | 6.8 | 98.8 | 98.6 | 59,757 | 29.28 |
| Nov-14 | 14,498 | 0.483 | 1.900 | 0.271 | 11.87 | 6.2 | 6.6 | 97.2 | 98.1 | 42,557 | 24.19 |
| Dec-14 | 13,026 | 0.420 | 0.566 | 0.337 | 9.62 | 6.3 | 6.5 | 98.2 | 98.4 | 84,239 | 37.01 |
| Jan-15 | 14,365 | 0.463 | 1.894 | 0.327 | 8.9 | 6.3 | 6.5 | 97.0 | 96.7 | 40,227 | 0.00 |
| Feb-15 | 11,065 | 0.395 | 0.686 | 0.276 | 8.34 | 6.2 | 6.5 | 97.3 | 97.2 | 74,696 | 38.66 |
| Mar-15 | 9,024 | 0.291 | 0.503 | 0.234 | 5.04 | 6.3 | 6.4 | 97.7 | 98.8 | 101,724 | 49.68 |
| Apr-15 | 8,825 | 0.294 | 0.374 | 0.249 | 5.56 | 6.3 | 6.5 | 97.7 | 98.1 | 94,379 | 39.06 |
| May-15 | 7,244 | 0.234 | 0.297 | 0.203 | 1.01 | 6.3 | 6.5 | 97.7 | 97.9 | 77,150 | 29.15 |
| Jun-15 | 6 | 0.208 | 0.239 | 0.191 | 0.7 | 6.3 | 6.7 | 98.4 | 98.0 | 80,642 | 29.32 |
| Jul-15 | | | | | | | | | | | |
| Aug-15 | | | | | | | | | | | |
| Sep-15 | | | | | | | | | | | |
| Oct-15 | | | | | | | | | | | |
| Nov-15 | | | | | | | | | | | |
| Dec-15 | | | | | | | | | | | |

2015 GARBAGE REPORT

ATTACHMENT I

| | 2014 TONS | 2014 COST | 2015 TONS | 2015 COST |
|---------------|-----------------|----------------------|---------------|--------------------|
| January | 154.42 | \$16,216.00 | 145.33 | \$15,261.00 |
| February | 121.97 | \$12,809.00 | 128.13 | \$13,455.00 |
| March | 147.69 | \$15,509.00 | 138.96 | \$14,593.00 |
| April | 126.11 | \$13,248.00 | 140.13 | \$14,715.00 |
| May | 161.18 | \$16,930.00 | 145.89 | \$15,320.00 |
| June | 151.83 | \$15,943.00 | 140.38 | \$14,743.00 |
| July | 142.83 | \$15,001.00 | | |
| August | 143.13 | \$15,030.00 | | |
| September | 155.61 | \$16,233.00 | | |
| October | 162.67 | \$17,079.00 | | |
| November | 131.56 | \$13,797.00 | | |
| December | 157.68 | \$16,558.00 | | |
| TOTALS | 1,756.68 | \$ 184,353.00 | 838.82 | \$88,087.00 |



**City of Sultan
Customer Counts**

| <u>Sector</u> | <u>Commodity</u> | <u>Jan-15</u> | <u>Feb-15</u> | <u>Mar-15</u> | <u>Apr-15</u> | <u>May-15</u> | <u>Jun-15</u> | <u>Jul-15</u> | <u>Aug-15</u> | <u>Sep-15</u> | <u>Oct-15</u> | <u>Nov-15</u> | <u>Dec-15</u> | <u>Total</u> |
|---------------|------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|
| Residential | Recycle | 1,490 | 1,493 | 1,495 | 1,497 | 1,497 | 1,501 | - | - | - | - | - | - | 8,973 |
| Commercial | Recycle | 21 | 21 | 21 | 21 | 21 | 23 | - | - | - | - | - | - | 128 |
| Multifamily | Recycle | 4 | 4 | 4 | 4 | 4 | 4 | - | - | - | - | - | - | 24 |
| Residential | Yardwaste | 320 | 320 | 325 | 339 | 350 | 362 | - | - | - | - | - | - | 2,016 |
| Commercial | Yardwaste | 3 | 3 | 3 | 3 | 3 | 3 | - | - | - | - | - | - | 18 |
| Multifamily | Yardwaste | 1 | 2 | 2 | 2 | 2 | 2 | - | - | - | - | - | - | 11 |

**CEMETERY REPORT
BURIALS**

103 Cemetery Operating Fund

| Description | 2015 BUDGET | 2015 ACTUAL |
|----------------------------|------------------------|------------------------|
| Revenue | | |
| Beginning Balance | 0 | 5,200 |
| Cemetery Fees | 25,000 | 18,311 |
| Investment Interest | 100 | 0 |
| Total Resources | 25,100 | 23,511 |
| Expenditures | | |
| Total Expenditures | 23,440 | 13,135 |
| Ending Fund Balance | 1,660 | 10,376 |

| Burials | YTD 2015 |
|----------------|---------------------|
| Ash | 3 |
| Full | 2 |

These numbers are January 2015 through June 2015

SULTAN CITY COUNCIL

AGENDA ITEM

DATE: July 23, 2015
SUBJECT: Public Works Projects-Update
CONTACT PERSON: Connie Dunn, Public Works Supervisor

ISSUE:

The Public Works projects list and status report.

SHINDIG:

Shindig went very well from the Public Works perspective; the crew as a whole worked together in the two weeks previous in preparation of the events. The City looked clean in the main core where activities were located. Riley Edwards and Bobbie Lewis did a great job of picking up garbage and moving bleachers and barricades on Saturday and Sunday.

PARKS:

The Osprey Park Interpretive/Educational sign project is progressing along well. We have had a great core team of volunteers and artists working together to create the educational signage, mile markers, maps, and locations. We have tentatively set the completion date and unveiling at the Return of the Salmon Celebration on September 26, 2015.

WATER:

The City submitted to Washington State Department of Health (DOH) the 2014 Water Use Efficiency Annual Performance Report for the City. The City started the process of Customer Goals in 2007 at 130 gallons per day per capita. With fixing leaks, customer education, low flow indoor and outdoor kits, and working with people to minimize water usage, the **City of Sultan Water Use Efficiency goal has changed to accomplish the goal of 102 gallons per day per capita.**

Lake 16 Water Levels:

To put in perspective the meaning of the following information of the measurement of the lake and weir levels; 12" at the weir means there is barely any water going over the weir and creek is at low flow, then at; 10 to 11" there is 1 to 2" going over the dam's weir, creek flow is moderate. In the last month flow from the spring water levels have varied in Lake 16 from 10 to 15".

Example: On the morning of July 9 the water level was 15" in the morning; this level is 3" below the top of weir. The plant had produced water, operating continuously for the previous 48 hours. The reservoirs were full and the plant stopped processing water; within 8 hours the spring had produced enough water to bring the level of the lake up 5", meaning 1-2" of water flowing over the weir and the creek is flowing well.

From July 1st through the 9th, the average ambient temperature was 95.2 degrees at the Water Treatment Plant.

WASTEWATER TREATMENT:

The Trane Energy improvements are moving along nicely. The exterior lighting is completed. The Oxidation Reduction Potential (ORP) probe is complete and installed. This week the HVAC is being replaced, as well as the installation of the upgraded and larger transformer in the Control Panel.

STORMWATER:

It's been a dry spring and summer; this creates an opportunity to complete some necessary maintenance in the storm water department. The crucial aspect of dry weather is when there is a small or large shower, the roads become slick and the water cannot be absorbed in to the ground as quickly, caution needs to be practiced.

GARBAGE:

Since June 1 thru July 14 city hall has received thirty three (33) service requests for extra pick up or delivery of Toters in garbage service. The City staff has handled this in an efficient manner. If there are concerns please have the citizen's contact City Hall – 360.793.2231 – This is the only method of resolution.

PUBLIC WORKS STAFF:

Matt Wood and Riley Edwards attended FEMA training – Introduction to Incident Command System on July 15, 2015.

Matt Wood attended pre-exam training for Water Treatment Plant Operator 2 State Certification. He will soon be testing.

Riley Edwards has been signed up to take the online herbicide and pesticide spray classes through Washington State University, the necessary books have been purchased. He will be testing mid September, as that is the earliest testing available. Jason Strauss is the City's current Licensed Applicator.

Thank you,
Connie Dunn

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM NO: Staff Report 2

DATE: July 23 2015

SUBJECT: Finance Report

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached is the 2015 2nd Quarter Financial Report for the City.

Overall the revenues and expenditures for the funds are within the expected ranges. The charts below show the summary for the City's operating Funds. Snohomish County has only billed through April for Law Enforcement Service so General fund expenses appear low. Factoring in the Law Enforcement expense for May and June brings the General Fund expense up to 48%.

2nd Quarter 2015

| Fund | Budgeted Revenues | Revenues YTD | % of Budget |
|------------------------------|-------------------|------------------|-------------|
| General | 1,792,955 | 1,066,974 | 60% |
| Street | 190,719 | 89,165 | 47% |
| Cemetery | 28,007 | 18,311 | 65% |
| Water Utility | 1,105,628 | 649,477 | 59% |
| Sewer Utility | 1,309,195 | 669,967 | 51% |
| Garbage Utility | 806,650 | 393,666 | 49% |
| Stormwater Utility | 180,580 | 86,324 | 48% |
| Total Operating Funds | 5,413,734 | 2,973,885 | 55% |

| Fund | Budgeted Expenditures | Expenditures YTD | % of Budget |
|------------------------------|-----------------------|------------------|-------------|
| General | 1,756,196 | 697,648 | 40% |
| Street | 190,719 | 86,479 | 45% |
| Cemetery | 28,007 | 13,155 | 47% |
| Water Utility | 1,105,628 | 516,376 | 47% |
| Sewer Utility | 1,264,480 | 471,573 | 37% |
| Garbage Utility | 785,105 | 341,483 | 43% |
| Stormwater Utility | 180,580 | 77,601 | 43% |
| Total Operating Funds | 5,310,715 | 2,204,316 | 42% |

Attachments: 2nd 2015 Quarter Budget Status Statements for Operating Funds

General Ledger

Revenue vs Expenses Summary

June 2015



| Fund | Description | YTD Balance Before Period | Revenues for Period | Expenses for Period | Year to Date Amount | Liabilities | Total Fund Balance |
|------|-------------------------------|---------------------------|---------------------|---------------------|---------------------|-------------|--------------------|
| 001 | GENERAL FUND | 475,007.76 | 150,938.38 | 72,013.52 | 553,932.62 | 7941.80 | 545,990.82 |
| 100 | GENERAL FUND CONTINGENCY | 65,918.75 | 0.00 | 0.00 | 65,918.75 | 0.00 | 65,918.75 |
| 101 | STREET FUND | 23,937.26 | 12,631.92 | 17,304.40 | 19,264.78 | 2159.64 | 17,105.14 |
| 103 | CEMETERY FUND | 4,358.58 | 7,281.93 | 1,265.57 | 10,374.94 | 314.28 | 10,060.66 |
| 104 | CR EQUIPMENT FUND | 130,382.15 | 0.00 | 0.00 | 130,382.15 | 0.00 | 130,382.15 |
| 108 | IMPACT FEE FUND | 173,576.28 | 21,750.00 | 0.00 | 195,326.28 | 0.00 | 195,326.28 |
| 109 | COMMUNITY IMPROVEMENT FUND | 81,130.38 | 0.00 | 0.00 | 81,130.38 | 0.00 | 81,130.38 |
| 112 | PARK IMPACT FEE FUND | 180,530.05 | 15,875.00 | 0.00 | 196,405.05 | 0.00 | 196,405.05 |
| 113 | BUILDING MAINTENANCE FUND | -6,570.63 | 1,084.46 | 1,540.48 | -7,026.65 | 385.29 | -7,411.94 |
| 114 | INFORMATION TECHNOLOGY FUND - | 75,404.89 | 0.00 | 0.00 | 75,404.89 | 0.00 | 75,404.89 |
| 115 | INSURANCE CLAIMS FUND | -636.85 | 0.00 | 0.00 | -636.85 | 0.00 | -636.85 |
| 117 | TIMBER RIDGE SETTLEMENT FUND | 272,890.89 | 0.00 | 0.00 | 272,890.89 | 0.00 | 272,890.89 |
| 203 | LIMITED GO TAX BOND FUND | 58,206.17 | 1,729.36 | 0.00 | 59,935.53 | 0.00 | 59,935.53 |
| 205 | POLICE GO BOND FUND | 29,006.79 | 475.18 | 0.00 | 29,481.97 | 0.00 | 29,481.97 |
| 207 | LID GUARANTY AND BOND FUND | 292,087.97 | 1,500.00 | 0.00 | 293,587.97 | 0.00 | 293,587.97 |
| 301 | CAPITAL PROJECT FUND - REET 1 | 44,067.95 | 4,859.54 | 0.00 | 48,927.49 | 0.00 | 48,927.49 |
| 302 | CAPITAL PROJECT FUND - REET 2 | 75,593.63 | 4,859.53 | 0.00 | 80,453.16 | 0.00 | 80,453.16 |
| 303 | STREET IMPROVEMENT FUND | 37,378.46 | 17,945.00 | 23,524.37 | 31,799.09 | 0.00 | 31,799.09 |
| 305 | PARK IMPROVEMENT FUND | -110,315.81 | 0.00 | 0.00 | -110,315.81 | 0.00 | -110,315.81 |
| 400 | UTILITY WATER FUND | 424,500.51 | 117,798.26 | 57,756.82 | 484,541.95 | 9510.99 | 475,030.96 |
| 401 | UTILITY SEWER FUND | 622,330.45 | 115,161.67 | 40,685.32 | 696,806.80 | 8327.71 | 688,479.09 |
| 402 | UTILITY GARBAGE FUND | 376,867.61 | 64,036.29 | 48,460.62 | 392,443.28 | 3280.57 | 389,162.71 |
| 403 | WATER REVENUE BOND FUND | 2,043,447.34 | 0.00 | 0.00 | 2,043,447.34 | 0.00 | 2,043,447.34 |
| 404 | CR RESERVE SEWER FUND | 462,615.17 | 91,565.00 | 0.00 | 554,180.17 | 0.00 | 554,180.17 |
| 405 | CR WATER FUND | 436,866.56 | 3,694.00 | 0.00 | 440,560.56 | 0.00 | 440,560.56 |
| 406 | STORMWATER UTILITY FUND | 39,528.08 | 14,664.38 | 10,145.67 | 44,046.79 | 2121.44 | 41,925.35 |
| 407 | SEWER SYSTEM IMPROVEMENT FUND | 133,971.27 | 0.00 | 4,677.29 | 129,293.98 | 0.00 | 129,293.98 |
| 409 | WATER SYSTEM IMPROVEMENT FUND | 8,415.58 | 0.00 | 4,825.76 | 3,589.82 | 0.00 | 3,589.82 |
| 410 | STORMWATER IMPROVEMENT FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 412 | WATER SYSTEM DEBT FUND | 87,763.50 | 0.00 | 62,716.50 | 25,047.00 | 0.00 | 25,047.00 |
| 413 | SEWER SYSTEM DEBT FUND | 142,551.21 | 0.00 | 182,711.05 | -40,159.84 | 0.00 | -40,159.84 |
| 621 | CEMETERY TRUST FUND | 111,780.35 | 0.00 | 0.00 | 111,780.35 | 0.00 | 111,780.35 |
| 633 | TREASURERS TRUST FUND | 111,644.95 | 1,356.66 | 100.00 | 112,901.61 | 0.00 | 112,901.61 |
| 634 | INVESTMENT FUND | 10,909.77 | 1,671.57 | 0.00 | 12,581.34 | 0.00 | 12,581.34 |
| | Report Totals: | 6,915,147.02 | 650,878.13 | 527,727.37 | 7,038,297.78 | 34041.72 | 7,004,256.06 |

Note: Negative fund balances are due to capital projects pending reimbursements from the granting agency.

General Ledger

Budget Status

User: laura.koenig
 Printed: 7/14/2015 - 12:57 PM
 Period: 1 to 6, 2015



| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|---------------------|--------------------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------|
| GENERAL FUND | | | | | | | | |
| Fund 001 | Taxes | | | | | | | |
| Dept 001-000 | Real and Personal Property Tax | 404,769.00 | 215,235.30 | 215,235.30 | 189,533.70 | 0.00 | 189,533.70 | 46.83 |
| R10 | Local and Retail Sales and Use | 310,000.00 | 175,684.15 | 175,684.15 | 134,315.85 | 0.00 | 134,315.85 | 43.33 |
| 001-000-311-10-000 | Sales Tax - Criminal Justice | 60,000.00 | 35,670.84 | 35,670.84 | 24,329.16 | 0.00 | 24,329.16 | 40.55 |
| 001-000-313-71-000 | B & O Electric | 165,000.00 | 99,197.40 | 99,197.40 | 65,802.60 | 0.00 | 65,802.60 | 39.88 |
| 001-000-316-41-000 | Water Utility Tax | 58,000.00 | 30,124.33 | 30,124.33 | 27,875.67 | 0.00 | 27,875.67 | 48.06 |
| 001-000-316-42-000 | B & O Gas | 60,000.00 | 29,321.96 | 29,321.96 | 30,678.04 | 0.00 | 30,678.04 | 51.13 |
| 001-000-316-43-000 | Sewer Utility Tax | 77,125.00 | 39,251.23 | 39,251.23 | 37,873.77 | 0.00 | 37,873.77 | 49.11 |
| 001-000-316-44-000 | B & O Cable | 59,000.00 | 29,092.74 | 29,092.74 | 29,907.26 | 0.00 | 29,907.26 | 50.69 |
| 001-000-316-46-000 | B & O Telephone | 95,000.00 | 47,526.93 | 47,526.93 | 47,473.07 | 0.00 | 47,473.07 | 49.97 |
| 001-000-316-47-000 | Garbage Utility Tax | 34,000.00 | 17,135.89 | 17,135.89 | 16,864.11 | 0.00 | 16,864.11 | 49.60 |
| 001-000-316-48-000 | Gambling Tax | 2,000.00 | 2,975.71 | 2,975.71 | -975.71 | 0.00 | -975.71 | 0.00 |
| 001-000-316-81-000 | | | | | | | | |
| | R10 Sub Totals: | 1,324,894.00 | 721,216.48 | 721,216.48 | 603,677.52 | 0.00 | 603,677.52 | 45.56 |
| R20 | Licenses and Permits | | | | | | | |
| 001-000-321-91-000 | Cable Franchise Fees | 50,000.00 | 30,867.08 | 30,867.08 | 19,132.92 | 0.00 | 19,132.92 | 38.27 |
| 001-000-321-99-000 | Business License | 17,000.00 | 8,820.83 | 8,820.83 | 8,179.17 | 0.00 | 8,179.17 | 48.11 |
| 001-000-322-10-100 | Buildings, Structures, Equipme | 54,000.00 | 85,972.14 | 85,972.14 | -31,972.14 | 0.00 | -31,972.14 | 0.00 |
| 001-000-322-10-200 | Permits - Other | 8,000.00 | 4,214.26 | 4,214.26 | 3,785.74 | 0.00 | 3,785.74 | 47.32 |
| 001-000-322-30-000 | Animal Licenses | 1,500.00 | 579.00 | 579.00 | 921.00 | 0.00 | 921.00 | 61.40 |
| 001-000-322-90-000 | Non Business Permits | 1,500.00 | 820.00 | 820.00 | 680.00 | 0.00 | 680.00 | 45.33 |
| | R20 Sub Totals: | 132,000.00 | 131,273.31 | 131,273.31 | 726.69 | 0.00 | 726.69 | 0.57 |
| R30 | Intergovernmental Revenues | | | | | | | |
| 001-000-334-04-200 | Plan Grant - Dept of Commerce | 9,000.00 | 0.00 | 0.00 | 9,000.00 | 0.00 | 9,000.00 | 100.00 |
| 001-000-335-03-910 | PUD Privilege Tax | 27,000.00 | 0.00 | 0.00 | 27,000.00 | 0.00 | 27,000.00 | 100.00 |
| 001-000-336-00-980 | City Assistance | 70,000.00 | 0.00 | 0.00 | 70,000.00 | 0.00 | 70,000.00 | 100.00 |
| 001-000-336-04-980 | Local Government Assistance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-336-06-094 | Liquor Excise Tax | 0.00 | 25,664.97 | 25,664.97 | -25,664.97 | 0.00 | -25,664.97 | 0.00 |
| 001-000-336-06-210 | Criminal Justice Pop | 1,166.00 | 608.97 | 608.97 | 557.03 | 0.00 | 557.03 | 47.7 |
| 001-000-336-06-260 | CJ Special Programs | 2,652.00 | 1,491.58 | 1,491.58 | 1,160.42 | 0.00 | 1,160.42 | 43.7 |
| 001-000-336-06-510 | DUI Cities | 900.00 | 410.05 | 410.05 | 489.95 | 0.00 | 489.95 | 54.4 |
| 001-000-336-06-950 | Liquor Board Profits | 40,912.00 | 0.00 | 0.00 | 40,912.00 | 0.00 | 40,912.00 | 100.00 |
| 001-000-360-00-980 | City Assistance | 0.00 | 51,267.08 | 51,267.08 | -51,267.08 | 0.00 | -51,267.08 | 0.0 |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|----------------------|--------------------------------|---------------|---------------|---------------|-------------|-------------------|------------|-------------|
| R30 Sub Totals: | | 151,630.00 | 79,442.65 | 79,442.65 | 72,187.35 | 0.00 | 72,187.35 | 47.61 |
| R40 | Charges for Services | | | | | | | |
| 001-000-341-81-000 | Copies and Certifications | 300.00 | 65.22 | 65.22 | 234.78 | 0.00 | 234.78 | 78.26 |
| 001-000-341-91-000 | Candidate Filing Fees | 140.00 | 0.00 | 0.00 | 140.00 | 0.00 | 140.00 | 100.00 |
| 001-000-341-99-000 | Passport Fees | 8,500.00 | 4,460.00 | 4,460.00 | 4,040.00 | 0.00 | 4,040.00 | 47.53 |
| 001-000-345-81-000 | Zoning and Subdivision Fees | 5,000.00 | 650.00 | 650.00 | 4,350.00 | 0.00 | 4,350.00 | 87.00 |
| 001-000-345-83-000 | Plan Check Fees | 32,000.00 | 24,473.44 | 24,473.44 | 7,526.56 | 0.00 | 7,526.56 | 23.52 |
| 001-000-345-85-010 | Administrative Fees | 1,400.00 | 2,520.00 | 2,520.00 | -1,120.00 | 0.00 | -1,120.00 | 0.00 |
| 001-000-345-89-000 | Other Environment Protection F | 1,000.00 | 1,300.00 | 1,300.00 | -300.00 | 0.00 | -300.00 | 0.00 |
| 001-000-345-89-010 | Prof. - Hearing Examiner | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 100.00 |
| 001-000-345-89-020 | Consultant Review Deposit | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R40 Sub Totals: | | 48,840.00 | 33,468.66 | 33,468.66 | 15,371.34 | 0.00 | 15,371.34 | 31.47 |
| R50 | Fines and Penalties | | | | | | | |
| 001-000-353-10-100 | District Court | 12,000.00 | 7,261.80 | 7,261.80 | 4,738.20 | 0.00 | 4,738.20 | 39.49 |
| 001-000-353-10-300 | Violations Bureau | 1,500.00 | 114.98 | 114.98 | 1,385.02 | 0.00 | 1,385.02 | 92.33 |
| 001-000-354-10-000 | Parking Infractions | 100.00 | 60.00 | 60.00 | 40.00 | 0.00 | 40.00 | 40.00 |
| 001-000-359-90-000 | Animal Control Fines | 500.00 | 376.00 | 376.00 | 124.00 | 0.00 | 124.00 | 24.80 |
| 001-000-359-90-010 | Animal Control Fees | 500.00 | 65.00 | 65.00 | 435.00 | 0.00 | 435.00 | 87.00 |
| R50 Sub Totals: | | 14,600.00 | 7,877.78 | 7,877.78 | 6,722.22 | 0.00 | 6,722.22 | 46.04 |
| R60 | Miscellaneous Revenues | | | | | | | |
| 001-000-361-11-000 | Investment Interest | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 100.00 |
| 001-000-361-40-000 | Sales Tax Interest | 120.00 | 108.74 | 108.74 | 11.26 | 0.00 | 11.26 | 9.38 |
| 001-000-362-40-000 | Rents and Royalties | 7,500.00 | 25,689.82 | 25,689.82 | -18,189.82 | 0.00 | -18,189.82 | 0.00 |
| 001-000-362-50-000 | Rental Income Post Office | 47,860.00 | 0.00 | 0.00 | 47,860.00 | 0.00 | 47,860.00 | 100.00 |
| 001-000-367-11-010 | Contributions/Donations | 5,000.00 | 5,189.04 | 5,189.04 | -189.04 | 0.00 | -189.04 | 0.00 |
| 001-000-369-40-000 | Judgements and Settlements | 0.00 | 135.01 | 135.01 | -135.01 | 0.00 | -135.01 | 0.00 |
| 001-000-369-81-000 | Cash Overages and Shortages | 0.00 | 5.00 | 5.00 | -5.00 | 0.00 | -5.00 | 0.00 |
| 001-000-369-90-000 | Miscellaneous Income/NSF fees | 4,000.00 | 6,557.94 | 6,557.94 | -2,557.94 | 0.00 | -2,557.94 | 0.00 |
| R60 Sub Totals: | | 64,980.00 | 37,685.55 | 37,685.55 | 27,294.45 | 0.00 | 27,294.45 | 42.01 |
| R90 | Other Financing Sources | | | | | | | |
| 001-000-395-10-000 | Sale of Fixed Assets | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-397-10-100 | Operating Transfer In | 56,011.00 | 56,010.00 | 56,010.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| R90 Sub Totals: | | 56,011.00 | 56,010.00 | 56,010.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| Revenue Sub Totals: | | 1,792,955.00 | 1,066,974.43 | 1,066,974.43 | 725,980.57 | 0.00 | 725,980.57 | 40.4 |
| Dept 000 Sub Totals: | | -1,792,955.00 | -1,066,974.43 | -1,066,974.43 | -725,980.57 | 0.00 | | |
| Dept 001-005 | Legislative | | | | | | | |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|--------------------|-----------------------------|---------------|---------------|------------|-----------|-------------------|-----------|-------------|
| E10 | Salaries and Wages | | | | | | | |
| 001-005-511-60-100 | Salaries and Wages | 6,510.00 | 3,316.25 | 3,316.25 | 3,193.75 | 0.00 | 3,193.75 | 49.06 |
| | E10 Sub Totals: | 6,510.00 | 3,316.25 | 3,316.25 | 3,193.75 | 0.00 | 3,193.75 | 49.06 |
| E20 | Employee Benefits | | | | | | | |
| 001-005-511-60-200 | Benefits | 498.00 | 253.78 | 253.78 | 244.22 | 0.00 | 244.22 | 49.04 |
| | E20 Sub Totals: | 498.00 | 253.78 | 253.78 | 244.22 | 0.00 | 244.22 | 49.04 |
| E30 | Operating and Office Supply | | | | | | | |
| 001-005-511-60-310 | Office/Operating | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| 001-005-511-60-311 | Office/Operating - Mayor | 500.00 | 120.77 | 120.77 | 379.23 | 0.00 | 379.23 | 75.85 |
| | E30 Sub Totals: | 600.00 | 120.77 | 120.77 | 479.23 | 0.00 | 479.23 | 79.87 |
| E40 | Other Services and Charges | | | | | | | |
| 001-005-511-60-410 | Professional Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-005-511-60-420 | Communication | 0.00 | 159.81 | 159.81 | -159.81 | 0.00 | -159.81 | 0.00 |
| 001-005-511-60-430 | Travel and Seminars | 4,300.00 | 3,207.23 | 3,207.23 | 1,092.77 | 0.00 | 1,092.77 | 25.41 |
| 001-005-511-60-490 | Miscellaneous | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-005-514-90-510 | Voter Registration | 4,800.00 | 5,064.04 | 5,064.04 | -264.04 | 0.00 | -264.04 | 0.00 |
| | E40 Sub Totals: | 9,100.00 | 8,431.08 | 8,431.08 | 668.92 | 0.00 | 668.92 | 7.35 |
| | Expense Sub Totals: | 16,708.00 | 12,121.88 | 12,121.88 | 4,586.12 | 0.00 | 4,586.12 | 27.45 |
| | Dept 005 Sub Totals: | 16,708.00 | 12,121.88 | 12,121.88 | 4,586.12 | 0.00 | | |
| Dept 001-010 | Executive/Administrative | | | | | | | |
| E10 | Salaries and Wages | | | | | | | |
| 001-010-513-10-100 | Salaries and Wages | 42,637.00 | 21,545.14 | 21,545.14 | 21,091.86 | 0.00 | 21,091.86 | 49.47 |
| | E10 Sub Totals: | 42,637.00 | 21,545.14 | 21,545.14 | 21,091.86 | 0.00 | 21,091.86 | 49.47 |
| E20 | Employee Benefits | | | | | | | |
| 001-010-513-10-200 | Benefits | 17,913.00 | 7,208.62 | 7,208.62 | 10,704.38 | 0.00 | 10,704.38 | 59.71 |
| | E20 Sub Totals: | 17,913.00 | 7,208.62 | 7,208.62 | 10,704.38 | 0.00 | 10,704.38 | 59.71 |
| E30 | Operating and Office Supply | | | | | | | |
| 001-010-513-10-320 | Office Supplies | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.01 |
| | E30 Sub Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.01 |
| E40 | Other Services and Charges | | | | | | | |
| 001-010-513-10-420 | Communication | 500.00 | 544.32 | 544.32 | -44.32 | 0.00 | -44.32 | 0.0 |
| 001-010-513-10-430 | Travel and Seminars | 1,500.00 | 972.79 | 972.79 | 527.21 | 0.00 | 527.21 | 35.1 |
| 001-010-513-10-490 | Miscellaneous | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.0 |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|--------------------------------|-------------|---------------|---------------|------------|-----------|-------------------|-----------|-------------|
| E40 Sub Totals: | | 2,100.00 | 1,517.11 | 1,517.11 | 582.89 | 0.00 | 582.89 | 27.76 |
| Expense Sub Totals: | | 62,650.00 | 30,270.87 | 30,270.87 | 32,379.13 | 0.00 | 32,379.13 | 51.68 |
| Dept 010 Sub Totals: | | 62,650.00 | 30,270.87 | 30,270.87 | 32,379.13 | 0.00 | | |
| Finance Administration | | | | | | | | |
| Salaries and Wages | | 46,211.00 | 23,863.15 | 23,863.15 | 22,347.85 | 0.00 | 22,347.85 | 48.36 |
| Salaries and Wages | | 46,211.00 | 23,863.15 | 23,863.15 | 22,347.85 | 0.00 | 22,347.85 | 48.36 |
| E10 Sub Totals: | | 23,565.00 | 9,885.52 | 9,885.52 | 13,679.48 | 0.00 | 13,679.48 | 58.05 |
| Employee Benefits | | 23,565.00 | 9,885.52 | 9,885.52 | 13,679.48 | 0.00 | 13,679.48 | 58.05 |
| Benefits | | | | | | | | |
| E20 Sub Totals: | | 200.00 | 247.04 | 247.04 | -47.04 | 0.00 | -47.04 | 0.00 |
| Operating and Office Supply | | 200.00 | 247.04 | 247.04 | -47.04 | 0.00 | -47.04 | 0.00 |
| Office Supplies | | | | | | | | |
| E30 Sub Totals: | | 200.00 | 247.04 | 247.04 | -47.04 | 0.00 | -47.04 | 0.00 |
| Other Services and Charges | | 200.00 | 247.04 | 247.04 | -47.04 | 0.00 | -47.04 | 0.00 |
| Audit Costs | | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 0.00 | 6,000.00 | 100.00 |
| Travel and Seminars | | 1,500.00 | 706.40 | 706.40 | 793.60 | 0.00 | 793.60 | 52.91 |
| Bank Fees | | 650.00 | 290.66 | 290.66 | 359.34 | 0.00 | 359.34 | 55.28 |
| Miscellaneous Expense | | 350.00 | 0.00 | 0.00 | 350.00 | 0.00 | 350.00 | 100.00 |
| Payment of Judgements and Sett | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| E40 Sub Totals: | | 8,500.00 | 997.06 | 997.06 | 7,502.94 | 0.00 | 7,502.94 | 88.27 |
| Expense Sub Totals: | | 78,476.00 | 34,992.77 | 34,992.77 | 43,483.23 | 0.00 | 43,483.23 | 55.41 |
| Dept 015 Sub Totals: | | 78,476.00 | 34,992.77 | 34,992.77 | 43,483.23 | 0.00 | | |
| Grants | | | | | | | | |
| Salaries and Wages | | 12,311.00 | 8,352.77 | 8,352.77 | 3,958.23 | 0.00 | 3,958.23 | 32.11 |
| Salaries and Wages | | 12,311.00 | 8,352.77 | 8,352.77 | 3,958.23 | 0.00 | 3,958.23 | 32.11 |
| E10 Sub Totals: | | 6,662.00 | 2,412.83 | 2,412.83 | 4,249.17 | 0.00 | 4,249.17 | 63.71 |
| Employee Benefits | | 6,662.00 | 2,412.83 | 2,412.83 | 4,249.17 | 0.00 | 4,249.17 | 63.71 |
| Benefits | | | | | | | | |
| E20 Sub Totals: | | 6,662.00 | 2,412.83 | 2,412.83 | 4,249.17 | 0.00 | 4,249.17 | 63.71 |
| Operating and Office Supply | | 6,662.00 | 2,412.83 | 2,412.83 | 4,249.17 | 0.00 | 4,249.17 | 63.71 |
| Economic Development | | | | | | | | |
| E30 Sub Totals: | | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 | 3,000.00 | 100.00 |
| Operating and Office Supply | | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 | 3,000.00 | 100.00 |
| Economic Development | | | | | | | | |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|--------------------|-----------------------------|---------------|---------------|------------|-----------|-------------------|-----------|-------------|
| 001-020-514-60-320 | Office Supplies | 100.00 | 14.11 | 14.11 | 85.89 | 0.00 | 85.89 | 85.89 |
| 001-020-514-60-350 | Small Tools/Minor Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | E30 Sub Totals: | 3,100.00 | 14.11 | 14.11 | 3,085.89 | 0.00 | 3,085.89 | 99.54 |
| E40 | Other Services and Charges | | | | | | | |
| 001-020-514-60-410 | Professional Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-020-514-60-420 | Communication | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-020-514-60-430 | Travel and Seminars | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 100.00 |
| 001-020-514-60-490 | Volunteer Program | 1,200.00 | 35.85 | 35.85 | 1,164.15 | 0.00 | 1,164.15 | 97.01 |
| | E40 Sub Totals: | 1,700.00 | 35.85 | 35.85 | 1,664.15 | 0.00 | 1,664.15 | 97.89 |
| | Expense Sub Totals: | 23,773.00 | 10,815.56 | 10,815.56 | 12,957.44 | 0.00 | 12,957.44 | 54.50 |
| | Dept 020 Sub Totals: | 23,773.00 | 10,815.56 | 10,815.56 | 12,957.44 | 0.00 | | |
| Dept 001-025 | Legal Services | | | | | | | |
| E10 | Salaries and Wages | | | | | | | |
| 001-025-515-30-100 | Salaries and Wages | 3,999.00 | 2,029.93 | 2,029.93 | 1,969.07 | 0.00 | 1,969.07 | 49.24 |
| | E10 Sub Totals: | 3,999.00 | 2,029.93 | 2,029.93 | 1,969.07 | 0.00 | 1,969.07 | 49.24 |
| E20 | Employee Benefits | | | | | | | |
| 001-025-515-30-200 | Benefits | 1,939.00 | 799.59 | 799.59 | 1,139.41 | 0.00 | 1,139.41 | 58.76 |
| | E20 Sub Totals: | 1,939.00 | 799.59 | 799.59 | 1,139.41 | 0.00 | 1,139.41 | 58.76 |
| E40 | Other Services and Charges | | | | | | | |
| 001-025-515-30-410 | Legal - Litigation Fees | 40,000.00 | 24,117.40 | 24,117.40 | 15,882.60 | 0.00 | 15,882.60 | 39.71 |
| | E40 Sub Totals: | 40,000.00 | 24,117.40 | 24,117.40 | 15,882.60 | 0.00 | 15,882.60 | 39.71 |
| E50 | Intergovernmental Services | | | | | | | |
| 001-025-515-70-510 | Crime Victim Services | 500.00 | 169.17 | 169.17 | 330.83 | 0.00 | 330.83 | 66.17 |
| | E50 Sub Totals: | 500.00 | 169.17 | 169.17 | 330.83 | 0.00 | 330.83 | 66.17 |
| | Expense Sub Totals: | 46,438.00 | 27,116.09 | 27,116.09 | 19,321.91 | 0.00 | 19,321.91 | 41.61 |
| | Dept 025 Sub Totals: | 46,438.00 | 27,116.09 | 27,116.09 | 19,321.91 | 0.00 | | |
| Dept 001-035 | Other Governmental Services | | | | | | | |
| E30 | Operating and Office Supply | | | | | | | |
| 001-035-518-10-310 | Office/Operating Supplies | 9,000.00 | 4,594.11 | 4,594.11 | 4,405.89 | 0.00 | 4,405.89 | 48.9% |
| 001-035-518-90-340 | Books and Periodicals | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 100.00 |
| 001-035-518-90-350 | Small Tools/Minor Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|--------------------|--------------------------------|---------------|---------------|------------|------------|-------------------|------------|-------------|
| E30 | E30 Sub Totals: | 10,000.00 | 4,594.11 | 4,594.11 | 5,405.89 | 0.00 | 5,405.89 | 54.06 |
| E40 | Other Services and Charges | | | | | | | |
| 001-035-518-20-490 | Organization Dues | 4,000.00 | 5,383.00 | 5,383.00 | -1,383.00 | 0.00 | -1,383.00 | 0.00 |
| 001-035-518-90-410 | Professional Services | 6,000.00 | 2,526.68 | 2,526.68 | 3,473.32 | 0.00 | 3,473.32 | 57.89 |
| 001-035-518-90-420 | Communication | 6,085.00 | 3,097.77 | 3,097.77 | 2,987.23 | 0.00 | 2,987.23 | 49.09 |
| 001-035-518-90-440 | Advertising and Legal Notices | 2,000.00 | 918.48 | 918.48 | 1,081.52 | 0.00 | 1,081.52 | 54.08 |
| 001-035-518-90-450 | Rentals | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-035-518-90-460 | Insurance | 44,578.00 | 100.00 | 100.00 | 44,478.00 | 0.00 | 44,478.00 | 99.78 |
| 001-035-518-90-470 | Utilities | 5,340.00 | 3,063.07 | 3,063.07 | 2,276.93 | 0.00 | 2,276.93 | 42.64 |
| 001-035-518-90-480 | Repair and Maintenance | 500.00 | 205.86 | 205.86 | 294.14 | 0.00 | 294.14 | 58.83 |
| 001-035-518-90-490 | Miscellaneous | 1,300.00 | 598.35 | 598.35 | 701.65 | 0.00 | 701.65 | 53.97 |
| E40 | E40 Sub Totals: | 69,803.00 | 15,893.21 | 15,893.21 | 53,909.79 | 0.00 | 53,909.79 | 77.23 |
| | Expense Sub Totals: | 79,803.00 | 20,487.32 | 20,487.32 | 59,315.68 | 0.00 | 59,315.68 | 74.33 |
| Dept 035 | Dept 035 Sub Totals: | 79,803.00 | 20,487.32 | 20,487.32 | 59,315.68 | 0.00 | 59,315.68 | 74.33 |
| E10 | Law Enforcement | | | | | | | |
| 001-040-521-20-100 | Salaries and Wages | 2,204.00 | 1,013.78 | 1,013.78 | 1,190.22 | 0.00 | 1,190.22 | 54.00 |
| E10 | E10 Sub Totals: | 2,204.00 | 1,013.78 | 1,013.78 | 1,190.22 | 0.00 | 1,190.22 | 54.00 |
| E20 | Employee Benefits | | | | | | | |
| 001-040-521-20-200 | Benefits | 1,014.00 | 364.10 | 364.10 | 649.90 | 0.00 | 649.90 | 64.09 |
| 001-040-521-20-210 | Benefits - Disability Insuranc | 6,160.00 | 3,091.98 | 3,091.98 | 3,068.02 | 0.00 | 3,068.02 | 49.81 |
| 001-040-521-20-220 | Uniforms | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| E20 | E20 Sub Totals: | 7,174.00 | 3,456.08 | 3,456.08 | 3,717.92 | 0.00 | 3,717.92 | 51.82 |
| E30 | Operating and Office Supply | | | | | | | |
| 001-040-521-20-310 | Operating Supplies | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| E30 | E30 Sub Totals: | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| E40 | Other Services and Charges | | | | | | | |
| 001-040-521-20-460 | Insurance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-040-521-20-490 | Miscellaneous | 500.00 | 6,233.00 | 6,233.00 | -5,733.00 | 0.00 | -5,733.00 | 0.00 |
| 001-040-521-20-510 | Professional Service - ShoCity | 901,771.00 | 298,328.74 | 298,328.74 | 603,442.26 | 0.00 | 603,442.26 | 66.92 |
| E40 | E40 Sub Totals: | 902,271.00 | 304,561.74 | 304,561.74 | 597,709.26 | 0.00 | 597,709.26 | 66.24 |
| E50 | Intergovernmental Services | | | | | | | |
| 001-040-528-10-500 | Intergovernmental - SNO PAC | 62,480.00 | 30,227.94 | 30,227.94 | 32,252.06 | 0.00 | 32,252.06 | 51.61 |
| 001-040-528-10-510 | Intergovernmental - 800 MHZ | 14,900.00 | 13,751.00 | 13,751.00 | 1,149.00 | 0.00 | 1,149.00 | 7.71 |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|----------------------|--------------------------------|---------------|---------------|------------|------------|-------------------|------------|-------------|
| E50 Sub Totals: | | 77,380.00 | 43,978.94 | 43,978.94 | 33,401.06 | 0.00 | 33,401.06 | 43.16 |
| Expense Sub Totals: | | 989,129.00 | 353,010.54 | 353,010.54 | 636,118.46 | 0.00 | 636,118.46 | 64.31 |
| Dept 040 Sub Totals: | | 989,129.00 | 353,010.54 | 353,010.54 | 636,118.46 | 0.00 | | |
| Dept 001-045 | Law Enforcement Agency Fees | | | | | | | |
| E40 | Other Services and Charges | | | | | | | |
| 001-045-512-50-510 | Miscellaneous - Court Filing F | 5,700.00 | 5,535.85 | 5,535.85 | 164.15 | 0.00 | 164.15 | 2.88 |
| 001-045-515-30-410 | Professional Services - Prosec | 13,500.00 | 3,237.24 | 3,237.24 | 10,262.76 | 0.00 | 10,262.76 | 76.02 |
| 001-045-515-30-411 | Public Defender Attorney | 20,400.00 | 11,390.00 | 11,390.00 | 9,010.00 | 0.00 | 9,010.00 | 44.17 |
| 001-045-523-90-510 | Miscellaneous - Jail Fees | 32,000.00 | 47,473.92 | 47,473.92 | -15,473.92 | 0.00 | -15,473.92 | 0.00 |
| E40 Sub Totals: | | 71,600.00 | 67,637.01 | 67,637.01 | 3,962.99 | 0.00 | 3,962.99 | 5.53 |
| Expense Sub Totals: | | 71,600.00 | 67,637.01 | 67,637.01 | 3,962.99 | 0.00 | 3,962.99 | 5.53 |
| Dept 045 Sub Totals: | | 71,600.00 | 67,637.01 | 67,637.01 | 3,962.99 | 0.00 | | |
| Dept 001-050 | Emergency Services | | | | | | | |
| E30 | Operating and Office Supply | | | | | | | |
| 001-050-525-50-310 | Operating Supplies | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| E30 Sub Totals: | | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| E40 | Other Services and Charges | | | | | | | |
| 001-050-525-10-480 | Repair and Maintenance | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 100.00 |
| E40 Sub Totals: | | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 100.00 |
| E50 | Intergovernmental Services | | | | | | | |
| 001-050-525-10-510 | Department of Emergency Mgmt | 5,385.00 | 0.00 | 0.00 | 5,385.00 | 0.00 | 5,385.00 | 100.00 |
| E50 Sub Totals: | | 5,385.00 | 0.00 | 0.00 | 5,385.00 | 0.00 | 5,385.00 | 100.00 |
| Expense Sub Totals: | | 5,985.00 | 0.00 | 0.00 | 5,985.00 | 0.00 | 5,985.00 | 100.00 |
| Dept 050 Sub Totals: | | 5,985.00 | 0.00 | 0.00 | 5,985.00 | 0.00 | | |
| Dept 001-060 | Code Enforcement | | | | | | | |
| E10 | Salaries and Wages | | | | | | | |
| 001-060-554-30-100 | Salaries and Wages | 29,894.00 | 18,618.29 | 18,618.29 | 11,275.71 | 0.00 | 11,275.71 | 37.7% |
| E10 Sub Totals: | | 29,894.00 | 18,618.29 | 18,618.29 | 11,275.71 | 0.00 | 11,275.71 | 37.7% |
| E20 | Employee Benefits | | | | | | | |
| 001-060-554-30-200 | Benefits | 23,814.00 | 4,882.15 | 4,882.15 | 18,931.85 | 0.00 | 18,931.85 | 79.5% |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|----------------------|-------------------------------|---------------|---------------|------------|-----------|-------------------|-----------|-------------|
| E20 Sub Totals: | | 23,814.00 | 4,882.15 | 4,882.15 | 18,931.85 | 0.00 | 18,931.85 | 79.50 |
| 001-060-554-30-310 | Operating and Office Supply | 1,500.00 | 625.18 | 625.18 | 874.82 | 0.00 | 874.82 | 58.32 |
| 001-060-554-30-360 | Office/Operating Supplies | 1,650.00 | 0.00 | 0.00 | 1,650.00 | 0.00 | 1,650.00 | 100.00 |
| 001-060-554-30-370 | Vehicle Operation/Maintenance | 0.00 | 484.32 | 484.32 | -484.32 | 0.00 | -484.32 | 0.00 |
| | Vehicle Repair | | | | | | | |
| E30 Sub Totals: | | 3,150.00 | 1,109.50 | 1,109.50 | 2,040.50 | 0.00 | 2,040.50 | 64.78 |
| E40 | Other Services and Charges | | | | | | | |
| 001-060-554-30-410 | Professional Services | 750.00 | 2,080.00 | 2,080.00 | -1,330.00 | 0.00 | -1,330.00 | 0.00 |
| 001-060-554-30-430 | Travel and Seminars | 250.00 | 0.00 | 0.00 | 250.00 | 0.00 | 250.00 | 100.00 |
| 001-060-554-30-460 | Insurance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| E40 Sub Totals: | | 1,000.00 | 2,080.00 | 2,080.00 | -1,080.00 | 0.00 | -1,080.00 | 0.00 |
| Expense Sub Totals: | | 57,858.00 | 26,689.94 | 26,689.94 | 31,168.06 | 0.00 | 31,168.06 | 53.87 |
| Dept 060 Sub Totals: | | 57,858.00 | 26,689.94 | 26,689.94 | 31,168.06 | 0.00 | | |
| E10 | Planning and Development | | | | | | | |
| 001-065-558-60-100 | Salaries and Wages | 58,589.00 | 30,148.35 | 30,148.35 | 28,440.65 | 0.00 | 28,440.65 | 48.54 |
| | Salaries and Wages | | | | | | | |
| E10 Sub Totals: | | 58,589.00 | 30,148.35 | 30,148.35 | 28,440.65 | 0.00 | 28,440.65 | 48.54 |
| E20 | Employee Benefits | | | | | | | |
| 001-065-558-60-200 | Benefits | 31,183.00 | 13,648.63 | 13,648.63 | 17,534.37 | 0.00 | 17,534.37 | 56.22 |
| E20 Sub Totals: | | 31,183.00 | 13,648.63 | 13,648.63 | 17,534.37 | 0.00 | 17,534.37 | 56.22 |
| E30 | Operating and Office Supply | | | | | | | |
| 001-065-558-60-310 | Office/Operating Supplies | 200.00 | 10.15 | 10.15 | 189.85 | 0.00 | 189.85 | 94.92 |
| 001-065-558-60-340 | Books and Periodicals | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-065-558-60-350 | Small Tools/Minor Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| E30 Sub Totals: | | 200.00 | 10.15 | 10.15 | 189.85 | 0.00 | 189.85 | 94.92 |
| E40 | Other Services and Charges | | | | | | | |
| 001-065-558-60-410 | Professional Services | 75,000.00 | 0.00 | 0.00 | 75,000.00 | 0.00 | 75,000.00 | 100.00 |
| 001-065-558-60-420 | Communication | 500.00 | 53.81 | 53.81 | 446.19 | 0.00 | 446.19 | 89.24 |
| 001-065-558-60-430 | Travel and Seminars | 1,500.00 | 936.31 | 936.31 | 563.69 | 0.00 | 563.69 | 37.58 |
| 001-065-558-60-440 | Advertising and Legal Notices | 700.00 | 575.34 | 575.34 | 124.66 | 0.00 | 124.66 | 17.81 |
| 001-065-558-60-490 | Miscellaneous | 900.00 | 396.84 | 396.84 | 503.16 | 0.00 | 503.16 | 55.91 |
| E40 Sub Totals: | | 78,600.00 | 1,962.30 | 1,962.30 | 76,637.70 | 0.00 | 76,637.70 | 97.50 |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|--------------------|-------------------------------|---------------|---------------|------------|------------|-------------------|------------|-------------|
| | Expense Sub Totals: | 168,572.00 | 45,769.43 | 45,769.43 | 122,802.57 | 0.00 | 122,802.57 | 72.85 |
| Dept 001-070 | Dept 065 Sub Totals: | 168,572.00 | 45,769.43 | 45,769.43 | 122,802.57 | 0.00 | | |
| E10 | Building and Community Dev. | | | | | | | |
| 001-070-558-50-100 | Salaries and Wages | 14,729.00 | 7,694.48 | 7,694.48 | 7,034.52 | 0.00 | 7,034.52 | 47.76 |
| | Salaries and Wages | 14,729.00 | 7,694.48 | 7,694.48 | 7,034.52 | 0.00 | 7,034.52 | 47.76 |
| E20 | E10 Sub Totals: | 8,673.00 | 4,792.06 | 4,792.06 | 3,880.94 | 0.00 | 3,880.94 | 44.75 |
| 001-070-558-50-200 | Employee Benefits | 8,673.00 | 4,792.06 | 4,792.06 | 3,880.94 | 0.00 | 3,880.94 | 44.75 |
| | Benefits | 8,673.00 | 4,792.06 | 4,792.06 | 3,880.94 | 0.00 | 3,880.94 | 44.75 |
| E30 | E20 Sub Totals: | 250.00 | 252.00 | 252.00 | -2.00 | 0.00 | -2.00 | 0.00 |
| 001-070-558-50-310 | Operating and Office Supply | 1,200.00 | 170.09 | 170.09 | 1,029.91 | 0.00 | 1,029.91 | 85.83 |
| 001-070-558-50-340 | Operating Supplies | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-070-558-50-350 | Books and Periodical | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-070-558-50-360 | Small Tools/Minor Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Vehicle Operation/Maintenance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| E40 | E30 Sub Totals: | 1,450.00 | 422.09 | 422.09 | 1,027.91 | 0.00 | 1,027.91 | 70.89 |
| 001-070-558-50-410 | Other Services and Charges | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 100.00 |
| 001-070-558-50-420 | Professional Services | 250.00 | 372.43 | 372.43 | -122.43 | 0.00 | -122.43 | 0.00 |
| 001-070-558-50-430 | Communication | 600.00 | 1,105.31 | 1,105.31 | -505.31 | 0.00 | -505.31 | 0.00 |
| 001-070-558-50-460 | Travel and Seminars | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-070-558-50-480 | Insurance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-070-558-50-490 | Repair and Maintenance | 200.00 | 95.00 | 95.00 | 105.00 | 0.00 | 105.00 | 52.50 |
| | Miscellaneous | 1,550.00 | 1,572.74 | 1,572.74 | -22.74 | 0.00 | -22.74 | 0.00 |
| E50 | E40 Sub Totals: | 13,000.00 | 5,626.75 | 5,626.75 | 7,373.25 | 0.00 | 7,373.25 | 56.72 |
| 001-070-558-50-510 | Intergovernmental Services | 0.00 | 2,996.25 | 2,996.25 | -2,996.25 | 0.00 | -2,996.25 | 0.00 |
| 001-070-559-60-500 | SnoCity Plan/Building Service | 13,000.00 | 8,623.00 | 8,623.00 | 4,377.00 | 0.00 | 4,377.00 | 33.61 |
| | Snohomish County inspections | 39,402.00 | 23,104.37 | 23,104.37 | 16,297.63 | 0.00 | 16,297.63 | 41.30 |
| | Expense Sub Totals: | 39,402.00 | 23,104.37 | 23,104.37 | 16,297.63 | 0.00 | 16,297.63 | |
| Dept 001-075 | Dept 070 Sub Totals: | 39,402.00 | 23,104.37 | 23,104.37 | 16,297.63 | 0.00 | | |
| E50 | Public Health | 1,000.00 | 505.76 | 505.76 | 494.24 | 0.00 | 494.24 | 49.42 |
| 001-075-562-50-510 | Intergovernmental Services | 1,000.00 | 505.76 | 505.76 | 494.24 | 0.00 | 494.24 | 49.42 |
| | Intergovernmental | 1,000.00 | 505.76 | 505.76 | 494.24 | 0.00 | 494.24 | 49.42 |
| | E50 Sub Totals: | 1,000.00 | 505.76 | 505.76 | 494.24 | 0.00 | 494.24 | 49.42 |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|--------------------|-----------------------------|---------------|---------------|------------|-----------|-------------------|-----------|-------------|
| | Expense Sub Totals: | 1,000.00 | 505.76 | 505.76 | 494.24 | 0.00 | 494.24 | 49.42 |
| Dept 001-080 | Library | 1,000.00 | 505.76 | 505.76 | 494.24 | 0.00 | | |
| E40 | Other Services and Charges | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-080-572-20-460 | Insurance | 6,500.00 | 2,945.62 | 2,945.62 | 3,554.38 | 0.00 | 3,554.38 | 54.68 |
| 001-080-572-20-470 | Utilities | | | | | | | |
| | E40 Sub Totals: | 6,500.00 | 2,945.62 | 2,945.62 | 3,554.38 | 0.00 | 3,554.38 | 54.68 |
| | Expense Sub Totals: | 6,500.00 | 2,945.62 | 2,945.62 | 3,554.38 | 0.00 | 3,554.38 | 54.68 |
| Dept 001-085 | Dept 080 Sub Totals: | 6,500.00 | 2,945.62 | 2,945.62 | 3,554.38 | 0.00 | | |
| E10 | Parks and Recreation | | | | | | | |
| 001-085-576-80-100 | Salaries and Wages | 39,463.00 | 18,647.89 | 18,647.89 | 20,815.11 | 0.00 | 20,815.11 | 52.75 |
| | Salaries and Wages | | | | | | | |
| | E10 Sub Totals: | 39,463.00 | 18,647.89 | 18,647.89 | 20,815.11 | 0.00 | 20,815.11 | 52.75 |
| E20 | Employee Benefits | | | | | | | |
| 001-085-576-80-200 | Benefits | 20,584.00 | 8,101.29 | 8,101.29 | 12,482.71 | 0.00 | 12,482.71 | 60.64 |
| 001-085-576-80-220 | Uniforms | 250.00 | 276.38 | 276.38 | -26.38 | 0.00 | -26.38 | 0.00 |
| | E20 Sub Totals: | 20,834.00 | 8,377.67 | 8,377.67 | 12,456.33 | 0.00 | 12,456.33 | 59.79 |
| E30 | Operating and Office Supply | | | | | | | |
| 001-085-576-80-310 | Office/Operating Supplies | 3,100.00 | 2,769.67 | 2,769.67 | 330.33 | 0.00 | 330.33 | 10.66 |
| 001-085-576-80-320 | Office Supplies | 35.00 | 0.00 | 0.00 | 35.00 | 0.00 | 35.00 | 100.00 |
| 001-085-576-80-350 | Small Tools/Minor Equipment | 12,750.00 | 233.43 | 233.43 | 12,516.57 | 0.00 | 12,516.57 | 98.17 |
| 001-085-576-80-360 | Vehicle Maintenance | 1,600.00 | 971.87 | 971.87 | 628.13 | 0.00 | 628.13 | 39.26 |
| 001-085-576-80-370 | Vehicle Repair | 500.00 | 120.00 | 120.00 | 380.00 | 0.00 | 380.00 | 76.00 |
| | E30 Sub Totals: | 17,985.00 | 4,094.97 | 4,094.97 | 13,890.03 | 0.00 | 13,890.03 | 77.23 |
| E40 | Other Services and Charges | | | | | | | |
| 001-085-576-80-410 | Professional Services | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 100.00 |
| 001-085-576-80-420 | Communication | 600.00 | 433.58 | 433.58 | 166.42 | 0.00 | 166.42 | 27.74 |
| 001-085-576-80-430 | Travel and Seminars | 222.00 | 0.00 | 0.00 | 222.00 | 0.00 | 222.00 | 100.00 |
| 001-085-576-80-450 | Rentals | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 100.00 |
| 001-085-576-80-460 | Insurance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-085-576-80-470 | Utilities | 3,300.00 | 1,605.61 | 1,605.61 | 1,694.39 | 0.00 | 1,694.39 | 51.35 |
| 001-085-576-80-480 | Repair and Maintenance | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 | 5,000.00 | 100.00 |
| 001-085-576-80-490 | Miscellaneous | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| | E40 Sub Totals: | 11,222.00 | 2,039.19 | 2,039.19 | 9,182.81 | 0.00 | 9,182.81 | 81.85 |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|--------------------|------------------------------|---------------|---------------|--------------|--------------|-------------------|--------------|-------------|
| E60 | Capital Outlays | | | | | | | |
| 001-085-594-80-620 | Capital - Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-085-594-80-640 | Capital - Improvements | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | E60 Sub Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| E90 | Interfund Services | | | | | | | |
| 001-085-597-30-000 | Operating Transfer Out | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 | 3,000.00 | 100.00 |
| | E90 Sub Totals: | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 | 3,000.00 | 100.00 |
| | Expense Sub Totals: | 92,504.00 | 33,159.72 | 33,159.72 | 59,344.28 | 0.00 | 59,344.28 | 64.15 |
| | Dept 085 Sub Totals: | 92,504.00 | 33,159.72 | 33,159.72 | 59,344.28 | 0.00 | | |
| Dept 001-090 | Interfund Services | | | | | | | |
| E90 | Prior Year Adjustments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-090-588-80-000 | Operating Transfer Out | 6,798.00 | 0.00 | 0.00 | 6,798.00 | 0.00 | 6,798.00 | 100.00 |
| 001-090-597-40-020 | Operating Transfer Out - 114 | 9,000.00 | 9,000.00 | 9,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-090-597-50-010 | | | | | | | | |
| | E90 Sub Totals: | 15,798.00 | 9,000.00 | 9,000.00 | 6,798.00 | 0.00 | 6,798.00 | 43.03 |
| | Expense Sub Totals: | 15,798.00 | 9,000.00 | 9,000.00 | 6,798.00 | 0.00 | 6,798.00 | 43.03 |
| | Dept 090 Sub Totals: | 15,798.00 | 9,000.00 | 9,000.00 | 6,798.00 | 0.00 | | |
| Dept 001-900 | Ending Fund Balance | | | | | | | |
| E95 | Ending Fund Balance | 0.00 | 20.70 | 20.70 | -20.70 | 0.00 | -20.70 | 0.00 |
| 001-900-508-80-000 | Ending Fund Balance | 0.00 | 20.70 | 20.70 | -20.70 | 0.00 | -20.70 | 0.00 |
| | E95 Sub Totals: | 0.00 | 20.70 | 20.70 | -20.70 | 0.00 | -20.70 | 0.00 |
| | Expense Sub Totals: | 0.00 | 20.70 | 20.70 | -20.70 | 0.00 | -20.70 | 0.00 |
| | Dept 900 Sub Totals: | 0.00 | 20.70 | 20.70 | -20.70 | 0.00 | | |
| | Fund Revenue Sub Totals: | 1,792,955.00 | 1,066,974.43 | 1,066,974.43 | 725,980.57 | 0.00 | 725,980.57 | 40.4 |
| | Fund Expense Sub Totals: | 1,756,196.00 | 697,647.58 | 697,647.58 | 1,058,548.42 | 0.00 | 1,058,548.42 | 60.2 |
| | Fund 001 Sub Totals: | -36,759.00 | -369,326.85 | -369,326.85 | 332,567.85 | 0.00 | | |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|--------------------|--------------------------------|---------------|---------------|------------|------------|-------------------|-----------|-------------|
| Fund 101 | STREET FUND | | | | | | | |
| Dept 101-000 | | | | | | | | |
| R10 | Taxes | | | | | | | |
| 101-000-311-10-000 | Real and Personal Property Tax | 28,547.00 | 15,505.81 | 15,505.81 | 13,041.19 | 0.00 | 13,041.19 | 45.68 |
| 101-000-316-41-000 | B & O Electric | 35,000.00 | 20,335.47 | 20,335.47 | 14,664.53 | 0.00 | 14,664.53 | 41.90 |
| 101-000-316-43-000 | Utility Tax Gas | 5,100.00 | 2,282.43 | 2,282.43 | 2,817.57 | 0.00 | 2,817.57 | 55.25 |
| 101-000-316-47-000 | Utility Tax Telephone | 7,400.00 | 3,562.01 | 3,562.01 | 3,837.99 | 0.00 | 3,837.99 | 51.86 |
| | R10 Sub Totals: | 76,047.00 | 41,685.72 | 41,685.72 | 34,361.28 | 0.00 | 34,361.28 | 45.18 |
| R20 | Licenses and Permits | | | | | | | |
| 101-000-322-40-000 | Street/Curb Permits -ROW | 2,000.00 | 1,700.00 | 1,700.00 | 300.00 | 0.00 | 300.00 | 15.00 |
| | R20 Sub Totals: | 2,000.00 | 1,700.00 | 1,700.00 | 300.00 | 0.00 | 300.00 | 15.00 |
| R30 | Intergovernmental Revenues | | | | | | | |
| 101-000-334-03-000 | FEMA Payment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-000-336-00-870 | Motor Vehicle Excise Tax | 94,653.00 | 45,739.08 | 45,739.08 | 48,913.92 | 0.00 | 48,913.92 | 51.68 |
| | R30 Sub Totals: | 94,653.00 | 45,739.08 | 45,739.08 | 48,913.92 | 0.00 | 48,913.92 | 51.68 |
| R60 | Miscellaneous Revenues | | | | | | | |
| 101-000-361-11-000 | Investment Interest | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 | 300.00 | 100.00 |
| 101-000-367-11-010 | Contributions - Street Project | 0.00 | 40.00 | 40.00 | -40.00 | 0.00 | -40.00 | 0.00 |
| | R60 Sub Totals: | 300.00 | 40.00 | 40.00 | 260.00 | 0.00 | 260.00 | 86.67 |
| R90 | Other Financing Sources | | | | | | | |
| 101-000-395-10-000 | Sale of Fixed Assets | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-000-397-10-100 | Operating Transfer In | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | R90 Sub Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Revenue Sub Totals: | 173,000.00 | 89,164.80 | 89,164.80 | 83,835.20 | 0.00 | 83,835.20 | 48.46 |
| Dept 101-150 | Dept 000 Sub Totals: | -173,000.00 | -89,164.80 | -89,164.80 | -83,835.20 | 0.00 | | |
| E10 | Road and Street Maintenance | | | | | | | |
| 101-150-542-30-100 | Salaries and Wages | 75,281.00 | 37,887.56 | 37,887.56 | 37,393.44 | 0.00 | 37,393.44 | 49.67 |
| | E10 Sub Totals: | 75,281.00 | 37,887.56 | 37,887.56 | 37,393.44 | 0.00 | 37,393.44 | 49.67 |
| E20 | Employee Benefits | | | | | | | |
| 101-150-542-30-200 | Employee Benefits | 37,268.00 | 14,371.51 | 14,371.51 | 22,896.49 | 0.00 | 22,896.49 | 61.44 |
| 101-150-542-30-220 | Uniforms | 200.00 | 363.42 | 363.42 | -163.42 | 0.00 | -163.42 | 0.00 |
| | E20 Sub Totals: | 37,468.00 | 14,734.93 | 14,734.93 | 22,733.07 | 0.00 | 22,733.07 | 60.67 |
| E30 | Operating and Office Supply | | | | | | | |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|--------------------|--------------------------------|-------------------|------------------|------------------|------------------|-------------------|------------------|--------------|
| 101-150-542-30-310 | Office/Operating Supplies | 3,200.00 | 1,359.54 | 1,359.54 | 1,840.46 | 0.00 | 1,840.46 | 57.51 |
| 101-150-542-30-320 | Office Supplies | 1,500.00 | 975.13 | 975.13 | 524.87 | 0.00 | 524.87 | 34.99 |
| 101-150-542-30-350 | Small Tools/Minor Equipment | 1,450.00 | 359.11 | 359.11 | 1,090.89 | 0.00 | 1,090.89 | 75.23 |
| 101-150-542-30-360 | Vehicle Operation/Maintenance | 2,050.00 | 942.17 | 942.17 | 1,107.83 | 0.00 | 1,107.83 | 54.04 |
| 101-150-542-30-370 | Vehicle Repair | 500.00 | 57.02 | 57.02 | 442.98 | 0.00 | 442.98 | 88.60 |
| | E30 Sub Totals: | 8,700.00 | 3,692.97 | 3,692.97 | 5,007.03 | 0.00 | 5,007.03 | 57.55 |
| E40 | Other Services and Charges | | | | | | | |
| 101-150-542-30-410 | Professional Services | 22,000.00 | 131.67 | 131.67 | 21,868.33 | 0.00 | 21,868.33 | 99.40 |
| 101-150-542-30-420 | Communication | 2,500.00 | 1,701.82 | 1,701.82 | 798.18 | 0.00 | 798.18 | 31.93 |
| 101-150-542-30-430 | Travel and Seminars | 370.00 | 400.82 | 400.82 | -30.82 | 0.00 | -30.82 | 0.00 |
| 101-150-542-30-450 | Rentals | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-150-542-30-460 | Insurance | 7,200.00 | 100.00 | 100.00 | 7,100.00 | 0.00 | 7,100.00 | 98.61 |
| 101-150-542-30-490 | Miscellaneous | 200.00 | 243.90 | 243.90 | -43.90 | 0.00 | -43.90 | 0.00 |
| | E40 Sub Totals: | 32,270.00 | 2,578.21 | 2,578.21 | 29,691.79 | 0.00 | 29,691.79 | 92.01 |
| E60 | Capital Outlays | | | | | | | |
| 101-150-594-30-620 | Capital - Buildings | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-150-594-30-630 | Capital - Improvements | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-150-594-30-640 | Capital - Equipment and Signs | 0.00 | 2,823.46 | 2,823.46 | -2,823.46 | 0.00 | -2,823.46 | 0.00 |
| | E60 Sub Totals: | 0.00 | 2,823.46 | 2,823.46 | -2,823.46 | 0.00 | -2,823.46 | 0.00 |
| E90 | Interfund Services | | | | | | | |
| 101-150-597-30-000 | Operating Transfer Out - 104 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-150-597-50-010 | Operating Transfer Out - 114 | 3,500.00 | 3,500.00 | 3,500.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | E90 Sub Totals: | 3,500.00 | 3,500.00 | 3,500.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Expense Sub Totals: | 157,219.00 | 65,217.13 | 65,217.13 | 92,001.87 | 0.00 | 92,001.87 | 58.55 |
| Dept 101-160 | Dept 150 Sub Totals: | 157,219.00 | 65,217.13 | 65,217.13 | 92,001.87 | 0.00 | 92,001.87 | 0.00 |
| E30 | Traffic and Pedestrian Service | | | | | | | |
| 101-160-542-66-310 | Operating and Office Supply | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-160-542-67-310 | Snow and Ice Control | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Street Cleaning | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | E30 Sub Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| E40 | Other Services and Charges | | | | | | | |
| 101-160-542-30-480 | Repair and Maintenance | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 100.00 |
| 101-160-542-63-470 | Utilities | 33,000.00 | 21,261.87 | 21,261.87 | 11,738.13 | 0.00 | 11,738.13 | 35.5 |
| | E40 Sub Totals: | 33,500.00 | 21,261.87 | 21,261.87 | 12,238.13 | 0.00 | 12,238.13 | 36.5 |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|--------------------|--------------------------|---------------|---------------|------------|------------|-------------------|------------|-------------|
| | Expense Sub Totals: | 33,500.00 | 21,261.87 | 21,261.87 | 12,238.13 | 0.00 | 12,238.13 | 36.53 |
| Dept 101-900 | Dept 160 Sub Totals: | 33,500.00 | 21,261.87 | 21,261.87 | 12,238.13 | 0.00 | | |
| E95 | Ending Fund Balance | | | | | | | |
| 101-900-508-80-000 | Ending Fund Balance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | E95 Sub Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Expense Sub Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Dept 900 Sub Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| | Fund Revenue Sub Totals: | 173,000.00 | 89,164.80 | 89,164.80 | 83,835.20 | 0.00 | 83,835.20 | 48.46 |
| | Fund Expense Sub Totals: | 190,719.00 | 86,479.00 | 86,479.00 | 104,240.00 | 0.00 | 104,240.00 | 54.66 |
| | Fund 101 Sub Totals: | 17,719.00 | -2,685.80 | -2,685.80 | 20,404.80 | 0.00 | | |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|----------------------|--------------------------------|---------------|---------------|------------|-----------|-------------------|-----------|-------------|
| Fund 103 | CEMETERY FUND | | | | | | | |
| Dept 103-000 | Charges for Services | | | | | | | |
| R40 | Cemetery Fees | 25,000.00 | 18,310.56 | 18,310.56 | 6,689.44 | 0.00 | 6,689.44 | 26.76 |
| 103-000-343-60-000 | | 25,000.00 | 18,310.56 | 18,310.56 | 6,689.44 | 0.00 | 6,689.44 | 26.76 |
| R40 Sub Totals: | | | | | | | | |
| | Miscellaneous Revenues | | | | | | | |
| R60 | Investment Interest | 250.00 | 0.00 | 0.00 | 250.00 | 0.00 | 250.00 | 100.00 |
| 103-000-361-11-000 | Contributions - Cemetery Impro | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 103-000-367-11-000 | | | | | | | | |
| R60 Sub Totals: | | | | | | | | |
| | | 250.00 | 0.00 | 0.00 | 250.00 | 0.00 | 250.00 | 100.00 |
| Revenue Sub Totals: | | | | | | | | |
| | | 25,250.00 | 18,310.56 | 18,310.56 | 6,939.44 | 0.00 | 6,939.44 | 27.48 |
| Dept 000 Sub Totals: | | | | | | | | |
| | | -25,250.00 | -18,310.56 | -18,310.56 | -6,939.44 | 0.00 | | |
| Dept 103-103 | Cemetery | | | | | | | |
| E10 | Salaries and Wages | | | | | | | |
| 103-103-536-10-010 | Salaries and Wages | 11,692.00 | 5,475.16 | 5,475.16 | 6,216.84 | 0.00 | 6,216.84 | 53.17 |
| E10 Sub Totals: | | | | | | | | |
| | | 11,692.00 | 5,475.16 | 5,475.16 | 6,216.84 | 0.00 | 6,216.84 | 53.17 |
| E20 | Employee Benefits | | | | | | | |
| 103-103-536-10-200 | Benefits | 6,515.00 | 2,558.87 | 2,558.87 | 3,956.13 | 0.00 | 3,956.13 | 60.72 |
| 103-103-536-10-220 | Uniforms | 0.00 | 155.77 | 155.77 | -155.77 | 0.00 | -155.77 | 0.00 |
| E20 Sub Totals: | | | | | | | | |
| | | 6,515.00 | 2,714.64 | 2,714.64 | 3,800.36 | 0.00 | 3,800.36 | 58.33 |
| E30 | Operating and Office Supply | | | | | | | |
| 103-103-536-10-310 | Operating Supplies | 200.00 | 8.28 | 8.28 | 191.72 | 0.00 | 191.72 | 95.86 |
| 103-103-536-10-320 | Office Supplies | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| 103-103-536-10-340 | Items for Resale | 1,500.00 | 783.01 | 783.01 | 716.99 | 0.00 | 716.99 | 47.80 |
| 103-103-536-10-350 | Small Tools/Minor Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 103-103-536-10-360 | Vehicle Operation/Maintenance | 500.00 | 183.18 | 183.18 | 316.82 | 0.00 | 316.82 | 63.36 |
| 103-103-536-10-370 | Vehicle Repair | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| E30 Sub Totals: | | | | | | | | |
| | | 2,300.00 | 974.47 | 974.47 | 1,325.53 | 0.00 | 1,325.53 | 57.63 |
| E40 | Other Services and Charges | | | | | | | |
| 103-103-536-10-410 | Professional Services | 5,000.00 | 3,990.51 | 3,990.51 | 1,009.49 | 0.00 | 1,009.49 | 20.19 |
| 103-103-536-10-420 | Communication | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 103-103-536-10-460 | Insurance | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 | 1,500.00 | 100.00 |
| 103-103-536-10-480 | Repair and Maintenance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| E40 Sub Totals: | | | | | | | | |
| | | 6,500.00 | 3,990.51 | 3,990.51 | 2,509.49 | 0.00 | 2,509.49 | 38.61 |
| E60 | Capital Outlays | | | | | | | |
| 103-103-594-10-620 | Capital - Buildings | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 100.00 |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|--------------------------|-------------------------|---------------|---------------|------------|-----------|-------------------|-----------|-------------|
| 103-103-594-10-640 | Capital - Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| E60 Sub Totals: | | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 100.00 |
| E90 | Interfund Services | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 100.00 |
| 103-103-597-40-000 | Operating Transfers Out | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 100.00 |
| E90 Sub Totals: | | 28,007.00 | 13,154.78 | 13,154.78 | 14,852.22 | 0.00 | 14,852.22 | 53.03 |
| | Expense Sub Totals: | 28,007.00 | 13,154.78 | 13,154.78 | 14,852.22 | 0.00 | | |
| Dept 103-900 | Dept 103 Sub Totals: | | | | | | | |
| E95 | Ending Fund Balance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 103-900-508-80-000 | Ending Fund Balance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Ending Fund Balance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| E95 Sub Totals: | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Expense Sub Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Dept 900 Sub Totals: | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Fund Revenue Sub Totals: | | 25,250.00 | 18,310.56 | 18,310.56 | 6,939.44 | 0.00 | 6,939.44 | 27.48 |
| Fund Expense Sub Totals: | | 28,007.00 | 13,154.78 | 13,154.78 | 14,852.22 | 0.00 | 14,852.22 | 53.03 |
| Fund 103 Sub Totals: | | 2,757.00 | -5,155.78 | -5,155.78 | 7,912.78 | 0.00 | | |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|----------------|-----------------|---------------|---------------|--------------|--------------|-------------------|--------------|-------------|
| | Revenue Totals: | 1,998,003.00 | 1,174,449.79 | 1,174,449.79 | 823,553.21 | 0.00 | 823,553.21 | 41.22 |
| | Expense Totals: | 1,974,922.00 | 797,281.36 | 797,281.36 | 1,177,640.64 | 0.00 | 1,177,640.64 | 59.63 |
| | Report Totals: | -23,081.00 | -377,168.43 | -377,168.43 | 354,087.43 | 0.00 | | |

General Ledger

Budget Status

User: laura.koenig

Printed: 7/14/2015 - 12:57 PM

Period: 1 to 6, 2015



| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|--------------------|-----------------------------|---------------|---------------|-------------|-------------|-------------------|-------------|-------------|
| Fund 400 | UTILITY WATER FUND | | | | | | | |
| Dept 400-000 | | | | | | | | |
| R40 | | | | | | | | |
| 400-000-341-82-100 | Charges for Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 400-000-342-00-010 | Engineering Review Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 400-000-343-40-000 | Inspection Fees | 980,000.00 | 502,559.54 | 502,559.54 | 477,440.46 | 0.00 | 477,440.46 | 48.72 |
| 400-000-359-10-000 | Water Service | 8,780.00 | 6,075.00 | 6,075.00 | 2,705.00 | 0.00 | 2,705.00 | 30.81 |
| | Turn On/Off Fees | | | | | | | |
| | R40 Sub Totals: | 988,780.00 | 508,634.54 | 508,634.54 | 480,145.46 | 0.00 | 480,145.46 | 48.56 |
| R60 | | | | | | | | |
| 400-000-361-11-000 | Miscellaneous Revenues | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 100.00 |
| 400-000-369-40-000 | Investment Interest | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 400-000-369-90-000 | Judgements and Settlements | 23,500.00 | 25,060.57 | 25,060.57 | -1,560.57 | 0.00 | -1,560.57 | 0.00 |
| 400-000-379-10-000 | Miscellaneous | 7,000.00 | 115,782.00 | 115,782.00 | -108,782.00 | 0.00 | -108,782.00 | 0.00 |
| | Water Connection Charges | | | | | | | |
| | R60 Sub Totals: | 31,000.00 | 140,842.57 | 140,842.57 | -109,842.57 | 0.00 | -109,842.57 | 0.00 |
| R90 | | | | | | | | |
| 400-000-395-10-000 | Other Financing Sources | 60,000.00 | 0.00 | 0.00 | 60,000.00 | 0.00 | 60,000.00 | 100.00 |
| 400-000-397-10-100 | Sale of Fixed Assets | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Operating Transfer In | | | | | | | |
| | R90 Sub Totals: | 60,000.00 | 0.00 | 0.00 | 60,000.00 | 0.00 | 60,000.00 | 100.00 |
| | Revenue Sub Totals: | 1,079,780.00 | 649,477.11 | 649,477.11 | 430,302.89 | 0.00 | 430,302.89 | 39.85 |
| | Dept 000 Sub Totals: | -1,079,780.00 | -649,477.11 | -649,477.11 | -430,302.89 | 0.00 | | |
| Dept 400-400 | Utility Water | | | | | | | |
| E10 | | | | | | | | |
| 400-400-534-80-100 | Salaries and Wages | 302,802.00 | 161,548.31 | 161,548.31 | 141,253.69 | 0.00 | 141,253.69 | 46.66 |
| | Salaries and Wages | | | | | | | |
| | E10 Sub Totals: | 302,802.00 | 161,548.31 | 161,548.31 | 141,253.69 | 0.00 | 141,253.69 | 46.66 |
| E20 | | | | | | | | |
| 400-400-534-80-200 | Employee Benefits | 177,376.00 | 72,383.18 | 72,383.18 | 104,992.82 | 0.00 | 104,992.82 | 59.11 |
| 400-400-534-80-220 | Benefits | 800.00 | 667.31 | 667.31 | 132.69 | 0.00 | 132.69 | 16.51 |
| | Uniforms | | | | | | | |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|--------------------|--------------------------------|---------------|---------------|------------|------------|-------------------|------------|-------------|
| E20 | E20 Sub Totals: | 178,176.00 | 73,050.49 | 73,050.49 | 105,125.51 | 0.00 | 105,125.51 | 59.00 |
| 400-400-534-80-310 | Operating and Office Supply | 63,375.00 | 40,783.00 | 40,783.00 | 22,592.00 | 0.00 | 22,592.00 | 35.65 |
| 400-400-534-80-320 | Operating Supply | 3,700.00 | 1,544.02 | 1,544.02 | 2,155.98 | 0.00 | 2,155.98 | 58.27 |
| 400-400-534-80-350 | Office Supplies | 12,950.00 | 1,423.91 | 1,423.91 | 11,526.09 | 0.00 | 11,526.09 | 89.00 |
| 400-400-534-80-360 | Small Tools/Minor Equipment | 7,825.00 | 4,697.83 | 4,697.83 | 3,127.17 | 0.00 | 3,127.17 | 39.96 |
| 400-400-534-80-370 | Vehicle Operation/Maintenance | 500.00 | 124.56 | 124.56 | 375.44 | 0.00 | 375.44 | 75.09 |
| | Vehicle Repair | | | | | | | |
| E30 | E30 Sub Totals: | 88,350.00 | 48,573.32 | 48,573.32 | 39,776.68 | 0.00 | 39,776.68 | 45.02 |
| E40 | Other Services and Charges | | | | | | | |
| 400-400-534-80-410 | Professional Service - General | 44,500.00 | 1,536.95 | 1,536.95 | 42,963.05 | 0.00 | 42,963.05 | 96.55 |
| 400-400-534-80-411 | Professional Service - Other | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 400-400-534-80-420 | Communication | 8,000.00 | 5,517.32 | 5,517.32 | 2,482.68 | 0.00 | 2,482.68 | 31.03 |
| 400-400-534-80-430 | Travel and Seminars | 4,205.00 | 4,380.64 | 4,380.64 | -175.64 | 0.00 | -175.64 | 0.00 |
| 400-400-534-80-450 | Rentals | 1,000.00 | 202.87 | 202.87 | 797.13 | 0.00 | 797.13 | 79.71 |
| 400-400-534-80-460 | Insurance | 42,000.00 | 100.00 | 100.00 | 41,900.00 | 0.00 | 41,900.00 | 99.76 |
| 400-400-534-80-470 | Utilities | 25,000.00 | 24,983.58 | 24,983.58 | 16.42 | 0.00 | 16.42 | 0.07 |
| 400-400-534-80-471 | Water Service - Everett | 7,000.00 | 0.00 | 0.00 | 7,000.00 | 0.00 | 7,000.00 | 100.00 |
| 400-400-534-80-480 | Repair and Maintenance | 20,000.00 | 2,545.92 | 2,545.92 | 17,454.08 | 0.00 | 17,454.08 | 87.27 |
| 400-400-534-80-490 | Miscellaneous | 8,614.00 | 3,601.34 | 3,601.34 | 5,012.66 | 0.00 | 5,012.66 | 58.19 |
| 400-400-534-80-491 | Water - Testing | 4,000.00 | 1,925.00 | 1,925.00 | 2,075.00 | 0.00 | 2,075.00 | 51.88 |
| E40 | E40 Sub Totals: | 164,319.00 | 44,793.62 | 44,793.62 | 119,525.38 | 0.00 | 119,525.38 | 72.74 |
| E50 | Intergovernmental Services | | | | | | | |
| 400-400-534-80-510 | Taxes - Excise | 51,000.00 | 17,967.70 | 17,967.70 | 33,032.30 | 0.00 | 33,032.30 | 64.77 |
| E50 | E50 Sub Totals: | 51,000.00 | 17,967.70 | 17,967.70 | 33,032.30 | 0.00 | 33,032.30 | 64.77 |
| E60 | Capital Outlays | | | | | | | |
| 400-400-594-80-620 | Capital - Buildings | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 400-400-594-80-640 | Capital - Equipment | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 | 10,000.00 | 100.00 |
| E60 | E60 Sub Totals: | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 | 10,000.00 | 100.00 |
| E90 | Interfund Services | | | | | | | |
| 400-400-597-20-000 | Operating Transfer Out - 412 | 109,476.00 | 54,740.00 | 54,740.00 | 54,736.00 | 0.00 | 54,736.00 | 50.00 |
| 400-400-597-20-050 | Operating Transfer Out - 403 | 171,700.00 | 85,900.00 | 85,900.00 | 85,800.00 | 0.00 | 85,800.00 | 49.99 |
| 400-400-597-30-010 | Operating Transfer Out - 104 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 400-400-597-30-030 | Operating Transfer Out - 409 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 400-400-597-50-020 | Operating Transfer Out - 114 | 13,000.00 | 13,000.00 | 13,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 400-400-597-50-040 | Operating Transfer Out - 001 | 16,803.00 | 16,803.00 | 16,803.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| E90 | E90 Sub Totals: | 310,979.00 | 170,443.00 | 170,443.00 | 140,536.00 | 0.00 | 140,536.00 | 45.19 |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|--------------------|--------------------------|---------------|---------------|-------------|------------|-------------------|------------|-------------|
| | Expense Sub Totals: | 1,105,626.00 | 516,376.44 | 516,376.44 | 589,249.56 | 0.00 | 589,249.56 | 53.30 |
| Dept 400-900 | Dept 400 Sub Totals: | 1,105,626.00 | 516,376.44 | 516,376.44 | 589,249.56 | 0.00 | | |
| E95 | Ending Fund Balance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 400-900-508-80-000 | Ending Fund Balance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | E95 Sub Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Expense Sub Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Dept 900 Sub Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| | Fund Revenue Sub Totals: | 1,079,780.00 | 649,477.11 | 649,477.11 | 430,302.89 | 0.00 | 430,302.89 | 39.85 |
| | Fund Expense Sub Totals: | 1,105,626.00 | 516,376.44 | 516,376.44 | 589,249.56 | 0.00 | 589,249.56 | 53.30 |
| | Fund 400 Sub Totals: | 25,846.00 | -133,100.67 | -133,100.67 | 158,946.67 | 0.00 | | |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|--------------------|-------------------------------|---------------|---------------|-------------|-------------|-------------------|------------|-------------|
| Fund 401 | UTILITY SEWER FUND | | | | | | | |
| Dept 401-000 | | | | | | | | |
| R40 | Charges for Services | 5,000.00 | 7,500.00 | 7,500.00 | -2,500.00 | 0.00 | -2,500.00 | 0.00 |
| 401-000-342-00-200 | Sewer Inspection Fee | 1,286,195.00 | 654,585.83 | 654,585.83 | 631,609.17 | 0.00 | 631,609.17 | 49.11 |
| 401-000-343-50-000 | Sewer Service | | | | | | | |
| | R40 Sub Totals: | 1,291,195.00 | 662,085.83 | 662,085.83 | 629,109.17 | 0.00 | 629,109.17 | 48.72 |
| R60 | Miscellaneous Revenues | | | | | | | |
| 401-000-361-11-000 | Investment Interest | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 100.00 |
| 401-000-369-90-000 | Miscellaneous | 17,500.00 | 7,881.58 | 7,881.58 | 9,618.42 | 0.00 | 9,618.42 | 54.96 |
| | R60 Sub Totals: | 18,000.00 | 7,881.58 | 7,881.58 | 10,118.42 | 0.00 | 10,118.42 | 56.21 |
| R90 | Other Financing Sources | | | | | | | |
| 401-000-395-10-000 | Sale of Fixed Assets | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-000-397-10-100 | Operating Transfer In | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | R90 Sub Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Revenue Sub Totals: | 1,309,195.00 | 669,967.41 | 669,967.41 | 639,227.59 | 0.00 | 639,227.59 | 48.83 |
| | Dept 000 Sub Totals: | -1,309,195.00 | -669,967.41 | -669,967.41 | -639,227.59 | 0.00 | | |
| Dept 401-401 | Utility Sewer | | | | | | | |
| E10 | Salaries and Wages | | | | | | | |
| 401-401-535-80-100 | Salaries and Wages | 256,329.00 | 130,540.41 | 130,540.41 | 125,788.59 | 0.00 | 125,788.59 | 49.07 |
| | E10 Sub Totals: | 256,329.00 | 130,540.41 | 130,540.41 | 125,788.59 | 0.00 | 125,788.59 | 49.07 |
| E20 | Employee Benefits | | | | | | | |
| 401-401-535-80-200 | Benefits | 123,371.00 | 52,515.99 | 52,515.99 | 70,855.01 | 0.00 | 70,855.01 | 57.43 |
| 401-401-535-80-220 | Uniforms | 800.00 | 786.99 | 786.99 | 13.01 | 0.00 | 13.01 | 1.63 |
| | E20 Sub Totals: | 124,171.00 | 53,302.98 | 53,302.98 | 70,868.02 | 0.00 | 70,868.02 | 57.01 |
| E30 | Operating and Office Supply | | | | | | | |
| 401-401-535-80-310 | Operating Supplies | 39,875.00 | 4,009.96 | 4,009.96 | 35,865.04 | 0.00 | 35,865.04 | 89.91 |
| 401-401-535-80-320 | Office Supplies | 3,500.00 | 1,529.30 | 1,529.30 | 1,970.70 | 0.00 | 1,970.70 | 56.3 |
| 401-401-535-80-350 | Small Tools/Minor Equipment | 7,950.00 | 1,377.22 | 1,377.22 | 6,572.78 | 0.00 | 6,572.78 | 82.61 |
| 401-401-535-80-360 | Vehicle Operation Maintenance | 9,300.00 | 2,174.19 | 2,174.19 | 7,125.81 | 0.00 | 7,125.81 | 76.6 |
| 401-401-535-80-370 | Vehicle Repair | 500.00 | 124.56 | 124.56 | 375.44 | 0.00 | 375.44 | 75.0 |
| | E30 Sub Totals: | 61,125.00 | 9,215.23 | 9,215.23 | 51,909.77 | 0.00 | 51,909.77 | 84.9 |
| E40 | Other Services and Charges | | | | | | | |
| 401-401-535-80-410 | Professional Service | 43,000.00 | 8,610.30 | 8,610.30 | 34,389.70 | 0.00 | 34,389.70 | 79.9 |
| 401-401-535-80-411 | Services - Sludge Hauling | 30,000.00 | 5,048.32 | 5,048.32 | 24,951.68 | 0.00 | 24,951.68 | 83.1 |
| 401-401-535-80-413 | Professional - Engineers | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|----------------------|-------------------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------|
| 401-401-535-80-420 | Communication | 9,000.00 | 6,286.06 | 6,286.06 | 2,713.94 | 0.00 | 2,713.94 | 30.15 |
| 401-401-535-80-430 | Travel and Seminars | 3,405.00 | 1,031.12 | 1,031.12 | 2,373.88 | 0.00 | 2,373.88 | 69.72 |
| 401-401-535-80-450 | Rentals | 12,226.00 | 2,695.95 | 2,695.95 | 9,530.05 | 0.00 | 9,530.05 | 77.95 |
| 401-401-535-80-460 | Insurance | 56,000.00 | 100.00 | 100.00 | 55,900.00 | 0.00 | 55,900.00 | 99.82 |
| 401-401-535-80-470 | Utilities | 37,000.00 | 21,955.27 | 21,955.27 | 15,044.73 | 0.00 | 15,044.73 | 40.66 |
| 401-401-535-80-480 | Repair and Maintenance | 64,875.00 | 6,720.37 | 6,720.37 | 58,154.63 | 0.00 | 58,154.63 | 89.64 |
| 401-401-535-80-490 | Miscellaneous | 4,664.00 | 2,396.44 | 2,396.44 | 2,267.56 | 0.00 | 2,267.56 | 48.62 |
| 401-401-535-80-491 | Sewer - Testing | 1,400.00 | 740.00 | 740.00 | 660.00 | 0.00 | 660.00 | 47.14 |
| | E40 Sub Totals: | 261,570.00 | 55,583.83 | 55,583.83 | 205,986.17 | 0.00 | 205,986.17 | 78.75 |
| E50 | Intergovernmental Services | | | | | | | |
| 401-401-535-80-510 | Taxes - Excise | 30,000.00 | 10,036.03 | 10,036.03 | 19,963.97 | 0.00 | 19,963.97 | 66.55 |
| | E50 Sub Totals: | 30,000.00 | 10,036.03 | 10,036.03 | 19,963.97 | 0.00 | 19,963.97 | 66.55 |
| E60 | Capital Outlays | | | | | | | |
| 401-401-594-80-620 | Capital - Buildings | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 0.00 | 4,000.00 | 100.00 |
| 401-401-594-80-630 | Capital - Construction | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-401-594-80-640 | Capital - Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | E60 Sub Totals: | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 0.00 | 4,000.00 | 100.00 |
| E90 | Interfund Services | | | | | | | |
| 401-401-597-20-000 | Operating Transfer Out - 413 | 183,182.00 | 91,592.00 | 91,592.00 | 91,590.00 | 0.00 | 91,590.00 | 50.00 |
| 401-401-597-20-040 | Operating Transfer Out - 403 | 171,700.00 | 85,900.00 | 85,900.00 | 85,800.00 | 0.00 | 85,800.00 | 49.97 |
| 401-401-597-30-010 | Operating Transfer Out - 104 | 37,000.00 | 0.00 | 0.00 | 37,000.00 | 0.00 | 37,000.00 | 100.00 |
| 401-401-597-30-030 | Operating Transfers Out - 407 | 100,000.00 | 0.00 | 0.00 | 100,000.00 | 0.00 | 100,000.00 | 100.00 |
| 401-401-597-50-020 | Operating Transfers Out - 114 | 18,600.00 | 18,600.00 | 18,600.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-401-597-50-040 | Operating Transfer Out - 001 | 16,803.00 | 16,803.00 | 16,803.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | E90 Sub Totals: | 527,285.00 | 212,895.00 | 212,895.00 | 314,390.00 | 0.00 | 314,390.00 | 59.62 |
| | Expense Sub Totals: | 1,264,480.00 | 471,573.48 | 471,573.48 | 792,906.52 | 0.00 | 792,906.52 | 62.71 |
| Dept 401-900 | Dept 401 Sub Totals: | 1,264,480.00 | 471,573.48 | 471,573.48 | 792,906.52 | 0.00 | 792,906.52 | 62.71 |
| E95 | Ending Fund Balance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.01 |
| 401-900-508-80-000 | Ending Fund Balance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | E95 Sub Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.01 |
| | Expense Sub Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Dept 900 Sub Totals: | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|----------------|--------------------------|---------------|---------------|-------------|------------|-------------------|------------|-------------|
| | Fund Revenue Sub Totals: | 1,309,195.00 | 669,967.41 | 669,967.41 | 639,227.59 | 0.00 | 639,227.59 | 48.83 |
| | Fund Expense Sub Totals: | 1,264,480.00 | 471,573.48 | 471,573.48 | 792,906.52 | 0.00 | 792,906.52 | 62.71 |
| | Fund 401 Sub Totals: | -44,715.00 | -198,393.93 | -198,393.93 | 153,678.93 | 0.00 | | |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|--------------------|------------------------------|---------------|---------------|-------------|-------------|-------------------|------------|-------------|
| Fund 402 | UTILITY GARBAGE FUND | | | | | | | |
| Dept 402-000 | | | | | | | | |
| R10 | Taxes | | | | | | | |
| 402-000-316-48-000 | Garbage State Tax | 21,250.00 | 9,921.58 | 9,921.58 | 11,328.42 | 0.00 | 11,328.42 | 53.31 |
| 402-000-321-91-000 | Garbage Franchise Fees | 3,300.00 | 1,653.27 | 1,653.27 | 1,646.73 | 0.00 | 1,646.73 | 49.90 |
| | R10 Sub Totals: | 24,550.00 | 11,574.85 | 11,574.85 | 12,975.15 | 0.00 | 12,975.15 | 52.85 |
| R30 | Intergovernmental Revenues | | | | | | | |
| 402-000-333-03-100 | Coordinated Prevention Grant | 1,700.00 | 0.00 | 0.00 | 1,700.00 | 0.00 | 1,700.00 | 100.00 |
| | R30 Sub Totals: | 1,700.00 | 0.00 | 0.00 | 1,700.00 | 0.00 | 1,700.00 | 100.00 |
| R40 | Charges for Services | | | | | | | |
| 402-000-343-70-000 | Garbage/Solid Waste | 590,000.00 | 283,081.74 | 283,081.74 | 306,918.26 | 0.00 | 306,918.26 | 52.02 |
| 402-000-343-70-100 | Recycling Charges | 167,900.00 | 88,122.25 | 88,122.25 | 79,777.75 | 0.00 | 79,777.75 | 47.52 |
| | R40 Sub Totals: | 757,900.00 | 371,203.99 | 371,203.99 | 386,696.01 | 0.00 | 386,696.01 | 51.02 |
| R60 | Miscellaneous Revenues | | | | | | | |
| 402-000-361-11-000 | Investment Interest | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 100.00 |
| 402-000-362-20-000 | Dumpster Delivery Charges | 21,500.00 | 10,548.11 | 10,548.11 | 10,951.89 | 0.00 | 10,951.89 | 50.94 |
| 402-000-369-90-000 | Miscellaneous | 500.00 | 339.28 | 339.28 | 160.72 | 0.00 | 160.72 | 32.14 |
| 402-000-395-10-000 | Sale of Fixed Assets | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | R60 Sub Totals: | 22,500.00 | 10,887.39 | 10,887.39 | 11,612.61 | 0.00 | 11,612.61 | 51.61 |
| R90 | Other Financing Sources | | | | | | | |
| 402-000-397-10-100 | Operating Transfer In | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | R90 Sub Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Revenue Sub Totals: | 806,650.00 | 393,666.23 | 393,666.23 | 412,983.77 | 0.00 | 412,983.77 | 51.20 |
| | Dept 000 Sub Totals: | -806,650.00 | -393,666.23 | -393,666.23 | -412,983.77 | 0.00 | | |
| Dept 402-402 | Garbage | | | | | | | |
| E10 | Salaries and Wages | | | | | | | |
| 402-402-537-80-100 | Salaries and Wages | 154,672.00 | 75,190.64 | 75,190.64 | 79,481.36 | 0.00 | 79,481.36 | 51.35 |
| | E10 Sub Totals: | 154,672.00 | 75,190.64 | 75,190.64 | 79,481.36 | 0.00 | 79,481.36 | 51.35 |
| E20 | Employee Benefits | | | | | | | |
| 402-402-537-80-200 | Benefits | 80,625.00 | 34,201.83 | 34,201.83 | 46,423.17 | 0.00 | 46,423.17 | 57.51 |
| 402-402-537-80-220 | Uniforms | 800.00 | 526.41 | 526.41 | 273.59 | 0.00 | 273.59 | 34.21 |
| 402-402-537-80-230 | Contract Labor | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | E20 Sub Totals: | 81,425.00 | 34,728.24 | 34,728.24 | 46,696.76 | 0.00 | 46,696.76 | 57.3 |
| E30 | Operating and Office Supply | | | | | | | |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|---------------------------------------|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------|
| 402-402-537-80-310 | Operating Supplies | 3,540.00 | 3,195.50 | 3,195.50 | 344.50 | 0.00 | 344.50 | 9.73 |
| 402-402-537-80-320 | Office Supplies | 2,700.00 | 1,393.87 | 1,393.87 | 1,306.13 | 0.00 | 1,306.13 | 48.38 |
| 402-402-537-80-350 | Small Tools/Minor Equipment | 350.00 | 1,355.30 | 1,355.30 | -1,005.30 | 0.00 | -1,005.30 | 0.00 |
| 402-402-537-80-360 | Vehicle Operation/Maintenance | 33,300.00 | 8,642.99 | 8,642.99 | 24,657.01 | 0.00 | 24,657.01 | 74.05 |
| 402-402-537-80-370 | Vehicle Repair | 3,000.00 | 40.00 | 40.00 | 2,960.00 | 0.00 | 2,960.00 | 98.67 |
| 402-402-537-80-380 | CPG Grant - Clean UP | 1,700.00 | 1,024.73 | 1,024.73 | 675.27 | 0.00 | 675.27 | 39.72 |
| E30 Sub Totals: | | 44,590.00 | 15,652.39 | 15,652.39 | 28,937.61 | 0.00 | 28,937.61 | 64.90 |
| E40 Other Services and Charges | | | | | | | | |
| 402-402-537-80-410 | Professional | 9,750.00 | 380.07 | 380.07 | 9,369.93 | 0.00 | 9,369.93 | 96.10 |
| 402-402-537-80-420 | Communication | 7,000.00 | 4,284.91 | 4,284.91 | 2,715.09 | 0.00 | 2,715.09 | 38.79 |
| 402-402-537-80-430 | Travel and Seminars | 790.00 | 1,031.13 | 1,031.13 | -241.13 | 0.00 | -241.13 | 0.00 |
| 402-402-537-80-460 | Insurance | 29,000.00 | 50.00 | 50.00 | 28,950.00 | 0.00 | 28,950.00 | 99.83 |
| 402-402-537-80-470 | Utilities | 2,000.00 | 1,007.88 | 1,007.88 | 992.12 | 0.00 | 992.12 | 49.61 |
| 402-402-537-80-480 | Repair and Maintenance | 3,975.00 | 1,825.49 | 1,825.49 | 2,149.51 | 0.00 | 2,149.51 | 54.08 |
| 402-402-537-80-490 | Miscellaneous | 1,235.00 | 1,365.08 | 1,365.08 | -130.08 | 0.00 | -130.08 | 0.00 |
| E40 Sub Totals: | | 53,750.00 | 9,944.56 | 9,944.56 | 43,805.44 | 0.00 | 43,805.44 | 81.50 |
| E50 Intergovernmental Services | | | | | | | | |
| 402-402-537-80-500 | Intergovernmental - Recycle | 145,865.00 | 72,984.77 | 72,984.77 | 72,880.23 | 0.00 | 72,880.23 | 49.96 |
| 402-402-537-80-510 | Intergovernmental - Disposal F | 192,000.00 | 89,902.00 | 89,902.00 | 102,098.00 | 0.00 | 102,098.00 | 53.18 |
| 402-402-537-80-520 | Taxes - Excise | 30,000.00 | 10,277.38 | 10,277.38 | 19,722.62 | 0.00 | 19,722.62 | 65.74 |
| E50 Sub Totals: | | 367,865.00 | 173,164.15 | 173,164.15 | 194,700.85 | 0.00 | 194,700.85 | 52.93 |
| E60 Capital Outlays | | | | | | | | |
| 402-402-594-80-620 | Capital Outlay - Buildings | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 | 5,000.00 | 100.00 |
| 402-402-594-80-640 | Capital Outlay - Equipment | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 | 10,000.00 | 100.00 |
| E60 Sub Totals: | | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 0.00 | 15,000.00 | 100.00 |
| E90 Interfund Services | | | | | | | | |
| 402-402-597-30-000 | Operating Transfer Out - 104 | 35,000.00 | 0.00 | 0.00 | 35,000.00 | 0.00 | 35,000.00 | 100.00 |
| 402-402-597-50-010 | Operating Transfer Out - 114 | 16,000.00 | 16,000.00 | 16,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-402-597-50-040 | Operating Transfer - 001 | 16,803.00 | 16,803.00 | 16,803.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| E90 Sub Totals: | | 67,803.00 | 32,803.00 | 32,803.00 | 35,000.00 | 0.00 | 35,000.00 | 51.6 |
| Expense Sub Totals: | | 785,105.00 | 341,482.98 | 341,482.98 | 443,622.02 | 0.00 | 443,622.02 | 56.51 |
| Dept 402 Sub Totals: | | 785,105.00 | 341,482.98 | 341,482.98 | 443,622.02 | 0.00 | 443,622.02 | 56.51 |
| Dept 402-900 | Ending Fund Balance | | | | | | | |
| E95 | Ending Fund Balance | | | | | | | |
| 402-900-508-80-000 | Ending Fund Balance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|----------------|--------------------------|---------------|---------------|------------|------------|-------------------|------------|-------------|
| | E95 Sub Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Expense Sub Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Dept 900 Sub Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| | Fund Revenue Sub Totals: | 806,650.00 | 393,666.23 | 393,666.23 | 412,983.77 | 0.00 | 412,983.77 | 51.20 |
| | Fund Expense Sub Totals: | 785,105.00 | 341,482.98 | 341,482.98 | 443,622.02 | 0.00 | 443,622.02 | 56.50 |
| | Fund 402 Sub Totals: | -21,545.00 | -52,183.25 | -52,183.25 | 30,638.25 | 0.00 | | |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|----------------|-----------------|---------------|---------------|--------------|--------------|-------------------|--------------|-------------|
| | Revenue Totals: | 3,195,625.00 | 1,713,110.75 | 1,713,110.75 | 1,482,514.25 | 0.00 | 1,482,514.25 | 46.39 |
| | Expense Totals: | 3,155,211.00 | 1,329,432.90 | 1,329,432.90 | 1,825,778.10 | 0.00 | 1,825,778.10 | 57.87 |
| | Report Totals: | -40,414.00 | -383,677.85 | -383,677.85 | 343,263.85 | 0.00 | | |

General Ledger

Budget Status

User: laura.koenig
 Printed: 7/14/2015 - 12:58 PM
 Period: 1 to 6, 2015



| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|----------------------|-------------------------------|---------------|---------------|------------|------------|-------------------|-----------|-------------|
| Fund 406 | STORMWATER UTILITY FUND | | | | | | | |
| Dept 406-000 | Charges for Services | 166,000.00 | 86,324.24 | 86,324.24 | 79,675.76 | 0.00 | 79,675.76 | 48.00 |
| R40 | Stormwater Utility Fee | | | | | | | |
| 406-000-343-10-000 | R40 Sub Totals: | 166,000.00 | 86,324.24 | 86,324.24 | 79,675.76 | 0.00 | 79,675.76 | 48.00 |
| R60 | Miscellaneous Revenues | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 | 200.00 | 100.00 |
| 406-000-361-11-000 | Investment Interest | | | | | | | |
| 406-000-369-90-000 | Miscellaneous | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R60 Sub Totals: | | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 | 200.00 | 100.00 |
| R90 | Other Financing Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 406-000-395-10-000 | Sale of Fixed Assets | | | | | | | |
| 406-000-397-10-100 | Operating Transfer In | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R90 Sub Totals: | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Revenue Sub Totals: | | 166,200.00 | 86,324.24 | 86,324.24 | 79,875.76 | 0.00 | 79,875.76 | 48.06 |
| Dept 000 Sub Totals: | | -166,200.00 | -86,324.24 | -86,324.24 | -79,875.76 | 0.00 | | |
| Dept 406-406 | Salaries and Wages | 83,305.00 | 43,717.97 | 43,717.97 | 39,587.03 | 0.00 | 39,587.03 | 47.52 |
| 06-406-531-10-100 | Salaries and Wages | | | | | | | |
| E10 Sub Totals: | | 83,305.00 | 43,717.97 | 43,717.97 | 39,587.03 | 0.00 | 39,587.03 | 47.52 |
| 20 | Employee Benefits | 41,280.00 | 18,242.31 | 18,242.31 | 23,037.69 | 0.00 | 23,037.69 | 55.81 |
| 06-406-531-10-200 | Benefits | | | | | | | |
| 06-406-531-10-220 | Uniforms | 400.00 | 255.42 | 255.42 | 144.58 | 0.00 | 144.58 | 36.15 |
| E20 Sub Totals: | | 41,680.00 | 18,497.73 | 18,497.73 | 23,182.27 | 0.00 | 23,182.27 | 55.62 |
| 30 | Operating and Office Supply | 2,250.00 | 110.78 | 110.78 | 2,139.22 | 0.00 | 2,139.22 | 95.08 |
| 06-406-531-10-310 | Operating Supplies | | | | | | | |
| 06-406-531-10-320 | Office Supplies | 500.00 | 172.82 | 172.82 | 327.18 | 0.00 | 327.18 | 65.44 |
| 06-406-531-10-350 | Small Tools/Minor Equipment | 1,850.00 | 286.09 | 286.09 | 1,563.91 | 0.00 | 1,563.91 | 84.54 |
| 06-406-531-10-360 | Vehicle Operation Maintenance | 1,800.00 | 1,391.89 | 1,391.89 | 408.11 | 0.00 | 408.11 | 22.67 |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|--------------------------|-------------------------------|---------------|---------------|------------|------------|-------------------|------------|-------------|
| 406-406-531-10-370 | Vehicle Repair | 0.00 | 40.00 | 40.00 | -40.00 | 0.00 | -40.00 | 0.00 |
| E30 Sub Totals: | | 6,400.00 | 2,001.58 | 2,001.58 | 4,398.42 | 0.00 | 4,398.42 | 68.73 |
| E40 | Other Services and Charges | | | | | | | |
| 406-406-531-10-410 | Professional Service | 19,500.00 | 0.00 | 0.00 | 19,500.00 | 0.00 | 19,500.00 | 100.00 |
| 406-406-531-10-420 | Communication | 1,000.00 | 920.18 | 920.18 | 79.82 | 0.00 | 79.82 | 7.98 |
| 406-406-531-10-430 | Travel and Seminars | 1,190.00 | 337.17 | 337.17 | 852.83 | 0.00 | 852.83 | 71.67 |
| 406-406-531-10-450 | Rentals | 0.00 | 195.18 | 195.18 | -195.18 | 0.00 | -195.18 | 0.00 |
| 406-406-531-10-460 | Insurance | 9,000.00 | 50.00 | 50.00 | 8,950.00 | 0.00 | 8,950.00 | 99.44 |
| 406-406-531-10-470 | Utilities | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 406-406-531-10-480 | Repair and Maintenance | 1,020.00 | 396.34 | 396.34 | 623.66 | 0.00 | 623.66 | 61.14 |
| 406-406-531-10-490 | Miscellaneous | 184.00 | 1,005.00 | 1,005.00 | -821.00 | 0.00 | -821.00 | 0.00 |
| E40 Sub Totals: | | 31,894.00 | 2,903.87 | 2,903.87 | 28,990.13 | 0.00 | 28,990.13 | 90.90 |
| E50 | Intergovernmental Services | | | | | | | |
| 406-406-531-10-510 | State Excise Tax | 2,700.00 | 879.23 | 879.23 | 1,820.77 | 0.00 | 1,820.77 | 67.44 |
| E50 Sub Totals: | | 2,700.00 | 879.23 | 879.23 | 1,820.77 | 0.00 | 1,820.77 | 67.44 |
| E60 | Capital Outlays | | | | | | | |
| 406-406-594-80-640 | Capital Outlay - Equipment | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 | 5,000.00 | 100.00 |
| E60 Sub Totals: | | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 | 5,000.00 | 100.00 |
| E90 | Interfund Services | | | | | | | |
| 406-406-597-20-010 | Operating Transfer - 413 Debt | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 406-406-597-50-020 | Operating Transfers Out - 114 | 4,000.00 | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 406-406-597-50-040 | Operating Transfer - 001 | 5,601.00 | 5,601.00 | 5,601.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 406-406-597-60-030 | Operating Transfer Out - 104 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| E90 Sub Totals: | | 9,601.00 | 9,601.00 | 9,601.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Expense Sub Totals: | | 180,580.00 | 77,601.38 | 77,601.38 | 102,978.62 | 0.00 | 102,978.62 | 57.03 |
| Dept 406 Sub Totals: | | 180,580.00 | 77,601.38 | 77,601.38 | 102,978.62 | 0.00 | 102,978.62 | 57.03 |
| Fund Revenue Sub Totals: | | 166,200.00 | 86,324.24 | 86,324.24 | 79,875.76 | 0.00 | 79,875.76 | 48.06 |
| Fund Expense Sub Totals: | | 180,580.00 | 77,601.38 | 77,601.38 | 102,978.62 | 0.00 | 102,978.62 | 57.03 |
| Fund 406 Sub Totals: | | 14,380.00 | -8,722.86 | -8,722.86 | 23,102.86 | 0.00 | 0.00 | 0.00 |

| Account Number | Description | Budget Amount | Period Amount | YTD Amount | YTD Var | Encumbered Amount | Available | % Available |
|----------------|-----------------|---------------|---------------|------------|------------|-------------------|------------|-------------|
| | Revenue Totals: | 166,200.00 | 86,324.24 | 86,324.24 | 79,875.76 | 0.00 | 79,875.76 | 48.06 |
| | Expense Totals: | 180,580.00 | 77,601.38 | 77,601.38 | 102,978.62 | 0.00 | 102,978.62 | 57.03 |
| | Report Totals: | 14,380.00 | -8,722.86 | -8,722.86 | 23,102.86 | 0.00 | | |

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Staff Report 3

DATE: July 23, 2015

SUBJECT: Sultan Shindig Action Report

CONTACT PERSON: Monte Beaton, Police Chief

SUMMARY:

Attached is the Sultan Shindig After-Action Report from the Police Department

2015 Shindig- After Action Report

The 2015 Shindig took place on July 10th, 11th and 12th. The weather was cooler but not raining and the turn-out was very high.

The Sheriff's Office assigned two deputies on overnight patrol on Friday night and two deputies on overnight patrol on Saturday night. Both these night shifts were 1800hrs to 0600hrs.

We had an additional two reserve deputies who worked Friday night from 1800hrs to 0200hrs.

We had two reserve deputies who worked Saturday night from 1800hrs to 0200hrs.

We also utilized 13 Sheriff's Office Explorers on Friday night and 12 Explorers for Saturday night as vendor watch security for all vendor areas and to be a monitoring force for the entire downtown area.

We also had the added benefit of five Sheriff's Office volunteers to assist with traffic control and security during daylight hours on Saturday.

On Sunday, we had one deputy to assist with security during the breakdown of the event and to assist with any traffic related issues.

I received no complaints from any citizen or from any city staff person. The overall response and word I got was that it was the most successful Shindig in several years and it seemed to have the fewest problems.

Friday Activity:

- Assisted Fire with a vehicle fire in the 200 block of 4th.
- Assisted 15E1 (Sultan Car) with a theft/disorderly male in on Main St.
- Responded to & handled multiple suspicious persons complaints (some were carnival workers wandering the neighborhoods)
- Supervised the Explorers (they were a big help with vendor security)
- Stopped borderline reckless vehicle on Stewart and issued infractions
- Conducted numerous bar checks, spoke to bouncers and discussed over service and not allowing intoxicated persons to enter
- Patrolled the event and performed after hours security

Saturday Activity:

- Deputies Zollin and Hess arrested one juvenile subject for MIP.
- Dealt with multiple suspicious calls, disturbance calls and assisted WSP and 15B2 (Sultan Car) on calls.
- Helped locate 2 missing children
- As the SRO I used my influence with all the school kids to have a quiet shindig.
- We interacted with teachers, school staff and the mayor to promote a positive image.
- Finally I supervised the explorers and dealt with local kids who were giving them a hard time.

Sunday Activity:

- Responded to a disturbance with local kids and carnival staff.
- Very quiet, some traffic issues.

Suggestions from staff/ deputies:

- 1) Have someone at 3rd and Main Street after the parade to make safe for crossing vehicle traffic with all the pedestrians coming from the parade route and now headed to the booth and carnival area.
- 2) Work with City Management to get the crosswalks painted for ease of recognition, safety and perception of the public.
- 3) Pull all barricades and closure signs as soon as possible to relieve frustration with road closures on streets where we can. Some barricades are still out around town on Monday morning.

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Consent C 1
DATE: July 23, 2015
SUBJECT: Council Meeting Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the minutes of the July 9, 2015 Council meeting as on file in the office of the City Clerk.

RECOMMENDED ACTION:

Approve as submitted.

CITY OF SULTAN COUNCIL MEETING – July 9, 2015

Mayor Eslick called the regular meeting of the Sultan City Council to order in the Sultan Community Center. Councilmembers present: McCarty, Seehuus, Walker, Davenport-Smith, Neigel, Naslund and Beeler.

CHANGES/ADDITIONS TO THE AGENDA:

Add Executive Session: Property and personnel

COUNCILMEMBER COMMENTS

McCarty: Presented information on the Water Trail project and grant application that the recreation group is working on and it includes Steelhead Park and Sportsman Park and could include the boat launch at the end of Main Street. Goal is to bring more tourists into the towns for economic development.

Davenport-Smith: Had great time at AWC conference and got some good information. Will give a presentation at the next meeting.

Beeler: The best fireworks display was at Bob McCarty's. Thanked the Public Works department for getting the streetlight installed on the Sultan Basin Road. The corner is well lit now and much safer.

Chief Monte Beaton: Over all crimes are down compared to last year; total number of calls for service remains steady. Shindig action plan will include extra officers on duty during the later hours of the day; explorers will be doing watch at night.

Ken Walker, City Administrator: Requested the Fire District do dry exercises instead of using water.

Mayor Eslick: Representative Susan DeIBene will be here August 10th at 11 AM to tour the Boys/Girls Club. The applicant for student representative, Vernon Johnson, was interviewed and will be appointed at the next meeting. Attended the Port of Everett Alliance open house today and reviewed the planned waterfront expansion. The City will be working with the Port on the Port to Pass project to recruit recreational business to Snohomish County.

STAFF REPORTS – Written Reports Submitted and are on file in the Office of the City Clerk.

- 1) Police Report
- 2) Code/Animal Control

PUBLIC HEARING: Amendments to SMC 16.12.050, HOD zones. Minutes are under separate report.

CONSENT AGENDA: The following items are incorporated into the consent agenda and approved by a single motion of the Council. On a motion by Councilmember Walker, seconded by Councilmember Naslund, the consent agenda was approved as presented. McCarty – aye, abstain on vouchers; Seehuus – aye; Walker – aye; Davenport-Smith – aye, Neigel – aye; Naslund – aye; Beeler - aye.

- 1) Approval of the June 25, 2015 Council Meeting Minutes as on file in the Office of the City Clerk.
- 2) Approval of the June 25, 2015 Public Hearing Minutes on the 6 Year Transportation Improvement Plan as on file in the Office of the City Clerk.
- 3) Approval of Vouchers in the amount of \$250,198.07 and payroll through June 19, 2015 in the amount of \$60,631.63 to be drawn and paid on the proper accounts.
- 4) Approval of the Drug Task Force Interlocal Agreement with Snohomish County.

CITY OF SULTAN COUNCIL MEETING – July 9, 2015**ACTION ITEMS:****Ordinance 1202-15 - Sign Code**

The issue is the introduction of Ordinance 1202-15 Amending SMC Chapter 22.06 Sign Regulations which creates a definition of Gateway Signs and provides an exemption from the sign permitting requirements for Gateway Signs. A Public Hearing and introduction of Ordinance 1202-15(14) was held on September 25, 2014. In order to move forward with the Gateway sign installation, Ordinance 1202-15 needs to be adopted. The City Attorney has reviewed the ordinance and their changes have been incorporated into the revised draft.

The City of Sultan applied for and received a grant to erect two signs to promote community events, tourism, and shopping opportunities in and around the City. The proposed signs will provide a place to hang banners, promote community events, and will provide an area for multiple smaller banners to promote local businesses. Local businesses will have the opportunity to purchase banner space to advertise their businesses. For the purposes of this discussion, these signs will be referred to as "gateway signs".

Discussion: Maintenance of the signs by the city and the chamber.

On a motion by Councilmember Seehuus, seconded by Councilmember Walker, Ordinance 1202-15, an ordinance amending Chapter 22.06 SMC, Sign Regulations, which creates a definition of Gateway Signs and provides an exemption from the sign permitting requirements for Gateway Signs, was introduced for a first reading. All ayes.

Social Media Policy

There are various tools to share information and communicate with the public, stakeholders, partners and the media. Social media platforms offer a way to deliver public information and customer service to constituents. The addition of social media tools gives citizens another means to interact with their government. These tools are widely used by many residents of Sultan, providing an effective alternative for information. To be able to utilize these tools, Sultan must adopt clear policies and procedures for the creation, use and maintenance of social media. Staff is aware of the popularity of Facebook and other social media platforms and the wide use of these sites by residents of Sultan. Currently, the City of Sultan has not used these platforms to disseminate information. While it would be inappropriate for the City of Sultan, its elected officials and employees, to participate in existing social media web sites outside of city regulation, it is felt that it would be appropriate to create sites in these platforms to inform residents. The City of Sultan is covered by numerous laws, rules, and regulations pertaining to records management and public access to records. These requirements are addressed by the policy in a manner that ensures compliance.

Brief discussion on the web page maintenance and availability of staff time. Councilmember Neigel offered to help staff with the web page.

On a motion by Councilmember Walker, seconded by Councilmember Seehuus, the Council adopted the Administrative Policy and Procedure: Social Media Policy. All ayes.

Timber Ridge Bid Award

The issue before the Council is to award the base bid plus a five percent contingency for the Timber Ridge Plat Repair project to Carman's Construction LLC; and to authorize the Mayor to sign a contract with Carman's Construction LLC not to exceed \$216,000 without prior written authorization from City Council.

The City retained LPD Engineering (civil engineer) and Robinson Noble (geotechnical engineer) to prepare plans and specifications to repair the damage to the roadway and drainage system at the east end of 141st Street SE in the Timber Ridge development. Marc Servizi with LPD and Rick Powell with Robinson Noble have been working with the City since 2011 to study and address issues related to the Timber Ridge subdivision.

CITY OF SULTAN COUNCIL MEETING – July 9, 2015

The plans and specifications were completed in April 2015 and the City advertised the project for bid in the Everett Herald on June 4 and June 11, 2015. The public bid opening was held at Sultan City Hall on June 30, 2015. The City received six bids.

| Contractor | Total Bid |
|-----------------------------------|------------------|
| Carman's Construction LLC | \$205,827.36 |
| US Vet, LLC | \$210,152.40 |
| Agostino Construction, Inc. | \$214,904.00 |
| SRV Construction, Inc. | \$264,657.50 |
| Ponderosa Pacific | \$279,180.00 |
| Road Construction Northwest, Inc. | \$322,556.00 |

The lowest responsive, responsible bidder is Carman's Construction LLC. The contract amount will be covered by the Timber Ridge maintenance bond proceeds of which \$272,890 are remaining.

On a motion by Councilmember Beeler, seconded by Councilmember Naslund, the Council awarded the base bid plus a five percent contingency for the Timber Ridge Plat Repair project to Carman's Construction LLC and authorize the Mayor sign a contract with Carman's Construction LLC for an amount not to exceed \$216,000 without prior written authorization from the City Council. All ayes.

Ordinance 1218-15 Amendment to SMC 16.12.050

The issue before the Council is to introduce Ordinance 1218-15, proposed amendments to SMC 16.12.050 to allow agricultural produce stands as a temporary use without the requirement to be part of a planned retail center. A public hearing was held during the council meeting. The current language in SMC 16.12.050(B)(3)(aa) and .50(d)(1) allow as a permitted use: *Agricultural produce stands (temporary use) as part of planned retail center*

The City attorney has advised the city can amend the code to delete the condition "as part of a planned retail center". The amendment does not need prior review or approval of the Planning Board but does require a public hearing. The proposed permanent changes to development regulations must be submitted to the Department of Commerce in accordance with RCW 36-70A3106(3)(a) as part of the adoption process.

On a motion by Councilmember Neigel, seconded by Councilmember Naslund, the Council introduced Ordinance 1218-15, proposed amendments to SMC 16.12.050 to allow agricultural produce stands as a temporary use without the requirement to be part of a planned retail center. All ayes.

Fee Schedule Modification

The issue before the City Council is to modify the Fee Schedule for purchase of water for dust control, supplement of private wells, filling swimming pools and other uses and services. The proposed Fee Schedule modification will not affect City of Sultan water customers.

The proposal is to modify the Fee Schedule to raise the price of water sold from \$50.00 per thousand gallons of water to \$236.72 per thousand gallons of water (which reflects an increase of 10 percent above what Everett charges Sultan to help cover administrative costs)

The proposed increase does not affect City of Sultan water customers. The increase covers the City's cost, plus an additional ten percent to help cover administrative costs.

On a motion by Councilmember Walker, seconded by Councilmember Naslund, the Council modified the Fee Schedule for purchase of water for dust control, supplement of private wells, filling swimming pools and other uses and services to \$236.72 per thousand gallons of treated water. All ayes.

CITY OF SULTAN COUNCIL MEETING – July 9, 2015

DISCUSSION ITEMS:**Time Allocation Report**

The issue before the Council is review the allocation of salaries and benefits to the various operating funds for the first six months of 2015. As a part of the annual budget process, the Council adopted Resolution 13.06 providing for the allocation of wages and benefits to the various operating funds. Resolution 12-08 providing a Cost Allocation Plan was adopted in 2012. The Plan sets guidelines to determine direct and indirect costs for services provided by staff to the various funds. Based on time sheet submittals and the factors in the Cost Allocation Plan, staff has completed the year-end review. The following is a summary of budget versus actual full time employees (FTE) for each fund for the first six months:

| 2015 Allocation Wages/Benefits | | General Fund | STREET | CEMETER Y | UTILITY WATER | UTILITY SEWER | GARBAGE | STORM WATER | BLDG MAINT | TOTAL |
|----------------------------------|-------|--------------|--------|-----------|---------------|---------------|---------|-------------|------------|--------------|
| FUND # | | 001 | 101 | 103 | 400 | 401 | 402 | 406 | 113 | FTE's |
| ORIGINAL - Budgeted | FTE's | 5.06 | 1.34 | 0.22 | 5.29 | 4.12 | 3.12 | 1.67 | 0.18 | 21 |
| 1st Half Analysis Summary | FTE's | 6.19 | 1.24 | 0.22 | 4.75 | 3.85 | 3.07 | 1.47 | 0.21 | 21 |
| Increase/Decrease | FTE's | 1.13 | (0.10) | 0.00 | (0.54) | (0.27) | (0.05) | (0.20) | 0.03 | |

The increase in the General Fund is due to the additional permit activity in 2015. The Permit Assistant is working full time in the General Fund and not providing backup assistance for the Utility Clerks.

Nuisance Code

Staff is seeking direction from council to make amendments to the current Nuisance Code with goals of establishing an enforceable code with clear remedies, penalties and rights of the public. Staff is also requesting direction from council on enforcement goals.

The code under consideration is the purview of the Community Service Officer (CSO). The CSO works closely with the citizens of Sultan, the Sherriff's department, the Health District, the City Administrator and planning staff to enforce the community's vision and desires as codified in the Municipal Code. Code language is only as good as its enforcement and the CSO is the city's liaison between Council describing its vision in specific code language and the application of that vision.

The titles that broadly make up public disturbances suffer from internal inconsistencies; vague language that is subjective; enforcement that is often too onerous or simple impossible to enact; absent of specific, council and staff identified issues; lacks clear process for addressing violations; and identifies possible non-issues as enforceable offenses. Staff has reviewed the proposed code draft changes with Amy Mills, City Attorney.

Discussion: Items discussed included: does camping include cars? Maintenance of buildings in good condition – what does it mean? Don't want a vacant house with broken doors or windows or moss on the roof. Need to consider future councils and how they might look at the code. Abatement of chronic nuisance that may be due to financial or physical hardship – will we work with them? Noise complaints need to be balanced and fair to everyone. Illegal to leave needles around – sharps code.

Consensus was to move forward with the code.

CITY OF SULTAN COUNCIL MEETING – July 9, 2015**PUBLIC COMMENTS**

Ray George: Proposed nuisance codes –good the city is doing something with the code but may be overreaching on some issues such as noise; music to one is noise to another and they may need decibel measures. Moss on roof would require a check of structural integrity of the house? This is stretching, as there could be nothing wrong with the house and create an unwarranted search of house. Hiring a contractor to do work on city property is okay but not on private property without a court order. Need to be cautious when enforcing.

Jean Roberts: Thanked staff for the work on nuisance code, it has been needed for a long time. Tony Redding has monitored a drug house across from her and she is happy to see something getting done.

COUNCIL RESPONSE TO COMMENTS

McCarty: Comments on noise are good and it needs to be enforceable to the hearing examiner; there may be issues with campers by destroying their “homes”.

Davenport-Smith: Thanks for comments. Moss on roof (Section ee) does not address the structural integrity of the building. Needs clarification.

Beeler: The code is a work in progress; agrees with the comments on noise and moss. Staff has spent a lot of time working on the code and it does work for Everett. Goal is to have compliance without giving out fines but does give other tools with the hearing examiner – there is an abatement process required.

EXECUTIVE SESSION: On a motion by Councilmember Naslund, seconded by CM Seehuus, the Council adjourned to executive session for twenty minutes at 9:05 PM to discuss property acquisition and personnel. All ayes. The Council returned to regular session at 9:25 PM.

Adjournment: On a motion by Councilmember Naslund, seconded by Councilmember Davenport-Smith, the meeting adjourned at 9:25 PM. All ayes.

Carolyn Eslick, Mayor

Laura J. Koenig, City Clerk

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Consent C 2

DATE: July 23, 2015

SUBJECT: Council Meeting Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the minutes of the July 9, 2015 Public Hearing on Ordinance 1202-15, Sign Code, as on file in the office of the City Clerk.

RECOMMENDED ACTION:

Approve as submitted.

CITY OF SULTAN COUNCIL MEETING – July 9, 2015

PUBLIC HEARING:

The Public Hearing on SMC 16.12.050 to allow agricultural produce stands as a temporary use without the requirement to be part of a planned retail center was called to order by Mayor Eslick.

Councilmembers present: McCarty, Seehuus, Walker, Neigel, Davenport-Smith, Naslund and Beeler.

Staff:

The issue before the Council is to conduct a public hearing of the proposed amendments to SMC 16.12.050 to allow agricultural produce stands as a temporary use without the requirement to be part of a planned retail center.

The Council was approached by Stockings Produce to allow the placement of a temporary agricultural produce stand on property located on the east side of the city in the Highway Oriented Development Zone (HOD).

The current language in SMC 16.12.050(B)(3)(aa) and .50(d)(1) allow as a permitted use:

Agricultural produce stands (temporary use) as part of planned retail center

The City attorney has advised the city can amend the code to delete the condition “as part of a planned retail center”. The amendment does not need prior review or approval of the Planning Board but does require a public hearing. The proposed permanent changes to development regulations must be submitted to the Department of Commerce in accordance with RCW 36-70A3106(3)(a) as part of the adoption process.

Council action at this time is to conduct a public hearing on Ordinance 1218-15, an ordinance amending SMC 16.12.050 to allow agricultural produce stands as a temporary use without the requirement to be part of a planned retail center.

Action to consider adoption of Ordinance 1218-15 is addressed in agenda item A-4.

Council comments:

Need definition of temporary (180 days is limit and they must meet all other requirements of the code).

Opens up the city to all fruit and vegetables stands and some areas may have traffic control issues.

Need to delete reference to Industrial Master Plan.

Public Input

None

On a motion by Councilmember Seehuus, seconded by Councilmember Davenport-Smith, the public hearing was closed. All ayes.

Carolyn Eslick, Mayor

Laura J. Koenig, City Clerk

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM #: Consent 3
DATE: July 23, 2015
SUBJECT: Voucher Approval - 2015
CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the vouchers for approval in the amount of \$171,993.65 and payroll through July 3, 2015 in the amount of \$77,790.02 to be drawn and paid on the proper accounts.

FISCAL IMPACT: \$249,783.67

RECOMMENDATION:

Approve the payment of vouchers as submitted.

**City Of Sultan
Voucher Approval
July 23, 2015**

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described hereon, and that the claim is just, due and an unpaid obligation against the City of Sultan, and that I am authorized to authenticate and certify to said claim.

Laura J. Koenig, Clerk/Deputy Finance Director

We, the undersigned City Council of Sultan Washington, do hereby certify that the merchandise or services hereinafter specified have been received and the claims are approved for payment in the following amounts:

| | |
|------------------------------------|-------------------|
| Payroll Check #30700,30703 | \$ 3,462.31 |
| Direct Deposit #14 | \$ 29,136.83 |
| Benefits Check #30704-08 | \$ 31,732.47 |
| Tax Deposit #14 | \$ 13,458.41 |
| Accounts Payable Checks #30709-745 | \$ 162,231.42 |
| ACH Transactions - DOR | \$ 9,762.23 |
| TOTAL | \$ 249,783.67 |

Bob McCarty, Councilmember

John Seehuus, Councilmember

Rocky Walker, Councilmember

Sarah Davenport-Smith, Councilmember

Joe Neigel, Councilmember

Marianne Naslund, Councilmember

Jeffrey Beeler, Councilmember

Accounts Payable

Check Register Totals Only

User: laura.koenig
 Printed: 7/15/2015 - 2:59 PM



| Check | Date | Vendor No | Vendor Name | Amount | Voucher |
|-------|------------|-----------|---------------------------------------|-----------|---------|
| 30709 | 07/23/2015 | amtest | AM Test | 150.00 | 0 |
| 30710 | 07/23/2015 | Aramark | Aramark Uniform Services - AUS We: | 604.10 | 0 |
| 30711 | 07/23/2015 | APP | Associated Petroleum Products Inc | 1,289.84 | 0 |
| 30712 | 07/23/2015 | Comcast | Comcast | 957.61 | 0 |
| 30713 | 07/23/2015 | Corin | Correctional Industries | 45.79 | 0 |
| 30714 | 07/23/2015 | Herald | Daily Herald, The | 189.00 | 0 |
| 30715 | 07/23/2015 | dynacco | Dynacco | 2,549.94 | 0 |
| 30716 | 07/23/2015 | EvUtil | Everett Utilities | 816.43 | 0 |
| 30717 | 07/23/2015 | EvDC | Evergreen District Court | 703.55 | 0 |
| 30718 | 07/23/2015 | Eylander | Eylanders Sales & Service Inc | 412.68 | 0 |
| 30719 | 07/23/2015 | Farmers | Farmers Equipment Company | 1,437.63 | 0 |
| 30720 | 07/23/2015 | Frontier | Frontier | 365.85 | 0 |
| 30721 | 07/23/2015 | JGalt | John E Galt | 1,187.50 | 0 |
| 30722 | 07/23/2015 | Gray | Gray & Osborne Inc. | 19,047.43 | 0 |
| 30723 | 07/23/2015 | HoneyB | Honey Bucket | 183.50 | 0 |
| 30724 | 07/23/2015 | Kenyon | Kenyon Disend PLLC | 5,163.71 | 0 |
| 30725 | 07/23/2015 | Khrone | Khrone, Inc. | 452.26 | 0 |
| 30726 | 07/23/2015 | lowes | Lowe's | 96.92 | 0 |
| 30727 | 07/23/2015 | LPD | LPD Engineering PLLC | 13,432.50 | 0 |
| 30728 | 07/23/2015 | napa | Monroe Parts House | 185.70 | 0 |
| 30729 | 07/23/2015 | northsta | Northstar Chemical, Inc. | 3,592.48 | 0 |
| 30730 | 07/23/2015 | Panther | Panther Backflow Testing | 337.50 | 0 |
| 30731 | 07/23/2015 | pharma | Pharm A Save | 325.62 | 0 |
| 30732 | 07/23/2015 | PUD I | PUD | 2,727.98 | 0 |
| 30733 | 07/23/2015 | PugSoAir | Puget Sound Clean Air Agency | 609.75 | 0 |
| 30734 | 07/23/2015 | PSE | Puget Sound Energy | 127.23 | 0 |
| 30735 | 07/23/2015 | SCpubwor | Snohomish County Finance | 14,743.00 | 0 |
| 30736 | 07/23/2015 | SnoPlan | Snohomish County Planning and Deve | 4,058.75 | 0 |
| 30737 | 07/23/2015 | SCproAty | Snohomish County Prosecuting Attorn | 5,034.58 | 0 |
| 30738 | 07/23/2015 | SRDTF | Snohomish County Sheriff | 75,147.58 | 0 |
| 30739 | 07/23/2015 | SCtreas | Snohomish County Treasurer | 37.24 | 0 |
| 30740 | 07/23/2015 | Snopac | Snopac | 5,203.27 | 0 |
| 30741 | 07/23/2015 | SoundPub | Sound Publishing Inc | 30.96 | 0 |
| 30742 | 07/23/2015 | USBank | US Bank | 34.00 | 0 |
| 30743 | 07/23/2015 | wsu | Washington State University - Extensi | 85.79 | 0 |
| 30744 | 07/23/2015 | Weed | Weed, Graafstra & Benson, Inc, P.S. | 183.75 | 0 |
| 30745 | 07/23/2015 | WLJ | White Lightning Janitorial | 680.00 | 0 |

Check Total: 162,231.42

Payroll

Computer Check Register

User: julie.addington

Printed: 07/07/2015 - 2:53PM

Batch: 00002-07-2015 Computer

PR14



| Check No | Check Date | Employee Information | | Amount |
|----------------------------|------------|----------------------|------------------------------|----------|
| 30700 | 07/10/2015 | 024 | Michael Williams | 2,108.38 |
| 30703 | 07/10/2015 | 029 | James Barns | 1,353.93 |
| Total Number of Employees: | | 2 | Total for Payroll Check Run: | 3,462.31 |

Accounts Payable

Check Register Totals Only

User: laura.koenig

Printed: 7/13/2015 - 3:44 PM



| Check | Date | Vendor No | Vendor Name | Amount | Voucher |
|--------------|------------|-----------|------------------------------------|-----------|---------|
| 30704 | 07/13/2015 | Retire | Department of Retirement | 1,287.50 | 0 |
| 30705 | 07/13/2015 | Retire | Department of Retirement | 7,516.15 | 0 |
| 30706 | 07/13/2015 | AWCben | AWC Employee Benefit Trust | 21,160.02 | 0 |
| 30707 | 07/13/2015 | AWCben | AWC Employee Benefit Trust | 24.00 | 0 |
| 30708 | 07/13/2015 | WATeamTr | Washington Teamsters Welfare Trust | 1,744.80 | 0 |
| Check Total: | | | | 31,732.47 | |

PR 114

Payroll

ACH Check Register

User: 'julie.addington'
 Printed: 07/08/2015 - 10:26AM
 Batch: 2-7-2015
 Include Partial: FALSE



| Check Date | Check Number | Employee No | Employee Name | Amount |
|------------|--------------|-------------|------------------|----------|
| 07/10/2015 | 0 | 001 | Laura Koenig | 1,978.84 |
| 07/10/2015 | 0 | 002 | Fani Pevey | 1,009.31 |
| 07/10/2015 | 0 | 004 | Donna Murphy | 930.31 |
| 07/10/2015 | 0 | 007 | Julie Addington | 1,421.13 |
| 07/10/2015 | 0 | 010 | Cynthia Sparks | 1,372.68 |
| 07/10/2015 | 0 | 011 | Janice Mann | 1,125.43 |
| 07/10/2015 | 0 | 015 | Kenneth Walker | 2,787.01 |
| 07/10/2015 | 0 | 016 | Stacy MacGregor | 3,143.72 |
| 07/10/2015 | 0 | 019 | Michael Matheson | 2,776.09 |
| 07/10/2015 | 0 | 020 | Connie Dunn | 1,986.66 |
| 07/10/2015 | 0 | 025 | John Harris | 2,030.25 |
| 07/10/2015 | 0 | 028 | Todd Strom | 1,539.30 |
| 07/10/2015 | 0 | 049 | Victoria Forte | 1,512.17 |
| 07/10/2015 | 0 | 120 | Matthew Wood | 1,443.66 |
| 07/10/2015 | 0 | 121 | Jason Strauss | 1,836.71 |
| 07/10/2015 | 0 | 125 | Riley Edwards | 1,056.63 |
| 07/10/2015 | 0 | 126 | Bobbie Lewis | 1,186.93 |

Total Employees:

17

Total:

29,136.83

Checks for Approval

| Check Number | Check Date | Fund Name | Account Name | Vendor Name | Amount |
|--------------|------------|---------------------------|-------------------------------|--------------------------|------------|
| 30701 | 07/06/2015 | UTILITY WATER FUND | Vehicle Operation/Maintenance | Monroe Parts House | 41.99 |
| 30701 | 07/06/2015 | UTILITY SEWER FUND | Vehicle Operation Maintenance | Monroe Parts House | 41.99 |
| 30701 | 07/06/2015 | UTILITY GARBAGE FUND | Vehicle Operation/Maintenance | Monroe Parts House | 41.99 |
| 30701 | 07/06/2015 | GENERAL FUND | Vehicle Maintenance | Monroe Parts House | 42.00 |
| 30701 | 07/06/2015 | STREET FUND | Vehicle Operation/Maintenance | Monroe Parts House | 42.00 |
| 30701 | 07/06/2015 | UTILITY WATER FUND | Vehicle Operation/Maintenance | Monroe Parts House | -1.38 |
| 30701 | 07/06/2015 | UTILITY SEWER FUND | Vehicle Operation Maintenance | Monroe Parts House | -1.38 |
| 30701 | 07/06/2015 | UTILITY GARBAGE FUND | Vehicle Operation/Maintenance | Monroe Parts House | -1.39 |
| 30701 | 07/06/2015 | GENERAL FUND | Vehicle Maintenance | Monroe Parts House | -1.39 |
| 30701 | 07/06/2015 | STREET FUND | Vehicle Operation/Maintenance | Monroe Parts House | -1.39 |
| 30701 | 07/06/2015 | GENERAL FUND | Vehicle Maintenance | Monroe Parts House | 5.81 |
| 30701 | 07/06/2015 | UTILITY WATER FUND | Vehicle Operation/Maintenance | Monroe Parts House | 5.80 |
| 30701 | 07/06/2015 | UTILITY SEWER FUND | Vehicle Operation Maintenance | Monroe Parts House | 5.80 |
| 30701 | 07/06/2015 | UTILITY GARBAGE FUND | Vehicle Operation/Maintenance | Monroe Parts House | 5.80 |
| 30701 | 07/06/2015 | STREET FUND | Vehicle Operation/Maintenance | Monroe Parts House | 5.81 |
| 30701 | 07/06/2015 | UTILITY WATER FUND | Vehicle Operation/Maintenance | Monroe Parts House | -0.75 |
| 30701 | 07/06/2015 | UTILITY SEWER FUND | Vehicle Operation Maintenance | Monroe Parts House | -0.75 |
| 30701 | 07/06/2015 | UTILITY GARBAGE FUND | Vehicle Operation/Maintenance | Monroe Parts House | -0.75 |
| 30701 | 07/06/2015 | GENERAL FUND | Vehicle Maintenance | Monroe Parts House | -0.76 |
| 30701 | 07/06/2015 | STREET FUND | Vehicle Operation/Maintenance | Monroe Parts House | -0.76 |
| 30701 | 07/06/2015 | GENERAL FUND | Vehicle Maintenance | Monroe Parts House | 11.29 |
| 30701 | 07/06/2015 | STREET FUND | Vehicle Operation/Maintenance | Monroe Parts House | 11.29 |
| 30701 | 07/06/2015 | UTILITY WATER FUND | Vehicle Operation/Maintenance | Monroe Parts House | 11.30 |
| 30701 | 07/06/2015 | UTILITY SEWER FUND | Vehicle Operation Maintenance | Monroe Parts House | 11.30 |
| 30701 | 07/06/2015 | UTILITY GARBAGE FUND | Vehicle Operation/Maintenance | Monroe Parts House | 11.30 |
| 30701 | 07/06/2015 | UTILITY WATER FUND | Vehicle Operation/Maintenance | Monroe Parts House | 22.65 |
| 30701 | 07/06/2015 | CEMETERY FUND | Vehicle Operation/Maintenance | Monroe Parts House | 22.65 |
| 30702 | 07/06/2015 | STREET IMPROVEMENT FUND | Vehicle Operation/Maintenance | Monroe Parts House | 134,392.26 |
| 30704 | 07/13/2015 | GENERAL FUND | Date Avenue Project | SRV Construction Inc. | 49.74 |
| 30704 | 07/13/2015 | STREET FUND | Deferred Comp Payable | Department of Retirement | 21.49 |
| 30704 | 07/13/2015 | CEMETERY FUND | Deferred Comp Payable | Department of Retirement | 2.00 |
| 30704 | 07/13/2015 | BUILDING MAINTENANCE FUND | Deferred Comp Payable | Department of Retirement | 6.38 |
| 30704 | 07/13/2015 | UTILITY WATER FUND | Deferred Comp Payable | Department of Retirement | 39.26 |
| 30704 | 07/13/2015 | UTILITY SEWER FUND | Deferred Comp Payable | Department of Retirement | 36.25 |
| 30704 | 07/13/2015 | UTILITY GARBAGE FUND | Deferred Comp Payable | Department of Retirement | 24.89 |
| 30704 | 07/13/2015 | STORMWATER UTILITY FUND | Deferred Comp Payable | Department of Retirement | 19.99 |

| | | | | | |
|-------|------------|---------------------------|--------------------------------|----------------------------|----------|
| 30704 | 07/13/2015 | GENERAL FUND | Deferred Comp Payable | Department of Retirement | 230.65 |
| 30704 | 07/13/2015 | STREET FUND | Deferred Comp Payable | Department of Retirement | 76.24 |
| 30704 | 07/13/2015 | CEMETERY FUND | Deferred Comp Payable | Department of Retirement | 6.69 |
| 30704 | 07/13/2015 | BUILDING MAINTENANCE FUND | Deferred Comp Payable | Department of Retirement | 13.87 |
| 30704 | 07/13/2015 | UTILITY WATER FUND | Deferred Comp Payable | Department of Retirement | 209.70 |
| 30704 | 07/13/2015 | UTILITY SEWER FUND | Deferred Comp Payable | Department of Retirement | 428.88 |
| 30704 | 07/13/2015 | UTILITY GARBAGE FUND | Deferred Comp Payable | Department of Retirement | 74.10 |
| 30704 | 07/13/2015 | STORMWATER UTILITY FUND | Deferred Comp Payable | Department of Retirement | 47.37 |
| 30705 | 07/13/2015 | GENERAL FUND | PERS Payable | Department of Retirement | 225.03 |
| 30705 | 07/13/2015 | GENERAL FUND | PERS Payable | Department of Retirement | 100.64 |
| 30705 | 07/13/2015 | GENERAL FUND | PERS Payable | Department of Retirement | 489.74 |
| 30705 | 07/13/2015 | STREET FUND | PERS Payable | Department of Retirement | 177.81 |
| 30705 | 07/13/2015 | CEMETERY FUND | PERS Payable | Department of Retirement | 27.13 |
| 30705 | 07/13/2015 | BUILDING MAINTENANCE FUND | PERS Payable | Department of Retirement | 28.91 |
| 30705 | 07/13/2015 | UTILITY WATER FUND | PERS Payable | Department of Retirement | 716.78 |
| 30705 | 07/13/2015 | UTILITY SEWER FUND | PERS Payable | Department of Retirement | 604.42 |
| 30705 | 07/13/2015 | UTILITY GARBAGE FUND | PERS Payable | Department of Retirement | 330.34 |
| 30705 | 07/13/2015 | STORMWATER UTILITY FUND | PERS Payable | Department of Retirement | 168.53 |
| 30705 | 07/13/2015 | GENERAL FUND | PERS Payable | Department of Retirement | 894.62 |
| 30705 | 07/13/2015 | STREET FUND | PERS Payable | Department of Retirement | 324.80 |
| 30705 | 07/13/2015 | CEMETERY FUND | PERS Payable | Department of Retirement | 49.56 |
| 30705 | 07/13/2015 | BUILDING MAINTENANCE FUND | PERS Payable | Department of Retirement | 52.81 |
| 30705 | 07/13/2015 | UTILITY WATER FUND | PERS Payable | Department of Retirement | 1,309.52 |
| 30705 | 07/13/2015 | UTILITY SEWER FUND | PERS Payable | Department of Retirement | 1,104.15 |
| 30705 | 07/13/2015 | UTILITY GARBAGE FUND | PERS Payable | Department of Retirement | 603.43 |
| 30705 | 07/13/2015 | STORMWATER UTILITY FUND | PERS Payable | Department of Retirement | 307.93 |
| 30706 | 07/13/2015 | GENERAL FUND | Benefits - Disability Insuranc | AWC Employee Benefit Trust | 515.33 |
| 30706 | 07/13/2015 | GENERAL FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 51.66 |
| 30706 | 07/13/2015 | STREET FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 12.15 |
| 30706 | 07/13/2015 | CEMETERY FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 1.10 |
| 30706 | 07/13/2015 | BUILDING MAINTENANCE FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 2.91 |
| 30706 | 07/13/2015 | UTILITY WATER FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 25.74 |
| 30706 | 07/13/2015 | UTILITY SEWER FUND | Med/Dental/Vis Payable | AWC Employee Benefit Trust | 23.31 |
| 30706 | 07/13/2015 | UTILITY GARBAGE FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 17.90 |
| 30706 | 07/13/2015 | STORMWATER UTILITY FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 12.61 |
| 30706 | 07/13/2015 | GENERAL FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 182.71 |
| 30706 | 07/13/2015 | STREET FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 44.99 |
| 30706 | 07/13/2015 | CEMETERY FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 6.65 |
| 30706 | 07/13/2015 | BUILDING MAINTENANCE FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 1.58 |
| 30706 | 07/13/2015 | UTILITY WATER FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 247.29 |
| 30706 | 07/13/2015 | UTILITY SEWER FUND | Med/Dental/Vis Payable | AWC Employee Benefit Trust | 142.12 |

| | | | | | |
|-------|------------|---------------------------|-----------------------------|----------------------------|----------|
| 30706 | 07/13/2015 | UTILITY GARBAGE FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 88.08 |
| 30706 | 07/13/2015 | STORMWATER UTILITY FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 52.13 |
| 30706 | 07/13/2015 | GENERAL FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 51.66 |
| 30706 | 07/13/2015 | STREET FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 12.19 |
| 30706 | 07/13/2015 | CEMETERY FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 1.07 |
| 30706 | 07/13/2015 | BUILDING MAINTENANCE FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 2.89 |
| 30706 | 07/13/2015 | UTILITY WATER FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 25.74 |
| 30706 | 07/13/2015 | UTILITY SEWER FUND | Med/Dental/Vis Payable | AWC Employee Benefit Trust | 23.31 |
| 30706 | 07/13/2015 | UTILITY GARBAGE FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 17.91 |
| 30706 | 07/13/2015 | STORMWATER UTILITY FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 12.61 |
| 30706 | 07/13/2015 | GENERAL FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 142.91 |
| 30706 | 07/13/2015 | STREET FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 43.95 |
| 30706 | 07/13/2015 | CEMETERY FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 6.65 |
| 30706 | 07/13/2015 | BUILDING MAINTENANCE FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 1.57 |
| 30706 | 07/13/2015 | UTILITY WATER FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 242.22 |
| 30706 | 07/13/2015 | UTILITY SEWER FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 137.94 |
| 30706 | 07/13/2015 | UTILITY GARBAGE FUND | Med/Dental/Vis Payable | AWC Employee Benefit Trust | 84.39 |
| 30706 | 07/13/2015 | STORMWATER UTILITY FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 48.12 |
| 30706 | 07/13/2015 | GENERAL FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 2,753.97 |
| 30706 | 07/13/2015 | STREET FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 597.82 |
| 30706 | 07/13/2015 | CEMETERY FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 174.55 |
| 30706 | 07/13/2015 | BUILDING MAINTENANCE FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 44.48 |
| 30706 | 07/13/2015 | UTILITY WATER FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 4,854.12 |
| 30706 | 07/13/2015 | UTILITY SEWER FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 2,906.60 |
| 30706 | 07/13/2015 | UTILITY GARBAGE FUND | Med/Dental/Vis Payable | AWC Employee Benefit Trust | 2,143.25 |
| 30706 | 07/13/2015 | STORMWATER UTILITY FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 951.48 |
| 30706 | 07/13/2015 | GENERAL FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 1,330.79 |
| 30706 | 07/13/2015 | STREET FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 410.76 |
| 30706 | 07/13/2015 | CEMETERY FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 35.91 |
| 30706 | 07/13/2015 | BUILDING MAINTENANCE FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 105.84 |
| 30706 | 07/13/2015 | UTILITY WATER FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 821.81 |
| 30706 | 07/13/2015 | UTILITY SEWER FUND | Med/Dental/Vis Payable | AWC Employee Benefit Trust | 751.16 |
| 30706 | 07/13/2015 | UTILITY GARBAGE FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 531.41 |
| 30706 | 07/13/2015 | STORMWATER UTILITY FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 411.68 |
| 30706 | 07/13/2015 | GENERAL FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 10.45 |
| 30706 | 07/13/2015 | STREET FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 3.62 |
| 30706 | 07/13/2015 | CEMETERY FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 0.63 |
| 30706 | 07/13/2015 | BUILDING MAINTENANCE FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 0.54 |
| 30706 | 07/13/2015 | UTILITY WATER FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 13.94 |
| 30706 | 07/13/2015 | UTILITY SEWER FUND | Med/Dental/Vis Payable | AWC Employee Benefit Trust | 10.71 |
| 30706 | 07/13/2015 | UTILITY GARBAGE FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 7.77 |

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|-------|------------|---------------------------|-----------------------------|------------------------------------|--------|
| 30706 | 07/13/2015 | STORMWATER UTILITY FUND | Med/Den/Vision/Life Payable | AWC Employee Benefit Trust | 3.34 |
| 30707 | 07/13/2015 | GENERAL FUND | Miscellaneous Payroll Ded | AWC Employee Benefit Trust | 3.61 |
| 30707 | 07/13/2015 | UTILITY WATER FUND | Miscellaneous Payroll Ded | AWC Employee Benefit Trust | 2.28 |
| 30707 | 07/13/2015 | UTILITY SEWER FUND | Miscellaneous Payroll Ded | AWC Employee Benefit Trust | 1.80 |
| 30707 | 07/13/2015 | UTILITY GARBAGE FUND | Miscellaneous Payroll Ded | AWC Employee Benefit Trust | 2.16 |
| 30707 | 07/13/2015 | STORMWATER UTILITY FUND | Miscellaneous Payroll Ded | AWC Employee Benefit Trust | 2.15 |
| 30707 | 07/13/2015 | GENERAL FUND | Miscellaneous Payroll Ded | AWC Employee Benefit Trust | 3.60 |
| 30707 | 07/13/2015 | UTILITY WATER FUND | Miscellaneous Payroll Ded | AWC Employee Benefit Trust | 2.28 |
| 30707 | 07/13/2015 | UTILITY SEWER FUND | Miscellaneous Payroll Ded | AWC Employee Benefit Trust | 1.79 |
| 30707 | 07/13/2015 | UTILITY GARBAGE FUND | Miscellaneous Payroll Ded | AWC Employee Benefit Trust | 2.16 |
| 30707 | 07/13/2015 | STORMWATER UTILITY FUND | Miscellaneous Payroll Ded | AWC Employee Benefit Trust | 2.17 |
| 30708 | 07/13/2015 | GENERAL FUND | Med/Den/Vision/Life Payable | Washington Teamsters Welfare Trust | 29.08 |
| 30708 | 07/13/2015 | GENERAL FUND | Med/Den/Vision/Life Payable | Washington Teamsters Welfare Trust | 29.08 |
| 30708 | 07/13/2015 | GENERAL FUND | Med/Den/Vision/Life Payable | Washington Teamsters Welfare Trust | 230.75 |
| 30708 | 07/13/2015 | STREET FUND | Med/Den/Vision/Life Payable | Washington Teamsters Welfare Trust | 88.97 |
| 30708 | 07/13/2015 | CEMETERY FUND | Med/Den/Vision/Life Payable | Washington Teamsters Welfare Trust | 25.72 |
| 30708 | 07/13/2015 | BUILDING MAINTENANCE FUND | Med/Den/Vision/Life Payable | Washington Teamsters Welfare Trust | 7.26 |
| 30708 | 07/13/2015 | UTILITY WATER FUND | Med/Den/Vision/Life Payable | Washington Teamsters Welfare Trust | 537.53 |
| 30708 | 07/13/2015 | UTILITY SEWER FUND | Med/Den/Vision/Life Payable | Washington Teamsters Welfare Trust | 392.29 |
| 30708 | 07/13/2015 | UTILITY GARBAGE FUND | Med/Den/Vision/Life Payable | Washington Teamsters Welfare Trust | 305.10 |
| 30708 | 07/13/2015 | STORMWATER UTILITY FUND | Med/Dental/Vis Payable | Washington Teamsters Welfare Trust | 99.02 |
| 30709 | 07/23/2015 | UTILITY WATER FUND | Water - Testing | Washington Teamsters Welfare Trust | 150.00 |
| 30710 | 07/23/2015 | UTILITY WATER FUND | Operating Supply | AM Test | 25.03 |
| 30710 | 07/23/2015 | UTILITY SEWER FUND | Operating Supplies | Aramark Uniform Services | 25.02 |
| 30710 | 07/23/2015 | UTILITY GARBAGE FUND | Operating Supplies | Aramark Uniform Services | 25.03 |
| 30710 | 07/23/2015 | GENERAL FUND | Office/Operating Supplies | Aramark Uniform Services | 25.02 |
| 30710 | 07/23/2015 | STREET FUND | Office/Operating Supplies | Aramark Uniform Services | 25.03 |
| 30710 | 07/23/2015 | STORMWATER UTILITY FUND | Uniforms | Aramark Uniform Services | 1.37 |
| 30710 | 07/23/2015 | UTILITY WATER FUND | Uniforms | Aramark Uniform Services | 6.37 |
| 30710 | 07/23/2015 | UTILITY SEWER FUND | Uniforms | Aramark Uniform Services | 6.37 |
| 30710 | 07/23/2015 | UTILITY GARBAGE FUND | Uniforms | Aramark Uniform Services | 5.91 |
| 30710 | 07/23/2015 | STREET FUND | Uniforms | Aramark Uniform Services | 1.37 |
| 30710 | 07/23/2015 | GENERAL FUND | Uniforms | Aramark Uniform Services | 1.36 |
| 30710 | 07/23/2015 | GENERAL FUND | Office/Operating Supplies | Aramark Uniform Services | 1.24 |
| 30710 | 07/23/2015 | STORMWATER UTILITY FUND | Uniforms | Aramark Uniform Services | 1.37 |
| 30710 | 07/23/2015 | UTILITY WATER FUND | Uniforms | Aramark Uniform Services | 6.37 |
| 30710 | 07/23/2015 | UTILITY SEWER FUND | Uniforms | Aramark Uniform Services | 6.37 |
| 30710 | 07/23/2015 | UTILITY GARBAGE FUND | Uniforms | Aramark Uniform Services | 5.91 |
| 30710 | 07/23/2015 | STREET FUND | Uniforms | Aramark Uniform Services | 1.37 |
| 30710 | 07/23/2015 | GENERAL FUND | Uniforms | Aramark Uniform Services | 1.36 |
| 30710 | 07/23/2015 | GENERAL FUND | Office/Operating Supplies | Aramark Uniform Services | 1.24 |

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| 30710 | 07/23/2015 | UTILITY WATER FUND | Operating Supply | Aramark Uniform Services | 13.04 |
| 30710 | 07/23/2015 | UTILITY SEWER FUND | Operating Supplies | Aramark Uniform Services | 13.04 |
| 30710 | 07/23/2015 | UTILITY GARBAGE FUND | Operating Supplies | Aramark Uniform Services | 13.03 |
| 30710 | 07/23/2015 | GENERAL FUND | Office/Operating Supplies | Aramark Uniform Services | 13.04 |
| 30710 | 07/23/2015 | STREET FUND | Office/Operating Supplies | Aramark Uniform Services | 13.04 |
| 30710 | 07/23/2015 | STORMWATER UTILITY FUND | Uniforms | Aramark Uniform Services | 1.37 |
| 30710 | 07/23/2015 | UTILITY WATER FUND | Uniforms | Aramark Uniform Services | 6.37 |
| 30710 | 07/23/2015 | UTILITY SEWER FUND | Uniforms | Aramark Uniform Services | 6.37 |
| 30710 | 07/23/2015 | UTILITY GARBAGE FUND | Uniforms | Aramark Uniform Services | 5.91 |
| 30710 | 07/23/2015 | STREET FUND | Uniforms | Aramark Uniform Services | 1.37 |
| 30710 | 07/23/2015 | GENERAL FUND | Uniforms | Aramark Uniform Services | 1.36 |
| 30710 | 07/23/2015 | GENERAL FUND | Office/Operating Supplies | Aramark Uniform Services | 1.24 |
| 30710 | 07/23/2015 | UTILITY WATER FUND | Operating Supply | Aramark Uniform Services | 12.26 |
| 30710 | 07/23/2015 | UTILITY SEWER FUND | Operating Supplies | Aramark Uniform Services | 12.26 |
| 30710 | 07/23/2015 | UTILITY GARBAGE FUND | Operating Supplies | Aramark Uniform Services | 12.26 |
| 30710 | 07/23/2015 | GENERAL FUND | Office/Operating Supplies | Aramark Uniform Services | 12.26 |
| 30710 | 07/23/2015 | STREET FUND | Office/Operating Supplies | Aramark Uniform Services | 12.26 |
| 30710 | 07/23/2015 | STORMWATER UTILITY FUND | Uniforms | Aramark Uniform Services | 1.42 |
| 30710 | 07/23/2015 | UTILITY WATER FUND | Uniforms | Aramark Uniform Services | 6.62 |
| 30710 | 07/23/2015 | UTILITY SEWER FUND | Uniforms | Aramark Uniform Services | 6.62 |
| 30710 | 07/23/2015 | UTILITY GARBAGE FUND | Uniforms | Aramark Uniform Services | 6.14 |
| 30710 | 07/23/2015 | STREET FUND | Uniforms | Aramark Uniform Services | 1.42 |
| 30710 | 07/23/2015 | GENERAL FUND | Uniforms | Aramark Uniform Services | 1.42 |
| 30710 | 07/23/2015 | GENERAL FUND | Office/Operating Supplies | Aramark Uniform Services | 1.24 |
| 30710 | 07/23/2015 | UTILITY WATER FUND | Operating Supply | Aramark Uniform Services | 12.44 |
| 30710 | 07/23/2015 | UTILITY SEWER FUND | Operating Supplies | Aramark Uniform Services | 12.44 |
| 30710 | 07/23/2015 | UTILITY GARBAGE FUND | Operating Supplies | Aramark Uniform Services | 12.45 |
| 30710 | 07/23/2015 | GENERAL FUND | Office/Operating Supplies | Aramark Uniform Services | 12.44 |
| 30710 | 07/23/2015 | STREET FUND | Office/Operating Supplies | Aramark Uniform Services | 12.44 |
| 30710 | 07/23/2015 | STORMWATER UTILITY FUND | Uniforms | Aramark Uniform Services | 1.37 |
| 30710 | 07/23/2015 | UTILITY WATER FUND | Uniforms | Aramark Uniform Services | 6.37 |
| 30710 | 07/23/2015 | UTILITY SEWER FUND | Uniforms | Aramark Uniform Services | 6.37 |
| 30710 | 07/23/2015 | UTILITY GARBAGE FUND | Uniforms | Aramark Uniform Services | 5.91 |
| 30710 | 07/23/2015 | STREET FUND | Uniforms | Aramark Uniform Services | 1.37 |
| 30710 | 07/23/2015 | GENERAL FUND | Uniforms | Aramark Uniform Services | 1.36 |
| 30710 | 07/23/2015 | GENERAL FUND | Office/Operating Supplies | Aramark Uniform Services | 1.24 |
| 30710 | 07/23/2015 | UTILITY WATER FUND | Operating Supply | Aramark Uniform Services | 12.68 |
| 30710 | 07/23/2015 | UTILITY SEWER FUND | Operating Supplies | Aramark Uniform Services | 12.68 |
| 30710 | 07/23/2015 | UTILITY GARBAGE FUND | Operating Supplies | Aramark Uniform Services | 12.68 |
| 30710 | 07/23/2015 | GENERAL FUND | Office/Operating Supplies | Aramark Uniform Services | 12.68 |
| 30710 | 07/23/2015 | STREET FUND | Office/Operating Supplies | Aramark Uniform Services | 12.68 |

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| 30710 | 07/23/2015 | STORMWATER UTILITY FUND | Uniforms | Aramark Uniform Services | 2.22 |
| 30710 | 07/23/2015 | UTILITY WATER FUND | Uniforms | Aramark Uniform Services | 10.35 |
| 30710 | 07/23/2015 | UTILITY SEWER FUND | Uniforms | Aramark Uniform Services | 10.35 |
| 30710 | 07/23/2015 | UTILITY GARBAGE FUND | Uniforms | Aramark Uniform Services | 9.61 |
| 30710 | 07/23/2015 | STREET FUND | Uniforms | Aramark Uniform Services | 2.22 |
| 30710 | 07/23/2015 | GENERAL FUND | Uniforms | Aramark Uniform Services | 2.22 |
| 30710 | 07/23/2015 | GENERAL FUND | Office/Operating Supplies | Aramark Uniform Services | 1.24 |
| 30710 | 07/23/2015 | UTILITY WATER FUND | Operating Supply | Aramark Uniform Services | 13.56 |
| 30710 | 07/23/2015 | UTILITY SEWER FUND | Operating Supplies | Aramark Uniform Services | 13.57 |
| 30710 | 07/23/2015 | UTILITY GARBAGE FUND | Operating Supplies | Aramark Uniform Services | 13.56 |
| 30710 | 07/23/2015 | GENERAL FUND | Office/Operating Supplies | Aramark Uniform Services | 13.57 |
| 30710 | 07/23/2015 | STREET FUND | Office/Operating Supplies | Aramark Uniform Services | 13.56 |
| 30711 | 07/23/2015 | UTILITY GARBAGE FUND | Vehicle Operation/Maintenance | Associated Petroleum Products Inc | 771.32 |
| 30711 | 07/23/2015 | UTILITY SEWER FUND | Vehicle Operation/Maintenance | Associated Petroleum Products Inc | 94.16 |
| 30711 | 07/23/2015 | UTILITY WATER FUND | Vehicle Operation/Maintenance | Associated Petroleum Products Inc | 354.71 |
| 30711 | 07/23/2015 | CEMETERY FUND | Vehicle Operation/Maintenance | Associated Petroleum Products Inc | 23.22 |
| 30711 | 07/23/2015 | STREET FUND | Vehicle Operation/Maintenance | Associated Petroleum Products Inc | 23.21 |
| 30711 | 07/23/2015 | GENERAL FUND | Vehicle Maintenance | Associated Petroleum Products Inc | 23.22 |
| 30712 | 07/23/2015 | GENERAL FUND | Communication | Comcast | 27.85 |
| 30712 | 07/23/2015 | UTILITY WATER FUND | Communication | Comcast | 18.56 |
| 30712 | 07/23/2015 | UTILITY SEWER FUND | Communication | Comcast | 18.56 |
| 30712 | 07/23/2015 | UTILITY GARBAGE FUND | Communication | Comcast | 18.57 |
| 30712 | 07/23/2015 | STREET FUND | Communication | Comcast | 9.28 |
| 30712 | 07/23/2015 | GENERAL FUND | Communication | Comcast | 238.04 |
| 30712 | 07/23/2015 | UTILITY WATER FUND | Communication | Comcast | 119.01 |
| 30712 | 07/23/2015 | UTILITY SEWER FUND | Communication | Comcast | 119.02 |
| 30712 | 07/23/2015 | UTILITY GARBAGE FUND | Communication | Comcast | 119.02 |
| 30712 | 07/23/2015 | STREET FUND | Communication | Comcast | 53.94 |
| 30712 | 07/23/2015 | UTILITY WATER FUND | Communication | Comcast | 53.94 |
| 30712 | 07/23/2015 | UTILITY SEWER FUND | Communication | Comcast | 53.94 |
| 30712 | 07/23/2015 | UTILITY GARBAGE FUND | Communication | Comcast | 53.94 |
| 30713 | 07/23/2015 | STREET FUND | Communication | Comcast | 53.94 |
| 30714 | 07/23/2015 | GENERAL FUND | Capital - Equipment and Signs | Correctional Industries | 45.79 |
| 30715 | 07/23/2015 | UTILITY WATER FUND | Office/Operating Supplies | Daily Herald, The | 189.00 |
| 30715 | 07/23/2015 | UTILITY WATER FUND | Operating Supply | Dynacco | 3,029.94 |
| 30715 | 07/23/2015 | UTILITY WATER FUND | Operating Supply | Dynacco | -480.00 |
| 30716 | 07/23/2015 | UTILITY WATER FUND | Utilities | Everett Utilities | 816.43 |
| 30717 | 07/23/2015 | GENERAL FUND | Miscellaneous - Court Filing F | Evergreen District Court | 703.55 |
| 30718 | 07/23/2015 | BUILDING MAINTENANCE FUND | Repair and Maintenance | Eylanders Sales & Service Inc | 412.68 |
| 30719 | 07/23/2015 | STREET FUND | Capital - Equipment and Signs | Farmers Equipment Company | 718.82 |
| 30719 | 07/23/2015 | UTILITY WATER FUND | Capital - Buildings | Farmers Equipment Company | 287.53 |

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| 30719 | 07/23/2015 | UTILITY SEWER FUND | Capital - Equipment | Farmers Equipment Company | 287.53 |
| 30719 | 07/23/2015 | STORMWATER UTILITY FUND | Capital Outlay - Equipment | Farmers Equipment Company | 143.75 |
| 30720 | 07/23/2015 | GENERAL FUND | Communication | Frontier | 48.66 |
| 30720 | 07/23/2015 | STREET FUND | Communication | Frontier | 48.66 |
| 30720 | 07/23/2015 | UTILITY WATER FUND | Communication | Frontier | 48.67 |
| 30720 | 07/23/2015 | UTILITY SEWER FUND | Communication | Frontier | 48.66 |
| 30720 | 07/23/2015 | UTILITY GARBAGE FUND | Communication | Frontier | 48.66 |
| 30720 | 07/23/2015 | UTILITY WATER FUND | Communication | Frontier | 122.54 |
| 30721 | 07/23/2015 | GENERAL FUND | Professional Services | John E Galt | 1,187.50 |
| 30722 | 07/23/2015 | STREET IMPROVEMENT FUND | Date Avenue Project | Gray & Osborne Inc. | 15,811.97 |
| 30722 | 07/23/2015 | STREET IMPROVEMENT FUND | Date Avenue Project | Gray & Osborne Inc. | 3,235.46 |
| 30723 | 07/23/2015 | UTILITY SEWER FUND | Rentals | Honey Bucket | 183.50 |
| 30724 | 07/23/2015 | GENERAL FUND | Legal - Litigation Fees | Kenyon Disend PLLC | 4,970.51 |
| 30724 | 07/23/2015 | GENERAL FUND | Legal - Litigation Fees | Kenyon Disend PLLC | 193.20 |
| 30725 | 07/23/2015 | WATER SYSTEM IMPROVEMENT FUND | Professional Services Engineer | Khrono, Inc. | 452.26 |
| 30726 | 07/23/2015 | PARK IMPROVEMENT FUND | General Park Improvements | Lowes | 96.92 |
| 30727 | 07/23/2015 | TIMBER RIDGE SETTLEMENT FUND | Professional - Legal | LPD Engineering PLLC | 13,432.50 |
| 30728 | 07/23/2015 | UTILITY GARBAGE FUND | Utilities | Monroe Parts House | 56.42 |
| 30728 | 07/23/2015 | GENERAL FUND | Vehicle Maintenance | Monroe Parts House | 50.00 |
| 30728 | 07/23/2015 | STREET FUND | Vehicle Operation/Maintenance | Monroe Parts House | 50.00 |
| 30728 | 07/23/2015 | STORMWATER UTILITY FUND | Vehicle Operation Maintenance | Monroe Parts House | 29.28 |
| 30729 | 07/23/2015 | UTILITY SEWER FUND | Operating Supplies | Northstar Chemical, Inc. | 825.36 |
| 30729 | 07/23/2015 | UTILITY WATER FUND | Operating Supply | Northstar Chemical, Inc. | 529.90 |
| 30729 | 07/23/2015 | UTILITY WATER FUND | Operating Supply | Northstar Chemical, Inc. | 551.20 |
| 30729 | 07/23/2015 | UTILITY SEWER FUND | Operating Supplies | Northstar Chemical, Inc. | 1,686.02 |
| 30730 | 07/23/2015 | UTILITY WATER FUND | Miscellaneous | Panther Backflow Testing | 337.50 |
| 30731 | 07/23/2015 | GENERAL FUND | Small Tools/Minor Equipment | Pharm A Save | 162.81 |
| 30731 | 07/23/2015 | GENERAL FUND | Small Tools/Minor Equipment | Pharm A Save | 162.81 |
| 30732 | 07/23/2015 | STREET FUND | Utilities | PUD | 228.42 |
| 30732 | 07/23/2015 | STREET FUND | Utilities | PUD | 15.92 |
| 30732 | 07/23/2015 | STREET FUND | Utilities | PUD | 1,611.18 |
| 30732 | 07/23/2015 | STREET FUND | Utilities | PUD | 707.60 |
| 30732 | 07/23/2015 | STREET FUND | Utilities | PUD | 63.28 |
| 30732 | 07/23/2015 | STREET FUND | Utilities | PUD | 101.58 |
| 30733 | 07/23/2015 | GENERAL FUND | Miscellaneous | Puget Sound Clean Air Agency | 121.95 |
| 30733 | 07/23/2015 | STREET FUND | Miscellaneous | Puget Sound Clean Air Agency | 121.95 |
| 30733 | 07/23/2015 | UTILITY WATER FUND | Miscellaneous | Puget Sound Clean Air Agency | 121.95 |
| 30733 | 07/23/2015 | UTILITY SEWER FUND | Miscellaneous | Puget Sound Clean Air Agency | 121.95 |
| 30733 | 07/23/2015 | UTILITY GARBAGE FUND | Miscellaneous | Puget Sound Clean Air Agency | 121.95 |
| 30734 | 07/23/2015 | GENERAL FUND | Utilities | Puget Sound Energy | 35.49 |

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|--------------|------------|----------------------------|--------------------------------|--|-------------------|
| 30734 | 07/23/2015 | GENERAL FUND | Utilities | Puget Sound Energy | 25.91 |
| 30734 | 07/23/2015 | STREET FUND | Utilities | Puget Sound Energy | 5.18 |
| 30734 | 07/23/2015 | UTILITY WATER FUND | Utilities | Puget Sound Energy | 5.18 |
| 30734 | 07/23/2015 | UTILITY SEWER FUND | Utilities | Puget Sound Energy | 5.19 |
| 30734 | 07/23/2015 | UTILITY GARBAGE FUND | Utilities | Puget Sound Energy | 5.18 |
| 30734 | 07/23/2015 | GENERAL FUND | Utilities | Puget Sound Energy | 5.18 |
| 30734 | 07/23/2015 | GENERAL FUND | Utilities | Puget Sound Energy | 39.92 |
| 30734 | 07/23/2015 | UTILITY GARBAGE FUND | Intergovernmental - Disposal F | Snohomish County Finance | 14,743.00 |
| 30735 | 07/23/2015 | GENERAL FUND | SnoCity Plan/Building Service | SnoCity Planning and Development Services | 4,058.75 |
| 30736 | 07/23/2015 | GENERAL FUND | Professional Services - Prosec | Snohomish County Prosecuting Attorney | 5,034.58 |
| 30737 | 07/23/2015 | GENERAL FUND | Professional Service - SnoCity | Snohomish County Sheriff | 75,147.58 |
| 30738 | 07/23/2015 | GENERAL FUND | Crime Victim Services | Snohomish County Treasurer | 37.24 |
| 30739 | 07/23/2015 | GENERAL FUND | Intergovernmental - SNOPAC | Snopac | 4,955.35 |
| 30740 | 07/23/2015 | GENERAL FUND | Intergovernmental - SNOPAC | Snopac | 247.92 |
| 30740 | 07/23/2015 | GENERAL FUND | Advertising and Legal Notices | Sound Publishing Inc | 30.96 |
| 30741 | 07/23/2015 | GENERAL FUND | Bank Fees | US Bank | 34.00 |
| 30742 | 07/23/2015 | GENERAL FUND | Travel and Seminars | WA State University - Extension Publishing | 17.16 |
| 30743 | 07/23/2015 | UTILITY WATER FUND | Travel and Seminars | WA State University - Extension Publishing | 17.16 |
| 30743 | 07/23/2015 | UTILITY SEWER FUND | Travel and Seminars | WA State University - Extension Publishing | 17.16 |
| 30743 | 07/23/2015 | UTILITY SEWER FUND | Travel and Seminars | WA State University - Extension Publishing | 17.16 |
| 30743 | 07/23/2015 | STORMWATER UTILITY FUND | Travel and Seminars | WA State University - Extension Publishing | 17.15 |
| 30743 | 07/23/2015 | STREET FUND | Professional Services | WA State University - Extension Publishing | 183.75 |
| 30744 | 07/23/2015 | LID GUARANTY AND BOND FUND | Professional Services | Weed, Graafstra & Benson, Inc, P.S. | 166.67 |
| 30745 | 07/23/2015 | GENERAL FUND | Professional Service - General | White Lightning Janitorial | 55.55 |
| 30745 | 07/23/2015 | UTILITY WATER FUND | Professional Service - General | White Lightning Janitorial | 166.66 |
| 30745 | 07/23/2015 | UTILITY SEWER FUND | Professional Service | White Lightning Janitorial | 55.55 |
| 30745 | 07/23/2015 | UTILITY SEWER FUND | Professional Service | White Lightning Janitorial | 55.57 |
| 30745 | 07/23/2015 | UTILITY GARBAGE FUND | Professional | White Lightning Janitorial | 20.00 |
| 30745 | 07/23/2015 | GENERAL FUND | Professional Services | White Lightning Janitorial | 6.67 |
| 30745 | 07/23/2015 | UTILITY WATER FUND | Professional Service - General | White Lightning Janitorial | 20.00 |
| 30745 | 07/23/2015 | UTILITY SEWER FUND | Professional Service | White Lightning Janitorial | 6.66 |
| 30745 | 07/23/2015 | UTILITY SEWER FUND | Professional Service | White Lightning Janitorial | 6.67 |
| 30745 | 07/23/2015 | UTILITY GARBAGE FUND | Professional | White Lightning Janitorial | 40.00 |
| 30745 | 07/23/2015 | GENERAL FUND | Professional Services | White Lightning Janitorial | 13.33 |
| 30745 | 07/23/2015 | UTILITY WATER FUND | Professional Service - General | White Lightning Janitorial | 40.00 |
| 30745 | 07/23/2015 | UTILITY SEWER FUND | Professional Service | White Lightning Janitorial | 13.33 |
| 30745 | 07/23/2015 | UTILITY SEWER FUND | Professional Service | White Lightning Janitorial | 40.00 |
| 30745 | 07/23/2015 | UTILITY SEWER FUND | Professional Service | White Lightning Janitorial | 13.33 |
| 30745 | 07/23/2015 | UTILITY GARBAGE FUND | Professional | White Lightning Janitorial | 13.34 |
| TOTAL | | | | | 328,686.22 |

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Consent C 4

DATE: July 23, 2015

SUBJECT: Adoption of Ordinance 1202-15 Amending SMC Chapter 22.06
Sign Regulations

CONTACT PERSON: Ken Walker, City Administrator

ISSUE:

Adoption of Ordinance 1202-15 Amending SMC Chapter 22.06 Sign Regulations which creates a definition of Gateway Signs and provides an exemption from the sign permitting requirements for Gateway Signs. The ordinance was introduced at the July 9, 2015 council meeting.

A Public Hearing and introduction of Ordinance 1202-15(14) was held on September 25, 2014. In order to move forward with the Gateway sign installation, Ordinance 1202-15 needs to be adopted. The City Attorney has reviewed the ordinance and their changes have been incorporated into the revised draft. The Attorneys recommendations included:

1. *Updated agenda bill: Due to the number of changes we made, we recommend presenting this to Council as a first reading only. Further, if the City agrees with these changes, it would be prudent to forward this on to the Department of Commerce for review under RCW 36.70A.106. While this will take more time prior to adoption, it ensures the new regulations have proper review. Either way, it does not need another public hearing.*
2. *Instead of excluding certain types of signs (including the gateway signs) from the definition of "signs," it makes practical sense to just list those signs under the exemption section – we have made those changes in the attached draft (striking all the exclusions from the definition subsection, 22.06.020(53), and clarifying the language in the exemption subsection, 22.06.030(A)). This allows the City to exclude those types of signs from certain permitting provisions, but still otherwise regulate the signs just as any other sign is regulated.*
3. *Zoning and ROW placement for gateway signs – this was originally included as a "condition" for the definition of gateway signs, but as a practical matter it doesn't work (see comments in attached draft). Instead we moved this into 22.06.030(C), which discusses permitted signs.*

ACTION:

Introduction of Ordinance 1202-15, an ordinance amending Chapter 22.06 SMC, Sign Regulations, which creates a definition of Gateway Signs and provides an exemption from the sign permitting requirements for Gateway Signs.

ATTACHMENTS:

Attachment A: Title 22 Excerpt, Draft Ordinance in underline/~~strikeout~~

**CITY OF SULTAN
WASHINGTON
ORDINANCE 1202-15**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, AMENDING ORDINANCE NO.806-03 AND CHAPTER 22.06 OF THE SULTAN MUNICIPAL CODE RELATED TO GATEWAY SIGNS; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City sought and was awarded a grant from Snohomish County to construct and manage two signs to promote community events, tourism, and shopping opportunities in and around the City; and

WHEREAS, one of the two locations identified for these signs is a residential zone; and

WHEREAS, one of the two locations identified for these signs is public right-of-way; and

WHEREAS, these signs would meet the definition of off-premises signs at any location in the City; and

WHEREAS, the Sultan Municipal Code does not allow off-premises signs, signs in residential zones, or signs in a right-of-way; and

WHEREAS, the City Council wishes to fulfill the terms of the awarded grant; and

WHEREAS, the City Council wishes to create a definition for "Gateway signs"; and

WHEREAS, the City Council wishes to exempt "gateway signs" from the permitting requirements for signs by removing "gateway signs" from the definition of "signs"; and

WHEREAS, the City Council wishes to apply the City-wide standard prohibiting signs that create a hazard or include moving parts to "gateway signs"; and

WHEREAS, on September 8, 2014, the City submitted this draft ordinance amending the City's Sign Regulation Code to the Washington State Department of Commerce ("the Department") in compliance with RCW 36.70A.106, and the Department granted expedited review; and

WHEREAS, on September 16, 2014, the Planning Board held a public hearing on this draft ordinance; and

WHEREAS, the Planning Board recommended approval of this draft ordinance to the City Council; and

WHEREAS, on September 22, 2014, the SEPA Responsible Official issued a threshold decision for this draft ordinance, which was not appealed; and

WHEREAS, on September 25, 2014, the City Council held a hearing on this draft ordinance, after proper notice, during its regular meeting; and

WHEREAS, the City Council after due consideration believes that certain amendments to the Sign Code are necessary; and

WHEREAS, the City Council now desires to adopt an amendment to the Sign Code;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, HEREBY ORDAINS AS FOLLOWS:

Section 1. SMC Section 22.06.020 Amended. Ordinance No. 806-03 § 1 (part), and SMC Section 22.06.020, *Definitions*, are hereby amended to read as follows (with legislative revision marks):

22.06.020 Definitions.

For the purpose of this chapter, the terms set out in this section shall have the meanings indicated:

1. "Abandoned sign" is a sign which represents or displays any reference to a business or use which has been discontinued for more than six months or for which no valid business license has been issued by the city.
2. "A-board, sandwich board, and similar signs" means small type signs, either single or double face, portable or permanently installed, upon which is generally placed advertising copy denoting products being offered upon the premises on which such signs are placed.
3. "Advertising copy" means any letters, figures, symbols, logos, trademarks or similar devices which identify or promote the sign user or any product or service; or which provides information about the sign user, the premises, the building or the products or services available.
4. "Animated sign" means a sign which contains wind, electronic, or mechanically operated moving parts or which flashes or simulates motion by the use of electric lights.
5. "Awning – retractable" means a hood or cover projecting from, but not a permanent part of, an exterior wall of a building and supported by that wall and that is collapsible, retractable, or capable of being folded against the face of the supporting building.
6. "Awning – fixed" means a hood or cover projecting from, but not a permanent part of, an exterior wall of a building and supported by that wall, and is held in place with rigid frames and covered with a flexible material.

7. "Banner" means a temporary sign made of cloth, fabric, paper, and non-rigid plastic or similar types of material and displayed from a building or structure.
8. "Bench sign" means any sign which is painted or affixed to any portion of a bench and shall be no larger than the area reasonably necessary to accommodate a functional bench.
9. "Billboard" means a preprinted or hand painted changeable advertising copy sign which directs attention to businesses, commodities, services, or facilities which are not primarily sold, manufactured, or distributed from the property on which the sign is located. The term "billboard" includes both the structural framework which supports a billboard and any billboard faces attached thereto.
10. "Canopy" means any structure, other than an awning, made of cloth or metal with metal framework attached to a building or carried by a framed supported by the ground.
11. "Campaign/political sign" is a noncommercial temporary sign displaying a message relating to a candidate, political party, or public issue.
12. "Changeable copy/message sign" means a sign designed to allow the changing of copy through manual, mechanical, or electrical means including time and temperature and date sign, message center or reader board where different copy changes of a public service or commercial nature are shown on the same lamp bank.
13. "Change" means a change of a sign which consists of relocating the sign, or replacing 25 percent or more of the advertising copy or sign face and structural material in the sign. Normal maintenance is not a change which requires a permit.
14. "Commercial sign" means a sign displayed for the purpose of identifying a commercial use, or advertising any good, product, service, business, or other enterprise that is regularly offered for trade or sale.
15. "Directional sign" means a sign permanently erected and permitted by the city or state which serves solely to designate the direction to or location of any place, area, or to direct and regulate traffic. "Directional sign" also means a sign providing notice about the time and place of regular civic meetings and religious activities and services. "Directional sign" also means a sign which has only information (informational directional sign) on exit and entrance or parking and contains no form of advertising copy, or the name of the advertiser, is not greater than four square feet in area and does not exceed three feet in height.

16. "Display sign" means a case or cabinet or other device having a window or transparent material and which is either freestanding or mounted on the exterior of a building structure.

17. "Electrical sign" means a sign or sign fixture in which electrical wiring and connections for fixtures are used as part of the sign.

18. "Existing sign" means a sign in existence prior to the enactment of this chapter.

19. "Exterior/wall sign" means a sign attached to and supported by a wall or facade of a building or structure, with the exposed face of the sign parallel to the wall or facade and extending no more than 18 inches from the wall or facade. Any sign placed behind glass, or affixed to a window of a building and located in such a manner as to have an obvious intent to capture interest of persons outside the building, shall be considered a wall sign and shall be treated in the same manner.

20. "Facade" means the entire building front or the street sidewall of a building from the grade of the building to the top of the parapet or eaves and the entire width of the building elevation.

21. "Flashing sign" means an illuminated sign which changes intensity of lighting and/or switches on and off in a constant pattern or in which lighting is not maintained stationary and with constant intensity and color.

22. "Freestanding sign" means an exterior sign which is self-supported by use of poles, uprights, or braces in a fixed location, and in or on the ground, and is not attached to a building, but not including A-board or sandwich board signs.

23. "Frontage – primary" means as follows:

a. In a building containing only one business, primary frontage shall be the width of that side of the building which contains the main public entrance to that business.

b. In a building containing more than one business, all of which businesses have their main public entrances on the same side, primary frontage shall be the width of that side of the building which contains those public entrances.

c. In a building containing more than one business, where those businesses have their main public entrances on more than one side of the building, each side shall constitute a primary frontage. Each primary frontage shall be the width of that frontage.

24. "Frontage – secondary" means as follows, in a building containing one or more businesses, and having all main public entrances on one side, one secondary frontage

may be designated by the building owner. That frontage shall be the width of that side of the building as designated.

25. "Gas station price sign" means a sign advertising the price of fuel and containing no other business advertising.

26. "Gateway sign" means a sign posted and displayed by a governmental agency on City-owned property or right-of-way for the purpose of promoting community events, tourism, and shopping opportunities in and around the city of Sultan. Gateway signs are not considered off-premises signs under this title regardless of the content of the gateway sign.

27. "Governmental sign" is a sign posted and displayed by a governmental agency that is necessary to protect and regulate the public health and safety. Governmental signs include traffic signs, directional and informational signs for public health and safety facilities and public safety warning or hazard signs.

28. "Grade" means the elevation as measured at relative level from the top-of-curb or center of the street, whichever is greater in the immediate vicinity of the sign.

29. "Ground sign" means a type of freestanding sign which is erected on the ground and which contains no free air space between the ground and top of the sign.

30. "Hanging sign" means a sign suspended from an awning, canopy, or marquee.

31. "Identification sign" means a sign limited to the name, address, and number of a building, institution, or person or activity carried on in the building.

32. "Incidental sign" means a small information sign not exceeding four square feet in area indicating goods, services, products, credit cards, hours of operation, or facilities which are available on the premises and is primarily intended for the convenience of the public.

33. "Illegal sign" is a sign which was erected without first complying with all ordinances and regulations in effect at the time of its erection and use.

34. "Illuminated sign" means a sign designed to give forth an artificial light, or designed to reflect light from an external source.

35. "Illumination – external" means an exterior lighting source located away from a sign which lights the sign, but is not readily visible.

36. "Illumination – internal" means a light source concealed or contained within the structure which becomes visible in darkness through a translucent surface.

37. "Joint use sign" means a sign which is designed and constructed to be used by more than one business.

38. "Mansard roof sign" means signs which are structurally incorporated into a sloped roof or roof-like facade architecturally capable of being treated as a building wall.

39. "Marquee" means a permanent roof or hood structure attached to, supported by, and projecting from a building over the public right-of-way or public place. It provides protection from weather elements, but does not include a projecting roof.

40. "Mural" is a picture painted directly on a building, or to surfaces mounted on the building, or its appurtenances.

41. "Multiple tenant building" means a single structure housing more than one retail business, office or commercial venture.

42. "Noncommercial sign" means a sign which is devoted to religious, charitable, cultural, political, artistic, governmental or educational messages, and that is not primarily associated with a good, product, or service offered for sale or trade. Noncommercial signs include, but are not limited to, signs advertising incidental and temporary commercial activities conducted by governmental agencies, schools, churches, and nonprofit civic or service clubs, and residential property owners and tenants.

43. "Nonconforming" means a sign or sign structure legally erected prior to this code that does not conform to the provisions as contained in this chapter.

44. "Obsolete sign" means a sign advertising a business no longer conducted or product no longer sold.

45. "Off-premises or remote sign" means a sign, including a billboard, which is not located on the property where the business depicted by the sign is located, and which is not directly related to the use or activity operated on the site of the sign.

46. "On-premises sign" means a sign which displays only advertising copy strictly incidental to the lawful use of the premises on which it is located and shall, depending upon the zoning district in which it is located, contain any of the following:

- a. The name of the owner, occupant, management, or firm occupying the premises;
- b. The address and use;
- c. The kind or name of the business and/or the brand name of the principal commodities sold or produced on the premises;

d. Other information relative to a service or activity involved in the conduct of the business (also includes owner identification or business sign). Any commercial or noncommercial sign which advertises or relates to a good, product, service, place, thing, event, or meeting that is lawfully offered, sold, traded, provided, located or conducted at the location upon which the sign is posted or displayed.

47. "Permanent sign" is a fixed or portable sign intended for continuous use or intermittent display for periods exceeding 60 days in any calendar year.

48. "Pole sign" means an exterior sign which is self-supported by use of a single supporting structure or single pole, in a fixed location, and in or on the ground, and is not attached to a building.

49. "Portable sign" means any sign which is readily capable of being moved or removed, whether attached or affixed to the ground or any structure, that is designed, constructed, and typically intended for temporary display. Portable signs include, but are not limited to:

a. Signs posted or displayed upon a movable chassis or support with or without wheels;

b. A-frame signs;

c. Wooden, cardboard, metal, or plastic "stake" or "yard" signs;

d. Posters or banners affixed to windows, railings, overhangs, trees, hedges, or other structures or vegetation;

e. Signs mounted on vehicles parked and visible from the public right-of-way, except signs mounted upon vehicles that are being primarily used for normal day to day commercial or noncommercial transportation purposes, and not primarily for advertising or display purposes, and except for signs advertising for sale the vehicle upon which the sign is posted;

f. Searchlights;

g. Balloons or inflatable signs over 24 inches in diameter and similar devices of a carnival nature.

50. "Projecting sign" means a two-sided sign projecting more than 15 inches from a structure or building which is supported by a wall of the structure.

51. "Real estate sign" means a temporary sign erected by the owner or his agent advertising the real estate upon which the signs are located for rent, for lease or for sale.

52. "Roof sign" means a sign erected upon or above the parapet of a building or structure. Mansard roof signs shall not be included.

53. "Sign" means any communication device, structure, fixture, illuminated or nonilluminated, which is visible from any public right-of-way, and using graphics, pictures, symbols or written copy, that is intended to direct attention to and to promote the sale of products, goods, services, events, or to identify a building. The term "signs" shall not include the following:

~~a. Flags, pennants or insignia of nations, or an organization of nations, states or cities, or fraternal, religious and civic organizations or any educational institutions except when such flags are used in connection with a commercial promotion or as an advertising device.~~

~~b. Placards, banners, pennants, merchandise, pictures or models of products or services incorporated into a window display.~~

~~c. Works of fine art and painted murals which in no way identify a product or business and which are not displayed in conjunction with a commercial enterprise, which enterprise may benefit or realize direct commercial gain from such display.~~

~~d. One nameplate per public entrance per business of no more than two square feet per face which is suspended under a canopy or mounted on the face of the building.~~

~~e. Temporary decorations or displays clearly incidental and customary and commonly associated with national, local or religious holiday celebrations if erected entirely on private property and not displayed for a period of more than 10 days (40 days for the Christmas/New Year holiday) coinciding with that holiday; provided, however, there shall be no flashing lights permitted in the urban center, highway oriented development or economic development zoning districts.~~

~~f. Signs not visible beyond the boundaries of the lot or parcel upon which they are located or from any public thoroughfare or right-of-way.~~

~~g. Traffic and other official signs of any public or governmental agency.~~

~~h. Commemorative plaques and historical site or structure signs.~~

~~i. Billboards signs located on the outfield fence of the Mariner's Field located at the Sultan High School.~~

~~j. Special event signs; provided that all of the following conditions are met:~~

~~i. The promoter of the event or grand opening shall have met with the city to obtain a determination that the proposed sign(s) fall within the definition of a special event sign.~~

~~ii. No such sign shall include moving parts or flashing lights.~~

~~iii. No such sign shall create a hazard.~~

~~iv. No such sign shall be erected or displayed more than 30 days before the special event or grand opening it announces or 14 days thereafter.~~

~~v. All such signs shall be removed within 14 days following the conclusion of the special event or grand opening.~~

~~k. Temporary, nonilluminated real estate signs limited to one in all residential zones and not exceeding six feet in area per sign face.~~

~~l. Temporary, nonilluminated construction signs limited to one sign in residential areas not exceeding 32 square feet in area per face, and two signs in commercial and industrial zoning district not exceeding 32 square feet in area per face per street frontage.~~

54. "Sign area" means the entire area of the structure on which advertising copy is to be placed. It shall include the total height and width of the structure. Sign supporting structures which are part of the sign display shall be included in the area rectangle. Architectural embellishments and decorative features which contain no written or advertising copy shall be included in determining the sign area. Where a sign is affixed to or otherwise displayed on a structure which is not in itself a sign, such as a wall, marquee, canopy, or awning, the sign area shall be a rectangle formed by the greatest height and width of the advertising copy. The area of all ground signs shall be measured by determining the sum of the area of the advertising copy as noted above, and that portion of the sign structure which exceeds one and one-half times the area of the sign face.

55. "Sign face" means the area of display surface used for the message.

56. "Sign height" means the vertical distance measured from the adjacent street grade or upper surface of the nearest street curb, other than elevated roadways, which permits the greatest height to the highest point of the sign.

57. "Sign package review" means a process by which building design, commercial development design, and signs are integrated into one architectural set of plans that are submitted for planning review and/or building permits.

58. "Special event sign" means a sign that displays information concerning a special event, festivals, carnivals, grand openings, or annual sales occurring no more than twice within any 12-month period.

59. "Temporary sign" is an allowed portable sign intended for short-term use, not to exceed 60 days in a calendar year.

60. "Window sign" means a sign affixed to a window for advertising purposes.

Section 2.SMC Section 22.06.030 Amended. Ordinance No. 806-03 § 1 (part) and SMC Section 22.06.030, *Sign classifications and permitted signs*, are hereby amended to read as follows:

22.06.030 Sign classifications and permitted signs.

A. Exempt Signs. The following types of signs and devices shall be exempt from the permit requirements of this chapter; provided, that all applicable standards or conditions are met:

1. Political signs; provided, that such of these signs that relate to a particular election shall be removed no later than 10 days after the election to which the signs pertain and do not exceed 32 square feet in area.

2. ~~Those signs identified as exempt in the definition of "sign," which are as follows:~~

~~a.~~ Flags, pennants or insignia of nations, or an organization of nations, states or cities, or fraternal, religious and civic organizations or any educational institutions except when such flags are used in connection with a commercial promotion or as an advertising device.

~~B3.~~ Placards, banners, pennants, merchandise, pictures or models of products or services incorporated into a window display.

~~C4.~~ Works of fine art and painted murals which in no way identify a product or business and which are not displayed in conjunction with a commercial enterprise, which enterprise may benefit or realize direct commercial gain from such display.

~~D5.~~ One nameplate per public entrance per business of no more than two square feet per face which is suspended under a canopy or mounted on the face of the building.

~~E6.~~ Temporary decorations or displays clearly incidental and customary and commonly associated with national, local or religious holiday celebrations if erected entirely on private property and not displayed for a period of more than 10 days (40

days for the Christmas/New Year holiday) coinciding with that holiday; provided, however, there shall be no flashing lights permitted in commercial areas.

~~F~~7. Signs not visible beyond the boundaries of the lot or parcel upon which they are located or from any public thoroughfare or right-of-way.

~~G~~8. Traffic and other official signs of any public or governmental agency.

~~H~~9. Commemorative plaques and historical site or structure signs.

~~I~~10. Billboards signs located on the outfield fence of the Mariner's Field located at the Sultan High School.

~~J~~11. Special event signs; provided, that all of the following conditions are met:

~~i~~a. The promoter of the event or grand opening shall have met with the city to obtain approval for the proposed sign(s) to ensure they fall within the definition of a special event sign.

~~ii~~b. No such sign shall include moving parts or flashing lights.

~~iii~~c. No such sign shall create a hazard.

~~iv~~d. No such sign shall be erected or displayed more than 30 days before the special event or grand opening it announces or 14 days thereafter.

~~v~~e. All such signs shall be removed within 14 days following the conclusion of the special event or grand opening.

~~K~~12. Temporary, nonilluminated real estate signs, limited to one in all residential zones, and not exceeding six feet in area per sign face.

~~L~~13. Temporary, nonilluminated construction signs, limited to one sign in residential areas, not exceeding 32 square feet in area per face; and two signs in commercial and industrial zoning district, not exceeding 32 square feet in area per face per street frontage.

~~M~~14. Real estate directional signs in all zoning districts not exceeding six square feet in area per face or four feet in height.

15. Gateway signs, provided that all of the following conditions are met:

- a. All messages are compliant with design standards and policies regarding content and length of display as established by the Planning Department;
- b. All fees for such sign have been paid as set forth in the City of Sultan latest adopted fee schedule;
- c. No such sign shall include moving parts or flashing lights;
- d. No such sign shall create a safety hazard.

16. Any other signs expressing constitutionally protected forms of free speech.

B. Prohibited Signs. It is unlawful to erect or maintain:

1. Abandoned signs.
2. Signs which interfere with the view of traffic signs, signals or devices and approaching or merging traffic.
3. Animated signs. No sign shall be animated, revolve or rotate either mechanically or by illumination, except the movement of the hands of a clock, electronic message displays, and barber poles.
4. Signs which are significantly distracting to vehicle operators, such as those containing flashing, moving or intermittent lights, or signs with a concentrated light source or reflecting frames or surface(s) of such intensity or glare that it may create a safety hazard to motorists or pedestrians.
5. Signs erected, maintained, or painted upon trees, rocks, or other natural features.
6. Signs which are structurally unsafe, or improperly maintained or otherwise in violation of the Uniform Building Code, other city ordinances, and state codes.
7. Private signs on utility poles as prohibited by RCW 70.54.100.
8. Pinwheels, twirlers, propellers, and flashing or blinking lights; flares.
9. Portable temporary signs of the following types:
 - a. Signs posted or displayed upon a movable chassis or support, with or without wheels.

- b. Posters outside of the business establishment.
- c. Signs mounted upon vehicles as specified in SMC 22.06.020(48) of the definition for portable signs, of a commercial nature.
- d. Searchlights.
- e. Inflatable signs and balloons over 12-inch in diameter, and similar devices of a carnival nature.
- f. Billboards.
- g. Signs which by reason of their size, location, movement, content, shape, coloring or manner of illumination obscure, imitate, or may be confused with lawfully posted governmental signs such as traffic control signs, signals, or devices.

11. Signs in dilapidated or hazardous condition.

12. Roof signs.

C. Permitted Signs.

1. Signs in the residential districts (low/moderate density (LMD), moderate density (MD), and high density (HD)) may include and shall be limited to the following:

- a. No off-premises signs are permitted except for real estate directional signs in conjunction with subsection (C)(1)(b) of this section.
- b. Real estate signs shall be limited to one per street frontage not exceeding six square feet in area per face or four feet in height.
- c. One identification sign per multifamily dwelling, manufactured home park, and subdivision, not exceeding 25 square feet in area per face, provided it has only indirect illumination and does not exceed a height of five feet.
- d. One identification sign per public or semi-public use, provided such sign does not exceed 35 square feet in area per face or five feet in height and has only indirect illumination.
- e. Conditional uses within the above zoning districts may be allowed one wall or ground sign, as part of the conditional use approval process (Chapter 21.04 SMC), providing the size of the sign does not exceed 25 square feet in area or five feet in height and has only indirect illumination.

f. Home occupation or commercial nameplate identification signs, or combination nameplate and street identification signs, not exceeding four square feet. Signs larger than four square feet shall be allowed if the owner can show burden of proof that site is unique and a larger sign is needed due to topography of property or access to site. No sign shall exceed eight square feet.

g. Internally illuminated signs are prohibited.

2. Signs in the urban center (UC) zone may include and shall be limited to the following:

a. Off-premises signs are prohibited.

b. On-premises signs shall include wall signs, marquee signs, and projecting signs only. A mansard roof sign shall be considered a wall sign in this district. Projecting signs shall be limited to one per street frontage and shall not exceed an area of 25 square feet per sign face.

c. Wall and marquee signs shall not exceed a total sign area of two square feet per lineal foot of building frontage; except that in no event shall the sign allowance for any one building be less than 60 square feet regardless of frontage.

d. Signs attached to marquees projecting over public property shall be constructed on noncombustible materials.

e. Wall signs and projecting signs shall be constructed of noncombustible materials, or wood of one-inch nominal thickness. Approved plastics may be used in the construction of electric signs.

f. One freestanding sign per business or complex may be permitted for properties with street frontage on Highway No. 2, provided the area of the sign does not exceed one square foot per lineal foot of street frontage not to exceed 150 square feet in area and not to exceed 20 feet in height.

g. Portable signs as defined in SMC 22.06.035.

h. Public directory/directional signs located in the public right-of-way, established by the city, not exceeding 25 square feet in area and eight feet in height.

3. Signs in the highway-oriented development (HOD) zone may include and shall be limited to the following:

a. Only on-premises signs are permitted, except that off-premises directional signs with a sign area of 40 square feet per face and eight feet in height, limited to four square feet of signage for each individual business or advertiser and outdoor advertising signs not exceeding 100 square feet in area per sign face and 20 feet in height are permitted.

b. Single-Tenant Building.

i. One freestanding sign with a total sign area of one square foot per lineal foot of street frontage not to exceed 100 square feet in area per sign face and 20 feet in height;

ii. A projecting sign may be used in lieu of a freestanding sign, but shall be limited to one-half of the area allowed for a freestanding sign on that frontage, and in no case shall exceed 36 square feet in area per sign face;

iii. Wall or marquee signs shall not exceed a total sign area of two square feet per lineal foot of building frontage, but at least 60 square feet of sign area shall be permitted, but each business in the complex/building shall be allowed at least 32 square feet in sign area regardless of their location or building frontage;

iv. Portable signs as stated in SMC 22.06.035.

c. Multibuilding Complexes or Multitenant Buildings.

i. One freestanding sign with a total sign area of one and one-half square feet of sign area per one foot of street frontage not to exceed 150 square feet in area per sign face and 20 feet in height;

ii. There shall be not more than one freestanding or projecting sign per street frontage, except that if a complex has more than 300 lineal feet of street frontage, they shall be allowed one additional freestanding sign, not to exceed 100 square feet in area per sign face and 20 feet in height. The signs must be located at least 150 feet apart;

iii. A projecting sign may be used in lieu of a freestanding sign, but shall be limited to one-half the area allowed for the freestanding sign on that frontage, and in no case shall exceed 36 square feet in area per sign face. A projecting sign and a freestanding sign shall not be permitted along the same street frontage;

iv. The total allowable sign area for wall and marquee signs shall not exceed three square feet per lineal foot of building frontage, but each business shall be allowed at least 60 square feet regardless of the length of the building frontage;

v. Changing message center signs or other similar electrically or electronically controlled sign with advertising are allowed;

vi. Portable signs as stated in SMC 22.06.035.

4. Signs in the economic development (ED) zone may include and shall be limited to the following:

a. Only on-premises signs are permitted except that off-premises directional signs with a sign area of 40 square feet per face and eight feet in height and limited to four square feet of signage for each individual business or advertiser and outdoor advertising signs with a sign area of 100 square feet per side are permitted.

b. One freestanding sign shall be permitted with a maximum sign area of one square foot for each one foot of street frontage, not to exceed 50 square feet in area per sign face and 20 feet in height.

c. One wall sign shall also be permitted, in addition to a freestanding sign, with a maximum sign area of one square foot for each one foot of building frontage, not to exceed 50 square feet in area. In lieu of a freestanding sign, one additional wall sign is permitted not to exceed 50 square feet in area.

d. Portable signs as stated in SMC 22.06.035.

5. Notwithstanding anything to the contrary in this chapter, gateway signs are permitted in all zones and/or in the public right-of-way.

Section 3. Corrections by the City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and the code reviser are authorized to make necessary corrections of this ordinance, including the correction of clerical errors; reference to other local, state, or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering.

Section 4. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance or its application to any person or situation should be held to be invalid or unconstitutional for any reason by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this

ordinance or its application to any other person or situation and the same shall remain in full force and effect.

Section 5. Effective Date. This ordinance or a summary thereof shall be published in the official newspaper of the City, and shall take effect and be in full force five days after passage and publication as provided by law.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE
____ DAY OF _____, 2015.

CITY OF SULTAN

Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:

Laura Koenig, City Clerk

APPROVED AS TO FORM:

Amy S. Mill, City Attorney

Filed with the City Clerk: _____

Passed by the City Council: _____

Date of Publication: _____

Effective Date: _____

**SULTAN PLANNING BOARD
AGENDA ITEM COVER SHEET**

ITEM NO: Consent C 5
DATE: July 23, 2015
SUBJECT: Ordinance 1218-15 Amend SMC 16.12.050 HOD
CONTACT PERSON: Ken Walker, City Administrator

ISSUE:

The issue before the Council is the adoption of Ordinance 1218-15, proposed amendments to SMC 16.12.050 to allow agricultural produce stands as a temporary use without the requirement to be part of a planned retail center. A public hearing was held during the council meeting on July 9, 2015. The ordinance was introduced for a first reading on July 9, 2015 with a change to delete the requirement to comply with the Industrial Master Plan.

DISCUSSION:

The Council was approached by Stockings Produce to allow the placement of a temporary agricultural produce stand on property located on the east side of the city in the Highway Oriented Development Zone (HOD). The current language in SMC 16.12.050(B)(3)(aa) and .50(d)(1) allow as a permitted use:

Agricultural produce stands (temporary use) as part of planned retail center

The City attorney has advised the city can amend the code to delete the condition "as part of a planned retail center". The amendment does not need prior review or approval of the Planning Board but does require a public hearing. The proposed permanent changes to development regulations must be submitted to the Department of Commerce in accordance with RCW 36-70A3106(3)(a) as part of the adoption process.

ACTION:

Adoption of Ordinance 1218-15, proposed amendments to SMC 16.12.050 to allow agricultural produce stands as a temporary use without the requirement to be part of a planned retail center.

ATTACHMENTS: A. Ordinance 1218-15 – SMC 16.12.050 HOD Zones

**CITY OF SULTAN
WASHINGTON
ORDINANCE NO. 1218-15**

**AN ORDINANCE OF THE CITY OF SULTAN, WASHINGTON, AMENDING
SULTAN MUNICIPAL CODE SECTION 16.12.050, ALLOWED USES IN
HIGHWAY ORIENTED DEVELOPMENT ZONES ; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, The current Code 16.12.050 lists temporary agricultural produce stands as a part of planned retail centers; and

WHEREAS, the City Council feels that this is an unnecessary limitation on a business service that is important to the citizens of Sultan; and

WHEREAS, the City Council wants to encourage economic development and remove unnecessary restrictions

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DO
ORDAIN AS FOLLOWS:**

Section 1. Sultan Municipal Code (SMC) 16.12.050 is hereby amended to read as follows:

16.12.050 Highway-oriented development (HOD) zone.

A. General Description of Character and Intent of the Zone. This zone includes areas that have the potential to accommodate moderate to dense highway-oriented development along Route 2. Commercial and office uses as part of a planned retail center are envisioned for this zoning district.

B. Permitted Uses.

1. Residential.

a. Caretaker residences.

2. Hotels and Guest Houses. Any building used or intended to be used, rented, or hired out to be occupied for sleeping purposes by guests.

a. Apartment hotels;

b. Hotels;

c. Motels;

d. Bed and breakfast inns;

e. Guest houses.

3. Retail Trade Establishments/Wholesale Trade Establishments. Establishments primarily engaged in providing finished products to individuals and retailers.

- a. Pawnshops;
- b. Bakeries;
- c. Apparel and accessories shops;
- d. Florists and plant nurseries;
- e. Gift shops;
- f. Book and stationery stores;
- g. Electrical and electronic products shops;
- h. Furniture stores;
- i. Handicraft, craft, and artisan shops;
- j. Home building supply stores;
- k. Grocery stores/supermarkets;
- l. Household items stores;
- m. Office furnishings and equipment stores;
- n. Photographic equipment/camera shops;
- o. Sporting goods stores;
- p. Automobile service stations;
- q. Car washes;
- r. Automobile sales and services;
- s. Automobile rental agencies;
- t. Shopping centers;
- u. Retail food establishments;
- v. Pharmacies;
- w. Bars/taverns/cocktail lounges;

- x. Flea markets;
- y. Theaters/museums/art galleries;
- z. Public transit terminals;
- aa. Agricultural produce stands temporary use ~~as part of planned retail center~~;
- bb. Video rentals and sales.

4. Personal Service Establishments. Establishments primarily engaged in providing services to individuals.

- a. Barber shops;
- b. Beauty salons;
- c. Health clubs;
- d. Private clubs;
- e. Funeral homes/mortuaries;
- f. Shoe repair shops;
- g. Opticians;
- h. Automobile fuel dispensing and repair and servicing conducted inside a building;
- i. Laundromats/laundry and dry cleaning establishments;
- j. Day care centers;
- k. Veterinarians/animal kennels and shelters;
- l. Banks;
- m. Tattoo parlors, when properly certified and licensed by the state of Washington.

5. Business and Professional Offices. Establishments primarily engaged in rendering services to businesses or private individuals on a contract or fee basis.

- a. Advertising agencies;
- b. Accounting services;
- c. Legal services;

- d. Finance, insurance, and real estate services;
- e. Health care facilities/doctors' and dentists' offices;
- f. Employment services;
- g. Travel agencies;
- h. Professional consultants;
- i. Off-set printing and publishing/photocopying/photo processing services.

6. Government Services, Public Utilities, and Quasi-Public Facilities. Government agencies and entities that provide administrative and related services to the community.

- a. Libraries;
- b. Government offices;
- c. Post offices;
- d. Public safety (police/fire) stations.

7. Recreational and Entertainment Facilities. Active or passive recreational areas or establishments engaged in providing amusement or entertainment services.

- a. Ball parks;
- b. Urban parks;
- c. Night clubs combined with a bar or restaurant, etc.;
- d. Game/video arcades.

8. Miscellaneous Associated Facilities.

- a. Recreational vehicle parks;
- b. *Repealed by Ord. 1142-12.*

9. Manufacturing.

- a. Food processing in conjunction with retail sales of food/beverage products.

C. Conditional Uses.

1. Manufacturing Uses.

- a. Freezer plants/cold storage/food mills/fertilizer production and storage;
- b. Apparel/finished products;

- c. Building construction yards;
- d. Electrical/electronics;
- e. Metal products;
- f. Computer equipment;
- g. Leather products;
- h. Adult entertainment.

- 2. Lift stations/wells/pumps.
- 3. Substations.
- 4. Houses of worship.
- 5. Transmission lines.
- 6. Seasonal parking facility.

D. Temporary Uses.

- 1. Agricultural produce stands as part of a planned retail center.
- 2. Accessory Uses.
 - a. Caretaker residences;
 - b. Parking structures.

E. All of the above uses shall be permitted in the HOD zone; provided, that all of the standards for each use, as specified in the following table of dimensional and density requirements, and those performance standards that apply to the proposed development have been observed. The performance standards that could apply include those found in the following list:

- 1. Residential performance standards (including subdivision regulations);
- 2. Nonresidential performance standards;
- 3. Off-street parking and loading standards;
- 4. Sign standards;
- 5. Hillside and geologically hazardous development standards;
- 6. Recreational and open space standards;
- 7. Streams and wetlands standards;

8. Landscape standards;
9. Stormwater management standards;
10. Shoreline management standards;
11. Vegetation protection standards;
12. Floodplain protection standards;
13. Wellfield/groundwater protection standards;
14. Fish and wildlife areas protection standards;
15. ~~Industrial park master plan.~~

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE _____ DAY OF _____, 2015.

CITY OF SULTAN

Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:

Laura Koenig, City Clerk

Approved as to form:

Amy Mill, City Attorney

Date of Publication:

Effective Date:

**Highway-Oriented Development (HOD) Zone
Table of Dimensional and Density Requirements**

| Uses Permitted | Maximum Units/Acre | Minimum Lot Dimensions | | | Minimum Yard Setbacks (ft) | | | Max. Bldg. Hgt. (ft) | Max. Lot Coverage (%) |
|--|--------------------|------------------------|------------|------------|----------------------------|-----------|------|----------------------|-----------------------|
| | | Area | Width (ft) | Depth (ft) | Front | Each Side | Rear | | |
| Caretaker Residence | - | 4,500 sq. ft. | 50 | 90 | 25 | 10 | 25 | 30 | 25 |
| Guest Houses | 12 rooms | 0.5 acres | 100 | 100 | 25 | 10 | 25 | 30 | 35 |
| Hotels/Apartment Hotels | 30 rooms | 0.5 acres | 100 | 100 | 25 | 10 | 25 | 30 | 35 |
| Motels | 30 rooms | 1 acre | 100 | 200 | 25 | 10 | 25 | 30 | 25 |
| Bed and Breakfast Inns/Guest Houses | 16 rooms | 0.5 acres | 100 | 100 | 25 | 25 | 25 | 30 | 25 |
| Retail Trade Establishments ¹ | - | 10,000 sq. ft. | 70 | 80 | 25 | 10 | 25 | 30 | 25 ² |
| Agricultural Produce Stands/Plant Nurseries ² | - | 10,000 sq. ft. | 70 | 80 | 25 | 10 | 10 | 30 | 50 |

| | | | | | | | | | |
|---|---|----------------|-----|-----|----|----|----|----|-----------------|
| Home Building Supply Stores | - | 1 acre | 100 | 200 | 50 | 25 | 50 | 30 | 35 ^s |
| Flea Markets ¹ | - | 1 acre | 100 | 200 | 25 | 25 | 25 | 30 | 25 |
| New and Used Car Sales and Service Facilities | - | 1 acre | 100 | 200 | 25 | 25 | 25 | 30 | 25 ^s |
| Automobile Service Stations/Car Washes | - | 0.5 acres | 100 | 100 | 25 | 25 | 25 | 30 | 25 |
| Automobile Rental Agencies | - | 10,000 sq. ft. | 70 | 80 | 25 | 10 | 25 | 30 | 20 |
| Shopping Centers | - | 2 acres | 200 | 300 | 25 | 25 | 50 | 30 | 25 ^s |
| Wholesale/Storage/Distribution Facilities | - | 1 acre | 100 | 200 | 25 | 25 | 25 | 30 | 40 ^e |
| Personal Services Establishments ¹ | - | 10,000 sq. ft. | 70 | 80 | 10 | 10 | 25 | 30 | 35 ^e |
| Veterinarians/Animal Kennels and Shelters | - | 0.5 acres | 100 | 100 | 25 | 25 | 50 | 30 | 40 |
| Public Transit Terminal Facilities | - | 2 acres | 200 | 200 | 50 | 25 | 50 | 30 | 20 |
| Parking Structures ¹ | - | 0.5 acres | 100 | 100 | 10 | 10 | 10 | 30 | 60 |
| Automobile Repair and Service Facilities | - | 0.5 acres | 100 | 100 | 25 | 25 | 50 | 30 | 25 |
| Business/Professional Services | - | 10,000 sq. ft. | 70 | 80 | 10 | 10 | 25 | 30 | 35 ^e |

| | ft. | | | | | | | | | | |
|---|-------------|---------------|-----|-----|----|----|----|-----|----|-----|-----------------|
| Night Clubs | – | 1 acre | 100 | 200 | 25 | 30 | 50 | 30 | 25 | 30 | 25 |
| Adult Entertainment Facilities ^{3,7} | – | 1 acre | 100 | 200 | 25 | 25 | 35 | 30 | 25 | 30 | 25 |
| Recreational Vehicle Parks | 20 vehicles | 2 acres | 200 | 200 | 50 | 25 | 25 | 30 | 25 | 30 | 10 |
| Seasonal Parking Facility ² | – | 2,500 sq. ft. | 50 | 50 | 10 | 5 | 5 | N/A | 5 | N/A | N/A |
| Limited Food/Beverage Processing Facilities | – | 1 acre | 100 | 200 | 25 | 25 | 25 | 30 | 25 | 30 | 30 ⁶ |
| Manufacturing Uses ³ | – | 0.5 acres | 100 | 200 | 25 | 25 | 25 | 30 | 25 | 30 | 30 ⁶ |

¹Permitted subject to inclusion in a planned retail center. Establishments larger than 10,000 g.s.f. may be freestanding.

²Minimum dimensional requirements for recreational facilities shall be established by the building and zoning official, based on the recreation performance standards.

³Conditional use.

⁴Temporary use as part of a planned retail center.

⁵Accessory use.

⁶Transfer of floor area from critical areas may be applicable:

Buildable Area Calculation – Transfer of Floor Area. An owner of a site or property containing critical areas (streams and wetlands) may be permitted to transfer the available floor area attributed to the size of the critical area to the unconstrained portion of the same site or property, and reduce the parking requirements for the development by an area equal to the floor area transferred, subject to the following requirements:

- (1) The critical area and or stream corridor and required buffers be dedicated to the city as an easement.
- (2) The minimum parking requirements for the proposed single-story land use, based on maximum lot coverage and net usable lot area is provided.

No adult entertainment facility shall be located any closer than 400 feet from the nearest right-of-way line of State Route 2, nor shall any such facility be located within 1,000 feet of any school or house of worship.

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM #: Consent C 6
DATE: July 23, 2015
SUBJECT: Excused Absence – Councilmember Naslund
CONTACT PERSON: Laura J. Koenig, Clerk/Deputy Finance Director

ISSUE:

Councilmember Naslund will be out of town and has requested an excused absence from the July 23, 2015 Council.

RECOMMENDATION:

Approve the excused absence of Councilmember Naslund from the July 23, 2015 Council meeting.

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM NO: A-1

DATE: July 23, 2015

SUBJECT: Ordinance 1219-15, Nuisance Code

CONTACT PERSON: Ken Walker, City Administrator

ISSUE:

The issue is to amend and update the Sultan's Nuisance Code with goals of establishing an enforceable code with clear remedies, penalties and rights of the public, as prepared and submitted to the Council during the public hearing July 09, 2015.

DISCUSSION:

The code under consideration is the purview of the Community Service Officer (CSO). The CSO works closely with the citizens of Sultan, the Sherriff's department, the Health District, the City Administrator and planning staff to enforce the community's vision and desires as codified in the Municipal Code. Code language is only as good as its enforcement and the CSO is the city's liaison between Council describing its vision in specific code language and the application of that vision.

The titles that broadly make up public disturbances suffer from internal inconsistencies; vague language that is subjective; enforcement that is often too onerous or simple impossible to enact; absent of specific, council and staff identified issues; lacks clear process for addressing violations; and identifies possible non-issues as enforceable offenses. Staff has reviewed the proposed code changes with Amy Mills, City Attorney.

The issues that staff has addressed in the code presented include the following:

- 1.10 Code Enforcement
- 8.04 Nuisances
- 8.05 Chronic Nuisances
- 8.06 Penalties
- 8.07 Camping
- 8.10 Public Disturbances
- 16.200 Appeals
- 16.132 Enforcement and Penalties

ATTACHMENTS:

A - Sultan Municipal Code Titles 1, 8, and 16

**CITY OF SULTAN
WASHINGTON**

ORDINANCE NO. 1219-15

**AN ORDINANCE OF THE CITY OF SULTAN, WASHINGTON, ADDING
A NEW CHAPTER 1.10, SMC RELATING TO CODE ENFORCEMENT;
AMENDING CHAPTERS 8.04, 8.06, 8.10, AND 16.132 SMC; REPEALING
CHAPTERS 8.08, 16.136 AND 16.144 SMC; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, The City of Sultan wishes to improve the code enforcement system, and;

WHEREAS, The City of Sultan wants to promote the health, safety, and welfare, and:

WHEREAS, The City of Sultan wishes to have an efficient system of enforcing regulations, and;

WHEREAS, The City of Sultan desires that violations are addressed promptly, and;

WHEREAS, The City of Sultan desires alleged violations to be resolved whenever possible, and;

WHEREAS, The City of Sultan wants penalties commensurate with the violation, and;

WHEREAS, The City of Sultan wants citizens to have access to fair hearings.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DO
ORDAIN AS FOLLOWS:

Section 1. New Chapter 1.10 SMC, Code Enforcement, Adopted. A new Sultan Municipal Code
Chapter 1.10, entitled "Code Enforcement," is hereby adopted to read as follows:

Chapter 1.10
CODE ENFORCEMENT

Sections:

| | |
|-----------------|---|
| <u>1.10.010</u> | Purpose. |
| <u>1.10.020</u> | Definitions. |
| <u>1.10.030</u> | Conflicting code provisions. |
| <u>1.10.040</u> | Joint and several responsibility and liability. |
| <u>1.10.050</u> | Computation of time. |
| <u>1.10.060</u> | Interference with code enforcement unlawful. |
| <u>1.10.070</u> | Service of documents. |
| <u>1.10.080</u> | Violations. |
| <u>1.10.090</u> | Infractions. |
| <u>1.10.100</u> | Voluntary correction. |
| <u>1.10.110</u> | Stop work order. |
| <u>1.10.120</u> | Notice of civil violation. |
| <u>1.10.130</u> | Response to notice of civil violation. |
| <u>1.10.140</u> | Scheduling of hearing to contest or mitigate – Correction prior to hearing. |
| <u>1.10.150</u> | Contested hearing – Procedure. |
| <u>1.10.160</u> | Mitigation hearing – Procedure. |
| <u>1.10.170</u> | Decision of hearing examiner. |
| <u>1.10.180</u> | Failure to appear – Default order. |
| <u>1.10.190</u> | Judicial review. |
| <u>1.10.200</u> | Recovery of penalties and costs. |
| <u>1.10.210</u> | Abatement. |
| <u>1.10.220</u> | Right of entry. |

1.10.010 Purpose.

The purpose of this chapter is to establish an efficient system of enforcing city regulations that will enable violations to be promptly resolved whenever possible, while providing both appropriate penalties and a full opportunity for alleged violators to have a hearing to contest the violations. It is the express and specific purpose and intent of this chapter to provide for and promote the health, safety and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of this chapter. It is also the express and specific purpose and intent of this chapter that no provision or term used in this chapter is intended to impose any duty whatsoever upon the city or any of its officers or employees. Nothing contained in this chapter is intended or shall be construed to create or form the basis of any liability on the part of the city, its officers, employees or agents, for any injury or damage resulting from any action or inaction on the part of the city, its officers, employees or agents.

1.10.020 Definitions.

The definitions in this section apply throughout this chapter unless the context clearly requires otherwise or they are more specifically defined in a section or subsection. Terms not defined shall be given their usual meaning.

- A. "Abate" means to act to stop an activity and/or to repair, replace, remove, or otherwise remedy a condition, when such activity or condition constitutes a violation of this code or a city regulation, by such means and in such a manner and to such an extent as the applicable department director, enforcement officer, or other authorized official determines is necessary in the interest of the general health, safety, and welfare of the community. For the purposes of this chapter, the verbs "abate" and "correct" shall be interchangeable and have the same meaning.
- B. "Act" means doing or performing something.
- C. "City" means the city of Sultan, Washington.
- D. "Civil penalty" or "monetary penalty," as used in any code, ordinance or regulation of the city, shall be deemed to have the same meanings as used in this chapter.
- E. "Code" means the Sultan Municipal Code.
- F. "Code enforcement officer" or "enforcement officer" means the city's code enforcement officer(s); the building official; building inspectors; construction inspectors; the fire marshal or his or her designee; fire inspectors; the chief of the Sultan police department or his or her designee; the director of the community development department or his or her designee; the director of the public works department or his or her designee; or any other person or persons assigned or directed by the mayor or his or her designee to enforce the regulations subject to the enforcement and penalty provisions of this chapter.
- G. "Correction notice" means a written statement issued by a code enforcement officer, notifying a person that property or work under his or her control is in violation of one or more regulations and informing such person that a notice of civil violation may be issued and/or an infraction or criminal charges filed if the violations are not abated.
- H. "Costs" means, but is not limited to, contract expenses and city employee labor expenses incurred in abating a nuisance; a rental fee for city equipment used in abatement; costs of storage, disposal, or destruction related to abating a nuisance; legal expenses and attorneys' fees associated with civil judicial enforcement of abatement orders or in seeking abatement orders; and any other costs incurred by the city, excluding fees and expenses associated with appeals authorized by this code or by state law.
- I. "Day" or "days" means one or more calendar days, unless expressly stated otherwise in a given section or subsection. In addition, any portion of a 24-hour day shall constitute a full calendar day.
- J. "Hearing examiner" means the Sultan hearing examiner.

- K. "Knowledge" means being aware of a fact or circumstance or having information which would lead a reasonable person in the same situation to believe a fact or circumstance exists. A person acts knowingly or with knowledge when that person either is aware of one or more facts, circumstances, or results, which are described by an ordinance defining an offense, or has information which would lead a reasonable person in the same situation to believe that facts, circumstances, or results exist which are described by an ordinance defining an offense.
- L. "Mortgagee" means a financial institution, including a bank, credit union or other commercial lender, which holds mortgaged property as security for repayment of a loan.
- M. "Notice of violation" or "notice of civil violation" or "violation notice" means a written statement, issued by a code enforcement officer, which contains the information required under SMC 1.10.120 and which notifies a person that he or she is responsible for one or more civil violations of the Sultan Municipal Code.
- N. "Omission" means a failure to act.
- O. "Owner" means any owner, part owner, joint owner, tenant in common, tenant in partnership, joint tenant, or tenant by the entirety, of the whole or of a part of a building or land.
- P. "Person" means any individual, firm, business, association, partnership, corporation, or other legal entity, public or private, however organized. Because "person" shall include both human beings and organizational entities, any of the following pronouns may be used to describe a person: he, she, or it.
- Q. "Person responsible for the violation" or "violator" or "responsible person" means any of the following: a person who has titled ownership or legal control of the property or structure that is subject to the regulation; an occupant or other person in control of the property or structure that is subject to the regulation; a developer, builder, business operator, or owner who is developing, building, or operating a business on the property or in a structure that is subject to the regulation; a tenant or other person having the owner's permission to occupy the premises; or any person who created, caused, participated in, or has allowed a violation to occur.
- R. "Regulation" means and includes any of the following, as now enacted or hereafter amended:
1. All Sultan Municipal Code provisions;
 2. All standards, regulations, and procedures adopted by the city pursuant to a city ordinance;
 3. The terms and conditions of any permit or approval issued by the city, or any concomitant agreement entered into with the city, pursuant to code provisions; and

4. A written order of the hearing examiner that has been served as provided in this chapter.
- S. “Repeat violation” means, as evidenced by the prior issuance of a correction notice or a notice of violation, a subsequent violation that has occurred on the same property or that has been committed by a person responsible for the prior violation elsewhere within the city of Sultan. To constitute a repeat violation, the violation need not be the same violation as the prior violation. The violation of a written order of the hearing examiner that has been served as provided in this chapter shall constitute a repeat violation.
- T. “Right-of-way” means land owned, dedicated or conveyed to the public or a unit of government, used primarily for the movement of vehicles or pedestrians and providing for access to adjacent parcels, with the secondary purpose of providing space for utility lines and appurtenances and other devices and facilities benefiting the public. “Right-of-way” includes, but is not limited to, any street, easement, sidewalk, or portion thereof under the jurisdiction of the city.
- U. “Violation” or “civil violation” or “civil infraction” means an act or omission contrary to a regulation as defined in this section. A violation continues to exist until abated to the satisfaction of the city, and each day or any portion of a day during which a violation occurs or continues is a separate offense.

1.10.030 Conflicting code provisions.

In the event a conflict exists between the enforcement provisions of this chapter and the enforcement provisions of any international or uniform code, statute, or regulation that is adopted in the Sultan Municipal Code and subject to the enforcement provisions of this chapter, the enforcement provisions of this chapter will prevail, unless the enforcement provisions of this chapter are preempted or specifically modified by said code, statute, or regulation. In the event of a conflict between this chapter and any other provision of this code or city ordinance providing for a civil penalty, the more specific provision shall control.

1.10.040 Joint and several responsibility and liability.

Responsibility for violations of the codes enforced under this chapter is joint and several, both as to duty to correct and to payment of monetary penalties and costs, and the city is not prohibited from taking action against a party where other persons may also be potentially responsible for a violation, nor is the city required to take action against all persons potentially responsible for a violation.

1.10.050 Computation of time.

In computing any period of time prescribed or allowed by this code, the day of the act, event or default from which the designated period of time begins to run shall not be included. The last day of the period so computed shall be included unless it is a Saturday, Sunday, or legal holiday, in which event the period shall run until the end of the next day which is neither a Saturday, Sunday, nor legal holiday. When the period of time prescribed or allowed is less than seven days, intermediate Saturdays, Sundays, and legal holidays shall be excluded in the computation.

1.10.060 Interference with code enforcement unlawful.

Any person who intentionally obstructs, impedes, or interferes with any lawful attempt to serve a notice of violation, stop work order, or emergency order, or intentionally obstructs, impedes, or interferes with lawful attempts to correct a violation shall be guilty of a gross misdemeanor.

1.10.070 Service of documents.

A. **Methods of Service.** For purposes of this chapter, service of documents related to code enforcement, such as correction notices, notices of civil violation, stop work orders, etc. (hereinafter “document”), shall be accomplished by one of the following methods; provided, that civil infractions shall be served as provided in Chapter 7.80 RCW and criminal misdemeanors and gross misdemeanors shall be served as provided by applicable law:

1. “Personal service” is accomplished by handing the document to the person subject to the document or leaving it at his or her last known dwelling house or usual place of abode with some person of suitable age and discretion then residing therein or leaving it at his or her office or place of employment with a person in charge thereof. Personal service may also be accomplished by the hearing examiner or his or her assistant handing any order, ruling, decision, or other document to a person prior to, during, or after a hearing.
2. “Service by mail” is accomplished by sending the document by regular first class mail to the last known address of the person subject to the document. The last known address shall be an address provided to the city by the person to whom the document is directed. If an address has not been provided to the city, the last known address shall be any of the following as they appear at the time the document is mailed: the address of the property where the violation is occurring, as reflected on the most recent equalized tax assessment roll of the county assessor or the taxpayer address appearing for the property on the official property tax information website for Snohomish County; the address appearing in any database used for the payment of utilities for the property at which the violations are occurring; or the address of the person to whom the documents are being sent that appears in the Washington State Department of Licensing database.

3. "Service by posting" is accomplished by affixing a copy of the document in a conspicuous place on the subject property or structure, or as near to the affected property or structure as feasible, with at least one copy of such document placed at an entryway to the property or structure if an entryway exists.
 4. "Service by publication" is accomplished by publishing the document as set forth in RCW 4.28.100 and 4.28.110, as currently enacted or hereafter amended.
- B. Service – When Complete. If service is accomplished by personal service, service shall be deemed complete immediately. If service is accomplished by mail, service shall be deemed complete upon the third day following which the document is placed in the mail, unless the third day falls on a Saturday, Sunday, or legal holiday, in which event service shall be deemed complete on the first day other than a Saturday, Sunday, or legal holiday following the third day. If service is accomplished by posting, service shall be deemed complete upon the fourteenth day following the day upon which the document is posted. If service is accomplished by publication, service shall be deemed complete upon the final publication of the document as set forth in RCW 4.28.110.
- C. Proof of Service – Due Diligence. Proof of service shall be made by written affidavit or declaration under penalty of perjury executed by the person effecting the service, declaring the time and date of service and the manner by which service was made. If service was made solely by posting or publication, the proof of service shall include a statement as to what steps were used in attempting to serve personally and by mail the person at whom service of the document is directed. If service was made by posting, a photograph of the posting may be taken and retained by the city as documentation.
- D. Additional Proof of Service Not Necessary. No additional proof of service beyond the requirements in this chapter shall be required by the hearing examiner or other entity. Any failure of the person to whom a document is directed to observe a document served by posting or publication shall not invalidate service made in compliance with this section, nor shall it invalidate the document.

1.10.080 Violations.

- A. The violation of any regulation shall be unlawful. Violations may be enforced by issuing notices of violation and, if necessary, by filing civil infractions. In addition, any violation of this code shall constitute a misdemeanor, unless otherwise designated as a gross misdemeanor, and the city shall have discretionary authority to enforce a violation as either a civil infraction or civil violation pursuant to this chapter or as a criminal misdemeanor punishable by imprisonment in jail for a maximum term fixed by the court of not more than 90 days or by a fine in an amount fixed by the court of not more than \$1,000 or by both such imprisonment and fine. A gross misdemeanor is punishable by a fine of not more than \$5,000 or by imprisonment for not more than 12 months or by both such fine and imprisonment.
- B. Each day and any portion of a day during which a violation of this code occurs or continues is a separate offense.

- C. Civil enforcement of the provisions of this code or the terms and conditions of any permit or approval issued pursuant to this code shall be governed by this chapter unless other more specific provisions apply.
- D. Code enforcement officers are authorized to enforce the code using the provisions and procedures of this chapter; provided, however, that enforcement under this chapter is in addition to, and does not preclude or limit, any other forms of enforcement available to the city including, but not limited to, criminal proceedings or sanctions, nuisance and injunction actions, rights to file and enforce liens, or other civil or equitable actions to abate, discontinue, correct, or discourage unlawful acts in violation of this code.
- E. Nothing in this chapter or in other chapters of the Sultan Municipal Code shall prevent code enforcement officers or any other officers of the city of Sultan or other governmental unit from taking any other action, summary or otherwise, necessary to eliminate or minimize an imminent danger to the health or safety of any person or property. The city's costs of abating any such nuisance or endangerment summarily or otherwise abated shall be recoverable under this chapter as well as in the same manner and to the same extent as costs of abating nuisances or endangerment under any other provisions of this code, in addition to or as an alternative to any other rights or remedies the city may possess.

1.10.090 Infractions.

- A. When the city determines that it is appropriate to enforce violations of this code as civil infractions rather than civil or criminal violations as otherwise provided in this chapter, or if the city is unable to obtain payment of civil fines pursuant to a notice of civil violation, enforcement officers shall file such infractions in the Snohomish County District Court, Evergreen Division, and shall follow the provisions of Chapter 7.80 RCW and Chapter 3.50 RCW. First offenses shall be class 2 civil infractions, for which the maximum penalty and the default amount shall be \$125.00, and second or subsequent violations shall be class 1 civil infractions, for which the maximum penalty and the default amount shall be \$250.00, not including fees, costs, and assessments.
- B. Chapter 7.80 RCW and Chapter 3.50 RCW are hereby adopted by reference to the extent that it is not inconsistent with explicit provisions of the Sultan Municipal Code, including this section.

1.10.100 Voluntary correction.

- A. General. When the city determines that a violation has occurred, a code enforcement officer may attempt to secure the voluntary correction of a violation by attempting to contact the person responsible for the violation, explaining the violation, and requesting correction. This may be done orally and/or in writing. The city may also enter into a written voluntary correction agreement with any person causing, allowing, or participating in the violation, including the property owner. A voluntary correction agreement may be entered into in lieu of, or in conjunction with a notice of violation. The option to enter into a voluntary correction agreement shall be within the city's sole discretion, and voluntary correction efforts need not be made where the nature of the

violation creates a risk of imminent harm to public health or safety or where it is a repeat violation.

B. Contents of Written Voluntary Correction Agreement. A voluntary correction agreement is a contract between the city and the person responsible for the violation, in which the responsible person agrees to abate the violation within a specified time and according to specified conditions. A voluntary correction agreement will generally contain the following information:

1. The name and address of a person responsible for the violation;
2. The street address or description sufficient for identification of the building, structure, premises, or land upon or within which the violation has occurred or is occurring;
3. A description of the violation and a reference to the code provisions that have been violated;
4. A statement indicating what corrective actions are required and a correction deadline stating the date by which the corrective actions must be completed to the satisfaction of the code enforcement officer in order for the violator to avoid the issuance of a notice of violation;
5. An agreement by the person responsible for the violation that the city may inspect the premises as may be necessary to determine compliance with the voluntary correction agreement;
6. An agreement by the person responsible for the violation and/or the owner(s) of property on which the violation has occurred or is occurring that, if the terms of the voluntary correction agreement are not met, the city may enter the property, abate the violation, and recover its costs and expenses as provided in this chapter;
7. An agreement that by entering into the voluntary correction agreement, the person responsible for the violation waives the right to a hearing before the hearing examiner under this chapter regarding the violation, any penalty, and/or required corrective action; and
8. A statement indicating that, pursuant to SMC 1.10.120, a notice of civil violation may be issued with each violation constituting a separate offense subject to civil penalties, or, alternatively, civil infraction or criminal charges may be filed.

C. Extension of Voluntary Correction Period or Modification of Required Actions. An extension of the deadline for voluntary correction, or a modification of any required corrective action, may be granted by the code enforcement officer if the person responsible for the violation has, in the opinion of the code enforcement officer, shown due diligence or made substantial progress in correcting the violation but unforeseen circumstances have rendered correction unattainable within the original deadline.

- D. Revocation of Deadline for Compliance. The original deadline for compliance, or any extension for compliance previously granted by the code enforcement officer, may be revoked and immediate compliance required where, in the opinion of the code enforcement officer, circumstances make immediate correction necessary to avoid an imminent risk of injury to persons or property.
- E. Failure to Comply with Voluntary Correction Agreement.
 - 1. Abatement by the City. In addition to any other remedy provided for in this chapter, the city may abate the violation in accordance with SMC 1.10.210, if the terms of the voluntary correction agreement are not met.
 - 2. Penalties and Costs. If the terms of the voluntary correction agreement are not met, the person responsible for the violation may be issued a notice of civil violation and assessed a monetary penalty in accordance with SMC 1.10.120, plus all costs and expenses of abatement. Alternatively, the city may file a civil infraction or criminal charges.

1.10.110 Stop work order.

- A. Issuance. Whenever a code enforcement officer determines that any work, use, activity, or conduct is a violation under the Sultan Municipal Code and creates an imminent threat of injury to the health, safety, or welfare of any member of the public or will damage or injure, or exacerbate damage or injury already caused to, any property, the code enforcement officer may issue a stop work order directing any person causing, allowing, or participating in the offending conduct to cease such use, activity or conduct immediately.
- B. Service of Order. Service of the stop work order shall generally be accomplished as set forth in SMC 1.10.070(A)(3).
- C. The stop work order shall state the reasons for the order and may be appended to, or incorporate by reference, a notice of violation. The stop work order shall take effect immediately upon service and may be appealed under the procedures set forth in this chapter. During any such appeal, the stop work order shall remain in effect.

- D. Effect of a Stop Work Order. When a stop work order has been issued, posted and/or served pursuant to this section, it is unlawful for any person to whom the order is directed or any person with actual or constructive knowledge of the order to conduct the activity or perform the work covered by the order, even if the order has been appealed, until the code enforcement officer has removed the copy of the order, if posted, and issued written authorization for the activity or work to be resumed. In addition, a monetary penalty shall accrue for each day or portion thereof that a violation of a stop work order occurs, in the same amounts as under SMC 1.10.120. In addition to such criminal or monetary penalties, the city may enforce a stop work order pursuant to any other provision of this chapter and enforce it in superior court.
- E. Removal of a Stop Work Order. When a stop work order has been posted in conformity with the requirements of this chapter, removal of such order without the authorization of the city, or the hearing examiner if the matter has been heard by the hearing examiner, is unlawful.

1.10.120 Notice of civil violation.

- A. Issuance of Notice of Violation. When the city determines that a violation has occurred or is occurring, the code enforcement officer may issue a notice of civil violation to any person responsible for the violation.
- B. Monetary Penalty. A monetary penalty shall accrue for each day or portion thereof that a violation continues beyond the date set in a notice of civil violation or any hearing examiner's decision. Unless a different penalty amount for a given violation is expressly authorized or required by a more specific city code provision, the maximum penalty and the default amount shall be \$125.00 for the first violation and \$250.00 for a second or subsequent violation of the same nature or a continuing violation past a deadline set by a notice of violation, not including fees, costs, and assessments. The city may waive the monetary penalty, if corrective action is completed by the date specified in the notice of civil violation or a voluntary correction agreement. The city shall have the discretion to impose penalties in an amount lower than those shown above.
- C. Contents of Notice. The notice of civil violation shall include the following:
1. The name and address of a person responsible for the violation;
 2. The street address or description sufficient for identification of the building, structure, premises, or land upon or within which the violation has occurred or is occurring;
 3. A description of the violation and a reference to the provision violated and a description of what must be done to correct the violation;

4. The amount of any civil penalty assessed on account of the violation, and a statement advising that if any assessed civil penalties are not paid, the city may charge the amount of the penalty as a lien against the property and as a joint and separate personal obligation of any person in violation;
 5. A statement indicating that the violator must respond to the notice of civil violation within 10 days of the date of issuance, or within such other time period as specified in the notice of civil violation, by doing one of the following:
 - a. Paying any fine and correcting the violation;
 - b. Entering into and complying with a voluntary correction agreement with the city;
 - c. Requesting a mitigation hearing and correcting the violation; or
 - d. Requesting a hearing to contest the violation;
 6. A statement indicating that failure to respond to the notice of violation, or failure to attend any hearing, shall result in the violation being deemed committed without requiring further action by the city, and that the monetary penalty specified in the notice shall be due to the city by the violator and further accrue as provided in this chapter; and
 7. A statement indicating that payment of a monetary penalty does not relieve the person or entity named in the notice of civil violation of the duty to abate the violation, and that failure to abate may result in the issuance of additional notices of violation and/or criminal charges, with additional civil and/or criminal penalties, including the payment of costs for any abatement action taken by the city.
- D. Extension. Upon written request received prior to the correction date or time, the code enforcement officer may extend the date set for correction for good cause or in order to accommodate a voluntary correction agreement. The code enforcement officer may consider substantial completion of the necessary correction or unforeseeable circumstances which render completion impossible by the date established as a good cause.
- E. Transfer of Ownership. It shall be unlawful for the owner of any dwelling unit or structure who has received a notice of civil violation to sell, transfer, mortgage, lease or otherwise dispose of such dwelling unit or structure to another until the provisions of the compliance order or notice of civil violation have been complied with, or until such owner shall first furnish the grantee, transferee, mortgagee or lessee a true copy of any compliance order or notice of civil violation issued by the code enforcement officer and shall furnish to the code enforcement officer a signed and notarized statement from the grantee, transferee, mortgagee or lessee, acknowledging the receipt of such compliance order or notice of civil violation and fully accepting the responsibility without condition

for making the corrections or repairs required by such compliance order or notice of violation. This provision shall not apply to the following types of transfers of real property: a gift or other transfer to a parent, spouse, domestic partner, or child of a transferor or child of any parent, spouse, or domestic partner of a transferor; a transfer between spouses or between domestic partners in connection with a marital dissolution or dissolution of a state registered domestic partnership; a transfer made by the personal representative of the estate of the decedent or by a trustee in bankruptcy; and a tax deferred exchange to an intermediary or facilitator.

1.10.130 Response to notice of civil violation.

- A. Generally. A person who has been served with a notice of civil violation must respond to the notice within 14 days of the date the notice is served or within such other time period as specified in the notice of civil violation. A person may respond to the notice of civil violation by:
1. Paying the amount of the monetary penalty as set forth in the notice of violation. Partial payment or payment using a check that is rejected for insufficient funds shall not be deemed payment under this subsection. Payment of the fine shall not relieve the person or entity responsible for the violation from the duty to correct or abate the violation. Additional notices of violation may be issued if the violation goes uncorrected.
 2. Entering into a voluntary correction agreement with the city.
 3. Contesting the notice of civil violation by requesting a contested hearing in writing and sending the request to the city as described in subsection (B) of this section.
 4. Seeking to mitigate the monetary penalty by requesting a mitigation hearing to explain the circumstances surrounding the violation. The request to mitigate must be made in writing and sent to the city with a \$100.00 filing fee as described in subsection (B) of this section. Requesting to mitigate the penalty shall not relieve the person responsible for the violation from the duty to correct or abate the violation. Additional notices of violation may be issued if the violation goes uncorrected.
- B. Method of Response. The person or entity to whom a notice of civil violation has been issued may respond by mailing or hand-delivering the response to the city clerk. Mailed responses must be received no later than the fourteenth day from the date of service of the notice of violation or such other day as specified in the notice of violation. Hand-delivered responses must be brought to the city clerk no later than 4:30 p.m. on the fourteenth day after service or such other day as specified in the notice of violation; provided, that where the fourteenth or other specified day falls on a weekend or holiday, the deadline shall be extended to the next regular business day. Telephone, facsimile, or email responses shall not satisfy the requirements of this section. The response deadline may be stayed for a time certain by the code enforcement officer, if the responsible person

or entity is engaged in active discussions with the code enforcement officer and the code enforcement officer determines there is a reasonable probability that such discussions may result in compliance.

- C. If the person to whom the notice of civil violation is issued fails to respond as required in the notice of civil violation and this chapter, the violation(s) shall be deemed committed without requiring further action by the city or the city's hearing examiner, and the person to whom the notice of civil violation was issued shall owe the monetary penalty indicated.

1.10.140 Scheduling of hearing to contest or mitigate – Correction prior to hearing.

- A. **Notice and Scheduling of Hearing.** Upon the timely filing of a request for a hearing to contest a violation or to mitigate the penalty, the matter shall be scheduled to be heard at the next available appearance by the hearing examiner that is a minimum of 14 but no later than 60 calendar days after the date the request was received by the city. Notice of the hearing date and time shall be served by regular first class mail to the address of the party who requested the hearing. The date and time for any hearing may be rescheduled by the hearing examiner for good cause upon the motion of a party or the hearing examiner.
- B. **Correction of Violation Prior to Hearing.** The hearing may be cancelled and the party requesting the hearing need not appear if, at least two business days prior to the scheduled hearing, the code enforcement officer determines that the violation has been satisfactorily corrected or abated and the monetary penalty paid in full. Where the scheduled hearing involves a repeat violation as defined in this chapter, the hearing shall not be cancelled unless the new violation has been corrected or abated to the satisfaction of the code enforcement officer and the monetary penalty and costs for the new violation(s) and any monetary penalty and costs owing for the previous violation(s) have been paid in full.

1.10.150 Contested hearing – Procedure.

The hearing examiner shall conduct a contested violation hearing when such hearing is properly and timely requested. The city and the person or entity to whom the notice of civil violation was issued may participate in the hearing, and each party or its legal representative may call witnesses and present evidence and rebuttal, subject to the following:

- A. Where not in conflict with a more specific provision of this chapter, hearings shall be conducted in accordance with Chapter 2.26 SMC and the rules of procedure as adopted by the hearing examiner.
- B. The city shall have the burden of proving by a preponderance of the evidence that a violation has occurred.
- C. The parties are responsible for securing the appearance of any witnesses they may wish to call. Neither the city nor the hearing examiner shall have the burden of securing any witnesses on behalf of the person who is contesting the violation(s) or seeking to mitigate the penalties.

- D. Formal rules of evidence shall not apply to any such hearing, and the hearing examiner shall allow hearsay testimony by the parties and not require proof of chain of custody for evidence that is presented; provided, that the hearing examiner shall determine the weight to be assigned to any evidence presented.
- E. Any notes, reports, summaries, photographs, or other materials prepared by the parties shall be admitted into evidence if requested; provided, that the parties are free to argue the weight that should be assigned by the hearing examiner to any evidence submitted.

1.10.160 Mitigation hearing – Procedure.

The hearing examiner shall conduct a hearing to mitigate the penalty on a violation when such hearing is properly and timely requested; provided, that in the event a person has requested a hearing to contest a violation and prior to the start of the hearing indicates to the hearing examiner a desire to mitigate rather than contest, the examiner shall permit the person to seek mitigation of the monetary penalty. The mitigation hearing shall be conducted according to the following general procedures:

- A. The person responsible for the violation shall be given the opportunity to explain or provide evidence regarding the nature of the violation, why the violation exists, why the violation has not been abated or corrected, and any other information the hearing examiner determines is relevant.
- B. The city shall be given the opportunity, at its discretion, to provide evidence of the nature of the violation, evidence to rebut assertions made by any party, and any other information or evidence the hearing examiner deems to be relevant.

1.10.170 Decision of hearing examiner.

- A. At or after the contested or mitigation hearing, the hearing examiner shall issue a written decision to:
 - 1. Sustain the violation notice;
 - 2. Withdraw the violation notice;
 - 3. Continue the review to a date certain for receipt of additional information; or
 - 4. Modify the violation notice, which may include an extension of the compliance date.

- B. Contents of Order. Upon the conclusion of a hearing, the hearing examiner may issue an oral decision pending issuance of the written decision. If necessary, the hearing examiner may delay issuing the written decision for up to 10 business days following the hearing. In either event, the oral decision and written decision shall contain findings and conclusions based on the record, which to the extent applicable includes the following information:
1. In mitigation hearings, a statement indicating that each alleged violation has been found committed, and in contested hearings, a statement indicating whether each alleged violation has been found committed or not committed;
 2. For violations found committed, the monetary penalties and costs being assessed pursuant to this chapter; provided, that where the person has requested to mitigate the monetary penalty, the hearing examiner may reduce the monetary penalty for each violation, but in no case shall the penalty be reduced to an amount less than \$100.00 for each violation found committed;
 3. For violations found committed, any required corrective actions and compliance dates;
 4. For violations found committed, a finding that abatement of the violations by the city is authorized, at the expense of the person responsible for the violations;
 5. A statement notifying the person responsible for the violation that he or she is subject to additional civil and/or criminal penalties if any violation that was the subject of the hearing has not been corrected or abated as required by the hearing examiner's decision; and
 6. A statement that a lien for the civil penalty or cost of abatement, or both, may be claimed by the city.
- C. Notice of Decision. The hearing examiner may cause a copy of the decision to be served upon the parties at the close of the hearing. When the hearing examiner requires more time to prepare a written decision, or when a party fails to appear after requesting a contested hearing, the hearing examiner shall cause a copy of the decision to be served on the parties by mailing a copy to each party's last known address no later than 10 business days following the hearing.

1.10.180 Failure to appear – Default order.

If the person who requests a hearing to contest a violation or mitigate the penalty then fails to appear at the scheduled hearing after having been given notice in the manner provided for by this chapter, the hearing examiner shall immediately issue a default decision, which finds committed all the violations set forth in the notice of civil violation and which assesses a monetary penalty in the full amount indicated in the notice of violation. In addition, at the request of the city, the hearing examiner shall also impose upon the nonappearing party any costs to the city related to preparation for the hearing. The hearing examiner shall cause a copy of the decision to be served

upon the nonappearing party by mailing a copy to the last known address of the nonappearing party within 10 business days of the hearing. Upon the motion of a party, the hearing examiner may rescind a default decision only upon a showing of good cause to do so and only if such motion has been brought within 30 calendar days of the date of the hearing at which the default decision was entered.

1.10.190 Judicial review.

Judicial review of a hearing examiner's decision relating to any ordinance regulating the improvement, development, modification, maintenance, or use of real property may be sought by any person aggrieved or adversely affected by the decision, pursuant to the provisions of the Land Use Petition Act, Chapter 36.70C RCW, if applicable, or other applicable authority, if any, if the petition or complaint seeking review is filed and served on all parties within 21 days of the date of the decision. For purposes of this section, "aggrieved or adversely affected" shall have the meaning set forth in RCW 36.70C.060(2). Judicial review of all other decisions may only occur subject to the procedures of Chapter 7.16 RCW.

1.10.200 Recovery of penalties and costs.

- A. **Payment of Monetary Penalties and Costs.** Any monetary penalties or costs assessed pursuant to this chapter constitute a personal obligation of the person responsible for the violation. In addition, the monetary penalties or costs assessed pursuant to this chapter may be assessed against the property that is the subject of the enforcement action. The city attorney is authorized to collect the monetary penalty or costs by use of appropriate legal remedies, the seeking or granting of which shall neither stay nor terminate the accrual of additional per diem monetary penalties so long as the violation continues. The city may incorporate any outstanding penalty or cost into an assessment lien for abatement costs. Any monetary penalty assessed must be paid in full to the city within 30 days from the date of service of an uncontested notice of civil violation or any decision of the hearing examiner that assesses monetary penalties.
- B. **Recovery of Costs.** The city shall bill its costs, including incidental expenses, of pursuing code compliance and/or of abating a violation to the person responsible for the violation and/or against the subject property. Such costs shall become due and payable 30 days after the date of the bill. The term "incidental expenses" shall include, but not be limited to, personnel costs, both direct and indirect, including attorneys' fees incurred by the city; costs incurred in documenting the violation; the actual expenses and costs to the city in the preparation of notices, specifications and contracts, and in inspecting the work; hauling, storage and disposal expenses; the cost of any required printing and mailing; and interest. The city manager or designee, or the hearing examiner, may in his or her discretion waive in whole or in part the assessment of any costs upon a showing that abatement has occurred or is no longer necessary or that the costs would cause a significant financial hardship for the responsible party. Any challenge to the amount of the abatement costs must be made within 14 days of issuance of the bill and shall be heard by the city manager in an informal hearing. The city manager shall make a written determination as to whether or not the city's costs were accurate and necessary for accomplishing the abatement.

- C. Use of Collection Agency. Pursuant to Chapter 19.16 RCW, as currently enacted or hereafter amended, the city may, at its discretion, use a collection agency for the purposes of collecting penalties and costs assessed pursuant to this chapter. The collection agency may add fees or interest charges to the original amount assigned to collections as allowed by law. No debt may be assigned to a collection agency until at least 30 calendar days have elapsed from the time that the city attempts to notify the person responsible for the debt of the existence of the debt and that the debt may be assigned to a collection agency for collection if the debt is not paid. Notice of potential assignment to collections shall be made by regular first class mail to the last known address of the person responsible for the debt; provided, that inability to ascertain a current mailing address shall not prohibit the debt from being assigned to collections.
- D. Continuing Duty to Abate Violations. Payment of a monetary penalty or costs pursuant to this chapter does not relieve the person responsible for the violation of the duty to correct or abate the violation. Additional notices of violation may be issued and/or criminal charges filed for continuing failure to correct or abate a violation.

1.10.205 Liens.

- A. Lien authorized. The Snohomish County auditor shall record and index the claims and notices described in this chapter.
- B. Lien priority. Liens assessed pursuant to this chapter shall be subordinate to all existing special assignment liens previously imposed upon the same property and shall be paramount to all other liens, except for the state and county taxes, with which it shall be on a parity.
- C. Lien claims – generally.
 - 1. Filing. The building and zoning official shall cause a claim for lien to be filed for record in the Snohomish County auditor’s office within 90 days from the date the civil penalty is due or within 90 days from the date of completion of the abatement work performed pursuant to this unified development code.
 - 2. Contents. The claim of lien shall contain the following:
 - a. The authority of imposing a civil penalty or proceeding to abate the violation, or both;
 - b. A brief description of the civil penalty imposed or the abatement work done, or both, including the time the work is commenced and completed and the name of the persons or organizations performing the work;
 - c. A legal description of the property to be charged with the lien;

- d. The name of the known or reputed owner, and, if not known, the fact shall be alleged; and
 - e. The amount, including lawful and reasonable costs, for which the lien is claimed.
- 3. Verification. The building and zoning official or duly authorized representative shall sign and verify the claim by oath to the effect that the affiant believes the claim is just.
 - 4. Amendment. The claim of lien may be amended in case of action brought to foreclose same, by order of the court, insofar as the interests of third parties shall not be detrimentally affected by amendment.
- D. Foreclosure of liens. The lien provided by this code may be foreclosed and enforced by a civil action in a court having jurisdiction.
- 1. Joinder. All persons who have legally filed claims of liens against the same property prior to commencement of the action shall be joined as parties, either plaintiff or defendant.
 - 2. Actions Saved. Dismissal of an action to foreclose a lien at the instance of a plaintiff shall not prejudice another party to the suit who claims a lien.

1.10.210 Abatement.

- A. Abatement by City. Upon noncompliance with the terms of an unappealed notice of violation, a voluntary correction agreement, or a final decision of the hearing examiner, the city may perform the abatement required by said notice, agreement, or decision. The city may utilize city employees or a private contractor under city direction to accomplish the abatement. The city, its employees and agents using lawful means are expressly authorized to enter upon the property of the violator for such purposes. Nothing in this chapter shall prohibit the city from pursuing abatement of a violation pursuant to any other laws of the state of Washington or the city.
- B. Summary Abatement. Whenever any violation causes a condition the continued existence of which constitutes an immediate threat to the public health, safety or welfare or to the environment, or whenever any violation is of such a character and is so situated that the same can be abated without the invasion or destruction of private property and the further continuance is likely to result in expense to the city or injury to any person, the city may summarily and without prior notice abate the condition. Notice of such abatement, including the reason for it, shall be given to the person responsible for the violation as soon as reasonably possible after the abatement. No right of action shall lie against the city or its agents, officers, or employees for actions reasonably taken to prevent or cure any such immediate threats, but neither shall the city be entitled to recover any costs incurred for summary abatement, prior to the time that notice thereof is served on the person responsible for the violation as set forth in SMC 1.10.070.

- C. **Obstruction with Work Prohibited.** No person shall obstruct, impede or interfere with the city, its employees or agents, or any person who owns or holds any interest or estate in any property in the performance of any necessary act preliminary or incidental to carrying out the requirements of a notice of violation, voluntary correction agreement, or decision of the hearing examiner issued pursuant to this chapter.

1.10.220 Right of entry.

- A. When it is necessary to enforce the provisions of the Sultan Municipal Code, or when a code enforcement officer has reasonable cause to believe that there exists in a building or upon a premises a condition that is contrary to or in violation of this code, the code enforcement officer may enter the building or premises at reasonable times to inspect or to perform the duties imposed by this code; provided, that if such building or premises be occupied, the code enforcement officer shall present identification credentials, state the reasons for entry, and demand entry. If such building or premises be unoccupied, the code enforcement officer shall first make a reasonable effort to locate the owner or other person having charge or control of the building or premises and demand entry. If entry is refused, or the code enforcement officer is unable to locate the owner or other person having control of the premises, the code enforcement officer shall have recourse to the remedies provided by law to secure entry.
- B. **Posted Property.** Where private property is posted with a “No Trespassing” sign and has a gate or chain on private property, or where private property is enclosed by a secured gate or chain (other than by a simple latching or closure device) a city employee shall not make entry beyond areas open to the public without the express permission of the property owner/resident or a court order. No employee shall be required to enter a posted or gated piece of property if the employee feels threatened, intimidated, or otherwise in fear of his or her personal safety.
- C. **Employee Identification.** City employees shall carry identification cards while on duty. Any employee, when legitimately requested by the public, shall show the requesting party his or her identification card.
- D. **Intimidation of Employees.** Threats, intimidation, or other violations of public peace directed against an employee engaged in lawful action upon private property are unlawful and may subject the threatening person and the owner of the property, as applicable, to legal action.

Section 2. Chapter 8.04 SMC, “Nuisances,” Amended. Chapter 8.04 SMC, entitled “Nuisances,” is hereby amended to read as follows:

**Chapter 8.04
NUISANCES**

Sections:

| | |
|-----------------|--|
| <u>8.04.010</u> | Defined. |
| <u>8.04.020</u> | Maintaining or permitting prohibited. |
| <u>8.04.030</u> | Affecting health – Designated. |
| <u>8.04.040</u> | Repealed. |
| <u>8.04.050</u> | Affecting peace and safety – Designated. |
| <u>8.04.060</u> | Abatement – Inspection of premises. |
| <u>8.04.070</u> | Enforcement. |
| <u>8.04.080</u> | Repealed. |
| <u>8.04.090</u> | Repealed. |
| <u>8.04.100</u> | Repealed. |
| <u>8.04.110</u> | Repealed. |
| <u>8.04.120</u> | Repealed. |
| <u>8.04.130</u> | Repealed. |
| <u>8.04.140</u> | Repealed. |

8.04.010 Defined.

A public nuisance is a thing, act, omission, occupation, condition or use of property, public and private which:

- A. Substantially annoys, injures, or endangers the comfort, health, repose or safety of the public;
- B. In any way renders the public insecure in life or in the use of public and private property;
- C. Interferes with, obstructs or tends to obstruct or render dangerous for passage any street, alley, highway, navigable body of water or other public way.

8.04.020 Maintaining or permitting prohibited.

No person, persons, firms or corporation shall erect, contrive, cause, continue, maintain or permit to exist any public nuisance within the city of Sultan.

8.04.030 Affecting health – Designated.

The following acts, omissions, places, conditions and things are specifically declared to be public health nuisances, but shall not be construed to exclude other health nuisances coming within the definition of SMC 8.04.010:

- A. All decayed, harmfully adulterated or unwholesome food or drink sold or offered for sale to the public;
- B. Carcasses of animals, birds or fowl not buried or otherwise disposed of in a sanitary manner within 24 hours after death;
- C. Accumulations of decayed animal or vegetable matter, trash, or rubbish, rotting lumber, bedding, packing material, scrap metal or any material whatsoever in which flies, mosquitoes, disease-carrying insects, rats or other vermin may breed;
- D. All stagnant water in which mosquitoes, flies or other insects may multiply;
- E. All noxious weeds (a weed being defined as any plant that grows out of place), and other rank growth of vegetation upon public or private property, and all grass, weeds, shrubs, bushes, trees or vegetation growing or which have grown and died or have exceeded twelve inches (12") in height in a nonagricultural use on any property and are a fire hazard or a menace to public health, safety or welfare;
- F. Tent caterpillars;
- G. The escape of smoke, soot, cinders, noxious acids, fumes, gases, ash or industrial dust within the city limits in such quantities as to endanger the health of persons of ordinary sensibilities or cause injury to property;
- H. The pollution of any well or cistern, stream, lake, canal or body of water by sewage or industrial wastes or other substances;
- I. Any use of property, substances or things emitting or causing any foul, offensive, noisome, nauseous, noxious or disagreeable odors, effluvia or stenches repulsive to the physical senses of persons which annoy, discomfort, injure or inconvenience the health of persons within the city;
- J. All abandoned wells not securely covered or secured from public use;
- K. All public exposure of persons having a contagious disease;
- L. The distribution of samples of medicines or drugs unless such samples are placed in the hands of an adult person;
- M. Garbage cans which do not have a tight-fitting lid;

- N. Any building or structure in which people are housed or congregate for any purpose which in the opinion of the health officer has become dangerous for further occupancy because of insanitary conditions which may affect the health of the occupants or surrounding property owners;
- O. All infestations of flies, fleas, roaches, lice, ticks, rats, mice, fly maggots, mosquito larvae and other biological agents capable of transmitting disease to humans
- P. A person is guilty of urinating in public if he intentionally urinates or defecates in a public place, other than a washroom or toilet room, under circumstances where such act could be observed by any member of the public shall be guilty of a misdemeanor, "Public place," as used in this section, is defined in SMC XXXX
- Q. All other acts, omissions of acts, occupations and uses of property which are deemed by the Snohomish County board of health to be a menace to the health of the inhabitants of this city.

8.04.040 Repealed.

8.04.050 Affecting peace and safety – Designated.

The following acts, omissions, places, conditions and things are declared to be public nuisances affecting peace and safety, but such enumeration shall not be construed to exclude other nuisances affecting public peace or safety coming within the provisions of SMC 8.04.010:

- A. All snow and ice not removed from public sidewalks;
- B. All unauthorized signs, signals, markings or devices which purport to be or may be mistaken as official traffic-control devices placed or maintained upon or in view of any public highway or railway crossing;
- C. All trees, hedges, signs or other obstructions which prevent persons from obtaining a clear view of traffic when approaching an intersection or pedestrian crosswalk;
- D. All limbs of trees which project over a public sidewalk, less than eight (8) feet above the surface thereof or less than fourteen (14) feet above the surface of a public street;
- E. All trees, limbs, buildings, structures, power and light poles and their appurtenances, or equipment which poses a reasonable threat to life or property in the event that such trees, limbs, buildings, structures, power and light poles

and their appurtenances or equipment were to fall on adjacent public or private property;

- F. All use or display of fireworks except as provided by the laws of the state of Washington and ordinances of the city;
- G. All buildings or structures so old, dilapidated and out of repair or which have been so damaged by fire or flood as to be dangerous, unsafe, unsanitary or otherwise unfit for human use;
- H. All wires over streets, alleys or public grounds which are strung less than 15 feet above the surface of the street or ground;
- I. All loud, discordant and unnecessary noises or vibrations of any kind between the hours of 10:00 p.m. and 8:00 a.m.;
- J. All motorcycles, automobiles, chainsaws, lawnmowers or other motorized equipment which are not equipped with the original equipment muffler or noise-deadening device or other replacement muffler or noise-deadening device recommended by the engine manufacturer;
- K. The keeping or harboring of any animal or fowl which by the emission of offensive odors or by frequent or habitual howling, yelping, barking, crowing or making of other noises, unreasonably annoys or disturbs a considerable amount of people ~~persons~~ within the city;
- L. Allowing vicious animals to run at large and all activities prohibited by Chapters 6.04, 6.08, 6.12 and 6.16 SMC;
- M. All obstructions of streets, alleys, sidewalks or crosswalks and all excavations in or under the same, except as permitted by the ordinances of the city or which, although made in accordance with such ordinances, are kept or maintained for an unreasonable length of time after the purpose whereof has been accomplished;
- N. All open and unguarded pits, wells, excavations or unused basements;
- O. All abandoned refrigerators or freezers from which the doors and other covers have not been removed or which are not equipped with a device for opening from the inside;
- P. Any unauthorized or unlawful use of property abutting on a public street, alley or sidewalk or of a public street, alley or sidewalk which causes large crowds of people to gather, obstructing traffic and free use of the street or sidewalk, except when engaged in constitutionally protected activities;

- Q. Violations of the ordinances of the city or laws of the state of Washington relating to the storage of flammable liquids;
- R. The dismantling, reconstruction or repair of any vehicle or piece of machinery upon any street, alley or other public place, except minor repairs of an emergency nature;
- S. All vehicles or machines parked or driven on any city street, alleyway or highway with a leaking fuel tank;
- T. All vehicles used to transport flammable or explosive liquids or gases or corrosive acids, parked within the city limits, unless said vehicle is in the lawful delivery of said liquids, gases or acids;
- U. All junk and inoperable vehicles placed or situated upon private property, kept or left in any place accessible to children or viewable from a public street within the city limits shall constitute a misdemeanor and shall be subject to the penalties as set forth in Section 8.06.100 of this chapter, and are also public nuisances to be abated as provided in this chapter; provided, however, that this chapter shall not apply to: (1) A vehicle or part thereof that is completely enclosed within a building in a lawful manner where it is not visible from the street or other public or private property; or (2) A vehicle or part thereof that is stored or parked in a lawful manner on private property in connection with the business of a licensed dismantler or licensed vehicle dealer and is fenced according to the provisions of RCW 46.80.130; or(3) A vehicle enclosed in an opaque auto cover specifically designed to completely shield the vehicle from view. The cover must be in good condition and must be replaced if it is torn, weather-beaten, or acquires any other defects. Tarps and makeshift covers do not meet the requirement. This section shall apply whether or not permission has been given for the vehicle to be left on the property.
- V. Any fence or other structure or thing on private property abutting or fronting upon any public street, sidewalk or place, which is in a sagging, leaning, fallen, decayed or other dilapidated or unsafe condition;
- W. The existence upon the sidewalk in front of any premises of any debris, litter or substantial quantity of dirt;
- X. All dangerous, unguarded machinery, in any public place, or so situated or operated on private property as to attract the public;
- Y. Leading, driving or riding any horse or other livestock upon or over any sidewalk or public park;

- Z. Crossing curbs or sidewalks with vehicles where no regular provision has been made for such crossing, without first protecting the same with appropriate risers and planking;
- AA. All other conditions or things which are liable to cause injury to the person or property of anyone.
- BB. Any person, other than a contractor having a contract for solid waste and recyclable material collection and disposal with the City, to collect, haul, or dispose of solid waste within the City. Provided, however, nothing in this section shall be construed to prohibit (1) permitted commercial recyclers; or (2) a residential occupant transporting, on a nonregular or occasional basis, surplus accumulations of rubbish or garbage from his/her residence to an approved disposal site
- CC. The existence of any dead, diseased, infested or dying tree that may constitute a danger to property or persons
- DD. Disposal of sharps waste and residential sharps waste that does not conform to RCW 70.95K as written or amended.(KW)
- EE. All persons who stand, sit, lay, remain or congregate upon any public street or sidewalk in the city in such manner as to obstruct, prevent or interfere with the free and unobstructed use of such street or sidewalk by other persons and who fails or refuses to move on or disperse upon being ordered to do so by any police officer, or other peace officer, are declared to be disorderly persons Except (1) When engaged in constitutionally protected activities or (2) A medical emergency or disability or (3) If otherwise allowed by law.

8.04.060 Repealed.

8.04.070 Enforcement.

The provisions of this chapter shall be enforced using the procedures established in the city's code enforcement chapter, Chapter 1.10 SMC, and references to "code" in that chapter shall include this chapter also.

8.04.080 Repealed.

8.04.090 Repealed.

8.04.100 Repealed.

8.04.110 Repealed.

8.04.120 Repealed.

8.04.130 Repealed.

8.04.140 Repealed.

Section 3. SMC Section 8.05, "Chronic Nuisance Properties," Adopted. SMC Section 8.05, entitled "Chronic Nuisance Properties," is hereby adopted to read as follows:

Chapter 8.05
CHRONIC NUISANCE PROPERTIES

Sections:

| | |
|-----------------|--|
| <u>8.05.010</u> | Intent |
| <u>8.05.020</u> | Definitions |
| <u>8.05.030</u> | Determination of chronic nuisance – Notice and demand |
| <u>8.05.040</u> | Violation – Penalty |
| <u>8.05.050</u> | Enforcement – City attorney |
| <u>8.05.060</u> | Continuing nuisance activities – Permitting a chronic nuisance |
| <u>8.05.070</u> | Diversion |

8.05.010 Intent

People should be able to enjoy ownership, use and possession of property without negative interference from chronic nuisance properties. The intent of the Sultan city council in enacting this chapter is to exercise specific powers granted by the State of Washington to first class cities to prevent and abate nuisances, declare what shall be a nuisance, and abate the same, and to impose fines upon parties who create, continue, or suffer nuisances to exist. In addition, the council intends to exercise the specific power granted by the state to provide for the punishment of all practices dangerous to public health or safety, and to make all regulations necessary for the preservation of public morality, health, peace, and good order within its limits, and to provide for the arrest, trial, and punishment of all persons charged with violating city ordinances.

8.05.020 Definitions

For purposes of this chapter:

- A. “Chief of Police” means the city of Sultan Chief of Police or the Chief’s designee.
- B. A “chronic nuisance property” is:
 - 1. A property that, within any sixty-day period:
 - a. Has had three or more nuisance activities occur or exist upon the property;
or
 - b. Has had three or more nuisance activities occur within two hundred feet of the property that involved the person in charge of the property and/or any person associated with the person in charge of the property; or
 - c. Had had nuisance activities either occur or exist upon the property or within two hundred feet of the property that involve the person in charge

of the property and/or any person associated with the person in charge of the property for a combined total of three or more times.

2. A property that, within any three hundred sixty-five day period:
 - a. Has had seven or more nuisance activities occur or exist upon the property; or
 - b. Has had seven or more nuisance activities occur within two hundred feet of the property that involve the person in charge of the property and/or any person associated with the person in charge of the property; or
 - c. Has had nuisance activities either occur or exist upon the property or within two hundred feet of the property that involve the person in charge of the property and/or any person associated with the person in charge of the property for a combined total of seven or more times.
 3. For the purposes of this section and Section 8.05.030(C), a person is associated with the person in charge of the property if he/she is on the property or within two hundred feet of the property as a guest or invitee of the person in charge of the property.
- C. “City attorney” means the city of Sultan city attorney or the city attorney’s designee.
- D. “Control” means the power or ability to direct or determine conditions and/or activities located or occurring on a property.
- E. “SMC” means the Sultan Municipal Code, as in effect at the date of enactment of the ordinance codified in this section or as thereafter amended.
- F. “RCW” means the Revised Code of Washington, as in effect at the date of enactment of the ordinance codified in this section or as thereafter amended.
- G. “Nuisance activity” means:
1. Any activities, behaviors or conduct violating any provisions of Title 8 SMC
- H. “Owner” means one or more persons, jointly or severally, in whom is vested all or any part of the legal title to property, or all or part of the beneficial ownership and a right to present use and enjoyment of the property, including any part owner, joint owner, tenant in common, joint tenant or tenant by the entirety of the whole or a part of such building or land.
- I. “Person” means an individual, group of individuals, corporation, government or governmental agency, business trust, estate, trust, partnership or association, two or more persons having a joint or common interest, or any other legal or commercial entity.

- J. "Person in charge of the property" means any person in actual or constructive possession of the property, including but not limited to an owner, lessee, tenant or occupant with control of the property.
- K. "Property" means any property, including land and that which is affixed, incidental or appurtenant to land, including but not limited to any business or residence, grounds, vacant lots, facilities, parking area, loading area, landscaping, building or structure or any separate part, unit or portion thereof, or any business equipment, whether or not permanent.

8.05.030 Determination of chronic nuisance – Notice and demand.

- A. When the Chief of Police receives Police reports documenting the existence of a chronic nuisance property, the Chief of Police may independently review such reports to determine whether the property is a chronic nuisance property as defined in this chapter.
- B. If, following the review described in subsection A of this section, the Chief of Police determines that the property is a chronic nuisance property, the Chief of Police shall notify the person in charge of the property in writing that the property is a chronic nuisance property and demand that he/she cease and desist from allowing nuisance activities, as defined in this chapter, to continue.
 - 1. The notice and demand shall contain substantially the following information:
 - a. The name and address of the person to whom the letter is issued;
 - b. The location of the property by address or other description sufficient for identification of the property;
 - c. A statement that the Chief of Police has determined the property to be a chronic nuisance property;
 - d. A concise description of the documented nuisance activities upon which the determination was based;
 - e. A warning that there is potential civil and/or criminal liability for continuing to allow nuisance activities, as defined in this chapter, to occur upon and/or within two hundred feet of the property; and
 - f. The name and telephone number of the Police department representative who is responsible for handling inquiries from the person in charge of the property or others with an interest in the property.
 - 2. The notice and demand shall be served by means of personal service, or by mailing a copy of the notice to the person in charge of the property at his/her last

known address, certified mail, return receipt requested, or by posting a copy of the notice and demand conspicuously upon the property.

3. The notice and demand must be served within thirty days of the occurrence of the last nuisance activity which qualified the property as a chronic nuisance property under the definitions of this chapter.
 4. Proof of service shall be made by a written declaration under penalty of perjury by the person effecting the service, declaring the time and date of service and the manner by which service was made.
 5. A copy of the notice and demand shall be served upon the owner of the property at the address shown on the tax rolls of the county in which the property is located and/or the occupant of the property at the address of the property, if these persons are different than the person in charge of the property.
- C. The Chief of Police may refer the matter to the city attorney for enforcement if, within six months of service of the notice and demand, the Chief of Police receives an additional Police report documenting the occurrence of a nuisance activity:
1. Upon the property; or
 2. Within two hundred feet of the property and involving the person in charge of the property or any person associated with the person in charge of the property.

8.05.030 Violation-Penalty.

- A. Any property within the city that is a chronic nuisance property is in violation of this chapter and subject to the remedies described herein, and to the enforcement procedures, remedies and penalties set forth in Chapter 1.10, and to the enforcement procedures, remedies and penalties set forth in SMC Title 8.
- B. Any person in charge of property that is a chronic nuisance property is in violation of this chapter and subject to the remedies described herein, and to the enforcement procedures, remedies and penalties set forth in Chapter 1.10, and to the enforcement procedures, remedies and penalties set forth in SMC Title 8 unless he/she can show that he/she is in compliance with a written plan of action that he/she has entered into with the city to abate the nuisance, as described in Section 8.05.070.
- C. Whenever the city issues a violation citation to more than one person because of a violation of this chapter, those persons shall be jointly and severally liable.

8.05.050 Enforcement – City attorney.

- A. Notwithstanding any other provision of the Sultan Municipal Code, the city attorney, on behalf of the city, is authorized to take appropriate action to enforce compliance with the

provisions of this chapter. Said enforcement action may include, but is not limited to, any of the following remedies:

1. Issuance of a violation citation under Chapter 1.10.

2. Application to any court of competent jurisdiction for injunction, mandamus or other appropriate action or proceeding to prevent continuing nuisance activities at the property and/or restraining any person from violating any of the provisions of this chapter and compelling compliance with the provisions herein. The person shall pay all city costs, as defined in Section 1.10.200(A) of seeking such relief in the event the city is successful in obtaining the relief. Said costs and/or other penalties may be collected by assessment lien in accordance with Chapter 1.10.
- B. Nothing in this chapter shall be construed to prevent or prohibit the city from pursuing immediate relief from nuisance activities at a property by any other means available by law, including but not limited to emergency relief under Chapter 1.10 and an order of the fire code official under the Sultan fire code. Penalty and enforcement provisions provided in this chapter shall not be deemed exclusive and the city may pursue any remedy or relief it deems appropriate.
 - C. The failure to prosecute and/or convict an individual for the violation(s) constituting the nuisance activities is not a defense to an action under this chapter.

8.05.060 Continuing nuisance activities – Permitting a chronic nuisance.

- A. It shall be unlawful for any person to permit a chronic nuisance.
- B. Permitting a chronic nuisance occurs when a person:
 1. Has been issued a violation citation under this chapter; and
 2. Has allowed any additional nuisance activity on the property within sixty days of issuance of the violation citation; and
 3. At the time of the additional nuisance activity occurred, the violation citation had not resulted in a hearing examiner's order.
- C. Permitting a chronic nuisance is a misdemeanor.
- D. Each nuisance activity that is allowed on the property as described in this section shall constitute a separate offense.
- E. It shall be a defense to permitting a chronic nuisance if the person in charge of the property can show that he/she is in compliance with a written plan of action that he/she has entered into with the city to abate the nuisance, as described in Section 8.05.070.

8.05.070 Diversion.

If satisfied of the good faith of the person in charge of the property, the city attorney, in coordination with the Chief of Police, may enter into a stipulated agreement and/or order for abatement of nuisance activities with the person in charge of the property.

Section 4. Chapter 8.06.100 SMC, "Penalty," Amended. Chapter 8.10 SMC, entitled "Penalty," is hereby amended to read as follows:

8.06.100 Penalty.

Except as otherwise provided in this chapter, any person violating any provision of this chapter or any permit issued pursuant to this chapter is guilty of a misdemeanor punishable by imprisonment for a maximum term fixed by the court of not more than 90 days, or by a fine in an amount fixed by the court of not more than \$1,000, or by both such imprisonment and fine. A person is guilty of a separate offense for each day or occurrence during which he or she commits, continues, or permits a violation of any provision of, or permit issued under, this chapter. The inclusion in this chapter of criminal penalties does not preclude enforcement of this chapter through civil means as provided in Chapter 1.10 SMC.

Section 5. Chapter 8.07 SMC, "Camping," Adopted. Chapter 8.07 SMC, entitled "Camping," is hereby amended to read as follows:

Chapter 8.07 CAMPING

Sections:

| | |
|-----------------|--|
| <u>8.07.010</u> | Unlawful camping. |
| <u>8.07.020</u> | Storage of personal property in public places. |
| <u>8.07.030</u> | Definitions. |
| <u>8.07.040</u> | Penalty for violations. |
| <u>8.07.050</u> | Parked recreational vehicles exempt. |
| <u>8.07.060</u> | Permit. |

8.07.010 Unlawful camping.

It shall be unlawful for any person to camp in the following areas, except as otherwise provided by ordinance or as permitted pursuant to Section 8.07.060:

- A. Any park;
- B. Any street;
- C. Any publicly owned parking lot or publicly owned area, improved or unimproved.

8.07.020 Storage of personal property in public places.

It shall be unlawful for any person to store personal property, including camp facilities and camp paraphernalia, in the following areas, except as otherwise provided by ordinance or as permitted pursuant to Section 8.07.060:

- A. Any park;
- B. Any street; or
- C. Any publicly owned parking lot or publicly owned area, improved or unimproved.

8.07.030 Definitions.

The following definitions are applicable in this chapter unless the context otherwise requires:

- A. "Camp" means to pitch, use, or occupy camp facilities for the purposes of habitation, as evidenced by the use of camp paraphernalia.
- B. "Camp facilities" include, but are not limited to, tents, huts, temporary shelters, or vehicles if said vehicle is being used as a temporary living quarters.

- C. Camp paraphernalia” includes, but is not limited to, tarpaulins, cots, beds, sleeping bags, blankets, mattresses, hammocks or cooking facilities or equipment.
- D. Park” means the same as defined in Section 9.06.020.
- E. Store” means to put aside or accumulate for use when needed, to put for safekeeping, to place or leave in a location.
- F. Street” means any highway, lane, road, street, right-of-way, boulevard, alley, and every way or place in Sultan open as a matter of right to public vehicular travel. (Ord. 2947-06 § 2, 2006: Ord. 2129-96 § 3, 1996)

8.07.040 Penalty for violations.

Violation of any of the provisions of this chapter is a misdemeanor, and shall be punished as follows:

- A. First Offense. Any person violating any of the provisions of this chapter shall, upon conviction of such violation, be punished by a fine of not more than one thousand dollars or by imprisonment not to exceed ninety days, or by both such fine and imprisonment.
- B. Second Offense. Every person who violates any of the provisions of this chapter a second time within a five-year period shall be guilty of a misdemeanor, punishable by a fine of not more than one thousand dollars or by imprisonment not to exceed ninety days, or by both such fine and imprisonment. One hundred dollars of the fine and one day of imprisonment shall not be suspended or deferred.
- C. Third or Subsequent Offense. Every person who violates any of the provisions of this chapter a third or more times within a five-year period shall be guilty of a misdemeanor, punishable by a fine of not more than one thousand dollars or by imprisonment not to exceed ninety days, or by both such fine and imprisonment. Five hundred dollars of the fine and five days imprisonment shall not be suspended or deferred.

8.07.050 Parked recreational vehicles exempt.

The provisions of this chapter shall not apply to recreational vehicles parked on any street, or in any publicly owned parking lot or publicly owned area, improved or unimproved, if said recreational vehicle is not at that time being used as temporary living quarters.

For purposes of this chapter, “recreational vehicle” means a travel trailer, motor home, truck camper, or camping trailer that is primarily designed and used as temporary living quarters, is either self-propelled or mounted on or drawn by another vehicle, is transient, is not occupied as a primary residence, and is not immobilized or permanently affixed in a trailer court as defined in Chapter 15.16

8.07.60 rmission by Chief of Police.

- A. The chief of police is authorized to permit persons to camp, occupy camp facilities, use camp paraphernalia, or store personal property in parks, streets, or any publicly owned parking lot or publicly owned area, improved or unimproved, in the city of Sultan, when from a consideration of the situation and from such other information as may otherwise be obtained, the Chief finds that;
1. Adequate sanitary facilities are provided and accessible at or near the camp site,
 2. Adequate trash receptacles and trash collection is to be provided,
 3. The camping activity will not unreasonably disturb or interfere with the peace, comfort and repose of private property owners, and
 4. The camping activity is not reasonably likely to cause injury to persons or property, to provoke disorderly conduct or create a disturbance.
 5. No permit shall be issued for a period of time in excess of seven calendar days

Section 6. Chapter 8.10 SMC, "Public Disturbance Noise," Amended. Chapter 8.10 SMC, entitled "Public Disturbance Noise," is hereby amended to read as follows:

Chapter 8.10
PUBLIC DISTURBANCE NOISE

Sections:

| | |
|-----------------|--------------------------|
| <u>8.10.010</u> | Definitions. |
| <u>8.10.020</u> | Exemptions. |
| <u>8.10.030</u> | Infraction. |
| <u>8.10.040</u> | Enforcement. |
| <u>8.10.050</u> | Separate offenses. |
| <u>8.10.060</u> | Punishment. |
| <u>8.10.070</u> | Evidence in proceedings. |

8.10.010 Definitions.

For the purposes of this chapter, the following definitions shall apply:

‘Considerable number of people’ shall mean three or more people not living in the same residence;

“Multiple Complaints” shall mean three or more complaints from the same individual:

“Public disturbance noise” shall mean the following sources of sound which unreasonably annoy, disturbs or interferes with a considerable number of people:

- A. Frequent, repetitive or continuous sound from any horn or siren attached to a motor vehicle except as a warning of danger or specifically permitted or required by law;
- B. Frequent, repetitive or continuous sound in connection with the starting, operating, repairing, rebuilding or testing of any motor vehicle, motorcycle, off-highway vehicle, or internal combustion engine in any residential zone which unreasonably interferes with the peace, comfort and repose of owners or occupants of real property in the residential zone;
- C. Loud or raucous sound from any activity which unreasonably interferes with the operation of any school, church, hospital, sanitarium or nursing or convalescent facility;
- D. Frequent, repetitive or continuous sound which emanates from a building structure or property, and created by musical instrument, whistle, sound amplifier, stereo, jukebox, radio, television or other device capable of reproducing or creating sound, such as sounds originating from a band session, tavern operation or commercial sales lot which unreasonably interferes with the peace, comfort and repose of owners or occupants of nearby property;

- E. Sound from a motor vehicle audio sound system, such as a radio, tape player or compact disc player, when the volume is such that the sound can be clearly heard by a person of normal hearing at a distance of more than 50 feet from the vehicle itself;
- F. Sound from carried or transported portable audio sound equipment, such as a radio, tape player or compact disc player, when the volume is such that the sound can be clearly heard by a person of normal hearing at a distance of more than 50 feet from the source of the sound;
- G. Frequent, repetitive or continuous sound which emanates from a residence, structure or property, and created by audio sound equipment, musical instruments or social gatherings which unreasonably interferes with the peace, comfort and repose of owners or occupants of neighboring residential properties;
- H. Sound from squealing or screeching of motor vehicle tires in contact with the ground or other roadway surface because of rapid acceleration, braking or excessive speed around corners except such sounds which arise from actions to avoid danger;
- I. Sound originating from a motor vehicle on the public highway when the vehicle does not have a muffler in good working order or is otherwise not in compliance with applicable laws and regulations;
- J. Sound from yelling, shouting, hooting, whistling or singing on or near the public streets occurring between the hours of 11:00 p.m. and 7:00 a.m. which unreasonably interferes with the peace, comfort and repose of owners or occupants of real property;
- K. Sound originating from residential real property relating to temporary projects for the maintenance or repair of homes, grounds or appurtenances, including sounds from lawnmowers, power hand tools, snow removal equipment and the like when the same occurs between the hours of 10:00 p.m. and 7:00 a.m. weekdays and 10:00 p.m. and 9:00 a.m. on weekends;
- L. Sounds originating from construction sites and activities, including but not limited to sounds from construction equipment, power tools and hammering between the hours of 10:00 p.m. and 7:00 a.m. weekdays and 10:00 p.m. and 9:00 a.m. on weekends except such sounds which arise from emergency construction work to protect public or personal health and safety.

8.10.020 Exemptions.

Though the following sources of sound may fall within the definitions of a “public disturbance noise” as defined in the previous section, the following sounds shall be exempt and shall not be a public disturbance noise:

- A. Noise originating from aircraft in flight and sounds which originate in airports and are directly related to flight operations;
- B. Noise created by safety and protective devices, such as relief valves where noise suppression would defeat the safety relief intent of the device;
- C. Noise created by fire or security alarms, or noise created by emergency equipment;
- D. Noise created by auxiliary equipment on motor vehicles used for highway maintenance;
- E. Noise created by a special event so long as the event is in compliance with the terms and conditions of its special event permit;
- F. Noise created by natural phenomenon;
- G. Noise created by public utility facilities including electrical substations;
- H. Noise created from local school marching bands while practicing;
- I. Noise created by bells, chimes or carillon not operated for more than five minutes in any one hour from the hours of 7:00 a.m. to 10:00 p.m., but not including such noise as is artificially created and amplified and broadcast via loud speaker; and
- J. Noise created by the operation of equipment or facilities of surface carriers engaged in commerce by railroad.
- K. Noise created while engaged in constitutionally protected conduct.

8.10.030 Repealed.

8.10.040 Infraction – Enforcement. It is unlawful and a civil infraction for any person to cause or allow to be emitted a nonexempt public disturbance noise as defined by this chapter..

Where the definition of “public disturbance noise” includes sound that unreasonably interferes with the peace, comfort and repose of owners or occupants of real property or neighboring property, a civil infraction notice may only be issued after receipt of a complaint from a considerable number of people or multiple complaints. Such complaints shall be investigated before issuing a civil infraction notice. In all other instances, a civil infraction notice may be issued without a complaint.

8.10.050 Separate offenses.

For enforcement purposes, sound emitted during separate days shall be deemed a separate violation. A day is a 24-hour period beginning with the first violation and infraction.

8.10.060 Punishment.

A first violation and infraction of this chapter shall be punished with a penalty of \$100.00. A second violation and infraction of this chapter shall be punished with a penalty of \$500.00. A third and/or subsequent violation and infraction of this chapter is a misdemeanor and shall be punished with a fine of \$500.00 and/or incarceration in jail for a period not to exceed 30 days.

8.10.070 Evidence in proceedings.

In any proceeding under this chapter, evidence of sound level through the use of sound level meter readings shall not be necessary to establish the commission of the violation.

Section 7. SMC Section 16.120.100, "Appeals of development permit decisions," Amended. SMC Section 16.120.100, entitled "Appeals of development permit decisions," is hereby amended to read as follows:

16.120.100 Appeals of development permit decisions.

Notwithstanding, any provision of this unified development code to the contrary, any aggrieved person may file an appeal with the hearing examiner of a permit decision or action by the community development director taken pursuant to this code within 10 calendar days thereof and such appeal shall be governed solely by the provisions of this section; provided, that appeals of enforcement and abatement actions related to this title shall be governed by the enforcement provisions of Chapter 1.10 SMC, as provided in SMC 16.132.010.

- A. **Procedure on Appeal.** The hearing examiner, after having been duly notified that an appeal has been filed, shall authorize the city to give public notice of a public hearing on the appeal in a newspaper of general circulation. Such public notice shall be in the same form and shall have the same filing date requirements as prescribed in Chapter 16.124 SMC. The city shall also serve persons notice of such hearing who own property within 300 feet of the subject property, the applicant for the development permit, the aggrieved person (if different than the applicant), any person who has requested in writing to be notified of such public hearing date, the community development director and the planning board.
- B. **Effect of Filing on Appeal.** The filing of a notice of appeal shall stay any proceedings in furtherance of the action appealed, unless the community development director certifies in writing to the hearing examiner and the applicant that a stay poses an imminent peril to life or property, in which case the stay shall not stay further proceedings. The hearing examiner may review such certification and grant or deny a stay of the proceedings.
- C. **Public Hearing.** A public hearing on an appeal shall be held by the hearing examiner within 20 working days after the appeal is filed with the examiner and an action shall be taken by the hearing examiner within 15 working days after the conclusion of such public hearing. The hearing examiner may reverse, affirm or modify the decision, determination or interpretation appealed and, in so modifying, shall be deemed to have all of the powers of the community development director, from whichever the appeal is taken, including the power to impose reasonable conditions to be complied with by the applicant. The hearing examiner shall notify the community development director, the applicant for the permit, and the person or persons who filed the appeal of its decision by certified mail. Such notice shall be sent within five working days of the hearing examiner's action.

D. Rights of Parties. Consistent with rules adopted by the hearing examiner, appeal hearings before the hearing examiner shall allow the parties to:

1. Call and examine witnesses on any matter relevant to the issues of the hearing;
2. Introduce documentary and physical evidence;
3. Impeach any witness regardless of which party first called them to testify;
4. Rebut evidence against them;
5. Represent themselves or be represented by anyone of their choice who is lawfully permitted to serve in such capacity.

Section 8. Chapter 16.132 SMC, "Enforcement and Penalties," Amended. Chapter 16.132 SMC, entitled "Enforcement and Penalties," is hereby amended to read as follows:

Chapter 16.132
ENFORCEMENT AND PENALTIES

Sections:

| | |
|-------------------|-----------------------------|
| <u>16.132.010</u> | Administration. |
| <u>16.132.020</u> | Declaration of nuisance. |
| <u>16.132.030</u> | Repealed. |
| <u>16.132.040</u> | Repealed. |
| <u>16.132.050</u> | Repealed. |
| <u>16.132.060</u> | Technical review committee. |
| <u>16.132.065</u> | Repealed. |
| <u>16.132.070</u> | Misdemeanor. |
| <u>16.132.080</u> | Repealed. |
| <u>16.132.090</u> | Repealed. |
| <u>16.132.100</u> | Repealed. |

16.132.010 Administration.

The building and zoning official, or his duly authorized representative or any other code enforcement officer as defined in SMC 1.10.020, is authorized to carry out enforcement and/or abatement actions pursuant to applicable provisions of Sultan Municipal Code, including but not limited to Chapter 1.10 SMC, and such other provisions as may be adopted by the Sultan city council.. The building and zoning official shall have the power to render interpretations of this title and to adopt and enforce rules and supplemental regulations to clarify the application of its provisions. Such interpretations, rules and regulations shall be in conformance with the intent and purpose of this code.

16.132.020 Declaration of nuisance.

All violations of this unified development code are determined to be detrimental to the public health, safety and welfare, and are nuisances. All conditions which are determined by the building and zoning official or his duly authorized representative to be in violation of this code shall be subject to the provisions of Chapter 1.10 SMC.

16.132.030 Repealed.

16.132.040 Repealed.

16.132.050 Repealed.

16.132.060 Technical review committee.

- A. There is established the enforcement technical review committee consisting of two designated representatives from the council and two representatives from the planning commission and the building official. The committee shall meet as required to carry out the functions specified in this title.
- B. The functions of the committee are to provide oversight to the decisions of the building and/or zoning official to assure coordinated enforcement in cases involving multiple violations and to assure consistent and proportional enforcement of the city's code.

16.132.065 Repealed.

16.132.070 Misdemeanor.

As an alternative to any other judicial or administrative remedy provided in this title or by law or other code, any person who fully or knowingly violates the rules and regulations of this unified development code adopted thereunder, or any order issued pursuant to this code, or by each act of commission or omission procures, aids, or abets such violation, is guilty of a misdemeanor and upon conviction shall be punished by a fine, the amount of which shall be established by city council resolution. Each day and any portion of a day during which such violation occurs or continues is a separate misdemeanor offense.

16.132.080 Repealed.

16.132.090 Repealed.

16.132.100 Repealed.

Section 7. Repealer. Chapter 8.08 SMC, entitled "Fastening Animals to or Posting Placards on Structures," is hereby repealed in its entirety.

Section 8. Repealer. Chapter 16.136 SMC, entitled "Notice and Orders to Correct and/or Abate," is hereby repealed in its entirety.

Section 9. Repealer. Chapter 16.144 SMC, entitled "Recovery of Civil Penalty and Cost of Abatement," is hereby repealed in its entirety.

Section 10. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 11. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING, THEREOF, ON THE _____ DAY OF _____, 2015.

CITY OF SULTAN

Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:

Laura Koenig, City Clerk

APPROVED AS TO FORM:

Amy S. Mill, City Attorney

Filed with the City Clerk: _____

Passed by the City Council: _____

Date of Publication: _____

Effective Date: _____

SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET

Date: July 23, 2015

Agenda Item #: A-2

SUBJECT: Appointment of Student Representative on City Council

CONTACT PERSON: Donna Murphy Grants and Volunteer Coordinator



ISSUE:

The issue before the City Council is to appoint Vernon Johnson as the Student Representative on the City Council effective July 23, 2015 through June 30, 2016.

STAFF RECOMMENDATION:

Review the Student Representative Candidate application. Confirm Vernon Johnson as the Primary Student Representative on the City Council.

SUMMARY STATEMENT:

On June 19, 2002 The Sultan City Council passed Ordinance 784-02 adding Chapter 2.21 to the Sultan Municipal Code to provide for a Student Representative at City Council meetings. This ordinance authorizes the appointment of a student from Sultan School District to act as a liaison between the City and the school on matters related to youth in the community.

2015 – 2016 Application Process:

The City received one application for the position of Student Representative:

1. Vernon Johnson

Mayor Eslick and Councilmembers Naslund and Seehuus interviewed the applicant and are recommending the Council confirm Vernon Johnson as the Student Representative on Council.

FISCAL IMPACTS:

Purchase of Student Representative Council nameplates (\$18 each), Council Business Cards, Email Address, and distribution of Council packets.

MOTION: I move to confirm Vernon Johnson as the Student Representative on City Council effective July 23, 2015 through June 30, 2016.

Attachments:

1. Mr. Johnson's Application



**Application
City of Sultan Student Representative**

Applicant Information

| | |
|------------------|------------------------------|
| Name | Vernon Eddie Johnson |
| Mailing Address | 3470 [REDACTED] 334th Ave SE |
| City ST ZIP Code | [REDACTED] WA 98294 |
| Home Phone | 360-793-1996 |
| Cell Phone | 425-83 [REDACTED] |
| E-Mail Address | vernonjohnson@comcast.net |

Time Commitment

The City Council meets the second and fourth Thursdays of each month from 7:00 pm to approximately 10:00 pm. Appointment as a student representative to the City Council will require attendance at regularly scheduled meetings.

Student representatives are most effective in their duties when they commit time to Council-related activities. Are you able to commit time to the Sultan City Council and are you willing to arrange your schedule to participate fully as a student representative to the Sultan City Council?

YES NO

Have you ever attended a Sultan City Council meeting?

YES NO

Supplemental Questions

Please respond to the following questions regarding your interest in the position of appointed Councilmember for the City of Sultan.

1. Why are you interested in serving as a student representative to the Sultan City Council?

I want to attain leadership experience starting with how to help my community.

2. The term for this appointed position will be effective until the end of the school year in June 2012. What do you hope to accomplish as a student representative during this time?

Although I'm not sure of the impact I can make as a student representative, I want to learn about the political process of a small town like ours and how it relates to larger bodies like our county and state government.

3. Identify the three highest priorities you believe the City of Sultan needs to address?

1. Vandalism: Recently, graffiti was drawn on my school's south facing wall and I want to know the options we have to stop this from happening again.

2. Public Sanitation: I want to know the way to make our city cleaner in order to give a better appearance so we can build a sense of pride in our communities.

3. Public Safety: What are the ways we can decrease crime and violence in our area?

4. Tell us why you should be selected as the student representative to the City Council?

I feel that I am a qualified candidate for this position because of my 3.95 GPA along with my already attained leadership experience playing football and soccer. Along with that I feel that I have a very wide variety of friends in my various circles making me a good representative of youth culture and interests.

5. What do you plan to do after you graduate from high school?

I am currently in the process of admissions for the United States Naval Academy after which I want to be a Navy SEAL.

Please return your signed application and letter of interest to Donna Murphy at Sultan City Hall by **4:00PM on Friday, June 12, 2015.**

Candidates will be interviewed for the position

To request additional information contact

Donna Murphy, at 360.793.1811 or by e-mail at donna.murphy@ci.sultan.wa.us

Thank you for your interest in serving the Sultan community as a student representative to the Sultan City Council.