

**CITY OF SULTAN  
COUNCIL MEETING – COMMUNITY CENTER  
June 11, 2015**

**7:00 PM CALL TO ORDER - Pledge of Allegiance and Roll Call**

**CHANGES/ADDITIONS TO THE AGENDA**

**PRESENTATIONS**

- 1) Mayor's Achievement Award – Sara Salazar

**COMMENTS FROM THE PUBLIC:** Citizens are requested to keep comments to a 3 minute maximum to allow time for everyone to speak. It is also requested that you complete a comment form for further contact.

**COUNCILMEMBER COMMENTS**

**CITY ADMINISTRATOR COMMENTS**

**STAFF REPORTS** – Written Reports Submitted

- 1) Code Enforcement/Animal Control
- 2) Planning Board Minutes
- 3) Police Report

**PUBLIC HEARING:**

- 1) Six Year Transportation Improvement Plan

**CONSENT AGENDA:** The following items are incorporated into the consent agenda and approved by a single motion of the Council.

- 1) Approval of the May 28, 2015 Council Meeting Minutes
- 2) Approval of Vouchers – 2015
- 3) Excused Absence of Councilmember Seehuus and Davenport-Smith for the June 25, 2015 Council meeting (AWC Conference)

**ACTION ITEMS:**

- 1) Resolution 15-07 Six Year Transportation Improvement Plan

**DISCUSSION: Time Permitting**

**PUBLIC COMMENT ON AGENDA ITEMS ONLY**

**COUNCILMEMBER RESPONSE TO PUBLIC COMMENT ON AGENDA ITEMS**

**Executive Session:**

**Adjournment - 10:00 PM** or at the conclusion of Council business.

**ADA NOTICE:** City of Sultan Community Center is accessible. Accommodations for persons with disabilities will be provided upon request. Please make arrangements prior to the meeting by calling City Hall at 360-793-2231. For additional information please contact the City at [cityhall@ci.sultan.wa.us](mailto:cityhall@ci.sultan.wa.us) or visit our web site at [www.ci.sultan.wa.us](http://www.ci.sultan.wa.us)

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

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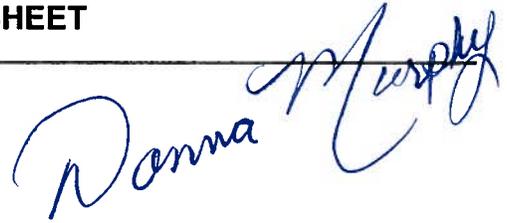
ITEM #: P-1

DATE: June 11, 2015

SUBJECT: Presentation: 2015 Mayor's Youth Achievement Award  
Sara Salazar

CONTACT PERSON: Donna Murphy, Grants and Volunteer Coordinator

PRESENTER: Mayor Carolyn Eslick



**SUMMARY:**

In 2000, then Director of the Volunteers of America, Marilyn Komnick introduced the Mayor's Youth Achievement Award to the City of Sultan.

The criteria for the award are: Community Service, Politics, Arts and Entertainment, Athletics, Academics, Citizenship and Overcoming Obstacles.

This prestigious award is based on nominations from the community. Following an in-depth review of the nominations, the Mayors of Sultan and Gold Bar select one student from each community to receive the award.

This year Sultan's Mayor, Carolyn Eslick and Gold Bar's Mayor, Linda Loen presented the Mayor's Youth Achievement Award(s) to:

Sara Salazar – Sultan  
Matt Baller – Gold Bar

The awards were presented to the students at the Academic Awards at Sultan High School on May 28, 2015.

Tonight, Mayor Eslick will introduce Sara Salazar, Sultan's recipient of the 2015 Mayor's Youth Achievement Award.

Attachments \* Note: Sara received two nominations from two different nominators.

1. Nomination from Andrea Garibay, Sultan High School Counselor
2. Nomination from Debbie Cople, Sky Valley Chamber of Commerce Director and President of Sultan Education Foundation



# CITIES OF SULTAN AND GOLD BAR Mayor's Youth Achievement Award



Sultan School District has many outstanding young people who, by their own actions, have established themselves as the foundation of our hope for the future.

Sultan's Mayor, Carolyn Eslick and Gold Bar's Mayor Linda Loen are looking for young people who have dedicated themselves to utilizing their talents, who have committed themselves to helping others or who have overcome obstacles to accomplish their goals.

If you know of a student who meets these qualifications, please take the time to complete the following application.

### Nomination for the Mayor's Youth Achievement Award

Name of Youth: Sara Salazar Age: 18

School: Sultan High School Grade: 12

Address: [REDACTED] Phone: [REDACTED]

Parent's Name: [REDACTED] Phone: [REDACTED]

Your Name: Andrea Garibay Phone: 360-743-9860

Address: 13715 30th Ave E, Sultan, WA 98294

Relationship to Youth: School Counselor

### Does the Youth Meet the Basic Criteria?

Is she/he actively attending school?  Yes  No

Is she/he 20 years or younger?  Yes  No

Has she/he excelled in such a way to bring honor to themselves, their family and their community at large?  Yes  No

### Areas of Achievement

We are looking for young people who have been outstanding in all of the following areas: Community Service, Politics, Arts and Entertainment, Athletics, Academics, Citizenship and overcoming obstacles.

Please describe the student's accomplishments in each of the areas of achievement. Tell us about any obstacles the student had to overcome to accomplish their goals and attach additional materials as needed.

Please list the student's achievements/accomplishments:

Sara Salazar is a phenomenal student to work with because of her positive attitude in combination with her work in community service, politics, arts and entertainment, athletics, academics, citizenship and overcoming obstacles in her life.

For Community Service, Sara provides hours and hours of work at different community events and organizations. In addition when it comes to politics, she volunteers her time advocating and promoting legislative support for higher education in our community through the Latino Leadership Initiative group at ECC. I believe this also meets good citizenship in that she helps others be academically and socially successful.

Her work with her cheer squad at SHS, not only shows her athletic abilities, but also her artistic talent. Cheer is an art. Sara's academics are also impressive. She is a Running Start and she met Honor Roll six times!!

The obstacles she has overcome is another amazing thing to consider. Being the first in her family to go to college was difficult when it came to the application process and hunting for scholarships. She has learned so much from this experience and I am confident she will teach others what she has learned.

Application Due: Friday, May 15, 2015

Return to: Donna Murphy - Sultan City Hall



# Sultan High School

13715 310th Ave. S.E.  
Sultan, Washington 98294  
(360) 793-9860 • Fax: (360) 793-9864

May 7, 2015

To Whom It May Concern:

It is a true honor to write to you about Sara Salazar. Sara is a senior in high school and I have known her since the beginning of her junior year. Not only is she a joy to be around, but it is also pleasure to witness her desire to one day work in the medical field. As indicated through her school work, involvement in extra-curricular activities and service to humanity, Sara is a true leader, determined, and compassionate young lady.

Her determination to be successful in school is shown in many ways. Sara has earned multiple awards, including the Most Inspirational Cheerleader and Presidents Foundation Awards. Knowing she wanted to prepare herself for well-rounded schools, she has been preparing herself by taking Honors and Advanced Placement classes, and college classes through Running Start. Through Running Start, she continues to take challenging courses such as Trigonometry. I know that she will continue to be successful in college.

Not only does she lead in her cheer squad, but in her family as well. Her teammates look up to her for her athletic and leadership abilities. Sara will be the first in her family to graduate from high school, but also the first in her family to go to college! Being the first in her family has been an obstacle in itself because she is learning everything as she is going on and everything is new to her and her family, but she is going to make it! Another great obstacle has been finding the economic support for her higher education. She has been applying for scholarships, but her desires for higher education require more. I can see Sara serving her community for much of the rest of her life, but the economic help will help her give even more to our society.

Sara has an amazing compassion for others and maintains a strong school/community presence. She is the student that seems to be involved with everything. Sara has volunteered with the Relay for Life, food bank, Sultan Library, Community Parades, Face Painting Booths, and the Elementary School. Being a running start student requires a lot of time management. Sara actually takes notes in college classes for students with disabilities. Impressive! Even with a lot of work to do, she manages to also be involved with the college community. Sara is part of the MEChA organization and Latino Leadership Initiative. Both organizations involve acting on ways to help increase college achievement! Amazing!

Sara has many outstanding attributes, but the ones that stand out are her compassion for others, her self-determination to achieve something foreign to her family and her, and the dedication she carries to work in the medical field. Sara will make an outstanding addition to any college or university she chooses and I know she will succeed. I am strongly recommending Sara. Please call me at 360-793-9861 x 142 if I may be of further service.

Sincerely,

Andrea Garibay  
School Counselor



# CITIES OF SULTAN AND GOLD BAR Mayor's Youth Achievement Award



Sultan School District has many outstanding young people who, by their own actions, have established themselves as the foundation of our hope for the future.

Sultan's Mayor, Carolyn Eslick and Gold Bar's Mayor Linda Loen are looking for young people who have dedicated themselves to utilizing their talents, who have committed themselves to helping others or who have overcome obstacles to accomplish their goals.

If you know of a student who meets these qualifications, please take the time to complete the following application.

Nomination for the Mayor's Youth Achievement Award Salazar.sara1@gmail.com

Name of Youth: Sara Salazar Age: 18

School: Sultan High Grade: 12

Address: [Redacted] Phone: [Redacted]

Parent's Name: [Redacted] Phone: [Redacted]

Your Name: Debbie Copple Phone: 360 793-0983

Address: PO 46 Sultan

Relationship to Youth: Volunteer Supervisor

Does the Youth Meet the Basic Criteria?

Is she/he actively attending school?  Yes No

Is she/he 20 years or younger?  Yes No

Has she/he excelled in such a way to bring honor to themselves, their family and their community at large?  Yes No

### Areas of Achievement

We are looking for young people who have been outstanding in all of the following areas: Community Service, Politics, Arts and Entertainment, Athletics, Academics, Citizenship and overcoming obstacles.

Please describe the student's accomplishments in each of the areas of achievement. Tell us about any obstacles the student had to overcome to accomplish their goals and attach additional materials as needed.

Please list the student's achievements/accomplishments:

Soora has helped us every time we needed help. from festival, winterfest, Community, awards etc. Dependable, hardworking, kind.

Application Due: Friday, May 15, 2015

Return to: Donna Murphy – Sultan City Hall



SKY VALLEY CHAMBER OF COMMERCE  
& VISITOR INFORMATION CENTER

April 20, 2015

Letter of recommendation: Sara Salazar

To Whom It May Concern:

I have known Sara Salazar for the past three years. She has grown into a wonderful young lady who has a very strong sense of who she is and what she wants in life.

I have gotten to know Sara because of her volunteer work. She is a great team member! She truly understands the value of building a strong and healthy community by contributing your own time and skills. Not many young people truly understand the big picture of their community service, they only know they are required to do it. I'm certain that Sara has far more hours on her school record than she was required to earn.

I fully expect that she will apply these skills and work ethic to college with the same enthusiasm and with the same results. She will be an excellent investment for those considering Sara for a scholarship and a great addition to any student body. I would highly recommend Ms. Sara Salazar to anyone.

Please feel free to contact me for more information.

Sincerely,

Debbie Copple  
Sky Valley Chamber of Commerce Director  
360-793-0983

**Sara Salazar**



**Education**

Sultan High School 2012- Present  
13715 310th Ave SE, Sultan, WA 98294 (360) 793-9860  
GPA 3.57  
Honors English 2011-2012  
Honors Composition 2012-2013  
AP English & Composition 2013-2014  
Everett Community College 2014- Present  
2000 Tower St, Everett, WA 98201 (425) 388-9100

**Honors and Activities**

National Honors Society member 2013-Present  
Link Crew member 2014- Present  
Cheerleading  
• Cheer Captain ( Junior and Senior year) 2013-Present  
Latino Leadership Institute 2014-Present

**Achievements**

President's Education Awards Program 2008  
United States Achievement Academy 2012-2013  
• National Science Merit Award Winner  
United States Achievement Academy 2012-2013  
• All-American Scholar  
United States Achievement Academy- 2013-2014  
• Leadership and Service

**Volunteering**

Food Bank 2012  
Sultan Library 2012-Present  
Sultan Elementary Carnival 2012-2013  
Relay for Life 2013  
Winterfest 2013  
Rock N' Roll Marathon 2013  
Kindergarten Class 2013- present  
The Giving Tree 2014

**Work Experience**

Evergreen Fairgrounds  
Parking Attendant 2014

**SULTAN CITY COUNCIL  
AGENDA COVER SHEET**

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**ITEM NO:** SR-1

**DATE:** June 11, 2015

**SUBJECT:** Community Service Officer

**CONTACT PERSON:** Victoria Forte', Community Service Officer

**STAFF RECOMMENDATION:**

Receive Report, no action required

Animal Control

Code Enforcement

**BACKGROUND:**

Community Service Officer Report

Start Date	Case #	Property Address	Owner Name	Violations											1st	2nd	most recent	Final	Project lead				
				Unsafe Structure, building or fence	Parked Cars/Trailers on Property/Street	Nuisance - Weeds	Over-Growth/Fire hazard	Sight Obstruction(s)/ROW cars	Vehicle Dismantling	Accumulation of rubbish / Trash	No permit/over and post construction	Illegal building structure	Unsecured property	Inhabited trailer coaches						Other			
8.4.2014	14.328	1114 Loves Hill Drive	Safe Guard Properties				x										8.4.2014			01.06.2015			
8.5.2014	14.329	1115 Merea Lane	Lemke											x setbacks			08.25.2014						
8.5.2014	14.330	308 Cedar	Olson														8.13.2014						
8.5.2014	14.331	Post Office	City of Sultan				x										8.5.2014			8.11.2014			
8.5.2014	14.332	410 Main Street	Same Investment Co LLC														8.5.2014	8.11.2014		10.06.2014			
8.5.2014	14.333	602 Fir Ave	Broughton														8.11.2014			8.25.2014			
8.5.2014	14.334	925 Loves Hill Drive/easement	Scheving				x														unfunded		
8.25.2014	14.335	215 Birch Street	Zacksher														08.25.2014						
09.16.2014	14.336	711 8th Street	Young		x	x											1.28.2015						
09.16.2014	14.337	721 Depot Lane	Spot														1.28.2015					2.20.2015	
09.16.2014	14.338	12817 311th Avenue																					
09.16.2014	14.339	28083200206100	Birge														10.13.2014	1.21.2015	1.27.2015	2.2015			
09.16.2014	14.340	325 Marcus Street	Gessup		x												09.16.2014					10.13.2014	
09.23.2014	14.341	302 3rd Street																					
09.23.2014	14.342	617 Main Street	Fox														11.4.2014					1.27.2015	
09.23.2014	14.343	705 Main Street	Moreno														11.4.2014					1.27.2015	
09.29.2014	14.344	317 SR2	City of Sultan														09.30.2014						
9.29.2014	14.345	101 Birch Avenue	Phillips														1.28.2015						
09.29.2014	14.346	407 High Avenue	Buchanan														11.4.2014					12.1.2014	
09.30.2014	14.347	12915 311th Avenue	Durham														1.28.2015						
10.13.2014	14.348	701 Main Street	Crisswell																				unfunded
10.13.2014	14.349	943 Walbrun Road	swanson		x												01.22.2015	02.24.2015					

Start Date	Case #	Property Address	Owner Name	Violations											1st	2nd	most recent	Final	Project lead					
				Unsafe Structure, building or fence	Parked Cars/Trailers on Property/Street	Nuisance - Weeds	Over-Growth/Fire hazard	Sight Obstruction(s)/ROW cars	Vehicle Dismantling	Accumulation of rubbish / Trash	No permit/over and post construction	Illegal building structure	Unsecured property	Inhabited trailer coaches						Other				
11.2014	14.350	209 Date Ave	Widiger																					
	14.351	513 3rd Street	Safe Guard Properties				x	x	x									11.3.2014					11.17.2014	
11.17.2014	14.352	Marcus Street Mobile Park	Maxwell		x													1.26.2015	2.2.2015					
12.1.2014	14.353	502 8th Street	foreclosure															12.1.2014	114.2014				1.26.2015	
12.1.2014	14.354	310 Main Street	Robbins															12.1.2014	01.06.2015	1.20.2015	2.10.2015			
1.7.2015	15.500	811 Dyer Road	Tucker															1.26.2015	2.5.2015				2.23.2015	
01.13.2015	15.501	Pastime Building	Chittick															01.13.2015					2.10.2015	
01.14.2015	15.502	1209 SR2	foreclosure				x	x	x									1.26.2015	1.30.2015	2.23.2015	3.30.2015			
01.20.2015	15.503	301 Willow Avenue	Kolrud																					
1/20/2015	15.504	410 High Avenue	Kolash																					
1.20.2015	15.505	1220 Loves Hill Drive																						
1.20.2015	15.506	306 8th Street	Messenger															6.2.2015					see 15.539	
1.20.2015	15.507	14310 330th Ave SE	Hammer/Arkison (trustee)															1.21.2015						
1.26.2015	15.508	33108 132nd Street SE	Hernandez/repo		x	x												1.26.2015	2.9.2015				pending	
1.26.2015	15.509	804 Elm Street	Repo															1.26.2015					2.2015	
01.12.2015	15.510	715 Main Street	RP Keohler/ROW				x																1.2015	
01.20.2015	15.511	902 Fir Avenue	Neilson																					Civil matter
02.02.2015	15.512	High/8th	Spot				x											01.20.2015					2.2015	
02.02.2015	15.513		Mayor																					

Start Date	Case #	Property Address	Owner Name	Violation Category											1st	2nd	most recent	Final	Project lead		
				Unsafe Structure, building or fence	Parked Cars/Trailers on Property/Street	Illegal Signs	Over Capacity	Over Capacity Hazard	Vehicle Dismantling	Accumulation of rubbish / Trash	No permit/ppe and post construction	Illegal Building structure/conversion	unsecured property	Inhabited trailer coaches						Other	
01.26.2015	15.514	33226 132nd St SE	Wall	x	x				x	x	x								2.9.2015		
01.26.2015	15.515	13516 310th Ave SE	Stephens																	6.3.2015	
2.24.2015	15.516	515 Alder Avenue																			
2.23.2015	15.517	607 Alder Avenue	Lopez	x						x											pending
02.23.2015	15.518	611 Alder Avenue	Repo							x											3.30.2015
03.30.2015	15.519	521 1st Street									x										
03.30.2015	15.520	207 1st Street	Chase Bank									x									
03.03.2015	15.521	518 1st Street										x									
03.03.2015	15.522	33405 SR2	Green										x								
03.03.2015	15.523	403 Hemlock Court	Burfs										x								
05.18.2015	15.524	410 Main Street																			
05.05.2015	15.525	310 Main Street																			
05.05.2015	15.526	306/307 Main Street																			5.20.2015
04.27.2015	15.527	107 Ash Avenue																			6.2.2015
05.19.2015	15.528	301 First Street	Stenchever/pending repo																		
05.11.2015	15.529	4th/Fir	Seigel																		6.3.2015
05.19.2015	15.530	1015 Dyer Road	Effenberger																		
05.19.2015	15.531	1110 Dyer Road	Knight																		
05.19.2015	15.532	911 Dyer Road	Carigan																		
05.19.2015	15.533	809 Dyer Road	Everett																		
05.20.2015	15.534	519 3rd Street	Meisler																		
05.20.2015	15.535	515 3rd Street	Campbell																		unfounded
05.20.2015	15.536	Vacant Lot 8th Street	Robinson																		06.3.2015
05.20.2015	15.537	703 High Avenue	MacKenzie										X								
05.20.2015	15.538	712 Lois Lane	Loudenlager										X								6.3.2015
05.20.2015	15.539	306 8th Street	Messenger										X								5.25.2015
05.20.2015	15.540	513 3rd Street	HUD																		car port/trailing
05.20.2015	15.541	510 9th Street	Heinzen										X								
6.2.2015	15.541	838 Salmon Run North																			unfounded
6.3.2015		305 3rd street																			shop awning
		301 3rd Street																			

Start Date	Case #	Property Address	Owner Name	Violation Category											1st	2nd	most recent	Final	Project lead			
				Unsafe Structure, building or fence	Parked Cars/Trailers on Property/Street	Illegal Signs	Over Capacity	Over Capacity Hazard	Vehicle Dismantling	Accumulation of rubbish / Trash	No permit/ppe and post construction	Illegal Building structure/conversion	unsecured property	Inhabited trailer coaches						Other		
		928 State Route 2																				2nd story deck
		405 High Street		x																		x
		XXX 9th Street																				stairs
		845 Garden Green Place	Paulson																			bee infestation
		201 Skywall Drive																				structure and fence
		204 Skywall Drive																				
		208 Skywall Drive																				
		209 Skywall Drive																				inhabited trailer on adjacent property
		1306 Skywall Drive																				refrigerator doors not removed
		1327 Gohr Road																				fence
5.20.2015		415 State Route 2		x	x																	5.20.2015
		River Park Bridge underpass	BNSF/County/DNR																			fence
		706 5th Street OR 502 High Avenue																				fence
		310 Main Street	Robbins																			fence
		111 Main Street																				
		102 2nd Street																				fence
		311 3rd Street																				roof
6.4.2015		107 5th Street	Chittick																			x
		301 3rd Street																				
		401 2nd Street																				
		505 1st Street																				
		111 Main Street																				
		483 Marilyn Lane																				fence
		13801																				

	Sent to rescue	Euthanized	Dog at Large/ leash law violation	Barking Dog/Crowing Rooster Complaints	Dead on arrival (DOA)	Domestic and Wildlife	Abandoned Animal Complaint	Aggressive Animal Complaint	Bite Dogs/Cats	Cruelty/Neglect	Investigation Complaints	Cat Complaints and/or Calls	Other... i.e. horses and chickens
January	0	0	17	2	0	0	3	0	2	3	1		
February	0	0	13	1	1	0	1	0	1	4	0		
March	0	0	15	2	0	0	2	0	3	2	2		
April	0	0	17	3	2	0	4	0	1	5	1		
May	2	0	18	1	1	0	6	2	1	4	0		
June (5th)	2		5		1		1						1
July													
August													
September													
October													
November													
December													
<b>Yearly Totals</b>													

**SULTAN CITY COUNCIL  
AGENDA COVER SHEET**

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**ITEM NO:** SR-2  
**DATE:** June 11, 2015  
**SUBJECT:** Planning Board Minutes  
**CONTACT PERSON:** Cyd Sparks, Permit Assistant

**ISSUE:**  
Transmitting Planning Board Minutes from the April 21, 2015 meeting.

**STAFF RECOMMENDATION:**  
Receive Report, no action required.

**ATTACHMENT A:** Planning Board Minutes of the April 21, 2015 meeting.

**SULTAN PLANNING BOARD MINUTES - AMENDED**  
**April 21, 2015**

**PLANNING BOARD MEMBERS PRESENT:**

Lucy Hitchcock  
Sean Gossett  
Gloria Reedy  
Janet Peterson  
Tom Green

**STAFF PRESENT:**

Ken Walker, City Administrator  
Cyd Sparks, Secretary of the Board

**CALL TO ORDER:**

Call to Order at 7:02 p.m.

**CHANGES TO THE AGENDA:**

Hitchcock – Discussion of Roads & Trails to discuss the maps in the packet.

**Gossett moves to make an Agenda Item seconded by Peterson.**

**PUBLIC COMMENTS:**

Bob McCarty – 1203 Loves Hill Drive. Council Position #1, Snohomish County Parks Advisory Board. McCarty has invited all the PB Members to the County Parks Board Meeting. Lucy came to the last meeting. McCarty gives an overview of the Board's progress and his need for help on getting trails for horses and ATV's.

Ken Walker, City Administrator gives an overview of what the City has done to acquire money for trails from RCO. \$335K of trail money, the City is in the pool for receiving money. Through Conservation Futures Grant money, the City has received \$350K for property acquisition of which \$100K has been spent. City wants to use the remaining \$250K to improve the existing trail system. Have not thought about horse trails, maybe the City can put money into improving or making horse trails.

There is a brief discussion between Board & McCarty over property ownerships, rights-of-way and bathroom facilities for kayakers and river rafters. PB asks what they should concentrate on. McCarty says the horse trails, east and west with a discussion of what the trail requirements are going to be.

**PLANNING BOARD MEMBER COMMENTS:**

Reedy – What constitutes equestrian paths, what's the cost, what's it made of? McCarty says he can get the information from USDA and he will get it to the Board.

Green – None.

Gossett – Echoes McCarty desires for north, south, east & west trails for non-motorized transportation. On a personal note, he took the Bus from Sultan to Downtown Seattle. It took about 90-minutes.

Peterson – None.

Hitchcock – New phrase on the Agenda. Where did it come from and why is it there? She did not notice this on the past Agenda's. Maybe reword the phrase that the PB is an advisory Board to the City Council.

**APPROVAL OF MINUTES:**

**February 17, 2015 Minutes – Gossett moves to approve the minutes as amended. Peterson seconds. – Green abstains. Remainder of Ayes.**

Gossett does not remember his comment on the "Powers" of the Planning Board. Change "she too he".

## **DISCUSSION AND STUDY ITEMS:**

**D-1:** Continued Discussion to the Planning Board Bylaws and Rules of Procedure.

Walker hands out the By-Laws and discusses the past PB issues. He noticed while going through the past Administrators notes that there have been troubles with Staff and the past PB Chair. He can see that there has been some animosity between the Board and Staff since 2008. This has to change. He asks if the Board will go over the By-Laws and make comments on them and get them back to him for the next meeting.

Board discusses with Staff about adding items to the Agenda. Staff explains how the City Council has to add changes to the Agenda. Council has to give their item to the City Clerk, 1-week before the packet is due. Everett and Monroe both decide whether or not the item needs to go on the Agenda.

Hitchcock thought they were under the agreement that she would be able to look at the Agenda before it goes out so she could make changes and comments to it before it went out. Staff responds with we don't devalue what the PB wants to discuss, it's about time. What can we do with Staff time? There just is not enough Staff time to do what needs to be done. The City is trying to figure out how to best serve everyone.

Hitchcock thinks it would better if the Minutes were done sooner for them to review. Discussion over how they could get the Minutes out sooner. Gossett states that he feel the elephant in the room is the lack of direction of the Planning Board. The issue is pretty clear that the Board feels they are low on the scale. No one knows what's coming next. It's frustrating for the Board. The Board needs clarity on what they can do. What kind of research they can do. Staff states that there needs to be a set way to do things. The only thing the PB can do is work on land use issues. Staff discusses what is on Staffs plate for work that needs to be done. Do we want to stop development until we get the Code re-written and updated? No we don't. Staff states that next month the PB will begin working on the PRO's Plan.

Gossett would like to make one more point. He considers himself a volunteer just as anyone else. He understands that there are things that they can and cannot do. This frustrates him. Staff also explains how frustrated he is that the volunteers cannot do work. It gets messy in that a City employees job gets taken away. In the end, the City still has to pay City Staff for time that volunteers could or would have done. It's taking City work away from a City employee.

Board says that it's not doing work but compiling information for City Staff. Staff states that the Board and Staff need to work together without underlying stress. Staff does not want to give the PB more work right now because when the flood gates open up for the work they really need to do, Staff does not want the Board to be overwhelmed with the work that is coming their way.

Staff goes over briefly what City Staff has on their work loads. Gossett states he says it sounds fair because he just went through this with the Edmonds School District. He missed the deadline by 10-minutes so now he has to wait another month.

Minutes will be ready for review 1-week after the meeting and delivered to Board Members so they can review the Minutes and make changes and acknowledge what needs to be done before the next meeting. Board wants to have a conversation on what's on the Agenda. Staff states that the Board and the Planner should have a conversation on what goes on and go over the Agenda. The date or time needs to be decided.

There is a discussion between Staff and Board over upcoming work which includes the PRO's Plan, Title 18, and the Comp Plan Update.

The Board asks what the PB can do for the City. Staff states that they cannot do Staff's work. Board says there has to be something they can do, research or something. Staff states this is not an easy issue. Staff explains that he (Ken) is here so that Stacy can do more work.

Comments from Peterson, states that the Board needs to review the By-Laws and gets them back to Ken next Wednesday and Ken will get it back to them in a week to review.

Hitchcock says to look at the Municipal Code because it is different than the By-Laws.

Green states that taking a break while Stacy gets caught up.

Gossett says that the issue here is that terms are coming up and that is an issue.

Green asks what the issue is, it seems like the Board came down on Stacy. Hitchcock states that there was a disagreement on Title 16 and 18 and gave them information on what they could not do as the Board.

Staff speaks to the Board about repetitive conversations and skirting the issues. They need to come up with policy and procedures that work. Reedy asks what has brought all of this on. Staff is reluctant to be brutally honest. Changes in Staff and leadership in the Board have created problems. Staff has to feel comfortable; the Board has to feel important. Staffs goal tonight is to step back and fix the problem instead of fixing blame. Reedy asks, what is the problem? Staff says from where he sits, its trust, dissatisfaction, intransigence and its time to get beyond that.

Hitchcock says the problem is that they have nothing to do. Can Staff get the PRO's Plan to them at the next meeting? Staff has been treated with hostility and with disrespect. The discourse with Title 16 and 18 have set the stage. Hitchcock asks, can't we disagree? Staff says you can disagree but there is away to disagree. Peterson says remember Ken, you have heard one side of the story. Ken says, my door is always open. He has time for everyone. He will never tell anyone, he does not have time for them.

**Motion by Peterson to have the By-Laws marked up and into Ken by Wednesday, April 29<sup>th</sup> by 4:00 p.m. Seconded by Reedy. All Ayes. Ken will have the marked up copy back to them by May 5<sup>th</sup>.**

**D-2:** 2015 Snohomish County Workshop for Updates on the Snohomish County Comprehensive Plan and Critical Areas

Discussion over Parks in the area. Steelhead Park and the Shooting Range. Gossett asks if we can get a copy of the Park Master Plan. Staff asks the Board to look on the County's Website for information. Board has discussion over parks, trails, roads.

**D-3:** Discussion of Staff's Work Load. (Discussed earlier in the meeting)

**ACTIONS FOR NEXT MEETING:**

- BY-LAWS
- PROS PLAN
- PLANNING BOARD CHANGES IN RULES

STAFF DISCUSSES WITH BOARD WHY CHANGES WERE MADE TO THE PB RULES. THEY WERE ADOPTED TO MATCH WASHINGTON RULES AND BOARDS RESIDENCES. HITCHCOCK SAID THE TERMS WERE NOT CHANGED. THEY SAY 6-YEARS NOT 4.

EQUESTRIAN BOOK – USDA TRAIL BOOK.

KEN STATES TO CLARIFY DEADLINES SO THEY ARE VERY CLEAR.

**PLANNING BOARD COMMENTS:**

Reedy – None.

Green - Rest Area ideas for a group to raise money and keep the park clean. Will bring cookies.

Gossett – None.

Peterson – None.

Hitchcock –

**PUBLIC COMMENTS:**

McCarty – Interesting to see how the process works. Parks Board got him into this and its going to be difficult to get the trails worked out, especially for horses. Property behind high school possibly horse trails material.

**ADJOURNMENT:**

**Peterson moves to adjourn the meeting and Reedy seconded the motion. All Ayes.**

Adjourned at 9:30 pm



## *Notable Events of May 2015*

**Mission: To provide safe communities through dedication and professional service.**

**Vision: Snohomish County will have a Sheriff's Office that is community-minded, progressive and professional.**

**Values: Integrity, Dignity, Commitment and Pride in our service.**

Our "Open House" on May 14<sup>th</sup> was a great success. The Sheriff's Office had an open house at each of the three precincts. We have a Sheriff's Office precinct in Mill Creek and in north Marysville as well as our precinct here in Sultan. We decided the open house at Sultan Police Department, which is also our East Precinct, would do things a little different than the others. We had a BBQ and it was enormously popular. We served 180 hotdogs, 6 large salads prepared by our Sheriff's Office Volunteers and more than 15 dozen cookies. We also had dozens of homemade deviled eggs from my daughter's free range chickens. We estimated our attendance at over 200 visitors throughout the day. We gave tours of our office and had several static displays of some of our Sheriff's Office assets on hand for folks to look over and enjoy. We even had a short K9 demonstration with Deputy Boyer and his police dog. This event would not have been possible without the help of our Sheriff's Office Volunteers who coordinated the event and who personally made the salads and cookies for the entire community to enjoy. Our volunteers are the energy on so many of our community events and I cannot thank them enough for their efforts.

In looking at the numbers of reported crimes in Sultan, we had an increase in the number of reported burglaries from 2 in April to 3 in May. We had a significant decrease in the number of reported thefts from 5 in April to 2 in May. We had 2 vehicle thefts in May and 2 vehicle recoveries. Our traffic enforcement in May is nearly the same as it was in April of 2015. Both April and May's numbers of infractions are down from a year ago significantly. The number of collisions remains higher than our numbers of a year ago though they are lower in May than in April of this year. So we've seen some improvement this year in our reported collisions but there is still work to do to get to our lower historical numbers. We need to refocus on public safety in our traffic enforcement.

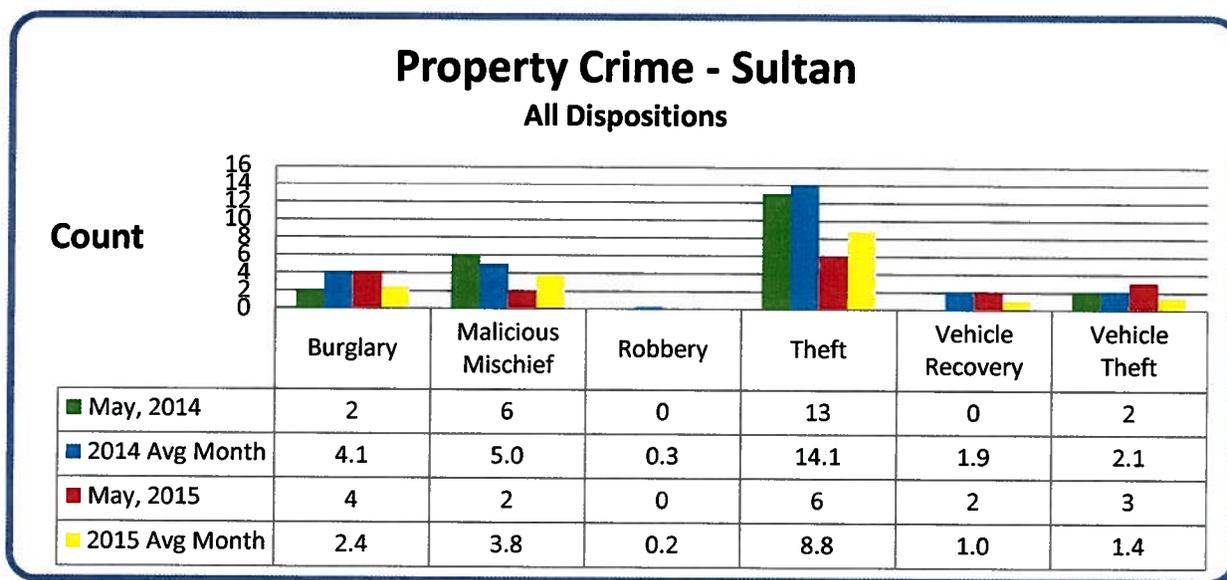
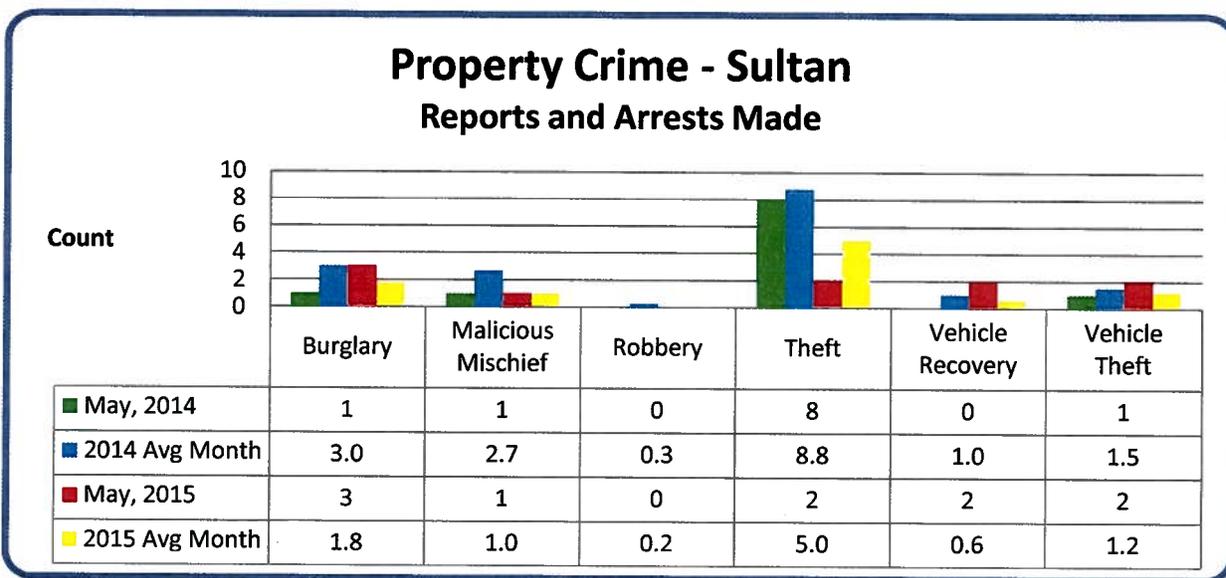
I continue to encourage folks to call 911 when they see suspicious activity or criminal acts. We will always need the help of the public to help point us in the direction of criminal behavior so we can move in that direction and hopefully put a case together that the prosecutor's office can bring before a court.

With this report, I've attached copies of the Sultan School District report of activity at the schools and a copy of the notable events for Gold Bar and Index as prepared by Chief Casey of the Gold Bar Regional Partnership.

**Memorial Day was May 25; I hope everyone had a safe weekend and took time to be thankful for the veterans that gave everything so we could have our freedom.**

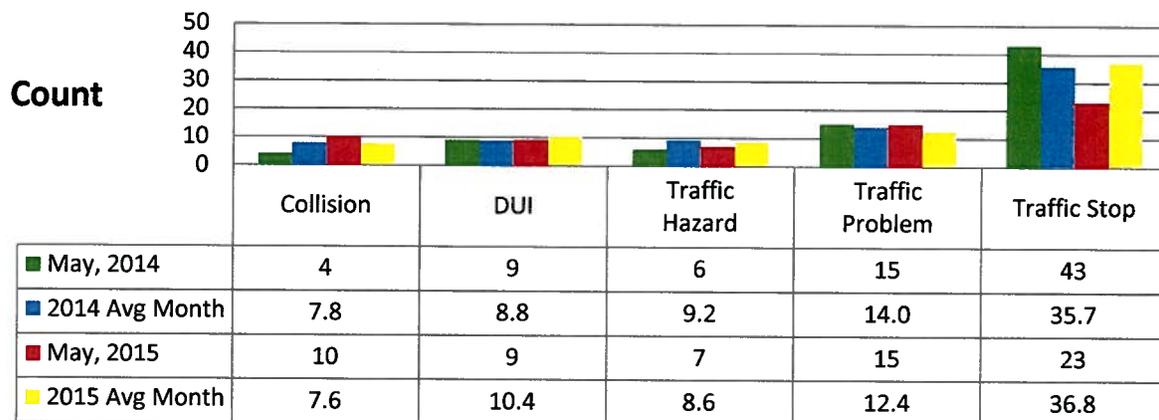
Be good, Lt. Monte Beaton

The following charts compare calls for service in the reporting month to the same month in the previous year and provide a monthly average (Typical Month) in each category. Data displayed is for all dispatch groups provided service by the Sultan (PP) Police agency.



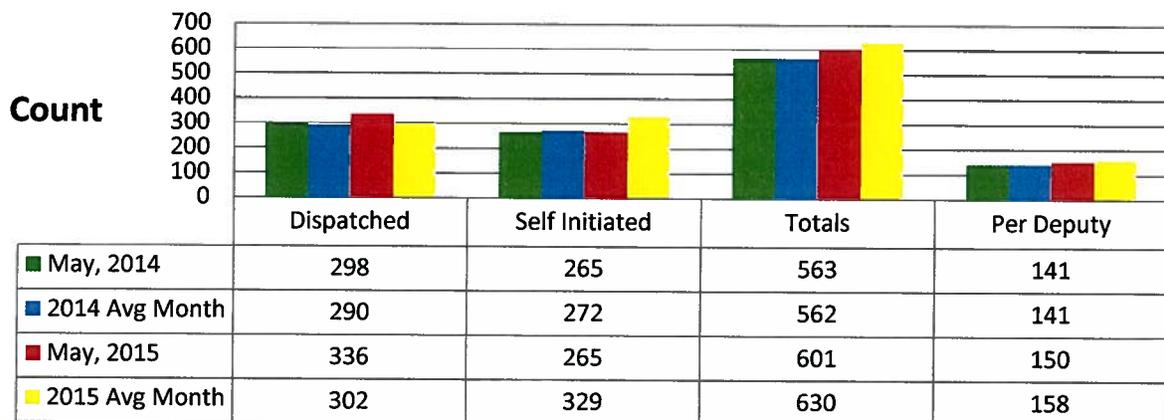
## Traffic Calls - Sultan

### All Dispositions



## Calls By Source - Sultan

### All Dispositions



Notes: Dispatched:  
Self-Initiated:  
Per Deputy:

SNOPAC or Citizen generated – dispatched calls for service  
Calls initiated by deputies  
Total divided by number of assigned personnel (4 deputies)

Report presented by Sultan Chief of Police Lt. Monte Beaton  
Table and charts compiled by Volunteer Ray Coleman



**Snohomish County  
Sheriff's Office**

*Integrity - Dignity - Commitment - Pride*

**SULTAN HIGH SCHOOL District #311  
SRO Report for April 2015**

<b><u>Student Counseling:</u></b>	<b>8 SHS, 2 SMS, 1 GB</b>
<b><u>Theft/Burglary:</u></b>	<b>1</b>
<b><u>Substance:</u></b>	<b>0</b>
<b><u>Vandalism or Tagging:</u></b>	<b>1</b>
<b><u>Fighting/Threats/Assault:</u></b>	<b>2 SHS, 1SMS</b>
<b><u>Welfare/Truancy Check/BECCA:</u></b>	<b>4 SHS, 1 SMS</b>
<b><u>Traffic Issues:</u></b>	<b>1 SHS</b>
<b><u>Custodial Issue:</u></b>	<b>0</b>
<b><u>C.P.S. Referral:</u></b>	<b>1HS, 1SMS</b>
<b><u>Class Room Presentations:</u></b>	<b>0</b>
<b><u>Student Risk Assessments:</u></b>	<b>0</b>
<b><u>Tobacco Violations:</u></b>	<b>0</b>
<b><u>Trespass Issues:</u></b>	<b>1 HS</b>
<b><u>Security Checks:</u></b>	<b>7 CVA</b>
<b><u>Harassment:</u></b>	<b>1MS, 4HS, 1 SES</b>

I attended a Parent Safety meeting to discuss the security measures at the HS. The meeting was attended by parents and school administrative staff. It was an open discussion where information was shared. I was also able to answer various questions for the parents.

As a result of the meeting, some parents voiced concerns that the school office is farther down the hallway away from the front entrance. I have come up with an idea after listening to their concerns. I have proposed that rope stanchions be placed from the front entrance of the school on an angle all the way to the main office. I have also proposed a sign be hung from the ceiling so that people can locate the office when coming into the school. I will be following up with the school district on these ideas.

I attended freshman night at the HS so that incoming freshman could meet me.

In the early morning hours of 5/30/15 the HS was vandalized with tagging which included gang symbols. It was done with spray paint on the rear wall of the school. I was called by the HS principal late Saturday afternoon and notified. I went to the HS that same day to take photographs to document it. I also advised the evening Sultan Deputy requesting additional patrols. An investigation has been opened on this event as well.

I have printed out various gang symbols and information and I have distributed it to both the HS and Middle School Administrations so that teachers would be given the material. The hope is by raising the awareness of the school staff we might locate who could be responsible. I am also teaching a gang awareness course on Wed 6/3/15 at the HS for the certified staff. I will also be teaching the same course at the MS at a later date.

With the recent events, I have suggested that I do a security patrol the night before graduation to insure this important event is not disrupted. The school administrative staff agrees and I will be performing it after attending the Sultan Elementary carnival.

I continue to maintain security at all schools and specifically at the HS. The HS campus is a closed campus. To insure the safety of the students and to make sure all visitors are contacted I used my patrol vehicle at random times to block the main entrance so everyone has to check in with me. This visibility displays a higher level of Police presence.

Respectfully,

Deputy Hess #1460  
Sultan School Resource Officer  
Duty Cell Phone 425-508-8286  
School Cell 425 244-0735



*Sheriff Ty Trenary*

## *City of Gold Bar In Partnership With Snohomish County Sheriff's Office*



*Mayor Linda Loen*

### *Notable Events of May 2015*

- Deputy Saint-Denis has been reassigned to the Sheriff's Office Training Unit. Deputy Ron Doersch has replaced Deputy Saint-Denis. Deputy Doersch has been with the Sheriff's Office for approximately ten years. Prior to becoming a deputy sheriff, he was a deputy prosecuting attorney for Snohomish County.
- A traffic safety emphasis patrol in the Gold Bar Region yielded just a few tickets for speeding, driving without a valid license, and unsafe passing. Visible Police Presence appeared to reduce safety violations.

### *Gold Bar*

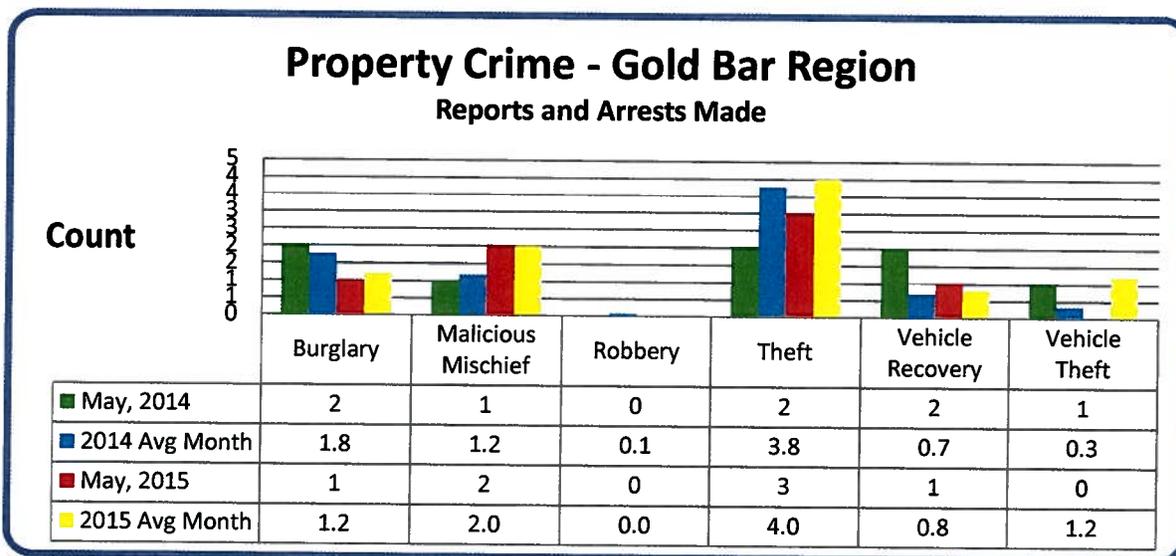
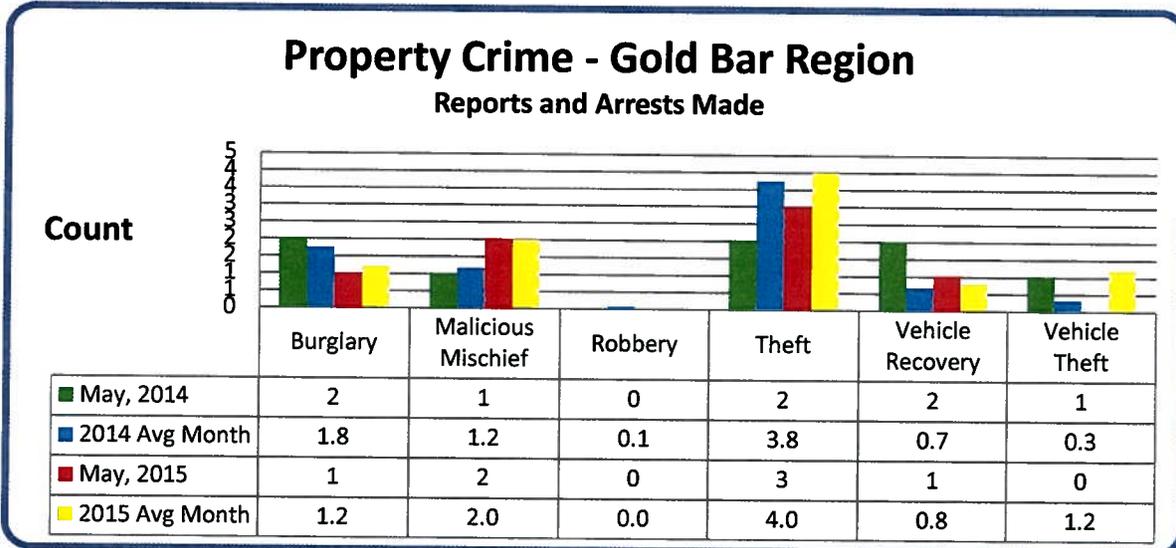
- **Complaint Summary:** Deputies assisted Gold Bar Animal Control with three dog related incidents, including one dog bite. Deputies assisted aid personnel with a subject who overdosed on opioids in a residence on 9<sup>th</sup> Street. The 23 year old male survived after being treated with Naloxone. Deputies responded to a report of a fight at the Gazebo near City Hall. The involved subjects denied fighting and no one was injured. Case reports: Deputies submitted case reports documenting 1 Burglary of a home while the owners were on vacation, 1 theft of bicycles, 1 theft of jewelry by an invited guest, 1 fraud, 1 shoplift, 4 vandalisms, 1 trespass, 1 civil property complaint, 2 welfare checks, 2 missing persons, 3 domestic disturbances, 1 domestic violence arrest, 1 DUI arrest, and 2 warrant arrests.

### *Index*

- **Complaint Summary:** Deputies responded to the following: 1 indecent exposure complaint regarding a transient subject who said he was just adjusting his belt and did not expose himself, 7 complaints and information requests regarding another transient subject wandering into town over approximately 10 days, 1 traffic complaint about a male driving while possibly not licensed, and two self generated security checks at the school. One theft was reported to a deputy and referred to the online crime reporting system.

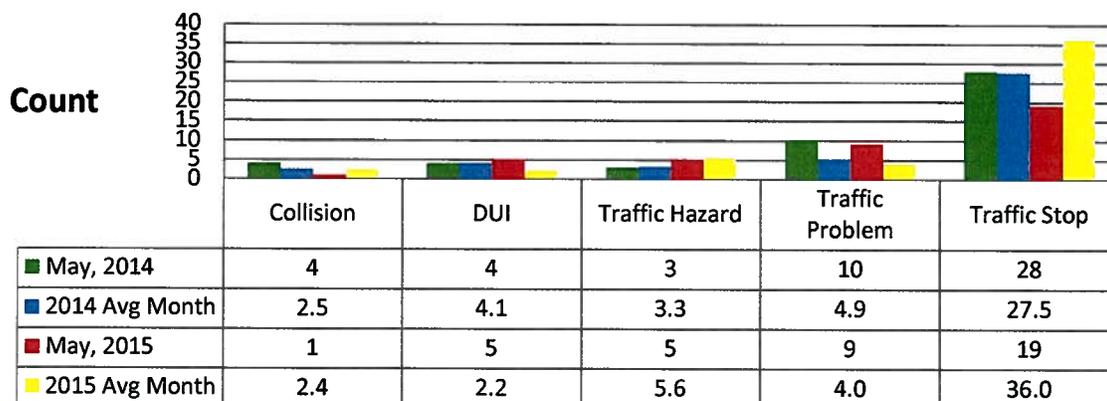
- **Note:** The numbers above do not always match the numbers shown in the charts on the following pages, in part because the statistics below are pulled from dispatch records which do not always accurately reflect the final type for the service call. A deputy may respond to a suspicious circumstance and later change the type to theft, for example.

The following charts and tables compare calls for service in the reporting months to the same months in the previous year and provide a monthly average (Typical Month) in each category. Data displayed is for all dispatch groups provided service by the Gold Bar Region (KK) and Index (RR) police agencies. All statistics may be viewed at Gold Bar City Hall.

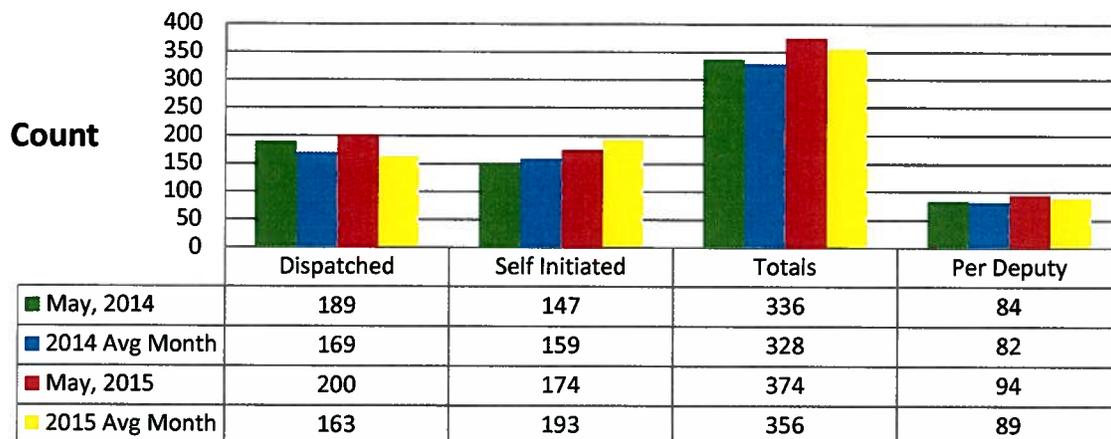


## Traffic Calls - Gold Bar Region

### All Dispositions



## Calls By Source - Gold Bar Region



Notes: Dispatched: SNOPAC or Citizen generated – dispatched calls for service  
 Self Initiated: Calls initiated by deputy  
 Per Deputy: Total divided by number of assigned personnel (4 deputies)

Report presented by Gold Bar Chief of Police Sgt. David Casey  
 Table and charts compiled by Volunteer Ray Coleman

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

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ITEM NO: H-1

DATE: June 11, 2015

SUBJECT: 2016-2021 Transportation Improvement Plan  
Hold a Public Hearing for June 11, 2015

CONTACT PERSON: Mick Matheson, P.E. Public Works Director 

**ISSUE:**

The issues before the City Council are twofold. The first issue is to review the staff recommended changes to the 2016-2021 Transportation Improvement Plan (TIP). The second issue is to hold the public hearing to take comment on the 2016-2021 Transportation Improvement Plan.

**STAFF RECOMMENDATION:**

City staff recommends the City Council review the staff recommended changes to the 2016-2021 Transportation Improvement Plan (TIP), and hold the public hearing on June 11, 2015 to take public comment on the 2016-2021 Transportation Improvement Plan.

**SUMMARY:**

State and Regional Transportation Planning

State law (RCW 35.77.010) mandates that all local jurisdictions annually adopt and submit to the state a six-year program of transportation improvements known as the Local TIP.

The six-year local TIP serves as a work plan for the development of local transportation systems and, as such, represents an important planning component under the State's Growth Management Act.

The Washington State Department of Transportation (WSDOT) and the Puget Sound Regional Council (PRSC) use Local TIPs as a tool for coordinating the transportation programs of local jurisdictions with those of regional agencies.

PSRC also monitors Local TIPs for projects of regional significance (to be modeled for Air Quality conformity) and projects supported by federal funds. These projects are incorporated into the Regional TIP, which is then forwarded for inclusion in the State TIP.

## Local Transportation Planning

In 2011, the City updated its Comprehensive Plan which includes a Capital Facilities Element and Transportation Element. Transportation capital projects are a subset of the 2011 Capital Facilities Element. Transportation capital projects are generated out of the 20-year list of projects included in the Transportation Element. The funded projects included in the six-year TIP are included in the six-year Capital Improvement Plan adopted by the City Council during the budget process.

The importance of the City of Sultan TIP is that, in most cases, projects must be included on the Local TIP to be eligible for state and federal grant programs. The proposed Local TIP includes several projects that would compete well against state and federal grant program criteria.

## Sultan Six-Year TIP

The proposed City of Sultan 2016-2021 Local TIP carries forward several of the projects from the 2015-2020 TIP:

1. T-39 Pavement Overlay Program
2. T-45 5<sup>th</sup> Street Reconstruction
3. T-46 Date Avenue Reconstruction
4. T-70 1<sup>st</sup> Street Sidewalk
5. NM-3 Sidewalk Spot Improvements
6. NM-4 Sidewalk/Trail Improvements/Enhancements
7. NM-8 US-2 Pedestrian Crossing
8. NM-9 Sultan River Trail

The T-46 Date Avenue Reconstruction contract has been awarded and is anticipated to be completed before school starts in the fall, however the project is being carried forward in case of an unanticipated delay.

The following projects were deleted from the 2016-2021 TIP due to completion.

1. T-67 4th Street Overlay
2. T-68 High Avenue Reconstruction

New projects proposed for the 2016-2021 TIP include:

1. T-51 3rd Street Reconstruction

The city has spent the last ten years improving key intersections with US2 such as the WSDOT roundabout at Rice Road, key choke points such as 5<sup>th</sup> Street, Old Owen Road and Sultan Basin Road.

The 2016-2021 TIP focuses on street reconstruction and preservation projects, and pedestrian improvements. It is very important that the city maintains its existing roadway system before it reaches the point of failure. Years of productive life can be added to a roadway by focusing on preservation.

The City's TIP is predominantly grant driven. Transportation Impact Fees may only be used for projects that add capacity, and may not be used for preservation, maintenance, or reconstruction. Excise Tax (REET) is a revenue resource, but is a minor component of available funding and is partially dedicated to paying the debt service on the community center. The Street Fund (also a minor component of available funding) has historically been used for road preservation projects that are strategically selected annually to address street maintenance for those roadways that have not broken down to the point of requiring a total re-build.

## **Expenditures**

T-39 (Pavement Overlay Program) has been modified to reflect a \$12,000 expenditure in 2015 to account for chip-sealing on a yet-to-be determined City street.

T-45 (5<sup>th</sup> Street Reconstruction from Main Street to US2) has been added to reflect design and construction of improvements to reconstruct this section of badly deteriorated street. Estimated preliminary design and construction costs are \$249,000. Staff anticipates applying for a Transportation Improvement Board grant for this project this year. The grant will require a minimum five percent match.

T-46 (Date Avenue Reconstruction from 4<sup>th</sup> Street to 150 feet east of 5<sup>th</sup> Place)) has been added to reflect design and construction of improvements to reconstruct this section of badly deteriorated street. This project received a Transportation Improvement Board grant in 2014. The project has been designed and the construction contract has been awarded. Construction is planned to be completed prior to school starting in the fall. The City will be providing a ten percent match for the transportation and drainage improvements.

T-51 (3rd Street Reconstruction from US2 to High Avenue) has been added. The Transportation Board will be modifying their definition of "TIB Arterial" which now makes 3rd Street eligible for TIB funding. A condition of future TIB funding includes having a plan in place to replace/rehabilitate dilapidated utilities (e.g. sewer and water). Since the sewer and water utilities beneath 3rd Street will need to be upgraded, the City will need to develop a strategy to pay for these utility upgrades before we can seek a TIB grant which will only fund transportation related upgrades. The project is tentatively scheduled to have design start in 2017 with construction in 2018 to give the City time to pull together the necessary utility funding.

T-70 (1<sup>st</sup> Street Sidewalk) has been carried forward.

NM-3 (Sidewalk Spot Improvements) has been carried forward.

NM-4 (Sidewalk/Trail Construction or Enhancements) has been carried forward.

NM-8 (US2 Pedestrian Crossing) has been carried forward as we continue to seek construction funding.

NM-9 (Sultan River Trail) has been added to reflect property acquisition and construction of a pedestrian trail adjacent to the Sultan River from Osprey Park to River Park. Estimated expenditures are approximately \$747,000 and are to be grant funded.

### **Revenues**

- Street Fund – \$12,500 in annual revenues from the Street Fund were added to incorporate the Council's decision to dedicate 1% of utility taxes to support street maintenance and reconstruction. \$75,000 over 6 years.
- REET anticipated for 2010 through 2030 from the 2011 Comprehensive Plan = \$2,750,162.
- Transportation Impact Fees anticipated for 2010 through 2030 from the 2011 Comprehensive Plan = \$25,152,712.
- Grants – Grant revenue is the sum of the grants needed to fund the proposed projects.
- Debt – no debt is proposed for the 2016-2021 TIP.

### **DISCUSSION:**

#### Capital Improvement Plan

The Growth Management Act requires the Capital Facilities Plan (Attachment C) to contain an inventory of existing facilities, an assessment of future facility needs and a plan for financing, including a reassessment strategy to address potential funding or service shortfalls.

The Capital Facilities Element addresses all current infrastructure owned by the City and establishes a plan for the City to provide the infrastructure and facilities needed to serve its residents in the future. The CFP is based on the population, land use, UGA boundary and other fundamental planning assumptions.

The 6 year CIP prioritizes the City's 20 year investments into a shorter planning period and identified projects that will implement the Comprehensive Plan. The 6-year CIP is a subset of the 20-year Capital Facilities Element.

These documents are like concentric circles. Each one has common elements with the others.

- The Capital Facilities Plan (CFP) is the complete list of facilities (roads, parks, water, sewer and public buildings) necessary to meet the City's projected growth over the next 20 years.
- The Capital Improvement Plan is the list of facilities (including transportation projects) the City intends to build over the next 6 years to meet concurrency with the financing plan to pay for the projects.
- The Transportation Element of the Comprehensive Plan is the list of motorized and non-motorized projects necessary to meet concurrency and growth for the next twenty years.
- The Transportation Improvement Plan (TIP) identifies transportation projects the City intends to build over the next 6-years to meet the requirements of the Washington State Department of Transportation and to be eligible for federal funds.

Decisions that the City Council makes on the projects in the City's TIP will affect the CIP and CFP.

**BACKGROUND:**

The 2016-2021 TIP is based on the 2011 Comprehensive Plan. The Transportation element proposes a series of transportation improvements, both in facilities and in policy, to help Sultan address current and expected issues while maintaining an effective and acceptable transportation system.

The 2016-2021 TIP is compliant because it is based on a compliant Transportation Element that meets the standards of RCW 36.70A.070(6).

The 2016-2021 TIP provides a multiyear financing plan based on the needs identified in the comprehensive plan, the appropriate parts of which serve as the basis for the six-year TIP required by RCW 35.77.010.

**FISCAL IMPACT:**

The fiscal impact comes from including the TIP in the six-year Capital Improvement Plan. The six-year CIP is the list of facilities (including transportation projects) the City intends to build over the next six-years to meet concurrency with a financing plan to pay for the projects.

**ALTERNATIVES:**

Set, change, and/or modify the proposed 6-year TIP to include a project(s) listed in the 20-year list of projects included in the 2011 Transportation Element, and hold a public hearing to take public comment on the 2016-2021 Transportation Improvement Plan.

## **RECOMMENDATION**

Accept the proposed changes to the 6-year TIP recommended by staff and hold the public hearing to take public comment on the 2016-2021 Transportation Improvement Plan.

## **ATTACHMENTS:**

Attachment A – 2016-2021 Transportation Improvement Plan

Attachment B – RCW 35.77.010

Attachment C – Capital Facilities Plan

Attachment D – Figure 8-O: Recommended Arterial Improvement Projects

Attachment E – Figure 8-P: Recommended Non-motorized Improvement Projects

2016-2021 Transportation Improvement Plan (by year)

ATTACHMENT A

2016-2021 Expenditures By Year										
Project Number	Project Name	Project Description	Total Project Cost 20-yr CFP	2016	2017	2018	2019	2020	2021	2015-2020 Total Expenditure
T-39	Pavement Overlay & Chip seal Program	Overlay or chip seal streets within the city limits	\$550,000	\$12,000	\$12,500	\$12,500	\$12,500	\$12,500	\$13,000	\$75,000
T-45	5 <sup>th</sup> Street Reconstruction	Reconstruct 5 <sup>th</sup> Street from Main Street to US2	\$249,000	29,000	\$220,000					\$249,000
T-46	Date Avenue Reconstruction	Reconstruct Date Avenue from 4 <sup>th</sup> Street to 150 feet east of 5 <sup>th</sup> Place (Sultan Elementary frontage).	\$285,500	\$285,500						\$285,500
T-51	3rd Street Reconstruction	Reconstruct 3rd Street from US2 to High Avenue.	\$1,456,000		\$218,400	\$1,237,600				\$1,456,000
T-70	1 <sup>st</sup> Street Sidewalk	Construct a sidewalk from Osprey Park to Willow Avenue.	\$260,000		\$39,000	\$221,000				\$260,000
NM-3	Sidewalk Spot Improvements	Repair, replace and construct missing sidewalks within the city.	\$130,000		\$289,000					\$289,000
NM-4	Sidewalk /Trail Construction & Enhancements	Construct or renovate public sidewalks and trails. Stand alone projects not associated with road renovation.	\$310,000		\$100,000	\$100,000	\$110,000			\$310,000
NM-8	US-2 Pedestrian Crossing	Construct a non-motorized bridge crossing north of US 2 to provide increased ped/bike safety	\$4,000,000	\$3,000,000	\$1,400,000					\$4,400,000
NM-9	Sultan River Trail	Acquire property & construct a trail adjacent to Sultan River from Osprey Park to River Park.	\$747,000	\$81,000	\$666,000					\$747,000
		<b>TOTAL EXPENDITURES</b>	<b>\$7,987,500</b>	<b>\$3,407,500</b>	<b>\$2,944,900</b>	<b>\$1,558,600</b>	<b>\$122,500</b>	<b>\$12,500</b>	<b>\$13,000</b>	<b>\$8,071,500</b>

2016-2021 Transportation Improvement Plan (by fund)

ATTACHMENT A

Motorized & Nonmotorized Projects		General Fund	Street Fund	REET	Transportation Impact Fee	Grant	Debt	Surface Water Management	Rev Totals
Project Number	Project Name	Project Description							Expenditures
T-39	Pavement Overlay & Chip Seal Program	Overlay or chip seal streets within the City limits	\$75,000	\$574,027	\$5,700,000	\$7,860,115	\$0	\$0	\$14,209,142
T-45	5 <sup>th</sup> Street Reconstruction	Reconstruct 5th Street from Main Street to US 2.		\$24,900		\$224,100			\$249,000
T-46	Date Avenue Reconstruction	Reconstruct Date Avenue from 4th Street to 150 feet east of 5 <sup>th</sup> Place (Sultan Elementary frontage).		\$28,550		\$256,950			\$285,500
T-51	3rd Street Reconstruction	Reconstruct 3rd Avenue from US2 to High Avenue		\$72,800		\$1,383,200			\$1,456,000
T-70	1 <sup>st</sup> Street Sidewalk	Overlay SBR from Timber Ridge north to 132nd Ave				\$260,000			\$260,000
NM-3	Sidewalk Spot Improvements	Repair, replace and construct missing sidewalks within the city				\$289,000			\$289,000
NM-4	Sidewalk Enhancements	Construct or renovate public sidewalks. Stand alone projects not associated with road renovation.		\$10,000		\$300,000			\$310,000
NM-8	US-2 Pedestrian Crossing	Construct a non-motorized bridge crossing on US 2 to provide increase ped/bike safety				\$4,400,000			\$4,400,000
NM-9	Sultan River Trail	Acquire property & construct a trail adjacent to Sultan River from Osprey Park to River Park.				\$747,000			\$747,000
		<b>Total Expenditures</b>	<b>\$75,000</b>	<b>\$136,250</b>	<b>\$0</b>	<b>\$7,860,250</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,071,500</b>

**RCW 35.77.010**

**Perpetual advanced six-year plans for coordinated transportation program expenditures – Non-motorized transportation – Railroad right-of-way.**

(1) The legislative body of each city and town, pursuant to one or more public hearings thereon, shall prepare and adopt a comprehensive transportation program for the ensuing six calendar years. If the city or town has adopted a comprehensive plan pursuant to chapter 35.63 or 35A.63 RCW, the inherent authority of a first-class city derived from its charter, or chapter 36.70A RCW, the program shall be consistent with this comprehensive plan. The program shall include any new or enhanced bicycle or pedestrian facilities identified pursuant to RCW 36.70A.070(6) or other applicable changes that promote non-motorized transit.

The program shall be filed with the secretary of transportation not more than thirty days after its adoption. Annually thereafter the legislative body of each city and town shall review the work accomplished under the program and determine current city transportation needs. Based on these findings each such legislative body shall prepare and after public hearings thereon adopt a revised and extended comprehensive transportation program before July 1st of each year, and each one-year extension and revision shall be filed with the secretary of transportation not more than thirty days after its adoption. The purpose of this section is to assure that each city and town shall perpetually have available advanced plans looking to the future for not less than six years as a guide in carrying out a coordinated transportation program. The program may at any time be revised by a majority of the legislative body of a city or town, but only after a public hearing.

The six-year plan for each city or town shall specifically set forth those projects and programs of regional significance for inclusion in the transportation improvement program within that region.

(2) Each six-year transportation program forwarded to the secretary in compliance with subsection (1) of this section shall contain information as to how a city or town will expend its moneys, including funds made available pursuant to chapter 47.30 RCW, for non-motorized transportation purposes. (3) Each six-year transportation program forwarded to the secretary in compliance with subsection (1) of this section shall contain information as to how a city or town shall act to preserve railroad right-of-way in the event the railroad ceases to operate in the city's or town's jurisdiction.

**Transportation Element 2011 Comprehensive Plan  
Table 8-10: Planning Level Cost Estimates for Recommended Transportation  
Improvements**

Project #	Project Name	Project Description	Future Number of Lanes	Project Type	Arterial Functional Classification	Project Cost Estimate
NM-1	East Main St. Trail	Construct multipurpose trail from the east end of E. Main St north on Cascade View Dr to US 2 for nonmotorized and emergency access.	n/a	Non-motorized	n/a	\$500,000
NM-3	Sidewalk Spot Improvements	Repair, replace and construct missing sidewalks within the City	n/a	Existing Deficiency	n/a	\$130,000
NM-4	Sidewalk Enhancement	Renovate public sidewalks. Stand alone projects not associated with road renovation.	n/a	Existing Deficiency	n/a	\$310,000
NM-5	US-2 Route Corridor Trail	Construct multipurpose trail to provide nonmotorized safety and connectivity as part of US-2 RDP reconstruction/widening.	n/a	Nonmotorized	n/a	\$1,672,000
NM-6	Willow/Bryant Trail	Acquire land and develop property to provide nonmotorized travel to and from residential, commercial, parks and natural areas.	n/a	Non-motorized	n/a	\$390,000
NM-7	High/Kessler/140th Trail	Acquire land and develop property to provide nonmotorized travel to and from residential, commercial, parks and natural areas.	n/a	Nonmotorized	n/a	\$887,000
NM-8	US-2 Pedestrian Overcrossing	Construct a nonmotorized bridge crossing on US 2 to provide increased safety for pedestrians and improved traffic flow. Joint Project with WSDOT	n/a	Non-motorized	n/a	\$4,000,000
T-23	Alder St Reconstruction	Reconstruct Alder Street from 5th St. to 8th St.	2	Existing Conditions	Collector Arterial	\$728,000
T-24	New East/West Collector	Construct new east/west collector between 339th Ave SE and Sultan Basin Rd in the north section of the City (approx. location between 132nd and 124th St SE).	2	Circulation	Collector Arterial	\$11,040,000
T-25	Foundry Road Reconstruction	Reconstruct road to Collector arterial standards to serve industrial employment and residential areas.	2	Circulation	Collector Arterial	\$1,300,000
T-26	New North Industrial Park Collector	Provide east/west access and traffic collector through the Industrial Park from Rice Rd (339th) to Sultan Basin Rd. and US-2	2	Circulation	Collector Arterial	\$15,510,000
T-27	East Main St Road Extension	Extend East Main St. east to connect to 149th St. SE within the Economic Development Zone south of US-2.	2	Circulation	Local Street	\$2,000,000
T-29A	Kessler Drive Extension	Extend Kessler Dr. north from Bryant Rd. to UGA Boundary	2	Circulation	Proposed Collector Arterial	\$3,452,000

Project #	Project Name	Project Description	Future Number of Lanes	Project Type	Arterial Functional Classification	Project Cost Estimate
T-29B	Kessler Drive Extension Non UGA portion	Extend Kessler Dr. north from UGA Boundary to 124th St.	2	Circulation	Proposed Collector Arterial	n/a
T-31a	New 330th Ave Arterial	Construct a new north-south arterial from US-2 through the Industrial Park north to 124th St SE. CITY LIMIT/UGA PORTION ONLY	2	Circulation	Proposed Collector Arterial	\$2,800,000
T-32a	Rice Rd. (339th) St Extension	Extend Rice Rd. (339th Ave) north to 124th St. SE at County Rural Arterial road standards to provide arterial connectivity and access to US-2. Proposed joint project with Snohomish County. CITY LIMIT/UGA PORTION ONLY	2	Circulation	Proposed Minor Arterial	\$2,942,500
T-33	229th Ave Extension or Highland Ave Extension	Develop an interior access arterial from Old Owen Rd. east to Sportsmans Park to provide access to existing roadside commercial properties and reduce curb cuts on US-2.	2/3	Circulation	Collector Arterial	\$2,720,000
T-34	US-2 RDP City Access Revisions	Downtown access to US 2 will be focused on 3rd, 5th, 8th, and Main Streets to reduce congestion.		Circulation		Awaiting WSDOT Estimate
T-35	Cascade View Drive Reconstruction	Reconstruct Cascade View Dr to Collector arterial standard and provide intersection improvements at US-2	2	Circulation	Collector Arterial	\$560,000
T-36	138th St Extension	Reconstruct and extend 138th St. between Sultan Basin Rd. and 339th Ave SE.	2	Circulation	Collector Arterial	\$2,833,600
T-38	1st Street Reconstruction Phase II	Reconstruct 1st St from High Ave to Trout Farm Rd. Project includes water, sewer and storm water utilities construction.	3	Capacity	Minor Arterial	\$2,800,000
T-40	US-2/Rice Rd (339th Ave) Signalization	Signalize existing intersection of US-2 at 339th Ave SE.	3	Capacity	Principal Arterial	\$1,400,000
T-41	Rice (339th Ave SE) Reconstruction	Reconstruct 339th Ave from Sultan Startup Rd. north to 132nd St. SE to arterial standard with curbs gutter and sidewalks.	2/3	Circulation	Proposed Minor Arterial	\$8,350,000
T-42A	Sultan Basin Rd. Reconstruction Phase IV	Continue Sultan Basin Rd. improvements north to UGA Boundary	3	Capacity	Minor Arterial	\$6,092,724
T-43	Walburn Rd. Rerouting	Redesign the road to remove access from US-2 rerouting access to Sultan Basin Rd. north of Wagley Creek	2	Circulation	Collector Arterial	\$1,400,000
T-44	Pine Street Extension	Extend Pine St. East to Walburn to provide east west access from Sultan Basin Rd to downtown Sultan. Emergency Evacuation Route	2	Circulation	Collector Arterial	\$840,000

Project #	Project Name	Project Description	Future Number of Lanes	Project Type	Arterial Functional Classification	Project Cost Estimate
T-45	Alder St Improvements	Install traffic signal and improvements from the intersection of 4th and Alder St to the intersection of 5th and US-2. Reconstruct Street to 8th St. Proposed joint project with Community Transit and Sultan School District	2	Circulation	Collector Arterial	\$650,000
T-46	Date Avenue Traffic Calming	Install traffic calming treatment to Date Ave. from 8th St west to the Elementary School	2	Existing Deficiency	Local Street	\$124,000
T-47	Trout Farm Rd Reconstruction	Reconstruct Trout Farm Rd. from 1st St. north to 125th St SE. Proposed joint City/County Project	2/3	Capacity	Collector Arterial	\$9,050,000
T-48	Gohr Rd Reconstruction	Reconstruct Gohr Rd to arterial standard from 1st St north to 311th Ave SE	2	Circulation	Collector Arterial	\$4,704,000
T-49	Gohr Rd Extension	Extend Gohr Rd north to the proposed 132nd Ave. Extension.	2	Circulation	Collector Arterial	\$3,920,000
T-51	3rd St. Reconstruction	Repair, replace, and construct as necessary asphalt, sidewalks, and bike lanes. Project is combined with water, sewer, and stormwater system projects.	2	Existing Deficiency	Local Street	\$1,456,000
T-52	8th St. Sidewalks	Install sections of missing sidewalks on 8th St.		Circulation	Collector Arterial	\$310,000
T-53	10th St. Railroad Crossing Improvement	Reconstruct the 10th St. crossing with the BNSF Rail Line Within the Economic Development zone.	2	Circulation	Local Street	\$100,000
T-55	Industrial Park Rail Spur Construction	Petition BNSF and contribute to construct a rail spur access to the Industrial Park	n/a	Circulation	n/a	\$1,000,000
T-57	132nd Ave Arterial Extension	Extend 132nd St from Sultan Basin Rd. northwest connecting to Trout Farm Rd. near 307th St.	3	Capacity	Minor Arterial	\$17,480,000
T-58	132nd Ave Reconstruction	Reconstruct 132nd St SE to arterial standard	2	Circulation	Proposed Minor Arterial	\$12,432,000
T-59	US 2/ 1st Avenue Interchange	Provide grade-separated ramp access to US-2 from 1st St.	2	Capacity	Minor Arterial	\$6,470,000
T-60	Sultan Basin Road Improvements Phase III	Realign Cascade View Drive and its intersection with US-2 to align with the recently improved Sultan Basin Rd.	2	Circulation	Proposed Collector Arterial	\$2,800,000
T-61	6th Street Reconstruction	Reconstruct 6th St. to urban standards	2	Existing Deficiency	Local Access	\$1,680,000
T-62A	124th St. SE Reconstruction Phase I	Reconstruct 124th St SE to urban standards from west terminus to UGA Boundary	2	Circulation	Collector Arterial	\$4,312,000
T-65	124th St. Extension	Extend 124th Ave. west to Trout Farm Rd. intersecting at aprox. 125th St	2	Circulation	Collector Arterial	\$11,984,000
<b>Total Project Costs</b>						<b>\$153,129,824</b>

Adopted November 10, 2011 (Ordinance 1113-11)

Chapter 8: Transportation

Project #	Project Name	Project Description	Future Number of Lanes	Project Type	Arterial Functional Classification	Bicycle Facility	Transit Street
T-65	124th St. Extension	Extend 124th Ave. west to Trout Farm Rd. intersecting at approx. 125th St.	2	Circulation	Collector Arterial	Multi Purpose Trail	No

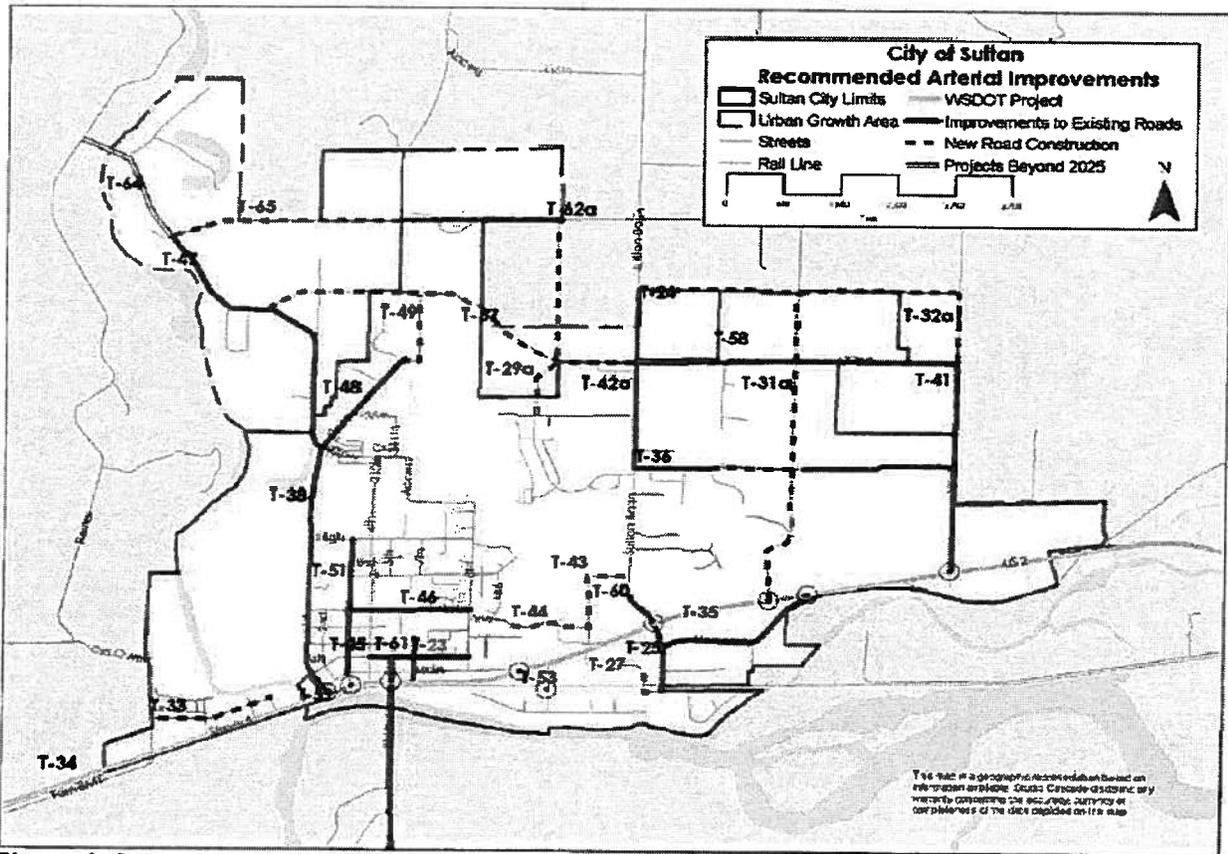


Figure 8-O: Recommended Arterial Improvement Projects

Table 8-8: Conceptual Improvement Project

Project No.	Project Name	Project Description	Number of Lanes	Project Type	Arterial Functional Classification	Project Cost Estimate
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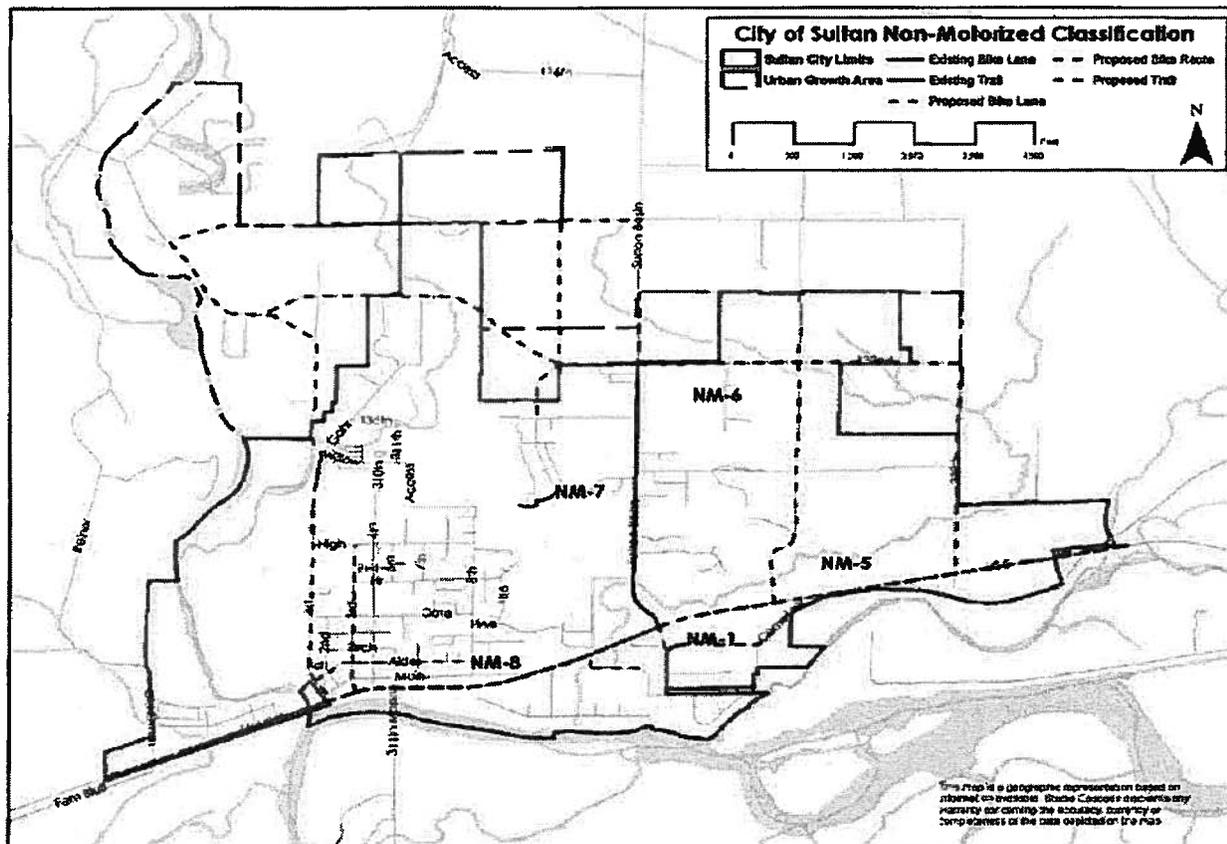


Figure 8-P. Recommended Non-motorized Improvement Projects

### 8.15 Financial Plan

Planning level cost estimates for each of the recommended City transportation improvement projects was prepared in 2007 and 2010. These estimates analyzed the cost of constructing the improvements as well as estimates for right-of-way purchase, project design costs, and environmental costs and mitigation. Table 8-10 provides the planning level cost estimates for the recommended 2011 – 2030 transportation improvements. A financial plan establishes how transportation improvements can be funded over the planning horizon year 2030.

The financial plan includes a long-range financial strategy that identifies the capacity of the City to fund its transportation needs described in this transportation element, a six-year capital improvement program for transportation and a reassessment strategy. Each year the City shall examine whether the City can fund the projects necessary to maintain required service levels set in this element. In the event the City cannot fund the improvements needed to maintain required service levels, the City shall consider and take one or a combination of actions that may include phasing of proposed developments, finding additional funding or instituting new financial measures, modifying the City's adopted level of service standards to reflect service levels that can be maintained given known financial resources, and modifying the Future Land Use Map as it affects the need for services.

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

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ITEM NO: Consent C 1  
DATE: June 11, 2015  
SUBJECT: Council Meeting Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director 

**SUMMARY:**

Attached are the minutes of the May 28, 2015 Council meeting as on file in the office of the City Clerk.

**RECOMMENDED ACTION:**

Approve as submitted.

## CITY OF SULTAN COUNCIL MEETING – May 28, 2015

Mayor Eslick called the regular meeting of the Sultan City Council to order in the Sultan Community Center. Councilmembers present: McCarty, Seehuus, Neigel, Naslund and Beeler. Absent: Walker, Davenport-Smith

### **PRESENTATIONS:**

#### **Business Spotlight – Sultan Dental Center**

The issue before the Council is to recognize Sultan Dental Center as the City of Sultan's Business Spotlight for May 2015. Sultan Dental Center is located at 811 W. Stevens Avenue in Sultan and now owned by Dr. Carl Fricke. Carl Fricke spent his formative years in Monroe. Then, the family moved around Snohomish County a bit. All the while, Carl's dad continued his entire career as a chiropractor in Monroe until his retirement two years ago.

Carl went to Dental School in Buffalo New York and graduated in 2012. He then completed an Advanced Education in General Dentistry residency program in the Yakima Valley in 2013. He has now come to us from Cashmere, WA where he practiced general dentistry for the past two years. Carl and his wife of 7 years, Tasha, felt it was time to move on and were seriously looking into purchasing a practice on Lake Chelan. It was then when Dr. Greenhalgh asked his hygienist, LaRee, who is also Carl's sister, to see if the Carl wanted to purchase Dr. Greenhalgh's practice. They knew right away that moving to Sultan was the better choice. So Sultan beat out Lake Chelan. They now live in Sultan, and they love it. They love Sultan's small town feel. He likes working really close to home and family and doesn't mind leaving the sun for rain.

Dr. Fricke has been practicing in Sultan for only 3 months and is looking forward to growing his business. With his grandfather having practiced dentistry in Bothell and one sister practicing hygiene with him in Sultan, and the another sister practicing equine dentistry, dentistry seems to be a family thing. Dr. Fricke has five employees and he is the only dentist east of Monroe at this time. He wants to grow the practice and add another dentist eventually. "Certainly the population will support two dentists", he commented. He also plans on updating the practice, giving the building a "face lift" and maximizing the Mountain View from the dental chairs. Everything will come in time.

Mayor Eslick presented a Certificate of Recognition. Dr. Fricke advised it is great working with a sibling and he is looking forward to working in Sultan. The mountain view will still be available but will have different shades in office.

#### **Volunteer Spotlight – Bob Klement**

Bob Klement was born in Texas and grew up in Arizona. He was in the military for 15 ½ years as a Staff Sergeant with the Army. Bob married Maureen in 2009, they lived in Pacific at the time and moved to Sultan in 2012 to be closer to Mom.

Bob started becoming involved in Sultan's Neighborhood Block Watch after reading crime posts on Face Book. He started out helping Joe Stone organize the Block Watch meetings and when Joe stepped down, Bob took over the leadership. "Bob is a doer; he sees something that needs done and he'll just do it", said his wife Maureen. Bob, along with Jody and Tiffany Kerr have been running Sultan's Block Watch meetings for almost a year now. This month Elizaabeth Scott will be their guest speaker, and the meeting will be run like a Town Hall Meeting where they'll ask questions and make their concerns heard.

Bob has been working with the Sultan Community Task Force that Mayor Eslick initiated almost a year ago. Being an outdoorsman and avid fisherman, Bob wanted to add outdoor activities for the at-risk youth in the community. He saw a huge problem when he looked into getting the kids fishing licenses and the expense it would incur to license each person.

Bob contacted Senator Kirk Pearson and pitched "getting non profit organizations such as the Boys and Girls Club, YMCA, and the VOA the ability to purchase a group fishing license to be able to take at-risk youth fishing, crabbing, clam digging and shrimping. The license would be

## CITY OF SULTAN COUNCIL MEETING – May 28, 2015

both salt and fresh water fishing. Bob said that Senator Pearson liked the idea and asked his aid to work with Bob on the wording of the bill to present to the legislature. Once the bill was written, they submitted it. The bill passed through the House and Senate the first time through. "It was quite a feat to get it on the Governor's desk and signed before fishing season!" Said Bob. Between Block Watch and this project, Bob is staying pretty busy being involved in the community. "It all revolves around the kids", Bob said. "It's all about getting the community involved".

Mayor Eslick presented a Certificate of Appreciation. Bob thanked the Council. This is a huge honor and the community has grown on him and he has grown on the community.

### **COMMENTS FROM THE PUBLIC:**

Judy Heydrick: Written comments submitted regarding the proposed annexation.

Lucy Hitchcock: Regarding the annexation request on 124<sup>th</sup>, urged the city to think carefully about the recommendation from former staff to postpone until the completion of the revised code. Current codes are out of date and the Comp Plan has not been amended for the new population levels. It is important to have citizen input on growth. Development code does not address annexation or pre-zones. Also concerned that Planning staff and the administration has not involved the Planning Board regarding the annexation. It is time to begin update of comp plan and land use codes.

Robert Peterson: There are coyotes along the river and they have become aggressive. Hopes the city can do something.

Gerry Gibson: Urged the Council to reject the annexation request as it does not meet required criteria and is not in the public interest. The same rationale applies as with the apartments – not compatible and too much traffic. Citizens can't afford the infrastructure costs and there is nothing in the capital budget. The number of homes is not in the comp plan, transportation element cannot be met and there is no plan for sewer. Additional land was not approved by the County and growth is slow. Proposal has been submitted before at no cost to petitioner. Urge vote no.

Devan Westal: Has lived here for 20 years and worked for Barmon for 21 years. He was stuck in traffic on Highway 2 over the weekend for almost 2 hours. Suggested the city shut off the lights on weekends, block off the arterials and have the sheriff direct traffic. There is no reason for the problem.

Janet Peterson: The coyotes ate one of the neighbor's dogs and she let her dogs out and they got excited and chased the coyotes. Coyotes act in packs and were trying to lure her dogs out.

Jean Roberts: Urged the council to reject the annexation proposal as it will be an island off the Basin road. Don't make the same mistake as this is a rural area with large lots. Development should be along Highway 2. Citizens will not like having to pay more for services; extra maintenance will be required by the city.

Stan Heydrick: Should reject the annexation proposal as it is not on the land use map or in the comp plan and has not been reviewed by the Planning Board. The population target has been reduced and can be accommodated in current area. It is a mile north of the city and transit and creates an island. Planning goals are not met. The city is short of funds and how can they afford to pay for more property without lowering levels of service. Traffic impacts not addressed for high traffic. Staff and petitioner have not provided enough information to move forward.

**CITY OF SULTAN COUNCIL MEETING – May 28, 2015**

Kay George: On the code of ethics, they don't know the history. The constitution allows for free speech. It is right to say what is wrong with the City and as a councilmember she had an obligation to tell things. She was harassed by the council and the planning board. When nothing else worked, they came up with an ordinance to make the actions criminal. If they just follow the laws on the books, they would not need a code of ethics.

Rusty Drivstuen: Understands those against the annexation but he is the property owner and supports it. He was involved 25 years ago in the annexation along Highway 2 to get commercial areas into the city. He had a Burger King and since they left, he has not been able to get another fast food place in because there is not enough rooftops in the area. He is working with developers and the only way to increase commercial in the area is to move forward with adding rooftops. There are no building lots in the county and this is a great place to build and raise families. In the 2006 update to the comp plan, sewer can be provided to the area. Sultan is ready to grow again and needs commercial business and that will not happen without rooftops. If don't grow and change will die on the vine.

Bill Pashaw: Moved out here in 2012 because it was rural and he didn't come out here to live next to development. Wants to pass property on to his son and it will increase taxes if development occurs. Growth does need to happen but needs to be next to Highway 2. Reject.

Dave Hawkins: Has lived on the Basin Road his entire life and agrees growth needs to happen to make Sultan grow. Housing development on 124<sup>th</sup> does not meet the needs of the city; needs to be in town before it grows out.

**COUNCILMEMBER COMMENTS**

McCarty: City does need the growth. Coyotes are a game department problem and he talked to them when there were problems with raccoons and bears; no trap and release for coyotes. Traffic problems need to be discussed with state. People go down Fern Bluff road and create problem for others. Code of ethics – compliance with laws is the key.

Seehuus: Attended FEMA training for a week in Emmetsburg Maryland on dam safety. It was great training with people from all over the country. They were impressed with the early warning system in Sultan. The campus was a boarding school for girls in 1889 and was turned over to FEMA and is next to Camp David. Learned a lot about dam safety.

Neigel: Nice to see a full room and new faces and they do listen to all the comments. Will have staff look into the coyotes issue. Shares the pain on Highway 2 during the weekend. Disputes Kay's statements regarding the code of ethics. Supports a code of ethics – not proposed one.

Naslund: The last day of school is June 12<sup>th</sup>; Graduation is June 6<sup>th</sup>; middle school promotion June 10<sup>th</sup>; 5<sup>th</sup> grade promotion is June 8<sup>th</sup>.

Beeler: For the most part the city runs without comment and the annexation has drawn interesting comments. Council has a better understanding of the issues but the citizens do need to provide input. Highway 2 – checked on the issue and there was a malfunction at the Sultan Basin road light; called WSDOT on Friday and again on Saturday and again on Wednesday. Will get answers.

Walker: Submitted comments supporting the annexation proposal and code of ethics.

Mayor Eslick: Boys/Girls Club opened on Tuesday – June 5<sup>th</sup> will be the grand opening. Traffic was horrible – will work with the sheriff's in the future.

**STAFF REPORTS** – Written Reports Submitted and are on file in the Office of the City Clerk.

- 1) Public Works

**CITY OF SULTAN COUNCIL MEETING – May 28, 2015**

**CONSENT AGENDA:** The following items are incorporated into the consent agenda and approved by a single motion of the Council. On a motion by Councilmember Beeler, seconded by Councilmember Naslund the consent agenda was approved as presented. McCarty – aye, abstain on vouchers; Seehuus – aye; Neigel – aye; Naslund – aye; Beeler - aye.

- 1) Approval of the May 14, 2015 Council Meeting Minutes as on file in the Office of the City Clerk.
- 2) Approval of Vouchers in the amount of \$86,860.46 and payroll through April 24, 2015 in the amount of \$54,449.50 to be drawn and paid on the proper accounts.
- 3) Appointment of Janet Peterson to the Planning Board
- 4) Appointment of Gloria Reedy to the Planning Board

**ACTION ITEMS:****Date Avenue Bid Award**

The issue before the Council is to award Bid Schedules A and B (base bid) plus a five percent contingency for the Date Avenue Improvement project to SRV Construction Inc.; and to authorize the Mayor to sign a contract with SRV Construction Inc., not to exceed \$384,000 without prior written authorization from City Council.

The City of Sultan has received Transportation Improvement Board grant funding for the design and reconstruction of transportation and drainage related improvements for Date Avenue. The improvements extend from 4th Street to a point approximately 150 feet east of 5th Place corresponding to the Sultan Elementary School frontage. The City is required to provide a minimum of ten percent matching funds.

The sewer and water systems beneath Date Avenue are reaching the end of their useful life. A decision was made to replace the sewer and water systems at the same time the road was improved.

The City received three bids.

<b>Contractor</b>	<b>Schedule A (Road &amp; Storm)</b>	<b>Schedule B (Water &amp; Sewer)</b>	<b>Total Bid (Including Tax)</b>
SRV Construction	\$220,164.00	\$145,526.17	\$365,690.17
Larry Brown Construction	\$226,229.75	\$188,798.93	\$415,028.68
B&L Utility Inc.	\$215,720.00	\$247,124.73	\$462,844.73

The lowest responsive, responsible bidder is SRV Construction.

The City has adequate funding in place to proceed with the project. The City is required to provide a minimum ten percent match for the Road and Storm (Schedule A) improvements and specifically budgeted REET2 funds in 2015 for this purpose. An additional \$26,000 in REET2 funds are available this year (if necessary) due to the 5th Street project not being awarded anticipated grant funding.

The sewer and water improvements for Date Avenue are projected to be constructed for less than what was budgeted.

On a motion by Councilmember Naslund, seconded by Councilmember Seehuus, the Council awarded the base bid plus a five percent contingency for the Date Avenue Improvement project to SRV Construction, Inc and authorized the Mayor to sign a contract with SRV Construction, Inc. for an amount not to exceed \$384,000. All ayes.

**Date Avenue – Construction Management Contract with Gray & Osborne**

Gray & Osborne was selected to be the most qualified consultant to provide engineering design services for the Dave Avenue Improvement project in February 2015 and the Council authorized a contract for design services. An addendum to the contract is required to add

## **CITY OF SULTAN COUNCIL MEETING – May 28, 2015**

construction management and inspection services for the Dave Avenue Improvement Project and to extend the duration of the on-call engineering service agreement from August 1, 2015 to August 1, 2016

On a motion by Councilmember Beeler, seconded by Councilmember Neigel, the Mayor was authorized to sign Addendum #1 with Gray & Osborne to add construction management and inspection services for the Dave Avenue Improvement Project for an amount not to exceed \$53,000 and to extend the duration of the on-call engineering service agreement from August 1, 2015 to August 1, 2016. All ayes.

### **Annexation Request – Drivstuen**

The issue before the Council is to determine whether the city will accept, reject, or geographically modify the proposed annexation request; whether it shall require the simultaneous adoption of a proposed zoning regulation, and whether it shall require the assumption of all or of any portion of existing city indebtedness by the area to be annexed.

Acceptance of this notice of intent by the City Council represents a commitment by the city to proceed with this annexation request consistent with the requirement of state law, city code, and the city's comprehensive plan. If the City Council determines that the proposed annexation is in the public interest, it may "initiate" a public process to analyze the annexation proposal. The proponents must use the official petition forms to collect the signature of property owners that represent not less than 60% of the total assessed valuation of the acreage in the area requested for annexation.

The city will require the applicant to prepare a report assessing the probable short-term and long-term financial, economic and social impact from the annexation by addressing compliance with the comprehensive plan. Additionally, if the City Council chooses to proceed with annexation, the city may require property owners within an annexing area to assume a pro rata share of the city's bonded indebtedness existing at the time of annexation. The city should cause a proposed zoning and comprehensive plan map amendment to be prepared following the annexation.

The final decision to accept an annexation will depend upon the decision of the Council that the applicant has adequately satisfied the requirement of annexation according to state law, the city code, and the comprehensive plan. Final acceptance of the annexation is within the sole discretion of the City Council upon a finding that the annexation is consistent with the city's adopted plans and policies at the time the annexation request was considered for approval.

Discussion included:

Percentage of property owners involved (100%); need for additional information to make decision; area is in the UGA and identified for future annexation; prior staff decision not to bring the petition to the council; applicant meets the requirements set forth in the law and staff is looking for approval to move forward; must be able to provide services and will need land use designation; staff will be involved in the process but the petitioner will do most the work; need to go through the process to determine if the annexation is viable; commercial growth needs rooftops. The action is to approve the intent to allow the proposal to move forward.

On a motion by Councilmember Seehuus, seconded by Councilmember Neigel, the Council accepted the intent to annex, require the annexing area to assume a prorated share of the city's bonded indebtedness existing at the time off annexation; direct staff to prepare a proposed zoning and comprehensive plan map amendment to be adopted following annexation. All ayes except Councilmember Naslund who voted nay.

### **Street Light – Sultan Basin Road**

The issue before the Council is to authorize the purchase of a wood pole and guy for a new street light on the horizontal curve just north of the signalized intersection of US2 and Sultan Basin Road.

## CITY OF SULTAN COUNCIL MEETING – May 28, 2015

1. Authorize the purchase of a wood pole and guy for a new street light on the horizontal curve just north of the signalized intersection of US2 and Sultan Basin Road.
2. Do not authorize the purchase of a wood pole and guy for a new street light and direct staff to areas of concern.

Councilmember Beeler requested that staff research the cost of installing a new street light on the horizontal curve just north of the signalized intersection of US2 and Sultan Basin Road to improve traffic safety.

City staff reached out to Snohomish County PUD. PUD visited the site and provided the City with a quote of \$2,219.00 for the installation of a 35-foot wood pole and guy necessary for a new street light. The cost of the new street light is included. Installation of the new light will improve visibility at night and will improve traffic safety. The City has adequate REET2 funds to cover the purchase.

On a motion by Councilmember Beeler, seconded by Councilmember Seehuus, staff was authorized to purchase of a wood pole and guy for a new street light on the horizontal curve just north of the signalized intersection of US2 and Sultan Basin Road for the amount of \$2,219.00. All ayes.

### **Resolution 15-06 Fee Schedule Amendment**

Sultan Fee Schedule that sets fees charged by the City for the various services provided to citizens and the community. The amendment would decrease the amount charged for endowment care. The City owns and operates a cemetery located on the east side of the city. Currently, the city contracts with Wilbert Vault to do the actual burials and passes the cost on to the customer with a 15% administrative fee to cover the cost of city staff.

In addition to burial fees, the city charges for endowment care. The purpose of the endowment care charge is to provide funds to maintain the cemetery when all lots are full. The current fee for endowment care is \$500 per lot. Staff reviewed fees charged by other cemeteries in the area and found Sultan's charge for endowment care is excessive. Monroe charges \$100 per lot and Carnation charges 15% of the total fees. In order to be competitive with other cemeteries, staff recommends the city lower the endowment care fee to \$250.

Discussion: Cost is a factor when determining burial services; school district has a lower cost for private burial services to allow people to use the facilities. Local citizens asked about maintenance schedule at cemetery – may be a group that wants to take over maintenance.

On a motion by Councilmember Naslund, seconded by Councilmember Neigel, the Council adopted Resolution 15-06 amending the 2015 City of Sultan Fee Schedule. All ayes.

### **DISCUSSION ITEMS:**

#### **Code of Ethics**

The issue is to discuss the adoption of a Code of Ethics for the city. Ordinance 1181-13 - Code of Ethics was introduced to the Council in November 2013. The Council had concerns regarding the language in the proposed ordinance and referred the matter to committee for further work.

This issue has been on the work plan for the past year and staff is looking for direction from the Council on whether to proceed with the code or remove it from the work plan. If the Council would like to move forward with the code, staff would recommend the committee meet in June to revise the draft code for adoption. It is common for cities to adopt as a part of their municipal code a chapter establishing a Code of Ethics that applies to elected officials, employees and appointed members of boards and commissions

The council can elect to adopt codes similar to those found in RCW 42.23, Code of Ethics for Municipal Officers or modify the code and require higher minimum standards of conduct.

Councilmembers Neigel and Naslund will work with staff to develop a code.

## CITY OF SULTAN COUNCIL MEETING – May 28, 2015

### PUBLIC COMMENTS

Kay George: It is clear they will move the code of ethics forward. If actions are criminal, who will serve; this was her issue. This is a bag of worms and not ready for prime time. There are laws to address criminal action. Follow the laws and speak up when people break the law. Came up because she spoke up.

Stan Heydrick: Would not put his relatives in the cemetery because of the junk yard across the street. Can't the city do something? Disappointed on the decision on the annexation. Staff time will be wasted, this is an expense process and long-term maintenance will be a problem. Land is not needed to meet the goals. Green property is approved and ready to build. In the process consider the character of the area and make compatible.

Jean Roberts: Has concerns about the fog lines and lines along the Sultan Basin Road that need work. Painting would help with traffic in fall and winter.

Bill Pashaw: Is into genealogy. He came from a small town and he looked at the cemetery and would not use due to the junk in the area.

### COUNCIL RESPONSE TO COMMENTS

Mayor Eslick: the junk yard has been on the city's list and we have tried everything to get him out and the property owner is now willing to work with the city.

McCarty: On the annexation, they will listen to everyone and the Planning Board will be involved. It is not a done deal and everyone has a right to develop their property. Cost incurred may have benefits in the long run. Ethics code does not say you can't speak. On the cemetery, The Sportsman Club is considering a lease agreement for part of the land.

Seehuus: Agrees on the annexation. The junk yard has bothered him for years; glad to see moving forward with cleanup.

Neigel: Comments are thoughtful. Ms George has admonished the council about illegal acts and she herself is breaking the law. A code of ethics applies to the council.

Naslund: Ms George approached council members to coerce them to change the garbage service in exchange for a settlement to the lawsuit and for the group not to run for office.

Beeler: City will be painting the lines on the Sultan Basin Road because it is in the budget. To Ms. George, it wasn't her opinions but how she stated them. It is easier to attract without vinegar and so hard to take her seriously because of the way she expresses herself. Code of ethics does not affect her speaking. Clinton will not show her e-mails and Ms George will not share hers either. That is the purpose of the ethics code. Needs to consider others feelings when she speaks

**Adjournment:** On a motion by Councilmember Seehuus, seconded by Councilmember Naslund, the meeting adjourned at 9:05 PM. All ayes.

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Carolyn Eslick, Mayor

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Laura J. Koenig, City Clerk

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

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**ITEM #:** Consent 2  
**DATE:** June 11, 2015  
**SUBJECT:** Voucher Approval - 2015  
**CONTACT PERSON:** Laura Koenig, Clerk/Deputy Finance Director

**SUMMARY:**

Attached are the vouchers for approval in the amount of \$328,859.66 and payroll through May 22, 2015 in the amount of \$65,062.04 to be drawn and paid on the proper accounts.

**FISCAL IMPACT:** \$393,921.70

**RECOMMENDATION:**

Approve the payment of vouchers as submitted.

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**City Of Sultan  
Voucher Approval  
June 11, 2015**

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described hereon, and that the claim is just, due and an unpaid obligation against the City of Sultan, and that I am authorized to authenticate and certify to said claim.

\_\_\_\_\_  
Laura J. Koenig, Clerk/Deputy Finance Director

We, the undersigned City Council of Sultan Washington, do hereby certify that the merchandise or services hereinafter specified have been received and the claims are approved for payment in the following amounts:

Payroll Check #30566-67,70	\$ 3,544.58
Direct Deposit #11	\$ 30,126.86
Benefits Check #30568-69	\$ 6,293.32
Tax Deposit #10 & 11	\$ 25,097.28
Accounts Payable Checks #30571-600	\$ 328,859.66
ACH Transactions - DOR	\$
 TOTAL	 \$ 393,921.70

\_\_\_\_\_  
Bob McCarty, Councilmember

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John Seehuus, Councilmember

\_\_\_\_\_  
Rocky Walker, Councilmember

\_\_\_\_\_  
Sarah Davenport-Smith, Councilmember

\_\_\_\_\_  
Joe Neigel, Councilmember

\_\_\_\_\_  
Marianne Naslund, Councilmember

\_\_\_\_\_  
Jeffrey Beeler, Councilmember

# Accounts Payable

## Check Register Totals Only

User: laura.koenig  
 Printed: 6/3/2015 - 1:21 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
30571	06/11/2015	Aramark	Aramark Uniform Services - AUS We	351.91	0
30572	06/11/2015	comcast	Comcast	957.61	0
30573	06/11/2015	Costco	Costco	435.57	0
30574	06/11/2015	Journal	Daily Journal of Commerce	495.30	0
30575	06/11/2015	PWTF	Department of Commerce	245,427.55	0
30576	06/11/2015	DOLI	Department of Labor & Industries	285.40	0
30577	06/11/2015	EvUtil	Everett Utilities	3,034.29	0
30578	06/11/2015	Frontier	Frontier	404.60	0
30579	06/11/2015	genpac	General Pacific	10,590.67	0
30580	06/11/2015	Gray	Gray & Osborne Inc.	21,337.23	0
30581	06/11/2015	HoneyB	Honey Bucket	111.65	0
30582	06/11/2015	iimc	IIMC	180.00	0
30583	06/11/2015	ofcdpot	Office Depot	314.04	0
30584	06/11/2015	PUD 1	PUD	10,379.40	0
30585	06/11/2015	QBS	QualityBusinesss Systems Inc	29.21	0
30586	06/11/2015	AllWaste	Republic Services	12,170.47	0
30587	06/11/2015	Sedgwick	Sedgwick CMS	355.51	0
30588	06/11/2015	SCcorrec	Snohomish County Corrections	13,408.88	0
30589	06/11/2015	SoundPub	Sound Publishing Inc	245.96	0
30590	06/11/2015	TSI	Technical Systems, Inc.	608.16	0
30591	06/11/2015	atrua	Aimee Lou Trua	2,100.00	0
30592	06/11/2015	usps	USPS	778.56	0
30593	06/11/2015	UULC	Utilities Underground Location Center	33.88	0
30594	06/11/2015	VerizonW	Verizon Wireless	667.34	0
30595	06/11/2015	visa	Visa	524.66	0
30596	06/11/2015	visa	Visa	399.65	0
30597	06/11/2015	visa	Visa	2,212.39	0
30598	06/11/2015	visa	Visa	55.00	0
30599	06/11/2015	KWalker	Kenneth Walker	284.77	0
30600	06/11/2015	WLJ	White Lightning Janitorial	680.00	0
Check Total:				328,859.66	

# Payroll

## ACH Check Register

User: 'julie.addington'  
Printed: 05/26/2015 - 3:57PM  
Batch: 4-5-2015  
Include Partial: FALSE



Check Date	Check Number	Employee No	Employee Name	Amount
05/29/2015	0	001	Laura Koenig	2,174.59
05/29/2015	0	002	Tami Pevey	728.79
05/29/2015	0	004	Donna Murphy	1,289.41
05/29/2015	0	007	Julie Addington	1,503.66
05/29/2015	0	010	Cynthia Sparks	1,791.32
05/29/2015	0	011	Janice Mann	1,239.05
05/29/2015	0	013	Rosemary Murphy	1,244.21
05/29/2015	0	015	Kenneth Walker	2,951.85
05/29/2015	0	016	Stacy MacGregor	1,636.74
05/29/2015	0	019	Michael Matheson	2,748.74
05/29/2015	0	020	Connie Dunn	2,102.12
05/29/2015	0	025	John Harris	2,051.31
05/29/2015	0	028	Todd Strom	1,709.14
05/29/2015	0	049	Victoria Forte	1,233.12
05/29/2015	0	120	Matthew Wood	2,251.59
05/29/2015	0	121	Jason Strauss	1,477.37
05/29/2015	0	125	Riley Edwards	1,128.35
05/29/2015	0	126	Bobbie Lewis	865.50
Total Employees:			18	Total: 30,126.86

# Accounts Payable

## Check Register Totals Only

User: laura.koenig  
 Printed: 5/29/2015 - 1:49 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
30568	05/29/2015	Retire	Department of Retirement	6,181.42	0
30569	05/29/2015	AFLAC	AFLAC	111.90	0
Check Total:				6,293.32	

# Payroll

## Computer Check Register

User: julie.addington  
 Printed: 06/01/2015 - 1:50PM  
 Batch: 00001-06-2015 Computer

*May 2015*



Check No	Check Date	Employee Information	Amount
30570	06/01/2015	072 Carolyn Eslick	461.75
Total Number of Employees: 1		Total for Payroll Check Run:	461.75

# Payroll

## Computer Check Register

User: julie.addington  
 Printed: 05/26/2015 - 3:55PM  
 Batch: 00004-05-2015 Computer

*PR11*



Check No	Check Date	Employee Information	Amount
30566	05/29/2015	024 Michael Williams	1,669.97
30567	05/29/2015	029 James Barns	1,412.86
Total Number of Employees: 2		Total for Payroll Check Run:	3,082.83

# Checks for Approval

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
30568	05/29/2015	GENERAL FUND	PERS Payable	Department of Retirement	142.51
30568	05/29/2015	GENERAL FUND	PERS Payable	Department of Retirement	77.37
30568	05/29/2015	GENERAL FUND	PERS Payable	Department of Retirement	412.08
30568	05/29/2015	STREET FUND	PERS Payable	Department of Retirement	136.14
30568	05/29/2015	CEMETERY FUND	PERS Payable	Department of Retirement	20.35
30568	05/29/2015	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement	22.62
30568	05/29/2015	UTILITY WATER FUND	PERS Payable	Department of Retirement	584.49
30568	05/29/2015	UTILITY SEWER FUND	PERS Payable	Department of Retirement	475.75
30568	05/29/2015	UTILITY GARBAGE FUND	PERS Payable	Department of Retirement	271.04
30568	05/29/2015	STORMWATER UTILITY FUND	PERS Payable	Department of Retirement	153.32
30568	05/29/2015	GENERAL FUND	PERS Payable	Department of Retirement	771.33
30568	05/29/2015	STREET FUND	PERS Payable	Department of Retirement	254.88
30568	05/29/2015	CEMETERY FUND	PERS Payable	Department of Retirement	38.11
30568	05/29/2015	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement	42.37
30568	05/29/2015	UTILITY WATER FUND	PERS Payable	Department of Retirement	1,094.12
30568	05/29/2015	UTILITY SEWER FUND	PERS Payable	Department of Retirement	890.57
30568	05/29/2015	UTILITY GARBAGE FUND	PERS Payable	Department of Retirement	507.39
30568	05/29/2015	STORMWATER UTILITY FUND	PERS Payable	Department of Retirement	286.98
30569	05/29/2015	CEMETERY FUND	AFLAC Payable	AFLAC	0.04
30569	05/29/2015	UTILITY WATER FUND	AFLAC Payable	AFLAC	5.97
30569	05/29/2015	UTILITY SEWER FUND	AFLAC Payable	AFLAC	8.04
30569	05/29/2015	CEMETERY FUND	AFLAC Payable	AFLAC	0.11
30569	05/29/2015	UTILITY WATER FUND	AFLAC Payable	AFLAC	15.91
30569	05/29/2015	UTILITY SEWER FUND	AFLAC Payable	AFLAC	25.88
30569	05/29/2015	CEMETERY FUND	AFLAC Payable	AFLAC	0.05
30569	05/29/2015	UTILITY WATER FUND	AFLAC Payable	AFLAC	5.98
30569	05/29/2015	UTILITY SEWER FUND	AFLAC Payable	AFLAC	8.02
30569	05/29/2015	CEMETERY FUND	AFLAC Payable	AFLAC	0.10
30569	05/29/2015	UTILITY WATER FUND	AFLAC Payable	AFLAC	15.92
30569	05/29/2015	UTILITY SEWER FUND	AFLAC Payable	AFLAC	25.88
30571	06/11/2015	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	0.79
30571	06/11/2015	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	3.69
30571	06/11/2015	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	3.69
30571	06/11/2015	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	3.42
30571	06/11/2015	STREET FUND	Uniforms	Aramark Uniform Services	0.79
30571	06/11/2015	GENERAL FUND	Uniforms	Aramark Uniform Services	0.79

30571	06/11/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
30571	06/11/2015	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	0.79
30571	06/11/2015	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	3.69
30571	06/11/2015	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	3.69
30571	06/11/2015	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	3.42
30571	06/11/2015	STREET FUND	Uniforms	Aramark Uniform Services	0.79
30571	06/11/2015	GENERAL FUND	Uniforms	Aramark Uniform Services	0.79
30571	06/11/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
30571	06/11/2015	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	0.79
30571	06/11/2015	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	3.69
30571	06/11/2015	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	3.69
30571	06/11/2015	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	3.42
30571	06/11/2015	STREET FUND	Uniforms	Aramark Uniform Services	0.79
30571	06/11/2015	GENERAL FUND	Uniforms	Aramark Uniform Services	0.79
30571	06/11/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
30571	06/11/2015	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	1.46
30571	06/11/2015	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	6.84
30571	06/11/2015	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	6.83
30571	06/11/2015	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	6.34
30571	06/11/2015	STREET FUND	Uniforms	Aramark Uniform Services	1.47
30571	06/11/2015	GENERAL FUND	Uniforms	Aramark Uniform Services	1.46
30571	06/11/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
30571	06/11/2015	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	0.79
30571	06/11/2015	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	3.69
30571	06/11/2015	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	3.69
30571	06/11/2015	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	3.42
30571	06/11/2015	STREET FUND	Uniforms	Aramark Uniform Services	0.79
30571	06/11/2015	GENERAL FUND	Uniforms	Aramark Uniform Services	0.79
30571	06/11/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
30571	06/11/2015	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	2.43
30571	06/11/2015	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	11.32
30571	06/11/2015	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	11.33
30571	06/11/2015	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	10.52
30571	06/11/2015	STREET FUND	Uniforms	Aramark Uniform Services	2.42
30571	06/11/2015	GENERAL FUND	Uniforms	Aramark Uniform Services	2.43
30571	06/11/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
30571	06/11/2015	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	0.79
30571	06/11/2015	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	3.69
30571	06/11/2015	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	3.69
30571	06/11/2015	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	3.42
30571	06/11/2015	STREET FUND	Uniforms	Aramark Uniform Services	0.79

30571	06/11/2015	GENERAL FUND	Uniforms	Aramark Uniform Services	0.79
30571	06/11/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
30571	06/11/2015	GENERAL FUND	Uniforms	Aramark Uniform Services	0.79
30571	06/11/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
30571	06/11/2015	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	0.79
30571	06/11/2015	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	3.69
30571	06/11/2015	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	3.69
30571	06/11/2015	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	3.42
30571	06/11/2015	STREET FUND	Uniforms	Aramark Uniform Services	0.79
30571	06/11/2015	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	2.42
30571	06/11/2015	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	11.29
30571	06/11/2015	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	11.29
30571	06/11/2015	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	10.49
30571	06/11/2015	STREET FUND	Uniforms	Aramark Uniform Services	2.42
30571	06/11/2015	GENERAL FUND	Uniforms	Aramark Uniform Services	2.42
30571	06/11/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
30571	06/11/2015	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	1.51
30571	06/11/2015	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	7.05
30571	06/11/2015	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	7.05
30571	06/11/2015	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	6.55
30571	06/11/2015	STREET FUND	Uniforms	Aramark Uniform Services	1.51
30571	06/11/2015	GENERAL FUND	Uniforms	Aramark Uniform Services	1.51
30571	06/11/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
30571	06/11/2015	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	5.63
30571	06/11/2015	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	26.27
30571	06/11/2015	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	26.27
30571	06/11/2015	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	24.40
30571	06/11/2015	STREET FUND	Uniforms	Aramark Uniform Services	5.63
30571	06/11/2015	GENERAL FUND	Uniforms	Aramark Uniform Services	5.63
30571	06/11/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
30571	06/11/2015	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	2.03
30571	06/11/2015	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	9.47
30571	06/11/2015	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	9.47
30571	06/11/2015	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	8.79
30571	06/11/2015	STREET FUND	Uniforms	Aramark Uniform Services	2.03
30571	06/11/2015	GENERAL FUND	Uniforms	Aramark Uniform Services	2.03
30571	06/11/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
30572	06/11/2015	GENERAL FUND	Communication	Comcast	27.85
30572	06/11/2015	UTILITY WATER FUND	Communication	Comcast	18.56
30572	06/11/2015	UTILITY SEWER FUND	Communication	Comcast	18.56
30572	06/11/2015	UTILITY GARBAGE FUND	Communication	Comcast	18.57

30572	06/11/2015	STREET FUND	Communication	Comcast	9.28
30572	06/11/2015	STREET FUND	Communication	Comcast	53.94
30572	06/11/2015	UTILITY WATER FUND	Communication	Comcast	53.94
30572	06/11/2015	UTILITY SEWER FUND	Communication	Comcast	53.94
30572	06/11/2015	UTILITY GARBAGE FUND	Communication	Comcast	53.94
30572	06/11/2015	STORMWATER UTILITY FUND	Communication	Comcast	53.94
30572	06/11/2015	GENERAL FUND	Communication	Comcast	238.04
30572	06/11/2015	UTILITY WATER FUND	Communication	Comcast	119.01
30572	06/11/2015	UTILITY SEWER FUND	Communication	Comcast	119.02
30572	06/11/2015	UTILITY GARBAGE FUND	Communication	Comcast	119.02
30573	06/11/2015	UTILITY GARBAGE FUND	Office Supplies	Costco	5.21
30573	06/11/2015	UTILITY SEWER FUND	Office Supplies	Costco	5.21
30573	06/11/2015	UTILITY WATER FUND	Office Supplies	Costco	5.20
30573	06/11/2015	STREET FUND	Office/Operating Supplies	Costco	5.21
30573	06/11/2015	GENERAL FUND	Office/Operating Supplies	Costco	20.83
30573	06/11/2015	UTILITY GARBAGE FUND	Office Supplies	Costco	49.24
30573	06/11/2015	UTILITY SEWER FUND	Office Supplies	Costco	49.24
30573	06/11/2015	UTILITY WATER FUND	Office Supplies	Costco	49.24
30573	06/11/2015	STREET FUND	Office/Operating Supplies	Costco	49.24
30573	06/11/2015	GENERAL FUND	Office/Operating Supplies	Costco	196.95
30574	06/11/2015	STREET IMPROVEMENT FUND	Miscellaneous	Costco	495.30
30575	06/11/2015	SEWER SYSTEM DEBT FUND	PWTF Interest	Daily Journal of Commerce	1,974.05
30575	06/11/2015	SEWER SYSTEM DEBT FUND	PWTF Principal Payment	Department of Commerce	107,675.73
30575	06/11/2015	WATER SYSTEM DEBT FUND	PWTF Loan Interest	Department of Commerce	4,570.52
30575	06/11/2015	WATER SYSTEM DEBT FUND	PWTF Loan Principle	Department of Commerce	41,550.22
30575	06/11/2015	WATER SYSTEM DEBT FUND	PWTF Loan Principle	Department of Commerce	16,008.77
30575	06/11/2015	WATER SYSTEM DEBT FUND	PWTF Loan Interest	Department of Commerce	586.99
30575	06/11/2015	SEWER SYSTEM DEBT FUND	PWTF Principal Payment	Department of Commerce	69,859.38
30575	06/11/2015	SEWER SYSTEM DEBT FUND	PWTF Interest	Department of Commerce	3,201.89
30576	06/11/2015	BUILDING MAINTENANCE FUND	Repair and Maintenance	Department of Commerce	285.40
30577	06/11/2015	UTILITY WATER FUND	Utilities	Department of Labor & Industries	3,034.29
30578	06/11/2015	GENERAL FUND	Communication	Everett Utilities	11.61
30578	06/11/2015	STREET FUND	Communication	Frontier	11.60
30578	06/11/2015	UTILITY WATER FUND	Communication	Frontier	11.61
30578	06/11/2015	UTILITY SEWER FUND	Communication	Frontier	11.60
30578	06/11/2015	UTILITY GARBAGE FUND	Communication	Frontier	11.61
30578	06/11/2015	UTILITY WATER FUND	Communication	Frontier	179.27
30578	06/11/2015	GENERAL FUND	Communication	Frontier	14.25
30578	06/11/2015	STREET FUND	Communication	Frontier	14.26
30578	06/11/2015	UTILITY WATER FUND	Communication	Frontier	14.25
30578	06/11/2015	UTILITY SEWER FUND	Communication	Frontier	14.26

30578	06/11/2015	UTILITY GARBAGE FUND	Communication	Frontier	14.25
30578	06/11/2015	GENERAL FUND	Communication	Frontier	19.21
30578	06/11/2015	STREET FUND	Communication	Frontier	19.20
30578	06/11/2015	UTILITY WATER FUND	Communication	Frontier	19.21
30578	06/11/2015	UTILITY SEWER FUND	Communication	Frontier	19.20
30578	06/11/2015	UTILITY GARBAGE FUND	Communication	Frontier	19.21
30579	06/11/2015	UTILITY WATER FUND	Operating Supply	General Pacific	10,590.67
30580	06/11/2015	STREET IMPROVEMENT FUND	Street Projects Engineering	Gray & Osborne Inc.	4,469.75
30580	06/11/2015	SEWER SYSTEM IMPROVEMENT FUND	Professional Service Engineer	Gray & Osborne Inc.	4,677.29
30580	06/11/2015	WATER SYSTEM IMPROVEMENT FUND	Professional Services Engineer	Gray & Osborne Inc.	4,677.30
30580	06/11/2015	STREET IMPROVEMENT FUND	Street Projects Engineering	Gray & Osborne Inc.	7,512.89
30581	06/11/2015	UTILITY SEWER FUND	Rentals	Honey Bucket	111.65
30582	06/11/2015	GENERAL FUND	Organization Dues	IIMC	180.00
30583	06/11/2015	UTILITY WATER FUND	Office Supplies	Office Depot	115.32
30583	06/11/2015	UTILITY WATER FUND	Office Supplies	Office Depot	2.56
30583	06/11/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	2.56
30583	06/11/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	2.56
30583	06/11/2015	UTILITY GARBAGE FUND	Office Supplies	Office Depot	2.56
30583	06/11/2015	STREET FUND	Office Supplies	Office Depot	10.23
30583	06/11/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	35.65
30583	06/11/2015	UTILITY WATER FUND	Operating Supply	Office Depot	35.65
30583	06/11/2015	UTILITY SEWER FUND	Operating Supplies	Office Depot	35.65
30583	06/11/2015	UTILITY GARBAGE FUND	Operating Supplies	Office Depot	35.65
30583	06/11/2015	STREET FUND	Office/Operating Supplies	Office Depot	35.65
30583	06/11/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	35.65
30584	06/11/2015	UTILITY WATER FUND	Utilities	PUD	102.46
30584	06/11/2015	UTILITY SEWER FUND	Utilities	PUD	102.46
30584	06/11/2015	UTILITY GARBAGE FUND	Utilities	PUD	102.46
30584	06/11/2015	STREET FUND	Utilities	PUD	102.46
30584	06/11/2015	GENERAL FUND	Utilities	PUD	102.47
30584	06/11/2015	GENERAL FUND	Utilities	PUD	512.30
30584	06/11/2015	UTILITY WATER FUND	Utilities	PUD	2,460.91
30584	06/11/2015	UTILITY SEWER FUND	Utilities	PUD	2,696.79
30584	06/11/2015	STREET FUND	Utilities	PUD	2,832.75
30584	06/11/2015	UTILITY WATER FUND	Utilities	PUD	37.26
30584	06/11/2015	UTILITY SEWER FUND	Utilities	PUD	37.26
30584	06/11/2015	UTILITY GARBAGE FUND	Utilities	PUD	37.26
30584	06/11/2015	STREET FUND	Utilities	PUD	37.26
30584	06/11/2015	STREET FUND	Utilities	PUD	54.70
30584	06/11/2015	GENERAL FUND	Utilities	PUD	64.35
30584	06/11/2015	UTILITY SEWER FUND	Utilities	PUD	494.65
30584	06/11/2015	GENERAL FUND	Utilities	PUD	104.42

30584	06/11/2015	GENERAL FUND	Utilities	PUD	75.64
30584	06/11/2015	GENERAL FUND	Utilities	PUD	255.89
30584	06/11/2015	GENERAL FUND	Utilities	PUD	32.32
30584	06/11/2015	GENERAL FUND	Utilities	PUD	133.33
30585	06/11/2015	GENERAL FUND	Office/Operating Supplies	QualityBusiness Systems Inc	5.84
30585	06/11/2015	STREET FUND	Office Supplies	QualityBusiness Systems Inc	5.84
30585	06/11/2015	UTILITY WATER FUND	Office Supplies	QualityBusiness Systems Inc	5.85
30585	06/11/2015	UTILITY SEWER FUND	Office Supplies	QualityBusiness Systems Inc	5.84
30585	06/11/2015	UTILITY GARBAGE FUND	Office Supplies	QualityBusiness Systems Inc	5.84
30586	06/11/2015	UTILITY GARBAGE FUND	Intergovernmental - Recycle	Republic Services	12,170.47
30587	06/11/2015	GENERAL FUND	Professional Services	Sedgwick CMS	71.10
30587	06/11/2015	STREET FUND	Professional Services	Sedgwick CMS	71.10
30587	06/11/2015	UTILITY WATER FUND	Professional Service - General	Sedgwick CMS	71.11
30587	06/11/2015	UTILITY SEWER FUND	Professional Service	Sedgwick CMS	71.10
30587	06/11/2015	UTILITY GARBAGE FUND	Professional	Sedgwick CMS	71.10
30588	06/11/2015	GENERAL FUND	Miscellaneous - Jail Fees	Snohomish County Corrections	9,312.50
30588	06/11/2015	GENERAL FUND	Miscellaneous - Jail Fees	Snohomish County Corrections	4,089.00
30588	06/11/2015	GENERAL FUND	Miscellaneous - Jail Fees	Snohomish County Corrections	7.38
30589	06/11/2015	STREET IMPROVEMENT FUND	Miscellaneous	Sound Publishing Inc	220.16
30589	06/11/2015	GENERAL FUND	Advertising and Legal Notices	Sound Publishing Inc	25.80
30590	06/11/2015	UTILITY WATER FUND	Repair and Maintenance	Technical Systems, Inc.	608.16
30591	06/11/2015	GENERAL FUND	Public Defender Attorney	Aimee Lou Trua	1,700.00
30591	06/11/2015	GENERAL FUND	Public Defender Attorney	Aimee Lou Trua	400.00
30592	06/11/2015	UTILITY WATER FUND	Communication	USPS	233.57
30592	06/11/2015	UTILITY SEWER FUND	Communication	USPS	233.57
30592	06/11/2015	UTILITY GARBAGE FUND	Communication	USPS	233.56
30592	06/11/2015	STORMWATER UTILITY FUND	Communication	USPS	77.86
30593	06/11/2015	UTILITY WATER FUND	Miscellaneous	Utilities Underground Location Center	1.54
30593	06/11/2015	UTILITY SEWER FUND	Miscellaneous	Utilities Underground Location Center	1.54
30593	06/11/2015	UTILITY WATER FUND	Miscellaneous	Utilities Underground Location Center	15.40
30593	06/11/2015	UTILITY SEWER FUND	Miscellaneous	Utilities Underground Location Center	15.40
30594	06/11/2015	UTILITY WATER FUND	Communication	Verizon Wireless	7.58
30594	06/11/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	7.58
30594	06/11/2015	UTILITY GARBAGE FUND	Communication	Verizon Wireless	7.57
30594	06/11/2015	STREET FUND	Communication	Verizon Wireless	7.58
30594	06/11/2015	GENERAL FUND	Communication	Verizon Wireless	7.58
30594	06/11/2015	GENERAL FUND	Communication	Verizon Wireless	55.00
30594	06/11/2015	UTILITY WATER FUND	Communication	Verizon Wireless	55.00
30594	06/11/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	55.00
30594	06/11/2015	GENERAL FUND	Communication	Verizon Wireless	55.00
30594	06/11/2015	UTILITY WATER FUND	Communication	Verizon Wireless	37.89

30594	06/11/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	55.00
30594	06/11/2015	UTILITY WATER FUND	Communication	Verizon Wireless	7.58
30594	06/11/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	7.58
30594	06/11/2015	UTILITY GARBAGE FUND	Communication	Verizon Wireless	7.57
30594	06/11/2015	GENERAL FUND	Communication	Verizon Wireless	7.58
30594	06/11/2015	STREET FUND	Communication	Verizon Wireless	7.58
30594	06/11/2015	UTILITY WATER FUND	Communication	Verizon Wireless	11.00
30594	06/11/2015	UTILITY GARBAGE FUND	Communication	Verizon Wireless	11.00
30594	06/11/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	11.00
30594	06/11/2015	GENERAL FUND	Communication	Verizon Wireless	11.00
30594	06/11/2015	STREET FUND	Communication	Verizon Wireless	11.00
30594	06/11/2015	UTILITY WATER FUND	Communication	Verizon Wireless	7.58
30594	06/11/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	7.58
30594	06/11/2015	UTILITY GARBAGE FUND	Communication	Verizon Wireless	7.57
30594	06/11/2015	GENERAL FUND	Communication	Verizon Wireless	7.58
30594	06/11/2015	STREET FUND	Communication	Verizon Wireless	7.58
30594	06/11/2015	GENERAL FUND	Office/Operating Supplies	Verizon Wireless	37.89
30594	06/11/2015	UTILITY WATER FUND	Communication	Verizon Wireless	11.00
30594	06/11/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	11.00
30594	06/11/2015	UTILITY GARBAGE FUND	Communication	Verizon Wireless	11.00
30594	06/11/2015	STREET FUND	Communication	Verizon Wireless	11.00
30594	06/11/2015	GENERAL FUND	Communication	Verizon Wireless	11.00
30594	06/11/2015	UTILITY WATER FUND	Communication	Verizon Wireless	7.58
30594	06/11/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	7.58
30594	06/11/2015	UTILITY GARBAGE FUND	Communication	Verizon Wireless	7.57
30594	06/11/2015	GENERAL FUND	Communication	Verizon Wireless	7.58
30594	06/11/2015	STREET FUND	Communication	Verizon Wireless	7.58
30594	06/11/2015	GENERAL FUND	Communication	Verizon Wireless	55.00
30595	06/11/2015	STREET FUND	Travel and Seminars	Verizon Wireless	24.00
30595	06/11/2015	UTILITY WATER FUND	Travel and Seminars	Verizon Wireless	140.20
30595	06/11/2015	UTILITY GARBAGE FUND	CPG Grant - Clean UP	Verizon Wireless	360.46
30596	06/11/2015	UTILITY WATER FUND	Travel and Seminars	Verizon Wireless	125.20
30596	06/11/2015	UTILITY WATER FUND	Travel and Seminars	Verizon Wireless	68.61
30596	06/11/2015	UTILITY SEWER FUND	Travel and Seminars	Verizon Wireless	68.61
30596	06/11/2015	UTILITY GARBAGE FUND	Travel and Seminars	Verizon Wireless	68.61
30596	06/11/2015	GENERAL FUND	Travel and Seminars	Verizon Wireless	68.62
30597	06/11/2015	UTILITY WATER FUND	Travel and Seminars	Verizon Wireless	205.61
30597	06/11/2015	UTILITY SEWER FUND	Travel and Seminars	Verizon Wireless	205.61
30597	06/11/2015	UTILITY GARBAGE FUND	Travel and Seminars	Verizon Wireless	205.61
30597	06/11/2015	UTILITY WATER FUND	Travel and Seminars	Verizon Wireless	10.52
30597	06/11/2015	UTILITY SEWER FUND	Vehicle Operation Maintenance	Verizon Wireless	10.52

30597	06/11/2015	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Visa	10.52
30597	06/11/2015	UTILITY WATER FUND	Travel and Seminars	Visa	5.36
30597	06/11/2015	UTILITY SEWER FUND	Travel and Seminars	Visa	5.36
30597	06/11/2015	UTILITY GARBAGE FUND	Travel and Seminars	Visa	5.37
30597	06/11/2015	UTILITY WATER FUND	Travel and Seminars	Visa	410.40
30597	06/11/2015	UTILITY WATER FUND	Travel and Seminars	Visa	284.37
30597	06/11/2015	UTILITY SEWER FUND	Travel and Seminars	Visa	284.37
30597	06/11/2015	UTILITY GARBAGE FUND	Travel and Seminars	Visa	284.37
30597	06/11/2015	GENERAL FUND	Travel and Seminars	Visa	284.40
30598	06/11/2015	GENERAL FUND	Travel and Seminars	Visa	55.00
30599	06/11/2015	GENERAL FUND	Travel and Seminars	Kenneth Walker	284.77
30600	06/11/2015	GENERAL FUND	Professional Services	White Lightning Janitorial	166.67
30600	06/11/2015	UTILITY WATER FUND	Professional Service - General	White Lightning Janitorial	55.55
30600	06/11/2015	UTILITY SEWER FUND	Professional Service	White Lightning Janitorial	166.66
30600	06/11/2015	UTILITY SEWER FUND	Professional Service	White Lightning Janitorial	55.55
30600	06/11/2015	UTILITY GARBAGE FUND	Professional	White Lightning Janitorial	55.57
30600	06/11/2015	GENERAL FUND	Professional Services	White Lightning Janitorial	20.00
30600	06/11/2015	UTILITY WATER FUND	Professional Service - General	White Lightning Janitorial	6.67
30600	06/11/2015	UTILITY SEWER FUND	Professional Service	White Lightning Janitorial	20.00
30600	06/11/2015	UTILITY SEWER FUND	Professional Service	White Lightning Janitorial	6.66
30600	06/11/2015	UTILITY GARBAGE FUND	Professional	White Lightning Janitorial	6.67
30600	06/11/2015	GENERAL FUND	Professional Services	White Lightning Janitorial	40.00
30600	06/11/2015	UTILITY WATER FUND	Professional Service - General	White Lightning Janitorial	13.33
30600	06/11/2015	UTILITY SEWER FUND	Professional Service	White Lightning Janitorial	40.00
30600	06/11/2015	UTILITY SEWER FUND	Professional Service	White Lightning Janitorial	13.33
30600	06/11/2015	UTILITY GARBAGE FUND	Professional	White Lightning Janitorial	13.34

335,152.98

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

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ITEM #: Consent C 3

DATE: May 14, 2015

SUBJECT: Excused Absence – Councilmember Seehuus and Davenport-Smith

CONTACT PERSON: Laura J. Koenig, Clerk/Deputy Finance Director 

**ISSUE:**

Councilmember Seehuus and Davenport-Smith will be attending the AWC Conference in Wenatchee June 24<sup>th</sup> to 26<sup>th</sup> and have requested an excused absence from the June 25, 2015 Council.

**RECOMMENDATION:**

Approve the excused absence of Councilmember Seehuus and Davenport-Smith from the June 25, 2015 Council meeting.

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

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**ITEM NO:** A-1  
**DATE:** June 11, 2013  
**SUBJECT:** 2016-2021 Transportation Improvement Plan  
**CONTACT PERSON:** Mick Matheson, P.E., Public Works Director



**ISSUE:**

Authorize the Mayor to sign Resolution 15-07 approving the 6-year (2016-2021) Transportation Improvement Plan (Attachment A).

**STAFF RECOMMENDATION:**

Staff recommends the Council consider the public input received under Agenda Item H-1 of this meeting, consider the history of this action as described in Agenda Item H-1, and authorize the Mayor to sign Resolution 15-07 to adopt the 2016-2021 Transportation Improvement Plan.

**BACKGROUND:**

The background information is provided on Agenda Item H-1 of this agenda packet.

**ALTERNATIVES:**

1. Authorize the Mayor to sign Resolution 15-07 approving the 2016-2021 Transportation Improvement Plan as required by RCW 35.77.010.
  
2. Do not authorize the Mayor to sign Resolution 15-07 approving the 2016-2021 Transportation Improvement Plan and direct staff to areas of concern. This alternative would delay adopting the 2016-2021 TIP. The council should take this action if there are questions and/or concerns regarding:
  - Consistency with the city's adopted comprehensive plan
  - Anticipated revenues
  - Project list, project expenditures, or project priorities

**RECOMMENDATION:**

Authorize the Mayor to sign Resolution 15-07 approving the 6-year (2016-2021) Transportation Improvement Plan.

**ATTACHMENTS:**

Attachment A: Resolution No. 15-07 Approving the 2016-2021 Transportation Improvement Plan  
Attachment B: 2016-2021 Transportation Improvement Plan  
Attachment C: RCW 35.77.010

CITY OF SULTAN  
WASHINGTON  
RESOLUTION NO. 15-07

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**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SULTAN, WASHINGTON,  
APPROVING THE 2016-2021  
TRANSPORTATION IMPROVEMENT PLAN.**

WHEREAS, RCW 35.77.010 mandates that all local jurisdictions annually adopt and submit to the state a six-year program of transportation improvements known as the Local TIP; and

WHEREAS, the six-year local Transportation Improvement Plan (TIP) serves as a work plan for the development of local transportation systems and, as such, represents an important planning component under the State's Growth Management Act; and

WHEREAS, in 2011, the City revised the Capital Facilities Element and Transportation Element of its 2008 update to the 2004 Comprehensive Plan and the transportation capital projects are a subset of the Capital Facilities Element; and

WHEREAS, the 2016-2021 TIP is compliant because it is based on a compliant Transportation Element that meets the standards of RCW 36.70A.070(6); and

WHEREAS, an environmental review was conducted for the 2011 revised Capital Facilities Element and Transportation Element in accordance with the provisions of the Washington State Environmental Policy Act; and

WHEREAS, the 2016-2021 TIP provides a multiyear financing plan based on the needs identified in the comprehensive plan, the appropriate parts of which serve as the basis for the six-year TIP required by RCW 35.77.010; and

WHEREAS, the 2016-2021 Transportation Improvement Plan will further and be consistent with the goals, objectives and policies of the City's Comprehensive Plan, including the County-Wide Planning Policies for Snohomish County. Additionally, the proposed revisions are consistent with the City's plans, policies and regulations for providing community facilities, including but not limited to utilities, transportation, parks, or schools; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DO RESOLVE AS FOLLOWS:

**Section 1. Findings.** The City Council makes the following findings with regard to the 2016-2021 TIP:

- A. The 2016-2021 TIP is based on the 2011 Comprehensive Plan
- B. The 2016-2021 TIP is compliant because it is based on a compliant Transportation Element that meets the standards of RCW 36.70A.070(6).
- C. The 2016-2021 TIP provides a multiyear financing plan based on the needs identified in the comprehensive plan, the appropriate parts of which serve as the basis for the six-year TIP required by RCW 35.77.010.
- D. Pursuant to RCW 35.77.010, the City of Sultan is taking legislative action to approve the 2016-2021 TIP.

**Section 2. Adoption.** The attached Exhibit A is adopted as the 2016-2021 Transportation Improvement Plan of the City of Sultan and incorporated by reference the same as though it were fully set forth herein.

**Section 3. Filing.** The City Clerk is directed to file a copy of this Resolution with the Secretary of Transportation not more than thirty days after its adoption.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE  
 \_11th\_ DAY OF \_\_\_\_\_ June \_\_\_\_\_, 2015.

CITY OF SULTAN

By: \_\_\_\_\_  
 Carolyn Eslick, Mayor

ATTEST:

By: \_\_\_\_\_  
 Laura Koenig, City Clerk

APPROVED AS TO FORM:

By \_\_\_\_\_  
 Amy Mill, City Attorney

2016-2021 Transportation Improvement Plan (by year)

ATTACHMENT B

2016-2021 Expenditures By Year

Project Number	Project Name	Project Description	Total Project Cost 20-yr CFP	2016-2021 Expenditures By Year							2016-2021 Total Expenditure
				2016	2017	2018	2019	2020	2021		
T-39	Pavement Overlay & Chip seal Program	Overlay or chip seal streets within the city limits	\$550,000	\$12,000	\$12,500	\$12,500	\$12,500	\$12,500	\$13,000	\$75,000	
T-45	5 <sup>th</sup> Street Reconstruction	Reconstruct 5 <sup>th</sup> Street from Main Street to US2	\$249,000	\$29,000	\$220,000					\$249,000	
T-46	Date Avenue Reconstruction	Reconstruct Date Avenue from 4 <sup>th</sup> Street to 150 feet east of 5 <sup>th</sup> Place (Sultan Elementary frontage).	\$285,500	\$285,500						\$285,500	
T-51	3rd Street Reconstruction	Reconstruct 3rd Street from US2 to High Avenue.	\$1,456,000		\$218,400	\$1,237,600				\$1,456,000	
T-70	1 <sup>st</sup> Street Sidewalk	Construct a sidewalk from Osprey Park to Willow Avenue.	\$260,000		\$39,000	\$221,000				\$260,000	
NM-3	Sidewalk Spot Improvements	Repair, replace and construct missing sidewalks within the city.	\$130,000		\$289,000					\$289,000	
NM-4	Sidewalk /Trail Construction & Enhancements	Construct or renovate public sidewalks and trails. Stand alone projects not associated with road renovation.	\$310,000		\$100,000	\$100,000	\$110,000			\$310,000	
NM-8	US-2 Pedestrian Crossing	Construct a non-motorized bridge crossing north of US 2 to provide increased ped/bike safety	\$4,000,000	\$3,000,000	\$1,400,000					\$4,400,000	
NM-9	Sultan River Trail	Acquire property & construct a trail adjacent to Sultan River from Osprey Park to River Park.	\$747,000	\$81,000	\$666,000					\$747,000	
		<b>TOTAL EXPENDITURES</b>	<b>\$7,987,500</b>	<b>\$3,407,500</b>	<b>\$2,944,900</b>	<b>\$1,558,600</b>	<b>\$122,500</b>	<b>\$12,500</b>	<b>\$13,000</b>	<b>\$8,071,500</b>	

2016-2021 Transportation Improvement Plan (by fund)

2016-2021 Expenditures By Fund

ATTACHMENT B

Motorized & Nonmotorized Projects		General Fund	Street Fund	REET	Transportation Impact Fee	Grant	Debt	Surface Water Management	Rev Totals
Project Number	Project Name	Project Description							Expenditures
T-39	Pavement Overlay & Chip Seal Program	Overlay or chip seal streets within the City limits	\$75,000	\$574,027	\$5,700,000	\$7,867,615	\$0	\$0	\$14,149,142
T-45	5 <sup>th</sup> Street Reconstruction	Reconstruct 5th Street from Main Street to US 2.		\$24,900		\$224,100			\$249,000
T-46	Date Avenue Reconstruction	Reconstruct Date Avenue from 4th Street to 150 feet east of 5 <sup>th</sup> Place (Sultan Elementary frontage).		\$28,550		\$256,950			\$285,500
T-51	3rd Street Reconstruction	Reconstruct 3rd Street from US2 to High Avenue		\$72,800		\$1,383,200			\$1,456,000
T-70	1 <sup>st</sup> Street Sidewalk	Overlay SBR from Timber Ridge north to 132nd Ave				\$260,000			\$260,000
NM-3	Sidewalk Spot Improvements	Repair, replace and construct missing sidewalks within the city				\$289,000			\$289,000
NM-4	Sidewalk Enhancements	Construct or renovate public sidewalks. Stand alone projects not associated with road renovation.		\$10,000		\$300,000			\$310,000
NM-8	US-2 Pedestrian Crossing	Construct a non-motorized bridge crossing on US 2 to provide increase ped/bike safety				\$4,400,000			\$4,400,000
NM-9	Sultan River Trail	Acquire property & construct a trail adjacent to Sultan River from Osprey Park to River Park.				\$747,000			\$747,000
		<b>Total Expenditures</b>	<b>\$75,000</b>	<b>\$136,250</b>	<b>\$0</b>	<b>\$7,860,250</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,071,500</b>

**RCW 35.77.010**

**Perpetual advanced six-year plans for coordinated transportation program expenditures – Non-motorized transportation -- Railroad right-of-way.**

(1) The legislative body of each city and town, pursuant to one or more public hearings thereon, shall prepare and adopt a comprehensive transportation program for the ensuing six calendar years. If the city or town has adopted a comprehensive plan pursuant to chapter 35.63 or 35A.63 RCW, the inherent authority of a first-class city derived from its charter, or chapter 36.70A RCW, the program shall be consistent with this comprehensive plan. The program shall include any new or enhanced bicycle or pedestrian facilities identified pursuant to RCW 36.70A.070(6) or other applicable changes that promote non-motorized transit.

The program shall be filed with the secretary of transportation not more than thirty days after its adoption. Annually thereafter the legislative body of each city and town shall review the work accomplished under the program and determine current city transportation needs. Based on these findings each such legislative body shall prepare and after public hearings thereon adopt a revised and extended comprehensive transportation program before July 1st of each year, and each one-year extension and revision shall be filed with the secretary of transportation not more than thirty days after its adoption. The purpose of this section is to assure that each city and town shall perpetually have available advanced plans looking to the future for not less than six years as a guide in carrying out a coordinated transportation program. The program may at any time be revised by a majority of the legislative body of a city or town, but only after a public hearing.

The six-year plan for each city or town shall specifically set forth those projects and programs of regional significance for inclusion in the transportation improvement program within that region.

(2) Each six-year transportation program forwarded to the secretary in compliance with subsection (1) of this section shall contain information as to how a city or town will expend its moneys, including funds made available pursuant to chapter 47.30 RCW, for non-motorized transportation purposes. (3) Each six-year transportation program forwarded to the secretary in compliance with subsection (1) of this section shall contain information as to how a city or town shall act to preserve railroad right-of-way in the event the railroad ceases to operate in the city's or town's jurisdiction.