

**CITY OF SULTAN
COUNCIL MEETING – COMMUNITY CENTER
February 12, 2015**

7:00 PM CALL TO ORDER - Pledge of Allegiance and Roll Call

CHANGES/ADDITIONS TO THE AGENDA

COMMENTS FROM THE PUBLIC: Citizens are requested to keep comments to a 3 minute maximum to allow time for everyone to speak. It is also requested that you complete a comment form for further contact.

COUNCILMEMBER COMMENTS

CITY ADMINISTRATOR COMMENTS

STAFF REPORTS – Written Reports Submitted

- 1) Police Report
- 2) Planning Board Minutes

CONSENT AGENDA: The following items are incorporated into the consent agenda and approved by a single motion of the Council.

- 1) Approval of the January 22, 2015 Council Meeting Minutes
- 2) Approval of Vouchers – 2015
- 3) Resolution 15-01 - Surplus Phones
- 4) Proclamation – Congenital Heart Defects Awareness Week

ACTION ITEMS:

- 1) Fire Hydrant Art Project
- 2) Laptop Purchase

DISCUSSION: Time Permitting

- 1) Time Allocation Report
- 2) Prosecutor Contract – RFQ

PUBLIC COMMENT ON AGENDA ITEMS ONLY

COUNCILMEMBER RESPONSE TO PUBLIC COMMENT ON AGENDA ITEMS

Adjournment - 10:00 PM or at the conclusion of Council business.

ADA NOTICE: City of Sultan Community Center is accessible. Accommodations for persons with disabilities will be provided upon request. Please make arrangements prior to the meeting by calling City Hall at 360-793-2231. For additional information please contact the City at cityhall@ci.sultan.wa.us or visit our web site at www.ci.sultan.wa.us



Sheriff Ty Trenary

*City of Sultan
In Partnership With
Snohomish County
Sheriff's Office*



Mayor Carolyn Eslick

Notable Events of January 2015

January was a relatively quiet month for reported activity in Sultan as shown in the report below. The numbers show that January of 2014 had a very high spike in "Thefts" as compared to January of 2015. "Burglaries and Vehicle Thefts" were also considerably fewer this year than in 2014. Traffic emphasis has also been a focus of our deputies as they try to get motorists to slow down and to use more caution when driving in Sultan.

We've had some personnel changes at the East Precinct this month. January is a time for our patrol deputies to bid for shifts and work stations within the Sheriff's Office. You may see some new faces in the area. I'm proud of the team we have assembled and hope you have a chance to say "hello" if you see them around town or around the region.

In Sultan you'll see Deputy J. Gwordske working dayshift on Sunday to Wednesday. Deputy D. Hansmann will still be working on Wednesday to Saturday. On nights, we have Deputy C. Matthews working Sunday to Wednesday and Deputy J. Howerton will be working nights on Wednesday to Saturday. These deputies have asked to be here in Sultan to serve this community.

On another note, I recently received an email that someone is making phone calls to residents throughout Snohomish County and claiming to be with the Sheriff's Office. They convince the people they call on the phone there is a warrant for their arrest and they need to go purchase gift cards to pay the warrant to keep from being taken to jail. Several victims have acquired cards and then read the card numbers to the supposed sheriff's deputy over the phone, "to confirm it's a real card". Of course there is no warrant and the Sheriff's Office would never conduct business this way. Please don't fall for this scam.

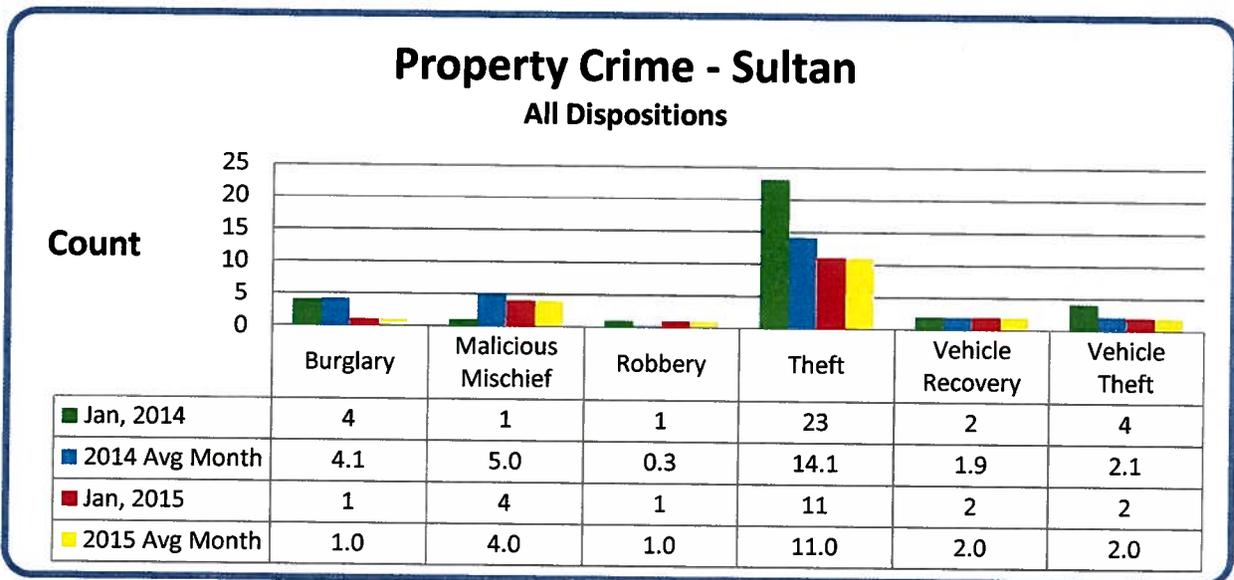
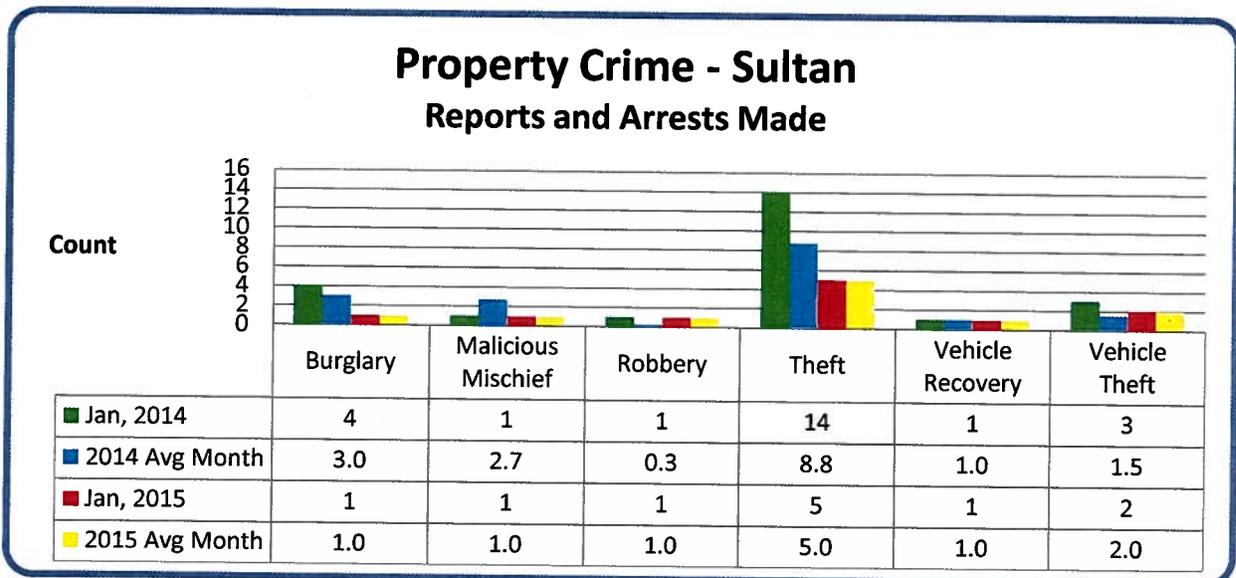
Please help to make our community more friendly and safe by getting to know your neighbors. And as always; if you see something criminal or suspicious going on in the neighborhood, please call 911 immediately. We're here to serve and to help make the community safe.

Community First, Public Safety Always!

Be good,

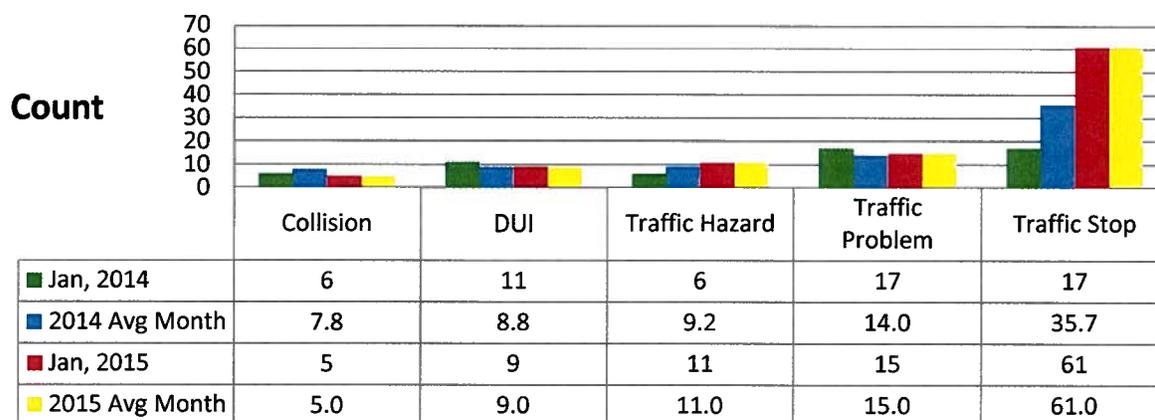
Lt. Monte Beaton

The following charts compare calls for service in the reporting month to the same month in the previous year and provide a monthly average (Typical Month) in each category. Data displayed is for all dispatch groups provided service by the Sultan (PP) Police agency.



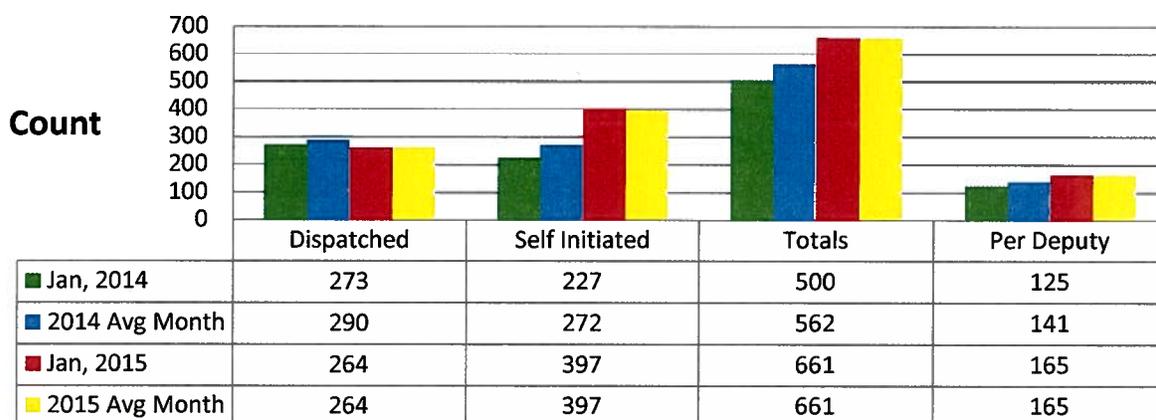
Traffic Calls - Sultan

All Dispositions



Calls By Source - Sultan

All Dispositions



Notes: Dispatched: SNOPAC or Citizen generated – dispatched calls for service
 Self-Initiated: Calls initiated by deputies
 Per Deputy: Total divided by number of assigned personnel (4 deputies)

Report presented by Sultan Chief of Police Lt. Monte Beaton
 Table and charts compiled by Volunteer Ray Coleman

**SULTAN CITY COUNCIL
AGENDA COVER SHEET**

ITEM NO: SR-2
DATE: February 12, 2015
SUBJECT: Planning Board Minutes
CONTACT PERSON: Cyd Sparks, Permit Assistant

ISSUE:
Transmitting Planning Board Minutes from the December 16, 2014 meeting as amended.

STAFF RECOMMENDATION:
Receive Report, no action required.

ATTACHMENT A: Planning Board Minutes of the December 16, 2014 meeting as amended.

**SULTAN PLANNING BOARD MINUTES
DECEMBER 16, 2014**

PLANNING BOARD MEMBERS PRESENT:

Lucy Hitchcock
Sean Gossett
Gloria Reedy
Tom Green
Janet Peterson – not present

STAFF PRESENT:

Stacy MacGregor, Senior Planner
Cyd Sparks, Permit Assistant

CALL TO ORDER:

Call to Order at 7:03 p.m.

CHANGES TO THE AGENDA:

Gossett- Would like to add a discussion of staff proposal for Title 16 and 18.
Hitchcock – wants the name of the board members listed on the agenda

Gossett moves to adopt the changes to the agenda, Reedy seconds, All Ayes.

PUBLIC COMMENTS:

None.

PLANNING BOARD MEMBER COMMENTS:

Reedy – regarding meeting with Mayor, Stacy, Ken and Janet issues with Title 18. I had a number of questions that were all answered by staff. Had the doughnut hole annexation explained and understands it better.

Green – None

Gossett- Did some research on minutes of the Council, Staff directed to go on Title 16. September 25th, Hitchcock - appreciates the Christmas tree. Osprey Park, planted a lot of new trees. Maybe PUD planted the trees? They are really nice. She stated to the board that she would like to know who did it.

APPROVAL OF MINUTES:

November 18th Minutes – **Gossett moves to approve the minutes as written, Reedy seconds. - All Ayes.**

DISCUSSION AND STUDY ITEMS:

A-1: Staff recommends that the Board adopt the 2015 Meeting Schedule as shown on Attachment A. Discussion ensued regarding the future and past schedules.

Motion to accept the planning board calendar by Reedy, seconded by Green. All Ayes.

D-1: The Planning Board is governed by Bylaws and Rules of Procedure. Planning Board members may not be aware of these rules. Additionally, the Department of Commerce provides guidance and training for planning boards. Finally, the role of the Planning Board is codified under Sultan Municipal Code. Board starts discussion with By-Laws and the description of the role of the planning board in the municipal code.

Gossett moves to further this discussion at the January 20th Meeting, Green seconds. All Ayes.

D-1A: Title 16 & 18 Discussion

Gossett moved that the Planning Board recommend to City Council to review staff's proposal to terminate the work on Title 18 and to clarify that the plan proceed with rewriting Title 16 is in alignment with previous Council direction to both Planning Board and Staff. Motion was seconded by Green. All Ayes.

Planning Board members discussed the development of Title 18 and Council's direction to Staff that resulted in not adopting Title 18.

There is a Motion on the Table, Staff reread Motion, seconded by Reedy. All Ayes to move to Council for consideration.

Green spoke clarifying that he is not authorizing Hitchcock speaking for the board. Hitchcock is directed to only read the Motion and the vote tally to the Council.

Motion for permission for Hitchcock to speak at the Council Meeting of December 18th on behalf of the PB to read only the Motion and the vote tally. All Ayes.

Move to recess by Gossett 8:15. All Ayes. Meeting called back to order at 8:20 pm

D-2: The Planning Board has an opportunity to influence the annual work program. Development of a work program to bring before Council is their opportunity to vet their ideas as a board and prepare a work program for 2015. A work plan approved by the Planning Board will be forwarded to City Council for their consideration.

Staff proposed 2015 Work Plan to Council was presented to the Planning Board.

Hitchcock and Gossett presented a list of Planning Board Proposed Projects they developed.

1. Comp Plan Docket for 2015
2. Dark Skies Initiative
3. Master Trail Plan
4. Wildlife Corridors
5. Sidewalk system
6. Walking Scores
7. Basin to downtown link / 2025 Preferred Arterial Plan
8. Urban Village Expansion
9. How can we encourage walkable, bikeable, mixed-use development at Rice Road? LH
10. Parks Board/Parks Plan
11. Tree City USA
12. Setbacks and lot placement
13. Recreation Space requirements for subdivisions
14. Steep slopes
15. Temporary Uses Code
16. ADU code
17. Deferral of mitigation fees

Planning Board discussed the presented list and other ideas. After much discussion, the board consolidated the list and prioritized the items. A suggestion was made to memorialize the list and go back to it at the beginning of the year. .

The board prioritized and grouped the ideas into the following order:

Separate 1
Combine 3 and 4

Combine 6, 7, 9
Separate 10 Parks
Combine 12, 13, 15, 16 and 17; together they will fall into the work plan
Lower Action 2, 8, 14
Ask Mick about 5, 14
Ask Ken about 11

Gossett – started discussion about who can talk to officials and elected officials. Staff explains the process of discussion between Planning Board members. Board and Staff discuss various scenarios regarding meetings, field trips, phone and personal situations. Staff reminds the board to send e-mails to the City and not to each other. Do not talk to each other about agenda items, talk to the City first and the staff will disseminate information to board members.

ACTIONS FOR NEXT MEETING:

Possible Hearing to Annex the Donut Hole in January
Reedy – Should be a full meeting by then. What can we do to make people stop in Sultan?
Green – None.
Gossett- Discussion on By-Laws. Ken's update on Boomtown – Joint meeting
Hitchcock – Temporary Uses Code discussion

PUBLIC COMMENTS:

Frank Linth - 41202 May Creek Drive Gold Bar – spoke on history of past code development and gave his opinion on legal matters.

ADJOURNMENT:

Green moved to close the meeting and Gossett seconded the motion. All Ayes.

Adjourned at 9:45 pm

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Consent C 1
DATE: February 12, 2015
SUBJECT: Council Meeting Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director 

SUMMARY:

Attached are the minutes of the January 22, 2015 Council meeting as on file in the office of the City Clerk.

RECOMMENDED ACTION:

Approve as submitted.

CITY OF SULTAN COUNCIL MEETING – January 22, 2015

Mayor Pro-tem Seehuus called the regular meeting of the Sultan City Council to order in the Sultan Community Center. Councilmembers present: McCarty, Seehuus, Walker, Davenport-Smith, Naslund and Beeler. Absent: Neigel; Mayor Eslick arrived at 7:40 PM.

PRESENTATIONS:

Sky Valley Chamber Annual Report: Presented by Debbie Copple, Executive Director.

The Sky Valley Chamber had a great year and 2015 is looking even better for our area. The economy is picking up according to our 171 members. We didn't suffer any floods, landslides, wildfires or bridge collapses like some of our neighbors. The weather was the most beautiful ever experienced in the 28 years I've lived here. And the numbers of walk in visitors at the Center proved it!

We sold \$14,191.13 in Hunting, Fishing and Parking Passes to recreational guests this year. That represents over 400 customers. All of these customers had access to member, community and special event information. The Event Guide Magazine was a big success! It was placed at businesses and VIC's all around the Puget Sound and the Cascade Loop. Tourism, especially outdoor recreation and special events are really showing signs of growth. The partnerships all around Snohomish County and the Cascade Loop have gotten stronger which really helps promote our assets.

Just a few of the assets we're working to promote and/or build out:

- *Wallace Falls is one of the top most popular State Parks in Washington.
- *The Index Wall—People come from all over the world to climb here.
- *Heybrook Ridge County Park—Major improvements are coming with the new trailhead.
- *Osprey & Reece Park—Trail system maps
- *New Equestrian Trailhead near Reiter in Gold Bar
- *Steelhead County Park—a new campground that's scheduled to be built in Sultan.
- *New trails at the Reiter Foothills Off Road Area.
- *Sultan Sportsmen's Shooting Sports Park.

Visitor Information Center:

We currently have a dedicated group of five volunteers who actually work a regular shift at the Center. They are wonderful ambassadors for the Sky Valley. Our actual guest numbers reflect a very busy place. The email numbers are up over every other Visitor Center in Snohomish County (except the Boeing Tour Center) and we believe that's because of our websites traffic. (See the attached stats sheet.) We have also noted an upturn in the number of people looking to relocate to the Sky Valley. We would like to create a new relocation information pack.

Promotions & Special Events

Promotion takes many forms, but the goal is to create a positive image that will rekindle community pride and improve consumer and investor confidence in our area. Promotions communicate the area's unique characteristics, business establishments, and activities to shoppers, investors, potential business and property owners, and visitors. To that end we support the Sultan Shindig, Gold Dust Days Festival, Return of the Salmon, Sky Valley Farm Festival, Fronderosa Frolic, Index Arts Festival and many other community events. GROW Washington is continuing to expand. They currently have stores in Downtown Everett, 1st Street in Snohomish and Highway 2 in Sultan. Skykomish is planning an outdoor market the 2nd Saturday of every month beginning in May. The Skykomish Open Air Markets is a fledgling market working to provide opportunities to local artists & crafters. They are working to build it up by offering the market free of charge to vendors.

CITY OF SULTAN COUNCIL MEETING – January 22, 2015

Stevens Pass Mountain Resort: We are creating a kiosk to market the Sky Valley at the Mountain. This will expose our businesses to over 400,000 skiers/snowboarders and to over 10,000 mountain bikers/disk golfers annually. We are creating specific rack cards to use at the Mountain highlighting our recreational assets & activities, food & drink, lodging.

Cascade Loop: Traveler's on the Loop are looking to fully explore the area's they are traveling through, not just heading to Leavenworth. These are the people we want to attract. We are working closely with the Loop to find even better ways to share our story with the over 200,000 travelers annually. The Loop is the first scenic by-way in the World to be accessible to Electric Vehicles. The Loop just hosted a group of travel writers to drive the Loop in electric cars and then write about their experience. There have been two articles published so far.

Snohomish County Tourism and Snohomish County Economic Development: Recently we organized a tour to share some of the amazing recreational/educational assets available in the Sky Valley. Developing the Sky Valley Adventures theme makes sense and supports tourism County wide.

Stevens Pass Greenway: We have been trying to find ways to work with the Greenway to create markers to identify scenic locations along the highway and maybe pull outs with interpretive information.

Mountain Loop Highway: We are working to build a stronger partnership with our neighbors around the Mountain Loop Highway. That area of Snohomish County is very similar to the Sky Valley and attracts similar visitors. How can we work together to create more interest in the outdoor adventures that we both have?

Snohomish County Parks: I continue to serve on the County Parks advisory board. We are working very hard to develop County assets in East County. Steelhead County Park, Sultan Basin Sportsman's Shooting Park, Heybrook Ridge County Park. The new equestrian trailhead in Gold Bar near Wallace Falls is moving ahead.

Sky Valley Recreation & Planning Group: This group represents the stakeholders and managers of the public lands in the Sky Valley. We meet every other month. The group shares information about projects they are working on and how we can help each other. Improving communications and building relationships between the members has improved access to public lands in this area. The Reiter Foothills ORV area near Gold Bar is one project. The group represents: State Parks, US Forest Service, DNR, State Fish & Wildlife, County Parks, City Parks, conservations groups, specific user groups, recreation based businesses, etc.

The local After Hours Networking was one of the efforts we tried this year that didn't work out. But it inspired an even better idea! Instead we are partnering with other area Chambers to create quarterly networking events. Each quarter the networking event will be hosted in either the Sky Valley, Monroe, Snohomish or Lake Stevens area. This broadens the opportunity to make helpful connections and to promote your business to a new group of people. People like to do business with people they know. Let's make sure they know our people.

We have created an inventory of industrial/commercial properties in the Sky Valley and are working on creating a marketing campaign that will help us sell the Sky Valley to potential businesses. The goal is to create jobs. When people work here they will shop here.

CITY OF SULTAN COUNCIL MEETING – January 22, 2015**Business Spotlight – Summit Rehabilitation**

The issue before the Council is to recognize Summit Rehabilitation as the City of Sultan's Business Spotlight for January 22, 2015. Summit Rehabilitation is located at 507 US 2 in Sultan, WA. and owned by several physicians who came together to form the L.L.C. in the 1990s. The ownership is likened to a franchise. Bob Finkhauser is the Regional Director of all 5 of the Summit Rehabilitations; located in Sultan, Snohomish, Lake Stevens, Mill Creek and Marysville.

Summit Rehabilitation came to Sultan in 2000 and was located in Copple's Chiropractic Building. They moved to 320 Main Street (The current location of the Visitor Information Center) in 2001 and in 2009 moved to their current location at 507 US 2, Suite E, in Sultan.

Lisa Dang is the Clinic Manager and a Physical Therapist in Sultan. She came to the Sultan Clinic in 2009 and became the Clinic Manager in 2013. Lisa lives in Bothell with her husband Anh-Viet and their 2 ½ year old son Nolan.

Summit Rehabilitation is an out-patient Physical Therapy Clinic for patients with injuries, chronic pain and post surgical needs. They also provide a service outside of other Physical Therapy Clinics called Vestibular, which is therapy to treat dizziness due to inner ear problems, and Woman's Pelvic Floor Care that treats incontinence, pelvic pain and post surgical therapy, such as hysterectomy and Prostatectomy.

They currently have two physical therapists, one physical therapist assistant and three support personnel. Business is doing very well with 2014 as their busiest year and they expect the same for 2015.

Summit Rehabilitation's future plans in Sultan include expansion of services and patient load to all of the Skykomish Valley Region, that will also include hiring more physical therapists. Lisa doesn't foresee the need to expand the building or move to another location anytime soon.

"I've worked at many clinics", commented Lisa Dang, Clinic Manager. "I like Sultan the most because everyone knows each other and it feels like helping friends and family with their rehabilitation. The patients in Sultan feel more appreciative versus other places where I've worked."

Lisa Dang provided goody bags to the Council and citizens.

Mayor Pro-Tem Seehuus presented a Certificate of Recognition to Summit Rehabilitation.

Volunteer Spotlight – Christmas Tree Lighting Committee

The Council recognized the many community volunteers who planned and organized the Third Annual Christmas Tree Lighting and Lighting. The Annual Christmas Tree Lighting Ceremony began 3 years ago and the tradition has been carried on through the efforts of dedicated community volunteers. This year the committee began planning the event in November, meeting weekly.

First things first, they needed to get a Christmas Tree to put atop the gazebo at River Park. Barmon Lumber donated the tree and Ken Marshall, John Amrine and Damon Bruneau cut, loaded and brought it to the gazebo. The entire committee decorated the gazebo including the tree and Leo Moreno and Steve Silvernail used a boom truck to lift the tree to the top of the gazebo. Jim Mobaker was a genius bringing in new props that he made out of plywood, painted and decorated them. Ken Marshall, John Amrine and Larry Sequinier made a great big Santa Chair to use year after year at the ceremony. Mike Jordan and Ken Marshall secured the tree to the top of the gazebo and everyone finished decorating the gazebo and surrounding area.

Snohomish County Fire District 5 brought burn barrels to keep everyone warm because it was very cold. Randy Oesch provided the music for Christmas Karaoke; people sang, danced, and drank hot cocoa and cider. The night was topped off with Snohomish County Fire District 5 arriving with Mr. and Mrs. Santa Claus who joined everyone on stage. It is estimated that there were 10 people on the committee, each donating an average of 20 hours that would total 200

CITY OF SULTAN COUNCIL MEETING – January 22, 2015

Volunteer Hours for the event this year. Everybody on the committee did a great job from the very beginning finding their niche, jumping in and getting the job done quickly and easily. Mayor Pro-Tem Seehuus presented a Certificate of Appreciation to the group.

COMMENTS FROM THE PUBLIC:

Kay George: For the new garbage service why do people with one day per month have to put it on a specific day. Pleased with less service and the 10% discount but 50% discount by private better deal.

Jean Roberts: Library Book Sale on January 31st. Looking for volunteers to help.

COUNCILMEMBER COMMENTS

Davenport-Smith: Great to see the spotlights. Attended SCT dinner last week and Congress women DelBene was present to provide a legislative update. Need to meet with her on city projects, rail issues and transportation. The Snohomish County map still does not include Sultan and needs to be fixed. Council and staff will be going to Olympia for the next two weeks to meet with state representatives.

McCarty: Has put together notebook on programs to help the needy in the community.

Ken Walker: The city is trying to make the garbage service less labor intense. Citizens have been requested to put one time a month garbage out on the first pickup date but additional changes will occur as the system is set up. Citizens should be able to reduce cost is then can reduce from two times per month to one time per month services.

Council and staff will be going to Olympia starting next Tuesday and will go once a week during the session. Looking for public members to attend also.

Community task force has three students enrolled in graduate alliance to obtain a high school diploma. Have mentors working with the students and the Northwest mentoring program will be brought to the valley.

STAFF REPORTS – Written Reports Submitted and are on file in the Office of the City Clerk.

- 1) Code/Animal Control
- 2) Public Works
- 3) Hearing Examiner Annual Report
- 4) Planning Board Minutes
- 5) Grant Report
- 6) Building Department Report
- 7) Volunteer Report

CONSENT AGENDA: The following items are incorporated into the consent agenda and approved by a single motion of the Council. On a motion by Councilmember Davenport-Smith, seconded by Councilmember Seehuus, the consent agenda was approved as presented. McCarty – aye, abstain on vouchers; Seehuus – aye; Walker – aye; Davenport-Smith – aye, Naslund – aye; Beeler - aye.

- 1) Approval of the January 8, 2015 Council Meeting Minutes
- 2) Approval of the January 8, 2015 Public Hearing - Annexation
- 3) Approval of Vouchers in the amount of \$172,688.75 and payroll through January 2, 2015 in the amount of \$72,148.47 to be drawn and paid on the proper accounts.

CITY OF SULTAN COUNCIL MEETING – January 22, 2015**ACTION ITEMS:****Ordinance 1209-15 Garbage Rates**

The issue before the city council is Ordinance No. 1209-15 adopting new garbage rates for residential customers based on the garbage rate study performed by FSC Group, council policy decisions, and changes to the delivery of service

At the January 8, 2015 Council Meeting, the new garbage collection system and schedule was presented to the City Council. This new system is based on the purchase of an automated garbage truck and a change from weekly to bi-weekly collection of residential garbage. This change was driven by the direction from Council to reduce garbage rates for Sultan residents. The implementation of the new system will result in some immediate and more long term savings. An across the board reduction of 10% is proposed for all residential garbage fees. Additional savings may occur for some customers who change from semi-monthly to monthly collection. The latter group will experience a 31% savings.

The reduction in labor costs is immediate, based on the fact that the new garbage truck operates with an automatic arm to dump the garbage can. Staff recommends that this savings be passed on to customers immediately. Any additional savings will be passed on to customers based on a future garbage rate study to be conducted during 2015.

The current fiscal impact will be a reduction in revenue of \$33,142. It is anticipated that some customers will also downgrade the service they use since the garbage totes provided are 64 gallons versus the current 32 gallons that are currently in use. The amount of change would be \$8,505 if every customer with R2 service changes to R11.

Discussion: Placement of cans; reduction in staff – would be hard to function with less employees. Cans do have serial numbers associated with account.

On a motion by Councilmember Walker, seconded by Councilmember Davenport-Smith, Ordinance 1209-15, Garbage Service Rates, was adopted. All ayes.

DISCUSSION ITEMS:**Business License**

The issue before Council is to discuss and compare Business Licenses with other communities in the area. The issue arose after a citizen request was received advocating the creation of a category of business license for retail single building mall operations. An additional citizen's request was made to eliminate Home Occupation business licenses.

Discussion: Cost to the city to process; fairness to the business; use of state site; comparison to other cities. Referred to the sub-committee for recommendation

Council Retreat Calendar

The issue before the City Council is to discuss dates for council retreats. Staff recommends the council schedule three council retreats to allow in-depth discussion of council goals and policies, and other topics as identified by the mayor and city council. Generally, the council does not take action at its retreats. Key issues are brought back to the council for discussion and action at a regular council meeting. The proposed dates for 2015 are:

- Saturday March 14, 2015 - Study session. Suggested topics include: Code Amendments, Planning Board Work, Council Salary
City Hall Council Chambers from 9 AM to 2:30 PM
- Saturday, August 22, 2015 - 2016 budget priorities
Sultan Council Chambers from 9 AM to 2:30 PM
- Saturday, October 10, 2015 - Mayor's recommended budget for 2016
Sultan Council Chambers from 9 AM to 2:30 PM

CITY OF SULTAN COUNCIL MEETING – January 22, 2015**PUBLIC COMMENTS**

Kay George: Provided detailed information on the business license. Making law for one type of business is not the right thing to do. The big difference between Snohomish and Sultan is there is only one mall in Sultan.

COUNCIL RESPONSE TO COMMENTS

Beeler: Understands the comments and the city should not tailor the business license around one business but if the business expands then you have encouraged others to start a business. The State tailors for one business such as aerospace.

Davenport-Smith: Should not favor one business over another but should make room for something in the future.

McCarty: Do need to jump start business and see if others open. Could put in sunset provisions.

Naslund: Other people have single business that expanded and only had one license.

Mayor: Incubators are a proven way to start business.

EXECUTIVE SESSION:

On a motion by Councilmember Walker seconded by Councilmember Naslund, the Council adjourned to Executive Session at 8:15 PM for sixty minutes to discuss Union Contract Negotiations. All ayes. The Council returned to regular session at 9:30 PM.

Adjournment: On a motion by Councilmember Naslund, seconded by Councilmember Walker, the meeting adjourned at 9:30 PM. All ayes.

Carolyn Eslick, Mayor

Laura J. Koenig, City Clerk

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM #: Consent 2

DATE: February 12, 2015

SUBJECT: Voucher Approval - 2015

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the vouchers for approval in the amount of \$210,567.89 and payroll through January 30, 2015 in the amount of \$88,316.55 to be drawn and paid on the proper accounts.

FISCAL IMPACT: \$298,884.44

RECOMMENDATION:

Approve the payment of vouchers as submitted.

**City Of Sultan
Voucher Approval
February 12, 2015**

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described hereon, and that the claim is just, due and an unpaid obligation against the City of Sultan, and that I am authorized to authenticate and certify to said claim.

Laura J. Koenig, Clerk/Deputy Finance Director

We, the undersigned City Council of Sultan Washington, do hereby certify that the merchandise or services hereinafter specified have been received and the claims are approved for payment in the following amounts:

Payroll Check #30166-68,175-76	\$ 6,679.20
Direct Deposit #2-3	\$ 52,421.08
Benefits Check #30164-65,71-74	\$ 17,739.57
Tax Deposit #2	\$ 11,476.70
Accounts Payable Checks #30170,77-226	\$ 200,199.92
ACH Transactions - DOR	\$ 10,367.97
 TOTAL	 \$ 298,884.44

Bob McCarty, Councilmember

John Seehuus, Councilmember

Rocky Walker, Councilmember

Sarah Davenport-Smith, Councilmember

Joe Neigel, Councilmember

Marianne Naslund, Councilmember

Jeffrey Beeler, Councilmember

Accounts Payable

Check Register Totals Only

User: laura.koenig
 Printed: 2/5/2015 - 2:09 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
30177	02/05/2015	agsupply	AG Supply Co	155.78	0
30178	02/05/2015	amtest	AM Test	25.00	0
30179	02/05/2015	App	Associated Petroleum Products Inc	499.40	0
30180	02/05/2015	sct	Association of Snohomish County Citi	105.00	0
30181	02/05/2015	awc	AWC	600.00	0
30182	02/05/2015	comcast	Comcast	956.93	0
30183	02/05/2015	Corin	Correctional Industries	45.70	0
30184	02/05/2015	Costco	Costco	544.57	0
30185	02/05/2015	doe	Department of Ecology - Cashiering S	1,545.48	0
30186	02/05/2015	doe	Department of Ecology - Cashiering S	21,634.70	0
30187	02/05/2015	DOH	Department of Health	2,609.50	0
30188	02/05/2015	DLI	Department of Labor - Boiler	21.50	0
30189	02/05/2015	Direct	Direct Disposables	1,751.86	0
30190	02/05/2015	Frontier	Frontier	331.17	0
30191	02/05/2015	galls	Galls	116.14	0
30192	02/05/2015	GBGeek	Gold Bar Geek	742.80	0
30193	02/05/2015	HoneyB	Honey Bucket	423.45	0
30194	02/05/2015	khron	Khron, Inc.	4,303.71	0
30195	02/05/2015	Kroll	Kroll Map Company	123.80	0
30196	02/05/2015	waxler	Waxler Loren	260.00	0
30197	02/05/2015	Markley	Markley Electric	465.89	0
30198	02/05/2015	napa	Monroe Parts House	518.99	0
30199	02/05/2015	MotorTru	Motor Trucks Inc	133.03	0
30200	02/05/2015	NWBio	NW Biosolids Management Associatic	90.00	0
30201	02/05/2015	OASYS	Oasys Office Automation Systems	1,448.62	0
30202	02/05/2015	OfcDepot	Office Depot	234.19	0
30203	02/05/2015	Pitney	Pitney Bowes	678.24	0
30204	02/05/2015	platt	Platt	186.08	0
30205	02/05/2015	PUD I	PUD	13,582.01	0
30206	02/05/2015	PSE	Puget Sound Energy	614.55	0
30207	02/05/2015	QBS	QualityBusinesss Systems	192.16	0
30208	02/05/2015	AllWaste	Republic Services	12,155.25	0
30209	02/05/2015	SCaudit	Snohomish County Auditor	5,064.04	0
30210	02/05/2015	SCCFOA	Snohomish County Clerks/Finance	75.00	0
30211	02/05/2015	SCcorrec	Snohomish County Corrections	3,652.64	0
30212	02/05/2015	SnoPlan	Snohomish County Planning and Deve	1,890.00	0
30213	02/05/2015	SCproAty	Snohomish County Prosecuting Attorn	1,790.80	0
30214	02/05/2015	SCtreas	Snohomish County Treasurer	73.81	0
30215	02/05/2015	Snopac	Snopac	4,955.35	0
30216	02/05/2015	SoundPub	Sound Publishing Inc	18.92	0
30217	02/05/2015	snug	Springbrook National User Group	100.00	0
30218	02/05/2015	staples	Staples Credit Plan	24.78	0
30219	02/05/2015	BluBook	USA Blue Book	287.41	0
30220	02/05/2015	usps	USPS	755.78	0
30221	02/05/2015	VerizonW	Verizon Wireless	923.31	0
30222	02/05/2015	visa	Visa	1,482.81	0
30223	02/05/2015	visa	Visa	257.07	0
30224	02/05/2015	WRM	Water Resources Management	228.00	0
30225	02/05/2015	weed	Weed, Graafstra & Benson, Inc, P.S.	72.00	0
30226	02/05/2015	wetrc	WETRC	730.00	0

Accounts Payable

Check Register Totals Only

User: laura.koenig
Printed: 1/20/2015 - 4:20 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
30164	01/20/2015	L&I	Department of Labor & Industries	7,110.23	0
30165	01/20/2015	Unemploy	Employment Security Department	1,752.58	0
				<hr/> <hr/>	
Check Total:				8,862.81	
				<hr/> <hr/>	

Accounts Payable

Check Register Totals Only

User: laura.koenig
Printed: 1/27/2015 - 2:21 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
30171	01/27/2015	Retire	Department of Retirement	1,987.50	0
30172	01/27/2015	Retire	Department of Retirement	5,959.34	0
30173	01/27/2015	AFLAC	AFLAC	111.90	0
30174	01/27/2015	UNION	Teamsters Local Union #763	818.02	0
				<hr/> <hr/>	
Check Total:				8,876.76	
				<hr/> <hr/>	

Payroll

ACH Check Register

User: 'julie.addington'
Printed: 01/21/2015 - 1:24PM
Batch: 2-1-2015
Include Partial: FALSE



Check Date	Check Number	Employee No	Employee Name	Amount
01/23/2015	0	001	Laura Koenig	2,006.53
01/23/2015	0	004	Donna Murphy	485.58
01/23/2015	0	007	Julie Addington	1,422.03
01/23/2015	0	010	Cynthia Sparks	1,594.36
01/23/2015	0	011	Janice Mann	1,120.76
01/23/2015	0	013	Rosemary Murphy	1,197.82
01/23/2015	0	015	Kenneth Walker	2,344.24
01/23/2015	0	016	Stacy MacGregor	1,569.64
01/23/2015	0	019	Michael Matheson	2,797.84
01/23/2015	0	020	Connie Dunn	2,011.02
01/23/2015	0	025	John Harris	1,783.35
01/23/2015	0	028	Todd Strom	1,555.17
01/23/2015	0	049	Victoria Forte	918.89
01/23/2015	0	120	Matthew Wood	1,501.77
01/23/2015	0	121	Jason Strauss	1,425.81
01/23/2015	0	125	Riley Edwards	878.06
Total Employees:			16	Total: 24,612.87

Payroll

Computer Check Register

User: julie.addington
Printed: 01/21/2015 - 1:09PM
Batch: 00002-01-2015 Computer



Check No	Check Date	Employee Information	Amount
30166	01/23/2015	024 Michael Williams	2,047.03
30167	01/23/2015	029 James Barns	1,379.62
30168	01/23/2015	126 Bobbie Lewis	318.56
Total Number of Employees:		3	Total for Payroll Check Run: 3,745.21

PR3

Payroll

ACH Check Register

User: 'julie.addington'
 Printed: 02/03/2015 - 9:32AM
 Batch: 1-2-2015
 Include Partial: FALSE



Check Date	Check Number	Employee No	Employee Name	Amount
02/05/2015	0	001	Laura Koenig	2,007.50
02/05/2015	0	004	Donna Murphy	528.26
02/05/2015	0	007	Julie Addington	1,422.73
02/05/2015	0	010	Cynthia Sparks	1,595.65
02/05/2015	0	011	Janice Mann	1,123.11
02/05/2015	0	013	Rosemary Murphy	1,199.36
02/05/2015	0	015	Kenneth Walker	2,344.89
02/05/2015	0	016	Stacy MacGregor	1,542.05
02/05/2015	0	019	Michael Matheson	2,797.67
02/05/2015	0	020	Connie Dunn	2,014.14
02/05/2015	0	025	John Harris	1,963.92
02/05/2015	0	028	Todd Strom	1,778.57
02/05/2015	0	049	Victoria Forte	996.44
02/05/2015	0	072	Carolyn Eslick	461.75
02/05/2015	0	120	Matthew Wood	2,141.37
02/05/2015	0	121	Jason Strauss	1,915.06
02/05/2015	0	125	Riley Edwards	911.66
02/05/2015	0	126	Bobbie Lewis	1,064.08
Total Employees:			18	Total: 27,808.21

Payroll

Computer Check Register

User: julie.addington
 Printed: 02/03/2015 - 9:23AM
 Batch: 00001-02-2015 Computer

PR3



Check No	Check Date	Employee Information	Amount
30175	02/06/2015	024 Michael Williams	1,562.84
30176	02/06/2015	029 James Barns	1,371.15
Total Number of Employees: 2			Total for Payroll Check Run: 2,933.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
30170	01/26/2015	PARK IMPROVEMENT FUND	General Park Improvements	Chicago Title	110,772.70
30171	01/27/2015	GENERAL FUND	Deferred Comp Payable	Department of Retirement	74.74
30171	01/27/2015	STREET FUND	Deferred Comp Payable	Department of Retirement	29.50
30171	01/27/2015	CEMETERY FUND	Deferred Comp Payable	Department of Retirement	2.00
30171	01/27/2015	BUILDING MAINTENANCE FUND	Deferred Comp Payable	Department of Retirement	6.37
30171	01/27/2015	UTILITY WATER FUND	Deferred Comp Payable	Department of Retirement	47.00
30171	01/27/2015	UTILITY SEWER FUND	Deferred Comp Payable	Department of Retirement	44.01
30171	01/27/2015	UTILITY GARBAGE FUND	Deferred Comp Payable	Department of Retirement	24.89
30171	01/27/2015	STORMWATER UTILITY FUND	Deferred Comp Payable	Department of Retirement	21.49
30171	01/27/2015	GENERAL FUND	Deferred Comp Payable	Department of Retirement	497.15
30171	01/27/2015	STREET FUND	Deferred Comp Payable	Department of Retirement	102.25
30171	01/27/2015	CEMETERY FUND	Deferred Comp Payable	Department of Retirement	6.69
30171	01/27/2015	BUILDING MAINTENANCE FUND	Deferred Comp Payable	Department of Retirement	13.84
30171	01/27/2015	UTILITY WATER FUND	Deferred Comp Payable	Department of Retirement	320.19
30171	01/27/2015	UTILITY SEWER FUND	Deferred Comp Payable	Department of Retirement	519.89
30171	01/27/2015	UTILITY GARBAGE FUND	Deferred Comp Payable	Department of Retirement	178.12
30171	01/27/2015	STORMWATER UTILITY FUND	Deferred Comp Payable	Department of Retirement	99.37
30172	01/27/2015	GENERAL FUND	PERS Payable	Department of Retirement	109.44
30172	01/27/2015	GENERAL FUND	PERS Payable	Department of Retirement	59.41
30172	01/27/2015	GENERAL FUND	PERS Payable	Department of Retirement	387.40
30172	01/27/2015	STREET FUND	PERS Payable	Department of Retirement	123.65
30172	01/27/2015	CEMETERY FUND	PERS Payable	Department of Retirement	17.57
30172	01/27/2015	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement	21.50
30172	01/27/2015	UTILITY WATER FUND	PERS Payable	Department of Retirement	578.48
30172	01/27/2015	UTILITY SEWER FUND	PERS Payable	Department of Retirement	468.84
30172	01/27/2015	UTILITY GARBAGE FUND	PERS Payable	Department of Retirement	266.71
30172	01/27/2015	STORMWATER UTILITY FUND	PERS Payable	Department of Retirement	152.06
30172	01/27/2015	GENERAL FUND	PERS Payable	Department of Retirement	725.17
30172	01/27/2015	STREET FUND	PERS Payable	Department of Retirement	231.46
30172	01/27/2015	CEMETERY FUND	PERS Payable	Department of Retirement	32.89
30172	01/27/2015	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement	40.26
30172	01/27/2015	UTILITY WATER FUND	PERS Payable	Department of Retirement	1,082.91
30172	01/27/2015	UTILITY SEWER FUND	PERS Payable	Department of Retirement	877.70
30172	01/27/2015	UTILITY GARBAGE FUND	PERS Payable	Department of Retirement	499.23
30172	01/27/2015	STORMWATER UTILITY FUND	PERS Payable	Department of Retirement	284.66
30173	01/27/2015	CEMETERY FUND	AFLAC Payable	AFLAC	0.03
30173	01/27/2015	UTILITY WATER FUND	AFLAC Payable	AFLAC	5.99
30173	01/27/2015	UTILITY SEWER FUND	AFLAC Payable	AFLAC	8.03
30173	01/27/2015	CEMETERY FUND	AFLAC Payable	AFLAC	0.12

30173	01/27/2015	UTILITY WATER FUND	AFLAC Payable	AFLAC	15.90
30173	01/27/2015	UTILITY SEWER FUND	AFLAC Payable	AFLAC	25.88
30173	01/27/2015	CEMETERY FUND	AFLAC Payable	AFLAC	0.05
30173	01/27/2015	UTILITY WATER FUND	AFLAC Payable	AFLAC	5.98
30173	01/27/2015	UTILITY SEWER FUND	AFLAC Payable	AFLAC	8.02
30173	01/27/2015	CEMETERY FUND	AFLAC Payable	AFLAC	0.11
30173	01/27/2015	UTILITY WATER FUND	AFLAC Payable	AFLAC	15.91
30173	01/27/2015	UTILITY SEWER FUND	AFLAC Payable	AFLAC	25.88
30174	01/27/2015	GENERAL FUND	Union Dues Payable	Teamsters Local Union #763	95.71
30174	01/27/2015	STREET FUND	Union Dues Payable	Teamsters Local Union #763	17.28
30174	01/27/2015	CEMETERY FUND	Union Dues Payable	Teamsters Local Union #763	3.17
30174	01/27/2015	BUILDING MAINTENANCE FUND	Union Dues Payable	Teamsters Local Union #763	0.64
30174	01/27/2015	UTILITY WATER FUND	Union Dues Payable	Teamsters Local Union #763	110.41
30174	01/27/2015	UTILITY SEWER FUND	Union Dues Payable	Teamsters Local Union #763	89.24
30174	01/27/2015	UTILITY GARBAGE FUND	Union Dues Payable	Teamsters Local Union #763	44.39
30174	01/27/2015	STORMWATER UTILITY FUND	Union Dues Payable	Teamsters Local Union #763	23.16
30174	01/27/2015	GENERAL FUND	Union Dues Payable	Teamsters Local Union #763	4.25
30174	01/27/2015	STREET FUND	Union Dues Payable	Teamsters Local Union #763	2.50
30174	01/27/2015	CEMETERY FUND	Union Dues Payable	Teamsters Local Union #763	1.00
30174	01/27/2015	BUILDING MAINTENANCE FUND	Union Dues Payable	Teamsters Local Union #763	0.50
30174	01/27/2015	UTILITY WATER FUND	Union Dues Payable	Teamsters Local Union #763	2.50
30174	01/27/2015	UTILITY SEWER FUND	Union Dues Payable	Teamsters Local Union #763	2.00
30174	01/27/2015	UTILITY GARBAGE FUND	Union Dues Payable	Teamsters Local Union #763	11.75
30174	01/27/2015	STORMWATER UTILITY FUND	Union Dues Payable	Teamsters Local Union #763	0.50
30174	01/27/2015	GENERAL FUND	Union Dues Payable	Teamsters Local Union #763	95.76
30174	01/27/2015	STREET FUND	Union Dues Payable	Teamsters Local Union #763	17.26
30174	01/27/2015	CEMETERY FUND	Union Dues Payable	Teamsters Local Union #763	3.22
30174	01/27/2015	BUILDING MAINTENANCE FUND	Union Dues Payable	Teamsters Local Union #763	0.64
30174	01/27/2015	UTILITY WATER FUND	Union Dues Payable	Teamsters Local Union #763	110.38
30174	01/27/2015	UTILITY SEWER FUND	Union Dues Payable	Teamsters Local Union #763	89.19
30174	01/27/2015	UTILITY GARBAGE FUND	Union Dues Payable	Teamsters Local Union #763	62.87
30174	01/27/2015	STORMWATER UTILITY FUND	Union Dues Payable	Teamsters Local Union #763	23.18
30174	01/27/2015	GENERAL FUND	Union Dues Payable	Teamsters Local Union #763	4.25
30174	01/27/2015	STREET FUND	Union Dues Payable	Teamsters Local Union #763	2.49
30174	01/27/2015	CEMETERY FUND	Union Dues Payable	Teamsters Local Union #763	1.00
30174	01/27/2015	BUILDING MAINTENANCE FUND	Union Dues Payable	Teamsters Local Union #763	0.51
30174	01/27/2015	UTILITY WATER FUND	Union Dues Payable	Teamsters Local Union #763	2.51
30174	01/27/2015	UTILITY SEWER FUND	Union Dues Payable	Teamsters Local Union #763	2.00
30174	01/27/2015	UTILITY GARBAGE FUND	Union Dues Payable	Teamsters Local Union #763	36.75
30174	01/27/2015	STORMWATER UTILITY FUND	Union Dues Payable	Teamsters Local Union #763	0.49
30174	01/27/2015	UTILITY GARBAGE FUND	Union Dues Payable	Teamsters Local Union #763	-25.00
30174	01/27/2015	UTILITY GARBAGE FUND	Union Dues Payable	Teamsters Local Union #763	-18.48

30177	02/05/2015	GENERAL FUND	Office/Operating Supplies	AG Supply Co	14.11
30177	02/05/2015	UTILITY SEWER FUND	Vehicle Operation Maintenance	AG Supply Co	12.58
30177	02/05/2015	GENERAL FUND	Office Supplies	AG Supply Co	14.11
30177	02/05/2015	UTILITY WATER FUND	Vehicle Operation/Maintenance	AG Supply Co	44.48
30177	02/05/2015	UTILITY WATER FUND	Repair and Maintenance	AG Supply Co	33.61
30177	02/05/2015	UTILITY WATER FUND	Repair and Maintenance	AG Supply Co	36.89
30178	02/05/2015	UTILITY WATER FUND	Water - Testing	AM Test	25.00
30179	02/05/2015	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	281.25
30179	02/05/2015	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	34.33
30179	02/05/2015	UTILITY WATER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	129.33
30179	02/05/2015	CEMETERY FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	8.47
30179	02/05/2015	STREET FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	8.46
30179	02/05/2015	GENERAL FUND	Vehicle Maintenance	Associated Petroleum Products Inc	8.47
30179	02/05/2015	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	17.40
30179	02/05/2015	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	2.12
30179	02/05/2015	UTILITY WATER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	8.00
30179	02/05/2015	CEMETERY FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	0.52
30179	02/05/2015	STREET FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	0.53
30179	02/05/2015	GENERAL FUND	Vehicle Maintenance	Associated Petroleum Products Inc	0.52
30180	02/05/2015	GENERAL FUND	Travel and Seminars	Association of Snohomish County Cities	105.00
30181	02/05/2015	GENERAL FUND	Travel and Seminars	AWC	600.00
30182	02/05/2015	GENERAL FUND	Communication	Comcast	27.82
30182	02/05/2015	UTILITY WATER FUND	Communication	Comcast	18.55
30182	02/05/2015	UTILITY SEWER FUND	Communication	Comcast	18.55
30182	02/05/2015	UTILITY GARBAGE FUND	Communication	Comcast	18.55
30182	02/05/2015	STREET FUND	Communication	Comcast	9.27
30182	02/05/2015	STREET FUND	Communication	Comcast	53.90
30182	02/05/2015	UTILITY WATER FUND	Communication	Comcast	53.90
30182	02/05/2015	UTILITY SEWER FUND	Communication	Comcast	53.91
30182	02/05/2015	UTILITY GARBAGE FUND	Communication	Comcast	53.90
30182	02/05/2015	STORMWATER UTILITY FUND	Communication	Comcast	53.90
30182	02/05/2015	GENERAL FUND	Communication	Comcast	237.87
30182	02/05/2015	UTILITY WATER FUND	Communication	Comcast	118.94
30182	02/05/2015	UTILITY SEWER FUND	Communication	Comcast	118.93
30182	02/05/2015	UTILITY GARBAGE FUND	Communication	Comcast	118.94
30183	02/05/2015	STREET FUND	Office/Operating Supplies	Correctional Industries	45.70
30184	02/05/2015	UTILITY GARBAGE FUND	Office Supplies	Costco	68.07
30184	02/05/2015	UTILITY SEWER FUND	Office Supplies	Costco	68.07
30184	02/05/2015	UTILITY WATER FUND	Office Supplies	Costco	68.07
30184	02/05/2015	STREET FUND	Office/Operating Supplies	Costco	68.08
30184	02/05/2015	GENERAL FUND	Office/Operating Supplies	Costco	272.28
30185	02/05/2015	UTILITY SEWER FUND	Miscellaneous	Department of Ecology - Cashiering Section	1,545.48

30186	02/05/2015	SEWER SYSTEM DEBT FUND	State Revolving Fund Principal	Department of Ecology - Cashiering Section	21,473.65
30186	02/05/2015	SEWER SYSTEM DEBT FUND	State Revolving Fund Interest	Department of Ecology - Cashiering Section	161.05
30187	02/05/2015	UTILITY WATER FUND	Miscellaneous	Department of Health	2,609.50
30188	02/05/2015	BUILDING MAINTENANCE FUND	Repair and Maintenance	Department of Labor - Boiler	21.50
30189	02/05/2015	UTILITY GARBAGE FUND	Operating Supplies	Direct Disposables	1,751.86
30190	02/05/2015	GENERAL FUND	Communication	Frontier	11.35
30190	02/05/2015	STREET FUND	Communication	Frontier	11.35
30190	02/05/2015	UTILITY WATER FUND	Communication	Frontier	11.34
30190	02/05/2015	UTILITY SEWER FUND	Communication	Frontier	11.35
30190	02/05/2015	UTILITY GARBAGE FUND	Communication	Frontier	11.35
30190	02/05/2015	UTILITY WATER FUND	Communication	Frontier	120.66
30190	02/05/2015	GENERAL FUND	Communication	Frontier	16.88
30190	02/05/2015	STREET FUND	Communication	Frontier	16.87
30190	02/05/2015	UTILITY WATER FUND	Communication	Frontier	16.88
30190	02/05/2015	UTILITY SEWER FUND	Communication	Frontier	16.87
30190	02/05/2015	UTILITY GARBAGE FUND	Communication	Frontier	16.88
30190	02/05/2015	GENERAL FUND	Communication	Frontier	13.88
30190	02/05/2015	STREET FUND	Communication	Frontier	13.88
30190	02/05/2015	UTILITY WATER FUND	Communication	Frontier	13.87
30190	02/05/2015	UTILITY SEWER FUND	Communication	Frontier	13.88
30190	02/05/2015	UTILITY GARBAGE FUND	Communication	Frontier	13.88
30191	02/05/2015	UTILITY WATER FUND	Uniforms	Galls	29.04
30191	02/05/2015	UTILITY SEWER FUND	Uniforms	Galls	29.04
30191	02/05/2015	UTILITY GARBAGE FUND	Uniforms	Galls	29.03
30191	02/05/2015	STORMWATER UTILITY FUND	Uniforms	Galls	29.03
30192	02/05/2015	INFORMATION TECHNOLOGY FUND -	Professional Service	Gold Bar Geek	742.80
30193	02/05/2015	UTILITY SEWER FUND	Rentals	Honey Bucket	185.50
30193	02/05/2015	UTILITY SEWER FUND	Rentals	Honey Bucket	124.50
30193	02/05/2015	UTILITY SEWER FUND	Rentals	Honey Bucket	113.45
30194	02/05/2015	UTILITY WATER FUND	Operating Supply	Khrono, Inc.	4,303.71
30195	02/05/2015	UTILITY GARBAGE FUND	Operating Supplies	Kroll Map Company	123.80
30196	02/05/2015	GENERAL FUND	Public Defender Attorney	Waxler Loren	260.00
30197	02/05/2015	UTILITY WATER FUND	Repair and Maintenance	Markley Electric	465.89
30198	02/05/2015	UTILITY WATER FUND	Vehicle Operation/Maintenance	Monroe Parts House	433.80
30198	02/05/2015	UTILITY GARBAGE FUND	Operating Supplies	Monroe Parts House	11.95
30198	02/05/2015	UTILITY WATER FUND	Operating Supply	Monroe Parts House	5.35
30198	02/05/2015	UTILITY SEWER FUND	Operating Supplies	Monroe Parts House	5.35
30198	02/05/2015	UTILITY GARBAGE FUND	Operating Supplies	Monroe Parts House	5.37
30198	02/05/2015	UTILITY WATER FUND	Vehicle Operation/Maintenance	Monroe Parts House	28.59
30198	02/05/2015	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Monroe Parts House	28.58
30199	02/05/2015	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Motor Trucks Inc	108.16

30199	02/05/2015	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Motor Trucks Inc	24.87
30200	02/05/2015	UTILITY SEWER FUND	Miscellaneous	NW Biosolids Management Association	90.00
30201	02/05/2015	UTILITY WATER FUND	Repair and Maintenance	Oasys Office Automation Systems	6.57
30201	02/05/2015	UTILITY SEWER FUND	Repair and Maintenance	Oasys Office Automation Systems	6.57
30201	02/05/2015	UTILITY GARBAGE FUND	Repair and Maintenance	Oasys Office Automation Systems	1,415.77
30201	02/05/2015	STORMWATER UTILITY FUND	Repair and Maintenance	Oasys Office Automation Systems	6.58
30201	02/05/2015	UTILITY WATER FUND	Repair and Maintenance	Oasys Office Automation Systems	6.56
30201	02/05/2015	GENERAL FUND	Office/Operating Supplies	Oasys Office Automation Systems	6.57
30202	02/05/2015	UTILITY WATER FUND	Office Supplies	Office Depot	2.52
30202	02/05/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	2.52
30202	02/05/2015	UTILITY GARBAGE FUND	Office Supplies	Office Depot	2.52
30202	02/05/2015	STREET FUND	Office Supplies	Office Depot	2.53
30202	02/05/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	10.08
30202	02/05/2015	UTILITY WATER FUND	Office Supplies	Office Depot	0.14
30202	02/05/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	0.15
30202	02/05/2015	UTILITY GARBAGE FUND	Office Supplies	Office Depot	0.14
30202	02/05/2015	STREET FUND	Office Supplies	Office Depot	0.15
30202	02/05/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	0.57
30202	02/05/2015	UTILITY WATER FUND	Office Supplies	Office Depot	1.86
30202	02/05/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	1.87
30202	02/05/2015	UTILITY GARBAGE FUND	Office Supplies	Office Depot	1.86
30202	02/05/2015	STREET FUND	Office Supplies	Office Depot	1.86
30202	02/05/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	7.45
30202	02/05/2015	UTILITY WATER FUND	Office Supplies	Office Depot	14.63
30202	02/05/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	14.64
30202	02/05/2015	UTILITY GARBAGE FUND	Office Supplies	Office Depot	14.63
30202	02/05/2015	STREET FUND	Office Supplies	Office Depot	14.64
30202	02/05/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	58.53
30202	02/05/2015	UTILITY WATER FUND	Office Supplies	Office Depot	1.09
30202	02/05/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	1.08
30202	02/05/2015	UTILITY GARBAGE FUND	Office Supplies	Office Depot	1.09
30202	02/05/2015	STREET FUND	Office Supplies	Office Depot	1.08
30202	02/05/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	4.34
30202	02/05/2015	UTILITY WATER FUND	Operating Supply	Office Depot	12.93
30202	02/05/2015	UTILITY SEWER FUND	Operating Supplies	Office Depot	12.93
30202	02/05/2015	UTILITY GARBAGE FUND	Operating Supplies	Office Depot	12.92
30202	02/05/2015	STREET FUND	Office/Operating Supplies	Office Depot	12.93
30202	02/05/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	12.93
30202	02/05/2015	UTILITY WATER FUND	Office Supplies	Office Depot	0.95
30202	02/05/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	0.95
30202	02/05/2015	UTILITY GARBAGE FUND	Office Supplies	Office Depot	0.94
30202	02/05/2015	STREET FUND	Office Supplies	Office Depot	0.95

30202	02/05/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	3.79
30203	02/05/2015	GENERAL FUND	Communication	Pitney Bowes	237.38
30203	02/05/2015	GENERAL FUND	Communication	Pitney Bowes	101.74
30203	02/05/2015	STREET FUND	Communication	Pitney Bowes	84.78
30203	02/05/2015	UTILITY WATER FUND	Communication	Pitney Bowes	84.78
30203	02/05/2015	UTILITY SEWER FUND	Communication	Pitney Bowes	84.78
30203	02/05/2015	UTILITY GARBAGE FUND	Communication	Pitney Bowes	84.78
30204	02/05/2015	UTILITY SEWER FUND	Operating Supplies	Pitney Bowes	84.78
30205	02/05/2015	STREET FUND	Utilities	Platt	186.08
30205	02/05/2015	UTILITY WATER FUND	Utilities	PUD	2,493.58
30205	02/05/2015	UTILITY SEWER FUND	Utilities	PUD	170.98
30205	02/05/2015	UTILITY GARBAGE FUND	Utilities	PUD	170.97
30205	02/05/2015	STREET FUND	Utilities	PUD	170.98
30205	02/05/2015	GENERAL FUND	Utilities	PUD	170.97
30205	02/05/2015	GENERAL FUND	Utilities	PUD	170.98
30205	02/05/2015	GENERAL FUND	Utilities	PUD	854.87
30205	02/05/2015	GENERAL FUND	Utilities	PUD	313.09
30205	02/05/2015	UTILITY WATER FUND	Utilities	PUD	3,031.12
30205	02/05/2015	UTILITY SEWER FUND	Utilities	PUD	3,461.81
30205	02/05/2015	STREET FUND	Utilities	PUD	33.92
30205	02/05/2015	GENERAL FUND	Utilities	PUD	157.74
30205	02/05/2015	STREET FUND	Utilities	PUD	114.28
30205	02/05/2015	GENERAL FUND	Utilities	PUD	112.91
30205	02/05/2015	GENERAL FUND	Utilities	PUD	77.36
30205	02/05/2015	UTILITY SEWER FUND	Utilities	PUD	914.57
30205	02/05/2015	STREET FUND	Utilities	PUD	501.62
30205	02/05/2015	GENERAL FUND	Utilities	PUD	79.27
30205	02/05/2015	STREET FUND	Utilities	PUD	299.79
30205	02/05/2015	UTILITY WATER FUND	Utilities	PUD	70.30
30205	02/05/2015	UTILITY SEWER FUND	Utilities	PUD	70.30
30205	02/05/2015	UTILITY GARBAGE FUND	Utilities	PUD	70.30
30205	02/05/2015	STREET FUND	Utilities	PUD	70.30
30206	02/05/2015	GENERAL FUND	Utilities	Puget Sound Energy	109.41
30206	02/05/2015	GENERAL FUND	Utilities	Puget Sound Energy	199.24
30206	02/05/2015	STREET FUND	Utilities	Puget Sound Energy	76.48
30206	02/05/2015	UTILITY WATER FUND	Utilities	Puget Sound Energy	76.47
30206	02/05/2015	UTILITY SEWER FUND	Utilities	Puget Sound Energy	76.48
30206	02/05/2015	UTILITY GARBAGE FUND	Utilities	Puget Sound Energy	76.47
30207	02/05/2015	GENERAL FUND	Office/Operating Supplies	Puget Sound Energy	76.47
30207	02/05/2015	STREET FUND	Office Supplies	QualityBusiness Systems	0.88
30207	02/05/2015	UTILITY WATER FUND	Office Supplies	QualityBusiness Systems	0.89
30207	02/05/2015	UTILITY SEWER FUND	Office Supplies	QualityBusiness Systems	0.88
30207	02/05/2015	UTILITY GARBAGE FUND	Office Supplies	QualityBusiness Systems	0.89
30207	02/05/2015	UTILITY GARBAGE FUND	Office Supplies	QualityBusiness Systems	0.88

30207	02/05/2015	GENERAL FUND	Office/Operating Supplies	QualityBusiness Systems	26.93
30207	02/05/2015	STREET FUND	Office Supplies	QualityBusiness Systems	26.93
30207	02/05/2015	UTILITY WATER FUND	Office Supplies	QualityBusiness Systems	26.94
30207	02/05/2015	UTILITY SEWER FUND	Office Supplies	QualityBusiness Systems	26.93
30207	02/05/2015	UTILITY GARBAGE FUND	Office Supplies	QualityBusiness Systems	26.93
30207	02/05/2015	GENERAL FUND	Office/Operating Supplies	QualityBusiness Systems	10.62
30207	02/05/2015	STREET FUND	Office Supplies	QualityBusiness Systems	10.61
30207	02/05/2015	UTILITY WATER FUND	Office Supplies	QualityBusiness Systems	10.62
30207	02/05/2015	UTILITY SEWER FUND	Office Supplies	QualityBusiness Systems	10.61
30207	02/05/2015	UTILITY GARBAGE FUND	Office Supplies	QualityBusiness Systems	10.61
30208	02/05/2015	UTILITY GARBAGE FUND	Intergovernmental - Recycle	QualityBusiness Systems	10.62
30209	02/05/2015	GENERAL FUND	Voter Registration	Republic Services	12,155.25
30210	02/05/2015	GENERAL FUND	Organization Dues	Snohomish County Auditor	5,064.04
30211	02/05/2015	GENERAL FUND	Miscellaneous - Jail Fees	Snohomish County Clerks/Finance	75.00
30212	02/05/2015	GENERAL FUND	SnoCity Plan/Building Service	Snohomish County Corrections	3,652.64
30213	02/05/2015	GENERAL FUND	Professional Services - Prosec	Snohomish County Planning and Development	1,890.00
30214	02/05/2015	GENERAL FUND	Crime Victim Services	Snohomish County Prosecuting Attorney	1,790.80
30215	02/05/2015	GENERAL FUND	Intergovernmental - SNOPAC	Snohomish County Treasurer	73.81
30216	02/05/2015	GENERAL FUND	Advertising and Legal Notices	Snopac	4,955.35
30217	02/05/2015	GENERAL FUND	Organization Dues	Sound Publishing Inc	18.92
30218	02/05/2015	UTILITY GARBAGE FUND	Office Supplies	Springbrook National User Group	100.00
30219	02/05/2015	UTILITY SEWER FUND	Operating Supplies	Staples Credit Plan	24.78
30220	02/05/2015	UTILITY WATER FUND	Communication	USA Blue Book	287.41
30220	02/05/2015	UTILITY SEWER FUND	Communication	USPS	226.73
30220	02/05/2015	UTILITY GARBAGE FUND	Communication	USPS	226.74
30220	02/05/2015	STORMWATER UTILITY FUND	Communication	USPS	226.73
30221	02/05/2015	UTILITY WATER FUND	Communication	Verizon Wireless	75.58
30221	02/05/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	10.99
30221	02/05/2015	UTILITY GARBAGE FUND	Communication	Verizon Wireless	11.00
30221	02/05/2015	STREET FUND	Communication	Verizon Wireless	10.99
30221	02/05/2015	GENERAL FUND	Communication	Verizon Wireless	11.00
30221	02/05/2015	GENERAL FUND	Communication	Verizon Wireless	10.99
30221	02/05/2015	UTILITY WATER FUND	Communication	Verizon Wireless	37.89
30221	02/05/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	54.97
30221	02/05/2015	GENERAL FUND	Communication	Verizon Wireless	37.89
30221	02/05/2015	UTILITY WATER FUND	Communication	Verizon Wireless	54.97
30221	02/05/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	37.89
30221	02/05/2015	UTILITY GARBAGE FUND	Communication	Verizon Wireless	37.89
30221	02/05/2015	GENERAL FUND	Communication	Verizon Wireless	4.49
30221	02/05/2015	UTILITY GARBAGE FUND	Communication	Verizon Wireless	4.49
30221	02/05/2015	STREET FUND	Communication	Verizon Wireless	4.50
30221	02/05/2015	GENERAL FUND	Communication	Verizon Wireless	4.49
30221	02/05/2015	STREET FUND	Communication	Verizon Wireless	4.49

30221	02/05/2015	UTILITY WATER FUND	Communication	Verizon Wireless	10.99
30221	02/05/2015	UTILITY GARBAGE FUND	Communication	Verizon Wireless	11.00
30221	02/05/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	10.99
30221	02/05/2015	GENERAL FUND	Communication	Verizon Wireless	11.00
30221	02/05/2015	STREET FUND	Communication	Verizon Wireless	10.99
30221	02/05/2015	UTILITY WATER FUND	Communication	Verizon Wireless	4.49
30221	02/05/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	4.49
30221	02/05/2015	UTILITY GARBAGE FUND	Communication	Verizon Wireless	4.50
30221	02/05/2015	GENERAL FUND	Communication	Verizon Wireless	4.49
30221	02/05/2015	STREET FUND	Communication	Verizon Wireless	4.49
30221	02/05/2015	GENERAL FUND	Office/Operating Supplies	Verizon Wireless	54.97
30221	02/05/2015	UTILITY WATER FUND	Communication	Verizon Wireless	10.99
30221	02/05/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	11.00
30221	02/05/2015	UTILITY GARBAGE FUND	Communication	Verizon Wireless	10.99
30221	02/05/2015	STREET FUND	Communication	Verizon Wireless	11.00
30221	02/05/2015	GENERAL FUND	Communication	Verizon Wireless	10.99
30221	02/05/2015	UTILITY WATER FUND	Communication	Verizon Wireless	10.99
30221	02/05/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	11.00
30221	02/05/2015	UTILITY GARBAGE FUND	Communication	Verizon Wireless	10.99
30221	02/05/2015	GENERAL FUND	Communication	Verizon Wireless	11.00
30221	02/05/2015	STREET FUND	Communication	Verizon Wireless	10.99
30221	02/05/2015	UTILITY WATER FUND	Communication	Verizon Wireless	68.41
30221	02/05/2015	UTILITY SEWER FUND	Communication	Verizon Wireless	68.41
30221	02/05/2015	UTILITY GARBAGE FUND	Communication	Verizon Wireless	68.41
30221	02/05/2015	STREET FUND	Communication	Verizon Wireless	68.41
30221	02/05/2015	GENERAL FUND	Communication	Verizon Wireless	68.40
30222	02/05/2015	GENERAL FUND	Office/Operating Supplies	Visa	275.89
30222	02/05/2015	UTILITY GARBAGE FUND	Miscellaneous	Visa	106.92
30222	02/05/2015	UTILITY WATER FUND	Travel and Seminars	Visa	1,100.00
30223	02/05/2015	GENERAL FUND	Travel and Seminars	Visa	37.62
30223	02/05/2015	GENERAL FUND	Miscellaneous	Visa	219.45
30224	02/05/2015	UTILITY WATER FUND	Operating Supply	Water Resources Management	228.00
30225	02/05/2015	LID GUARANTY AND BOND FUND	Professional Services	Weed, Graafstra & Benson, Inc, P.S.	72.00
30226	02/05/2015	UTILITY WATER FUND	Travel and Seminars	WETRC	225.00
30226	02/05/2015	UTILITY WATER FUND	Travel and Seminars	WETRC	225.00
30226	02/05/2015	UTILITY WATER FUND	Travel and Seminars	WETRC	280.00
			TOTAL		209,126.68

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM NO: Consent C-3

DATE: February 12, 2015

SUBJECT: Resolution 15-01 – Surplus Equipment

CONTACT PERSON: Rosemary Murphy – Utility Clerk

ISSUE:

The issue before the City Council is to approve Resolution 15-01 (Attachment A) to surplus equipment from the City inventory that is functionally obsolete and no longer necessary or needed for current City of Sultan purposes nor is there a need in the foreseeable future.

STAFF RECOMMENDATION:

Approve Resolution 15-01 to surplus equipment from City inventory that are functionally obsolete and no longer necessary or needed for current City of Sultan purposes nor is there a need in the foreseeable future.

SUMMARY:

The City has several pieces of the following list of the equipment:

2015 Surplus List

Public Works	Casio Gzone Pavine2	i-Phone	A100002906CFCF
Public Works	Casio Gzone Pavine2	i-Phone	A100002906CA77
Public Works	Casio IPhone4S Ottr blk	i-Phone	A100002906BCDC
Public Works	Casio IPhone4S Ottr blk	i-Phone	A1000025541C75
Finance	Casio IPhone4S Ottr blk	i-Phone	C8QKQK5EDPOV
Public Works	Casio IPhone4S Ottr blk	i-Phone	C8QKQFTEDPOV
Public Works	Casio Iphone4S Ottr blk	i-Phone	C8QKQTXBDPOV
Public Works	Casio IPhone4S Ottr blk	i-Phone	A1000025541865

In accordance with SMC 3.60, staff will advertise the surplus equipment and call for sealed bids.

RECOMMENDED ACTION:

Adoption of Resolution 15-01 to surplus equipment from the City inventory that is functionally obsolete and no longer necessary or needed for current City of Sultan purposes nor is there a need in the foreseeable future.

ATTACHMENTS: A. Resolution 15-01

ATTACHMENT A

**CITY OF SULTAN
RESOLUTION 15-01**

A RESOLUTION PROVIDING FOR THE DISPOSAL OF CERTAIN INVENTORY ITEMS DEEMED TO BE SURPLUS TO THE REASONABLY FORESEEABLE NEEDS OF THE CITY OF SULTAN.

WHEREAS, certain items of equipment belonging to the City of Sultan are obsolete and no longer used by the City; and

WHEREAS, said items are physically worn or functionally obsolete and no longer necessary or needed for current City of Sultan purposes nor is there a need therefore in the foreseeable future;

WHEREAS, certain items are broken and non-useable and need to be removed from inventory and disposed of in a proper manner,

NOW THEREFORE, it is resolved by the City Council of the City of Sultan, Washington as follows:

1. The following items are no longer needed by the city and are declared to be surplus equipment:

2015 Surplus List

Public Works	Casio Gzone Pavine2	i-Phone	A100002906CFCF
Public Works	Casio Gzone Pavine2	i-Phone	A100002906CA77
Public Works	Casio IPhone4S Ottr blk	i-Phone	A100002906BCDC
Public Works	Casio IPhone4S Ottr blk	i-Phone	A1000025541C75
Finance	Casio IPhone4S Ottr blk	i-Phone	C8QKQK5EDPOV
Public Works	Casio IPhone4S Ottr blk	i-Phone	C8QKQFTEDPOV
Public Works	Casio Iphone4S Ottr blk	i-Phone	C8QKQTXBDPOV
Public Works	Casio IPhone4S Ottr blk	i-Phone	A1000025541865

2. That it is deemed to be for the common benefit of the residents of said City to dispose of said inventory.
3. That the staff is authorized to dispose of items listed in accordance with the provisions of SMC 3.60.030 to SMC 3.60.065, in a manner that will be to the best advantage to the City of Sultan.

PASSED by the City Council 18th day of December, 2014.

City of Sultan

Carolyn Eslick, Mayor

ATTEST:

Laura J. Koenig, City Clerk

CITY OF SULTAN
AGENDA ITEM COVER SHEET

Agenda Item : C-4
Date: February 12, 2015
SUBJECT: Congenital Heart Defects Awareness Week
CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

ISSUE:

The issue before the Council is to authorize the Mayor to sign the proposed Proclamation recognizing February 7-14, 2015 as Congenital Heart Defects Awareness Week in the City of Sultan.

SUMMARY STATEMENT:

In the United States of America, Congenital Heart Defects (CHD) are the most frequently occurring birth defects and are the leading cause of birth defect-related deaths.

In the United States of America, approximately 40,000 infants each year are born with CHD.

Congenital Heart Disease is being researched by numerous professionals, in an effort to more accurately determine its origin, physical signs and improve surgical options, and, as a result, the origins and symptoms of Congenital Heart Defects are becoming more easily identifiable.

There is much to learn about the causes of and effective treatments for CHD and it is important for parents, pediatricians and nurses to recognize as early as possible.

The Mayor and City Council of the City of Sultan in recognition of this event do hereby proclaim the week of February 7-14, 2015, as Congenital Heart Defects Awareness Week.

Attachment:

- Proclamation for Congenital Heart Defects Awareness Week February 7-14, 2015



City of Sultan

Congenital Heart Defects Awareness Week Proclamation

To designate the Week of February 7 -14, 2015, as Congenital Heart Defects Awareness Week

WHEREAS, the well-being of our children – our most precious resource – is of paramount importance to the City of Sultan, and maintaining excellent health among children is a top priority; and

WHEREAS, in the United State of America, Congenital Heart Defects (CHD) are the most frequently occurring birth defects and are the leading cause of birth defect-related deaths; and

WHEREAS, in the United States of America, approximately 40,000 infants each year are born with Congenital Heart Defects; and

WHEREAS, Congenital Heart Disease is being researched by numerous professionals in an effort to more accurately determine its origin, physical signs and improve surgical options, and , as a result, the origins and symptoms of Congenital Heart Defects are becoming more easily identifiable; and

WHEREAS, there is much to learn about the causes of and effective treatments for Congenital Heart Defects and it is important for parents, pediatricians and nurses to recognize the warning signs associated with CHD among newborns so they may provide proper treatment as early as possible; and

WHEREAS, Washington’s families and communities have been directly impacted by childhood illness and death caused by Congenital Heart Defects;

WHEREAS, Congenital Heart Defects Awareness Week will also provide the opportunity to share experience and information with the public and the media, in order to raise public awareness about the Congenital Heart Defects;

THEREFORE, I the Mayor of the City of Sultan do hereby proclaim the week of February 7 – 14, as

CONGENITAL HEART DEFECTS AWARENESS WEEK

We encourage residents to join in the campaign to increase awareness of this serous health matter in an effort to improve early diagnosis.

Mayor Carolyn Eslick

Date _____

Heart Heroes, Inc.

Providing Support and Comfort to Children and Families Affected by Congenital Heart Defects (CHD)

Dear Governor Jay Inslee,

Families of children with congenital heart defects, adults with congenital heart defects, and the professionals who work with these Heart Heroes are joining forces to have February 7-14th proclaimed in all states as "**Congenital Heart Defect Awareness Week**".



My name is Christina Caniparoli. I am a resident of Sultan, Washington and mother to an amazing little girl, Briella Caniparoli, who was born on September 28th 2014 with a congenital heart defect called Hypo-Plastic Right Heart, Heterotaxy & Dextrocardia. Because Briella's heart was not formed correctly, she needed open-heart surgery to repair the defect. Briella has had one open-heart surgery and has also undergone four other heart procedures to maintain Briella's heart health. Briella's story is a difficult one as a mother to tell, but it's not as uncommon a story as you might think. Congenital heart defects affect nearly **one in every 100 babies** born—that's about 40,000 babies per year! CHD is the *number one birth defect worldwide*.

I am writing to you today to see about the possibility of the State of Washington making an executive proclamation declaring the week of February 7 - 14 as **Congenital Heart Defect Awareness Week**. We would be so proud and honored to have Washington's support during CHD Awareness Week in 2015 and we hope Washington will join us awareness for the most common birth defect! Many states and local governments across the nation are already recognizing this special week in February. An executive proclamation from our state government would really help reinforce the awareness message we're trying to spread.

I am requesting the proclamation in honor of my daughter Briella on behalf of Heart Heroes, Inc., a non-profit organization, which is dedicated to providing superhero capes and other forms of encouragement and inspiration to kids and families affected by CHD. We are hosting a 2015 CHD Awareness Initiative and hosting fundraisers and other CHD Awareness events around the country. For more information about congenital heart defects and our CHD Awareness Campaign, please visit heartheroes.org.

I would be extremely proud if Washington was to participate in making February 7 - 14 a special week to recognize people born with heart defects, to remember loved ones who lost their battle with CHD, and to honor the dedicated health professionals who work with us. I have included a rough draft of what the proclamation could include.

Our state's participation in this event will have a profound impact on thousands of families and individuals. Please feel free to contact me (contact information below) with any questions or if you need anything further. I thank you so much for your time and consideration.

With Heart,
Christina Caniparoli

CITY OF SULTAN
AGENDA ITEM COVER SHEET

Agenda Item: A-1
Date: February 12, 2015
SUBJECT: Fire Hydrant Art

CONTACT PERSON: Ken Walker, City Administrator

ISSUE:

The issue before the Council is to direct staff to partner with the Sky Valley Arts Council and Fire District 5 creating a Fire Hydrant Art Program in Sultan.

SUMMARY STATEMENT:

The City of Sultan owns 245 fire hydrants throughout the City. Staff has been looking into the possibility of partnering with the Sky Valley Arts Council and Fire District 5 to promote a program to enhance the arts program and promote the artists in the area.

Fire Hydrant Art Projects have been established in many communities all over the United States, but a program has not been found in Washington yet.

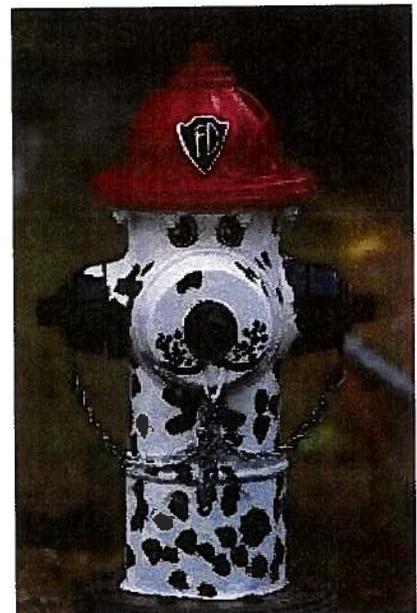
Fire Hydrant Art will promote Community Development and pride in the community. When marketed correctly, it could lend to be an Economic Development Stimulant by creating walking tours for visitors to view the art.

Staff met with Fire Chief Merlin Halverson and on behalf of Fire District 5, and approval was given for this project.

Staff met with the Sky Valley Arts Council Board of Directors and they agreed to partner with the City on this project.

Attachments:

- 1 Fire Hydrant Sample Painting Application – Chipley, Florida
- 2 Painted Walking Tours – Carlsbad California
- 3 The Great Chicago Fire Hydrant Art



Paint the Plug



Fire Hydrant Painting Contest

Presented By:

Washington County



Arts
Council

Downtown Chipley, Florida

For rules and application, please visit www.washingtoncountyartscouncil.org
For more info, please contact Suzan Gage at 850-693-0808 / suzangage@yahoo.com
or Tonya Pippin at 850-638-7700 / tonya.pippin@gmail.com
[Find us on FaceBook](#)

Deadline for Entry: January 6, 2014
Painting Date: January 25, 2014 - February 2, 2014

Hosted by the Washington County Arts Council, Inc.
and the Chipley Community Redevelopment Agency (CRA).

Paint the Plug

Fire Hydrant Painting Contest Rules



- The design should be appropriate for a public space and should not endorse an individual, business, be political in nature, or be offensive in any way.
- Potential design themes include:
 - Designs inspired by the work of famous artists;
 - Designs with a whimsical or humorous twist that will make viewers smile;
 - Context-sensitive designs that would uniquely connect a particular fire hydrant with its immediate surroundings;
 - Colorful, abstract designs.
- The public and private space immediately around the fire hydrant should be kept clean and neat when not directly working on the fire hydrant. Please respect the property.
- Registration and selection runs November 1, 2013 through January 6, 2014 All payments must be made and proposed designs must be submitted for approval during this period. Selected applicants will be notified no later than January 20, 2014.
- Painting of fire hydrants can begin on January 25, 2014 and last through February 2, 2014.
- Only designated fire hydrants within the Chipley CRA boundaries are potential candidates for painting.
- The WCAC will provide brushes and paint for decorating the fire hydrants.
- Paint only on the assigned fire hydrant.
- You must use only the paint provided. Nothing can be attached to the fire hydrant.
- If words are included in your design, all words are to be in English only.
- You may use stencils, air brush with masking tape, or freehand your design.
- You must stick to the design submitted in this application. If you desire to make changes, you must seek the WCAC's approval prior to changing your design.
- If rules are not followed your hydrant will be painted over. The WCAC will not refund application fee in cases of not adhering to the rules of the program.
- Fire hydrants that fall into a state that no longer enhance the immediate area will be painted over. For example, a hydrant that begins to peel or otherwise deteriorate.
- Any questions should be addressed to Suzan Gage at suzangage@yahoo.com or 850-693-0808 or Tonya Pippin at tonya.pippin@gmail.com or 850-638-7700.
- WCAC will be basing their decision to approve applications for painting based on creativity, originality, imagination, and appropriateness.

People's Choice Awards will be decided by votes by the public from February 3rd to February 19, 2014 based on a
- pictures of the painted hydrant. Votes can be made at the WCAC Facebook Page or by paper vote at designated locations. Winners will be announced on February 22, 2014.
- Entry Fee of \$25.00 per Fire Hydrant will be used towards the WCAC Scholarship Fund.

By participating in the Fire Hydrant Design Contest you acknowledge that WCAC, Chipley CRA, City of Chipley, and
- Washington County and its affiliates are not responsible in any way for any injury or property damage directly or indirectly associated with this contest.
- By signing you have made all participants aware of all rules, guidelines and criteria associated with this contest.

Main Contact Signature _____

Paint the Plug

Fire Hydrant Painting Contest



APPLICATION

Full Name of Organization/Applicant: _____

Main Contact's Name: _____

Mailing Address: _____

Phone: _____ e-mail: _____

Location of 1st choice hydrant

(See map for available hydrants. They will be assigned on a first come, first served basis)

Hydrant # _____

Location of 2nd choice hydrant: Hydrant # _____

Location of 3rd choice hydrant: Hydrant # _____

Briefly describe your Fire Hydrant Painting Proposal (max. 50 words):

Do you have any past experience with public art programs? If so, please describe:

Number of people participating in this project: _____

Please include a complete color proposal of your design using the template form. (Required)

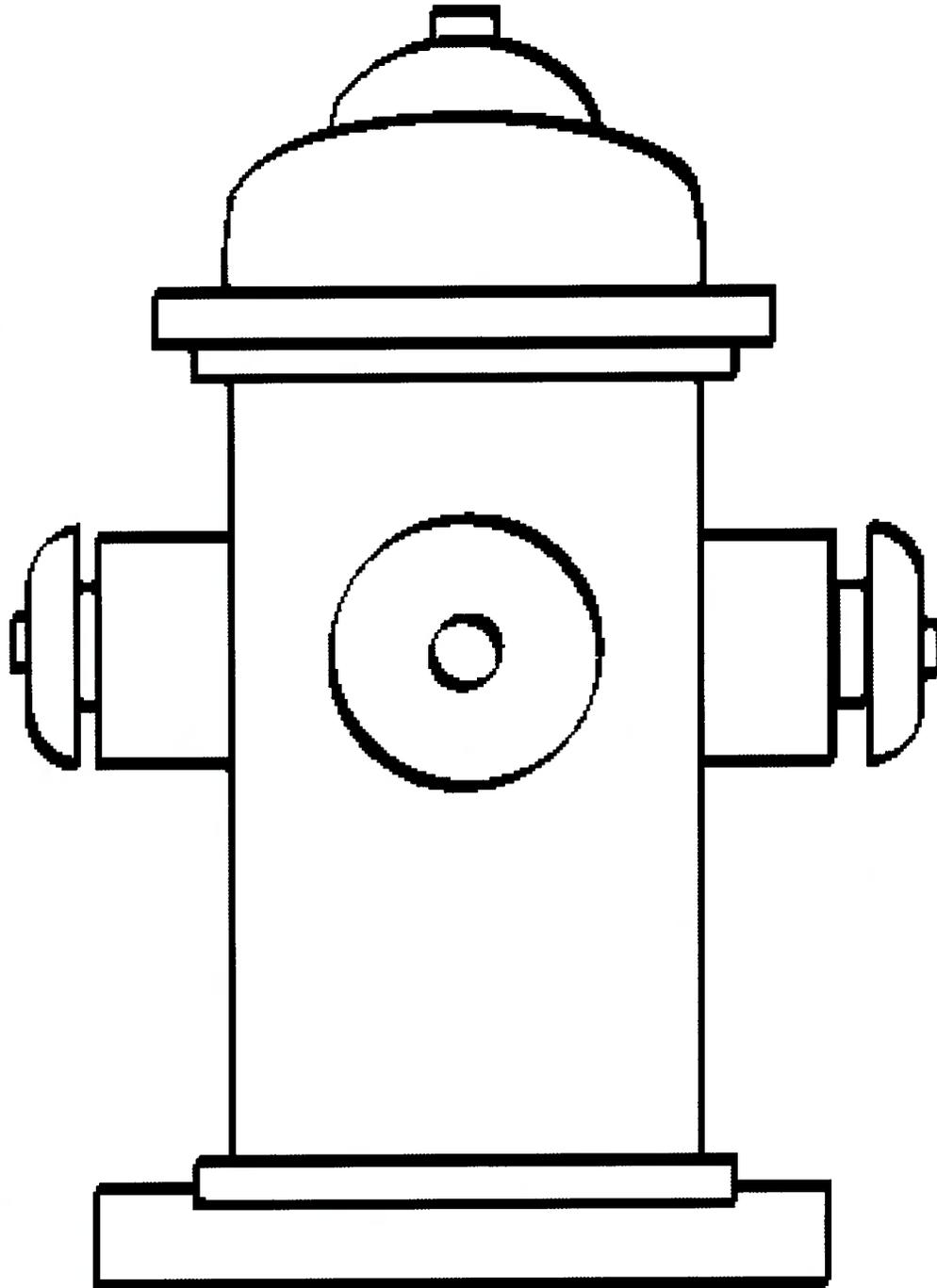
Application form and \$25 fee may be submitted and postmarked by mail on or before December 14, 2013 to:

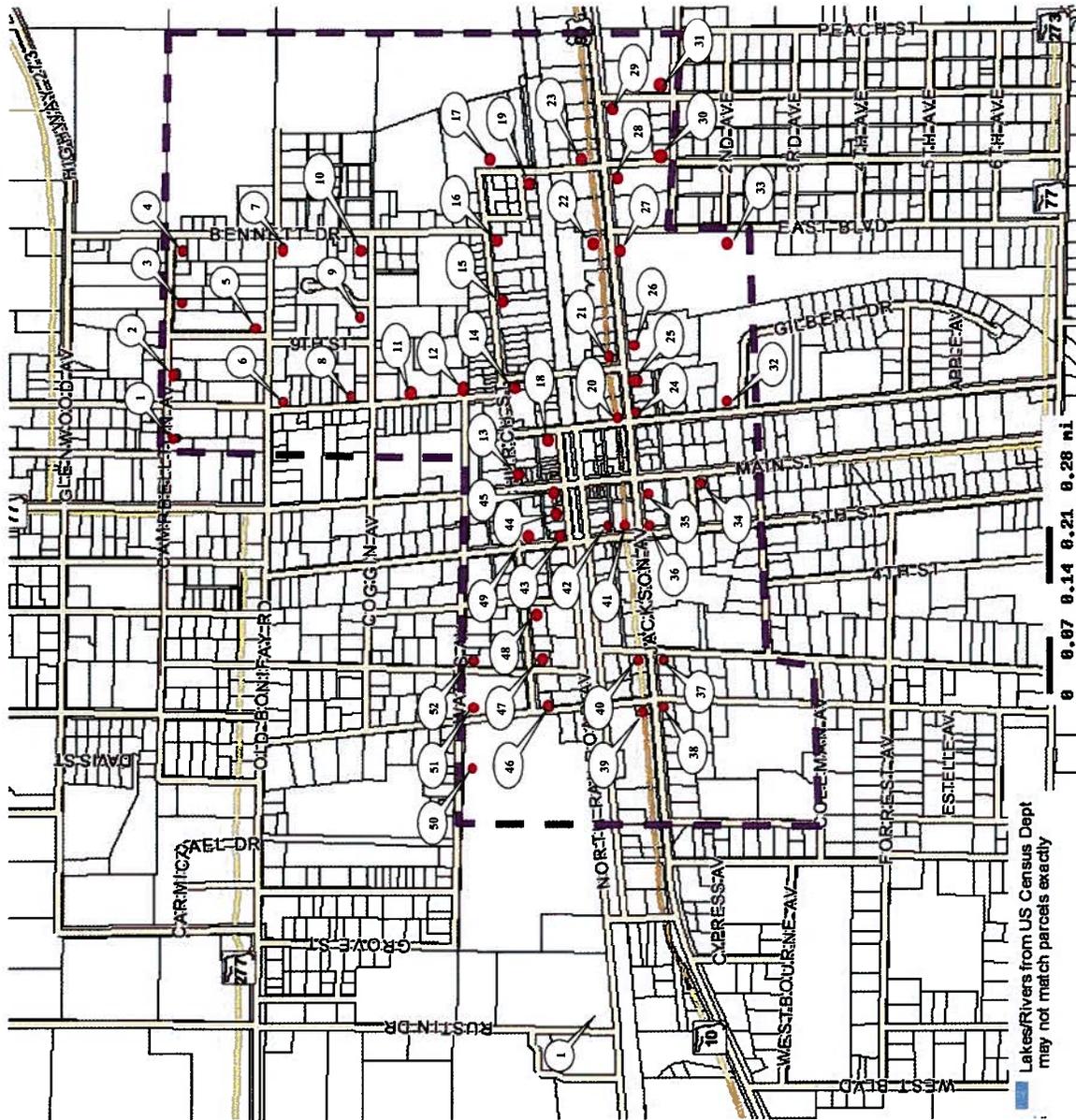
WCAC
Fire Hydrant Contest
P.O Box 973
Chipley, FL 32428

For questions, please email: Suzan Gage suzangage@yahoo.com or Tonya Pippin at tonya.pippin@gmail.com

Would you like to receive more information about joining or volunteering the
Washington County Arts Council ____Yes ____No

Washington County Arts Council
Paint the Plug
Design Proposal





● FIRE HYDRANT CHIPLEY REDEVELOPMENT AREA BOUNDARY FIRE HYDRANT LOCATION MAP - CITY OF CHIPLEY, FL., CRA DISTRICT

Lakes/Rivers from US Census Dept may not match parcels exactly

Paint the Plug

Frequently Asked Questions



- Q. Is there a minimum age to participate?**
A. No, youth are encouraged to participate.
- Q. Do I have to be an artist to participate?**
A. No, people of all skill level are encouraged to participate.
- Q. Can a group, club or organization participate?**
A. Yes, clubs, groups and civic organizations are encouraged to participate.
- Q. Can I use my own paint?**
A. No, paint will be provided to you because a specific paint must be used.
- Q. What if my entry is not selected, do I get my money back?**
A. Yes, of course.
- Q. Do I need to live in Chipley or Washington County to participate?**
A. No, anyone can participate.
- Q. Can I change my design after I have submitted it?**
A. Not without written approval from the Washington County Arts Council.
- Q. Can I pick which fire hydrant I want to paint?**
A. You can select your preference based on the map provided, but a hydrant will be assigned to you.
- Q. Can I paint more than one fire hydrant?**
A. Yes; however there is an entry fee of \$25 / fire hydrant.
- Q. Who will get the trophy if I'm the artist, a business sponsors me and I win?**
A. The person who designed and painted the hydrant will win the trophy.
- Q. Can I paint my businesses logo on the fire hydrant?**
A. No. Advertising or endorsing of businesses, individuals or political candidates is prohibited.

For more information, please visit www.washingtoncountyartscouncil.org

Suzan Gage at 850-693-0808 / suzangage@yahoo.com

Tonya Pippin at 850-638-7700 / tonya.pippin@gmail.com

[Find us on Facebook](#)

Painted Hydrants Walking Tour

Twenty-six fire hydrants in Carlsbad Village have been “adopted” by businesses and individuals to promote art, activity and community involvement in the seaside downtown area. Each hydrant has been uniquely hand painted by local artists, students, residents and business people. The fire hydrant art reflects the many faces and facets of Carlsbad - their heritage, location and lifestyle. Locate painted hydrants near landmarks such as Neimans, a century-old Victorian inn that now serves as a popular restaurant, or the *Village Faire* shopping center, which includes shops, restaurants, galleries and spa services. The *Village Faire*, with its New England-style architecture with a Caribbean flare, is an enclave of over 33 restaurants, shops and services surrounds a pleasant fountain courtyard with plenty of benches for relaxing. Tour all twenty-six painted hydrants and you'll discover more than just fun art - you'll discover Carlsbad Village.









SULTAN CITY COUNCIL

AGENDA ITEM COVER SHEET

ITEM NO: A-2
DATE: February 12, 2015
SUBJECT: Lap Top Computers
CONTACT PERSON: Ken Walker, City Administrator

ISSUES:

The issue before the council is to approve and purchase lap top computers for the Council and Mayor.

STAFF RECOMMENDATION:

Approve and purchase eight (8) lap top computers for the Council and Mayor for \$2,351.92 plus tax.

SUMMARY:

Twice a month, the City has council meetings which require agenda packets to be printed for each council member and the mayor. The packets use a tremendous amount of paper and staff time to prepare. The city will save money and staff time by not producing paper copies of the agenda packets and making the information available electronically.

Staff and our IT specialist from Goldbar Geek reviewed several types of computers and we have attached Goldbar Geek's recommendation.

FISCAL IMPACT:

\$293.99 x 8 computers = \$2,351.92 plus tax.

RECOMMENDED ACTION:

Approve and purchase eight (8) lap top computers for the Council and Mayor for \$2,351.92 plus tax.

ATTACHMENTS:

Attachment A Copy of recommended computer.

COUNCIL MOTION:



**HP Pavilion 10-e010nr
TouchSmart Laptop
Computer With 10.1" Touch-
Screen Display & AMD A4
Accelerated Processor**

Item # 352667 Entered Item # 352667
Compact 10.1" touch-screen display for easy, intuitive control at the touch of a finger.
Microsoft® Office 2013 Home and Student Edition is included.

Your Price
\$293.99
/ each

ONLINE

Not Sold Online

OUR STORES

Sold in stores only

Delivery, pricing, and availability policy
*Inventory validated when item(s) is added to cart.

[Click to View Gallery](#)

DESCRIPTION

AMD A4

- Compact 10.1" touch-screen display for easy, intuitive control at the touch of a finger. Multi-touch support lets you use tap, swipe and pinch gestures. The screen also features LED backlighting, permitting a thinner and more energy-efficient screen.
- Microsoft® Office 2013 Home and Student Edition is included. Use the included product key code card to activate the installed version of Office.
- 2GB memory lets you run your programs.
- 320GB hard drive holds thousands of songs, photos and documents.
- Wireless-N (802.11n) for high-performance, cable-free networking. Lets you access wireless networks to share files, surf the Web and exchange email. Fully compatible with 802.11b/g as well. Wired networking is supported, too.
- Memory card reader for fast, easy file transfers. Transfer your digital photos, music and other files from Secure Digital (SD) memory cards.
- HDMI port lets you view videos and photos on your HDTV. (HDMI cable sold separately.)
- USB 3.0 port for ultra-fast data transfers. Up to 10 times faster than USB 2.0, yet fully compatible with USB 2.0 devices.
- Built-in webcam and microphone let you keep in touch with others via video and voice messaging. Offers video resolution of 640 x 480.
- Lightweight design ? laptop weighs just 3.2 lb.
- Free 25GB lifetime cloud storage from Box®. Lets you store all your mobile content in one place. Internet service required and not included. Click on the Box app on the Start screen of your HP computer and register for a new account to receive the offer. Offer valid through December 31, 2014.
- Microsoft® Windows® 8.1. The very latest version of Windows.
- Greener choice ? complies with EPA's Energy Star® and EPEAT® Silver standards.

PRODUCT DETAILS

Item #	352667
Manufacturer #	F3F15UA#ABA
processor brand	AMD
processor model	A4-1200
diagonal screen size	10.1 inches
memory	2 GB
hard drive capacity	320 GB
screen resolution	1366 x 768
weight	3.2 lb
touch-screen	yes
optical drive	none
operating system	Windows 8.1
processor speed	1.0 GHz
memory speed	PC3-8500
memory type	DDR3L SDRAM
maximum memory capacity	2 GB
wireless connectivity	802.11b/g/n
wired connectivity	10/100 Ethernet
modem	no modem
front camera/webcam	yes
numeric keypad	no
ports	1 USB 3.0, 2 USB 2.0; 1 Ethernet; 1 HDMI
memory card reader	Yes
integrated speakers	Yes
audio hardware	DTS Sound+
peripherals included	none
hard drive type	HDD (hard disk drive)
segmentation	Essential

form factor	laptop computer
warranty length	1-yr limited
brand name	HP
manufacturer	Hewlett-Packard
model name	Pavilion 10-e010nr
Ecolabel	EPEAT Silver
postconsumer recycled content	0%
total recycled content	0%
operating platform	Windows
processor type	A4
video hardware	integrated AMD Radeon HD 8180 graphics

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**CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Discussion D -1

DATE: February 12, 2015

SUBJECT: Salary/Benefit Allocation to Funds

CONTACT PERSON : Laura Koenig, Clerk/Deputy Finance Director *JK*

ISSUE:

The issue before the Council is review the allocation of salaries and benefits to the various operating funds for 2014.

SUMMARY:

As a part of the annual budget process, the Council adopted Resolution 13.06 providing for the allocation of wages and benefits to the various operating funds. The resolution requires:

1. During the annual budget process a review of staffing requirements will be completed by the Department Heads. Staff will review the current job responsibilities, the proposed work program for the next year and the adopted cost allocation plan to determine the appropriate fund to charge for the salaries and benefits. Staff time must be appropriated to the fund for which the employee performs the work. Allocation of Council time will be based on agenda items.
2. Mid-year, staff will review the work program and the amount of time each staff member is working in the departments and funds.
3. At the end of the year, a final review of work programs and actual hours worked for each fund will be completed and budget adjustments will be made if required.

Resolution 12-08 providing a Cost Allocation Plan was adopted in 2012. The Plan sets guidelines to determine direct and indirect costs for services provided by staff to the various funds.

Based on time sheet submittals and the factors in the Cost Allocation Plan, staff has completed the year end review. The following is a summary of budget versus actual full time employees (FTE) for each fund:

2014 Allocation of Wages/Benefits		General Fund	STREET	CEMETERY	UTILITY WATER	UTILITY SEWER	GARBAGE	STORM WATER	BLDG MAINT	TOTAL
	Fund #	001	101	103	400	401	402	406	113	FTE's
Budgeted	FTE's	5.060	1.470	0.255	4.620	3.790	3.180	1.370	0.280	20.03
December 2014 Actual	FTE's	4.995	1.216	0.205	4.164	3.601	3.076	1.436	0.318	19.01
Increase/Decrease	FTE's	(0.06)	(0.25)	(0.05)	(0.46)	(0.19)	(0.10)	0.07	0.04	

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: D-2
DATE: February 12, 2015
SUBJECT: Prosecution Services
CONTACT PERSON: Ken Walker, City Administrator

ISSUE:

The city of Sultan has contracted for misdemeanor prosecution services, with the Snohomish County Prosecutor's Office since 1998. Since the original signing of the agreement, we receive yearly cost adjustments. Due to changing circumstances, staff believes it may be in Sultan's best interest to review the relationship and explore the possibility of contracting with an independent lawyer/firm for misdemeanor prosecution services.

RECOMMENDED ACTION:

Council Should direct staff to take desired action.

SUMMARY:

In 1998 the Washington Legislature revised the law, mandating that municipalities pay for or provide prosecution services for misdemeanors and gross misdemeanors that occur within their jurisdictions. As a result the city of Sultan entered into an interlocal agreement with the Snohomish County Prosecutor's Office, which was signed by then Mayor Bob Broughton. (Attachment A)

Since the signing of the agreement, Sultan has only received yearly cost adjustments from the Prosecutors' Office and our original interlocal agreement has become outdated

Currently the Prosecutors' Office has a cost formula which is broken into five separate categories,

- | | |
|--|-------------------------|
| a) Prosecution of DUI cases | \$ <u>172.18</u> @ case |
| b) Prosecution of domestic violence cases | \$ <u>172.18</u> @ case |
| c) Prosecution of other misdemeanor or gross misdemeanor cases | \$ <u>68.88</u> @ case |

These costs are bases on formula which averages the amount of time normally spent on each type of case.

Current concerns pertaining to the prosecution of property crimes have become a focus of the citizens of Sultan. There are questions about staffing levels within the Snohomish County Prosecutors office, and therefore the ability to bring prosecution of the individuals accused of these crimes. Staff believes that the city should explore alternatives.

Staff is aware that many other cities within Snohomish County contract with other private law firms for prosecution services. As stated above the, County has established a cost per type of case model, which is a flat fee per case. Private law firms have established an hourly rate formula which does not have a cap for costs per case.

There are several differences between the county's interlocal agreement and the private law firm's contracts. Generally the private firms require a retainer, have a liability insurance requirement and have language dealing with "non-discrimination", "Ethical Coverage" or "Conflict Services". These items will need to be addressed in any potential contract to be negotiated.

If Council would like to investigate private law firm services for prosecution, staff will need to develop a request for qualifications.

FISCAL IMPACT:

The city of Sultan has paid the Snohomish County Prosecutors' Office for misdemeanor and gross misdemeanor service:

➤	2008	\$17,572
➤	2009	\$16,565
➤	2010	\$11,590
➤	2011	\$13,350
➤	2012	\$13,832
➤	2013	\$ 7,487
➤	2014	\$ 8,146
➤	2015	\$13,500, Budgeted

It is anticipated that contracting with a law firm would be more expensive than the Snohomish County Prosecuting Attorney's office since the cost would be based on hours and not a flat fee per case.

ALTERNATIVES:

- Direct staff to take no action and continue the interlocal agreement with the Snohomish County Prosecutors' Office.
- Direct staff to begin the Request for Proposal / Qualifications process for private law firms to respond to.
- Direct staff to bring this agenda item back to the Public Safety Subcommittee for further discussion.

ATTACHMENT

- A) Current interlocal agreement between the city of Sultan and Snohomish County Prosecutors' Office.

**INTERLOCAL AGREEMENT
FOR MISDEMEANOR PROSECUTION SERVICES**

THIS AGREEMENT, entered into by and between Snohomish County, a political subdivision of the State of Washington (hereinafter referred to as the COUNTY) and the City of Sultan (hereinafter referred to as the CITY), a municipal corporation of the State of Washington.

WHEREAS, RCW 39.34.180 provides that each county, city and town is responsible for the prosecution, adjudication, sentencing and incarceration of misdemeanor and gross misdemeanor offenses committed by adults in their respective jurisdictions and authorizes counties, cities and towns to enter into interlocal agreements with each other pursuant to Chapter 39.34 RCW to carry out those responsibilities, and

WHEREAS, the parties desire to enter into an agreement whereby the COUNTY will provide misdemeanor and gross misdemeanor prosecution services to the CITY to enable the CITY to carry out its responsibility for such prosecutions.

NOW THEREFORE, the COUNTY and the CITY mutually agree as follows:

Section 1. Prosecution Services.

1.1 The COUNTY, through the Snohomish County Prosecuting Attorney's Office, shall render prosecution services under this Agreement in the same manner as is customarily undertaken by the COUNTY with regard to crimes committed in unincorporated Snohomish County. The COUNTY will provide the CITY the following prosecution services for misdemeanors and gross misdemeanors committed within the city limits:

- (a) For all Washington State misdemeanors and gross misdemeanors that CITY law enforcement officers refer to the COUNTY under this Agreement, the COUNTY will review each referral and determine whether the same will be charged. In those instances where the law enforcement referral is charged, the COUNTY will prosecute the same through final disposition.
- (b) For all CITY misdemeanors and gross misdemeanors that CITY law enforcement officers refer to the COUNTY under this Agreement, the COUNTY will review the same. The COUNTY will only charge the same upon agreement between the CITY and COUNTY. Where the parties agree that a referral should be charged under this provision, the COUNTY will prosecute the same through final disposition; provided however, in those instances where a CITY crime is charged, the CITY shall appoint the deputy prosecuting attorney assigned to prosecute the case as a special city attorney with full authority to act on behalf of the CITY in such prosecution.
- (c) The COUNTY will be available throughout prosecution to address CITY questions or concerns related to said prosecution.
- (d) The COUNTY will meet as available, at the CITY's request, to discuss matters related to performance of this agreement.

Section 2. Compensation.

2.1 In consideration of the services provided by the COUNTY described in paragraph 1, the CITY shall compensate the COUNTY at the following rates:

2012 Rates

- (a) prosecution of DUI cases - \$167.69 per case;
- (b) prosecution of domestic violence cases - \$167.69 per case;
- (c) prosecution of other misdemeanor or gross misdemeanor cases - \$67.08 per case;
- (d) case review of misdemeanor or gross misdemeanor cases when no charges are issued - \$67.08 per case;
- (e) RALJ appeal- \$1,413.93 per case.

2.2 The CITY will be billed quarterly for the number of cases prosecuted and reviewed for the quarter multiplied by the applicable rate set forth in paragraph 2.1, subject to the rate adjustments set forth in paragraph 2.4.

2.3 Payments shall be made on a quarterly basis in accordance with the following schedule:

First quarterly payment due April 30.

Second quarterly payment due July 31.

Third quarterly payment due October 31.

Fourth quarterly payment due January 31.

2.4 Rate Adjustments.

- (a) Effective January 1, 2013 and on January 1 of each successive year, the rates shall be the prior year's rates increased by the amount of the increase in the Bureau of Labor Statistics Consumer Price Index for Urban Wage Earners and Clerical Workers for the Seattle-Tacoma-Bremerton Metropolitan Area for the period from July of the previous calendar year to June of the calendar year just concluded or the cost of living adjustment granted by Snohomish County to its employees subject to the collective bargaining agreement between the County and the Washington State Council of County and City Employees Prosecutor's Criminal Deputy Unit (Local 1811 - PA) for the current calendar year, whichever is lower. The percent increase in the rates shall in no event exceed 3.5% per year.
- (b) The COUNTY will review the fees during 2012 and will provide notice to the CITY by December 31, 2012, of any proposed increase in the fees based upon that review.

Section 3. Duration.

This Agreement shall govern services from January 1, 2012, through December 31, 2012, and shall automatically be renewed from year to year thereafter unless terminated as provided in Section 4, PROVIDED that the COUNTY'S obligations after December 31, 2012, are contingent upon local legislative appropriation of necessary funds for this agreement in accordance with applicable laws and the Snohomish County Charter.

Section 4. Termination.

Either party may terminate this contract upon sixty (60) days' written notice to the other party as provided in section 12 of this agreement.

Section 5. Quarterly Case Reports.

The COUNTY will provide the CITY detailed quarterly reports of the number of cases handled, including cases prosecuted and cases for which prosecution was declined following review by the Prosecuting Attorney. The quarterly reports will indicate defendant name, case number, case type, disposition, and the fee for each case.

Section 6. Training.

The COUNTY, through the Prosecuting Attorney, will provide training for CITY police officers annually at a mutually agreeable time, if requested by the CITY. This training shall include case-law updates and preparation for in-court testimony. Training sessions may be combined with those for other cities, at the COUNTY's discretion. Compensation provided by the CITY pursuant to paragraph 2 shall be deemed to include the cost of training.

Section 7. Annual Policy Review.

The parties agree to conduct an annual review of policy issues that may arise in carrying out this Agreement. Any changes to this Agreement resulting from such policy reviews will be made by amendment to this Agreement as provided in Section 14.

Section 8. Non-Exclusive.

The COUNTY acknowledges that the CITY is free to engage their own legal representative to prosecute any cases. The CITY agrees to pay the COUNTY the full fee for each case if any work is performed prior to the date of transfer of cases subject to the terms of this Agreement. The CITY may transfer any new case to another legal representative for prosecution without written notification. Existing cases transferred must have written notice by the Chief of Police to the Chief Criminal Deputy prior to the transfer.

Section 9. Indemnification/Hold Harmless.

Each party agrees to indemnify, defend and hold harmless the other party, its elected and appointed officials, officers, agents and employees from any and all costs, claims, judgments or awards of damages, which may be made against them arising out of the performance of the activities described in this Agreement, to the extent of the negligence of the party, its officers, employees or agents.

Section 10. Records And Inspections.

The records and documents with respect to all matters covered by this Agreement shall be subject to inspection, review, or audit by the COUNTY or the CITY during the term of this Agreement and for a period of three years after termination.

Section 11. Administration.

The CITY and the COUNTY shall each designate representatives for the purpose of administering this Agreement, and each shall notify the other in writing of its designated representatives. Each party may change its designated representatives upon written notice to the other.

Section 12. Notices.

- (a) All notices required by this Agreement to be given to the COUNTY shall be made in writing and personally delivered or sent by registered mail to the Executive of the COUNTY.
- (b) All notices required by this Agreement to be given to the CITY shall be made in writing and personally delivered or sent by registered mail to the Mayor of the CITY.

Section 13. Property.

No property shall be acquired for joint use pursuant to this Agreement.

Section 14. Modification/Amendment.

This Agreement may not be modified orally. Any amendment or modification of this Agreement must be made in writing with the same formalities as are required for execution of this Agreement.

Section 15. Governing Law and Venue.

This agreement shall be governed by the laws of the State of Washington and any lawsuit regarding this interlocal agreement must be brought in Snohomish County, Washington.

Section 16. Entire Agreement, Waiver Of Default.

The parties agree that this Agreement is a complete expression of the terms hereto and any oral representations or understandings not incorporated herein are excluded. The waiver of any default by either party shall not be deemed as a waiver of any subsequent default. Waiver of a breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of this Agreement.

Section 17. Severability.

If any provision of this Agreement is found to be invalid or contrary to law, the remainder of this Agreement shall not be affected thereby.

IN WITNESS WHEREOF, the COUNTY and the CITY have executed this Agreement by subscribing their names as follows:

SNOHOMISH COUNTY

CITY OF SULTAN

COUNTY EXECUTIVE Date

MAYOR Date

ATTEST:

APPROVED AS TO FORM:

Date

DEPUTY PROSECUTING ATTORNEY Date