

**CITY OF SULTAN
COUNCIL MEETING – COMMUNITY CENTER
January 22, 2015**

7:00 PM CALL TO ORDER - Pledge of Allegiance and Roll Call

CHANGES/ADDITIONS TO THE AGENDA

PRESENTATIONS

- 1) Sky Valley Chamber Annual Report
- 2) Business Spotlight – Summit Rehabilitation
- 3) Volunteer Spotlight – Christmas Tree Lighting Committee

COMMENTS FROM THE PUBLIC: Citizens are requested to keep comments to a 3 minute maximum to allow time for everyone to speak. It is also requested that you complete a comment form for further contact.

COUNCILMEMBER COMMENTS

CITY ADMINISTRATOR COMMENTS

STAFF REPORTS – Written Reports Submitted

- 1) Public Works
- 2) Code/Animal Control
- 3) Hearing Examiner Annual Report
- 4) Planning Board Minutes
- 5) Grant Report
- 6) Building Department Report
- 7) Volunteer Report

CONSENT AGENDA: The following items are incorporated into the consent agenda and approved by a single motion of the Council.

- 1) Approval of the January 8, 2015 Council Meeting Minutes
- 2) Approval of the January 8, 2015 Public Hearing - Annexation
- 3) Approval of Vouchers – 2015

ACTION ITEMS:

- 1) Ordinance 1209-15 Garbage Rates

DISCUSSION: Time Permitting

- 1) Business License
- 2) Retreat Schedule

PUBLIC COMMENT ON AGENDA ITEMS ONLY

COUNCILMEMBER RESPONSE TO PUBLIC COMMENT ON AGENDA ITEMS

Executive Session: Union Contract Negotiations

Adjournment - 10:00 PM or at the conclusion of Council business.

ADA NOTICE: City of Sultan Community Center is accessible. Accommodations for persons with disabilities will be provided upon request. Please make arrangements prior to the meeting by calling City Hall at 360-793-2231. For additional information please contact the City at cityhall@ci.sultan.wa.us or visit our web site at www.ci.sultan.wa.us

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Presentation 1

DATE: January 22, 2015

SUBJECT: Sky Valley Chamber & Visitor Center Annual Report

CONTACT PERSON: Debbie Copple, Sky Valley Chamber

Attached is the Sky Valley Chamber & Visitor Center Annual Report for 2014. Debbie Copple will present the report at the Council meeting.



Sky Valley Chamber & Visitor Center Annual Report 2014 December 2014

The Sky Valley Chamber had a great year and 2015 is looking even better for our area. We have a lot to be grateful for! The economy is picking up according to our 171 members. We didn't suffer any floods, landslides, wildfires or bridge collapses like some of our neighbors. The weather was the most beautiful I've ever experienced in the 28 years I've lived here. And the numbers of walk in visitors at the Center proved it!

We sold **\$14,191.13** in **Hunting, Fishing and Parking Passes** to recreational guests this year. That represents over 400 customers. All of these customers had access to member, community and special event information.

The **Event Guide Magazine** was a big success! It was placed at businesses and VIC's all around the Puget Sound and the Cascade Loop.

Tourism, especially outdoor recreation and special events are really showing signs of growth. The partnerships all around Snohomish County and the Cascade Loop have gotten stronger which really helps promote our assets.

Just a few of the assets we're working to promote and/or build out:

- *Wallace Falls is one of the top most popular State Parks in Washington.
- *The Index Wall—People come from all over the world to climb here.
- *Heybrook Ridge County Park—Major improvements are coming with the new trailhead.
- *Osprey & Reece Park—Trail system maps
- *New Equestrian Trailhead near Reiter in Gold Bar
- *Steelhead County Park—a new campground that's scheduled to be built in Sultan.
- *New trails at the Reiter Foothills Off Road Area.
- *Sultan Sportsmen's Shooting Sports Park.

Visitor Information Center

We currently have a dedicated group of 5 volunteers who actually work a regular shift at the Center. They are wonderful ambassadors for the Sky Valley. Our actual guest numbers reflect a very busy place. The email numbers are up over every other Visitor Center in Snohomish County (except the Boeing Tour Center) and we believe that's because of our websites traffic. (See the attached stats sheet.) We have also noted an upturn in the number of people looking to relocate to the Sky Valley. We would like to create a new relocation information pack.

OTHER IMPORTANT AREAS THAT WE ARE WORKING!!!

Promotions & Special Events

Promotion takes many forms, but the goal is to create a positive image that will rekindle community pride and improve consumer and investor confidence in our area. Promotions communicate the area's unique characteristics, business establishments, and activities to

shoppers, investors, potential business and property owners, and visitors. To that end we support the Sultan Shindig, Gold Dust Days Festival, Return of the Salmon, Sky Valley Farm Festival, Fronderosa Frolic, Index Arts Festival and many other community events.

GROW Washington is continuing to expand. They currently have stores in Downtown Everett, 1st Street in Snohomish and Highway 2 in Sultan. If you are interested contact Carolyn Eslick at 425-327-2093.

Skykomish is planning an outdoor market the 2nd Saturday of every month beginning in May. The Skykomish Open Air Markets is a fledgling market working to provide opportunities to local artists & crafters. They are working to build it up by offering the market free of charge to vendors. If you'd like to take the scenic trip to Skykomish once a month contact Madelle at 360-677-2135 or ma5quiring@frontier.com.

Building Stronger Partnerships With:

Stevens Pass Mountain Resort—We are creating a kiosk to market the Sky Valley at the Mountain. This will expose our businesses to over 400,000 skiers/snowboarders and to over 10,000 mountain bikers/disk golfers annually. We are creating specific rack cards to use at the Mountain highlighting our recreational assets & activities, food & drink, lodging.

Cascade Loop—Traveler's on the Loop are looking to fully explore the area's they are traveling through, not just heading to Leavenworth. These are the people we want to attract. We are working closely with the Loop to find even better ways to share our story with the over 200,000 travelers annually. The Loop is the first scenic by-way in the World to be accessible to Electric Vehicles. The Loop just hosted a group of travel writers to drive the Loop in electric cars and then write about their experience. There have been 2 articles published so far.

Snohomish County Tourism and Snohomish County Economic Development

Recently we organized a tour to share some of the amazing recreational/educational assets available in the Sky Valley. Developing the Sky Valley Adventures theme makes sense and supports tourism County wide.

Stevens Pass Greenway

We have been trying to find ways to work with the Greenway to create markers to identify scenic locations along the highway and maybe pull outs with interpretive information.

Mountain Loop Highway

We are working to build a stronger partnership with our neighbors around the Mountain Loop Highway. That area of Snohomish County is very similar to the Sky Valley and attracts similar visitors. How can we work together to create more interest in the outdoor adventures that we both have?

Snohomish County Parks

I continue to serve on the County Parks advisory board. We are working very hard to develop County assets in East County. Steelhead County Park, Sultan Basin Sportsman's Shooting Park, Heybrook Ridge County Park. The new equestrian trailhead in Gold Bar near Wallace Falls is moving ahead.

Sky Valley Recreation & Planning Group

This group represents the stakeholders and managers of the public lands in the Sky Valley. We meet every other month. The group shares info about projects they are working on and how we can help each other. Improving communications and building relationships between the members has improved access to public lands in this area. The Reiter Foothills ORV area near

Gold Bar is one project. The group represents: State Parks, US Forest Service, DNR, State Fish & Wildlife, County Parks, City Parks, conservations groups, specific user groups, recreation based businesses, etc.

Quarterly Combined Chambers Networking Events
(Monroe, Snohomish, Lake Stevens and Sky Valley)

The local After Hours Networking was one of the efforts we tried this year that didn't work out. **But it inspired an even better idea!** Instead we are partnering with other area Chambers to create quarterly networking events. Each quarter the networking event will be hosted in either the Sky Valley, Monroe, Snohomish or Lake Stevens area. This broadens the opportunity to make helpful connections and to promote your business to a new group of people. People like to do business with people they know. Let's make sure they know our people.

The next networking event will be at Grow Washington on Feb.17, 2015

Commercial/Industrial Property Marketing

We have created an inventory of industrial/commercial properties in the Sky Valley and are working on creating a marketing campaign that will help us sell the Sky Valley to potential businesses. The goal is to create jobs. When people work here they will shop here.

Can't win'em all

Chamber Bucks

The Chamber Bucks program was a promotional effort that didn't work out very well. We gave it two years but it just isn't catching on and it's still very confusing for employees. The confusion at the till didn't make for a very positive buying experience for customers. We tried extra training but it just didn't get through to the front line. We'll work on other ways to promote area retail and service businesses.

Sky Valley Chamber & Visitor Center
Debbie Copple
PO Box 46—320 Main Street
Sultan, WA 98294
360-793-0983 debbie@skyvalleyvic.net

CITY OF SULTAN
AGENDA ITEM COVER SHEET

Agenda Item: Presentation P-2
Date: January 22, 2015
SUBJECT: Business Spotlight

Summit Rehabilitation L.L.C.

CONTACT PERSON: Rosemary Murphy, Utility Clerk

ISSUE:

The issue before the Council is to recognize Summit Rehabilitation as the City of Sultan's Business Spotlight for January 22, 2015.

SUMMARY STATEMENT:

Summit Rehabilitation, L.L.C. is a physical therapy clinic with 5 locations: Sultan, Snohomish, Lake Stevens, Marysville, and Mill Creek. It is owned by a group of physical therapists and ownership is similar to a franchise model.

Summit Rehabilitation Sultan is located at 507 SR 2, in Sultan, WA. They opened doors in 2000 and treated out of what is currently the Visitor Information Center. In 2005, they moved to their present address at 507 US 2, Suite E, in Sultan.



Currently Summit has two Physical Therapists, one Physical Therapist Assistant and three support personnel. Lisa Dang, a graduate of Loma Linda University is the Clinical Director and a practicing Physical Therapist. Cheryl Robinson, a graduate of University of Colorado is the other physical therapist on site. Together they have been practicing for over 30 years.

Summit Rehabilitation is an outpatient physical therapy clinic that provides treatment after injury, surgery, or disease. Cheryl specializes in Vestibular Rehabilitation, which is therapy to treat dizziness and imbalance due to inner ear issues. Lisa specializes in Womens/Mens Pelvic Floor Rehabilitation that treat incontinence, pelvic pain, and post-surgical therapy, such as hysterectomy and prostatectomy.



Sue Cross, Summit Rehabilitation's Patient Services Representative welcomes everyone coming in with a warm smile.

Business is doing very well, with 2014 as their busiest year and they expect the same for 2015.

Summit Rehabilitation's future plans in Sultan include hiring more therapists as they expand the client base. Summit Rehabilitation provides services to all of the Skykomish Valley Region. Lisa does not currently foresee the need to expand the

building or move to another location anytime soon.

"I've worked at many clinics", commented Lisa Dang, Clinical Director. "But being in Sultan by far is my favorite place to work because of the community and co-workers. It's great to work with people who have the same expectations about providing quality care. And the people who come to us are great patients and by the end it starts to feel like helping your friends and family with their rehabilitation."



Lisa Dang, Clinical Director and Physical Therapist



Cheryl Robinson, Physical Therapist

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM NO: P-3

DATE: January 22, 2015

SUBJECT: Volunteer Spotlight – Christmas Tree Lighting Committee

CONTACT PERSON: Rosemary Murphy ~ Utility Clerk

ISSUE:

To recognize the many community volunteers who planned and organized the Third Annual Christmas Tree Lighting and Lighting.

SUMMARY:

The Annual Christmas Tree Lighting Ceremony began 3 years ago and the tradition has been carried on through the efforts of dedicated community volunteers.



This year the committee began planning the event in November, meeting weekly.

First things first, they needed to get a Christmas Tree to put atop the gazebo at River Park. Barmon Lumber donated the tree and Ken Marshall, John Amrine and Damon Bruneau cut, loaded and brought it to the gazebo. The entire committee decorated the gazebo including the tree and Leo Moreno and Steve Silvernail used a boom truck to lift the tree to the top of the gazebo.



Jim Mobaker was a genius bringing in new props that he made out of plywood, painted and decorated them.

Ken Marshall, John Amrine and Larry Sequinier made a great big Santa Chair to use year after year at the ceremony.



Mike Jordan and Ken Marshall secured the tree to the top of the gazebo and everyone finished decorating the gazebo and surrounding area.

Snohomish County Fire District 5 brought burn barrels to keep everyone warm because it was VERY COLD.

Randy Oesch provided the music for Christmas Karaoke; people sang, danced, and drank hot cocoa and cider.

The night was topped off with Snohomish County Fire District 5 arriving with Mr. and Mrs. Santa Claus who joined everyone on stage.



It is estimated that there were 10 people on the committee, each donating an average of 20 hours that would total 200 Volunteer Hours for the event this year.



Everybody on the committee did a great job from the very beginning finding their niche, jumping in and getting the job done quickly and easily.

The volunteers are listed below in alphabetical order:

John	Amrine
Dan	Barmon
Damon	Bruneau
Mike	DiMartino
Chuck	Donaldson
Carolyn	Eslick
	Fire District 5
Christopher	Herrera
Michael	Jordan
Ken	Marshall
Rae	Marshall
Tim	Mohrbacher
Leo	Moreno
Randy	Oesch
Robby	Parkhurst
Larry	Sequnier
Steve	Silvernail

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM NO: SR – 1
DATE: January 22, 2015
SUBJECT: Public Works Monthly Report
CONTACT PERSON: Mick Matheson, P.E., Public Works Director



ISSUE:

Provide monthly reports to Council regarding:

- City of Sultan Water Plant Production and Operation
- Everett Meter Readings
- 2014 Water Meter Replacement Program
- City of Sultan Wastewater Treatment Plant Operation
- Recycling and Garbage Reports
- Cemetery Report
- Field Supervisor Report

SUMMARY:

There are eleven total attachments. Six attachments are designed to provide information regarding the City of Sultan's water production, a water supply comparison, water meter replacement program and information on the Everett meter readings.

Lastly, there are five attachments designed to provide information with respect to the City of Sultan's Wastewater Treatment Plant operation, garbage collection, recycling, cemetery and current public works crew activities. The attachments are updated monthly.

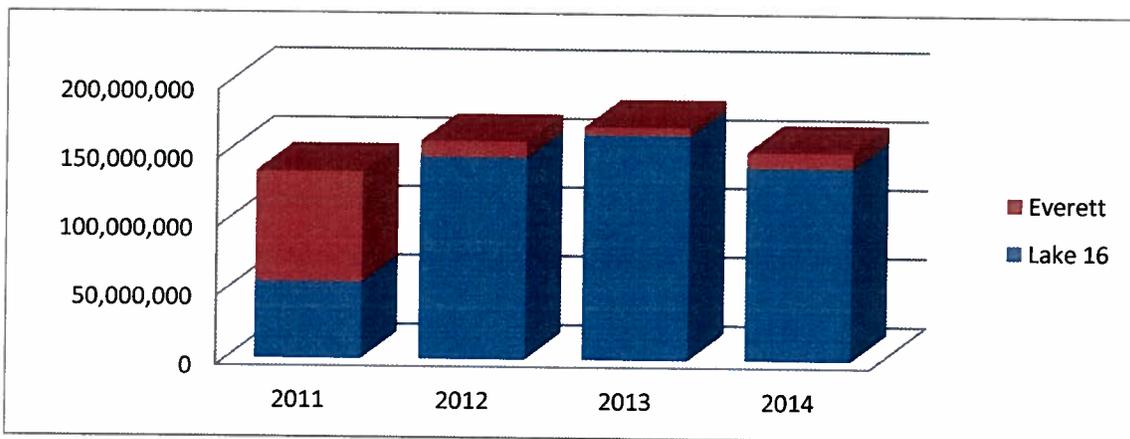
ATTACHMENTS:

Attachment A-1	Lake 16 vs. City of Everett Water Supply Comparison
Attachment A-2	Lake 16 Production for 2014
Attachment A-3	City of Sultan Water Plant Production Past 6 Years
Attachment A-4	Yearly Totals to Distribution System
Attachment A-5	2014 Water Meter Replacement Schedule
Attachment A-6	Everett Meter Readings for 2014
Attachment A-7	City of Sultan Wastewater Treatment Plant Operational Report
Attachment A-8	Garbage Report
Attachment A-9	Recycling Report
Attachment A-10	Cemetery Report
Attachment A-11	Field Supervisor Report

Lake 16 vs. City of Everett Water Supply Comparison

Yearly Totals for Lake 16 and Everett Productions

	2011	2012	2013	2014
Lake 16	55,707,050	146,762,070	163,185,000	140,098,000
Everett	80,360,632	11,943,316	6,154,544	11,577,544
Total Gallons	136,067,682	158,705,386	169,339,544	151,675,544
% Everett	59%	8%	4%	8%



NOTE: ALL NUMBERS ARE IN GALLONS

LAKE 16 ANNUAL PRODUCTION

MONTH	RUN TIME HOURS	FLOW	FLUSHES	BACKWASH	FILTER TO WASTE	TOTAL TO TOWN	CHLORINE POUNDS	FILTER AID/POUNDS	COAGULANT LBS	CAUSTIC LBS	FLUORIDE LBS	SODA ASH LBS
Jan-14	319.1	13,552,000	720,000	1,271,500	663,750	10,896,750	166.0	1.4	1,643	1,390	91.0	0.0
Feb-14	271.1	11,889,000	652,800	1,085,700	585,000	9,565,500	141.0	1.0	1,784	893	65.0	0.0
Mar-14	282.6	11,968,000	681,660	1,219,700	652,500	9,414,140	130.7	1.2	1,859	1,328	77.0	0.0
Apr-14	241.6	10,739,000	585,600	1,005,300	540,000	8,608,100	102.0	1.2	1,745	922	64.0	0.0
May-14	315.7	14,191,000	758,400	1,332,000	686,250	11,414,350	134.4	1.8	1,941	1,356	85.0	1,826.5
Jun-14	313.4	14,036,000	748,800	1,203,000	641,250	11,442,950	313.6	1.8	1,241	1,161	89.0	1,415.0
Jul-14	360.0	16,632,000	864,000	1,650,000	697,500	13,420,500	159.0	1.5	1,900	2,353	120.0	1,822.0
Aug-14	342.1	15,095,000	806,400	1,328,000	686,250	12,274,350	163.0	1.5	1,143	1,880	112.0	1,928.0
Sep-14	325.6	14,458,000	777,600	1,278,000	663,750	11,738,650	162.8	1.3	1,254.00	1,911	102.0	1,860.0
Oct-14	222.8	9,691,000	604,800	979,000	528,750	7,578,450	116.0	1.1	1,287	1,394	68.0	1,636.0
Nov-14	233.4	10,339,000	748,800	1,029,000	573,750	7,987,450	124.0	1.2	1,510	1,432	79.0	1,353.0
Dec-14	272.0	11,966,000	873,600	1,110,000	630,000	9,352,400	144	1.9	1,591	1,714	70.0	1,490.0
TOTALS	3,499.4	154,556,000	8,822,460	14,491,200	7,548,750	123,693,590	1,856.5	16.9	18,898	17,734	1022.0	13,330.5
AVERAGE	291.6	12,879,667	735,205	1,207,600	629,063		154.7	1.4	1,575	1,478	85.2	1,110.9

FLOW/FLUSHES/BACKWASH/FILTER TO WASTE/ TOTAL TO TOWN NUMBERS ARE ALL IN GALLONS

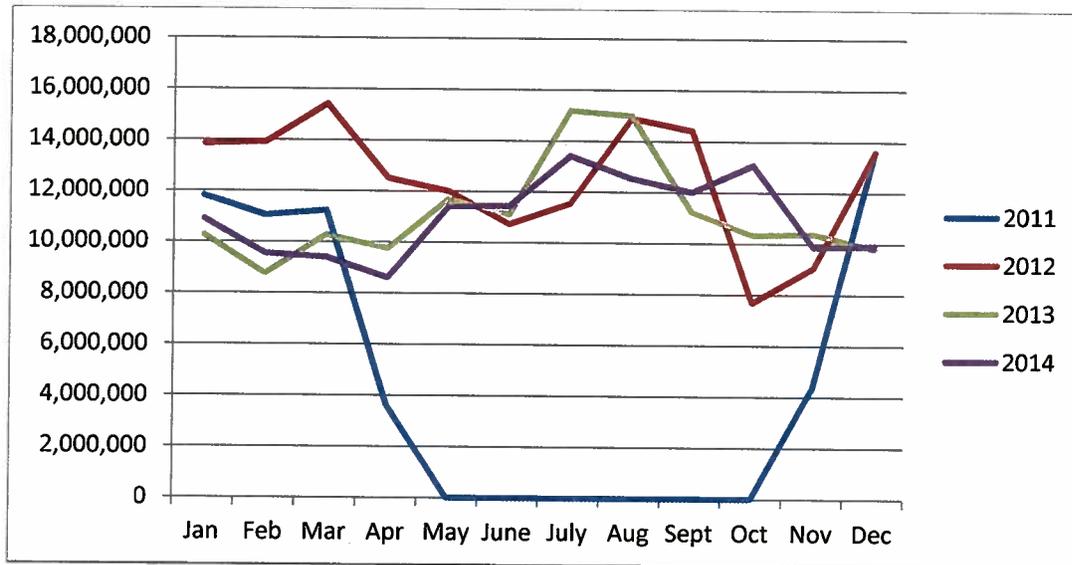
CITY OF SULTAN
Water Plant Production Past 6 years

	2009	2010	2011	2012	2013	2014
JAN	13,042,000	11,986,600	11,816,800	13,837,500	12,695,000	13,552,000
FEB	11,726,500	10,940,800	11,059,100	13,917,500	10,821,000	11,889,000
MARCH	11,707,750	12,070,300	11,246,150	15,413,700	12,453,000	11,968,000
APRIL	10,509,450	11,473,900	3,636,500	12,509,700	12,330,000	10,739,000
MAY	12,026,850	12,080,100	0	11,994,500	14,516,000	14,191,000
JUNE	14,787,200	10,055,300	0	10,721,850	13,654,000	14,036,000
JUL	19,943,900	16,291,400	0	11,536,100	18,270,000	16,632,000
AUG	16,797,000	16,332,850	0	14,897,550	16,369,000	15,095,000
SEPT	13,457,500	11,716,200	0	14,403,400	13,820,000	14,458,000
OCT	10,360,700	11,049,000	0	7,669,000	12,901,000	9,691,000
NOV	10,534,300	11,755,700	4,359,500	9,048,000	13,074,000	10,339,000
DEC	12,921,100	11,397,000	13,589,000	10,813,600	12,282,000	11,966,000
AVG	13,151,188	12,262,429	4,642,254	12,230,200	13,598,750	12,879,667
TOTAL	157,814,250	147,149,150	55,707,050	146,762,400	163,185,000	154,556,000

YEARLY TOTALS TO DISTRIBUTION SYSTEM

	2011	2012	2013	2014
Jan	11,816,800	13,837,500	10,271,500	10,896,750
Feb	11,059,100	13,917,500	8,778,600	9,565,500
Mar	11,246,150	15,413,700	10,295,800	9,414,140
Apr	3,636,500	12,509,700	9,775,750	8,608,100
May	0	11,994,500	11,709,190	11,414,350
June	0	10,721,850	11,106,400	11,442,950
July	0	11,536,100	15,208,100	13,420,500
Aug	0	14,897,550	15,005,000	12,551,110
Sept	0	14,403,400	11,235,750	12,015,410
Oct	0	7,669,000	10,349,400	13,065,976
Nov	4,359,500	9,048,000	10,396,050	9,876,190
Dec	13,589,000	13,589,000	9,823,500	9,933,596
TOTAL	55,707,050	149,537,800	133,955,040	132,204,572
AVG	4,642,254	12,461,483	11,162,920	11,017,048

ALL NUMBERS ARE IN GALLONS



2014 WATER METER EXCHANGE SCHEDULE

Month-Year	Actual # Meters Changed	Program Goal	Remaining Meters at Month End
Beginning Balance			275
Jan-14	50	25	225
Feb-14	35	25	190
Mar-14	81	25	109
Apr-14	1	25	108
May-14	0	25	108
Jun-14	0	25	108
Jul-14	0	25	108
Aug-14	6	25	102
Sep-14	21	25	81
Oct-14	13	25	68
Nov-14	2	25	66
Dec-14	1	25	65
TOTAL	210	275	65

Everett Meter Readings for 2014

DATE	PREVIOUS READING	CURRENT READING	TOTAL CUBIC FEET	TOTAL GALLONS	AVERAGE PER DAY
1/3/2014	161,275	162,945	167,000	1,249,160	40,295
1/4/2014	162,945	163,120	17,500	130,900	4,223
3/6/2014	163,120	164,221	110,100	823,548	29,412
4/2/2014	164,221	165,614	139,300	1,041,964	33,612
5/5/2014	165,614	167,881	226,700	1,695,716	56,524
6/5/2014	167,881	168,070	18,900	141,372	4,560
7/9/2014	168,070	168,906	83,600	625,328	20,844
8/13/2014	168,906	170,414	150,800	1,127,984	36,387
9/5/2014	170,414	170,784	37,000	276,760	8,928
11/4/2014	170,784	175,296	451,200	3,374,976	112,499
12/8/2014	175,296	177,821	252,500	1,888,700	60,926
1/2/2015	177,821	178,598	77,700	581,196	18,748
TOTALS			1,732,300	12,957,604	426,958

CITY OF SULTAN
Wastewater Treatment Plant
Operational Report
2013 - 2014

MONTH	Influent Flow (Max High allowed 0.72 MGD)				Total Rainfall Inches	Effluent PH (Range allowed 6.0 - 9.0)		Biological Oxygen Demand (Range allowed 85% to 100%)	Avg Suspended Solids (Range allowed 85% to 100%)	Sludge Wasted Gallons	Hauled Wet Tons
	Total (MG)	Avg (MGD)	High (MGD)	Low (MGD)		PH Low	PH High				
Jan-13	12,675	0.409	1.093	0.237	10.3	6.1	6.6	95.0	92.4	83,787	34.82
Feb-13	8,804	0.314	0.395	0.260	5.25	6.3	6.7	96.0	93.1	72,960	35.17
Mar-13	10,701	0.345	0.485	0.27	7.09	6.2	6.5	96.6	95.5	64,315	23.23
Apr-13	11,602	0.387	0.628	0.217	11.28	6.3	6.4	97.6	97.7	58,980	23.98
May-13	9,415	0.304	0.377	0.259	4.27	6.2	6.5	98.2	98.0	79,250	35.77
Jun-13	7,892	0.263	0.341	0.234	4.61	6.2	6.5	98.5	98.4	82,452	23.23
Jul-13	6,815	0.220	0.245	0.195	0.14	6.3	6.7	98.9	98.9	99,922	18.08
Aug-13	6,484	0.209	0.278	0.189	3.13	6.4	6.7	98.8	98.5	88,730	35.58
Sep-13	7,342	0.245	0.415	0.204	10.79	6.5	6.8	98.7	99.1	72,494	24.48
Oct-13	8,320	0.268	0.397	0.226	3.2	6.3	6.7	98.4	98.5	73,875	36.92
Nov-13	10,252	0.342	0.484	0.235	10.66	6.3	6.6	97.4	97.5	61,570	25.58
Dec-13	10,896	0.351	0.704	0.203	8.33	6.4	6.6	98.3	98.7	84,559	25.26
Jan-14	11,255	0.363	0.683	0.278	7.83	6.3	6.5	97.3	97.8	95,399	49.06
Feb-14	9,055	0.323	0.448	0.263	7.39	6.2	6.6	97.5	97.9	95,954	36.67
Mar-14	16,208	0.523	1.181	0.292	16.49	6.3	6.6	96.9	98.3	81,701	36.87
Apr-14	10,541	0.351	0.533	0.282	7.06	6.3	6.6	97.9	98.8	119,782	49.36
May-14	10,397	0.335	0.500	0.259	5.76	6.3	6.5	98.3	98.5	97,025	37.52
Jun-14	7,328	0.244	0.289	0.217	2.42	6.3	6.5	98.9	98.6	81,570	24.93
Jul-14	6,661	0.215	0.292	0.195	2.46	6.2	6.7	97.9	95.9	51,333	25.08
Aug-14	6,305	0.203	0.247	0.185	2.19	6.4	6.9	98.0	97.8	34,551	9.79
Sep-14	6,704	0.223	0.308	0.197	4.50	6.5	6.7	98.4	98.1	45,631	11.05
Oct-14	8,690	0.280	0.451	0.203	12.35	6.3	6.8	98.8	98.6	59,757	29.28
Nov-14	14,498	0.483	1.900	0.271	11.87	6.2	6.6	97.2	98.1	42,557	24.19
Dec-14	13,026	0.420	0.566	0.337	9.62	6.3	6.5	98.2	98.4	84,239	37.01

2014 GARBAGE REPORT

	2013 TONS	2013 COST	2014 TONS	2014 COST
January	141.21	\$14,830.00	154.42	\$16,216.00
February	130.45	\$13,702.00	121.97	\$12,809.00
March	140.42	\$14,750.00	147.69	\$15,509.00
April	148.68	\$15,613.00	126.11	\$13,248.00
May	153.33	\$16,103.00	161.18	\$16,930.00
June	124.58	\$13,083.00	151.83	\$15,943.00
July	126.67	\$13,301.00	142.83	\$15,001.00
August	152.30	\$15,537.00	143.13	\$15,030.00
September	147.71	\$15,512.00	155.61	\$16,233.00
October	138.09	\$14,503.00	162.67	\$17,079.00
November	130.16	\$13,671.00	131.56	\$13,797.00
December	144.60	\$15,187.00	157.68	\$16,558.00
TOTALS	1,678.20	\$ 175,792.00	1,756.68	\$184,353.00



**City of Sultan
Customer Counts**

<u>Sector</u>	<u>Commodity</u>	<u>Jan-14</u>	<u>Feb-14</u>	<u>Mar-14</u>	<u>Apr-14</u>	<u>May-14</u>	<u>Jun-14</u>	<u>Jul-14</u>	<u>Aug-14</u>	<u>Sep-14</u>	<u>Oct-14</u>	<u>Nov-14</u>	<u>Dec-14</u>	<u>Total</u>
Residential Commercial Multifamily	Recycle	1,475	1,476	1,479	1,483	1,484	1,489	1,486	1,488	1,487	1,487	1,486	1,486	17,806
	Recycle	18	18	18	18	18	18	18	19	19	19	21	22	226
	Recycle	4	4	4	4	4	4	4	4	4	4	4	4	48
Residential Commercial Multifamily	Yardwaste	314	314	314	331	346	353	353	357	348	340	326	320	4,016
	Yardwaste	3	3	3	3	3	3	3	3	3	3	3	3	36
	Yardwaste	1	1	2	2	2	2	2	2	2	2	1	1	20

**City of Sultan
Tonnage**

<u>Sector</u>	<u>Commodity</u>	<u>Jan-14</u>	<u>Feb-14</u>	<u>Mar-14</u>	<u>Apr-14</u>	<u>May-14</u>	<u>Jun-14</u>	<u>Jul-14</u>	<u>Aug-14</u>	<u>Sep-14</u>	<u>Oct-14</u>	<u>Nov-14</u>	<u>Dec-14</u>	<u>Total</u>
Commercial Multifamily Residential	Recycle	3.39	4.07	4.96	4.50	5.14	4.54	4.79	3.44	4.25	4.36	3.07	3.75	46.82
	Recycle	2.48	2.91	2.95	2.35	2.08	2.96	2.50	2.48	2.98	2.43	2.41	3.69	32.22
	Recycle	36.29	35.99	41.92	32.83	29.78	41.69	35.50	35.86	43.28	34.18	33.70	48.48	449.50
Total Recycle		42.16	42.97	49.83	39.68	37.00	49.19	42.79	38.34	50.51	40.97	39.18	55.92	528.54
Commercial Multifamily Residential	Yardwaste	0.19	0.14	0.57	0.52	0.68	0.87	0.45	0.42	0.55	0.45	0.24	0.32	5.40
	Yardwaste	0.04	0.03	0.11	0.10	0.14	0.17	0.09	0.08	0.11	0.09	0.05	0.06	1.07
	Yardwaste	13.16	9.30	38.68	35.61	46.29	59.39	30.38	28.91	37.37	30.86	16.55	21.84	368.34
Total Yardwaste		13.39	9.47	39.36	36.23	47.11	60.43	30.92	29.41	38.03	31.40	16.84	22.22	374.81

**CEMETERY REPORT
BURIALS**

103 Cemetery Operating Fund

Description	2014 BUDGET	2014 ACTUAL
Revenue		
Beginning Balance	0	6,405
Cemetery Fees	25,000	21,604
Investment Interest	100	0
Total Resources	25,100	28,009
Expenditures		
Total Expenditures	23,440	22,822
Ending Fund Balance	1,660	5,187

Burials	YTD 2014
Ash	6
Full	4

These numbers are January 2014 through December 2014

SULTAN CITY COUNCIL

AGENDA ITEM

DATE: January 22, 2015
SUBJECT: Public Works Projects-Update
CONTACT PERSON: Connie Dunn, Public Works Field Supervisor

ISSUE:

The Public Works projects list and status report.

PARKS:

Osprey Park is currently being used by walkers, dog walkers, bicyclists, and runners. This park continues to be a great asset for the City of Sultan.

GARBAGE:

February 2, 2015 the City will start the "Improved Garbage Collection" program of totes and automated service for residents. Commercial accounts with dumpsters will go to Friday's ONLY. This week, the public works staff began delivering totes and information to all active garbage accounts.

If anybody has questions regarding the new service, please call Janice Mann or Ken Walker at 360.793.2231.

PUBLIC WORKS STAFF:

Mick Matheson, Public Works Director
Connie Dunn, Public Works Supervisor
Julie Addington, Public Works Administrative Secretary
James Barns, Utility Worker
Riley Edwards, Utility Worker
Bob Lewis, Utility Worker
John Harris, Wastewater Treatment Plant Supervisor
Todd Strom, Wastewater Treatment Plant Operator
Mike Williams, Water Systems Manager
Matt Wood, Water Treatment Plant Operator
Jason Strauss, Water Treatment Plant and Distribution

Thank you,
Connie Dunn

**SULTAN CITY COUNCIL
AGENDA COVER SHEET**

ITEM NO: SR_2

DATE: January 22, 2015

SUBJECT: Community Service Officer

CONTACT PERSON: Victoria Forte', Community Service Officer

STAFF RECOMMENDATION:

Receive Report, no action required

Animal Control
Code Enforcement

BACKGROUND:

Code Enforcement Report

	Sent to rescue	Euthanized	Dog at Large/ leash violation	Barking Dog/Crowing Rooster Complaints	Dead on arrival (DOA)	Domestic and Wildlife	Abandoned Animal Complaint	Bite Dogs/Cats	Cruelty/Neglect	Investigation Complaints and/or Calls	Other... i.e. horses and chickens
January	0	0	19	3	2	1	1	0	4	0	5
February	2	0	14	2	0	0	1	0	5	0	5
March	0	0	13	3	0	0	1	0	0	0	5
April	0	0	13	1	0	0	3	0	1	1	3
May	0	0	15	5	1	0	3	0	0	0	1
June	0	0	19	1	2	0	2	0	2	4	2
July	0	0	16	5	1	4	1	0	3	3	4
August	2	0	10	2	1	2	1	0	2	2	2
September	0	0	13	3	0	1	0	0	0	3	2
October	1	0	15	3	0	0	2	0	2	5	0
November	4	0	14	3	2	0	4	1	2	6	5
December	0	0	10	1	1	0	1	0	1	2	1
Yearly Totals	7	0	171	32	10	8	20	1	23	26	35

Project lead	Start Date	Case #	Property Address	Owner Name	Violation Category										1st	2nd	most recent	Final		
					Unsafe Structure, building or fence	Parked Car/trailers on Property/Street	Noticeable Weeds	Over-Crowding Hazard	Sight Obstruction (POV)	Vehicle Dismantling	Accumulation of rubbish / Trash	No permits/Business License	Illegal building structure	ADU's / Inhabited trailer coaches					Other	
	3.26.2012	12-423	14006339th St SE	Wolter												4.3.2012	10.16.2012	1.3.2013		
	1.15.2013	14.13.300	402 5th Place	RLA Washington LLC												1.22.2013	3.18.2013	07.14.2014		
???	2.5.2013	13-305	707 Alder Ave	Jordan												2.12.2013			6.10.2014	
	3.26.2013	13-317	Willow Run East	HOA												4.7.2013	4.16.2013	5.7.2013	No sign permit	
Council	11.22.2011	2011-365	32821 Cascade View	Pearson	x		x									11.22.2011	11.28.2011			
Council	4.16.2013	13-321	Cemetery Road	Swezey	x											5.7.2013	5.14.2013			
	8.6.2013	13-380	Steen Park	Green			x	x								8.6.2013	9.6.2013	10.15.2013	3.25.2014	
	8.12.2013	13-381	311 4th Street	pending repo	X														see 13-408	
	8.20.2013	13-384	208 Skywall Drive	Beuhler				x	x							8.20.2013			see 14.282	
	9.3.2013	13-386	913 Fir Ave	Fed National Mortgage	x		x	x								9.10.2013			1.7.2014	
	9.30.2013	13-393	bdape building	AGM Inc												x	9.30.2013	10.21.2013	4.22.2014	5.5.2014
	9.30.2013	13-394	33818 SR2	Estate Motors Inc												x	10.4.2013	11.12.2013	11.20.2013	07.08.2014
	9.30.2013	13-395	325 Marcus Street	Jessup													9.27.2013	10.21.2013		1.7.2014
	11.19.2013	13-403	912 1st Street	Rogers/pending repo				x								x	11.19.2013	4.22.2014	8.4.2014	11.17.2014
	11.19.2013	13-404	516 Stevens Ave	Turner													11.19.2013			1.7.2014
	12.16.2013	13-407	716 Main Street	Moats													12.17.2013	3.24.2014		4.15.2014
	12.18.2013	13-408	311 4th Street	enclosure	x												4.22.2014	4.22.2014	5.12.2014	5.28.2014
	1.1.2014	14-400	107 Birch	Forrest			x										1.23.2013			1.6.2013
	1.7.2014	14-401	401 8th Street	rental mngmt co.													1.7.2014			1.13.2014
	1.7.2014	14-402	106 6th Street	Jerden													1.7.2014	3.24.2014		4.5.2014
	1.13.2014	14-403	719 Junction Lane	PennyMac Corp													2.18.2014	3.24.2014	8.5.2014	09.03.2014
	1.27.2014	14-404	207 Dale Ave	Wiediger													2.25.2014			3.24.2014
	1.27.2014	14-405	209 Dale Ave	Wiediger													2.25.2014			3.24.2014
	1.27.2014	14-406	Skywall Dr/ROMAC	Residents													1.28.2014			2.2014
	1.27.2014	14-407	Bamon Lumber/ROMAC	Bamon													x	1.28.2014		2.2014

Project lead	Start Date	Case #	Property Address	Owner Name	Violation Category										1st	2nd	most recent	Final				
					Unsafe Structure, building or fence	Parked Car/trailers on Property/Street	Noticeable Weeds	Over-Crowding Hazard	Sight Obstruction (POV)	Vehicle Dismantling	Accumulation of rubbish / Trash	No permits/Business License	Illegal building structure	ADU's / Inhabited trailer coaches					Other			
	1.27.2014	14-408	32807 138th St SE	Sharp													x	2.25.2014	3.26.2014			
	1.27.2014	14-409	Skoglund	HOA														x	2.25.2014			3.24.2014
	1.27.2014	14-410	1115 Merea Lane	Lamke														x				2.2014
	1.28.2014	14-411	608 3rd Street	Midfirst Bank															x			4.22.2014
	1.13.2014	14-412	810 Pine Street	Gildewell/pending Repo																		7.8.2014
???	1.13.2014	14-413	406 Bell Street	Marshall	x																	2.25.2014
	2.25.2014	14-414	466 Marilyn Lane	Thompson																		2.25.2014
	2.25.2014	14-415	484 Marilyn Lane	Keijsompop																		4.22.2014
	2.18.2014	14-416	717 Junction Lane	Shisler																		07.28.2014
	2.18.2014	14-417	721 Junction Lane	French																		8.4.2014
	2.18.2014	14-418	710 Murphy Lane	Whitt																		3.24.2014
	3.11.2014	14-419	812 Dyer Rd	MCS																		5.28.2014
	3.11.2014	14-420	100 Birch Ave	Meadows																		4.22.2014
	3.24.2014	14.421	413 Cedar Ave	Lewis																		07.22.2014
	3.24.2014	14.422	718 Junction Lane	Haaland																		4.07.2014
	3.24.2014	14.423	32822 132nd St SE	Wright																		3.11.2014
Bob	3.24.2014	14.424	13896 Beech Court	Marlano																		3.25.2014
	3.24.2014	14.425	4th Fir	Seigel																		3.11.2014
	3.31.2014	14.256	707 Alder Ave	Jordan																		3.24.2014
	4.15.2014	14.257	212 Skywall Drive	HUD																		4.1.2014
	4.21.2014	14.258	219 Alder Ave	Valley																		4.1.2014
	4.21.2014	14.259	13014 311th Ave SE																			4.22.2014
	4.21.2014	14.260	32340 142nd Ave SE	Altsource property mngmt.																		7.8.2014
	4.15.2014	14.261	Marcus Street Mobile Park	Maxwell																		4.22.2014

Project lead	Start Date	Case #	Property Address	Owner Name	Issues										1st	2nd	most recent	Final
					Unsafe structure, building or fence	Parked Cars/Trailers on Property/Street	Noxious Weeds	Over-Growth/Fire hazard	Slight Obstruction(s) ROW	Vehicle Dismantling	Accumulation of rubbish / Trash	No permit/Business License	Illegal building structure	ADU's / Inhabited trailer coaches				
	4.22.2014	14.262	701 Main Street										x	4.22.2014				4.22.2014
	4.22.2014	14.263	810 1st Street	Johnson/Pohaku			x					x		5.5.2014	5.19.2014	6.24.2014	7.13.2014	
	5.5.2014	14.264	511 Alder Avenue	Kaylor								x		5.5.2014				5.13.2014
	5.12.2014	14.265	107 10th Street	Fortier								x		5.12.2014				7.8.2014
	5.12.2014	14.266	303 4th Street	Secrest								x		5.12.2014	7.8.2014			
	5.13.2014	14.267	910 Pine Avenue	foreclosure			x	x						5.13.2014				5.19.2014
	5.13.2014	14.268	102 2nd Street/Loggers	Houvenier/Moreno								x		5.13.2014	6.10.2014			7.9.2014
	5.13.2014	14.269	107 Main Street	Beahm	x							x		5.13.2014	5.28.2014	6.23.2014		
	5.13.2014	14.271	106 4th Street	Meyer				x						5.13.2014				5.19.2014
	5.13.2014	14.272	511 3rd. Street	Meyer				x						5.13.2014				5.19.2014
	5.13.2014	14.273	700 Main Street	Tran				x						5.13.2014	6.23.2014	7.9.2014	07.22.2014	
	5.13.2014	14.274	Steen Park	Green/HOA			x	x						5.13.2014				6.10.2014
	5.13.2014	14.275	307 3rd Street	Cross				x	x					5.28.2014				6.10.2014
	5.13.2014	14.276	613 Alder Ave	Lopez									x	5.13.2014	6.9.2014	pending further	investigation	
	5.20.2014	14.277	711 8th Street	Lacasse	x													unfounded
	5.21.2014	14.278	802 Pine Street	Deaver		x							x	5.20.2014	6.3.2014			6.10.2014
	5.27.2014	14.279	211 6th Street	Church			x	x						5.28.2014	7.13.2014			8.25.2014
	5.28.2014	14.280	205 Birch Avenue	HUD Home				x	x					6.2.2014	6.24.2014			7.9.2014
	5.28.2014	14.281	204 Skywall Drive	Martin			x	x						6.2.2014				
	5.28.2014	14.282	208 Skywall Drive	Buehler/repo				x	x					6.2.2014	08.05.2014			
	5.28.2014	14.283	Vacant lot Skywall Drive	Spenser				x	x					6.2.2014				6.24.2014
	5.28.2014	14.284	215 Alder Avenue	Safe Guard Properties								x		6.2.2014				7.8.2014
	5.28.2014	14.285	406 Date Street	Hendrickson			x	x						6.2.2014	6.11.2014			6.24.2014

Project lead	Start Date	Case #	Property Address	Owner Name	Issues										1st	2nd	most recent	Final
					Unsafe structure, building or fence	Parked Cars/Trailers on Property/Street	Noxious Weeds	Over-Growth/Fire hazard	Slight Obstruction(s) ROW	Vehicle Dismantling	Accumulation of rubbish / Trash	No permit/Business License	Illegal building structure	ADU's / Inhabited trailer coaches				
	5.28.2014	14.286	401 8th Street	rental mgmt Co.				x						6.2.2014				08.05.2014
	5.28.2014	14.287	310 Main Street	Robbins				x	x					6.2.2014	6.17.2014	7.8.2014		8.4.2014
	5.28.2014	14.288	511 Main Street	Kreps				x						6.2.2014	6.10.2014			7.9.2014
	5.28.2014	14.289	312 Date Street	Larson				x						6.2.2014				8.4.2014
	5.28.2014	14.290	810 Pine Street	Mortgage Cont. Services								x		6.2.2014				7.9.2014
	5.28.2014	14.291	107 Ash Avenue	Hazel				x	x					6.2.2014				6.23.2014
	5.28.2014	14.292	111 3rd Street	Kohl							x			6.2.2014				7.8.2014
	5.28.2014	14.293	107 5th Street	Chittick							x			6.2.2014				6.3.2014
	5.28.2014	14.294	vacant lot 10th Street	Clark Family Trust				x	x					6.2.2014				8.4.2014
	5.28.2014	14.295	932 Perkins Way	Osterkamp							x			6.3.2014				7.9.2014
	5.28.2014	14.296	926 Bryant Road	Kesler			x							6.3.2014				08.04.2014
	5.28.2014	14.297	Skoglund Estates	Management Co.				x	x					6.3.2014				7.8.2014
	5.28.2014	14.298	Cascade View Ball Park	City of Sultan				x	x					5.28.2014				6.10.2014
	5.28.2014	14.299	405 High Street	Mason		x					x	x		6.2.2014	11.4.2014			
	5.28.2014	14.300	706 Salmon Run	Wallman				x	x					6.3.2014				08.05.2014
	5.28.2014	14.301	704 Salmon Run	Robertson									x	6.16.2014				
	6.3.2014	14.302	1215 Loves Hill Drive	Hemingway							x			6.3.2014				
	6.3.2014	14.303	108 8th Street	Federal National							x			6.3.2014				7.8.2014
	5.28.2014	14.304	602 Walnut Ave	Blair								x		6.3.2014				6.3.2014
	6.3.2014	14.305	714 Depot Lane	Holmes				x	vehicle moved					6.3.2014				6.16.2014
	6.3.2014	14.306	718 Depot Lane	Miller				x	preparing for sale					6.3.2014	6.10.2014			6.16.2014

Project lead	Start Date	Case #	Property Address	Owner Name	Violation Category										1st	2nd	most recent	Final	
					Unsafe Structure, building or fence	Parked Cars/Trailers on Property/Street	Noxious Weeds	Over-Growth/In Hazard	Sight Obstruction(s) ROW	Vehicle Obstruction	Accumulation of Debris	No permit/ Business License	Illegal building structure	ADU's Inhabited trailer coaches					Other
	4.22.2014	14.262	701 Main Street									x			x	4.22.2014			4.22.2014
	4.22.2014	14.263	810 1st Street	Johnson/Pohaku		x					x					5.5.2014	5.19.2014	6.24.2014	7.13.2014
	5.5.2014	14.264	511 Alder Avenue	Kaylor								x				5.5.2014			5.13.2014
	5.12.2014	14.265	107 10th Street	Fortier							x					5.12.2014			7.8.2014
	5.12.2014	14.266	303 4th Street	Secret							x					5.12.2014	7.8.2014		
	5.13.2014	14.267	910 Pine Avenue	foreclosure		x	x									5.13.2014			5.19.2014
	5.13.2014	14.268	102 2nd Street/Loggers	Houvener/Moreno							x					5.13.2014	6.10.2014		7.9.2014
	5.13.2014	14.269	107 Main Street	Beahm	x						x					5.13.2014	5.28.2014	6.23.2014	
	5.13.2014	14.271	106 4th Street	Meyer				x								5.13.2014			5.19.2014
	5.13.2014	14.272	511 3rd Street	Meyer				x								5.13.2014			5.19.2014
	5.13.2014	14.273	700 Main Street	Tran				x								5.13.2014	6.23.2014	7.9.2014	07.22.2014
	5.13.2014	14.274	Steen Park	Green/HOA		x	x									5.13.2014			6.10.2014
	5.13.2014	14.275	307 3rd Street	Cross		x	x									5.28.2014			6.10.2014
	5.13.2014	14.276	613 Alder Ave	Lopez										x		5.13.2014	6.9.2014	pending further	Investigation
	5.20.2014	14.277	711 8th Street	Lacasse	x														unfounded
	5.21.2014	14.278	802 Pine Street	Deaver		x							x			5.20.2014	6.3.2014		6.10.2014
	5.27.2014	14.279	211 6th Street	Church		x	x									5.28.2014	7.13.2014		8.25.2014
	5.28.2014	14.280	205 Birch Avenue	HUD Home		x	x									6.2.2014	6.24.2014		7.9.2014
	5.28.2014	14.281	204 Skywall Drive	Martin		x	x									6.2.2014			
	5.28.2014	14.282	208 Skywall Drive	Buehler/repo		x	x									6.2.2014	08.05.2014		
	5.28.2014	14.283	Vacant lot Skywall Drive	Spenser		x	x									6.2.2014			6.24.2014
	5.28.2014	14.284	215 Alder Avenue	Safe Guard Properties							x					6.2.2014			7.8.2014
	5.28.2014	14.285	406 Date Street	Hendrickson		x	x									6.2.2014	6.11.2014		6.24.2014

Project lead	Start Date	Case #	Property Address	Owner Name	Violation Category										1st	2nd	most recent	Final	
					Unsafe Structure, building or fence	Parked Cars/Trailers on Property/Street	Noxious Weeds	Over-Growth/In Hazard	Sight Obstruction(s) ROW	Vehicle Obstruction	Accumulation of Debris	No permit/ Business License	Illegal building structure	ADU's Inhabited trailer coaches					Other
	5.28.2014	14.286	401 8th Street	rental mngmt Co.			x									6.2.2014			08.05.2014
	5.28.2014	14.287	310 Main Street	Robbins		x	x									6.2.2014	6.17.2014	7.8.2014	8.4.2014
	5.28.2014	14.288	511 Main Street	Kreps		x										6.2.2014	6.10.2014		7.9.2014
	5.28.2014	14.289	312 Date Street	Larson		x										6.2.2014			8.4.2014
	5.28.2014	14.290	810 Pine Street	Mortgage Cont. Services							x					6.2.2014			7.9.2014
	5.28.2014	14.291	107 Ash Avenue	Hazel		x	x									6.2.2014			6.23.2014
	5.28.2014	14.292	111 3rd Street	Kohl				x								6.2.2014			7.8.2014
	5.28.2014	14.293	107 5th Street	Chittick				x								6.2.2014			6.3.2014
	5.28.2014	14.294	vacant lot 10th Street	Clark Family Trust		x	x									6.2.2014			8.4.2014
	5.28.2014	14.295	932 Perkins Way	Osterkamp				x								6.3.2014			7.9.2014
	5.28.2014	14.296	926 Bryant Road	Kesler	x											6.3.2014			08.04.2014
	5.28.2014	14.297	Skoglund Estates	Management Co.		x	x									6.3.2014			7.8.2014
	5.28.2014	14.298	Cascade View Ball Park	City of Sultan		x	x									5.28.2014			6.10.2014
	5.28.2014	14.299	405 High Street	Mason	x					x	x					6.2.2014			
	5.28.2014	14.300	705 Salmon Run	Waltman		x	x									6.3.2014			08.05.2014
	5.28.2014	14.301	704 Salmon Run	Robertson								x				6.16.2014			
	6.3.2014	14.302	1215 Loves Hill Drive	Hemingway			x									6.3.2014			
	6.3.2014	14.303	108 8th Street	Federal National			x									6.3.2014			7.8.2014
	5.28.2014	14.304	602 Walnut Ave	Blair							x								6.3.2014
	6.3.2014	14.305	714 Depot Lane	Holmes		x	vehicle moved									6.3.2014			6.16.2014
	6.3.2014	14.306	718 Depot Lane	Miller		x	preparing for sale									6.3.2014	6.10.2014		6.16.2014

Project lead	Start Date	Case #	Property Address	Owner Name	Issues										1st	2nd	most recent	Final	
					Unsafe Structure, building or fence	Parked Cars/Trailers on Property/Street	Norxious Weeds	Over-Growth/Injury Hazard	Sight Obstruction/ROW care	Vehicle Accumulation	No permit/Business License	Illegal building structure	ADU's/Inhabited trailer coaches	Other					Other
	6.3.2014	14.307	1220 Loves Hill Drive	Gutierrez			x									6.3.2014			8.4.2014
	6.3.2014	14.308	406 3RD Street	Baird			x									6.3.2014			
	6.3.2014	14.309	716 Date Street	Nelson				x								6.3.2014			
	6.3.2014	14.310	Date Street Condo ROW	HOA				x								6.3.2014			6.9.2014
	6.9.2014	14.311	511 7th Street	Bielstein			x									6.9.2014			
	6.10.2014	14.312	802 Main Street	McLean						x						6.10.2014	6.16.2014		10.15.2014
	6.10.2014	14.313	SR2 and Rice Road Lot	Noyes						x				x					unfounded
	6.10.2014	14.314	106 4th Street	Meyer			x									6.10.2014			6.16.2014
	6.10.2014	14.315	503 Lois Lane	pending repo			x	x	x										
	6.10.2014	14.316	407 High Avenue	Buchanan										x		6.10.2014	6.23.2014	8.5.2014	08.26.2014
	6.23.2014	14.317	409 Alder Avenue	US National Bank			x	x	x							7.9.2014			8.4.2014
	6.23.2014	14.318	202 Birch Avenue	Methodist Church			x			x						6.24.2014			08.26.2014
	6.24.2014	14.319	1054 5th Street	repo			x									6.24.2014	07.01.2014		10.13.2014
	6.24.2014	14.320	304 Woodwind Place	Allen															Fence permit OK
	6.24.2014	14.321	13974 Cedar Court	Woods						x						8.11.2014			10.13.2014
	6.24.2014	14.322	14511 Sultan Basin Road	Houvenner										x		8.11.2014		not lived in	08.11.2014
	6.24.2014	14.323	704 & 706 Alder Avenue	Gurbax/Sarjit			x									6.24.2014			10.13.2014
	07.21.2014	14.324	201 8th Street	Burke						x	fence					7.28.2014			
	07.21.2014	14.325	1119 Dyer Road	Finch						x	fence					7.28.2014			
	07.22.2014	14.326	1019 Merea Lane	Andersson						x	deck					8.12.2014			
	07.22.2014	14.327	32821 Cascade View	Pearson			x									08.11.2014	seasonal	pending	

Project lead	Start Date	Case #	Property Address	Owner Name	Issues										1st	2nd	most recent	Final	
					Unsafe Structure, building or fence	Parked Cars/Trailers on Property/Street	Norxious Weeds	Over-Growth/Injury Hazard	Sight Obstruction/ROW care	Vehicle Accumulation	No permit/Business License	Illegal building structure	ADU's/Inhabited trailer coaches	Other					Other
	8.4.2014	14.328	1114 Loves Hill Drive	Safe Guard Properties			x									8.4.2014			01.06.2015
	8.5.2014	14.329	1115 Merea Lane	Lemke							x setbacks					08.25.2014			
	8.5.2014	14.330	308 Cedar	Olson							x					8.13.2014			
	8.5.2014	14.331	Post Office	City of Sultan			x									8.5.2014			8.11.2014
	8.5.2014	14.332	410 Main Street	Same Investment Co LLC			x									8.5.2014	8.11.2014		10.06.2014
	8.5.2014	14.333	602 Fir Ave	Broughton							x					8.11.2014			8.25.2014
	8.5.2014	14.334	925 Loves Hill Drive/segment	Scheving		x													unfounded
	8.25.2014	14.335	215 Birch Street	Zacksher							x					08.25.2014			
	09.16.2014	14.336	711 8th Street	Young	x	x					x								
	09.16.2014	14.337	721 Depot Lane	Spott							x								
	09.16.2014	14.338	12817 311th Avenue								x								
	09.16.2014	14.339	28083200206100	Birge							x	x	x	x		10.13.2014			
	09.16.2014	14.340	325 Marcus Street	Gessup	x			x	x							09.16.2014			10.13.2014
Cyd	09.23.2014		302 3rd Street								x	x							
	09.23.2014	14.342	617 Main Street	Fox									x			11.4.2014			
	09.23.2014	14.343	705 Main Street	Moreno									x			11.4.2014			
	09.29.2014	14.344	317 SR2	City of Sultan										x		09.30.2014			
	9.29.2014	14.345	101 Birch Avenue	Phillips							roof	x							
	09.29.2014	14.346	407 High Avenue	Buchanan							x					11.4.2014			12.1.2014
	09.30.2014	14.347	12915 311th Avenue	Durham							roof	x							
	10.13.2014	14.348	701 Main Street	Criswell															
	10.13.2014	14.349	943 Walbrun Road	swanson	x									x		01.14.2015			

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: SR 3

DATE: January 22, 2015

SUBJECT: Hearing Examiner Annual Report

CONTACT PERSON: Stacy MacGregor, Senior Planner

In accordance with his contract, attached is the Annual Hearing Examiner Report from John Galt.

RECEIVED
JAN 06 2015
By: [Signature]

JOHN E. GALT
Quasi-Judicial Hearing Services
927 Grand Avenue
Everett, Washington 98201
Voice/FAX: (425) 259-3144
e-mail: jegalt755@gmail.com

MEMORANDUM

To: Sultan City Council
Mayor Carolyn Eslick

CC: Kenneth Walker, City Administrator
Stacy MacGregor, Senior Planner
✓ Cyd Sparks, Permit Assistant

From: John E. Galt, Hearing Examiner [Signature]

Date: January 5, 2015

Subject: Annual Report for 2014

The current "Agreement for Services" under which I provide Hearing Examiner services to the City of Sultan requires that I provide the City with an annual report containing: "A summary and list of the cases heard" during the prior year; and "An analysis of cases heard, discussion of the issues and any recommended changes to the Sultan Municipal Code, design standards, or development regulations." [Agreement for Services, § 2.L, September 27, 2012] (Annual reports were prepared under prior versions of the Agreement for Services.)

This report is divided into two parts: Hearing Activity and Discussion of Issues. I would be pleased to meet with the Council at a time of mutual convenience to discuss this report or other matters of interest.

Hearing Activity

As in 2013, I heard only one case during the past year – and that was not a land development case. Rather it was an appeal from the Animal Control Officer's (ACO's) Determination of Dangerous Dog (DDD) for a dog named "Tank." I sustained the Determination.

That case is listed on the attached table.

Discussion of Issues

The DDD case did not bring to light any policy or regulatory problems.

Sultan Hearing Examiner Decisions: 2014

File #	Applicant	Project Name	Type	Acres	Lots	Decision	Decision Date	Recon.	Recon. Date
CSO PD14 594	Bernadette Frank-Hall	"Tank"	ACO DDD Ap			Sustain	12/29/2014		

**SULTAN CITY COUNCIL
AGENDA COVER SHEET**

ITEM NO: SR-4
DATE: January 22, 2015
SUBJECT: Planning Board Minutes
CONTACT PERSON: Stacy MacGregor, Senior Planner

ISSUE:

Transmitting Planning Board Minutes from the November 18, 2014 meeting. There was no Planning Board Meeting held in October.

STAFF RECOMMENDATION:

Receive Report, no action required.

ATTACHMENT A: Planning Board Minutes of the November 18, 2014 meeting.

SULTAN PLANNING BOARD MINUTES November 18, 2014

PLANNING BOARD MEMBERS PRESENT:

Lucy Hitchcock
Sean Gossett
Janet Peterson
Gloria Reedy
Tom Green

STAFF PRESENT:

Stacy MacGregor, Senior Planner
Cyd Sparks, Permit Assistant

CALL TO ORDER:

Call to Order at 7:03 p.m.

CHANGES TO THE AGENDA:

PUBLIC COMMENTS:

Mr. Peterson wanted to thank the City for the improvements on the streets.

PLANNING BOARD MEMBER COMMENTS:

Reedy – 3rd Street improvements
Gossett- Walking thru the City, excited to see the growth.
Green – Thanks for the generous welcomes.
Peterson- None.
Hitchcock – Article from paper, discussed. Discussion on parks and trails in the City.

STAFF COMMENTS:

MacGregor - Overview of parks, trails, needs and descriptions and Community Transit 2015 plans.

APPROVAL OF MINUTES:

September 16th Minutes – Gossett moves to approve the minutes with spelling corrections and Peterson second. Accepted as amended - All Ayes.

DISCUSSION AND STUDY ITEMS:

- D-1:** Status of Current and Long-Range Planning – time to think about the Planning Board Work Plan for 2015. Council will approve the Planning Board Work Plan. Staff goes over the projects and work plan for 2015 listed in Agenda Item D-1.
- D-2:** Development Regulations Major Rewrite – City Council suspended adoption of the proposal development code and moved to refer the update of the development regulations back to staff for further updates under the 2015 work plan. The purpose of this discussion is to keep the Planning Board apprised of the status and the future work plan. The City Council, following staff's recommendation, voted to not adopt the proposed Title 18 in its current form. The proposed code would have created a series of legally non-conforming uses, allow potential land-use incompatibilities, and would be out of compliance with the vision for the city as described in the 2011 comprehensive plan. An update of the current Unified Development Code is appropriate. The current code appears to have not kept current with land use statutes or the 2011 Comprehensive Plan. Noted items include the lack of consolidated permit review, a development agreement process that is absent from the current code, and a convoluted permit process that is neither time-efficient or development friendly. The development code also needs updating because policy direction has been implemented based on an understanding that a new zoning code is under development. Zoning and development standards evolve over time and reflect a community's unique character, goals, and circumstances. In proposing a new code, that historic code language may be lost. For this reason, it is more common to do a minor or major overhaul, rearrange and

update, rather than embark in a total rewrite. The proposed zoning code was rewrite. In addition to the possible loss of historically-specific code language, the proposed code created new standards without apparent consideration for the standards currently in place.

D-3: Joint Meeting with Planning Board & Council – Permitting Workshop – Coming in early 2015. Mayor asked Staff to present this workshop to Planning Board and Council. This Workshop was presented as a Chamber Workshop in October.

D-4: Doughnut Hole Annexation – Pedestrian Bridge – Staff gave overview of the process and status of the Annexation.

ACTIONS FOR NEXT MEETING:

Gossett – Would like a 2015 Plan/Brainstorm session. There was a lengthy discussion between Staff and Board regarding the issues in the new Code and the old Code. Staff said that Council has given direction to fix the old Code. Hitchcock would like to discuss this with the Council. Hitchcock feels that throwing out the Code that they worked on this last year is ridiculous. The Board put way too much time into the new Code to throw it out. Gossett can appreciate both sides of the fence but as a taxpayer would like to see the best approach taken. Hitchcock would like to end the meeting since she is not in a good mood after this discussion. Reedy asks how long this would take. Staff states 6-months. More discussion over why the old Code would be easier to fix than the new Code.

December 16th next Planning Board Meeting. There is a discussion over the Agenda for this meeting. Reedy agrees with Gossett that they should have a meeting in December to go over the Work Plan for January 2015.

Green asks if they could use some of the New Code to add to the old code. Staff says yes, we can and will.

Reedy will bring cookies and milk.

PUBLIC COMMENTS:

Peterson – asked about the Park across the street. Discussion over amenities to be offered.

PLANNING BOARD MEMBER COMMENTS:

Gossett – Regarding meeting about City e-mails. Find out what kind of restrictions are on the City e-mails. Reset passwords and teach them how to log on.

Peterson –

Hitchcock – Complements the City's website.

Reedy –

Green – Likes Staff's statements about adding amenities to the Parks. Thinks it would be a great idea to have horseshoe pits, campfires pits, etc.

ADJOURNMENT: Reedy moved to close the meeting and Peterson seconded the motion. All Ayes.

Adjourned at 9:05 pm

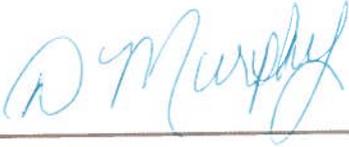
CITY OF SULTAN
AGENDA ITEM COVER SHEET

AGENDA ITEM : SR- 5

DATE: December 22, 2014

SUBJECT: 2014 Grants Staff Report, and
11 Year Grants Staff Report

CONTACT PERSON: Donna Murphy Grants Coordinator

 KW

ISSUE:
Review Grants Staff Report

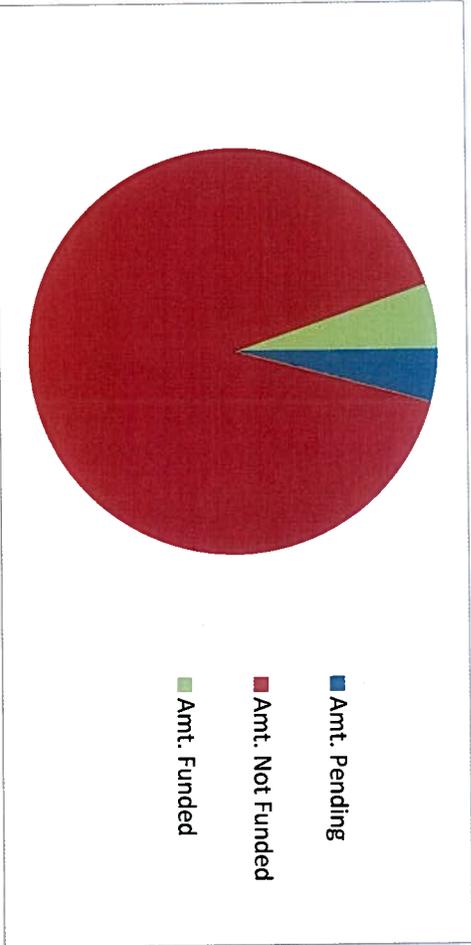
STAFF RECOMMENDATION:
No action required

ATTACHMENT:
Attachment A: Grants Staff Report

**City of Sultan
Grant Status Report
2014 Year End**

Pending Grant	Date Applied	Department	Amount Pending	Amount Not Funded	Amount Funded	Project Status
Dyer Rd. Culvert –DOE	Feb., 2014	Public Works		\$272,000		
Ped/Bike Bridge & Sanitary Improvements	Feb., 2014	Public Works		\$3,902,080		
Legislative Proviso						
Water Booster Pump Upgrade Legislative Proviso	Feb., 2014	Public Works		\$259,000		
W/S Replacement & Stormwater Imp. Legislative Proviso	Feb., 2014	Public Works		\$997,000		
Alder Ave. CDBG	May, 2014	Public Works			\$50,000	Project Complete
TIB Match for Alder Avenue	May, 2014	Public Works			\$71,000	Project Complete
Sultan River Trails Construction – RCO	May, 2014	Public Works		\$486,000		
WSDOT Bicycle/Ped Grant Program – Bridge	April, 2014	Public Works		\$3,438,000		Award Announcement will be in June, 2014
TIB – 5 th St. Reconstruction from Main to US 2	August, 2014	Public Works		\$232,947		
TIB – Date Ave. Reconstruction in front of SES	August, 2014	Public Works			\$244,530	

Pending Grant	Date Applied	Department	Amount Pending	Amount Not Funded	Amount Funded	Project Status
Hazard Mitigation Buyout – 800 Dyer Rd	June, 2014	Public Works	\$270,389			Application Due by 6/30/14
CDBG – Gohr Road Water Line	September, 2014	Public Works	\$76,990			Award Announcement will be Feb. 2015
CDBG – 135 th Ave. SE Water Line	September, 2014	Public Works		\$93,605		Award Announcement will be Feb. 2015
Snohomish Co. Tourism – Osprey Park Interpretive/Directional Signs	September, 2014	Public Works/Parks			\$9,420	Contracts to be signed mid January
DOC – Upgrade Booster Pump & Energy Conservation Measures at the WWTP	September, 2014	Public Works			\$196,000	Waiting for contracts from DOC
Total:			\$440,984	\$9,680,632	\$570,950	



City of Sultan

Grants Summary
2004 – December, 2014
11 Year Total: \$13,205,454

YEAR	ANNUAL AWARD AMOUNT	PROJECTS FUNDED	AMOUNT
2004	\$3,107,473	US 2 5 TH St. Signal US 2/Sultan Basin Rd. 1 st St. I&I Cleanup Day – 2 Year Grant Cleanup Day Plus Wood Chipper Comprehensive Plan Update Shoreline Mgt. Plan	\$700,000 \$1,000,000 1,315,000 \$3,773 \$35,100 \$15,000 \$38,600
2005	\$803,165	US 2/Sultan Basin Rd. US 2 5 th St. Signal Date Ave. Reconstruction Ph. II River Park Expansion Records Management	\$410,625 \$68,440 \$220,000 \$100,000 \$4,100

2006	\$2,306,013	Railroad Crossing 2 nd Street Improvements Ph. 1 Light Guard Crosswalks Wastewater Treatment Plant Design US 2/ Sultan Basin Rd. AWC Scholarships Tazers for PD Marketing & Demographic Records Management NRA Foundation for PD	\$20,000 \$212,600 \$52,000 \$1,000,000 \$1,009,164 \$1,000 \$750 \$2,399 \$4,100 \$4,000
2007	\$559,806	US 2/Sultan Basin Rd. Trans. Element of Comp Plan Veterans Memorial Wall Cleanup Day – 2 Year Grant 6 th Street Sidewalks Purchase 105 Alder Ave.	\$250,000 \$10,000 \$4,000 \$4,735 \$12,271 \$278,800
2008	\$635,627	US 2/Sultan Basin Rd. Wastewater Treatment Plant Leg. Proviso Records Management-Purchase File Cabinets Surveillance Cameras-COPS Grant	\$12,271 \$500,000 \$6,356 \$117,000
2009	\$1,070,823	US 2/Sultan Basin Rd. Cleanup Day-2 Year Grant Pressure Washer for Graffiti Purchase 107 2 nd St. GMA Comprehensive Plan Justice Assistance	\$876,100 \$4,723 \$12,500 \$150,000 \$17,500 \$9,999
2010	\$665,500	2 nd St. Reconstruction Ph. II US 2/Sultan Basin Rd. Wastewater Treatment Plant -Leg. Proviso Teen Court	\$222,000 \$72,000 \$335,000 \$36,500
2011	\$481,838	Pipeline Safety Planning US 2/Sultan Basin Rd. (Match) Cleanup Day-2 Year Grant Lake 16 Dam Repair-Leg. Proviso	\$3,000 \$240,000 \$3,838 \$235,000

2012	\$2,226,389	<p>6th St. Waterline Completion Sultan Basin Rd. Plateau Overlay Alder Ave. Sidewalks Roundabout Gateway Signs Project Main Street Bike/Ped Bridge-Leg. Proviso Bike/Ped Bridge- Transportation Grant Alder Ave. Reconstruction-Leg. Proviso 4th St. Overlay (Alder to Fir) High Ave. Reconstruction 1st to 4th Dept. of Ecology Tire Removal</p>	<p>\$80,617 \$255,547 \$30,516 \$10,000 \$300 \$100,000 \$417,229 \$500,000 \$354,900 \$527,280 Value Undetermined</p>
2013	\$777,870	<p>Alder Avenue Water/Sewer Replacement Lines – CDBG Grant Alder Avenue Water/Sewer Replacement Lines – Legislative Proviso Conservation Futures Trail Purchase Planet Power Solar Panels @ Comm. Ctr. Ecology Clean-Up Day Grant GMA Comp. Plan Update TIB Matching Funds for SBR Overlay Community Event Sign (2)</p>	<p>\$145,000 \$185,000 \$324,600 \$48,502 \$6,385 \$18,000 \$39,883 \$10,500</p>
2014	\$570,950	<p>Alder Avenue – CDBG & TIB Date Avenue Reconstruction – TIB WWTP Conservation Upgrades – DOC Osprey Park Interpretive Signs – Tourism</p>	<p>\$121,000 \$244,530 \$196,000 \$9,420</p>

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Staff Report SR-6
DATE: January 22, 2015
SUBJECT: Building Department Report
CONTACT PERSON: Cyd Sparks, Permit Assistant



BUILDING DEPARTMENT:

FEMA – NFIP - CRS Program:

The City is audited yearly on the flood prevention options and enforcement we provide to our citizens and every 3-years a stringent audit to ensure we follow the FEMA NFIP Standard Guidelines. If the City does not keep within the guidelines, we will be dropped to a Class 10 Community and could be released from the program. The citizens would lose the 20% discount in premium savings. It is the City's responsibility to inform our citizens, insurance agents and realtors that the City is a Class 6 Community and the Citizens are entitled to a 20% reduction in flood insurance premiums. The City has been recertified as a Class 6 thru October 2015. We will be auditing records in 2015 to make sure the next Community Assistance Visit (CAV) with Department of Ecology (this happens before the CRS re-certification); goes well. This includes gathering any other development activity in the special flood hazard areas and the issued Floodplain Development Permits along with the FEMA Bi-Op Decisions for each project.

FEMA and Department of Ecology (DOE) are co-hosting Course L273 Managing Floodplain Development through the NFIP. This course will focus on the National Flood Insurance Program (NFIP) and concepts of floodplain management, maps and studies, ordinance administration and the relationship between floodplain management and floodplain insurance. This class also offers testing for the Certified Floodplain Manager (CFM). This course is March 16-20 in Yakima. I plan on taking the CFM test on March 20th.

Building Department; Permit Assistant

As shown below, building is looking up in Sultan! The City of Sultan has issued 87-Building Permits in 2014. These permits included 54-plumbing, mechanical, fences, roofs, demolition, garages, firework stands and ROW permits. 10-new single family residential homes, 2-new manufactured homes and 5-commercial buildings/structures. We are still working with Northwest Propane to locate a 30,000 gallon propane storage facility. The Pho Restaurant has picked up their building permit and started the demolition portion of the project. The new Bank of America cash machine located in the old Video Factory location is up and running. We are in the process of approving a 24-unit (3-buildings; 8-units each) apartment building south of the Eagle Ridge Development. We are expecting to issue 12-more single family home permits this year. I also work with the Community Service Officer (CSO) on code enforcement and animal control issues and the Senior Planner on current planning projects.

The City has a great working relationship with Snohomish County for building plan review, building inspections and fire investigation review. We are entering in our 6th year with the County. On the horizon for the Building Department: we will be working with E-911 to update addresses throughout the City, organizing and updating the addressing file system as well as the planning files.

I am a member of the Washington State Association of Permit Technicians (WSAPT). The WSAPT is a group of permitting professionals that meet to discuss changes in the building industry which allows us to do our jobs better. We have 2-conferences a year; one in the Spring one in the Fall. I have been a member of the WSAPT for 12-years. The WSAPT is a part of the International Code Council (ICC) which allows us to recruit professionals for training at a reduced rate from certified ICC members all around the United States. This helps us stay informed of the changes to the building codes. I plan on taking my Permit Technician Certification test this year.

Finance Department:

- Utility Clerk/Receptionist at the Front Desk; utility payments and customer service
- Business License Updates
- Passport Agent
- Notary Agent
- Great Customer Service for all Departments!

Notary Service:

The City of Sultan has allowed me to become a Notary to help serve the Community as well. I have been a Notary for 12-years.

Business Licenses:

For 2014 the City of Sultan had a total of 275-business licenses (new and renewals). The City of Sultan Home Occupation Licenses numbered 72.

DASHBOARD UPDATE:

The City of Sultan Dashboards show the Building Department activity and Business License activity; for internal information sharing and approving and is available on the City of Sultan's website (the link is currently stuck on August 2014 – we are working to repair it). The cases once reviewed and approved by all departments listed, is a cross check between departments that the applicants have gone through the correct process for building permits and business have paid their licensing fees and are located in the appropriate zone for the type of business requested.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
File Number	Address	Applicant/Project	First Intake	Most Recent Intake	Type	% Time Elapsed	Age	% of Review Complete	County Bldg/Fire Status	Econ Dev Coord Status	Planning Status	Planner	Eng. Status	Engineer
1														
2	14-082	521 - 1st Street, Sultan	1/15/15	1/15/15	Mechanical		0	100%	Approved	N/A	Approved	Slacy	Approved	Mick
3	14-081	805 Main Street, Sultan	1/15/15	1/15/15	Mechanical		0	100%	Approved	N/A	Approved	Slacy	Approved	Mick
4	14-080	R-O-W	1/15/15	1/15/15	ROW		0	100%	Approved	N/A	N/A	Slacy	Approved	Mick
5	14-079	32878 - 135th Place S.E. (Lot 25), Sultan	1/15/15	1/15/15	Bldg Permit		0	100%	Approved	N/A	Approved	Slacy	Approved	Mick
6	14-078	32865 - 135th Place S.E. (Lot 32), Sultan	1/15/15	1/15/15	Bldg Permit		0	100%	Approved	N/A	Approved	Slacy	Approved	Mick
7	14-077	R-O-W	11/24/14	11/24/14	ROW		52	100%	N/A	N/A	N/A	Slacy	Approved	Mick
8	14-076	401 5th Place, Sultan	11/19/14	11/19/14	Mechanical		57	0%	N/A	N/A	Assigned	Slacy	N/A	
9	14-075	507 SR 2, Sultan (B of A Cash Machine)	11/17/14	11/17/14	Mechanical		69	50%	N/A	N/A	Assigned	Slacy	N/A	
10	14-074	13211 Gohr Road, Sultan	11/6/14	11/6/14	Fence		70	0%	N/A	N/A	Assigned	Slacy	N/A	
11	14-073	604 Stevens Avenue, Sultan	10/28/14	10/28/14	Roof		79	0%	N/A	N/A	Assigned	Slacy	N/A	
12	14-072	R-O-W	11/3/14	11/3/14	ROW		73	100%	N/A	N/A	N/A	Slacy	Approved	Mick
13	14-071	R-O-W	11/3/14	11/3/14	ROW		73	100%	N/A	N/A	N/A	Slacy	Approved	Mick
14	14-070	125 South Sultan Basin Road, Sultan	10/27/14	10/27/14	Bldg Permit		80	100%	Approved	N/A	Approved	Slacy	Approved	Mick
15	14-069	923 Stevens Avenue, Sultan	10/23/14	10/23/14	Bldg Permit		84	100%	Approved	N/A	Approved	Slacy	Approved	Mick
16	14-068	611 - 7th Street, Sultan	10/3/14	10/3/14	Bldg Permit		84	100%	Approved	N/A	Approved	Slacy	Approved	Mick
17	14-067	13592 - 328th Street S.E., Sultan	10/2/14	10/2/14	Bldg Permit		104	100%	Approved	N/A	Approved	Slacy	Approved	Mick
18	14-066	13559 - 328th Street S.E., Sultan	10/2/14	10/2/14	Bldg Permit		105	100%	Approved	N/A	Approved	Slacy	Approved	Mick
19	14-060	125 South Sultan Basin Road, Sultan	9/12/04	9/2/04	Bldg Permit		3777	100%	Approved	N/A	Approved	Slacy	Approved	Mick
20	14-048	109 High Avenue, Sultan	9/4/14	9/4/14	Mechanical		133	100%	Approved	N/A	Approved	Slacy	Approved	Mick
21	14-058	603 - 1st Street, Sultan	9/3/14	9/3/14	Bldg Permit		134	100%	Approved	N/A	Approved	Slacy	Approved	Mick
22	14-057	200 Skywell Drive, Sultan	9/3/14	9/3/14	Bldg Permit		134	100%	Approved	N/A	Approved	Slacy	Approved	Mick
23	14-056	701 - 4th Street, Sultan	9/2/14	9/2/14	Roof		135	100%	Approved	N/A	Approved	Slacy	Approved	Mick
24	14-051	13515 - 310th Street S.E., Sultan	8/27/14	8/27/14	Bldg Permit		141	75%	Approved	N/A	Assigned	Slacy	Approved	Mick
25	14-055	32360 - 137th Place S.E. Sultan	8/22/14	8/22/14	Fence		146	0%	N/A	N/A	Assigned	Slacy	Approved	Mick
26	14-061	32834 - 135th Place S.E., Sultan Lot 21	8/20/14	8/20/14	Bldg Permit		148	75%	Approved	N/A	Assigned	Slacy	Approved	Mick
27	14-047	1107 Dyer Road, Sultan	8/19/14	8/19/14	Mechanical		149	0%	N/A	N/A	Assigned	Slacy	Approved	Mick
28	14-046	1113 Merce Lane, Sultan	8/19/14	8/19/14	Mechanical		149	0%	N/A	N/A	Assigned	Slacy	Approved	Mick
29	Not Issued	32812 Stale Route 2, Sultan	8/19/14	8/19/14	Roof		149	0%	N/A	N/A	Assigned	Slacy	Approved	Mick
30	14-057	200 Skywell Drive, Sultan	8/12/14	8/12/14	Bldg Permit		156	50%	Approved	N/A	Assigned	Slacy	Approved	Mick
31	14-050	519 - 4th Street, Sultan	8/8/14	8/8/14	Bldg Permit		160	75%	Approved	N/A	Assigned	Slacy	Approved	Mick
32	14-049	32862 - 135th Place S.E., Sultan Lot 23	8/8/14	8/8/14	Bldg Permit		160	75%	Approved	N/A	Assigned	Slacy	Approved	Mick

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	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
31	14-050	519 - 4th Street, Sultan	Housing Hope	8/8/14	8/8/14	Bldg Permit		160	75%	Approved	N/A	Assigned	Slacy	Approved	App
32	14-049	32862 - 135th Place S.E., Sultan Lot 23	RM Homes	8/8/14	8/8/14	Bldg Permit		160	75%	Approved	N/A	Assigned	Slacy	Approved	App
33	14-065	32851 - 135th Place S.E., Sultan Lot 33	RM Homes	8/8/14	8/8/14	Bldg Permit		160	75%	Approved	N/A	Assigned	Slacy	Approved	App
34	14-063	32848 - 135th Place S.E., Sultan Lot 22	RM Homes	8/8/14	8/8/14	Bldg Permit		160	75%	Approved	N/A	Assigned	Slacy	Approved	App
35	14-062	32843 135th Place S.E., Sultan Lot 34	RM Homes	8/8/14	8/8/14	Bldg Permit		162	0%	N/A	N/A	N/A	Slacy	N/A	Ass
36	14-045	R-O-W	Infraresource/PSE	8/6/14	8/6/14	ROW		167	50%	Approved	N/A	Assigned	Slacy	N/A	Ass
37	Not Issued	503 - 7th Street, Sultan	Dengmanianth	8/1/14	8/1/14	Bldg Permit		183	100%	N/A	N/A	Approved	Cyd	N/A	Ass
38	14-041	913 Fir Avenue, Sultan	MC Property Solutions	7/16/14	7/16/14	Roof		183	100%	Approved	N/A	Approved	Cyd	N/A	Ass
39	14-040	213 Skywall Drive, Sultan	Muller	7/16/14	7/16/14	Bldg Permit		183	100%	Approved	N/A	Approved	Cyd	N/A	Ass
40	14-039	700 Main Street, Sultan	Tran	7/16/14	7/16/14	Bldg Permit		183	100%	Approved	N/A	Approved	Cyd	N/A	Ass
41	14-038	409 Main Street, Sultan	Mackenzie	7/16/14	7/16/14	Fence		183	100%	N/A	N/A	Approved	Cyd	N/A	Ass
42	14-037	703 High Avenue, Sultan	Mackenzie	7/16/14	7/16/14	Fence		183	100%	N/A	N/A	Approved	Cyd	N/A	Ass
43	14-042	R-O-W	Infraresource/PSE	7/11/14	7/11/14	ROW		188	0%	N/A	N/A	N/A	Cyd	N/A	Ass
44	14-053	802 Main Street, Sultan	McLean	7/9/14	7/9/14	Fence		190	0%	N/A	N/A	Assigned	Slacy	N/A	Ass
45	14-044	308 - 2nd Street, Sultan	Whybark	7/9/14	7/16/14	Roof		190	0%	N/A	N/A	Assigned	Slacy	N/A	Ass
46	14-052	704 Salmon Run, Sultan	Robertson	6/30/14	6/30/14	Fence		199	0%	N/A	N/A	Assigned	Slacy	N/A	Ass
47	14-043	507 SR 2, Suite AA, Sultan	AGM, Inc.	6/27/14	7/16/14	Bldg Permit		202	100%	Approved	N/A	Approved	Slacy	N/A	Ass
48	14-035	33818 SR2, Sultan	Same Investment Co.	6/3/14	6/12/14	Fence		226	100%	Approved	N/A	Approved	Cyd	N/A	Ass
49	14-036	1210 Cascade Court, Sultan	Brown	6/2/14	6/12/14	Bldg Permit		227	0%	Approved	N/A	N/A	Cyd	N/A	Ass
50	14-030	R-O-W	Eclipse Engineering	6/2/14	6/2/14	ROW		227	0%	N/A	N/A	N/A	Cyd	N/A	Ass
51	14-029	R-O-W	Eclipse Engineering	6/2/14	6/2/14	ROW		227	0%	N/A	N/A	N/A	Cyd	N/A	Ass
52	14-034	1119 Dyer Road, Sultan	Finch Arakawa	5/30/14	6/12/14	Fence		230	100%	Approved	N/A	Approved	Cyd	N/A	Ass
53	14-033	33902 SR 2, Sultan	Lady Turks Basketball	5/28/14	6/12/14	Fireworks Stand		232	100%	Approved	N/A	Approved	Cyd	N/A	Ass
54	14-032	306 North Park Drive, Sultan	Willenberg	5/27/14	6/9/14	Bldg Permit		233	33%	Approved	N/A	Approved	Cyd	N/A	Ass
55	14-031	413 Cedar Avenue, Sultan	Lewis	5/27/14	6/3/14	Roof		233	33%	Approved	N/A	Approved	Cyd	N/A	Ass
56	14-028	R-O-W	SnoCo PUD	5/23/14	5/15/14	ROW		237	0%	N/A	N/A	N/A	Cyd	N/A	Ass
57	14-027	R-O-W	MacDonald	5/23/14	5/19/14	ROW		237	0%	N/A	N/A	N/A	Cyd	N/A	Ass
58	14-023	213 Skywall Drive, Sultan	Muller	5/13/14	5/13/14	Bldg Permit		247	50%	Approved	N/A	Assigned	Bob	N/A	Ass
59	14-019	708 Murphy Way, Sultan	Whitt	5/12/14	5/13/14	Bldg Permit		248	50%	Approved	N/A	Assigned	Bob	N/A	Ass
60	14-022	802 Main Street, Sultan	Jirak	5/12/14	5/12/14	Bldg Permit		253	50%	Approved	N/A	Assigned	Bob	N/A	Ass
61	14-018	608 - 3rd Street, Sultan	Midfirst Bank	5/5/14	5/9/14	Roof		255	0%	N/A	N/A	Assigned	Bob	N/A	Ass
62	14-016	13715 - 310th Avenue SE, Sultan	Sultan School District #311	5/2/14	5/2/14	Mechanical		258	50%	Approved	N/A	Assigned	Bob	N/A	Ass
63	14-015	914 Dyer Road, Sultan	Carpenter	5/2/14	5/2/14	Plumbing		258	0%	N/A	N/A	Assigned	Bob	N/A	Ass
64	14-021	306 North Park Drive, Sultan	Willenberg	5/1/14	5/13/14	Roof		259	0%	N/A	N/A	Assigned	Bob	N/A	Ass
65	14-017	915 Main Street, Sultan	Willenberg	5/1/14	5/5/14	Bldg Permit		259	50%	Approved	N/A	Assigned	Bob	N/A	Ass

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	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
61	14-018	608 - 3rd Street, Sultan	Midfirst Bank	5/5/14	5/9/14	Roof		255	0%	N/A	N/A	Assigned	Bob	N/A	
62	14-016	13715 - 310th Avenue SE, Sultan	Sultan School District #311	5/2/14	5/2/14	Mechanical		258	50%	Approved	N/A	Assigned	Bob	N/A	
63	14-015	914 Dyer Road, Sultan	Carpenter	5/2/14	5/2/14	Plumbing		258	0%	N/A	N/A	Assigned	Bob	N/A	
64	14-021	306 North Park Drive, Sultan	Willenberg	5/1/14	5/13/14	Roof		259	0%	N/A	N/A	Assigned	Bob	N/A	
65	14-017	305 Main Street, Sultan	Lee	5/1/14	5/5/14	Bldg Permit		259	50%	Approved	N/A	Assigned	Bob	N/A	
66	14-020	304 Woodwind Place, Sultan	Allen	4/29/14	5/13/14	Fence		261	0%	N/A	N/A	Assigned	Bob	N/A	
67	14-014	1315 Gohr Road, Sultan	Hansen	4/25/14	4/25/14	Demolition		265	50%	Approved	N/A	Assigned	Bob	N/A	
68	14-028	13715 - 310th Avenue S.E., Sultan, WA	Smith Fire Protection	4/23/14	4/25/14	Bldg Permit		267	50%	Approved	N/A	Assigned	Bob	N/A	
69	14-013	308 North Park Drive, Sultan	Fry	4/23/14	4/25/14	Fence		267	0%	N/A	N/A	Assigned	Bob	N/A	
70	14-024	125 South Sultan Basin Road, Sultan	ROMAC Industries	4/21/14	5/13/14	Bldg Permit		269	50%	Approved	N/A	Assigned	Bob	N/A	
71	14-025	125 South Sultan Basin Road, Sultan	ROMAC Industries	4/16/14	5/13/14	Bldg Permit		274	50%	Approved	N/A	Assigned	Bob	N/A	
72	14-011	301 Willow Avenue, Sultan	Kolrud	4/16/14	4/25/14	Fence		274	0%	N/A	N/A	Assigned	Bob	N/A	
73	14-012	1002 Wildwood Street, Sultan	Wilbur	4/15/14	4/25/14	Mechanical		275	0%	N/A	N/A	Assigned	Bob	N/A	
74	14-010	716 Main Street, Sultan	Moats	4/8/14	4/25/14	Roof		282	0%	N/A	N/A	Assigned	Bob	N/A	
75	14-007	R-O-W	Applied Professional Service	4/3/14	4/3/14	ROW		287	0%	N/A	N/A	N/A	Assigned	Mick	Ass
76	14-005	R-O-W	Applied Professional Service	4/3/14	4/3/14	ROW		287	0%	N/A	N/A	N/A	Assigned	Mick	Ass
77	14-006	R-O-W	Eclipse Engineering	4/3/14	4/11/14	ROW		287	0%	N/A	N/A	N/A	Assigned	Mick	Ass
78	14-008	603 - 7th Street, Sultan	MacDonald	3/26/14	4/3/14	Roof		295	0%	N/A	N/A	Assigned	Bob	N/A	
79	14-004	700 Main Street, Sultan	Tran	3/24/14	3/24/14	Bldg Permit		297	50%	Approved	N/A	Assigned	Bob	N/A	
80	14-009	484 Marilyn Lane, Sultan	Sipesouth	3/10/14	4/25/14	Bldg Permit		311	50%	Approved	N/A	Assigned	Bob	N/A	
81	14-001	300 Birch Avenue, Sultan	Norgaard	3/8/14	3/6/14	Plumbing		315	50%	Approved	N/A	Assigned	Bob	N/A	
82	14-003	703 High Avenue, Sultan	Varnell	2/28/14	3/7/14	Mechanical		321	0%	N/A	N/A	Assigned	Bob	N/A	
83	14-002	514 High Avenue, Sultan	Hoaday	2/25/14	3/6/14	Mechanical		324	0%	N/A	N/A	Assigned	Bob	N/A	
84	13-090	125 South Sultan Basin Road, Sultan	ROMAC Industries	2/12/14	2/24/14	Bldg Permit		337	50%	Approved	N/A	Assigned	Bob	N/A	
85	13-089	511 Alder Avenue, Sultan	Kaylor	2/7/14	2/24/14	Fence		342	0%	N/A	N/A	Assigned	Bob	N/A	
86	13-088	125 South Sultan Basin Road, Sultan	ROMAC Industries	2/5/14	2/5/14	Bldg Permit		344	50%	Approved	N/A	Assigned	Bob	N/A	
87	13-087	32432 - 137th Place SE, Sultan	Dominick	2/5/14	2/5/14	Bldg Permit		344	50%	Approved	N/A	Assigned	Bob	N/A	
88	13-086	33902 State Route 2, Sultan	M. View Gas & Deli	2/5/14	2/5/14	Sign		344	0%	N/A	N/A	Assigned	Bob	N/A	
89	13-085	32819 State Route 2, Sultan	S. Morris Company	1/29/14	1/29/14	Mechanical		351	50%	Approved	N/A	Assigned	Bob	N/A	
90	13-084	125 South Sultan Basin Road, Sultan	ROMAC Industries	1/23/14	1/29/14	Plumbing		357	50%	Approved	N/A	Assigned	Bob	N/A	
91	13-083	125 South Sultan Basin Road, Sultan	ROMAC Industries	1/23/14	1/23/14	Mechanical		357	50%	Approved	N/A	Assigned	Bob	N/A	
92	13-082	403 Main Street, Sultan	Deimasso	1/23/14	1/23/14	Plumbing		357	0%	N/A	N/A	Assigned	Bob	N/A	
93	13-081	401 - 1st Street, Sultan	Gilbert	1/10/14	1/10/14	Bldg Permit		370	50%	Approved	N/A	Assigned	Bob	N/A	
94	13-079	1103 Dyer Road, Sultan	Peterson	11/27/13	11/27/13	Bldg Permit		414	50%	Approved	N/A	Assigned	Bob	N/A	
95	13-078	401 - 1st Street, Sultan	Gilbert	11/25/13	11/26/13	Bldg Permit		416	0%	N/A	N/A	Assigned	Bob	N/A	

A	B	C	D	E	F	G	H	I	J	K	L	M	N
File Number	Address	Application/Project	First Intake	Most Recent Intake	Type	% Time Elapsed	Age	% of Review Complete	County Bldg/Fire Status	Econ Dev Coord Status	Planning Status	Planner	UBI
1													
2	303 Willow Avenue, Sultan WA	Andrea R Hickok	12/31/14	12/31/14	Home Occ		15	0%	N/A	Assigned	Assigned	Stacy	603.463.324.001.0001
3	516 Dale Avenue #A, Sultan WA	Elmer's Express, LLC	12/29/14	12/29/14	Home Occ	121%	17	25%	N/A	Assigned	Assigned	Bob	603.359.312.001.0001
4	206 Frontage Road N, Ste C, Pacific	Fire System West	12/29/14	12/29/14	Business License		17	100%	N/A	Approved	Approved	Bob	600.602.737.001.0001
5	207 SR 2 Ste D, Sultan, WA	Sultan Veterinary Clinic, Inc., P.S	12/29/14	12/29/14	Business License		17	100%	N/A	Approved	Approved	Bob	602.784.966.001.0001
6	32533 Cascade View Drive*, Sultan, WA	Decified Technologies, LLC	12/24/14	12/24/14	Business License		22	100%	N/A	Approved	Approved	Bob	603.168.837.001.001
7	20311 SE 240th Street, Maple Valley WA	Combined Cutting Contractor, Inc.	12/23/14	12/23/14	Business License		23	0%	N/A	Assigned	Assigned	Stacy	601.439.180.001.0002
8	33405 Stevens Avenue, Sultan	Sky River Natural Health Center	12/23/14	12/23/14	Business License		23	100%	N/A	Approved	Approved	Bob	602.688.302.001.0000
9	5400 Carrillon Point, Kirkland WA	Solaver LLC	12/23/14	12/23/14	Business License		23	50%	N/A	Approved	Approved	Bob	603.183.137.001.0001
10	12100 NE 195th ST Ste 300, Bothell, WA	WRPacfic, Inc.	12/23/14	12/23/14	Business License		23	100%	N/A	Approved	Approved	Bob	602.997.396.001.0001
11	923 U.S. 2, Sultan WA	I.M.S. Expressions in Glass	12/22/14	12/22/14	Business License		24	0%	N/A	Assigned	Assigned	Stacy	602.899.516.001.0002
12	32620 - 149th Street S.E., Sultan	Flying K, LLC	12/22/14	12/22/14	Business License		24	25%	N/A	Assigned	Assigned	Bob	602.849.574.001.0002
13	805 Stevens Avenue, Sultan WA	New Concepts Prop. Management	12/19/14	12/19/14	Business License		31	25%	N/A	Assigned	Approved	Bob	602.339.382.001.0001
14	725 W Stevens Avenue, Sultan WA	Juanita Real Mexican Food	12/15/14	12/15/14	Business License		31	25%	N/A	Assigned	Approved	Stacy	603.089.734.001.0002
15	406 Dale Avenue, Sultan WA	Mary Joyce Handrickson	12/15/14	12/15/14	Home Occ		31	25%	N/A	Assigned	Approved	Stacy	601.645.428.002.0001
16	Altn. Licensing 1035 N 3rd St #101, Lawrence	Protection One Alarm Monitoring, INC.	12/12/14	12/12/14	Business License		34	0%	N/A	Assigned	Assigned	Bob	601.354.926.001.0002
17	43530 SE North Bend Way, North Bend, WA	Applied Professional Services, Inc.	12/9/14	12/9/14	Business License		37	100%	N/A	Approved	Approved	Bob	601.684.968.001.0002
18	300 Welsh Rd #5, Horsesham PA	Gateway Funding Diversified	12/9/14	12/9/14	Business License		37	100%	N/A	Approved	Approved	Bob	601.996.627.001.001
19	52826 Index Galena Rd, Sultan WA	RJ Painting	12/9/14	12/9/14	Business License		37	100%	as	Approved	Approved	Bob	601.689.934.001.0003
20	923 Highway 2 (Main Street), Sultan WA	White Heron Cellars	12/9/14	12/9/14	Business License		37	25%	N/A	Assigned	Approved	Stacy	601.166.938.001.0008
21	17528 W Main Street, Monroe WA	E3 Diagnostics, Inc.	12/8/14	12/8/14	Business License		38	0%	N/A	Assigned	N/A	Stacy	603.452.875.001.0001
22	940 Stevens Avenue, Sultan WA	Jent Mobile Home Park	12/5/14	12/5/14	Business License		41	100%	N/A	Approved	Approved	Bob	600.618.374.002.0001
23	777 Main Street, Buckley WA	NCI (Nall Communications, LLC)	12/5/14	12/5/14	Business License		41	100%	N/A	Approved	Approved	Bob	602.985.152.001.0001
24	1 Reynolds Way, Kelleornh, OH	The Reynolds & Reynolds Company	12/5/14	12/5/14	Business License	283%	41	0%	N/A	Assigned	Assigned	Bob	409.007.407.001.0004
25	815 S 5th Street, Seattle WA	Braggin-n-Rites.com, LLC	12/4/14	12/4/14	Business License		42	0%	N/A	Assigned	N/A	Stacy	603.456.657.001.0001
26	923 Highway 2, Sultan WA	Cameron Scott Fries	12/3/14	12/3/14	Business License		43	25%	N/A	Assigned	Approved	Stacy	601.166.938.001.0008
27	1127 E Main Street, Sultan WA	Finish Line Autobody Paint & Custom	12/3/14	12/3/14	Business License		43	100%	N/A	Approved	Approved	Bob	603.452.318.001.0001
28	19738 - 144th Ave NE, Woodinville, WA	Advanced Fire Protection, Inc.	12/2/14	12/2/14	Business License		44	100%	N/A	Approved	Approved	Bob	600.386.766.001.0002
29	7343 E Marginal Way S Seattle, WA	Emerald Services, Inc.	12/2/14	12/2/14	Business License		44	100%	N/A	Approved	Approved	Bob	601.434.423.001.0002
30	12822 - 307th Ave SE, Sultan, WA	Pacific Northwest ConstruXion	12/2/14	12/2/14	Business License		44	100%	N/A	Approved	Approved	Bob	602.256.453.001.0001

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
31	Business License	32613 SR 2, Sultan, WA	Power Screen of Washington, Inc.	12/21/14	12/21/14	Business License		44	100%	N/A	Approved	Approved	Bob	601.674.531.001.0001
32	Business License	2825 E Chambers Street, Phoenix AZ	DSL Northwest Inc.	12/11/14	12/11/14	Business License		45	100%	N/A	Approved	Approved	Bob	602.481.964.001.0001
33	Business License	1701 John J Kennedy Blvd Philadelphia, PA	Comcast IP Phone II, LLC	11/26/14	11/26/14	Business License		50	100%	N/A	Approved	Approved	Bob	602.566.128.001.0002
34	Business License	12601 132nd Ave NE, Kirkland, WA	Fast Water Heater	11/26/14	11/26/14	Business License		50	100%	N/A	Approved	Approved	Bob	602.564.544.001.0001
35	Business License	33902 Slate Route 2, Sultan WA	Sips of Sultan	11/26/14	11/26/14	Business License		50	67%		Approved	Approved	Bob	603.251.454.001.0001
36	Business License	403 W Stevens Ave. #1, Sultan WA	Salon Laura	11/25/14	11/25/14	Business License		51	100%		Approved	Approved	Bob	601.957.577.001.0001
37	Business License	4717 Bickford Avenue Snohomish, WA	AERO Construction	11/21/14	11/21/14	Business License		55	100%	N/A	Approved	Approved	Bob	600.988.400.001.0002
38	Business License	1313 Pacific Drive, Burlington, WA	Crystal Springs	11/21/14	11/21/14	Business License		55	100%		Approved	Approved	Bob	602.665.692.001.0003
39	Home Occ	928 Bryant Road, Sultan WA	Images by Tom Howard	11/21/14	11/21/14	Home Occ		55	100%		Approved	Approved	Bob	603.156.941.001.0001
40	Business License	403 West Stevens #3, Sultan WA	Mele Erickson	11/21/14	11/21/14	Business License		55	25%	N/A	Assigned	Approved	Stacy	603.448.793.001.0002
41	Business License	507 State Route 2 Sultan, WA	Mapa Restaurant Sultan	11/19/14	11/19/14	Business License		57	100%	N/A	Approved	Approved	Bob	601.505.498.001.0000
42	Business License	215 Main Street Sultan, WA	Logger's Inn	11/18/14	11/18/14	Business License		58	80%	Assigned	Approved	Approved	Bob	602.865.361.001.0000
43	Business License	1116 East Main Street, Sultan WA	Top Shelf Commissuer, LLC	11/15/14	11/15/14	Business License		61	25%		Assigned	Assigned	Bob	603.354.621.001.0001
44	Business License	22449 - 72nd Avenue South, Kent	Restaurant Technologies, Inc.	11/14/14	11/14/14	Business License		62	100%	N/A	Approved	Approved	Bob	602.248.753.001.0001
45	Business License	507 Stevens Ave, Sultan, WA	Sultan Market	11/14/14	11/14/14	Business License		62	100%	N/A	Approved	Approved	Bob	603.348.160.001.0001
46	Home Occ	928 Merrea Lane, Sultan WA	Ganna Companion, LLC	11/13/14	11/13/14	Home Occ		63	0%		Assigned	Assigned	Bob	603.372.530.001.0001
47	Home Occ	209 North Park Drive, Sultan WA	Graffi-Ts	11/6/14	11/6/14	Home Occ		70	25%	N/A	Assigned	Approved	Stacy	602.774.665.001.0001
48	Business License	12202 Trout Farm Road, Sultan, WA	Joanna Monger Photography	11/6/14	11/6/14	Business License		70	100%	as	Approved	Approved	Bob	603.251.340.001.0001
49	Business License	3415 S 116th Street SE #125, Tukwila	MSC Industrial Supply	11/6/14	11/6/14	Business License		70	100%		Approved	Approved	Bob	602.375.474.001.0002
50	Business License	10819 Airport Road, Everett, WA	Pioneer Cable Contractors	11/6/14	11/6/14	Business License		70	100%		Approved	Approved	Bob	600.464.320.001.0002
51	Business License	6102 N 9th Street, Ste 100 Tacoma WA	Refrigeration Unlimited, Inc.	11/6/14	11/6/14	Business License		70	25%	N/A	Assigned	Approved	Stacy	601.920.980.001.0002
52	Home Occ	924 Fir Avenue, Sultan WA	Chelsea Bloomberg Piano Studio	11/4/14	11/4/14	Home Occ		72	100%		Approved	Approved	Bob	603.148.061.001.0001
53	Business License	914 Stevens Avenue, Sultan WA	Mama Bear's Lattes	11/4/14	11/4/14	Business License		72	25%		Assigned	Approved	Bob	603.345.530.001.0001
54	Business License	402 Valley Avenue NE Ste 109, Puyallup WA	A&H Heating & AC, LLC	11/3/14	11/3/14	Business License		73	0%	N/A	Assigned	N/A	Stacy	603.424.774.001.0001
55	Business License	14751 N Kelsey St #227, Monroe WA	Feebee, Feebees & Cleck (FFC)	11/3/14	11/3/14	Business License		73	0%	N/A	Assigned	N/A	Stacy	603.448.793.001.0001
56	Business License	109 - 113th Street SE, Everett WA	Mitchell Roofing, Inc.	11/3/14	11/3/14	Business License		73	0%	N/A	Assigned	N/A	Stacy	602.855.206.001.0001
57	Business License	7419 - 204th Street N.E., Arlington WA	West Coast Plumbing, Inc.	11/3/14	11/3/14	Business License		73	25%		Assigned	Approved	Stacy	603.292.871.001.0001
58	Business License	6298 Harbour Heights Pkwy, Mukiteo WA	Mr. Handyman of SnoCo (Zynda Corp)	10/30/14	10/30/14	Business License		77	25%		Assigned	Approved	Stacy	602.360.033.001.0002
59	Business License	2715 99th Ave NE, Lake Stevens WA	Sealown Electric	10/29/14	10/29/14	Business License		78	25%		Assigned	Approved	Stacy	603.447.624.001.0001
60	Home Occ	102 - 4th Street, Sultan WA	Abeel Computer & Accounting Svcs	10/28/14	10/28/14	Home Occ		79	25%		Assigned	Assigned	Bob	600.423.996.002.0001
61	Business License	1112 E. Main Street Sultan, WA	Fraternal Order of Eagles, Sky Valley Chapter	10/28/14	10/28/14	Business License		79	100%	N/A	Approved	Approved	Bob	601.113.236.001.0000
62	Business License	3808 N Sullivan Rd Bkg 6 Spokane Valley	Mullifab, Inc.	10/28/14	10/28/14	Business License		79	100%	N/A	Approved	Approved	Bob	601.051.063.001.0001
63	Business License	230 Carnegie Center Ste 100, Princeton NJ	Talio Oncology, Inc.	10/28/14	10/28/14	Business License		79	25%	N/A	Assigned	Approved	Stacy	603.5443.611.001.0001

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97	Home Occ	1317 Skywell Drive, Sultan WA	The Plead Toad	9/23/14	9/23/14	Home Occ		114	100%		Approved	Approved	Bob	601.115.871.002.001
98	Business License	6150 NE 137th Avenue, Vancouver, WA	Robinson Brothers Construction, Inc.	9/18/14	9/18/14	Business License		119	0%	N/A	Assigned	N/A	Stacy	600.158.918.001.0001
99	Business License	45003 Fir Road, Gold Bar WA	Asuk's Sushii, Etc. LLC	9/16/14	9/16/14	Business License	864%	121	0%	N/A	Assigned	Assigned	Bob	603.365.450.001.0001
100	Home Occ	21326 - 139th Place SE, Monroe WA	TJM Repair	9/16/14	9/16/14	Home Occ		121	20%	N/A	N/A	N/A	Bob	602.865.394.001.0001
101	Business License	175 Roy Road S W Bldg C Pacific, WA	Apply-A-Line, Inc.	9/15/14	9/15/14	Business License		122	100%	N/A	Approved	Approved	Bob	600.553.941.001.0001
102	Business License	20109 - 144th Avenue NE, Woodinville	Johansen Mechanical	9/12/14	9/12/14	Business License		125	100%	N/A	Approved	Approved	Bob	600.495.164.001.0001
103	Business License	18122 Slate Route 9, Snohomish WA	Tlco Vanguard Inc.	9/12/14	9/12/14	Business License		125	0%	N/A	Assigned	N/A	Stacy	601.088.265.001.0001
104	Business License	431 Evergreen Way, Gold Bar, WA	Turks Youth Baseball	9/10/14	9/10/14	Business License		127	0%	N/A	Assigned	N/A	Stacy	603.324.444.001.0001
105	Business License	4448 - 27th Avenue West, Seattle, WA	Northwest Awning & Fabric Inc.	9/9/14	9/9/14	Business License		128	33%		Assigned	Approved	Stacy	600.629.286.001.0002
106	Business License	3458 S 368th Place, Auburn WA	Power Science Engineering, LLC	9/8/14	9/8/14	Business License		129	33%		Assigned	Approved	Stacy	603.433.143.001.0001
107	Business License	13039 Cortess Ave. N, Seattle, WA	Puget Sound Rodent Exclusion Specialty	9/5/14	9/5/14	Business License		132	0%		Assigned	N/A	Stacy	602.960.364.001.0001
108	Business License	1209 Ferguson Park Road Snohomish, WA	Cascade Fence, Inc.	9/2/14	9/2/14	Business License		135	100%		Approved	Approved	Bob	601.573.316.001.0001
109	Business License	6505 - 226th Pl SE #200, Issaquah	Lakeside/Tri-State Joint Venture	9/2/14	9/2/14	Business License		135	100%		Approved	Approved	Bob	603.144.063.001.0001
110	Business License	8825 S 184th Street, Kent WA	DACO Corporation	8/29/14	8/29/14	Business License		139	33%		Assigned	Approved	Stacy	601.946.293.001.0002
111	Business License	904 - 94th Street S.E., Everett WA	Sandy's Art for Home & Garden	8/29/14	8/29/14	Business License		139	33%		Assigned	Approved	Stacy	602.814.166.001.0001
112	Business License	14029 Interlake Ave N, Seattle, WA	Billy's Towing	8/28/14	8/28/14	Business License		140	100%		Approved	Approved	Bob	602.976.534.001.0002
113	Business License	5113 Pacific Highway E, Ste 1W, File WA	Orkin, LLC	8/28/14	8/28/14	Business License		140	0%		Assigned	N/A	Stacy	600.204.683.001.0002
114	Business License	602 Maple Ave Bldg B-B, Snohomish	Snohomish Energy Services, Inc.	8/28/14	8/28/14	Business License		140	100%	N/A	Approved	Approved	Bob	602.469.828.001.0001
115	Business License	9727 - 28th Drive S.E., Everett, WA	Southwestern-E M S Company	8/28/14	8/28/14	Business License		140	33%		Assigned	Approved	Stacy	600.487.647.001.0005
116	Business License	33415 SR 2, Sultan WA	Werner Paddies, Inc.	8/28/14	8/28/14	Business License		140	80%	Assigned	Approved	Approved	Bob	600.646.814.001.0001
117	Business License	928 Stevens Avenue, Sultan WA	Highway 2 Collectables & Imports	8/25/14	8/25/14	Business License		143	25%		Assigned	Assigned	Bob	603.330.908.001.0001
118	Business License	2913 - 5th Avenue NE, Ste 201, Puyallup WA	RM Homes, LLC	8/25/14	8/25/14	Business License		143	33%		Assigned	Approved	Stacy	603.344.316.001.0001
119	Business License	1813 - 137th Avenue S.E., Sumner, WA	Stirpe Rifle, Inc.	8/25/14	8/25/14	Business License		143	100%	N/A	Approved	Approved	Bob	601.048.084.001.0001
120	Home Occ	202 Alder Avenue #B, Sultan WA	Prudent Products Inc.	8/23/14	8/23/14	Home Occ		145	50%		Approved	Approved	Stacy	603.429.866.001.0001
121	Business License	211 Mount Aury Rd, Basking Ridge NJ	Avaya Inc.	8/22/14	8/22/14	Business License		146	100%		Approved	Approved	Bob	602.057.847.001.0011
122	Home Occ	918 - 4th Street, Sultan WA	Bryan Pirelli Trucking	8/22/14	8/22/14	Home Occ		146	25%		Assigned	Assigned	Bob	603.315.945.001.0001
123	Business License	1710 - 100th Place SE Ste B, Everett WA	Finishing Touch Masonry & Restoration	8/22/14	8/22/14	Business License		146	0%		Assigned	N/A	Stacy	602.849.928.001.0002
124	Business License	7701-124th Street E, Puyallup, WA	Juan Pablo Becerra	8/22/14	8/22/14	Business License		146	33%		Assigned	Approved	Stacy	602.842.480.001.0002
125	Business License	613 Stevens Avenue, Sultan WA	Sahara Pizza	8/22/14	8/22/14	Business License		146	100%	N/A	Approved	Approved	Bob	603.051.576.001.0001
126	Business License	207 Slate Route 2, Sultan WA	Sultan Ace Hardware (AG-Supply)	8/22/14	8/22/14	Business License		146	100%		Approved	Approved	Bob	048.000.339.001.0010
127	Business License	615-75th Street SE, Unit 52, Everett WA	Nancy L. Sundt	8/19/14	8/19/14	Business License		149	33%		Assigned	Approved	Stacy	603.385.234.001.0001
128	Business License	909 Kirkland Avenue, Kirkland WA	Ashford Electric & Construction Co.	8/18/14	8/18/14	Business License		150	33%		Assigned	Approved	Stacy	600.640.030.001.0001
129	Business License	32614 Rocky Ridge, Tacoma WA	Sherwin Management LLC	8/18/14	8/18/14	Business License		150	33%		Assigned	Approved	Stacy	603.324.387.001.0001
130	Business License	19220 NE Union Hill Road, Redmond WA	Watson Asphalt Paving Company	8/18/14	8/18/14	Business License		150	33%		Assigned	Approved	Stacy	179.017.188.001.0001

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130	Business License	19220 NE Union Hill Road, Redmond WA	Watson Asphalt Paving Company	8/18/14	8/18/14	Business License		150	33%		Assigned	Approved	Stacy	179,017.188.001.0001
131	Home Occ	721 Depot Lane Sultan WA	Iron Coat Communications	8/16/14	8/16/14	Home Occ		152	50%		Assigned	Approved	Stacy	602,952.727.001.0001
132	Business License	31621 - 160th Street SE, Sultan WA	Lauritzen Manufacturing Inc.	8/15/14	8/15/14	Business License		153	0%		Assigned	N/A	Stacy	603,425.896.001.0001
133	Home Occ	404 - 8th Street, Sultan WA	The Magic Needle	8/15/14	8/15/14	Home Occ		153	25%		Assigned	Assigned	Bob	603,328.186.001.0001
134	Business License	935 State Route 2, Sultan	Cindy Wriginton	8/14/14	8/14/14	Business License		154	0%		Assigned	N/A	Stacy	603,215.763.001.0002
135	Business License	721 Avenue D, Suite B, Snohomish	Snohomish Heating & Air Conditioning	8/14/14	8/14/14	Business License		154	0%		Assigned	N/A	Stacy	603,118.629.001.0001
136	Home Occ	711 Main Street, Sultan WA	PRC Services, LLC	8/13/14	8/13/14	Home Occ		155	50%		Assigned	Approved	Stacy	603,427.094.001.0001
137	Business License	6102 N 9th Street, Ste 400 Tacoma WA	Westmark Construction, Inc.	8/13/14	8/13/14	Business License		155	33%		Assigned	Approved	Stacy	600,040.824.001.0001
138	Home Occ	31419 124th Street S.E., Sultan WA	Ponderosa Pacific, Inc.	8/12/14	8/12/14	Home Occ	1107%	156	0%		Assigned	Assigned	Bob	602,481.819.001.0002
139	Business License	14140 - 74th PINE #14B, Kirkland WA	Vanquaelthem Backflow LLC	8/12/14	8/12/14	Business License		156	33%		Assigned	Approved	Stacy	603,414.367.001.0001
140	Business License	10325 - 323rd Avenue SE, Sultan	Ivy Mird Gardens	8/8/14	8/8/14	Business License		160	0%		Assigned	N/A	Stacy	603,426.007.001.0001
141	Business License	617 - 1st Street, Sultan WA	Sky Valley Senior Center	8/8/14	8/8/14	Business License		160	25%		Assigned	Assigned	Bob	603,306.033.001.0001
142	Business License	3909 - 196th Street S.W., Lynnwood WA	Washington Energy Services	8/8/14	8/8/14	Business License		160	100%		Approved	Approved	Bob	602,320.560.001.0001
143	Business License	1107 - 140th Avenue C1E, Sumner WA	Ground Up Road Construction, Inc.	8/7/14	8/7/14	Business License		161	33%		Assigned	Approved	Stacy	602,790.246.001.0001
144	Business License	14154 Cambridge Rd SE, Monroe WA	Skeith Landscaping LLC	8/7/14	8/7/14	Business License		161	33%		Assigned	Approved	Stacy	602,826.798.001.0001
145	Home Occ	721 Depot Lane Sultan WA	NGC 457, LLC	8/6/14	8/6/14	Home Occ	1167%	162	50%		Assigned	Approved	Stacy	603,425.504.001.0001
146	Business License	5006 - 238th Street SE, Woodinville WA	Northshore Paving, Inc.	8/6/14	8/6/14	Business License		162	33%		Assigned	Approved	Stacy	600,635.278.001.0001
147	Business License	16778 - 146th Street S.E. Monroe WA	Harmesen & Associates, Inc.	8/5/14	8/5/14	Business License		163	100%		Approved	Approved	Bob	600,551.737.001.0001
148	Business License	14124 - 339th Avenue S.E., Sultan WA	Industrial Fabrication Company	8/5/14	8/5/14	Business License		163	80%		Approved	Approved	Bob	601,192.952.001.0001
149	Business License	923 Highway 2, Sultan WA	Jaal Wood Art	8/5/14	8/5/14	Business License		163	25%		Assigned	Assigned	Bob	603,142.094.001.0002
150	Business License	13300 NE 175th St, Ste 3, Woodinville WA	Gobble Restaurant Group, LLC	8/4/14	8/4/14	Business License		164	33%		Assigned	Approved	Stacy	603,210.435.001.0002
151	Home Occ	13901 Cedar Court, Sultan WA	Quartus Optlo	8/2/14	8/2/14	Home Occ		166	50%		Assigned	Approved	Stacy	603,376.456.001.0001
152	Home Occ	1113 Kessler Drive, Sultan WA	Hey Dudes, LLC	8/1/14	8/1/14	Home Occ		167	100%		Assigned	Approved	Bob	603,136.921.001.0001
153	Business License	17102 - 408th Avenue S.E., Gold Bar WA	Sky Valley Outdoors, Inc.	7/31/14	7/31/14	Business License		168	33%		Assigned	Approved	Bob	603,219.725.001.0001
154	Business License	25 Central Way, Ste 400 Kirkland, WA	The Blueline Group, LLC	7/29/14	7/29/14	Business License		170	0%		Assigned	N/A	Stacy	602,309.860.001.0001
155	Business License	33707 - 112th Street SE #A, Sultan WA	Northwest Flowers of Power	7/26/14	7/26/14	Business License		173	0%		Assigned	N/A	Stacy	601,245.981.002.0001
156	Business License	1200 NE 112th Avenue, Vancouver WA	Alpha Ecological Pest Control	7/25/14	7/25/14	Business License		174	100%		N/A	Approved	Bob	603,004.191.001.0009
157	Home Occ	207 Dale Avenue, Sultan WA	Affordable Auto Detailing	7/24/14	7/24/14	Home Occ		175	25%		Assigned	Approved	Stacy	603,223.593.001.0001
158	Business License	36023 SR 2, Start-Up, WA	Alpen LLC	7/24/14	7/24/14	Business License		175	100%		Approved	Approved	Bob	602,929.223.001.0001
159	Business License	270 Shelby Street, Gold Bar WA	Dark Horse Origami	7/24/14	7/24/14	Business License		175	33%	as	Assigned	Approved	Bob	603,312.861.001.0001
160	Business License	311 Stevens Avenue, Sultan WA	Erin Angaline Alberta	7/24/14	7/24/14	Business License		175	50%		Assigned	Approved	Stacy	603,099.192.001.0002
161	Business License	403 W Stevens Ave #5, Sultan WA	Firearm Engineering Design	7/24/14	7/24/14	Business License		175	100%		Approved	Approved	Bob	603,016.922.001.0001
162	Business License	207-1/2 - 5th Street, Sultan	Pant's Place Hair Care Studio	7/24/14	7/24/14	Business License		175	100%		Approved	Approved	Bob	601,492.244.001.0002
163	Business License	4007 Bridgeport Way W, Ste F#, Univ. Place WPROTEC Security Solutions, LLC		7/24/14	7/24/14	Business License		175	33%		Assigned	Approved	Stacy	603,266.167.001.0001

Microsoft Excel status bar: Ready, Applications / Targets / Instructions / Revisions, 100%, 3:27 PM, 1/15/2015.

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163	Business License	4007 Bridgeport Way W, Ste F# Univ. Place	VPROTEC Security Solutions, LLC	7/24/14	7/24/14	Business License		175	33%		Assigned	Approved	Stacy	603.266.167.001.0001
164	Business License	33224 Sultan Basin Road, Sultan WA	Rick's Handyman Services	7/24/14	7/24/14	Business License		175	0%		Assigned	Assigned	Bob	601.650.301.001.0001
165	Home Occ	311 Dale Avenue, Sultan WA	Susan Frenz Bookkeeping Service	7/24/14	7/24/14	Home Occ		175	100%		Approved	Approved	Bob	602.619.805.001.0001
166	Business License	3340 W Market Street, Fairfawn OH	Fret Communications LLC	7/22/14	7/22/14	Business License		177	100%		Approved	Approved	Bob	601.951.288.001.0001
167	Business License	33600 - 61st Avenue S #200, Federal Way, WA	LHCG LXIII, LLC	7/21/14	7/21/14	Business License		178	33%		Approved	Approved	Stacy	603.404.396.001.0001
168	Business License	14103 Stewart Road, Sumner WA	Infraresource Services LLC	7/18/14	7/18/14	Business License		181	33%		Approved	Approved	Bob	603.222.558.001.0001
169	Home Occ	961 Loves Hill Drive, Sultan	JMC Services	7/18/14	7/18/14	Home Occ		181	50%		Approved	Approved	Stacy	603.418.828.001.0001
170	Business License	519 - 1st Ave W, Gold Bar, WA	Lifeforce Natural Healing Alternative	7/18/14	7/18/14	Business License		181	100%		Approved	Approved	Bob	602.845.603.001.0001
171	Home Occ	1103 Loves Hill Drive, Sultan WA	Randall Mills Design	7/15/14	7/15/14	Home Occ		184	50%		Approved	Approved	Stacy	602.121.736.001.0002
172	Business License	9892-40th Avenue S, Seattle	Bobcat West & PAPE Materials	7/11/14	7/11/14	Business License		188	100%		Approved	Approved	Bob	601.264.586.001.0003
173	Business License	500 E. Main Street, Monroe, WA	G & S Heating, Cooling & Electrical	7/11/14	7/11/14	Business License		188	100%		Approved	Approved	Bob	600.407.222.001.0001
174	Business License	105 SE 3rd Street, Long Beach CA	Ford Electric Company, Inc.	7/10/14	7/10/14	Business License		189	33%		Assigned	Approved	Stacy	253.001.701.001.0001
175	Business License	2105 South C Street, Tacoma WA	Robinson & Noble, Inc.	7/8/14	7/8/14	Business License		191	33%		Assigned	Approved	Stacy	278.043.330.0001.0001
176	Business License	9631 Woods Pt, Snohomish, WA	JRS Excavating	7/3/14	7/3/14	Business License		196	100%		Approved	Approved	Cyd	602.366.466.001.0001
177	Business License	8909 - 152nd Street SE, Snohomish WA	KD Construction	7/3/14	7/3/14	Business License		196	33%		Assigned	Approved	Stacy	602.916.038.001.0002
178	Home Occ	913 Elm Street, Sultan WA	Mashella's Nail Salon	7/3/14	7/3/14	Home Occ		196	100%		Approved	N/A	Bob	602.055.541.001.0001
179	Business License	33109 SR 2 Sultan WA	Barmon Lumber	6/30/14	6/30/14	Business License		199	80%		Approved	Approved	Bob	601.258.211.001.0001
180	Home Occ	32901 - 138th Street S.E., Sultan	North Cascades Nursery	6/30/14	6/30/14	Home Occ		199	100%		Approved	Approved	Bob	601.355.930.001.0003
181	Business License	505 W. Stevens Avenue, Sultan WA	Sultan Pharmacy & Natural Care	6/30/14	6/30/14	Business License		199	100%		Approved	Approved	Bob	601.183.285.001.0001
182	Business License	1050 Bulle Avenue SE, Pacific WA	Wilson Concrete Construction, Inc.	6/30/14	6/30/14	Business License		199	33%		Assigned	Approved	Stacy	602.168.956.001.0001
183	Home Occ	205 Bowden Lane, Sultan WA	Dixon Home Improvement	6/28/14	6/28/14	Home Occ		201	100%		Approved	Approved	Bob	602.083.330.001.0001
184	Business License	8909 - 152nd Street NE, Snohomish WA	KDC Management, Inc.	6/27/14	6/27/14	Business License		202	33%		Assigned	Approved	Stacy	602.916.038.001.0002
185	Business License	622 W Valley Highway E, Edgewood WA	Northwest Traffic, Inc.	6/26/14	6/26/14	Business License		203	33%		Assigned	Approved	Stacy	602.140.049.001.0002
186	Business License	34135 US Highway 2, Sultan	Sultan ARCO (PBK WA LLC)	6/24/14	6/24/14	Business License		205	100%		Approved	Approved	Bob	603.215.928.001.0001
187	Business License	17025 W Valley Highway, Tukwila, WA	N.C. Machinery Co	6/23/14	6/23/14	Business License		206	100%		Approved	Approved	Bob	601.558.748.001.0007
188	Home Occ	210 Woodwind Place, Sultan WA	Shadow Dreams, LLC	6/19/14	6/19/14	Home Occ		210	25%		Assigned	Assigned	Bob	603.412.430.001.0001
189	Business License	519 Main Street, Sultan WA	A Cut Above	6/18/14	6/18/14	Business License		211	100%		Approved	Approved	Bob	601.246.077.001.0001
190	Business License	P.O. Box 481, Oak Harbor WA	McDonald's Restaurant	6/18/14	6/18/14	Business License		211	100%		Approved	Approved	Bob	601.788.221.001.0006
191	Business License	203 - 2nd Street, Sultan WA	SRV Construction, Inc.	6/17/14	6/17/14	Business License		212	33%		Assigned	Approved	Bob	601.348.242.001.0002
192	Home Occ	3117 Amberwood Circle Sultan, WA 98294	Daggett Farms	6/13/14	6/13/14	Home Occ		216	20%		Assigned	Assigned	Bob	603.254.772.001.0001
193	Business License	6230 Fairview Rd Ste 425, Charlotte NC	ERates Mortgage (Gateway Funding)	6/11/14	6/11/14	Business License		218	0%		Assigned	Assigned	Bob	601.996.627.001.0007
194	Home Occ	317 Amberwood Circle Sultan, WA 98294	SDS Municipal Consulting (Dave-Smith)	6/10/14	6/10/14	Home Occ		219	100%		Approved	Approved	Bob	602.930.227.001.0001
195	Business License	4931 N 300 W, Provo Utah	Vvintl, Inc.	6/10/14	6/10/14	Business License		219	100%		Approved	Approved	Bob	602.561.784.001.0002
196	Business License			6/7/14	6/7/14	Business License		220	50%		Account	Account	Bob	602.200.604.001.0004

LattimoreDashboard-Sultan-BusLicenses.xlsx (Shared) - Microsoft Excel

Home Insert Page Layout Formulas Data Review View

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Conditional Formatting Table

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T2	A	B	C	D	E	F	G	H	I	J	K	L	M	N
196	Business License	927 Highway 2, Sultan WA	Needle N A Hayslack	6/7/14	6/7/14	Business License		222	50%		Assigned	Approved	Bob	603.299.604.001.0001
197	Business License	37003 Mann Road, Sultan WA	Down to Earth Farm LLC	6/6/14	6/6/14	Business License		223	0%		Assigned	Assigned	Bob	603.407.284.001.0001
198	Business License	11824 N Creek Pkwy N #105, Bothell WA	TYCO Integrated Security LLC	6/6/14	6/6/14	Business License			33%		Assigned	Approved	Bob	601.638.630.001.0001
199	Business License	1404 Riverside Dr. Ste C, Mount Vernon, WA	Classic Clean Up & Pest Control Services	6/3/14	6/3/14	Business License		226	100%	N/A	Approved	Approved	Bob	602.303.938.001.0001
200	Business License	320 Main Street, Sultan WA	Grow Washington	6/3/14	6/3/14	Business License		226	100%	N/A	Approved	Approved	Bob	603.006.860.001.0001
201	Business License	32615 Cascade View Dr Ste A3 Sultan, WA	Innovative Cabinetworks	6/3/14	6/3/14	Business License		226	100%	N/A	Approved	Approved	Bob	602.174.222.001.0001
202	Home Occ	400 - 3rd Street, Sultan, WA	Markley Electric	6/3/14	6/3/14	Home Occ		226	100%	N/A	Approved	Approved	Bob	600.135.366.001.0001
203	Home Occ	878 Salmon Run North, Sultan WA	Kiddie Depot	5/30/14	5/30/14	Home Occ		230	100%	N/A	Approved	N/A	Bob	602.183.268.001.0001
204	Business License	9611-45th Ave SW Bldg #4 Lakewood WA	McLane Northwest	5/30/14	5/30/14	Business License		230	100%	N/A	Approved	Approved	Bob	603.407.063.001.0001
205	Home Occ	14004 Cedar Court, Sultan WA	Ryan Rosenmay	5/30/14	5/30/14	Home Occ		230	100%	N/A	Approved	Approved	Bob	600.326.753.001.0001
206	Business License	431 N. Kelsey Street Monroe, WA	Slate Roofing, Inc.	5/30/14	5/30/14	Business License		230	80%	Assigned	Approved	Approved	Bob	601.479.627.001.0001
207	Business License	118 South Sultan Basin Road	Sultan Mini Storage	5/30/14	5/30/14	Business License		230	100%	Assigned	Approved	Approved	Bob	602.214.757.001.0002
208	Business License	1800 Richards Road #A, Bellevue WA	Washington Water Heaters, Inc.	5/30/14	5/30/14	Business License		232	0%		Assigned	Assigned	Bob	603.351.702.001.0001
209	Business License	23814-84th Avenue W, Edmonds WA	Hypertion Homes Realty	5/28/14	5/28/14	Business License		233	100%		Approved	Approved	Bob	603.201.600.001.0001
210	Business License	307 Main Street, Sultan WA	Action Jackson Drain Cleaning	5/27/14	5/27/14	Business License		233	80%	Assigned	Approved	Approved	Bob	602.734.449.001.0001
211	Business License	33409 - 118th Place S.E. Sultan WA	Crosswater Community Church	5/27/14	5/27/14	Business License		233	80%		Approved	Approved	Bob	601.795.629.001.0001
212	Home Occ	111 - 6th Street Box 505, Sultan WA	Haywire Ridge Jewelry	5/27/14	5/27/14	Home Occ		233	80%	Assigned	Approved	Approved	Bob	601.231.857.001.0001
213	Business License	13430 NE 177th Place, Woodinville, WA	Jelmek Monuments	5/27/14	5/27/14	Business License		233	0%		Assigned	Assigned	Bob	603.380.454.001.0001
214	Business License	11001 E Marginal Way S, Tukwila	PCG Electric LLC	5/27/14	5/27/14	Business License		233	100%	N/A	Approved	Approved	Bob	601.258.537.001.0001
215	Business License	18304 S Westview Rd. Mount Vernon, WA	Penhall Company	5/27/14	5/27/14	Business License		233	100%	N/A	Approved	Approved	Bob	600.399.570.001.0002
216	Business License	41127 Larson Drive, Gold Bar WA	Rode Rentals	5/27/14	5/27/14	Business License		237	0%		Assigned	Assigned	Bob	602.882.697.001.0001
217	Business License	32613 SR2, Sultan WA	MPower Massage PLLC	5/23/14	5/23/14	Business License		238	100%		Approved	Approved	Bob	602.733.077.001.0001
218	Business License	14130 - 330th Avenue S.E., Sultan WA	Big West Equipment, Inc.	5/22/14	5/22/14	Business License		238	75%	Assigned	Approved	Approved	Bob	601.413.958.001.0001
219	Home Occ	931 Stevens Avenue, Sultan WA	Cub Flying Service	5/22/14	5/22/14	Home Occ		238	25%		Assigned	Assigned	Bob	603.022.047.001.0001
220	Home Occ	110 - 8th Street Unit A, Sultan WA	George's Recycling	5/22/14	5/22/14	Home Occ		238	25%		Assigned	Assigned	Bob	603.403.123.001.0001
221	Business License	1130 Raimund Muscardo Rd, Bessemer AL	In - N - Our Finishing (Leo Beard)	5/22/14	5/22/14	Business License		238	100%		Approved	Approved	Bob	603.120.033.001.0001
222	Business License	311 US 2 Sultan WA	Specialty Foundry Products	5/22/14	5/22/14	Business License		238	100%		Approved	Approved	Bob	601.471.458.001.0001
223	Home Occ	715 Depot Lane, Sultan WA	Sultan Chiropractic Center PS	5/19/14	5/19/14	Home Occ		241	25%		Assigned	Assigned	Bob	602.594.656.001.0003
224	Home Occ	204 - 10th Street Sultan WA	Brandee Leafly Photography	5/19/14	5/19/14	Home Occ		241	100%		Approved	Approved	Bob	601.328.256.002.0001
225	Business License	16107 Goldbar Bnd, Gold Bar WA	Sky Valley Enterprises	5/16/14	5/16/14	Business License		244	0%		Assigned	Assigned	Bob	602.784.920.001.0001
226	Business License	303 Main Street, Sultan WA	Backwoods Construction LLC	5/16/14	5/16/14	Business License		244	100%		Approved	Approved	Bob	603.206.513.001.0001
227	Home Occ	219 Alder Avenue, Sultan WA	Thrifty 4 You	5/15/14	5/15/14	Home Occ		245	25%		Assigned	Assigned	Bob	602.874.026.001.0001
228	Business License	35605 - 158th Street S.E., Sultan	Freshfillie (Produce Distribution)	5/13/14	5/13/14	Business License		247	100%		Approved	Approved	Bob	603.018.473.001.0001
229	Business License	35605 - 158th Street S.E., Sultan	Treagle People LLC	5/13/14	5/13/14	Business License					Approved	Approved	Bob	

Ready Applications / Targets / Instructions / Revisions

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A	B	C	D	E	F	G	H	I	J	K	L	M	N
229	Business License	35605 - 158th Street S.E., Sultan	5/13/14	5/13/14	Business License		247	100%	N/A	Approved	Approved	Bob	603.018.473.001.0001
230	Home Occ	407 Birch Avenue, Sultan WA	5/9/14	5/9/14	Home Occ	1733%	251	25%	N/A	Approved	Approved	Bob	603.401.362.001.0001
231	Home Occ	32464 - 137th Place S.E., Sultan, WA	5/9/14	5/9/14	Home Occ		251	100%	N/A	Approved	Approved	Bob	602.235.607.002.0001
232	Business License	8611 South 192nd Street, Kent WA	5/6/14	5/6/14	Business License		254	0%		Assigned	Assigned	Bob	602.125.299.001.0001
233	Business License	2009 - 196th Street SE #E103, Bothell	5/6/14	5/6/14	Business License	1814%	254	0%		Assigned	Assigned	Bob	600.424.760.001.0002
234	Business License	19687 Rainer View Road SE, Monroe WA	5/6/14	5/6/14	Business License		254	33%		Assigned	Approved	Bob	603.293.580.001.0001
235	Business License	118 Morris Street, Monroe, WA	5/1/14	5/1/14	Business License		259	0%		Assigned	Assigned	Bob	602.697.829.001.0001
236	Home Occ	407 Bell Avenue, Sultan WA	4/30/14	4/30/14	Home Occ		260	25%		Assigned	Assigned	Bob	603.397.436.001.0001
237	Business License	4332 Chermault Beach Road, Mukitelo, WA	4/29/14	4/29/14	Business License		261	100%	N/A	Approved	Approved	Bob	602.297.835.001.0001
238	Business License	405 Main Street, Sultan WA	4/29/14	4/29/14	Business License		261	100%	N/A	Approved	Approved	Bob	601.181.972.001.0001
239	Business License	1621 Central Ave S, Sle 40, Kent WA	4/29/14	4/29/14	Business License		261	100%		Approved	Approved	Bob	602.796.649.001.0001
240	Business License	2407 - 38th Street, Everett, WA	4/25/14	4/25/14	Business License		265	100%	N/A	Approved	Approved	Bob	600.284.247.001.0001
241	Business License	9322 - 14th Avenue South, Seattle WA	4/25/14	4/25/14	Business License		265	100%	N/A	Approved	Approved	Bob	601.318.369.001.0001
242	Business License	32819 SR 2 Sultan, WA	4/25/14	4/25/14	Business License		265	100%	N/A	Approved	Approved	Bob	601.467.301.001.0002
243	Business License	3301 S. Norfolk Street, Seattle, WA	4/25/14	4/25/14	Business License		265	100%	N/A	Approved	Approved	Bob	601.987.750.001.0003
244	Business License	1116 East Main Street, Sultan WA	4/24/14	4/24/14	Business License	1900%	266	25%		Assigned	Assigned	Bob	603.391.926.001.0001
245	Business License	12208 - 58th Avenue NE, Marysville WA	4/24/14	4/24/14	Business License		266	0%		Assigned	Assigned	Bob	603.395.569.001.0001
246	Business License	12112 - 115th Avenue NE, Kirkland, WA	4/24/14	4/24/14	Business License		266	0%		Assigned	Assigned	Bob	600.158.481.001.0001
247	Business License	403 West Stevens Avenue #A-6, Sultan	4/23/14	4/23/14	Business License		267	25%		Assigned	Assigned	Bob	602.9158.291.001.0001
248	Business License	33625 SR 2, Sultan WA	4/23/14	4/23/14	Business License		267	50%		Assigned	Assigned	Bob	603.303.232.001.0001
249	Business License	1106 - 54th Avenue E, Fife, WA	4/22/14	4/22/14	Business License		268	0%		Assigned	Assigned	Bob	601.046.860.001.0001
250	Business License	924 State Route 2 Sultan, WA	4/18/14	4/18/14	Business License		272	100%	N/A	Approved	Approved	Bob	603.104.187.001.0001
251	Home Occ	933 Perkins Way, Sultan WA	4/18/14	4/18/14	Home Occ		272	25%		Assigned	Assigned	Bob	603.291.762.001.0001
252	Business License	32518 - 149th Street SE, Sultan WA	4/18/14	4/18/14	Business License		272	25%		Assigned	Assigned	Bob	601.800.589.001.0001
253	Business License	1919 NW 19th Avenue Seattle, WA	4/18/14	4/18/14	Business License		272	100%	N/A	Approved	Approved	Bob	601.723.759.001.0001
254	Business License	5210 E Lake Sammamish Parkway, Issaquah, WA	4/15/14	4/15/14	Business License		275	100%	N/A	Approved	Approved	Bob	601.050.875.001.0007
255	Business License	922 - 92nd Street NW, Tulalip, WA	4/15/14	4/15/14	Business License		275	0%		Assigned	Assigned	Bob	603.392.952.001.0001
256	Home Occ	207 Dale Avenue, Sultan WA	4/15/14	4/15/14	Home Occ		275	25%		Assigned	Assigned	Bob	601.273.178.001.0002
257	Business License	32518 - 149th Street SE, Sultan WA	4/15/14	4/15/14	Business License		275	100%	N/A	Approved	Approved	Bob	601.171.703.001.0002
258	Business License	5400 E Marginal Way S, Seattle WA	4/14/14	4/14/14	Business License		276	0%		Assigned	Assigned	Bob	178.003.857.001.0001
259	Business License	403 West Stevens Avenue #5, Sultan WA	4/11/14	4/11/14	Business License		279	75%		Assigned	Approved	Bob	603.279.841.001.0001
260	Business License	401 West Stevens Avenue, Sultan, WA	4/11/14	4/11/14	Business License		279	80%	Assigned	Approved	Approved	Bob	600.531.702.001.0002
261	Business License	444 Avenue A, Index WA	4/10/14	4/10/14	Business License		280	0%		Assigned	Assigned	Bob	602.104.436.001.0003
262	Business License	14927 - 63rd Drive SE* Sultan WA	4/8/14	4/8/14	Business License		282	100%	N/A	Approved	Approved	Bob	603.083.090.001.0001

Microsoft Excel status bar: Ready, 3:29 PM, 1/15/2015. Includes application icons for Office, Internet Explorer, and other background processes.

Microsoft Excel ribbon: Home, Insert, Page Layout, Formulas, Data, Review, View. Includes font settings (Arial, size 10), bold, italic, underline, text color, fill color, and alignment options. A 'Check Cell' button is visible in the ribbon area.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
262	Business License	14927 - 63rd Drive SE, Sullian WA	JPB Estates, LLC	4/8/14	4/8/14	Business License		282	100%	N/A	Approved	Approved	Bob	603.093.090.001.0001
263	Business License	1127 E. Main Street, Sullian WA	Alexander's Metals, Inc.	3/31/14	3/31/14	Business License		290	100%	N/A	Approved	Approved	Bob	602.997.923.001.0001
264	Home Occ	107 Ash Avenue, Sullian WA	Sky Valley Digital Consulting	3/31/14	3/31/14	Home Occ		290	25%		Assigned	Assigned	Bob	602.638.521.001.0001
265	Home Occ	14110 - 339th Avenue S.E., Sullian WA	Jim Flower LLC	3/28/14	3/28/14	Home Occ		293	100%		Approved	Approved	Bob	602.718.874.001.0001
266	Business License	11255 Kirkland Way #300, Kirkland	Pace Engineers, Inc.	3/28/14	3/28/14	Business License		293	67%		Assigned	Approved	Bob	601.382.789.001.0001
267	Business License	15729 - 358th Avenue S.E., Sullian	Sky River Equestrian Center, LLC	3/28/14	3/28/14	Business License		293	100%		Approved	Approved	Bob	603.105.065.001.0001
268	Business License	20203 InterMountain Park Road, Sullian	Wild Sky Ranch, LLC	3/28/14	3/28/14	Business License		293	33%		Assigned	Approved	Bob	603.292.867.001.0001
269	Business License	1025 Lenox Park Blvd NE, Atlanta GA	AT & T Digital Life, Inc.	3/27/14	3/27/14	Business License		294	0%		Assigned	Assigned	Bob	603.094.476.001.0001
270	Business License	26633 - 174th Street SE, Monroe WA	Sea to Sky Holistic Veterinary Services	3/28/14	3/28/14	Business License		295	0%		Assigned	Assigned	Bob	603.387.855.001.0001
271	Business License	17624 - 15th Avenue SE, Ste 101A Bothell WA	Cormerstone Roofing, Inc.	3/25/14	3/25/14	Business License		296	0%		Assigned	Assigned	Bob	601.689.509.001.0001
272	Business License	16219-358th Avenue S.E., Sullian	(CSR) Chris's Auto & Scrap Metal	3/21/14	3/21/14	Business License		300	100%		Approved	Approved	Bob	602.176.462.002.0001
273	Business License	2925 - 70th Avenue East, Fife, WA	Bargreen-Ellington, Inc.	3/21/14	3/21/14	Business License		300	100%		Approved	Approved	Bob	278.038.615.001.0002
274	Business License	10608 - 333rd Avenue S.E., Sullian	Black Knight Towing	3/18/14	3/18/14	Business License		303	100%		Approved	Approved	Bob	600.349.313.001.0001
275	Business License	403 W Stevens Avenue #4, Sullian WA	Olson-Tech Computers	3/18/14	3/18/14	Business License		303	25%		Assigned	Assigned	Bob	602.811.327.001.0002
276	Business License	32615 Cascade View Dr A-1, Sullian	Pacific Bay Wooddesign	3/18/14	3/18/14	Business License		303	80%	Assigned	Approved	Approved	Bob	602.709.781.001.0001
277	Home Occ	417 Gahr Road, Sullian WA	Winter Creek Ranch LLC	3/17/14	3/17/14	Home Occ		304	25%		Assigned	Assigned	Bob	603.385.010.001.0001
278	Business License	33525 SR 2, Sullian WA	INCO Teak Trading Group	3/14/14	3/14/14	Business License		307	80%		Approved	Approved	Bob	602.597.415.001.0001
279	Business License	19922 Highway 2, Monroe WA	Monroe Fireplace & Stove, Inc.	3/14/14	3/14/14	Business License		307	0%		Assigned	Assigned	Bob	601.238.757.001.0001
280	Business License	507 SR 2 Suite E, Sullian WA	Summit Rehabilitation	3/14/14	3/14/14	Business License		307	100%		Approved	Approved	Bob	602.022.381.001.0009
281	Business License	12825 - 60th Lane South, Seattle WA	Thomas Steve Thongkham	3/14/14	3/14/14	Business License		307	0%		Assigned	Assigned	Bob	603.365.346.001.0001
282	Home Occ	13105 50th Avenue West, Edmonds WA	Beech Family Racing	3/11/14	3/11/14	Home Occ		310	75%		Assigned	Assigned	Bob	603.284.196.001.0001
283	Business License	36229 - 160th Street S.E., Sullian	ECI HVAC LLC	3/11/14	3/11/14	Business License		310	0%		Assigned	Assigned	Bob	603.136.163.001.0001
284	Business License	600 S 56th Place, Ridgefield WA	Northwest PK Solutions	3/11/14	3/11/14	Business License		310	100%		Approved	Approved	Bob	603.093.059.001.0001
285	Business License	491 S 1235 W Unit 3&4, Orem UT	Pacific Truck Center	3/6/14	3/6/14	Business License		315	0%		Assigned	Assigned	Bob	602.868.195.001.0001
286	Business License	32615 Cascade View Drive #4, Sullian	ARM Security, Inc.	3/4/14	3/4/14	Business License		317	100%		Approved	Approved	Bob	602.857.592.001.0003
287	Business License	1209 Kessler Drive, Sullian WA	Cascade Custom Coach	3/4/14	3/4/14	Business License		317	25%		Assigned	Assigned	Bob	602.171.817.001.0003
288	Home Occ	6722 61st Place NE Marysville, WA	J.B. Gunsmithing	3/4/14	3/4/14	Home Occ		317	100%		Approved	Approved	Bob	603.184.322.001.0001
289	Business License	16205 - 357th Avenue SE, Sullian WA	Van Overbake Construction Inc.	3/4/14	3/4/14	Business License		317	100%		Approved	Approved	Bob	602.485.951.001.0001
290	Business License	509 West Stearns Avenue*, Sullian WA	APPS Anonymous, LLC	3/3/14	3/3/14	Home Occ		318	25%		Assigned	Assigned	Bob	603.380.988.001.0001
291	Business License	1743 - 1st Ave S, Seattle, WA	Whitney's Hair Solutions LLC	3/1/14	3/1/14	Business License		320	0%		Assigned	Assigned	Bob	603.378.599.001.0001
292	Business License	791 Derald Lane, Sullian WA	DSR Fasteners, Inc.	2/28/14	2/28/14	Business License		321	100%		Approved	Approved	Bob	603.188.196.001.0001
293	Business License	1743 - 1st Ave S, Seattle, WA	Guardian Security Systems, Inc.	2/28/14	2/28/14	Business License		321	100%		Approved	Approved	Bob	600.188.667.001.0001
294	Home Occ	791 Derald Lane, Sullian WA	Iron Goat Communications	2/28/14	2/28/14	Home Occ		321	100%		Approved	Approved	Bob	602.482.036.001.0001

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295	Business License	2425 Porter Street, Los Angeles, CA	Mini Pharmacy	2/28/14	2/28/14	Business License		321	100%	N/A	Approved	Approved	Bob	602.704.110.001.0001
296	Business License	14103 Stewart Road Summer, WA	Potelco, Inc.	2/28/14	2/28/14	Business License		321	100%	N/A	Approved	Approved	Bob	278.047.572.001.0001
297	Business License	403 W. Stevens Ave #3, Sullian WA	Sky Valley Insurance	2/28/14	2/28/14	Business License		321	100%		Approved	Approved	Bob	603.178.237.001.0001
298	Business License	524 - 132nd Street SW #101B, Everett WA	Danika Plumbing & Contracting	2/25/14	2/25/14	Business License		324	25%		Assigned	Assigned	Bob	602.888.519.001.0002
299	Home Occ	1125 Dyer Road, Sullian WA	Annie Parr	2/24/14	2/24/14	Home Occ		325	100%	N/A	Approved	Approved	Bob	603.088.932.001.0001
300	Business License	1829-10th Avenue West, Seattle, WA	Chas. H. Beresford Co., Inc.	2/24/14	2/24/14	Business License		325	100%		Approved	Approved	Bob	578.075.342.001.0001
301	Business License	32493 - 142nd Street SE, Sullian WA	Nick Labrie Trucking	2/24/14	2/24/14	Business License		325	100%		Approved	Approved	Bob	602.932.946.001.0001
302	Business License	37600 - 152nd Avenue SE, Sullian WA	D & D in Home Care	2/21/14	2/21/14	Business License	2343%	328	25%		Assigned	Assigned	Bob	603.376.634.001.0001
303	Home Occ	33103 - 138th Street S.E.	Elite Print and Mail	2/21/14	2/21/14	Home Occ		328	75%		Approved	Approved	Bob	603.279.832.001.0001
304	Business License	18000-72nd Avenue S #120, Kent WA	Gayford Industries, Inc.	2/21/14	2/21/14	Business License		328	100%		Approved	Approved	Bob	601.615.495.001.0002
305	Home Occ	803 - 5th Drive Sullian, WA	Gloria Jean's Bookkeeping & Tax	2/21/14	2/21/14	Home Occ		328	100%		Approved	Approved	Bob	601.001.802.001.0003
306	Home Occ	811 Dyer Road, Sullian WA	Hailey Parrish Photography	2/21/14	2/21/14	Home Occ		328	25%		Assigned	Assigned	Bob	603.377.033.001.0001
307	Business License	4717 - 87th Avenue N.E., Marysville, WA	Nordstrom Healing & Air	2/21/14	2/21/14	Business License		328	100%		Approved	Approved	Bob	602.279.145.001.0001
308	Business License	507 SR 2 Suite D, Sullian WA	GLO TAN	2/13/14	2/13/14	Business License		336	80%	Assigned	Approved	Approved	Bob	602.613.528.001.0001
309	Business License	11824 N Creek Pkwy N, Bothell	ADT Security Services, Inc.	2/10/14	2/10/14	Business License		339	100%	N/A	Approved	Approved	Bob	601.636.830.001.0001
310	Business License	9630 - 153rd Avenue N.E., Redmond WA	Merit Mechanical	2/10/14	2/10/14	Business License		339	100%		Approved	Approved	Bob	600.517.946.001.0001
311	Home Occ	716 Main Street, Sullian, WA	Seattle Tool & Supply Co	2/10/14	2/10/14	Business License		339	80%	Assigned	Approved	Approved	Bob	578.055.503.001.0001
312	Business License	251 O'Connor Ridge Blvd Ste 300	Drafting Irrational, Inc.	2/7/14	2/7/14	Business License		342	100%	N/A	Approved	Approved	Bob	409.019.714.001.0001
313	Home Occ	33307 - 138th Street S.E., Sullian WA	Lopez Brothers Construction LLC	2/7/14	2/7/14	Business License		342	100%		Approved	Approved	Bob	603.164.139.001.0001
314	Home Occ	205 Skyward Drive Sullian, WA	Photography by Jim Silies	2/7/14	2/7/14	Home Occ		342	100%	N/A	Approved	Approved	Bob	601.556.382.001.0001
315	Home Occ	603 - 7th Street, Sullian WA	Sky Valley Child Care	2/7/14	2/7/14	Home Occ		342	50%		Assigned	Assigned	Bob	602.596.047.001.0001
316	Home Occ	717 Junction Lane, Sullian WA	Spirit Hawk Construction	2/7/14	2/7/14	Home Occ	2443%	342	25%		Assigned	Assigned	Bob	602.023.388.001.0001
317	Business License	711 Stevens Avenue, Sullian, WA	Sullian Bakery, Inc.	2/7/14	2/7/14	Business License		342	100%	N/A	Approved	Approved	Bob	603.372.764.001.0001
318	Home Occ	432 Marilyn Lane, Sullian WA	Kidology Clothing & Supply	2/3/14	2/3/14	Home Occ	2471%	346	25%		Assigned	Assigned	Bob	603.139.710.001.0001
319	Business License	12423 Robinhood Lane, Monroe, WA	Automation Energy Solutions, Inc.	2/1/14	2/1/14	Business License	2486%	348	0%		Assigned	Assigned	Bob	601.070.096.001.0002
320	Business License	12920 SE 95th Way Newcastle, WA	Enriched Designs, Inc.	1/31/14	1/31/14	Business License		349	100%	N/A	Approved	Approved	Bob	603.370.467.001.0001
321	Business License	923 Main Street, Sullian WA	Helen Wand Books	1/28/14	1/28/14	Business License		352	25%		Assigned	Assigned	Bob	603.280.107.001.0001
322	Business License	6440 S. Wasatch Blvd. S1E 305	Packstze, LLC	1/28/14	1/28/14	Business License		352	67%		Approved	Approved	Bob	602.088.923.001.0001
323	Business License	807 Stevens Avenue West, Sullian, WA	Sullian Red Apple Store	1/28/14	1/28/14	Business License		352	100%	N/A	Approved	Approved	Bob	603.089.913.001.0001
324	Home Occ	308 - 2nd Street, Sullian WA	Tools of Creation	1/28/14	1/28/14	Home Occ		352	100%	N/A	Approved	Approved	Bob	603.310.210.001.0001
325	Home Occ	927 Perkins Way, Sullian WA	All Done Incorporated	1/27/14	1/27/14	Home Occ	2521%	353	25%		Assigned	Assigned	Bob	603.369.909.001.0001
326	Home Occ	33103 - 138th Street S.E., Sullian WA	MY-DO.COM	1/27/14	1/27/14	Home Occ	2521%	353	25%		Assigned	Assigned	Bob	601.432.144.001.0001
327	Business License	1150 - 124th Avenue N.E. Bellevue	Coca-Cola Bottling Company	1/24/14	1/24/14	Business License		356	100%	N/A	Approved	Approved	Bob	602.980.237.001.0001
328	Home Occ	1022 E Kessler Dr, Sullian, WA	Dawson Mortgage Services	1/24/14	1/24/14	Home Occ		356	100%	N/A	Approved	Approved	Bob	601.608.721.001.0001
329	Business License	32521 SR 2 Sullian, WA	Seasound Erectors, Inc.	1/24/14	1/24/14	Business License		356	100%	N/A	Approved	Approved	Bob	601.608.721.001.0001

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328	Home Occ	1022 E Kessler Dr, Sultan, WA	Dawson Mortgage Services	1/24/14	1/24/14	Home Occ		356	100%	N/A	Approved	Approved	Bob	602.980.237.001.0001
329	Business License	32527 SR 2, Sultan, WA	Seacom Erection, Inc.	1/24/14	1/24/14	Business License		356	100%	N/A	Approved	Approved	Bob	601.608.721.001.0001
330	Business License	14751 N Kelsey St, #105, Monroe	SIR Construction	1/24/14	1/24/14	Business License		356	100%	N/A	Approved	Approved	Bob	601.008.177.001.0001
331	Business License	501 Main Street, Sultan WA	Galaxy Chocolates	1/21/14	1/21/14	Business License		359	100%		Approved	Approved	Bob	602.394.101.001.0002
332	Home Occ	500 - 1st Street, Sultan WA	Sowell Design	1/21/14	1/21/14	Home Occ		359	25%		Assigned	Assigned	Bob	603.368.320.001.0001
333	Home Occ	208 Woodwind Place, Sultan WA	Tall-ART	1/21/14	1/21/14	Home Occ		359	75%		Assigned	Assigned	Bob	600.563.736.002.0001
334	Business License	20311 SE 240th Street, Maple Valley, WA	P & D Tree Service	1/17/14	1/17/14	Business License		363	0%		Assigned	Assigned	Bob	601.439.180.001.0002
335	Business License	12718 Sultan Basin Road, Sultan WA	Beeline/Baldbrook Farm	1/16/14	1/16/14	Business License		364	25%		Assigned	Assigned	Bob	603.317.534.001.0001
336	Home Occ	32522 - 132nd Street S.E., Sultan WA	Foods Gold Productions	1/16/14	1/16/14	Home Occ		364	75%		Assigned	Assigned	Bob	603.265.288.001.0001
337	Business License	303 W. Stevens Avenue, Sultan WA	Sultan Liquor & Convenience	1/16/14	1/16/14	Business License		364	100%		Approved	Approved	Bob	603.076.512.001.0001
338	Business License	24115 Wood-Snohomish Rd, Woodinville, WA	Tetra Tech Construction, Inc.	1/14/14	1/14/14	Business License		366	67%		Assigned	Assigned	Bob	602.902.825.001.0002
339	Business License	1120 Stevens Unit 11 Sultan, WA	Sky Valley Services	1/13/14	1/13/14	Business License		367	100%		Approved	Approved	Bob	602.684.990.001.0001
340	Home Occ	32522 - 132nd Street SE, Sultan, WA	G-3 Inc	1/10/14	1/10/14	Home Occ		370	100%		Approved	Approved	Bob	601.680.493.001.0001
341	Business License	32604 - 148th Street SE, Sultan WA	Stonehenge Custom Concrete LLC	1/8/14	1/8/14	Business License		372	25%		Assigned	Assigned	Bob	603.364.870.001.0001
342	Business License	14218 - 367th Avenue S.E., Startup WA	Grandma's Place	1/7/14	1/7/14	Business License		373	67%		Assigned	Assigned	Bob	601.531.038.001.0001
343	Business License	27407 Fern Bluff Road, Monroe WA	Liberty Landscaping, LLC	1/7/14	1/7/14	Business License		373	100%		Approved	Approved	Bob	602.797.549.001.0001
344	Business License	305 Main Street, Sultan WA	New Peking Garden Restaurant	1/7/14	1/7/14	Business License		373	100%		Approved	Approved	Bob	603.132.836.001.0001
345	Business License	4610 Tacoma Avenue, Sumner WA	SEFNCO	1/7/14	1/7/14	Business License		373	100%		Approved	Approved	Bob	601.927.147.001.0004
346	Business License	1701 JFK Blvd. F82, Philadelphia, PA	Comcast Cable Holdings, LLC	1/6/14	1/6/14	Business License		374	0%		Assigned	Assigned	Bob	603.262.766.001.0003
347	Home Occ	34117 - 140th Street SE, Sultan WA	Copperhead Cannabis	1/4/14	1/4/14	Home Occ		376	25%		Assigned	Assigned	Bob	602.326.001.0002
348	Business License	728 - 134th St SW Ste 200 Everett, WA	Reid Middleton, Inc.	1/3/14	1/3/14	Business License		377	100%		Approved	Approved	Bob	312.002.979.001.0001
349	Home Occ	13917 Dogwood Court, Sultan, WA	Parham Business Group	12/30/13	12/30/13	Home Occ		381	100%		Approved	Approved	Bob	603.067.977.001.0001
350	Business License	725 W. Stevens Avenue, Sultan WA	Sultan Chevron/Mann Group	12/30/13	12/30/13	Business License		381	100%		Approved	Approved	Bob	603.174.016.001.0001
351	Business License	307 - 8th Street, Sultan WA	Timberline Village	12/23/13	12/23/13	Business License		388	100%		Approved	Approved	Bob	601.116.643.001.0001
352	Business License	2250 Lakeside Blvd. Richardson TX	Metropics California, LLC	12/20/13	12/20/13	Business License		391	0%		Assigned	Assigned	Bob	603.303.862.001.0002
353	Home Occ	608 Alder Avenue, Sultan WA	Eddie's Jerky	12/19/13	12/19/13	Home Occ		392	25%		Assigned	Assigned	Bob	601.056.584.001.0002
354	Business License	19003 Lenton Place SE, Monroe WA	The Avery Group LLC	12/19/13	12/19/13	Business License		392	0%		Assigned	Assigned	Bob	603.355.157.001.0001
355	Business License	19940 Old Owen Road, Monroe	Big Dog's & Taco	12/11/13	12/11/13	Business License		400	25%		Assigned	Assigned	Bob	602.362.734.001.0002
356	Business License	238 S. Wenatchee Avenue, Wenatchee	Keyhole Security, Inc.	12/6/13	12/6/13	Business License		405	100%		Approved	Approved	Bob	602.255.217.001.0001
357	Business License	3531 - 199th Street SE, Bothell WA	Growthwoods Art Glass	12/2/13	12/2/13	Business License		409	0%		Assigned	Assigned	Bob	603.353.380.001.0001
358	Home Occ	915 Fir Avenue, Sultan WA	Olive Tree Botanicals	11/27/13	11/27/13	Home Occ		414	100%		Approved	Approved	Bob	602.128.716.001.0001
359	Business License	36518 - 146th Street S.E., Sultan	Sky Valley Excav & Rock	11/27/13	11/27/13	Business License		414	100%		Approved	Approved	Bob	602.119.921.001.0001
360	Business License	9315 - 222nd Street SE, Woodinville WA	RJ Masonry, Inc.	11/21/13	11/21/13	Business License		420	0%		Assigned	Assigned	Bob	601.092.008.001.0001

CITY OF SULTAN
AGENDA ITEM COVER SHEET

Agenda Item : SR- 7

Date: December 22, 2015

SUBJECT: Volunteer Program Staff Report for 2014



CONTACT PERSON: Donna Murphy Grants Coordinator

ISSUE:

City Council to review the CITYWIDE PRIDE Volunteer Program Staff Report for 2014.

STAFF RECOMMENDATION:

No action required

CITY-WIDE PRIDE VOLUNTEER PROGRAM

By Donna Murphy, Volunteer Coordinator

Staff Report

FOR THE YEAR 2014

SUMMARY

Volunteer hours are very difficult to capture because volunteers for the most part are modest and private about what they give to their community. Based on input from the volunteers who report their hours, it is my best estimation that an average of **1,204 hours** is donated by volunteers each month to their community.

TOTAL VOLUNTEER HOURS DONATED TO THE CITY OF SULTAN FOR 2014:
14,450 X \$26.72 per hour = \$386,104 Value to the City of Sultan

5 YEAR TOTAL FOR VOLUNTEER HOURS: 44,232
5 YEAR TOTAL FOR VOLUNTEER WORK VALUE: \$1,037,335

	Number of Hours	Total Value
2014	14,450	\$386,104
2013	9,187	\$208,453
2012	6,672	\$145,383
2011	8,653	\$184,828
2010	5,270	\$112,567

- *Dollar value is based on the Independent Sector's hourly rate of volunteer service.*
http://independentsector.org/volunteer_time

VOLUNTEER APPRECIATION DINNER – April 17, 2014

Mountainview Christian Fellowship Church **donated**

1. Venue
2. Power Point Equipment and Sound System
3. Tables and Chairs
4. Pastor Sean helped mop and cleanup after the event

Volunteer Appreciation Total Attendance: Approximately 130
 Volunteers

HOURS VOLUNTEERED: 120 Hours



CLEANUP DAY VOLUNTEER ASSISTANCE, April 26, 2014

Sportsmen Club Loading and transporting debris for disabled and unable Sultan citizens

HOURS VOLUNTEERED: 10 Hours

SULTAN HIGH SCHOOL SENIOR PROJECTS – Friday, May 9, 2014

10 Volunteers listening to and evaluating Sultan High School Senior's Project presentations. *All communication with SHS staff and volunteer recruitment was done by a Volunteer.*

10 Volunteers

HOURS VOLUNTEERED: 97 Hours



SULTAN LIBRARY BOOK SALES – FEB/MAY/SEPT

HOURS VOLUNTEERED: 337 Hours

SULTAN SUMMER SHINDIG - July 11,12 & 13, 2014

- Electrical Work 5 hours
- Explorer Patrol 180 hours – 9 volunteers
- DEM Communications Van 8 hours
- Traffic Control at the Parade 15 hours – 3 volunteers
- Staffing the Information Booth 40 hours – 8 volunteers
- Misting Stations 9 hours 3 volunteers
- Set up/Daily Overseeing 38 hours 2 volunteers
- Logging Show 150 hours 10 volunteers
- Hauling Bleachers & Benches From Monroe & Back 14 hours – 2 volunteers
- Car Show 43 hours – 7 volunteers
- FLAME/Mountainview Fellowship Church – The Week Before Shindig, 35 Volunteers Served Community Dinners and Provided Outdoor Games. During Shindig They Volunteered Cleanup Patrol the entire Weekend 2,100 hours – 35 Volunteers Working 12 hours per day. (Wed. – Sunday)

HOURS VOLUNTEERED: 2,614 Hours

PARK & CITY TRASH CLEANUP IN UNAPPROVED SITES– Every Tuesday & two Saturdays Each Month.

HOURS VOLUNTEERED: 502 Hours

SERVE FEST – September 13, 2014 The Church of Jesus Christ Latter Day Saints.

43 volunteers pressure washed and scrubbed headstones, trimmed trees, weeded and ran weed eaters for 6 hours at the cemetery. They filled 3 dumpsters

HOURS VOLUNTEERED: 215 Hours

RETURN OF THE SALMON CELEBRATION – September 27, 2014

HOURS VOLUNTEERED: Estimated by Volunteer Project Manager, Craig Young at 1,000+ Hours

CHIEF TUELS'TED STATUE COMMITTEE – Moving the Statue Meetings

HOURS VOLUNTEERED: 72 Hours

CITIZENS ACADEMY – 54 Volunteers for 13 Weeks – 3

Hours Per Class

HOURS VOLUNTEERED: 2,106 Hours

COMMUNITY WIDE COMMUNITY SERVICE

HOURS VOLUNTEERED: 2,060 Hours

REESE AND OSPREY PARK BALL FIELD REPAIR & MAINTENANCE

HOURS VOLUNTEERED: 78 Hours



COMMUNITY BLOCK WATCH

The spirit of the Neighborhood Block Watch Program is "Neighbor watching out for their neighbor and working WITH law enforcement." Block Watch volunteers are the eyes and ears for the police when they aren't there.

Neighborhood Patrol = Unknown

Monthly Block Watch Meetings = 9 with approximately 12 attending

**Note: It was at the request of a Block Watch Captain that the hours they donate and volunteer at the monthly meetings be recorded and documented in this report.*

HOURS VOLUNTEERED: 433 Hours

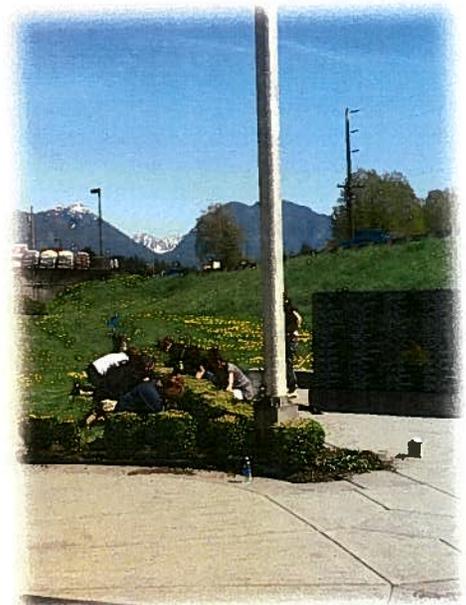
SULTAN PLANNING BOARD

5 members, 1 meeting per month and additional volunteering outside the meetings

HOURS VOLUNTEERED: 135 Hours

COFFEE WITH THE MAYOR – Every Friday Morning – Approximately 20 Attendees

HOURS VOLUNTERED: 920 Hours



OFFICE ASSISTANCE AND OTHER HELP

- One individual volunteers approximately **50 Hours per MONTH** phone calling. She calls Block Watch volunteers, CERT class members, and miscellaneous phone calling whenever asked. 480 hours
- Six volunteers work exclusively for the Police Department preparing monthly Police Reports, mapping, Volunteer Patrol, etc. = Approximately 500 hours
- TRACK Career Development Interns. Two volunteers/20 hours per week for 3 months
- Library Board & Book Sales

HOURS VOLUNTEERED: 1,544 Hours

COMMUNITY TASK FORCE - 32 Community Meetings – Approximately 12 Attendees

HOURS VOLUNTEERED: 312 Hours

BOOM TOWN – 15 Community Meetings – Approximately 6 Attendees

HOURS VOLUNTEERED: 90 Hours



VETERANS DAY CEREMONIES November 11th

HOURS VOLUNTEERED: 48 Hours

CHRISTMAS TREE LIGHTING

Approximately 10 Volunteers Giving 20 Hours Each

HOURS VOLUNTEERED: 200 Hours

ADOPT A STREET AND PARK PROGRAM – CITYWIDE PRIDE

There are 16 miles of streets in Sultan ~ 13 of them have been adopted by community volunteers.

HOURS VOLUNTEERED: 365 Hours

CONTINUOUS COMMUNITYWIDE CLEANUP & VOLUNTEERING

Weeding Main Street Islands, Sultan Post Office, River Park, including the West Gateway Sign, River Park and the Pavilion and Veteran's Memorial, Sportsmen Park, Traveler's Park, Osprey and Reese Parks. Cutting blackberries in the parks, graveled trail at River Park, planting , mowing grass, sweeping and pressure washing Main Street, clearing storm drains, regular maintenance of the gateway sign located at Old Owen Road and US 2, and graffiti removal.

HOURS VOLUNTEERED: 1,176 Hours

COURT ORDERED COMMUNITY SERVICE

Street cleanup, weeding and pick up garbage along Main Street and the islands.

HOURS VOLUNTEERED: 16 Hours

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Consent C 1
DATE: January 22, 2015
SUBJECT: Council Meeting Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the minutes of the January 8, 2015 Council Meeting as on file in the office of the City Clerk.

RECOMMENDED ACTION:

Approve as submitted.

CITY OF SULTAN COUNCIL MEETING – January 8, 2015

Mayor Eslick called the regular meeting of the Sultan City Council to order in the Sultan Community Center. Councilmembers present: McCarty, Seehuus, Walker, Davenport-Smith, Neigel, Naslund and Beeler.

PRESENTATIONS:**State of the City Address:**

Mayor Eslick presented the State of the City Address, which provided an overview of the 2014 accomplishments and 2015 goals and projects.

COMMENTS FROM THE PUBLIC:

Kay George: City should consider the proposal to eliminate the business license – should not have laws that are not enforced. Pedestrian bridge is a wonderful idea but she voted against because the city will have to repay the grant if it is not funded within 10 years.

Tom Green: Suggested the city consider putting in a community ice rink. He has some skates citizens could use.

COUNCILMEMBER COMMENTS

Bob McCarty: Community awards night is February 7th and is a great event for the volunteers in the city. Sportsman Club is willing to be the sponsors for the spray park. Is working on a RCO and energy grant for the project. Community Task force is working on code enforcement and programs to help people get high school diplomas and GEDs.

John Seehuus: Good point on the pedestrian bridge project.

Davenport-Smith: Loves the idea of an ice skate rink – kids would love it.

Naslund: The mail thieves were caught taking packages and mail and have gone to jail.

Beeler: Snohomish County Cities meeting in January is important to attend, as they will be electing representatives to the various state and county boards. Council needs to attend the Legislative conference in February to promote city projects. Need to look at council pay and a salary commission.

Ken Walker, City Administrator: AWC Legislative conference is February 16-19. Staff and council will be attending meetings with state representatives throughout the legislative session. Fred Meyer has a donation program that will provide funding for the Sky valley Food Bank. There will be a flood insurance program presented by FEMA on January 13th.

Gohr Road Waterline – requested approval to submit a grant application for the waterline to the Health Department. Approved on a motion by Councilmember Naslund, seconded by Councilmember Davenport-Smith, All ayes.

STAFF REPORTS – Written Reports Submitted and are on file in the Office of the City Clerk.

- 1) Police Report – Monte Beaton provided an overview of the recent thefts.

HEARING: Annexation – minutes under separate report.

CONSENT AGENDA: The following items are incorporated into the consent agenda and approved by a single motion of the Council. On a motion by Councilmember Davenport-Smith, seconded by Councilmember Neigel the consent agenda was approved as presented. McCarty – aye, abstain on vouchers; Seehuus – aye; Walker – aye; Davenport-Smith – aye, Neigel – aye; Naslund – aye; Beeler - aye.

- 1) Approval of the December 18, 2014 Council Meeting Minutes
- 2) Approval of Vouchers in the amount of \$63,784.74 and payroll through December 19, 2014 in the amount of \$52,449.12 to be drawn and paid on the proper accounts.
- 3) Health District Representative – Mayor Karen Guzak, City of Snohomish

CITY OF SULTAN COUNCIL MEETING – January 8, 2015

ACTION ITEMS:

Contract and Bid Award to Wyatt Electric for Service to Equipment Shed

The issue before the council is to authorize the expenditure for Wyatt Electric for the installation of an electrical power supply to the City Equipment Storage Facility. The project will include the installation of a 60-amp sub-panel, new lights with motion sensors, and power source outlets throughout the building.

The city has made investments in purchasing a garbage truck and vector truck last year, along with the other heavy equipment already owned. Adding the proper power supply and lighting will greatly reduce the electrical hazard and theft issues, as well as aiding in the safety of our work place. As part of the bid, lighting with motion sensors for the equipment storage facility is included. This will help discourage thieves from stealing fuel out of the vehicles and allow the cameras to identify who is coming or going during the night when the city shop is locked

On a motion by Councilmember Davenport-Smith, seconded by Councilmember Naslund, staff was authorized to hire Wyatt Electric to complete the installation of a new electrical power supply, new lights, and power outlets to the city's equipment storage facility in the amount not to exceed \$6,040.00. All ayes.

Mayor Pro-tem

In accordance with the current Council Rules of Procedures for Council Meetings, the Council appoints a Mayor Pro Tem for the year at the first Council meeting. The Mayor Pro Tem conducts the business of presiding over meetings of the council and any other regularly conducted business of the Mayor in the Mayor's absence.

On a motion by Councilmember Naslund, seconded by Councilmember Neigel, Councilmember Seehuus was appointed as the Mayor Pro-tem for 2015. All ayes.

Committee Assignments

The issue before the City Council is to discuss the Council sub-committee structure and membership for 2015. Council Subcommittees are working groups within the Council that focus on particular areas of concern and interest to the Council and the community. The purpose of prescheduled meetings is to provide opportunities for in-depth understanding of City issues prior to bringing the issues forward for discussion by the full Council.

The staff recommends maintaining the sub-committees based on topic and establishing a set meeting date each month. The meeting day would be scheduled by the committee and staff would be responsible for contacting the sub-committee if a meeting was not necessary.

Each sub-committee has three Councilmembers and an alternate. Staff recommends the following committee assignments:

1. Government Services, Finances and Public Safety (Utility relief, Policy, personnel, budget and public safety)
Councilmembers: Neigel, Seehuus, and Naslund; Beeler - alternate.
2. Community Development and Public Works (planning and development regulations, public works capital projects and equipment)
Councilmembers: Davenport-Smith, McCarty and Walker; Beeler, alternate.

On a motion by Councilmember Walker, seconded by Councilmember Seehuus, the sub-committee structure and appointments for 2015 were approved. All ayes.

DISCUSSION ITEMS:

Garbage Service Change

Staff reviewed the information being provided to the citizens. The city will use one staff member to pick up garbage which will cut labor and fuel costs. Commercial service will be

CITY OF SULTAN COUNCIL MEETING – January 8, 2015

Garbage: done on Fridays. Service will be bi-weekly and savings will be passed on to the customers. The goal is to eliminate extra garbage but requiring customers to purchase a blue bag in advance for extra. Staff will be working with the customers to train them on the new system.

Discussion was held on the disposal of the old garbage cans and the need to provide information on the extra garbage charge.

PUBLIC COMMENTS

Sean Gossett: For the garbage service change has concerns that some residents may not be able to get rid of their old cans. Suggested having them tie a blue bag to the old can to be picked up.

Adjournment: On a motion by Councilmember Naslund, seconded by Councilmember Seehuus, the meeting adjourned at 8:55 PM. All ayes.

Carolyn Eslick, Mayor

Laura J. Koenig, City Clerk

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Consent C 2
DATE: January 22, 2015
SUBJECT: Council Meeting Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the minutes of the January 8, 2015 Public Hearing on the "Donut Hole" Annexation (Riverfront Park area) as on file in the office of the City Clerk.

RECOMMENDED ACTION:

Approve as submitted.

CITY OF SULTAN COUNCIL MEETING – January 8, 2015

PUBLIC HEARING:

The Public Hearing on the “Doughnut Hole Annexation was called to order by Mayor Eslick. Councilmembers present: McCarty, Seehuus, Walker, Neigel, Davenport-Smith, Naslund and Beeler.

Staff:

On December 18, 2014, the City Council adopted a resolution to pursue annexation of the area of land known as the “Doughnut Hole”. A public hearing on the annexation is a necessary step in the annexation process.

The city limits for the City of Sultan does not include an area of land, approximately three acres area in the vicinity of River Park. This area of land, commonly referred to as the “Doughnut Hole”, includes portions of privately held vacant land, City-held park land, city-held vacant land, WSDOT-held park land, and both City and WSDOT controlled rights-of-way. In addition to not being in the City limits, until October 2014, the Doughnut Hole was also not in the City’s Urban Growth Boundary (UGA).

In 2013, city staff made a request to Snohomish County to amend their Future Land Use Map to add the three acres to the Sultan Urban Growth Area. Throughout 2014, the UGA amendment proposal went through the County process and was approved for inclusion to the Sultan UGA in October of 2014. With a revised UGA boundary, the city is now in position to annex the area into the city limits.

Successful annexation will streamline the permitting process for the future pedestrian/bicycle bridge across the Sultan River. Design and permitting of the bridge will fall under the jurisdictional rules and standards of the jurisdiction in which it is located. If annexation is not sought or not successful, the pedestrian bridge would require permitting approval from both Sultan and Snohomish County which would result in essentially double fees, double review, and different codes that would apply to the bridge sections on either side of the river.

Public Input

None

On a motion by Councilmember Walker, seconded by Councilmember Seehuus, the public hearing was closed. All ayes.

Carolyn Eslick, Mayor

Laura J. Koenig, City Clerk

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM #: Consent 3
DATE: January 22, 2015
SUBJECT: Voucher Approval - 2015
CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the vouchers for approval in the amount of \$172,688.75 and payroll through January 2, 2015 in the amount of \$72,148.47 to be drawn and paid on the proper accounts.

FISCAL IMPACT: \$244,837.22

RECOMMENDATION:

Approve the payment of vouchers as submitted.

**City Of Sultan
Voucher Approval
January 22, 2015**

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described hereon, and that the claim is just, due and an unpaid obligation against the City of Sultan, and that I am authorized to authenticate and certify to said claim.

Laura J. Koenig, Clerk/Deputy Finance Director

We, the undersigned City Council of Sultan Washington, do hereby certify that the merchandise or services hereinafter specified have been received and the claims are approved for payment in the following amounts:

Payroll Check #30103-04	\$ 2,859.27
Direct Deposit #1	\$ 26,777.79
Benefits Check #30106-110	\$ 30,720.07
Tax Deposit #1	\$ 11,791.34
Accounts Payable Checks #30102,05 111-163	\$ 172,688.75
ACH Transactions - DOR	\$
 TOTAL	 \$ 244,837.22

Bob McCarty, Councilmember

John Seehuus, Councilmember

Rocky Walker, Councilmember

Sarah Davenport-Smith, Councilmember

Joe Neigel, Councilmember

Marianne Naslund, Councilmember

Jeffrey Beeler, Councilmember

Accounts Payable

Check Register Totals Only



User: laura.koenig
 Printed: 1/14/2015 - 3:37 PM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
30111	01/14/2015	AdvTele	Advocate Telecom	178.10	0
30112	01/14/2015	agsupply	AG Supply Co	49.20	0
30113	01/14/2015	amtest	AM Test	120.00	0
30114	01/14/2015	APWA2	American Public Works Association	199.00	0
30115	01/14/2015	Aramark	Aramark Uniform Services - AUS Wes	430.91	0
30116	01/14/2015	APP	Associated Petroleum Products Inc	689.48	0
30117	01/14/2015	sct	Association of Snohomish County Citi	100.00	0
30118	01/14/2015	Wilbert	Automatic Wilbert Vault Co.	1,397.68	0
30119	01/14/2015	AWC	AWC	2,331.00	0
30120	01/14/2015	bony	Bank of New York	161.89	0
30121	01/14/2015	Blueline	Blueline	8,406.02	0
30122	01/14/2015	Blueline	Blueline	250.00	0
30123	01/14/2015	comcast	Comcast	954.68	0
30124	01/14/2015	Costco	Costco	275.91	0
30125	01/14/2015	NEBS	Deluxe	414.04	0
30126	01/14/2015	EvtStamp	Everett Stamp Works	26.15	0
30127	01/14/2015	EvUtil	Everett Utilities	6,857.81	0
30128	01/14/2015	EvDC	Evergreen District Court	2,261.44	0
30129	01/14/2015	ERW	Evergreen Rural Water	180.00	0
30130	01/14/2015	Frontier	Frontier	728.72	0
30131	01/14/2015	Groco, Inc	Groco, Inc	2,368.64	0
30132	01/14/2015	HoneyB	Honey Bucket	237.95	0
30133	01/14/2015	Kenyon	Kenyon Disend PLLC	4,379.88	0
30134	01/14/2015	MotorTru	Motor Trucks Inc	150.63	0
30135	01/14/2015	NORFMA	Floodplain Managment Assoc. Northw	25.00	0
30136	01/14/2015	OfcDepot	Office Depot	974.49	0
30137	01/14/2015	PUD 1	PUD	2,833.70	0
30138	01/14/2015	PugSoAir	Puget Sound Clean Air Agency	609.75	0
30139	01/14/2015	PSE	Puget Sound Energy	435.78	0
30140	01/14/2015	QBS	QualityBusinesss Systems	53.08	0
30141	01/14/2015	Quill	Quill Corporation	112.01	0
30142	01/14/2015	RedApl	Red Apple Market	57.67	0
30143	01/14/2015	AllWaste	Republic Services	12,162.86	0
30144	01/14/2015	SkyCC	Sky Valley Chamber of Commerce	75.00	0
30145	01/14/2015	SCcorrec	Snohomish County Corrections	4,812.65	0
30146	01/14/2015	SCpubwor	Snohomish County Finance	16,558.00	0
30147	01/14/2015	SChumsvc	Snohomish County Human Services	252.53	0
30148	01/14/2015	SRDTF	Snohomish County Sheriff	72,886.00	0
30149	01/14/2015	SRDTF	Snohomish County Sheriff	1,233.00	0
30150	01/14/2015	Snopac	Snopac	5,203.27	0
30151	01/14/2015	SoundPub	Sound Publishing Inc	460.10	0
30152	01/14/2015	Springb	Springbrook Software	13,505.65	0
30153	01/14/2015	Sul Ins	Sultan Insurance	500.00	0
30154	01/14/2015	atrua	Aimee Lou Trua	1,700.00	0
30155	01/14/2015	USBank	US Bank	32.00	0
30156	01/14/2015	BluBook	USA Blue Book	731.07	0
30157	01/14/2015	usps	USPS	220.00	0
30158	01/14/2015	wabo	WABO	95.00	0
30159	01/14/2015	wfoa	Washington Finance Officers Associat	200.00	0
30160	01/14/2015	WSAPT	Kim O'Hara Washington State Associa	35.00	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
				567.00	0
30161	01/14/2015	weed	Weed, Graafstra & Benson, Inc. P.S.	1,116.11	0
30162	01/14/2015	WSysFab	Western Systems & Fabrication	660.00	0
30163	01/14/2015	WLJ	White Lightning Janitorial		
Check Total:				171,255.85	

Accounts Payable

Check Register Totals Only

User: laura.koenig
 Printed: 1/12/2015 - 3:33 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
				1,987.50	0
30106	01/12/2015	Retire	Department of Retirement	6,004.82	0
30107	01/12/2015	Retire	Department of Retirement	20,813.55	0
30108	01/12/2015	AWCben	AWC Employee Benefit Trust	24.00	0
30109	01/12/2015	AWCben	AWC Employee Benefit Trust	1,890.20	0
30110	01/12/2015	WATeamTr	Washington Teamsters Welfare Trust		
Check Total:				30,720.07	

Payroll

ACH Check Register

User: 'julie.addington'
 Printed: 01/07/2015 - 2:46PM
 Batch: 1-1-2015
 Include Partial: FALSE



Check Date	Check Number	Employee No	Employee Name	Amount
				2,009.11
01/09/2015	0	001	Laura Koenig	1,119.41
01/09/2015	0	004	Donna Murphy	1,424.62
01/09/2015	0	007	Julie Addington	1,475.46
01/09/2015	0	010	Cynthia Sparks	1,124.92
01/09/2015	0	011	Janice Mann	1,198.71
01/09/2015	0	013	Rosemary Murphy	2,344.24
01/09/2015	0	015	Kenneth Walker	1,526.68
01/09/2015	0	016	Stacy MacGregor	2,815.93
01/09/2015	0	019	Michael Matheson	2,023.31
01/09/2015	0	020	Connie Dunn	1,916.65
01/09/2015	0	025	John Harris	1,610.52
01/09/2015	0	028	Todd Strom	836.69
01/09/2015	0	049	Victoria Forte	461.75
01/09/2015	0	072	Carolyn Eslick	2,226.57
01/09/2015	0	120	Matthew Wood	1,771.02
01/09/2015	0	121	Jason Strauss	892.20
01/09/2015	0	125	Riley Edwards	
			Total:	26,777.79
Total Employees:			17	

Payroll

Computer Check Register

User: julie.addington
 Printed: 01/07/2015 - 2:43PM
 Batch: 00001-01-2015 Computer

PR 1



Check No	Check Date	Employee Information	Amount
30103	01/09/2015	024 Michael Williams	1,482.58
30104	01/09/2015	029 James Barns	1,376.69
Total Number of Employees: 2			Total for Payroll Check Run: 2,859.27

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
30102	01/06/2015	UTILITY WATER FUND	Communication	USPS	226.60
30102	01/06/2015	UTILITY SEWER FUND	Communication	USPS	226.59
30102	01/06/2015	UTILITY GARBAGE FUND	Communication	USPS	226.60
30102	01/06/2015	STORMWATER UTILITY FUND	Communication	USPS	75.53
30105	01/09/2015	UTILITY WATER FUND	Communication	USPS	203.27
30105	01/09/2015	UTILITY SEWER FUND	Communication	USPS	203.28
30105	01/09/2015	UTILITY GARBAGE FUND	Communication	USPS	203.27
30105	01/09/2015	STORMWATER UTILITY FUND	Communication	USPS	67.76
30106	01/12/2015	GENERAL FUND	Deferred Comp Payable	Department of Retirement	74.76
30106	01/12/2015	STREET FUND	Deferred Comp Payable	Department of Retirement	29.50
30106	01/12/2015	CEMETERY FUND	Deferred Comp Payable	Department of Retirement	2.01
30106	01/12/2015	BUILDING MAINTENANCE FUND	Deferred Comp Payable	Department of Retirement	6.36
30106	01/12/2015	UTILITY WATER FUND	Deferred Comp Payable	Department of Retirement	47.01
30106	01/12/2015	UTILITY SEWER FUND	Deferred Comp Payable	Department of Retirement	43.99
30106	01/12/2015	UTILITY GARBAGE FUND	Deferred Comp Payable	Department of Retirement	24.87
30106	01/12/2015	STORMWATER UTILITY FUND	Deferred Comp Payable	Department of Retirement	21.50
30106	01/12/2015	GENERAL FUND	Deferred Comp Payable	Department of Retirement	497.13
30106	01/12/2015	STREET FUND	Deferred Comp Payable	Department of Retirement	102.27
30106	01/12/2015	CEMETERY FUND	Deferred Comp Payable	Department of Retirement	6.70
30106	01/12/2015	BUILDING MAINTENANCE FUND	Deferred Comp Payable	Department of Retirement	13.86
30106	01/12/2015	UTILITY WATER FUND	Deferred Comp Payable	Department of Retirement	320.17
30106	01/12/2015	UTILITY SEWER FUND	Deferred Comp Payable	Department of Retirement	519.86
30106	01/12/2015	UTILITY GARBAGE FUND	Deferred Comp Payable	Department of Retirement	178.13
30106	01/12/2015	STORMWATER UTILITY FUND	Deferred Comp Payable	Department of Retirement	99.38
30107	01/12/2015	GENERAL FUND	PERS Payable	Department of Retirement	98.60
30107	01/12/2015	GENERAL FUND	PERS Payable	Department of Retirement	53.53
30107	01/12/2015	GENERAL FUND	PERS Payable	Department of Retirement	405.21
30107	01/12/2015	STREET FUND	PERS Payable	Department of Retirement	130.55
30107	01/12/2015	CEMETERY FUND	PERS Payable	Department of Retirement	17.50
30107	01/12/2015	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement	21.52
30107	01/12/2015	UTILITY WATER FUND	PERS Payable	Department of Retirement	581.22
30107	01/12/2015	UTILITY SEWER FUND	PERS Payable	Department of Retirement	487.64
30107	01/12/2015	UTILITY GARBAGE FUND	PERS Payable	Department of Retirement	242.07
30107	01/12/2015	STORMWATER UTILITY FUND	PERS Payable	Department of Retirement	152.17
30107	01/12/2015	GENERAL FUND	PERS Payable	Department of Retirement	758.52
30107	01/12/2015	STREET FUND	PERS Payable	Department of Retirement	244.47
30107	01/12/2015	CEMETERY FUND	PERS Payable	Department of Retirement	32.67
30107	01/12/2015	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement	40.28
30107	01/12/2015	UTILITY WATER FUND	PERS Payable	Department of Retirement	1,088.12

30108	01/12/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1,110.36
30108	01/12/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1,330.78
30108	01/12/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	410.76
30108	01/12/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	35.91
30108	01/12/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	105.83
30108	01/12/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	821.84
30108	01/12/2015	UTILITY SEWER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	751.12
30108	01/12/2015	UTILITY GARBAGE FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	531.44
30108	01/12/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	411.68
30108	01/12/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	13.16
30108	01/12/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	3.19
30108	01/12/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.51
30108	01/12/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.47
30108	01/12/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	14.51
30108	01/12/2015	UTILITY SEWER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	11.18
30108	01/12/2015	UTILITY GARBAGE FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	7.01
30108	01/12/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	3.97
30108	01/12/2015	GENERAL FUND	Benefits - Disability Insuranc	AWC Employee Benefit Trust	515.33
30109	01/12/2015	GENERAL FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	1.80
30109	01/12/2015	UTILITY WATER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.89
30109	01/12/2015	UTILITY SEWER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.04
30109	01/12/2015	UTILITY GARBAGE FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.62
30109	01/12/2015	STORMWATER UTILITY FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.65
30109	01/12/2015	GENERAL FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	3.59
30109	01/12/2015	UTILITY WATER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.28
30109	01/12/2015	UTILITY SEWER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	1.80
30109	01/12/2015	UTILITY GARBAGE FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.16
30109	01/12/2015	STORMWATER UTILITY FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.17
30110	01/12/2015	GENERAL FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	36.35
30110	01/12/2015	GENERAL FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	47.26
30110	01/12/2015	UTILITY SEWER FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	5.26
30110	01/12/2015	STORMWATER UTILITY FUND	Med/Dental/Vis Payable	Washington Teamsters Welfare Trust	1.10
30110	01/12/2015	GENERAL FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	399.41
30110	01/12/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	575.03
30110	01/12/2015	UTILITY SEWER FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	425.39
30110	01/12/2015	UTILITY GARBAGE FUND	Med/Dental/Vis Payable	Washington Teamsters Welfare Trust	268.68
30110	01/12/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	131.72
30110	01/12/2015	GENERAL FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	178.10
30111	01/14/2015	BUILDING MAINTENANCE FUND	Repair and Maintenance	Advocate Telecom	2.56
30112	01/14/2015	UTILITY WATER FUND	Operating Supply	AG Supply Co	46.64
30112	01/14/2015	UTILITY WATER FUND	Repair and Maintenance	AG Supply Co	120.00
30113	01/14/2015	UTILITY WATER FUND	Water - Testing	AM Test	49.75
30114	01/14/2015	UTILITY WATER FUND	Miscellaneous	American Public Works Association	

30115	01/14/2015	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	3.42
30115	01/14/2015	STREET FUND	Uniforms	Aramark Uniform Services	0.79
30115	01/14/2015	GENERAL FUND	Uniforms	Aramark Uniform Services	0.79
30115	01/14/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
30115	01/14/2015	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	0.79
30115	01/14/2015	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	3.69
30115	01/14/2015	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	3.69
30115	01/14/2015	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	3.42
30115	01/14/2015	STREET FUND	Uniforms	Aramark Uniform Services	0.79
30115	01/14/2015	GENERAL FUND	Uniforms	Aramark Uniform Services	0.79
30115	01/14/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
30115	01/14/2015	UTILITY WATER FUND	Operating Supply	Aramark Uniform Services	11.17
30115	01/14/2015	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services	11.18
30115	01/14/2015	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services	11.17
30115	01/14/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	11.18
30115	01/14/2015	STREET FUND	Office/Operating Supplies	Aramark Uniform Services	11.17
30115	01/14/2015	UTILITY WATER FUND	Operating Supply	Aramark Uniform Services	11.02
30115	01/14/2015	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services	11.02
30115	01/14/2015	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services	11.03
30115	01/14/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	11.02
30115	01/14/2015	STREET FUND	Office/Operating Supplies	Aramark Uniform Services	11.02
30116	01/14/2015	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	412.31
30116	01/14/2015	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	50.33
30116	01/14/2015	UTILITY WATER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	189.61
30116	01/14/2015	CEMETERY FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	12.41
30116	01/14/2015	STREET FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	12.41
30116	01/14/2015	GENERAL FUND	Vehicle Maintenance	Associated Petroleum Products Inc	12.41
30117	01/14/2015	GENERAL FUND	Organization Dues	Association of Sno Cty Cities & Towns	100.00
30118	01/14/2015	CEMETERY FUND	Items for Resale	Automatic Wilbert Vault Co.	385.53
30118	01/14/2015	CEMETERY FUND	Professional Services	Automatic Wilbert Vault Co.	1,012.15
30119	01/14/2015	GENERAL FUND	Organization Dues	AWC	2,331.00
30120	01/14/2015	WATER REVENUE BOND FUND	Professional Services	Bank of New York	54.61
30120	01/14/2015	WATER REVENUE BOND FUND	Professional Services	Bank of New York	53.64
30120	01/14/2015	POLICE GO BOND FUND	Professional Services	Bank of New York	53.64
30121	01/14/2015	STREET IMPROVEMENT FUND	High Ave Project	BlueLine	6,514.47
30121	01/14/2015	STREET IMPROVEMENT FUND	4th Street Project	BlueLine	1,891.55
30122	01/14/2015	UTILITY SEWER FUND	Miscellaneous	BlueLine	250.00
30123	01/14/2015	GENERAL FUND	Communication	Comcast	27.80
30123	01/14/2015	UTILITY WATER FUND	Communication	Comcast	18.54
30123	01/14/2015	UTILITY SEWER FUND	Communication	Comcast	18.54
30123	01/14/2015	UTILITY GARBAGE FUND	Communication	Comcast	18.53
30123	01/14/2015	STREET FUND	Communication	Comcast	9.27

30123	01/14/2015	STREET FUND	Communication	Comcast	53.53
30123	01/14/2015	UTILITY WATER FUND	Communication	Comcast	53.53
30123	01/14/2015	UTILITY SEWER FUND	Communication	Comcast	53.54
30123	01/14/2015	UTILITY GARBAGE FUND	Communication	Comcast	53.53
30123	01/14/2015	STORMWATER UTILITY FUND	Communication	Comcast	53.53
30123	01/14/2015	GENERAL FUND	Communication	Comcast	237.74
30123	01/14/2015	UTILITY WATER FUND	Communication	Comcast	118.86
30123	01/14/2015	UTILITY SEWER FUND	Communication	Comcast	118.87
30123	01/14/2015	UTILITY GARBAGE FUND	Communication	Comcast	118.87
30124	01/14/2015	UTILITY GARBAGE FUND	Office Supplies	Costco	34.49
30124	01/14/2015	UTILITY SEWER FUND	Office Supplies	Costco	34.49
30124	01/14/2015	UTILITY WATER FUND	Office Supplies	Costco	34.49
30124	01/14/2015	STREET FUND	Office/Operating Supplies	Costco	34.49
30124	01/14/2015	GENERAL FUND	Office/Operating Supplies	Costco	137.95
30125	01/14/2015	GENERAL FUND	Office/Operating Supplies	Deluxe	82.81
30125	01/14/2015	GENERAL FUND	Ending Fund Balance	Deluxe	20.70
30125	01/14/2015	STREET FUND	Office/Operating Supplies	Deluxe	41.40
30125	01/14/2015	CEMETERY FUND	Operating Supplies	Deluxe	8.28
30125	01/14/2015	UTILITY WATER FUND	Office Supplies	Deluxe	86.95
30125	01/14/2015	UTILITY SEWER FUND	Office Supplies	Deluxe	95.23
30125	01/14/2015	UTILITY GARBAGE FUND	Office Supplies	Deluxe	78.67
30126	01/14/2015	UTILITY GARBAGE FUND	Office Supplies	Deluxe	26.15
30127	01/14/2015	UTILITY WATER FUND	Utilities	Everett Stamp Works	6,857.81
30128	01/14/2015	GENERAL FUND	Miscellaneous - Court Filing F	Everett Utilities	703.38
30128	01/14/2015	GENERAL FUND	Miscellaneous - Court Filing F	Evergreen District Court	1,558.06
30129	01/14/2015	UTILITY WATER FUND	Miscellaneous	Evergreen Rural Water	60.00
30129	01/14/2015	UTILITY WATER FUND	Miscellaneous	Evergreen Rural Water	60.00
30129	01/14/2015	UTILITY WATER FUND	Miscellaneous	Evergreen Rural Water	60.00
30130	01/14/2015	GENERAL FUND	Communication	Frontier	48.46
30130	01/14/2015	STREET FUND	Communication	Frontier	48.47
30130	01/14/2015	UTILITY WATER FUND	Communication	Frontier	48.46
30130	01/14/2015	UTILITY SEWER FUND	Communication	Frontier	48.47
30130	01/14/2015	UTILITY GARBAGE FUND	Communication	Frontier	48.46
30130	01/14/2015	UTILITY WATER FUND	Communication	Frontier	115.35
30130	01/14/2015	GENERAL FUND	Communication	Frontier	13.85
30130	01/14/2015	STREET FUND	Communication	Frontier	13.85
30130	01/14/2015	UTILITY WATER FUND	Communication	Frontier	13.86
30130	01/14/2015	UTILITY SEWER FUND	Communication	Frontier	13.85
30130	01/14/2015	UTILITY GARBAGE FUND	Communication	Frontier	13.85
30130	01/14/2015	GENERAL FUND	Communication	Frontier	11.33
30130	01/14/2015	STREET FUND	Communication	Frontier	11.32
30130	01/14/2015	UTILITY WATER FUND	Communication	Frontier	11.33

30130	01/14/2015	UTILITY SEWER FUND	Communication	Frontier	11.32
30130	01/14/2015	UTILITY GARBAGE FUND	Communication	Frontier	11.33
30130	01/14/2015	UTILITY SEWER FUND	Communication	Frontier	245.16
30131	01/14/2015	UTILITY SEWER FUND	Professional Service	Groco, Inc	2,368.64
30132	01/14/2015	UTILITY SEWER FUND	Rentals	Honey Bucket	124.50
30132	01/14/2015	UTILITY SEWER FUND	Rentals	Honey Bucket	113.45
30133	01/14/2015	GENERAL FUND	Legal - Litigation Fees	Kenyon Disend PLLC	4,379.88
30134	01/14/2015	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Motor Trucks Inc	150.63
30135	01/14/2015	GENERAL FUND	Operating Supplies	Floodplain Mgt Assoc. NW Regional	25.00
30136	01/14/2015	UTILITY WATER FUND	Office Supplies	Office Depot	108.00
30136	01/14/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	108.00
30136	01/14/2015	UTILITY GARBAGE FUND	Office Supplies	Office Depot	108.00
30136	01/14/2015	STREET FUND	Office Supplies	Office Depot	431.99
30136	01/14/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	4.47
30136	01/14/2015	UTILITY WATER FUND	Office Supplies	Office Depot	4.48
30136	01/14/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	4.47
30136	01/14/2015	UTILITY GARBAGE FUND	Office Supplies	Office Depot	4.48
30136	01/14/2015	STREET FUND	Office Supplies	Office Depot	17.89
30136	01/14/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	14.90
30136	01/14/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	1.49
30136	01/14/2015	UTILITY WATER FUND	Office Supplies	Office Depot	1.50
30136	01/14/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	1.49
30136	01/14/2015	UTILITY GARBAGE FUND	Office Supplies	Office Depot	1.49
30136	01/14/2015	STREET FUND	Office Supplies	Office Depot	5.97
30136	01/14/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	5.98
30136	01/14/2015	UTILITY WATER FUND	Office Supplies	Office Depot	5.99
30136	01/14/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	5.98
30136	01/14/2015	UTILITY GARBAGE FUND	Office Supplies	Office Depot	5.99
30136	01/14/2015	STREET FUND	Office Supplies	Office Depot	23.93
30136	01/14/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	2,833.70
30137	01/14/2015	STREET FUND	Utilities	PUD	121.95
30138	01/14/2015	GENERAL FUND	Miscellaneous	Puget Sound Clean Air Agency	121.95
30138	01/14/2015	STREET FUND	Miscellaneous	Puget Sound Clean Air Agency	121.95
30138	01/14/2015	UTILITY WATER FUND	Miscellaneous	Puget Sound Clean Air Agency	121.95
30138	01/14/2015	UTILITY SEWER FUND	Miscellaneous	Puget Sound Clean Air Agency	121.95
30138	01/14/2015	UTILITY GARBAGE FUND	Miscellaneous	Puget Sound Clean Air Agency	121.95
30139	01/14/2015	GENERAL FUND	Utilities	Puget Sound Energy	217.89
30139	01/14/2015	STREET FUND	Utilities	Puget Sound Energy	43.58
30139	01/14/2015	UTILITY WATER FUND	Utilities	Puget Sound Energy	43.58
30139	01/14/2015	UTILITY SEWER FUND	Utilities	Puget Sound Energy	43.57
30139	01/14/2015	UTILITY GARBAGE FUND	Utilities	Puget Sound Energy	43.58
30139	01/14/2015	GENERAL FUND	Utilities	Puget Sound Energy	43.58

30140	01/14/2015	GENERAL FUND	Office/Operating Supplies	Quality Business Systems	10.62
30140	01/14/2015	STREET FUND	Office Supplies	Quality Business Systems	10.61
30140	01/14/2015	UTILITY WATER FUND	Office Supplies	Quality Business Systems	10.62
30140	01/14/2015	UTILITY SEWER FUND	Office Supplies	Quality Business Systems	10.61
30140	01/14/2015	UTILITY GARBAGE FUND	Office Supplies	Quality Business Systems	10.62
30141	01/14/2015	GENERAL FUND	Office/Operating Supplies	Quill Corporation	4.62
30141	01/14/2015	STREET FUND	Office Supplies	Quill Corporation	4.62
30141	01/14/2015	UTILITY WATER FUND	Office Supplies	Quill Corporation	4.62
30141	01/14/2015	UTILITY SEWER FUND	Office Supplies	Quill Corporation	4.61
30141	01/14/2015	UTILITY GARBAGE FUND	Office Supplies	Quill Corporation	4.62
30141	01/14/2015	GENERAL FUND	Office/Operating Supplies	Quill Corporation	4.95
30141	01/14/2015	GENERAL FUND	Operating Supplies	Quill Corporation	4.95
30141	01/14/2015	UTILITY GARBAGE FUND	Operating Supplies	Quill Corporation	79.02
30142	01/14/2015	UTILITY SEWER FUND	Operating Supplies	Red Apple Market	57.67
30143	01/14/2015	UTILITY GARBAGE FUND	Intergovernmental - Recycle	Republic Services	12,162.86
30144	01/14/2015	GENERAL FUND	Organization Dues	Sky Valley Chamber of Commerce	75.00
30145	01/14/2015	GENERAL FUND	Miscellaneous - Jail Fees	Snohomish County Corrections	4,812.65
30146	01/14/2015	UTILITY GARBAGE FUND	Intergovernmental - Disposal F	Snohomish County Finance	16,558.00
30147	01/14/2015	GENERAL FUND	Intergovernmental	Snohomish County Human Services	252.53
30148	01/14/2015	GENERAL FUND	Professional Service - SnoCty	Snohomish County Sheriff	72,886.00
30149	01/14/2015	GENERAL FUND	Miscellaneous	Snohomish County Sheriff	1,233.00
30150	01/14/2015	GENERAL FUND	Intergovernmental - SNOPAC	Snopac	4,955.35
30150	01/14/2015	GENERAL FUND	Intergovernmental - SNOPAC	Snopac	247.92
30151	01/14/2015	GENERAL FUND	Advertising and Legal Notices	Sound Publishing Inc	65.36
30151	01/14/2015	GENERAL FUND	Advertising and Legal Notices	Sound Publishing Inc	394.74
30152	01/14/2015	INFORMATION TECHNOLOGY FUND -	Professional Service	Springbrook Software	13,505.65
30153	01/14/2015	GENERAL FUND	Insurance	Sultan Insurance	100.00
30153	01/14/2015	STREET FUND	Insurance	Sultan Insurance	100.00
30153	01/14/2015	UTILITY WATER FUND	Insurance	Sultan Insurance	100.00
30153	01/14/2015	UTILITY SEWER FUND	Insurance	Sultan Insurance	100.00
30153	01/14/2015	UTILITY GARBAGE FUND	Insurance	Sultan Insurance	50.00
30153	01/14/2015	STORMWATER UTILITY FUND	Insurance	Sultan Insurance	50.00
30154	01/14/2015	GENERAL FUND	Public Defender Attorney	Aimee Lou Trua	1,700.00
30155	01/14/2015	GENERAL FUND	Bank Fees	US Bank	32.00
30156	01/14/2015	UTILITY WATER FUND	Operating Supply	USA Blue Book	731.07
30157	01/14/2015	UTILITY WATER FUND	Communication	USPS	66.00
30157	01/14/2015	UTILITY SEWER FUND	Communication	USPS	66.00
30157	01/14/2015	UTILITY GARBAGE FUND	Communication	USPS	66.00
30157	01/14/2015	STORMWATER UTILITY FUND	Communication	USPS	22.00
30158	01/14/2015	GENERAL FUND	Miscellaneous	WABO	95.00
30159	01/14/2015	GENERAL FUND	Organization Dues	Washington Finance Officers Association	200.00
30160	01/14/2015	GENERAL FUND	Operating Supplies	WA Association of Permit Technicians	35.00

30161	01/14/2015	I.D GUARANTY AND BOND FUND	Professional Services	Weed, Graafstra & Benson, Inc. P.S.	567.00
30162	01/14/2015	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Western Systems & Fabrication	813.53
30162	01/14/2015	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Western Systems & Fabrication	302.58
30163	01/14/2015	GENERAL FUND	Professional Services	White Lightining Janitorial	480.00
30163	01/14/2015	UTILITY WATER FUND	Repair and Maintenance	White Lightining Janitorial	20.00
30163	01/14/2015	UTILITY SEWER FUND	Repair and Maintenance	White Lightining Janitorial	20.00
30163	01/14/2015	UTILITY GARBAGE FUND	Repair and Maintenance	White Lightining Janitorial	20.00
30163	01/14/2015	UTILITY SEWER FUND	Repair and Maintenance	White Lightining Janitorial	120.00
				Total	<u>203,408.82</u>

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM NO: A-1
DATE: January 22, 2015
SUBJECT: Ordinance No. 1209-15
CONTACT PERSON: Ken Walker, City Administrator

ISSUE:

The issue before the city council is Ordinance No. 1209-15 (Attachment A) adopting new garbage rates for residential customers based on the garbage rate study performed by FSC Group, council policy decisions, and changes to the delivery of service

STAFF RECOMMENDATION:

City staff recommends adoption of the ordinance at first reading to provide utility customers savings upon the implementation of the new garbage services.

SUMMARY:

At the January 8, 2015 Council Meeting, the new garbage collection system and schedule was presented to the City Council. This new system is based on the purchase of an automated garbage truck and a change from weekly to bi-weekly collection of residential garbage. This change was driven by the direction from Council to reduce garbage rates for Sultan residents. The implementation of the new system will result in some immediate and more long term savings. An across the board reduction of 10% is proposed for all residential garbage fees. Additional savings may occur for some customers who change from semi-monthly to monthly collection. The latter group will experience a 31% savings.

DISCUSSION:

What is a Garbage Utility?

By state law, the city's garbage utility (overhead, collection and disposal) must pay for itself. This means the city's other revenue funds such as the general fund (property taxes) cannot be used to underwrite the garbage fund and the garbage fund revenues cannot be used to supplement the general fund to cover general government expenses.

- The city's garbage utility was formed in 1964.

- The city provides residential and commercial solid waste collection to approximately 1,325 residential and 89 commercial accounts.
- The city disposes ("tips") solid waste tonnage at local County drop box at a 2015 budgeted cost of \$192K.
- The city contracts with Allied Waste, Inc. for residential recycling collection at a 2015 budgeted cost of \$145K.
- Allied Waste, Inc. independently provides commercial recycling collection, as well as yard waste collection.

Why is a Rate Change Needed Now?

The reduction in labor costs is immediate, based on the fact that the new garbage truck operates with an automatic arm to dump the garbage can. Staff recommends that this savings be passed on to customers immediately. Any additional savings will be passed on to customers based on a future garbage rate study to be conducted during 2015.

FISCAL IMPACT:

The current fiscal impact will be a reduction in revenue of \$33,142. It is anticipated that some customers will also downgrade the service they use since the garbage totes provided are 64 gallons versus the current 32 gallons that are currently in use. The amount of change would be \$8,505 if every customer with R2 service changes to R11.

ALTERNATIVES:

1. Do not adopt Ordinance 1209-15 and ask staff to address any concerns.
2. Adopt Ordinance 1209-15 to provide immediate relief to customers based on the changed garbage service.

RECOMMENDED ACTION:

Staff recommends adopting Ordinance 1209-15.

ATTACHMENTS

- A. Ordinance No.1209-15

**CITY OF SULTAN
WASHINGTON**

ORDINANCE NO. 1209-15

**AN ORDINANCE OF THE CITY OF SULTAN, WASHINGTON,
ADOPTING GARBAGE RATES; PROVIDING FOR SEVERABILITY;
AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the garbage utility is an enterprise fund and all enterprise funds are required to collect sufficient revenues to cover expenses; and

WHEREAS, the city notified customers of the proposed rate changes in January, 2015 and issued news releases to the news; and

WHEREAS, the city purchased a new 2015 Autocar garbage truck with an automated Heil body that requires less operator labor and utilizes larger garbage totes(containers) resulting in a decrease in frequency of collection from every week to every other week: and

WHEREAS, it is the intention of the Council to pass the savings from the reduction in collection costs to the citizens: and

WHEREAS, it is the intention of the Council to perform a garbage rate study six months into the new operations; and

WHEREAS, RCW 35.21.157 requires notification of rate increases for "solid waste collection" but does not address rate decreases;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DO
ORDAIN AS FOLLOWS:

Section 1. Establish rates and charges for garbage service as follows:

1. Garbage Rates and Charges for Single-Family, Multi-Family and Commercial Service

Rate Class	Existing Rates	Feb 2015	Feb 2016	Feb 2017
R11 - Monthly 64-gallon	\$ 11.14	\$10.03	\$10.03	\$10.03
R12 - Bimonthly 64-gallon	22.57	20.31	20.31	20.31
R22 - Bimonthly - 2-64-gallon	38.56	34.73	34.73	34.73
CW - Weekly 64-gallon	22.57	22.57	22.57	22.57
C12 - Semimonthly 1-yard	53.34	53.34	53.34	53.34
C14 - Weekly 1-yard	104.51	104.51	104.51	104.51
C18 - Semiweekly 1-yard	199.54	199.54	199.54	199.54
22 - Semimonthly 2-yard	80.23	80.32	80.32	80.32
C24 - Weekly 2-yard	162.78	162.78	162.78	162.78
C28 - Semiweekly 2-yard	316.08	316.08	316.08	316.08
C32 - Semimonthly 3-yard	107.13	107.13	107.13	107.13
C34 - Weekly 3-yard	221.05	221.05	221.05	221.05
C38 - Semiweekly 3-yard	432.62	432.62	432.62	432.62
Extra Garbage	12.91	12.91	12.91	12.91
S12-Low Income Senior Rate Bimonthly 64-gallon	11.29	10.16	10.16	10.16

Garbage rates for mobile home parks will be in accordance with separate agreements with the City of Sultan.

- 2. CALL BACK - due to garbage not placed out in time or obstructed**
- Can pickup charge.....\$21.00
 - Dumpster pickup charge (Equal to 3 extra can charge).....\$36.00
- 3. Temporary Dumpsters (Maximum use is 15 days as defined in SMC 13.16.055)**
- Damage Deposit (Required to be paid before delivery).....\$105.00
 - 1 yard dumpster.....\$150.00
 - 2 yard dumpster.....\$180.00
 - 3 yard dumpster.....\$105.00
 - Delivery/Pickup (each service).....\$40.50
 - Pickup of 1 yard dumpster (each time).....\$40.50

Pickup of 2 yard dumpster (each time)	\$81.00
Pickup of 3 yard dumpster (each time)	\$121.50

4. **Dumpster Leases**

All multi-family units within the City of Sultan will be required to have a dumpster(s) sized to meet the requirement of SMC 13.16.050(A). No permanent dumpsters are allowed at single-family or duplex units.

Dumpsters shall be owned by the City and leased to the users. Maintenance and repair shall be the responsibility of the City.

Deposit:

1 yard dumpster	\$105.00
2 yard dumpster	\$150.00
3 yard dumpster	\$180.00

Monthly lease (billed monthly)

1 yard dumpster	\$10.50
2 yard dumpster	\$17.50
3 yard dumpster	\$20.70
Pick Up/Delivery Fee (each service)	\$105.00

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force on February 1, 2015.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 22nd DAY OF FEBRUARY, 2015.

CITY OF SULTAN

Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:

Laura Koenig, City Clerk

Approved as to form:

Margaret J. King, City Attorney

Published: April 21, 2010
Effective: July 1, 2010

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM NO: Discussion D 1
DATE: January 22, 2015
SUBJECT: Business Licenses

CONTACT PERSON: Ken Walker, City Administrator

ISSUE:

The issue before Council is to discuss and compare Business Licenses with other communities in the area. The issue arose after a citizen request was received advocating the creation of a category of business license for retail single building mall operations. An additional citizen's request was made to eliminate Home Occupation business licenses.

SUMMARY:

Please see attachments for a summary of individual communities prices for various types of business licenses along with a copy of the relevant supporting documents.

Attachment A	Business License Table
Attachment B	Marysville
Attachment C	Lake Stevens
Attachment D	Snohomish
Attachment E	Monroe
Attachment F	Kenmore
Attachment G	Granite Falls

BUSINESS LICENSE COMPARISON

CITY	NEW LICENSE	RENEWAL LICENSE	APPLICATION	MALL SPACES	HOME OCCUPATIONS
Marysville	\$50	\$40	\$19	N/A	Same
Lake Stevens	\$40	\$25	\$19	N/A	Same
Snohomish	\$25 - \$425	\$25 - \$425	N/A	\$25	Same
Monroe	\$50	\$50	\$19	N/A	Same
Kenmore	\$50 - \$500	\$50 - \$500	N/A	N/A	Same
Granite Falls	\$45 - \$100	\$45 - \$100	\$19	N/A	Same
Everett	\$75	\$75	\$19	N/A	Same
Sultan	\$25	\$50	\$19	N/A	Same

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Change or update your business information
How to renew your license

City of Marysville license

Who needs a license?

Marysville requires all businesses to be licensed with the city if they are:

- Located within city limits, or
- Conducting business within city limits.

If you don't know if you do business within city limits, call the city at (360) 363-8202 before applying.

If more than one business is located in a single premise, you must complete a separate registration for each business conducted.

Under what circumstances is a business license denied?

A license may be denied to a business for any of the following reasons:

- If the application is incomplete or if it contains any material misrepresentation.
- If the application does not propose adequate measures for the protection of public health, safety, and welfare in terms of pedestrian and vehicular traffic control, security, avoidance of public nuisances, and avoidance of consumer fraud.

How to apply

- [File a Business License Application online.](#)
- or
- Mail us the appropriate fee with the following completed forms:
 - [Business License Application](#)
 - [City Business License Addendum](#)

Fees

	Fee
City license	
Marysville general business license	\$50
Marysville nonprofit business license*	No fee
Other fees that may apply	Fee
State tax registration	No fee
Registering your business name as trade name	\$5
Business License Application fee	\$19 (non-refundable)

*Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

Contact information

State of Washington

Business Licensing Service
PO Box 9034
Olympia, WA 98507-9034

Phone: 1-800-451-7985
Email: BLS@dor.wa.gov
Fax: 360-705-6699

Office hours

Monday through Friday
8 a.m. to 5 p.m.

Mailing information

Please remember to enclose all necessary documents and fees with your completed application. Incomplete submissions will result in a delay in your licensure.

It is important that you contact our office, in writing, with any changes in address.

Regulatory questions

City of Marysville
80 Columbia Ave
Marysville, WA 98270

Phone: 360-363-8202
Fax: 360-651-5099
<http://marysvillewa.gov/>

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Chapter 5.02 BUSINESS LICENSES

Sections:

- 5.02.010 Definitions.
- 5.02.020 Business license required.
- 5.02.030 Exempt businesses.
- 5.02.040 Application procedure.
- 5.02.045 Procedures for issuance or denial of license.
- 5.02.050 Term of license.
- 5.02.060 Procedure for renewing licenses.
- 5.02.070 Fees – Penalty.
- 5.02.080 Ineligible activities.
- 5.02.090 Standards of conduct.
- 5.02.100 New location.
- 5.02.110 Suspension or revocation of licenses.
- 5.02.130 Sale or transfer of business – New license required.
- 5.02.140 Penalties for violation.

5.02.010 Definitions.

Except as otherwise expressly declared or clearly apparent from the content in which used, the following definitions shall be applied in construing the provisions of this chapter:

(1) "Person" means one or more natural persons of either sex, corporations, partnerships, associations or other entities capable of having an action at law brought against such entity, but shall not include employees of persons licensed pursuant to this chapter.

(2) "Business" means all services, activities, occupations, pursuits or professions located and/or performed within the city with the object of pecuniary gain, benefit or advantage to the person, or to another person or class, directly or indirectly, whether part-time or full-time. This definition includes, without limitation, home occupations, peddlers, hawkers, and the rental of four or more residential dwelling units. It also includes the activities of businesses which are located outside the city where sales or services are solicited by the physical presence of business representatives inside the city, and it includes general and specialty contractors with offices outside the city who do work on property located inside the city. Businesses which are exempt from this chapter are listed in MMC 5.02.030. (Ord. 2744 § 1, 2008; Ord. 1717, 1989; Ord. 1498 § 2, 1986).

5.02.020 Business license required.

It is unlawful for any person to conduct, operate, engage in or practice any business in the city without having first obtained a business license from the city. If more than one separate business is conducted on a single premises, a separate license shall be required for each such business. If a business actively operates from more than one location in the city, a separate license shall be required for each location. (Ord. 2744 § 1, 2008; Ord. 1718, 1989; Ord. 1498 § 2, 1986).

5.02.030 Exempt businesses.

The following businesses shall be exempt from the licensing provisions of this chapter:

- (1) Nonprofit activities carried on by religious, charitable, benevolent, fraternal or social organizations;
- (2) Public utility companies;
- (3) Any instrumentality of the United States, state of Washington, or political subdivision thereof with respect to the exercise of governmental functions;
- (4) National banks, state banks, trust companies, mutual savings banks, credit unions and building and loan associations, with respect to their banking business, trust business, or savings and loan business;
- (5) Farmers or gardeners selling their own unprocessed farm products raised or grown exclusively upon lands owned or occupied by them;
- (6) Garage sales conducted on residential premises in compliance with the city zoning code;
- (7) Businesses where the sale, or contract for services, occurred on business premises outside of the city, and the only event occurring within the city was the mere delivery of the goods or services to the customer or client;
- (8) Any business which is owned and operated by a person under the age of 18, and which does not generate a net income of more than \$1,500 per year;
- (9) Any business which operates only during the annual Strawberry Festival, and which is authorized by the entity which holds the Strawberry Festival Master Permit;
- (10) Any business which sublets or purchases space from a farmer's market where the sponsor leases property owned by the city of Marysville; provided, the sponsor/lessee shall not be exempt from the business license requirements of this chapter. (Ord. 2744 § 1, 2008; Ord. 2618 § 1, 2006; Ord. 2437, 2002; Ord. 1701 § 1, 1989; Ord. 1498 § 2, 1986).

5.02.040 Application procedure.

- (1) No business license shall be issued or renewed except upon written application made to the city of Marysville community development department or designated licensing official. Each application shall be signed by the person who intends to conduct, operate or engage in the business for which the license is to be issued, and shall state the nature of the business, its proposed address and telephone number, the names and addresses of all owners of the business (or their registered agent), and such other information as may be required by the city of Marysville community development department or designated licensing official. A nonrefundable application fee, in an amount equal to the annual license fee, shall accompany the application. In the event that the license is granted, the application fee shall be credited toward payment of the annual license fee.
- (2) If the applicant is a partnership, the application must be made and signed by one of the partners; if a corporation, by one of the officers thereof; if a foreign corporation, partnership or nonresident individual, by the resident agent or local manager of the corporation, partnership or individual.
- (3) If the business premises are to be located on property owned by another person, the application shall include written evidence of the property owner's consent.

(4) If the applicant or the business applying for a license is regulated, licensed or certified by any other governmental agency or professional association, the application must include written evidence of good standing with said regulatory authority. In such cases the continuing validity of the city business license shall be conditioned upon compliance with the requirements of the regulatory authority.

(5) Neither the filing of an application for a license or the renewal thereof, nor any payment of any application or renewal fee, shall authorize a person to engage in or conduct a business until such license has been granted or renewed. (Ord. 2744 § 1, 2008; Ord. 1751 §§ 1, 2, 1990; Ord. 1701 § 1, 1989; Ord. 1498 § 2, 1986).

5.02.045 Procedures for issuance or denial of license.

After receiving a complete application for a business license the city shall follow the following procedures:

(1) The city of Marysville community development department or designated licensing official shall forward copies of the application to appropriate city officials for their comments regarding compliance with regulations under their jurisdiction. The city of Marysville community development department or designated licensing official shall consider all materials and comments submitted and shall issue or deny the license within 20 working days after the date on which a completed application was filed unless the applicant agrees to an extension of said time period in writing.

(2) A business license may only be denied by the city of Marysville community development department or designated licensing official on one or more of the following grounds:

(a) If the business or the premises on which it is located do not comply with all applicable regulatory codes of the city, the Snohomish health district and the state of Washington;

(b) If the application is incomplete or if it contains any material misrepresentation;

(c) If the application does not propose adequate measures for the protection of public health, safety and welfare in terms of pedestrian and vehicular traffic control, security, avoidance of public nuisances and avoidance of consumer fraud.

(3) If the city of Marysville community development department or designated licensing official denies a license, written notice of said denial, stating the reasons therefor, shall be sent to the applicant within one working day thereafter. The applicant shall have a period of 10 working days after the date of license denial to appeal the same to the city's hearing examiner. Upon receiving written notice of appeal the hearing examiner shall hold a public hearing within 21 days thereafter to consider, de novo, whether to issue or deny the license. The applicant shall be given not less than seven days' advance written notice of the hearing. The decision of the hearing examiner shall be announced at the conclusion of the hearing and shall be final, subject only to a petition for writ of certiorari being filed with the Snohomish County Superior Court within 14 days following the date of the hearing examiner's decision. (Ord. 2744 § 1, 2008; Ord. 1751 § 3, 1990; Ord. 1701 § 2, 1989).

5.02.050 Term of license.

All business licenses issued pursuant to the provisions of this chapter shall be valid for a period of one year after the receiving date is stamped on the application at City Hall; all renewals thereafter shall be for a period of one year commencing on the anniversary of said receiving date. (Ord. 2744 § 1, 2008; Ord. 1701 § 3, 1989; Ord. 1498 § 2, 1986).

5.02.060 Procedure for renewing licenses.

All business licenses issued pursuant to the provisions of this chapter may be renewed by following the procedures specified above for original applications; provided, that application forms for renewals may be abbreviated by only requesting updated or changed information. (Ord. 2744 § 1, 2008; Ord. 1701 § 4, 1989; Ord. 1498 § 2, 1986).

5.02.070 Fees – Penalty.

(1) The annual fee for each business license required by this chapter, and each renewal thereof, shall be as follows:

- (a) All new businesses: \$50.00;
- (b) Renewals: \$40.00;
- (c) Short-term businesses: \$7.00 per day.

(2) There shall be assessed a late payment penalty of \$20.00 for each 30 days of delinquency after a license fee or renewal fee is due. This penalty shall be added to the license fee.

(3) Any business relocating to another address in the city shall pay an administrative transfer fee of \$5.00 to have its business license reissued to reflect the new address. (Ord. 2744 § 1, 2008; Ord. 2580, 2005; Ord. 2566, 2005; Ord. 2340 § 1, 2000; Ord. 2288 § 1, 1999; Ord. 1701 § 5, 1989; Ord. 1498 § 2, 1986).

5.02.080 Ineligible activities.

Notwithstanding any other provisions of this chapter, a license hereunder may not be issued to or held by any person who uses or occupies or proposes to use or occupy any real property or otherwise conducts or proposes to conduct any business in violation of the provisions of any ordinance of the city or the statutes of the state of Washington or any other applicable law or regulation. The granting of a business license shall not authorize any person to engage in any activity prohibited by a federal, state or local law or regulation. (Ord. 2744 § 1, 2008; Ord. 1498 § 2, 1986).

5.02.090 Standards of conduct.

Every licensee under this chapter shall:

- (1) Permit reasonable inspections of the business premises by governmental authorities for the purpose of enforcing the provisions of this chapter;
- (2) Comply with all federal, state and city statutes, laws, regulations and ordinances relating to the business premises and the conduct of the business thereon;
- (3) Refrain from unfair or deceptive acts or practices, or consumer fraud, in the conduct of the business, and avoid maintaining a public nuisance on the business premises;
- (4) Refrain from operating the business after expiration of a license or during the period that the license may be suspended or revoked. (Ord. 2744 § 1, 2008; Ord. 1498 § 2, 1986).

5.02.100 New location.

A licensee shall have the right to change the location of the licensed business. Prior to such a change,

the licensee shall notify the city of Marysville community development department or designated licensing official, in writing, and shall pay the administrative transfer fee specified above. (Ord. 2744 § 1, 2008; Ord. 1498 § 2, 1986).

5.02.110 Suspension or revocation of licenses.

(1) The hearing examiner may, at any time, suspend a business license whenever the licensee, or any manager, officer, director, agent or employee of the licensee, has caused, permitted or knowingly done any of the following:

(a) Failed to keep the building structure or equipment of the licensed premises in compliance with the applicable health, building, fire or safety laws, regulations or ordinances in a way which relates to or affects public health or safety on the business premises;

(b) Failed to comply with the standards of conduct specified in MMC 5.02.090.

Such suspension shall remain in effect until the conditions causing the suspension are cured and reasonable measures are taken to ensure that the same will not recur, as determined by the hearing examiner.

(2) The hearing examiner may, at any time, revoke a business license on any one or more of the following grounds:

(a) Whenever the city learns that the licensee or any manager, officer, director, agent or employee of the licensee made a material false statement or representation, or failed to disclose any material information to the city, in connection with any application for a business license or any renewal thereof;

(b) Whenever the licensee or any manager, officer, director, agent or employee of the licensee fails within a reasonable time to cure a condition that caused a license suspension;

(c) Whenever the licensee or any manager, officer, director, agent or employee of the licensee knowingly permits conduct on the licensed premises that violates any federal, state or city law or ordinance;

(d) Whenever the licensee or any manager, officer, director, agent or employee of the licensee knowingly engages in unfair or deceptive acts or practices in the conduct of the business;

(e) Whenever operation of the business constitutes a public nuisance which endangers persons or property.

(3) Whenever the city of Marysville community development department or designated licensing official determines that there is probable cause for suspending or revoking a business license, they shall notify the licensee by registered or certified mail, return receipt requested, of such determination. Notice mailed to the address on the license shall be deemed received three days after mailing. The notice shall specify the proposed grounds for suspension or revocation. The notice shall also specify that a hearing shall be conducted by the hearing examiner at a time and date denominated in the notice, not more than 21 days thereafter, to determine whether or not the license should be suspended or revoked. The notice shall be mailed to the licensee at least five days prior to the date set for the hearing. The licensee may appear at the hearing and be heard in opposition to such suspension or revocation. The decision of the hearing

examiner shall be announced at the conclusion of the hearing and shall be final, subject only to a petition for writ of certiorari being filed with the Snohomish County Superior Court within 14 days following the date of the hearing examiner's decision. (Ord. 2744 § 1, 2008; Ord. 1701 § 6, 1989; Ord. 1498 § 2, 1986).

5.02.130 Sale or transfer of business – New license required.

Upon the sale or transfer of any business which is licensed pursuant to this chapter, the license issued to the prior owner shall automatically expire on the date of such sale or transfer and the new owner shall apply for and obtain a new business license prior to engaging in, conducting or operating the business. (Ord. 2744 § 1, 2008; Ord. 1498 § 2, 1986).

5.02.140 Penalties for violation.

(1) Violations of, or failure to comply with, any provision of this chapter shall constitute a commercial violation and any person found to have violated any provision of this chapter is punishable by a penalty as set forth in MMC 4.02.040(3)(g). Each day that a violation continues shall constitute a new and separate violation.

(2) The imposition of a penalty for violation of this chapter shall be in addition to any other penalties provided for in any other ordinances of the city or any other ordinances or laws applicable to the violation, and any premises upon which a business is operated in violation of this chapter is hereby declared to be a public nuisance.

(3) Any license fee or penalty which is delinquent or unpaid shall constitute a debt to the city and may be collected by a court proceeding in the same manner as any other debt in like amount, which remedy shall be in addition to all other existing remedies.

(4) The city shall not enter into any contract or conduct any trade or commerce with any business which fails to comply with this chapter. (Ord. 2951 § 3, 2014; Ord. 2744 § 1, 2008; Ord. 1498 § 2, 1986).

The Marysville Municipal Code is current through Ordinance 2973, passed November 10, 2014.

Disclaimer: The City Clerk's Office has the official version of the Marysville Municipal Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.

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1812 Main St.
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Lake Stevens, WA 98258

You are here: Home > Government > Departments > City Clerk > Business & Pet Licenses > **Business Licenses**

Business Licenses

How to License Your Business

Apply Directly to the City for Specific Licenses

The following businesses must apply directly to the City of Lake Stevens (call 425-334-1012) because of different fees and specific rules and regulations that apply:

- [Farmer's Market Vendors](#)
- Business at a temporary location
- Peddlers / solicitors
- Farm products raised and sold by farmer (complete City application - no fee)
- Fireworks stands / displays
- Live music and/or dance entertainment (annual)
- Games (annual)

City Business Licenses

The City of Lake Stevens and State Department of Revenue's Business Licensing Service (BLS) formed a new partnership in September 2007 that streamlines the way current and future business owners can obtain business licenses. BLS's system enables business owners to complete online the Business License Application and City of Lake Stevens Business License Addendum, all on a single site. You may [apply online](#) using your MasterCard, American Express or Visa credit card or download the paperwork and mail with appropriate fees (check or money order made out to the "Washington State Department of Revenue") to:

Business Licensing Service
Department of Revenue
PO Box 9034
Olympia, WA 98507-9034.

If you do not have internet access, you may contact City Hall at 425-334-1012 and we will mail you the applications.

The City's business license application fee is \$40 (State Business Application processing fee is an additional \$19) - both City and State fees are non-refundable.

After your business license application is received by the State and sent to the City for approval, you will receive a Business License from the State showing both your City and State business licenses. You will receive your business license from the State about four to six weeks after submitting your application.

Home Occupations

When applying for a City business license with BLS and your business is a Home Occupation, which means you are conducting any part of your business out of your residence within the City limits, please also complete the following addendum and mail directly to:

City Hall
P.O. Box 257
Lake Stevens, WA 98258

[Home Occupation Addendum](#) - there is no additional fee for this form. This form contains additional information that the City needs to process your business license. Prior to applying for a home based business license, call the City's Planning and Community Development Department at 425-377-3235, if you question whether your type of business would be

LINKS

- [Washington State Department of Licensing](#)

[VIEW ALL](#)

ATTACHMENT C

allowed in your residence.

Exemptions

Your business may be exempt from having a City of Lake Stevens business license, click here for a [list of Exemptions](#). Being exempt from City business licensing requirements, does not exempt you from any State requirements, please contact BLS at 1-800-451-7985.

Additional Fees

Contact the City of Lake Stevens for additional City licensing fees, application forms, and rules and regulations related to the following businesses:

- Non-refundable Adult Entertainment (Cabaret) application fee
- Adult Entertainment (Cabaret) Establishment (annual)
- Adult Entertainment (Cabaret) Establishment Manager / Entertainer (annual)
- Pawnbroker and Second Dealers (annual)

City Review Process

If registering a business physically located within the City of Lake Stevens, your City license will be subject to zoning approved by the City's Department of Planning and Community Development and may be reviewed by the Fire and Police Departments. Businesses located outside the City limits but doing business within the City limits are approved by the City Clerk.

Renewal Fees

A renewal notice from DOR is mailed out approximately one month prior to the license expiration date. The fee for renewal is \$25 plus applicable State license renewal processing fee. The renewal fees are non-refundable.

Business Relocation

If you currently have a City of Lake Stevens Business License and your business moves to a new location within the City limits, you must reapply for a new business license for the new location.

New Owners

A new owner of an existing business within the City limits must reapply for a new business license.

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CITY OF SNOHOMISH

116 UNION AVENUE • SNOHOMISH, WASHINGTON 98290 • TEL (360) 568-3115 FAX (360) 568-1375

BUSINESS LICENSE APPLICATION

● Please print clearly or type ●

Application / License Type	Special License / Permit Information
<input type="checkbox"/> New Application <input type="checkbox"/> Resident Business (located IN City limits) <input type="checkbox"/> Home Occupation (additional forms/fees required) <input type="checkbox"/> Mall Space/Consignment <input type="checkbox"/> Farmers Market Vendor <input type="checkbox"/> Non-Resident Business (located OUTSIDE City Limits) <input type="checkbox"/> Change of Information <input type="checkbox"/> Renewal <input type="checkbox"/> Special License/Permit (select from column at right, and refer to SMC Chapter 5 at www.ci.snohomish.wa.us for special license requirements)	<input type="checkbox"/> Special Event Permit <input type="checkbox"/> Taxicab <input type="checkbox"/> Fireworks <input type="checkbox"/> Solicitor/Canvasser <input type="checkbox"/> Pawnshop <input type="checkbox"/> Gambling <input type="checkbox"/> Adult Entertainment <input type="checkbox"/> Tattoo Parlor <input type="checkbox"/> Other: _____

Special licenses may require additional application forms, fees, and/or information; please allow for extended processing time.

Legal Business Name: _____

Doing-Business-As (DBA) Name: _____

Type of Business: _____

Business Phone No.: _____ Business Email: _____

Business Address: _____ Mall Space #: _____

City, State, Zip: _____

Mailing Address: _____

City State, Zip: _____

Contact Name: _____ Contact Phone No.: _____

Emergency Contact: _____ Emergency Contact Phone No.: _____

WA State UBI: _____ State NAICS Code: _____

Contractor License No.: _____

Describe Business Activities: _____

Other Mall Spaces / Business Locations within the City: _____

CITY USE ONLY	Received Date:	Received By:	Amount Received:	Receipt Number:

OWNER INFORMATION and BUSINESS LICENSE FEE*

RESIDENT Business License ONLY: Select fee from table below based on the number of owners and fulltime employees. Two part-time employees equal one full-time employee.

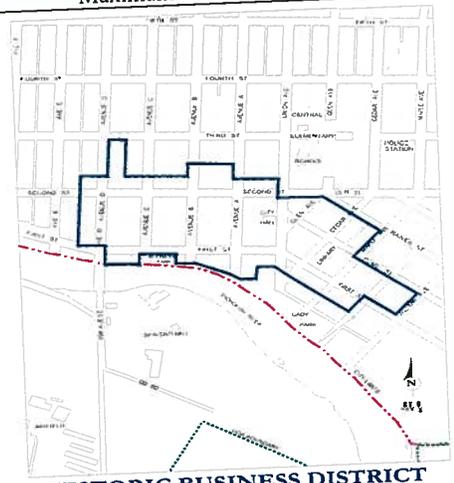
NON-RESIDENT Business License ONLY: Annual fee is fixed at \$25.00. **NON-PROFIT Business License: No Annual Fee**

BUSINESS OWNER INFORMATION		Resident License: No. of Owners & Employees	Fee Scale Based on Number of Owners & Employees		
Business Owner Name:		* THIS FEE IS NON-REFUNDABLE	0 - 4	\$25.00	
Mailing Address:			5 - 8	\$55.00	
City, State, Zip:			9 - 10	\$100.00	
			11 - 15	\$125.00	
Business Owner Name:			16 - 20	\$150.00	
Mailing Address:			21 - 30	\$200.00	
City, State, Zip:			31 - 40	\$250.00	
			41 or more	\$425.00	
			Farmers' Market Vendor		\$25.00
			Special Event Vendor		\$5.00

Ownership Type: Corporation LLC Partnership
 Sole Proprietor Trust Non-profit

Snohomish Parking and Business Improvement Area

Retail		Non Retail		Other Business	
Square Footage	PBIA Assessment	Square Footage	PBIA Assessment	Business Type	PBIA Assessment
<input type="checkbox"/> Mall Space(s)	\$25.00	<input type="checkbox"/> <= 500	\$25.00	<input type="checkbox"/> Financial Institutions	\$250.00
<input type="checkbox"/> <=150 sf	\$25.00	<input type="checkbox"/> 501 sf to 1,000 sf	\$50.00	<input type="checkbox"/> Hotels, Motels, and Bed & Breakfasts	\$12.50 Per Room(s)
<input type="checkbox"/> 151 sf to 500 sf	\$50.00	<input type="checkbox"/> 1,001 sf to 1,500 sf	\$75.00	Minimum Assessment \$12.50 Maximum Assessment \$250.00	
<input type="checkbox"/> 501 sf to 1,000 sf	\$100.00	<input type="checkbox"/> 1,501 sf to 2,000 sf	\$100.00		
<input type="checkbox"/> 1,001 sf to 1,500 sf	\$150.00	<input type="checkbox"/> >= 2,001 sf	\$125.00		
<input type="checkbox"/> 1,501 sf to 2,000 sf	\$200.00	Minimum Assessment \$25.00 Maximum Assessment \$125.00			
<input type="checkbox"/> >= 2,001 sf	\$250.00				
Minimum Assessment \$25.00 Maximum Assessment \$250.00					



On December 17, 2002, the Snohomish City Council adopted Ordinance 2017 creating the Parking and Business Improvement Area (PBIA). A majority of business owners within the PBIA requested this action that assesses an annual fee, based on square footage, to businesses located within the Historic Business District.

Assessments can be appealed in writing to the City Manager at 116 Union Avenue, Snohomish, WA 98290.

For information regarding PBIA services and meetings please call Debbie Carlson-Gould at 425.330.0831.

Businesses Exempt from PBIA Assessment:

- Qualified charitable organizations (IRS Code 26 USC 170) *must provide supporting documentation.*
 - Governmental agencies
 - Private residences
 - Special event sponsors and participants
 - Participants in the Farmers' Market
 - Entertainers and/or artists engaged in business on streets or in parks within the PBIA area.
- Please check appropriate box if your business is exempt.*

Total Fee Calculation

Business License Fee	+ \$
Special Event/Permit Fee	+ \$
PBIA Assessment	+ \$
Total Fees	= \$

Applicant's Verification

I certify under penalty of perjury that the information above is correct to the best of my knowledge and belief.

Signature Date

The City of Snohomish Sales Tax Code is 3115.

Please provide this number on your State excise tax return so your dollars work locally. Thank you!

CITY OF SNOHOMISH
Snohomish, Washington

ORDINANCE 2023

**AN ORDINANCE OF THE CITY OF SNOHOMISH, WASHINGTON
AMENDING EXHIBIT B (SCHEDULE OF ASSESSMENTS) OF
ORDINANCE 2017 RELATING TO EXEMPTIONS FOR PARKING
BUSINESS IMPROVEMENT AREA ASSESSMENTS.**

WHEREAS, on December 17, 2002, the Snohomish City Council adopted Ordinance 2017 establishing a parking business improvement area pursuant to Chapter 35.87A RCW; and

WHEREAS, Section 5 of Ordinance 2017 incorporates by reference Exhibit B relating to a schedule of assessments; and

WHEREAS, Section 2 of Exhibit B relates to exemptions from the parking and business improvement area assessments; and

WHEREAS, all or a portion of Exhibit B was inadvertently not attached to Ordinance 2017 when it was adopted by City Council; and

WHEREAS, the City Council wishes to clarify the language of paragraph 2(a) of Exhibit B relating to the type of charitable organizations which shall be exempt from assessment.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SNOHOMISH,
WASHINGTON DO ORDAIN AS FOLLOWS:**

Ordinance 2017 is hereby amended by replacing Exhibit B of Ordinance 2017 with the attached Exhibit B which shall be incorporated by this reference to Ordinance 2017.

Except as amended herein, all provisions of Ordinance 2017 shall remain in full force and affect, unchanged.

PASSED by the City Council and **APPROVED** by the Mayor this 18th day of March, 2003.

CITY OF SNOHOMISH

By _____
Cameron M. Bailey, Mayor

Attest:

By _____
Torchie, Corey, City Clerk

Approved as to form:

By _____
Grant K. Weed, City Attorney

Schedule B

Schedule of Assessments

1. The projects upon which the funds will be spent will fall within the scope of the purposes listed below. The actual dollar value will be determined by applying the assessment formula as delineated in this petition below:
 - a. For each retail business, the annual assessment is proposed to be as follows:
 - \$25 per year for a mall space(s) with one license;
 - \$25 per year for less than 150 gross square feet of space devoted to the business;
 - \$50 per year for 151-500 gross square feet of enclosed building area that is devoted to the business;
 - \$100 per year for 501-1000 gross square feet of enclosed building area that is devoted to the business;
 - \$150 per year for 1001-1500 gross square feet of enclosed building area that is devoted to the business;
 - \$200 per year for 1501-2000 gross square feet of enclosed building area that is devoted to the business;
 - \$250 per year for 2001 or more gross square feet of enclosed building area that is devoted to the business;
 - The total assessment for any retail business shall not exceed \$250 per year nor less than \$25 per year.
 - b. For each non-retail business, the annual assessment is proposed to be as follows:
 - \$25 per year for 0-500 gross square feet of enclosed building area that is devoted to the business;
 - \$50 per year for 501-1000 gross square feet of enclosed building area that is devoted to the business;
 - \$75 per year for 1001-1500 gross square feet of enclosed building area that is devoted to the business;
 - \$100 per year for 1501-2000 gross square feet of enclosed building area that is devoted to the business;
 - \$125 per year for 2001 or more gross square feet of enclosed building area that is devoted to the business;
 - The total assessment for any non-retail business shall not exceed \$125 per year nor less than \$25 per year.
 - c. All banks, savings and loans, and credit unions within the area shall be assessed a flat rate of \$250 per year.
 - d. All motels, hotels, and bed and breakfast businesses within the area shall be assessed \$12.50 per room per year, up to a maximum of \$250 per year.

2. The following businesses and activities will be exempt from this parking and business improvement assessment:

- a. A corporation that holds a current tax exempt status as provided under 26 USC Section 501(c) 1-27 and non-profit corporations organized pursuant to Chapter 24.03 RCW;
- b. Governmental agencies and offices;
- c. Private residences and apartments;
- d. Sponsors, concessionaires, and/or vendors conducting business under a special events permit as provided under Snohomish Municipal Code 5.10;
- e. Participants in Farmer's Markets or Council approved public markets where the business activity is for a limited time;
- f. Entertainers and/or artists who engage in business in the streets and/or parks within the business improvement area so long as they have a business license and have met other City requirements.

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Business Licenses

Business Licenses

City Code

Requesting Records & Information

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-  **ONLINE BILL PAY**

License Requirements

If you have a business located within the Monroe city limits you will need to register your business with the city and state. The City of Monroe and State of Washington, Business Licensing Service, are involved in a combined licensing one-stop system that allows you to obtain state and city licenses at the same time. You will receive a master license from the state, showing your city general business endorsement.

Required Documents

- [State of Washington Business License Application](#) - State portion of the process
- Please complete and submit the [City of Monroe Business License Additional Questionnaire](#).

The fee for a Monroe license is \$50 plus a \$19 state fee.

Solicitors, Peddlers, and Transient Merchants

Chapter 5.08 of the Monroe Municipal Code requires solicitors, peddlers, and transient merchants to register with the City of Monroe. This registration can be completed [online](#) or in person at City Hall, 806 West Main Street.

Resources

- [City of Monroe Business License Regulations](#)
- [Home Occupation Regulations](#)
- [Monroe Zoning Code](#)

[Recent Business License Activity](#)

Chapter 5.02 BUSINESS LICENSES

Sections:

- 5.02.010 Purpose.
- 5.02.020 Definitions.
- 5.02.025 Administration.
- 5.02.030 License required.
- 5.02.040 Exemptions.
- 5.02.050 Issuance of licenses.
- 5.02.060 Posting of license.
- 5.02.070 License not transferable.
- 5.02.075 Ownership change.
- 5.02.080 Fraudulent use of business license.
- 5.02.090 Denial or revocation of business license.
- 5.02.100 License renewal.
- 5.02.110 Compliance with codes and laws required.
- 5.02.115 Compliance with other codes.
- 5.02.120 Notice of noncompliance – Revocation – Final action.
- 5.02.130 Appeal to hearing examiner.
- 5.02.140 Violation – Misdemeanor.

5.02.010 Purpose.

The purpose of this chapter is to provide a means for obtaining public information and compiling statistical information on existing and new business in the city to regulate and ensure the legal conduct of businesses and to assist in the effective administration of health, fire, building, zoning and other codes of the city. (Ord. 003/2014 § 1 (Exh. A); Ord. 006/2011 § 6 (Exh. A); Ord. 711, 1980)

5.02.020 Definitions.

For the purposes of this chapter, the words set out in this section shall have the following meanings:

- A. "Engaged in business" means commencing, conducting or continuing in business or carrying on any form of activity to gain, profit or advantage, whether direct or indirect, with an office or place of business being located within the city.
- B. "Person" means any individual receiver, assignee, trustee in bankruptcy, trust, estate, partnership, joint venture, club, company, joint stock company, business trust, corporation, association, society or any group of individuals acting as a unit, whether mutual, cooperative, fraternal, nonprofit or otherwise, and includes the United States or any instrumentality thereof. (Ord. 003/2014 § 1 (Exh. A); Ord. 006/2011 § 6 (Exh. A); Ord. 021/2006 § 1; Ord. 782, 1985; Ord. 711, 1980)

5.02.025 Administration.

The city of Monroe city administrator or designee shall administer this chapter and shall have the authority to develop and implement administrative procedures to manage and enforce this chapter. (Ord. 003/2014 § 1 (Exh. A); Ord. 006/2011 §§ 5, 6 (Exh. A))

5.02.030 License required.

On or after the effective date of the ordinance codified in this chapter, all persons engaged in business in the city shall apply for a business license. No person shall engage in any business within the city without first having secured a license to do so as hereinafter provided unless exempted in this chapter. (Ord. 003/2014 § 1 (Exh. A); Ord. 006/2011 §§ 2, 6 (Exh. A); Ord. 021/2006 § 2; Ord. 711, 1980)

5.02.040 Exemptions.

A. The provisions of this chapter shall not apply to:

1. Minors doing business or operating a business concern where no other person is employed by the minor;
2. The United States or any instrumentality thereof and the state of Washington or any municipal subdivision thereof;
3. Participants in a special event pursuant to Chapter 5.28 MMC where the following conditions have been met:
 - a. The participant is identified on a list of participants to be provided by the applicant for a license under Chapter 5.28 MMC to the city administrator or designee at least three days in advance of the event;
 - b. The participant to be exempt participates in no more than two such street fair events in any calendar year;
4. Persons whose sole activity is the rental of real property;
5. Participants in community-oriented open-air markets operated in accordance with MMC 18.12.190(B);
6. Any person consigning items for sale in a retail shop possessing a valid city of Monroe business license.

B. The license fee portion of this chapter shall not apply to:

1. Fraternal benefit associations or societies as defined in RCW 48.36A.010;
2. Nonprofit religious organizations;
3. Nonprofit associations, clubs, or corporations maintained for the purpose of organized sports, charity, public school-related activities or municipal corporation-related activities, including police and fire department reserve organizations;
4. Persons required to obtain a license and pay a license fee for a specific activity or business under other provisions of this code who have indeed procured such a license and paid the fee for such license. Persons licensed by any other public entity shall comply with the provisions of this chapter and state and federal law when engaged in business in the city of Monroe. (Ord. 003/2014 § 1 (Exh. A); Ord. 006/2011 §§ 1, 3, 6 (Exh. A); Ord. 1283, 2002; Ord. 782, 1985; Ord. 718, 1981; Ord. 711, 1980)

5.02.050 Issuance of licenses.

Any new nonexempt business shall make application for a business license prior to commencing business in the city. Application for license shall be accomplished by filing a master application through the State Department of Licensing's Master License Service. Persons applying for a license must pay a fee as established by the city council by periodic resolution and the Master License Service's handling fee. (Ord. 003/2014 § 1 (Exh. A); Ord. 006/2011 §§ 1, 6 (Exh. A); Ord. 021/2006 § 3; Ord. 711, 1980)

5.02.060 Posting of license.

Each person required to obtain a business license under this chapter shall at all times post said business license in the place of business for which it is issued. (Ord. 003/2014 § 1 (Exh. A); Ord. 006/2011 § 6 (Exh. A); Ord. 711, 1980)

5.02.070 License not transferable.

When the place of business of a person required to obtain a business license under this chapter is changed, the person shall inform the Master License Service of the change. A change of place of business may require the filing of a new master application with the Master License Service. Upon approval by the city of the new place of business, a new license shall be issued for the person's new place of business. (Ord. 003/2014 § 1 (Exh. A); Ord. 006/2011 §§ 1, 6 (Exh. A); Ord. 021/2006 § 4; Ord. 811, 1986; Ord. 711, 1980)

5.02.075 Ownership change.

When a licensed business changes ownership, the license of the previous owner may not be transferred to the new owner. The new owner shall apply for a license for the business by filing a master application with the Master License Service. (Ord. 003/2014 § 1 (Exh. A); Ord. 006/2011 §§ 1, 6 (Exh. A); Ord. 021/2006 § 5; Ord. 811, 1986)

5.02.080 Fraudulent use of business license.

No person holding a city business license shall suffer or allow any other person for whom a separate license is required to operate under or display such person's license and no person may maintain a business license obtained through a false or fraudulent application or return of any false statement or representation in or in connection with such application or return for such business license. (Ord. 003/2014 § 1 (Exh. A); Ord. 006/2011 § 6 (Exh. A); Ord. 711, 1980)

5.02.090 Denial or revocation of business license.

The city administrator or designee may deny or revoke the license issued to any person required to obtain a business license who is in default in any payment of any license fee or who shall fail to comply with any of the provisions of this chapter. Notice of such denial or revocation shall be mailed to the person by the city administrator or designee and on and after the date thereof any such person who continues to engage in business shall be deemed to be operating without a license and shall be subject to any or all penalties provided for in this chapter. (Ord. 003/2014 § 1 (Exh. A); Ord. 006/2011 §§ 1, 6 (Exh. A); Ord. 711, 1980)

5.02.100 License renewal.

All businesses shall renew their business license each year. Businesses must pay a renewal fee as

established by the city council by periodic resolution and the Master License Service's handling fee. (Ord. 003/2014 § 1 (Exh. A); Ord. 006/2011 § 6 (Exh. A); Ord. 021/2006 § 6; Ord. 1283, 2002; Ord. 914, 1989; Ord. 811, 1986; Ord. 711, 1980)

5.02.110 Compliance with codes and laws required.

Notwithstanding any contrary provision hereof, a business license issued under this chapter may not be issued to any person using or occupying any real property in violation of the provisions of local ordinance, and state and federal law, as well as the Monroe zoning code and all amendments thereto. (Ord. 003/2014 § 1 (Exh. A); Ord. 006/2011 §§ 4, 6 (Exh. A); Ord. 711, 1980)

5.02.115 Compliance with other codes.

The issuance of a business license under this chapter shall not relieve the applicant of complying with other provisions of the Monroe Municipal Code or other state or federal laws, rules, and regulations. (Ord. 003/2014 § 1 (Exh. A); Ord. 006/2011 §§ 5, 6 (Exh. A))

5.02.120 Notice of noncompliance – Revocation – Final action.

A pending application for renewal under this chapter shall be deemed in compliance with this chapter unless the applicant is notified by the city administrator or designee in writing that said application may not be granted because of noncompliance with the provisions of this chapter. In the event such notice is given, the applicant shall have ninety days from the date of such notice to comply with any section violated under this chapter prior to final action upon said application for renewal unless an extension for compliance is granted by the council; provided, however, that activities in violation of local, state or federal law may be abated in accordance with Chapter 6.04 MMC. (Ord. 003/2014 § 1 (Exh. A); Ord. 006/2011 §§ 1, 6 (Exh. A); Ord. 711, 1980)

5.02.130 Appeal to hearing examiner.

Any person aggrieved under the provisions of this chapter may appeal to the hearing examiner from such finding of the city administrator or designee within fifteen days from the time as such taxpayer was given written notice of noncompliance with the provisions of this chapter or an applicant is given written notice of denial. The city administrator or designee shall, as soon as practical, fix a time and place for hearing of such appeal, which time shall not be more than thirty days after filing a notice of appeal and the hearing examiner shall cause a notice of the time and place thereof to be mailed by certified mail, return receipt requested, to the person appealing the city administrator's or designee's proposed action. At such hearing, the applicant or taxpayer shall be entitled to be heard and to introduce evidence on their own behalf. The hearing examiner shall thereupon make a finding and notify the appellant thereof by mail. The city may, before the appeal is to be heard, subpoena and require the attendance at such hearing of any person and may require such person to produce any pertinent books and records. Any person served with such subpoena shall appear at the time and place therein stated and produce the books and records required, if any, and shall testify truthfully under oath administered by the hearing examiner as to any matter required of such person pertinent to the appeal and it shall be unlawful for such person to fail or refuse to do so.

Hearing examiner action shall be final unless within thirty days thereof an appeal has been filed with Snohomish County superior court by writ of certiorari. (Ord. 003/2014 § 1 (Exh. A); Ord. 006/2011 §§ 1, 6 (Exh. A); Ord. 975, 1991; Ord. 711, 1980)

5.02.140 Violation – Misdemeanor.

Any violation of this chapter shall be deemed a misdemeanor and shall be punished by a fine not to exceed three hundred dollars or by imprisonment not to exceed ninety days or by both such fine and imprisonment, and any person who engages in or carries on any business subject to the provisions of this chapter without obtaining a business license, or who carries on such activities in violation of this chapter, shall be guilty of a separate violation of this chapter for each day during which the business is so engaged in or carried on, and any applicant or taxpayer who fails or refuses to pay the business license fee or any part thereof on or before the due date shall be deemed to be operating a business without having a proper license to do so.

This violation is separate from and in addition to any other remedy which the city may have. (Ord. 003/2014 § 1 (Exh. A); Ord. 006/2011 § 6 (Exh. A); Ord. 711, 1980)

The Monroe Municipal Code is current through Ordinance 012/2014, passed September 23, 2014.

Disclaimer: The City Clerk's Office has the official version of the Monroe Municipal Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.

**CITY OF KENMORE
WASHINGTON**

RESOLUTION NO. 12-208

**A RESOLUTION OF THE CITY OF KENMORE,
WASHINGTON, AMENDING EXHIBIT A TO
RESOLUTION NO. 12-194 TO ADOPT THE CITY
OF KENMORE, WASHINGTON, 2013 FEE
SCHEDULE.**

WHEREAS, for the convenience of Kenmore residents and other City customers, the City Council desires to adopt all City fees by resolution; and

WHEREAS, the City of Kenmore adopted Ordinance No. 02-0139 on June 24, 2002, allowing the City to adopt all fees by Resolution; and

WHEREAS, the City Council desires to review any and all fees annually and make any necessary adjustments to fees at that time; and

WHEREAS, the City of Kenmore adopted Resolution No. 12-194 on January 23, 2012, adopting the City of Kenmore 2012 Fee Schedule; and

WHEREAS, the City now desires to adopt revisions to its fee schedule for 2013 based on these revisions;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DOES RESOLVE to amend Exhibit A to Resolution No. 12-194, as set forth on Exhibit "A," entitled "City of Kenmore, Washington, 2013 Fee Schedule," attached hereto and incorporated herein by reference.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 26th DAY OF NOVEMBER, 2012.

CITY OF KENMORE


David Baker, Mayor

ATTEST/AUTHENTICATED


Patty Safrin, City Clerk

Approved as to Form:


Rod Kaseguma, City Attorney

ATTACHMENT F

City of Kenmore, Washington
2013 Fee Schedule



Resolution No. 12-208

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Note: Solid vertical lines (||) in the margin of the fee schedule indicate a change from the 2012 schedule, and a plus sign (+) in the margin of the fee schedule indicates a new fee for 2013.

1. BUSINESS LICENCES

Type	2013 Fee
Adult Entertainment	\$50 each
Device	\$500/year
Operator	\$200/year
Premises	\$50/year
Panoram Manager License	
Adult Cabaret	\$500/year
Operator	\$50/year
Cabaret Manager License	\$50/year
Cabaret Entertainer License	\$500/year
Adult Retail Business License	\$200/year
Dance	\$100/six months \$50/day
Dance (non-profit, educational or City-sponsored)	Exempt
Live Entertainment: music (other than mechanical); boxing or wrestling; exhibition skating; video arcades; pool halls; bowling alleys; race tracks and drag strips (if attendance more than 2,000 at a single event). Covers more than one skating rink, shooting gallery.	\$200/year \$100/six months \$50/day
Amusement Parks – Permanent	\$200/year
For one to 10 units, inclusive	\$100/six months
For more than 10 units	\$400/year \$200/six months
Carnivals	\$40.00/day
For one to 10 units, inclusive	\$100/day
For more than 10 units	
Closing out sales	\$300/year
Closing out sale license – original license	\$200/year
First 30-day renewal	\$200/year
Second 30-day renewal	\$300/year
Junk Shop License	\$40/year
Junk Wagon License	\$150/year
Massage Parlor/Bathhouse	\$50/year
Massage Practitioner	\$100/each screen
Theaters	\$750/year
Outdoor Musical Event (not sponsored by the City and with an admission fee)	\$500/year
Pawnbroker	No fee
Peddler/Solicitor	\$40/year
Secondhand dealer	\$50/year
Shuffleboard License	10% of required fee
Renewal of License, registration or permit late penalty	\$25
Transferability of license of permit	

**CITY OF GRANITE FALLS
ORDINANCE NO. 818-2011**

AN ORDINANCE OF THE CITY OF GRANITE FALLS, WASHINGTON, RELATING TO THE CITY'S BUSINESS LICENSE PROVISIONS UNDER CHAPTER 5.28 OF THE GRANITE FALLS MUNICIPAL CODE (GFMC); REPEALING AND REPLACING CURRENT GFMC CHAPTER 5.28; REPEALING GFMC CHAPTER 5.02; AND REPEALING SECTIONS 1, 2, 3, 4, 5, AND 46 OF ORDINANCE NO. 151, SECTION 2 OF ORDINANCE NO. 153, ORDINANCE NO. 404, ORDINANCE NO. 424, ORDINANCE NO. 676-03, ORDINANCE NO. 689-04 AND ORDINANCE NO. 783-09.

WHEREAS, the processing and issuance of business licenses is currently regulated by three chapters of the Granite Falls Municipal Code (GFMC Chapters 5.02, 5.28 and 5.30); and

WHEREAS, the City Council desires to streamline and merge the regulation of the processing and issuance of business licenses into one chapter of the Granite Falls Municipal Code; and

WHEREAS, under current GFMC Chapter 5.28, the City Council considers and determines whether to approve any business license application; and

WHEREAS, the City currently utilizes the Washington State Department of Licensing Master License Service with regard to all business license applications; and

WHEREAS; the City Council finds that it is in the best interest of the community to repeal current GFMC Chapter 5.28 and replace it with a revised GFMC Chapter 5.28 that is consistent with the State Department of Licensing Master License Service and that makes the decision to approve a business license application an administrative decision of the City Clerk; and

WHEREAS, the City Council finds that it is in the best interest of the community to repeal GFMC Chapter 5.02 regarding business license fees and to incorporate the business license fee structure into new GFMC Chapter 5.28;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANITE FALLS DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Current GFMC Chapter 5.28 is hereby repealed in its entirety and replaced by the following:

Chapter 5.28
BUSINESS LICENSES AND REGULATIONS

Sections:

- 5.28.010 Purpose
- 5.28.020 Definitions
- 5.28.030 License required
- 5.28.040 Exemptions
- 5.28.050 City clerk as license officer
- 5.28.060 Procedure for obtaining license
- 5.28.070 Procedure for issuance of license
- 5.28.080 License fees
- 5.28.090 Term and renewal of license
- 5.28.100 License late penalty
- 5.28.110 License posting and change of address
- 5.28.120 License transferability - sale of business
- 5.28.130 Suspension or revocation of license - grounds
- 5.28.140 Appeal and hearing
- 5.28.150 Judicial review of administrative appeal decision
- 5.28.160 Subsequent application
- 5.28.170 Examinations of business premises
- 5.28.180 Mailing of notices
- 5.28.190 Violations
- 5.28.200 Penalties

5.28.010 Purpose.

The purpose of business licensing and regulations is to provide a means for obtaining public information, compile statistical information on existing and new businesses in the city, ensure the legal conduct of businesses, and assist in the effective administration of city ordinances relating to health, fire and building codes, zoning and other codes of the city.

5.28.020 Definitions.

For the purpose of this chapter and unless otherwise declared or clearly apparent from the context, the following definitions shall be applied:

“Business” shall include without limitation:

- (1) All activities, occupations, pursuits, sales, services or professions, engaged in or in premises located within the city with the object of gain, benefit, advantage or profit to the business enterprise or person or to

another person or class, directly or indirectly, regardless where their permanent location of business is located;

(2) The rental and/or leasing of commercial or industrial properties;

(3) Business activities of nonresident businesses and specifically:

(i) Sales or services that are solicited or performed by the physical presence of business representatives within the city;

(ii) General and specialty contractors who perform work in or on premises located within the city.

“City” means the city of Granite Falls.

“City clerk” means the city clerk for the city or the clerk’s designee.

“Employee” means any person employed at any business location within the city, and/or any person furnishing and/or performing services within the city, and in addition thereto shall include all persons who are self-employed.

“Engage in” or “engaging in” means commencing, conducting or continuing in any business activity including soliciting business within the city or using either a business telephone number or business address within the city. It also includes the exercise of corporate or franchise powers as well as liquidating a business when the liquidators thereof hold themselves out to the public as conducting such business.

“Nonresident business” means any business which is not occupying a fixed place of operation within the city.

“Person” means any individual, partnership, corporation or other entity or group of persons however organized.

“Premises” is meant to include all lands, structures and places, and also any personal property which either is affixed to, or is used in connection with any such business conducted on such premises.

“Taxpayer” includes any individual, group of individuals, corporation or association required to have a business license hereunder, or liable for any license fee or tax, for the collection of any license fee or tax, for the collection of any business fee or tax hereunder or who engages in any

business, or who performs any act, for which a license fee or tax is imposed by this chapter.

Words in the singular number shall include the plural, and the plural shall include the singular. Words of one gender shall include the other gender.

5.28.030 License required.

It is unlawful for any person to conduct, operate, engage in or practice any business within the city without first obtaining or maintaining a valid business license issued under the provisions of this chapter.

(A) Single business - multiple locations. If a business actively operates from more than one location in the city, a separate license shall be required for each location, provided however, warehouses, distributing plants and/or storage yards used in connection with and incidental to a business licensed under the provisions of this chapter shall not be deemed to be a separate place of business. Location of such warehouse, distributing plants and/or storage yard shall be provided to the city clerk, and must comply with the provisions of all applicable city codes, law and/or regulations.

(B) Single location - multiple nature of business. If more than one separate business is conducted on a single premise within the city, a separate license shall be required for each business.

(C) Applicability to subcontractors. All subcontractors shall be subject to this chapter and shall obtain a separate license as provided in this chapter, and they are not privileged to operate under the prime contractor's license.

(D) Firms with two or more licensed members. Whenever a firm is established in any of the various professions in which two or more members of the firm are licensed under State law to practice such profession, a separate license shall be required for each member.

(E) Businesses located outside the city limits. As to any businesses located outside the city and furnishing and performing services within the city, a business license shall be required, provided one or more employees of said business perform any part or all of their duties within the city.

(F) Neither the filing of an application for a license or the renewal thereof, nor payment of any application or renewal fee, shall authorize a

person to engage in or conduct a business until such license has been granted or renewed.

5.28.040 Exemptions.

The following shall be exempt from the licensing provisions of this chapter:

- (A) Nonprofit activities carried on by religious, charitable, educational, benevolent, fraternal or social organizations which have been determined by the Internal Revenue Service of the United States to be exempt from the payment of income tax;
- (B) The performance of governmental or proprietary functions by any instrumentality of the United States, the state of Washington, or any political subdivision thereof;
- (C) Sales by farmers or gardeners of their own farm products raised and grown exclusively upon lands owned or occupied by them within the state;
- (D) Casual or isolated sales, including garage sales conducted on residential premises in compliance with this code;
- (E) The delivery of goods by vehicles to a customer or client by a business where the sale occurred on a business premises outside of the city and the only event occurring within the city is a delivery;
- (F) Taxi, limousine, airporter, or similar service where the business operates from premises located outside the city;
- (G) Sales of goods or services by mail, telephone, Internet or similar means where the seller operates from premises located outside the city and the only event occurring within the city is receipt of such goods and services;
- (H) Provision of Internet or wireless phone services where the provider operates from premises located outside of the city and the only event occurring within the city is receipt of such services.

5.28.050 City clerk as license officer.

The city clerk in coordination with the Washington State Department of Licensing's Master License Service shall collect all license fees; process

applications and issue licenses in the name of the city to all persons qualified under the provisions of this chapter and shall:

- (A) Adopt all forms and prescribe the information to be provided;
- (B) Investigate and determine the eligibility of any applicant for a license as prescribed herein;
- (C) Notify any applicant of the acceptance or rejection of the application;
- (D) Ensure that each license is numbered, and shows the business name, location, the name of the licensee authorized to conduct or engage in business and the expiration date of the license.

5.28.060 Procedure for obtaining license.

(A) Application for a business license shall be made by filing a master application through the Department of Licensing's Master License Service, in coordination with the city clerk, giving such information as is deemed reasonably necessary to enable the enforcement of this chapter. Persons applying for a license must pay fees as set forth in GFMC 5.02.020, and the Master License Service's handling fee. A business license must be approved by the city before a business commences operation within the city. The application may include the following information:

- (1) The nature of the business, its proposed address and telephone number;
- (2) The names, addresses and telephone numbers of all owners or officers of the business (or their registered agent);
- (3) The number of employees employed by the business and emergency notification information;
- (4) The state tax identification number and/or copy of state contractor's license;
- (5) Copy of the Snohomish County Health District permit (if applicable);
- (6) Any other information required by the city clerk or any other city official as may be deemed reasonably necessary to determine compliance with this chapter or other applicable codes.

(B) If the applicant or the business applying for a license is regulated, licensed or certified by any other governmental agency or professional association, the application must include written evidence of good standing with the regulatory authority. In such cases the continuing validity of the city business license shall be conditioned upon compliance with the requirements of the regulatory authority.

(C) No person shall engage in any business for which a license is required under this section without being registered and licensed in compliance with the provisions of this chapter; nor shall any person holding such a business license suffer or allow any other person for whom separate license is required to operate under or display his license.

(D) The application for a license shall be accompanied by the full amount of the fee chargeable including Master License Service handling fee and late penalties, if applicable, for such license.

(E) Issuance of a business license shall not relieve the applicant from the need to comply with all other applicable city ordinances, laws and/or regulations.

(F) Certain information on business license applications may be protected from public disclosure under the provisions of RCW Chapter 42.56 and/or other applicable state and/or federal law.

(G) The city's decision to issue or the issuance of a business license shall not be construed as permission or acquiescence to conduct a prohibited activity or other violation; and the city shall not be held liable for the actions of any licensed business by virtue of having issued a license to conduct business.

5.28.070 Procedure for issuance of license.

(A) After receiving a completed application for a business license, the city clerk may forward a copy of the application to the planning department, the police department, and fire department, and/or other governmental agencies for their review.

(B) The departments shall review the completed application and obtain additional information from the applicant as needed, inspect the premises proposed to be operated when deemed necessary, and shall make written verification to the city clerk that such application and premises comply with the laws and regulations of the city. No license may be issued without such verification.

(C) An application for a business license shall be denied if:

(1) It contains a material omission of fact, misrepresentation or fraud;

(2) The applicant has been convicted of a felony and if the time elapsed since the felony is less than 10 years and the felony for which the applicant was convicted directly relates to the specific business for which the license is sought;

(3) The premises on or in which the business will be operated violates a building, zoning, fire or any other applicable law and/or regulation of the City;

(4) The applicant has not received or has been denied a land use permit to operate the proposed business at the address proposed;

(5) The business for which the license is sought will result in a danger to the public health, safety or welfare, or the violation of any federal, state and/or local law and/or regulations; or

(6) The applicant has had a similar license revoked by the city within a period of one year prior to the date of making application for a license hereunder; provided, that any applicant denied a license under the provisions of this chapter may reapply if and when the reasons for denial no longer exist.

(D) After review and approval of the completed application by all of the appropriate departments, the State Department of Licensing's Master License Service in coordination with the city clerk shall issue the applicable license or licenses authorized by this chapter.

(F) When the city clerk determines that there is cause for denial of any business license application, the city clerk shall notify the applicant by certified mail, return receipt requested, of the City's decision. Notice mailed to the address on file shall be deemed received three days after mailing. The notice shall specify the grounds for the denial. The applicant affected thereby shall have the right to appeal such action by filing a notice of appeal with the city clerk as provided in Section 5.28.160, Appeal and Hearing.

5.28.080 License fees.

(A) The fees for business licenses are as follows:

Annual Business License Fee	\$45.00
Annual Cabaret License Fee	\$100.00
Peddler's License Fee – weekly	\$20.00
Peddler's License Fee – seasonal (3 months)	\$45.00

Plus the State Department of Licensing's Master License Service handling fee.

(B) The license fees herein levied shall be in addition to any other fees or taxes imposed or levied in any other ordinance or title of this code, except as herein otherwise provided.

(C) City business license application fees are nonrefundable.

5.28.090 Term and renewal of license.

(A) Each city business license issued shall have an expiration date as determined by the Department of State Licensing's Master License Service, in coordination with the city.

(B) Licensees shall submit renewal applications and applicable fees by the date assigned by the Master License Service. Business license renewals are handled by the Department of State Licensing's Master License Service in coordination with the city. Renewal of the city business license requires payment of fees including handling fees. Businesses not renewing their business license by the expiration date may be subject to a late renewal penalty charged by the Master License Service.

5.28.100 License late penalty.

(A) As to any business commenced during the year, such annual business license fee shall be due and payable on the first day that such business is transacted or carried on. Failure to pay the license fee within 30 days of the date on which it is due and payable shall render the taxpayer subject to a penalty of 100 percent of the amount of the license fee for the first month of delinquency, and an additional penalty of 100 percent for each succeeding month of delinquency, but not exceeding a total penalty of 500 percent of the total amount of such license fee in any event.

(B) For any renewal license application submitted after the applicable date required in Section 5.28.090, there is assessed and there shall be collected by the city clerk, in addition to the required license fee, a delinquency charge of 100 percent of the license fee for each month or part of a month occurring between the time such application is submitted and time when the same should have been submitted under the provisions of Section 5.28.090, but not exceeding a total penalty of 500 percent of the total amount of such license fee in any event.

5.28.110 License posting and change of address.

(A) Every license granted under this chapter shall be kept on their person or posted in a conspicuous location in the place of business of the licensee.

(B) Licensee shall notify the State Department of Licensing's Master License Service in writing of any change in location of a fixed place of business or mailing address within 15 calendar days of such change. The city clerk may require the licensee to complete a new business license application and submit same for review as outlined in Section 5.28.060.

(C) Upon receipt of notification of address change and approval of a business license application, if required, a license for the new location will be issued upon receipt of the license fee.

5.28.120 License transferability - sale of business.

(A) All licenses issued pursuant to this chapter are nontransferable.

(B) Upon the sale or transfer of any business which is licensed pursuant to this chapter, the license issued to the prior owner shall automatically expire on the date of such sale or transfer and the new owner shall apply for and obtain a new business license prior to engaging in, conducting or operating the business by filing a master application with the State Master License Service, in coordination with the city clerk.

5.28.130 Suspension or revocation of license - grounds.

(A) Depending upon the severity of any public health and safety problem presented by a violation of this chapter and based upon the recommendation of the appropriate department head, the city clerk may suspend, deny or revoke any business license when the licensee or applicant, and/or any of its owners, officers, directors, employees and/or agents does any of the following:

(1) Knowingly causes, aids, abets and/or conspires with another to cause any person to violate any of the laws of this state and/or the city which may affect or relate to the licensee's business;

(2) Has obtained or attempted to obtain the city business license by fraud, misrepresentation, and/or concealment;

(3) Has been convicted of a felony and if the time elapsed since the felony is less than 10 years and the felony for which the licensee was convicted directly relates to the specific business for which the license was sought;

(4) Fails to maintain the licensed premises and/or business activity in compliance with applicable health, building, fire, safety laws and/or regulations;

(5) Fails to comply with the requirements of this chapter or any other applicable City laws and/or regulations.

(6) Engages in unfair or deceptive acts or practices in the conduct of the business; operated the business in such a manner as to constitute breach of the peace, or menace to the health, safety or general welfare of the public; or

(7) Fails to renew a business license within 90 days after the expiration date of the license.

(B) When the city clerk determines that there is cause for suspending, denying or revoking any license issued pursuant to this chapter, the city clerk shall notify the person holding such license by certified mail, return receipt requested, of the city clerk's decision. Notice mailed to the address on file shall be deemed received three days after mailing. The notice shall specify the grounds for the suspension, denial or revocation. The suspension, denial or revocation shall become effective 10 days from the date the notice is delivered or deemed received unless the person affected thereby files a written request with the city within such 10-day period of a hearing before the city council or to such other hearing body or hearing officer as may hereafter be established by the city council.

(C) It is unlawful for any person whose license has been revoked, denied or suspended, to keep the license issued to him/her in his/her possession or under his control, and the same shall immediately be surrendered to the city clerk. When revoked or denied, the license shall be cancelled,

and when suspended the city clerk shall retain the same during the period of suspension.

(D) A business license revoked/terminated for failure to pay the annual license fee may be reinstated if payment of the amount due, together with any penalties due thereon, is made within 10 days of the date of notice, but may also require reapplication for the city license and approval by the city clerk before the revoked/terminated business may continue operation within the city.

(E) Upon suspension or revocation of any license as provided in this section, no portion of the license fee shall be returned to the licensee.

5.28.140 Appeal and hearing.

(A) Any person aggrieved by the action of the city clerk in denying, refusing to renew, suspending or revoking any license under this chapter shall have the right to appeal such action to the city council or to such other hearing body or hearing officer as may hereafter be established by the city council for the hearing of such appeals, by filing a notice of appeal with the city clerk within 10 calendar days after receiving notice of the action from which the appeal is taken.

(B) If the decision of the city clerk is appealed, the action of the city clerk shall be stayed unless continued operation of the business would cause imminent risk of harm to public health, safety or welfare.

(C) Upon receipt of a notice of appeal, the city clerk shall schedule a date for a public hearing of such appeal within 30 calendar days.

(D) The city council, hearing body or hearing officer shall hear testimony, take evidence, and may hear oral argument and receive written briefs.

(E) The decision of the city council, hearing body or hearing officer shall be final unless appealed by the filing of an appropriate action to the Snohomish County Superior Court within 10 calendar days of the date the decision is entered. Appellant shall pay the cost of reproduction of the record transcript.

(F) In the event the applicant or licensee does not follow the procedures within the time periods set forth above, the decision to deny, refuse to renew, suspend or revoke the business license shall be final.

5.28.150 Judicial review of administrative appeal decision.

The appellant or the city may obtain judicial review of the appeal decision of the city council, hearing body or hearing officer by applying for a writ of review in the Snohomish County Superior Court within 10 days from the date of the appeal decision in accordance with the procedure set forth in RCW Chapter 7.16, other applicable law, and court rules. The city shall have the same right of review from the administrative decision as does appellant. If an appeal is filed with the court under this section of a decision suspending or revoking a license, the suspension or revocation shall be stayed pending a final decision by the court.

5.28.160 Subsequent application.

The applicant or former licensee may resubmit an application previously denied, not renewed, suspended or revoked upon submission of adequate proof to the council, hearing body, or hearing officer that the reasons for an original denial, refusal to renew, suspension or revocation have been corrected. A new registration shall accompany any re-application.

5.28.170 Examinations of business premises.

City officials shall have the authority to investigate and examine all places of business licensed or subject to license under this chapter at any reasonable time for the purpose of determining whether such place of business complies with the provisions of this chapter and other applicable city laws and/or regulations.

5.28.180 Mailing of notices.

Unless as herein otherwise provided, notices required by this chapter to be mailed to any person shall be sent by regular first class mail, addressed to the address of the applicant as shown by the record of the city clerk, or if no such address is shown, to such address the city clerk is able to ascertain by reasonable effort. Notices shall be deemed received three days after mailing. Failure of the person to receive such mail notice shall not release the person from any fees or penalties thereon, nor shall such failure operate to extend any time set by the provisions of this chapter.

5.28.190 Violations.

(A) Each annual license fee herein provided for shall become due and payable each year on the date determined by the State Department of Licensing's Master License Service, in coordination with the city.

(B) If any taxpayer fails, neglects or refuses to file application for a business license and to pay any license fee as and when required herein, the city clerk is authorized to mail notice to such taxpayer of the amount of the license fee and any penalties provided. The amounts determined thereon shall thereupon become the license fee and shall remain immediately due and payable.

(C) Any license fee or tax due, unpaid, and delinquent under this chapter, and all penalties thereon, may be collected by civil action, which penalty shall be in addition to any and all other existing remedies and penalties.

5.28.200 Penalties.

(A) It shall be unlawful for any person liable for fees under this chapter:

(1) To violate or fail to comply with any of the provisions of this chapter;

(2) To make any false statement on any license application;

(3) To aid or abet any person in any attempt to evade payment of a license fee; or

(4) To testify falsely in any investigation, audit, or proceeding conducted pursuant to this chapter.

(B) Any person violating or failing to comply with any of the provisions of this chapter, with the exception of the provisions of Section 5.28.100 regarding license late penalties, shall be guilty of a misdemeanor and, upon conviction thereof, shall be punished in an amount not to exceed \$1,000 or by imprisonment for a term not exceeding 90 days, or by both such fine and imprisonment, which penalty shall be in addition to any other penalties provided for herein.

(C) Any person who engages in or carries on any business without the necessary business license under this chapter shall be guilty of a separate violation of this chapter for each day during which the business is so operated.

(D) Penalties or punishments provided in this chapter shall be in addition to all other penalties provided by law. Nothing in this chapter limits the right of the city to pursue other lawful, criminal, civil or

equitable remedies to abate, discontinue, correct or discourage unlawful acts under or in violation of this chapter.

Section 2. GFMC Chapter 5.02 is hereby repealed in its entirety.

Section 3. Repealer. The following ordinances or sections of ordinances are repealed:

- (A) Sections 1, 2, 3, 4, 5, and 46 of Ordinance No. 151.
- (B) Section 2 of Ordinance No. 153.
- (C) Ordinance No. 404.
- (D) Ordinance No. 424.
- (E) Ordinance No. 676-03.
- (F) Ordinance No. 689-04.
- (G) Ordinance No. 783-09.

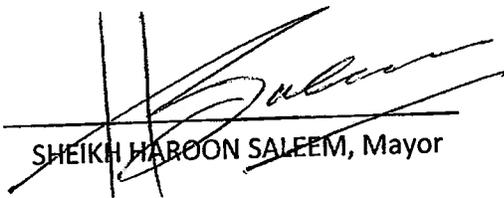
Additionally, all other ordinances or parts of other ordinances that are inconsistent with the provisions of this Ordinance are hereby repealed.

Section 4. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

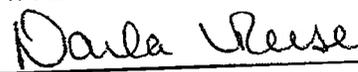
Section 5. Publication and Summary. This Ordinance or summary thereof consisting of the title shall be published in the official newspaper of the City.

Section 6. Effective Date. This Ordinance shall be in full force and effect five (5) days after publication of the summary consisting of the title.

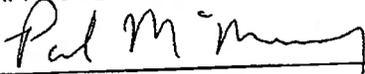
Said Ordinance was passed in open session by the City Council of the City of Granite Falls on the 6th day of April, 2011, and signed in authentication of its passage this 7th day of April, 2011.


SHEIKH HAROON SALEEM, Mayor

ATTEST:


DARLA REESE, City Clerk

APPROVED AS TO FORM:



PAUL MCMURRAY, City Attorney

DATE OF FIRST READING:

DATE OF SECOND AND FINAL READING:

DATE OF PUBLICATION:

EFFECTIVE DATE:

3/16/11
4/6/11
4/10/11
4/15/11

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM NO: Discussion D 2
DATE: January 22, 2015
SUBJECT: Council Retreat Schedule
CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

ISSUE:

The issue before the City Council is to discuss dates for council retreats.

POLICY:

The adopted Council Procedures establish regular meeting days on the 2nd and 4th Thursday of each month. Special meetings, such as council retreats and joint meetings with the planning board may be held as determined by the mayor and city council. Many city councils in Washington State schedule annual planning retreats. Retreat agendas are generally set by the mayor and staff with council input.

SUMMARY:

Council Retreats

It is difficult to adequately discuss all the long range needs of the city during a regular council meeting. The Sultan City Council, like many other city councils, volunteers a weekend of their time away from distractions to meet in retreat to discuss and plan the long range goals and programs of the City.

Staff recommends the council schedule three council retreats to allow in-depth discussion of council goals and policies, and other topics as identified by the mayor and city council. Generally, the council does not take action at its retreats. Key issues are brought back to the council for discussion and action at a regular council meeting. The proposed dates for 2015 are:

- Saturday March 14, 2015 - Study session. Suggested topics include: Code Amendments, Planning Board Work, Council Salary
City Hall Council Chambers from 9 AM to 2:30 PM
- Saturday, August 22, 2015 - 2016 budget priorities
Sultan Council Chambers from 9 AM to 2:30 PM
- Saturday, October 10, 2015 - Mayor's recommended budget for 2016
Sultan Council Chambers from 9 AM to 2:30 PM

FISCAL IMPACT:

Costs would be limited to food and beverage expense for the retreats (approximately \$250).

KEY



January. 2015

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

July. 2015

S	M	T	W	T	F	S
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February. 2015

S	M	T	W	T	F	S
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August. 2015

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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

March. 2015

S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September. 2015

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27	28	29	30			

April. 2015

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19	20	21	22	23	24	25
26	27	28	29	30		

October. 2015

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18	19	20	21	22	23	24
25	26	27	28	29	30	31

May. 2015

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17	18	19	20	21	22	23
24	25	26	27	28	29	30

November. 2015

S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

June. 2015

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December. 2015

S	M	T	W	T	F	S
		1	2	3	4	5
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		