

**CITY OF SULTAN  
COUNCIL MEETING – COMMUNITY CENTER  
March 24, 2016**

**7:00 PM CALL TO ORDER** – Pledge of Allegiance and Roll Call

**CHANGES/ADDITIONS TO THE AGENDA**

**COMMENTS FROM THE PUBLIC:** Citizens are requested to keep comments to a 3 minute maximum to allow time for everyone to speak. It is also requested that you complete a comment form for further contact.

**COUNCILMEMBER COMMENTS**

**CITY ADMINISTRATOR COMMENTS**

**PUBLIC HEARING**

- 1) 124<sup>th</sup> Street Annexation Request

**STAFF REPORTS** – Written Reports Submitted

- 1) Police Report
- 2) Public Works Report

**CONSENT AGENDA:** The following items are incorporated into the consent agenda and approved by a single motion of the Council.

- 1) Minutes of the March 10, 2016 Council Meeting
- 2) Minutes of the Public Hearings on the 124<sup>th</sup> Annexation
- 3) Voucher Approval

**ACTION ITEMS:**

- 1) Copier Purchase
- 2) FEMA Buyout – Bid Award for Demolition
- 3) Resolution 16-02 – 124<sup>th</sup> Annexation Request

**Executive Session:** Pending Litigation

**Adjournment** – 10:00 PM or at the conclusion of Council business.

**ADA NOTICE:** City of Sultan Community Center is accessible. Accommodations for persons with disabilities will be provided upon request. Please make arrangements prior to the meeting by calling City Hall at 360-793-2231.

For additional information, please contact the City at [cityhall@ci.sultan.wa.us](mailto:cityhall@ci.sultan.wa.us) or visit our web site at [www.ci.sultan.wa.us](http://www.ci.sultan.wa.us)

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

---

**ITEM NO:** Public Hearing PH-1

**DATE:** March 24, 2016

**SUBJECT:** Consider Annexation of area of land in the vicinity of 124<sup>th</sup> Street S.E.

**CONTACT PERSON:** Brad Collins, Interim Planning Director

**ISSUE:**

The issue before the Council is to hold a Public Hearing on the proposed annexation for an area of land in the vicinity of 124<sup>th</sup> Street S.E.

**BACKGROUND:**

This Public Hearing is being held because the City received a new petition for Annexation on February 11, 2016. Annexation is the process by which an unincorporated portion of the county becomes part of the incorporated community. The areas of land eligible to consider for annexation are areas within the city's urban growth boundary. The proposed annexation area is within the City of Sultan Urban Growth Area.

Washington State law governs annexation procedures. The most common procedure for annexation is the 60% petition method, whereby signatures of property owners representing 10% of the assessed valuation within an area are submitted to the City Council in favor of annexation according to RCW 35A.14.120. If the City Council determines that the proposed annexation is in the public interest, it may initiate a public process to analyze the area and coordinate with the county and special purpose districts for potential transfer of jurisdiction. The City Council may also choose not to pursue annexation.

Following a successful annexation, the final step is to amend the comprehensive plan map and zoning map to amend the jurisdictional boundaries. This step can occur only as part of the annual comprehensive plan amendment process and requires a docket request by the first of April to be considered as part of the annual update. The applicant paid the docketing fee but did not submit a complete application. Based on the procedures in the municipal code, the comprehensive plan amendment may be able to occur in the 2016 calendar year.

**DISCUSSION:**

Sultan Municipal Code is silent on criteria to evaluate the merits of an annexation request. The 2011 Comprehensive plan provides some direction. Firstly, the Comprehensive plan makes the assumption that all the land in the Urban Growth Areas is annexed to the City by 2030. The most specific criteria for annexation approval are detailed in Comprehensive plan Program LU 2.2.1.

***PROGRAM LU 2.2.1***

Support annexation proposals that meet the following criteria:

- The area can be supported with adequate facilities and urban services consistent with capital facilities plans for public facilities and utilities;
- There is an adopted land use plan for the annexation area;

- The annexation achieves the growth,(sic) and economic needs and goals for the city as set forth in the comprehensive plan

The applicant will need to be responsible for infrastructure improvements for any subsequent development once the proposed area has been annexed into the City of Sultan. City staff finds that adequate facilities and urban services can be provided according to the adopted levels of service and capital facilities plans in effect.

There is no proposed zoning with the annexation petition. Consequently, the City of Sultan will determine appropriate zoning based on the Future Land Use Plan in the City's Comprehensive Long-Range Plan.

In addition to the criteria of comprehensive plan program LU 2.2.1 above, the following comprehensive plan goals, policies, and programs address annexation considerations. Council direction and policy decisions are expected to conform to the goals and policies in the Comprehensive plan. The following Comprehensive plan goals and policies apply to this request along with staff comments which address the merits of this annexation request.

*LU 5 GOAL: REGIONAL COORDINATION AND COOPERATION*

Coordinate and cooperate with regional jurisdictions and agencies on rural transition areas, essential public facilities, and annexations.

Annexation will require coordination with the Snohomish County Boundary Review Board. The Boundary Review Board will weigh the merits of the annexation request and either support or deny the request independent of Council's recommendation. The area cannot be annexed without Boundary Review Board approval.

*LU 5 GOAL: MANAGE GROWTH POTENTIALS*

Maintain a realistic balance between the land's capability and Sultan's ability to provide urban services. And,

*PROGRAM CF 1.5.7*

Require a feasible plan to meet adopted level of service standards for all facilities needed for development prior to annexation of, or the extension of any City service to properties within the UGA. Such plan shall include measures to ensure that levels of service will not be reduced below locally established minimum standards to existing City residents in order to serve the annexed or unincorporated area.

The petitioners agree to be responsible for water, sewer, garbage, fire, police, parks, schools, transportation and other urban services to be provided at adopted levels of service or urban levels for the annexation area. Any future development application will need to include a plan that addresses how level of services can be achieved.

*LU 9 GOAL: THE BUILT ENVIRONMENT AND HEALTH*

Recognize that the well-being of all Sultan residents is affected by the built environment, land use, density, transportation strategies and street design.

The annexation is consistent with the Comprehensive Long-Range Plan and the environmental impact statement assessing the impacts of annexations within the City's Urban Growth Area.

### *H 1 GOAL: MANAGE GROWTH POTENTIALS*

Maintain a realistic balance between the land's capable, suitable potentials and Sultan's ability to provide housing choices and opportunities to meet the housing needs of all income levels and demographic groups within the city. (MPP H-1)

Recognizing that the population allocation that informs the comprehensive plan is obtainable through annexation, the petitioners have demonstrated that the "suitable potential" of urban development can be achieved following annexation.

### *H 2 GOAL: PROMOTE HOUSING DIVERSITY*

Adopt comprehensive plan designations, land use zones, and development regulations which support a variety of housing options for residents.

Following annexation, the City of Sultan will determine the zoning of the newly annexed area consistent with the City's Future Land Use Map. The city of Sultan has adopted the Future Land Use Map as both its zoning map under the development code and its comprehensive plan map. Any changes to the city's land use map, including assigning a zone to an annexed area, will also amend the comprehensive plan map.

### *POLICIES UT 1.5 SEPTIC SYSTEMS*

Encourage all properties not intending to redevelop at the time of annexation to phase out their septic systems and connect to the City sewer system. And,

#### *PROGRAM UT-1.7.2*

Septic systems will not be permitted in new development projects within the City of Sultan or proposed annexation areas, except for certain single family dwellings located beyond the installed sewer mains. And,

#### *PROGRAM UT 1.2.1*

Work with property owners seeking to annex into the city in order to develop properties at urban levels of service to provide sewer service to the annexed area.

Development of the annexation area at urban densities will require the extension of sanitary sewer to the area. With sewer in place, city code requires connection to the city sewer system when septic systems fail provided they are within a reasonable distance to the sewer main.

Bringing sewer to the annexation area via Sultan Basin Road requires, at this time, extending the sewer line from an area within the municipal boundaries, into the UGA, into county jurisdiction, and then back into the city limits at the annexation area. The area under county jurisdiction is under consideration for inclusion into the city's UGA but the County Planning Board has recommended to the County Council that this area be removed from inclusion in the UGA. WAC 365-196-425 (4)(b) provides guidance on the provision of services in rural areas. Urban governmental services that pass through rural areas when connecting urban areas do not constitute an extension of urban services into a rural area provided those public services are not provided in the rural area. Sanitary sewer service may be provided only if it:

- (i) Is necessary to protect basic public health and safety and the environment;
- (ii) Is financially supportable at rural densities; and
- (iii) Does not permit urban development.

This means that areas in the UGA and in unincorporated Snohomish County may have sewer passing through these areas, but the sewer will generally not be available to these areas, subject to the above three provisos.

***POLICIES UT 2.1 SERVICE AREA***

Use ongoing utility planning programs to provide water and fire protection services to properties within the city limits and future annexation areas.

The city's water treatment plant is adjacent to the proposed annexation area. A water main crosses the area along 124<sup>th</sup> street before heading south down Sultan Basin Road.

***PROGRAM EN 6.1.3***

Consider the air quality implications of new growth and development when considering annexations, making comprehensive plan and zoning changes, and planning street and utility extensions.

The applicant will need to address any potential or identified air quality impacts as a result of subsequent land development.

**SUMMARY:**

Acceptance of the 60% Annexation Petition by the City Council represents a commitment by the city to proceed with this annexation request consistent with the requirement of state law, city code, and the city's comprehensive plan. By approval, the City Council determines that the proposed annexation is in the public interest.

The city should cause a proposed zoning and comprehensive plan map amendment to be prepared following the annexation.

The final decision to accept an annexation will depend upon the decision of the Council that the applicant has adequately satisfied the requirement of annexation according to state law, the city code, and the comprehensive plan. Final acceptance of the annexation is within the sole discretion of the City Council upon a finding that the annexation is consistent with the city's adopted plans and policies at the time the annexation request was considered for approval.

**FISCAL IMPACTS:**

Following annexation, the development process will require city resources, mainly significant staff time. The adopted fee schedule assigns fees of:

- \$ 250 for the comp plan docket request;
- \$1,000 + direct costs for the map change
- \$ 550 for a SEPA checklist for zoning assignment
- \$1,000 + direct costs for a zoning code amendment if a new zoning designation is adopted, TBD but not anticipated at this time

The adopted fee schedule in effect should not be expected to adequately compensate for the staff time necessary to devote to this request. Long-term favorable fiscal impacts should include increased property tax revenue and permit fees collected for future development.

**ALTERNATIVES:**

1. Accept the 60% annexation petition; or
2. Reject the 60% Annexation Petition, if there is a substantive change since the May 28, 2015, approval of the 10% Annexation Petition; or

**RECOMMENDED ACTION:**

Close the public hearing and direct staff to bring Resolution 16-02 forward for action to approve as drafted at the March 24, 2016 Council meeting to accept the 60% Annexation Petition that requires the annexing area to assume a prorated share of the city's bonded indebtedness existing at the time of annexation. With completion of the annexation, direct staff to prepare zoning and comprehensive plan map amendments for adoption. Zoning and comprehensive plan amendments could still occur in 2016.

**ATTACHMENTS:**

- Attachment A: Resolution approving the 60% Petition for the 124<sup>th</sup> Street Annexation
- Attachment B: Petition to Commence Annexation (60% Petition Method) dated 2.11.16
- Attachment C: Certificate of Sufficiency from Snohomish County dated 2.19.16
- Attachment D: 60% Petition proposed annexation area map
- Attachment E: Minutes of the January 28, 2016, February 11, 2016 and February 26, 2016 Council meetings.

**CITY OF SULTAN  
WASHINGTON  
RESOLUTION NO. 16-02**

---

**A RESOLUTION OF THE CITY OF SULTAN, WASHINGTON, DECLARING THE CITY'S INTENT TO ANNEX AN AREA OF UNINCORPORATED SNOHOMISH COUNTY COMMONLY KNOWN AS THE 124<sup>th</sup> STREET; DESCRIBING THE BOUNDARIES OF THE AREA TO BE ANNEXED; AND PROVIDING DIRECTION TO STAFF.**

---

WHEREAS, the Snohomish County Council and the City of Sultan approved an Urban Growth Area with the Future Land Use Map of the General Policy, and

WHEREAS, the Sultan City Council directed staff at its May 28, 2015, City Council meeting of their desire to annex the "124<sup>th</sup> Street Petition Area" into the City of Sultan to implement the City's Comprehensive Long-Range Plan and thereby make developable land accommodations for the approved County growth allocation target; and

WHEREAS, RCW 43.21C.222 provides that annexation of territory by a city is exempt from the State Environmental Policy Act; and

WHEREAS, RCW 35A.14.120 establish a process to annex unincorporated territory with petitioners who own not less than 60% of the value, according to the assessed valuation for general taxation of the property for which the annexation is petitioned; and

WHEREAS, the area commonly known as the "124<sup>th</sup> Street Annexation Petition Area" is eighty (80) acres plus a quarter mile of 124<sup>th</sup> Street right-of-way and a quarter mile of the northern half of the 124<sup>th</sup> Street right-of-way adjacent to the southern half of the 124<sup>th</sup> Street right-of-way within the City limits(2.717 acres of right-of-way) and has boundaries contiguous to the City; and

WHEREAS, the Sultan City Council held a public hearing concerning the proposed annexation at the City Council meeting on March 24, 2016.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1.Findings. The City Council adopts the above recitals in support of the annexation proposed by this resolution. The Council further finds that the public interests and general welfare of the City of Sultan would be served by the proposed annexation.

Section 2.Petitioners. The area consists of eight parcels less than 25 acres each that is zoned Unincorporated Low Density Residential by Snohomish County. Some of the petitioners reside on some of the parcels.

## ATTACHMENT A

Section 3. Proposed Annexation Boundaries. The boundaries of the proposed annexation are depicted in Exhibit A and described in Exhibit B to this resolution and incorporated by the reference as if set forth in full.

Section 4. Filing. The Mayor or her designee is hereby authorized and directed to file a copy of this resolution with the Snohomish County Boundary Review Board seeking approval for annexation of the “124<sup>th</sup> Street Annexation Petition area” to the City of Sultan. The Mayor is further authorized to take all necessary steps to pursue approval of the annexation by the Boundary Review Board including requesting review be waived per RCW 36.93.110.

Section 5. Corrections by City Clerk. Upon approval of the City Attorney, the City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener’s/clerical errors, references to other local or state laws, codes, rules, or regulations, resolution numbering, and section/subsection numbers.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 24th DAY OF MARCH, 2016.

CITY OF SULTAN

---

Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:

---

Laura Koenig, City Clerk

Exhibit B

Legal Description of 124<sup>th</sup> Street Annexation to the City of Sultan

Commencing at the Northwest corner of the Southeast ¼ section of the Northwest ¼ section of Section 29, Township 28 North, Range 8 East; thence East along the North lines of said Southeast ¼ section of the Northwest ¼ section of Section 29, Township 28 North, Range 8 East and the Southwest ¼ section of the Northeast ¼ section of Section 29, Township 28 North, Range 8 to the Northeast corner of said Southwest ¼ section of the Northeast ¼ section of Section 29, Township 28 North, Range 8 East; thence South along the East line of said Southwest ¼ section of the Northeast ¼ section of Section 29, Township 28 North, Range 8 East to the South right of way line of 124<sup>th</sup> Street SE; thence West along said South right of way line of 124<sup>th</sup> Street SE and including all of the right-of-way of 124<sup>th</sup> Street SE to the city limits line of the City of Sultan; thence North along said city limits line to the South line of the unincorporated portion of 124<sup>th</sup> Street SE at the Southwest corner of the Southwest ¼ section of the Northeast ¼ section of Section 29, Township 28 North, Range 8 East; thence West along said city limits line and including the North portion of the unincorporated portion of 124<sup>th</sup> Street SE to the Southwest corner of said Southeast ¼ section of the Northwest ¼ section of Section 29, Township 28 North, Range 8 East; thence North along the West line of said Southeast ¼ section of the Northwest ¼ section of Section 29, Township 28 North, Range 8 East and adjoining the city limits line of the City of Sultan to the POINT OF BEGINNING.

Situate in the County of Snohomish, State of Washington



PLANNING DEPARTMENT

319 Main Street, Suite 200 Sultan, Washington 98294  
 Telephone: (360) 793-2231 Fax: (360) 793-3344

**PETITION TO COMMENCE ANNEXATION (60% Petition Method)**

**DECLARATION**

- We, the undersigned, are owners of real property lying outside of the corporate limits of the City of Sultan, Washington, but contiguous thereto and designated as part of the Sultan Urban Growth Area. A legal description and map of this area are attached to this notice.
- We, the undersigned, who are the owners of property totaling not less than 60% of the acreage proposed for annexation, wish to inform the Honorable Mayor and Sultan City Council that we intend to commence the procedures for annexation to the City of Sultan. By signing this petition, we legally acknowledge that that we are asking to be 1.) Assessed for City services, 2.) Assessed for the City's existing bonded indebtedness including all outstanding bonds, levies, and loans, 3.) Regulated in compliance with the Sultan Municipal Code; and 4.) Possibly responsible for infrastructure improvements within the proposed annexation area as a condition of annexation to the City of Sultan. It is acknowledged that this petition may consist of multiple documents filed independently.

**WARNING: Every person who signs this petition with any other than his or her true name, or who knowingly signs more than one of these petitions, or signs a petition seeking an election when he or she is not a legal voter, or signs a petition when he or she is otherwise not qualified to sign, or who makes herein any false statement, shall be guilty of a misdemeanor.**

Annexation Proposal Contact Person: Busy Drivstuen Phone Number: 425-330-4117  
 Mailing Address: 33902 S Sultan WA 98294

Snohomish County Parcel Number	Parcel Acreage	Printed Name of Property Owner	Physical Address of Property Owner	Signature of Property Owner	Date Signed
25082100000000	25.00	Mike Miller, Sultan	31805 124TH AVE SE, SULTAN	<i>[Signature]</i>	2/11/16
25082100200000	24.86	Matthew Anderson	31129 124TH AVE SE, SULTAN	<i>[Signature]</i>	2/11/16
25082100200000	8.90	Timothy Hildebrand	3149 124TH AVE SE, SULTAN	<i>[Signature]</i>	2/11/16
25082100200000	1.10	Timothy Hildebrand	31419 124TH AVE SE, SULTAN	<i>[Signature]</i>	2/11/16
25082100200000	4.87	Russell Drivstuen	31323 124TH AVE SE, SULTAN	<i>[Signature]</i>	2/11/16

\*Note: if additional space is needed, please obtain and use an additional petition form

**FOR PLANNING STAFF USE ONLY**

TOTAL GEOGRAPHIC AREA OF PROPOSED ANNEXATION: 64.72 Acres  
 PERCENT OF TOTAL ASSESSED VALUATION BY SIGNATURE: \_\_\_\_\_ %





**Assessor's Office**

**Uda Hjelle**  
*County Assessor*

**Cindy Portmann**  
*Chief Deputy*

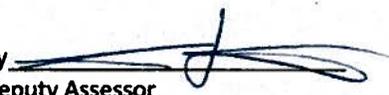
M/S #510  
3000 Rockefeller Ave.  
Everett, WA 98201-4046

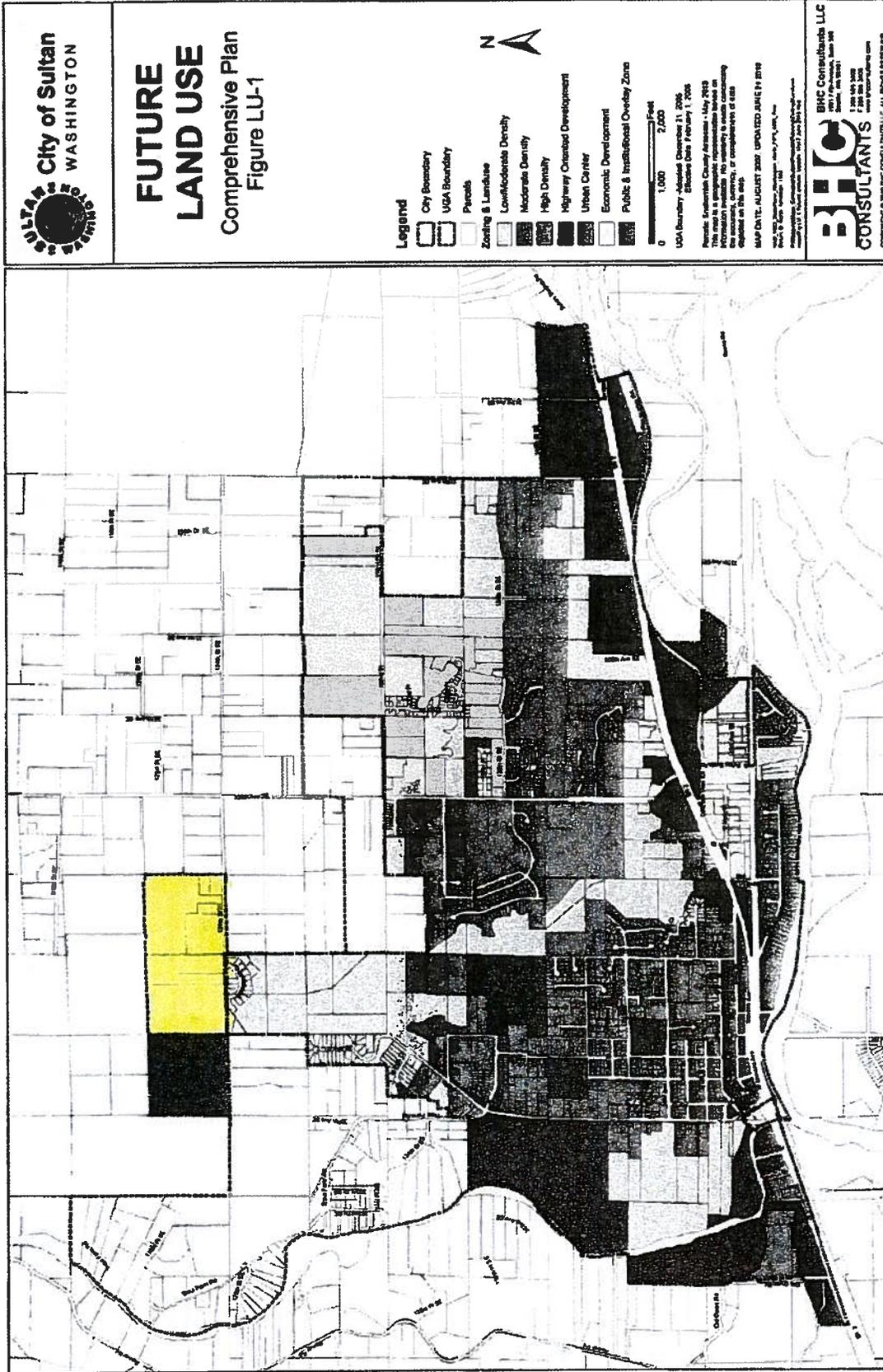
(425) 388-3433  
FAX (425) 388-3961

**CERTIFICATE OF SUFFICIENCY**

I, Chris Huyboom, Snohomish County Deputy Assessor, in accordance with the requirements of RCW 35A.01.040, hereby certify that the Petition for the City of Sultan, 124<sup>th</sup> Street Annexation submitted to the Assessor on February 12, 2016 is signed by the owners of property comprising 78.45% of the total assessed value within the area described in the petition, according to the records of the Snohomish County Assessor. The determination of sufficiency was begun on February 19, 2016.

Dated this 25th day of February 2016.

By   
Deputy Assessor



**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

---

ITEM NO: Consent C 2  
DATE: March 24, 2016  
SUBJECT: Council Meeting Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

**SUMMARY:**

Attached are the minutes of the January 28, 2016, February 11, 2016 and February 25, 2016 Public Hearing on the 124<sup>th</sup> Annexation Request as on file in the office of the City Clerk.

**RECOMMENDED ACTION:**

Approve as submitted.

## CITY OF SULTAN COUNCIL MEETING – January 28, 2016

**PUBLIC HEARING:**

The Public Hearing on the Proposed Annexation of Property located on 124<sup>th</sup> Street in Sultan was called to order by Mayor Pro-tem Walker.

Councilmember's present: McCarty, Seehuus, Wiita, Naslund and Beeler.

**Staff:**

The issue before the Council is to hold a public hearing on the proposed annexation for an area of land in the vicinity of 124<sup>th</sup> Street SE. Annexation is the process by which an unincorporated portion of the county becomes part of the incorporated community. The areas of land eligible to consider for annexation are areas within the city's urban growth boundary. The proposed annexation area is within the City of Sultan Urban Growth Area.

Acceptance of the 60% Annexation Petition by the City Council represents a commitment by the city to proceed with this annexation request consistent with the requirement of state law, city code, and the city's comprehensive plan. By approval, the City Council determines that the proposed annexation is in the public interest. The city should cause a proposed zoning and comprehensive plan map amendment to be prepared following the annexation.

The applicant will need to be responsible for infrastructure improvements for any subsequent development once the proposed area has been annexed into the City of Sultan. City staff finds that adequate facilities and urban services can be provided according to the adopted levels of service and capital facilities plans in effect.

There is no proposed zoning with the annexation petition. Consequently, the City of Sultan will determine appropriate zoning based on the Future Land Use Plan in the City's Comprehensive Long-Range Plan.

Annexation will require coordination with the Snohomish County Boundary Review Board. The Boundary Review Board will weigh the merits of the annexation request and either support or deny the request independent of Council's recommendation. The area cannot be annexed without Boundary Review Board approval.

Annexation will require coordination with the Snohomish County Boundary Review Board. The Boundary Review Board will weigh the merits of the annexation request and either support or deny the request independent of Council's recommendation. The area cannot be annexed without Boundary Review Board approval.

The final decision to accept an annexation will depend upon the decision of the Council that the applicant has adequately satisfied the requirement of annexation according to state law, the city code, and the comprehensive plan. Final acceptance of the annexation is within the sole discretion of the City Council upon a finding that the annexation is consistent with the city's adopted plans and policies at the time the annexation request was considered for approval.

**Public Input**

Written comments were received from the following and are incorporated into the hearing record:

Erin Wolter  
Riikka Peterson  
Judy Heydrick

Lucy Hitchcock: On the Planning Board to provide land use recommendations to the city. The annexation request did not go to the Planning Board. Staff reports include sections from the Comprehensive Plan but did not include other sections regarding annexations which suggests build out first. LU 5 requires a feasible plan prior to development. The City will benefit from

CITY OF SULTAN COUNCIL MEETING – January 28, 2016

3000

fees, taxes and will cover cost of utilities. Nothing to note when this will occur. Transportation needs to be addressed.

Kathy Weber: No information from the city to the residents and response received from city staff was confusing. Received no notice of the hearing. It was posted on city web page but property not posted. There was no notice to the people – feels things are being hidden and wrong information provided.

Mark Bothwell: Lives on the 20-acre farm north of annexation. This is urban sprawl and patchwork development. This is three miles from shops and is on the Sultan Basin Road which has no sidewalks. Loosy idea.

Margaret Hockenson: Adjacent to the property on the east side. Road is not that wide and has no center line. Dump trucks speed on the road and not safe to walk on. Son was hit by dump truck. Not set up for traffic. What will this do to the schools with 400 homes – everyone will have to pay taxes for new schools. Nothing required to help schools.

Donna McConnell: Concerned and upset over the notice provided. What is effect of 400 homes on the community. There are several developments with large homes on small lots. Builders come in and build and then leave – citizens will be stuck with 400 new homes and no way to support the infrastructure. Need to look at what planning and need information on homes and roads.

Jean Roberts: Attended the meetin in May 2015 and the Council did not direct staff to complete the annexation – they requests additional information. There was nothing mentioned about the annexation from May to January. Someone saw the notice in the Everett Herald and she received the notice three days ago about the meeting. The proposed annexaition must be in the public interest – how can that happen if there is no public input. The request has change from 60 acres in 2006; 75 acres in May 2015 and is now 80 acres. There has been forty years of opposition to development on the Sultan Basin Road.

Kay George: Currently the developer fees is \$0 for school impact fees and has been for many years and others are being asked to pay for bond. Citizens will continue to be asked to pay and developers are used to paying mitigation fees – if put into effect would mitigate impacts. There has been secrecy from the beginning and there were no objections because no one was told.

Mary Lowry: Attended the hearing in May 2015 and the Council advised that the homes were under consideration. There was no notice of the meeting – only in the Everett Herald. Was there a feasibility study completed? It appears the Council and Mayor have made up there minds already and the resolution has been prepared. Need to respond to the public and explain –borders on being illegal.

Angela Olson: Lives north of the proposed development and has concerns about traffic and lack of sewer. Don't know who the developers are or where they come from – would like to know.

Paul Hawkinson: Lives a mile or less from annexation and is opposed. Needs to be an analysis on the road issues. Sultan Basin Road is a two lane road and during the weekend there is a traffic impact to Highway 2. 400 homes will add up 1000 cars and will create an impact on the

CITY OF SULTAN COUNCIL MEETING – January 28, 2016

3000

intersections already backed up from the developments. Sewer project – where will the sewer line go – will need an easement from the county for the line – who will pay for the easement?.

Gerry Gibson: Is opposed for all the reasons he has stated before. This is not in the public interest, creates sprawl. will not fit into the environment or land and creates an impact on schools. Who will pay for roads, schools, fire and police – builders will not. Planning Board was not part of the process. People who submit requests for land projects should pay property tax.

Brian Asbaugh: 400 homes is out of line for the rural area and other areas are available. No compelling argument that we need the homes and they need to see plans for the development. Not designed for greater good

Tony Redding: Would like her comments from May 2015 included in the hearing. This will have impact on Highway 2. This is death highway and not a complete street. Opposed. Need to a better job of public notice.

Bill Pichon: Lives across from the development and agrees with other comments. Found out about meeting in late January with only three days notice. Opposed for same reason. Road is dangerous – ridiculous to put 400 homes there.

David Hockenson: Agrees with others opposed to annexation. There is no feasible way to get sewer to area without going through the County. There is still property in the city that is not developed and they don't need this land. Need to develop internally before expansion. The direction was to conduct a feasibility study not to annex.

Ilesa Chidester: Lives on Trout Farm road and drives Highway 2. Five years ago there was no one on road at 5 AM and now it is busy. If there are more people they will be on the road to go to work. Need more lanes on Highway 2.

#### **Staff Response:**

Brad Collins, Interim Planner: There are a series of steps for growth in the city – need a Comprehensive Plan approved by the City, County and State. This has been completed and the area is in the UGA. To development as urban, it must be annexed into the city and the zoning can be determined prior to the annexation but this has not had a pre zone.

Once annexed, zoning has to be determined by the Council. Under the current zoning laws, there is not adequate land for 400 homes. It is premature to do a feasibility of what will be developed as the request is to annex not develop. 60% petition has been received and is under review with the County..

The final step will be a development plan to subdivide or request change in zoning. At that point, the city would analyze the impacts and would go to the Planning Board and hearing examiner. Road improvements would be recommend as part of a development. The water line already runs thru the county. The sewer line would require the road be torn up and road improvements would be made.

Impact fees are charged to help offset the costs. There can be advantages or disadvantages – need to compare to other cities. They are at beginning of the development process and there is no guarantee that anything will happen soon. Impacts discussed would be addressed and development in areas in the current city limits will also put cars on Highway 2.

The city will continue to provide adequate notice of hearings. Staff's job is to make the process work and provide adequate information to the Council.

CITY OF SULTAN COUNCIL MEETING – January 28, 2016

3000

**Council Discussion:**

When does the feasibility study occur? When the development plan occurs but could start with the zoning designation process. Density will be determined based on ability to provide urban services. Surrounding density is low to moderate.

The city went through the process of changing the UGA and the residents were not notified of change. City needs to be more neighbor friendly with notification. Don't want to hide anything. The property owner has the right to develop and there is a process for him to follow. Prior testimony from the May 2015 hearing cannot be entered into this record.

On a motion by Councilmember Seehuus, seconded by Councilmember Wiita, the public hearing was continued to February 11, 2016. All ayes.

---

Carolyn Eslick, Mayor

---

Laura J. Koenig, City Clerk

## CITY OF SULTAN COUNCIL MEETING – February 11, 2016

**PUBLIC HEARING:**

The continued Public Hearing on the Proposed Annexation of Property located on 124<sup>th</sup> Street in Sultan was called to order by Mayor Eslick.

Councilmember's present: McCarty, Seehuus, Walker, Wiita, Neigel, Naslund and Beeler.

**Staff:**

The issue before the Council is to continue the public hearing on the proposed annexation for an area of land in the vicinity of 124<sup>th</sup> Street SE. The public hearing was opened and public testimony was taken at the January 28, 2016 Council meeting. An information packet on the proposed annexation was sent out on February 2, 2016 to all parties of interest that signed in at the public hearing on January 28, 2016. The information has also been posted on the City web page. As the property was not posted until Sunday February 7, 2016, staff recommends the Council continue the hearing to February 25, 2016.

**Public Input:**

Written comments were received from the following and are incorporated into the hearing record:

Bryan Ashbaugh  
Jana Harris  
Margaret Hockenson  
Nathan and Cassie Plummer  
Stevens Schilling  
Bonnie Whyte

Christine Olson: Speaking on behalf of her grandparents Gordon and Bonnie Whyte who live on 116<sup>th</sup> Avenue. Asked if the area designated forest land be impacted. Will set backs be met and will they respect the forest boundaries. Who will be responsible for damage to the forest land.

Mark Bothwell: Lives north of the proposed annexation. Asked if there is a valid 60% petition as the copy he has does not have all the signatures. The proposal requires a feasibility plan to meet the needs for facilities. City's response is the petitioner will be responsible for the services. Petition says they agree to be assessed for services not responsible for all the costs. Some or all will sell the property to developers so who will pay. No proposal for the zoning density and no knowledge of what service will be required.

Jean Roberts: As of the January 28 hearing the petition was not certified as legally sufficient. Procedurally not correct according to RCW. The staff can't set the hearing and the petition should be rejected as does not meet the requirements of RCW 35A.14.130.

Tony Redding: The Council needs to be neutral on the issue. There is not a valid petition and it appears the Council is biased. It should be rejected. The gun range will also be in the area. This is devastating to the rural area and should not be allowed.

Gerry Gibson: The circumstances and handling of this matter have been concerning, puzzling, inept and possibly corrupt. The Monroe Monitor had an article in 2007 that addressed growth in the city. The hearing was continue based on petition not being complete and under law is not allowed and the process is not valid. The number of acres in the documents is not consistent.

**CITY OF SULTAN COUNCIL MEETING – February 11, 2016**

There are issue with urban sprawl, infrastructure and procedure.

Rusty Drivstuen: He is one of the partners for the development and supports the annexation. 25 years ago, he worked to get the four-lane area zoned commercial. He has lived in the valley his whole life and he is offended by some of the comments but understands their opinions. Mr. Gibson has accused him of lying, cheating and others things and Mr. Gibson does not even know him. This is the area that was designated by the city for growth. He is not a greedy developer and he has invested in the valley. He pays on the LID, bored the water line under US 2 to his property to develop a business, sponsors community events and invests in the area. He respects the opinions of others and wishes they would respect his. The petition is now complete and he would like to move forward. He has a building (prior Burger King) that has been empty for five years and cannot fill the space because there are not enough roof tops to encourage a business to open.

Donna McConnell: Appreciates hearing from everyone including Rusty. The information she received in the mail was posted marked the 2<sup>nd</sup> and it was received on the 8<sup>th</sup>. The LU5.5 area shows the greatest capacity for houses but we can't live on top of each other. Don't feel this is the way to live and everyone must use the main road. Can we develop and spend money in town without being on top of each other. Where will you put the children and cars?

Discussion: The Council requested additional information on the procedural issue and the validity of the hearing if the petition was not sufficient.

Brad Collins, Interim Planner, advised the City did receive the petition and the County is the one that determines the adequacy. It was received last fall and moved forward, however the County returned the petition for the last signature. The hearing is required for the Boundary Review Board.

On a motion by Councilmember Wiita, seconded by Councilmember Walker, the public hearing was continued to February 25, 2016. All ayes.

---

Carolyn Eslick, Mayor

---

Laura J. Koenig, City Clerk

**CITY OF SULTAN COUNCIL MEETING – February 25, 2016**

**PUBLIC HEARING:**

The Public Hearing on the Proposed Annexation of Property located on 124<sup>th</sup> Street in Sultan was called to order by Mayor Eslick.

Councilmember's present: McCarty, Seehuus, Walker, Neigel, Wiita, Naslund and Beeler.

**Staff:**

Brad Collins, Interim Planner, provided an update on the hearing process. The City has received the Certificate of Sufficiency and the Council can set a public hearing on the new petition. Comments from the hearings on January 28, 2016 and February 11, 2016 will be incorporated into the new hearing record.

On a motion by Councilmember Wiita, seconded by Councilmember Seehuus, the public hearing was closed. All ayes.

---

Carolyn Eslick, Mayor

---

Laura J. Koenig, City Clerk



*City of Sultan  
In Partnership With  
Snohomish County  
Sheriff's Office*



**Sheriff Ty Trenary**

**Mayor Carolyn Eslick**

*Notable Events of February 2016*

**Mission: To provide safe communities through dedication and professional service.**

**Vision: Snohomish County will have a Sheriff's Office that is community-minded, progressive and professional.**

**Values: Integrity, Dignity, Commitment and Pride in our service.**

In looking at the charts on the monthly report, you can see the top chart shows Sultan Property Crime (All Dispositions). Those numbers are the raw calls for those types of incidents that come into the 911 dispatch center. The second chart shows the same Sultan Property Crime data with the dispositions of Arrest, Booking, Impounded and Case Report taken. The difference in the numbers between the two charts is that sometimes we are called to a Burglary that is not a Burglary; maybe no one broke into the home or even tried. Often times the investigating deputy will find that a family member came into the reporting party's home or a family friend came over but didn't let anyone know. The result is that some calls for crimes are not crimes at all and we don't write reports or make arrests if we don't have reason to do so. As an example, you can see that "Theft" on the top chart show 10 calls in February but on the bottom chart there were only 6 reports taken. The difference in those numbers is determined at the time of investigation.

February was a month where we didn't suffer any spike in crime; the numbers of reported crimes remain low. The numbers got better in the areas of Fraud, Malicious Mischief, Robbery and Vehicle Theft. The numbers were a little higher in the areas of Theft and Stolen Vehicle Recovery.

Much of this success is due to the removal of known drug houses within the City of Sultan. Several of those properties have been vacated by the occupants who moved out of town. We have continued our pursuit of criminals and are making visits to several properties on a regular basis to take away their base to conduct illegal activity. As these properties are cleaned up, there will be more movement toward lower crime rates.

Recently, Detective Hawthorne made an arrest of a subject who was responsible for numerous burglaries in the Sky Valley. That arrest and subsequent long term incarceration will make the entire valley safer. The known burglar got out of prison about 6 months ago and has been hammering the Gold Bar region and areas in the County since that time. As soon as he got out of custody, the numbers of Burglaries in Gold Bar spiked. It took time to gather the evidence and put together the warrants and reports but we got him in custody late in February.

Thanks and be good,

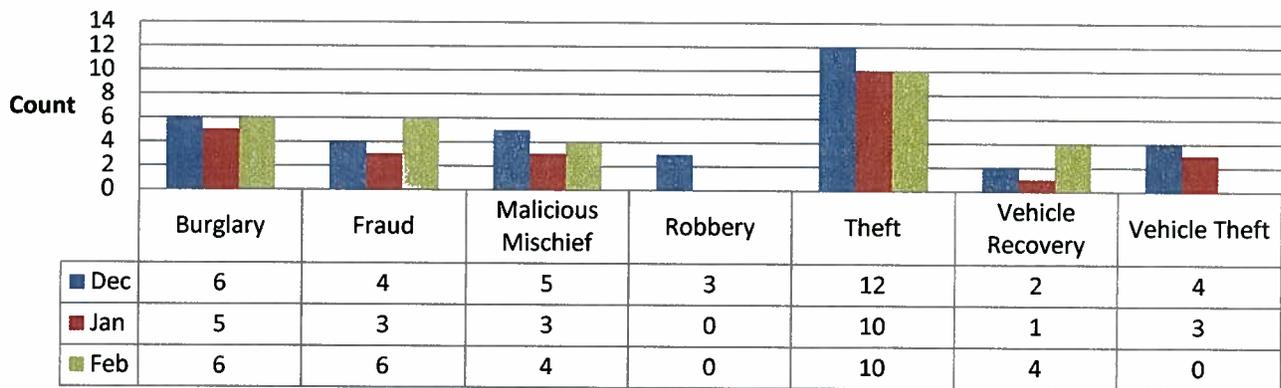
Chief Monte Beaton  
425-388-6260

The following tables and charts compare incident types of service as reported for the Sultan Police Department. This contract has an Originating Agency Identifier (ORI) of WA0311500.

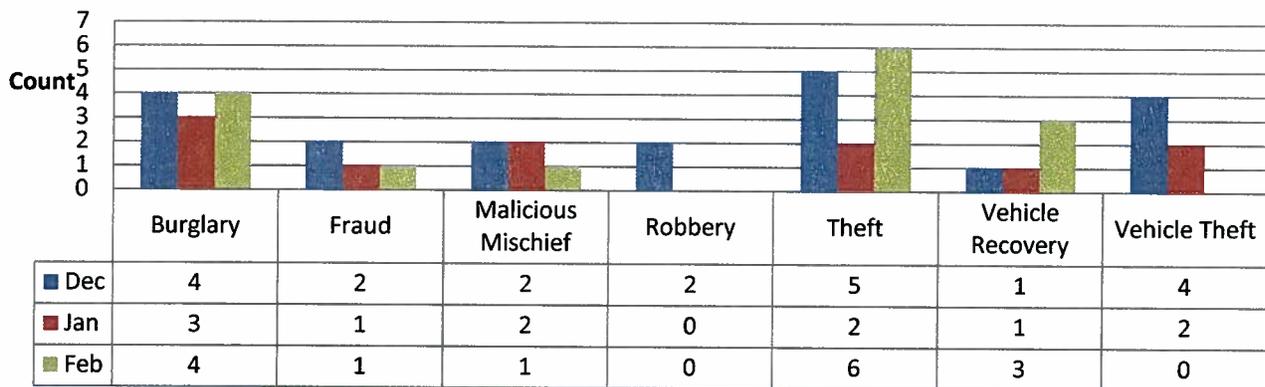
### Incident Call Source

Call Source	Dec	Jan	Feb	Totals
	3	2	1	6
911	348	324	297	969
Officer-Initiated	221	182	272	675
Totals	572	508	570	1650

### Sultan Property Crime Last 3 Months - All Dispositions



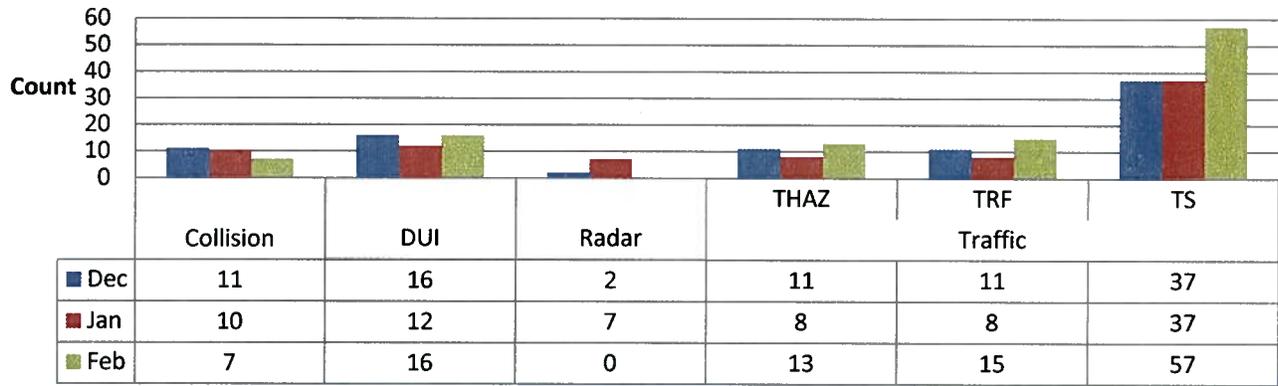
### Sultan Property Crime Last 3 Months - Dispositions A, B, I & R



➤ Note: Dispositions may be singular or multiple (combined). Dispositions, other than "all", are singular values or the end disposition of a string of dispositions. A = Arrest, B= Booking, I = Impounded and R= Case Report

Tickets Reported	Dec	Jan	Feb	Totals
Collision	1	0	0	1
DUI	1	0	0	1
Traffic	4	7	5	16
Totals	6	7	5	18

## Sultan Vehicle Incidents Last 3 Months - All Dispositions



THAZ = Traffic Hazard, TRF = Traffic Problem and TS = Traffic Stop

## Incident Types – Past 3 Months

Incident Type	Dec	Jan	Feb	Totals
911	16	11	7	34
Abandoned Vehicle	1	2	3	6
Abuse of Person	0	1	1	2
Alarm	23	17	10	50
Animal	2	6	8	16
Assault	3	9	10	22
Assist	21	19	18	58
Attempt to Contact	0	1	1	2
Bomb	0	1	0	1
Burglary	6	5	6	17
Civil	19	16	13	48
Collision	11	11	7	29
CPS	2	2	0	4
Death	0	2	1	3
Disturbance	29	20	20	69
DUI	16	12	17	45
DV	13	21	15	49
Escort	0	0	1	1
Fireworks	0	1	0	1
Follow Up	72	58	63	193
Fraud	4	3	6	13
Harassment	2	3	3	8
Information	2	2	3	7
Mail/Web Based Complaint/Report	1	0	0	1
Malicious Mischief	5	3	4	12
Mental	2	1	4	7
Noise Complaint	12	12	14	38

Nuisance	7	4	5	16
Order Violation	5	1	0	6
Other	10	4	6	20
Paper Service	6	6	7	19
Parking	6	4	3	13
Person Lost/Found	6	2	3	11
Property Lost/Found	5	6	4	15
Public Assist	14	19	20	53
Pursuit	0	1	0	1
Radar	2	7	0	9
Robbery	3	0	0	3
RSO	0	4	2	6
SAR	0	1	0	1
School	20	28	27	75
Search Warrant	1	0	0	1
Security Check	36	17	42	95
Sex Offense	1	1	1	3
Shoplift	0	0	1	1
Shots Heard	3	2	1	6
Special Ops	0	1	1	2
Substance Abuse	8	3	4	15
Suicide	4	2	1	7
Suspicious	70	58	81	209
Theft	12	10	10	32
Threat	2	2	1	5
Traffic	60	53	85	198
Trespass	7	7	8	22
Vehicle Recovery	2	1	4	7
Vehicle Theft	4	3	0	7
Warrant	9	10	15	34
Weapon	0	1	0	1
Welfare Check	7	11	3	21
Totals	572	508	570	1650

- Note: Data in the preceding table equates to the Incident Breakdown by Month report in the New World Systems LERMS module. All data in this report was obtained from a LERMS Data Analysis and Mapping query.

Report presented by Sultan Chief of Police Lt. Monte Beaton  
Table and charts compiled by Volunteer Ray Coleman



**Snohomish County  
Sheriff's Office**

*Integrity - Dignity - Commitment - Pride*

**SULTAN HIGH SCHOOL February #311  
SRO Report for 2016**

<b><u>Student Counseling:</u></b>	SHS 9 SMS 5 SES 2
<b><u>Theft/Burglary:</u></b>	SHS 1
<b><u>Substance:</u></b>	0
<b><u>Vandalism or Tagging:</u></b>	SHS 1
<b><u>Fighting/Threats/Assault:</u></b>	SHS 4 SMS 1
<b><u>Welfare/Truancy Check/BECCA:</u></b>	SHS 11 & GB 1
<b><u>Traffic Issues:</u></b>	4 <sup>th</sup> & High / High & 8 <sup>th</sup>
<b><u>Custodial Issue:</u></b>	SHS 2, SMS 1, GB 1
<b><u>C.P.S. Investigations:</u></b>	SES 1
<b><u>Class Room Presentations:</u></b>	0
<b><u>Student Risk Assessments:</u></b>	0
<b><u>Tobacco Violations:</u></b>	0
<b><u>Trespass Issues:</u></b>	SHS 1 & SMS 1
<b><u>Security Checks:</u></b>	SMS 15, SES 12, GB 3 & Bus Barn 5
<b><u>Harassment:</u></b>	SHS 10, SMS 2
<b><u>Bus Stop Checks:</u></b>	1
<b><u>Parent Meetings:</u></b>	SHS 2, SMS 1, SHS 1
<b><u>Runaway Issues:</u></b>	SHS 2
<b><u>Bullying:</u></b>	SES 1
<b><u>Assist District Issues:</u></b>	11
<b><u>Admin Assist:</u></b>	SHS 18 SMS 7 SES 1
<b><u>Weapon in school:</u></b>	0
<b><u>Rave Alert:</u></b>	testing only
<b><u>Public Assists:</u></b>	SHS 2 & SMS 1
<b><u>Parking Issues:</u></b>	SHS 5

In January I worked with Sultan District Office providing information on the RAVE system. We had a great response from district employees with nearly 150 people signed up on for the RAVE system. This month I worked with each school performing a live test of the medical function of the RAVE system. The tests were successful as SNOPAC our dispatch service was able to confirm the profile of the caller, location, send out the appropriate text message and type of emergency. I was also able to verify that all CPR and first responders were getting text messages of this test event.

On 2/26/16 I arranged for a District wide RAVE test. I set up a mock event at the high school where there was a fire in the kitchen. The RAVE system was activated for fire at the high school. This caused a notification district wide via text messages from both the RAVE system and SNOPAC. In addition, the high school was evacuated as part of this drill. The RAVE test was a successful. The RAVE System is now live district wide.

In an effort to improve communication within the high school building I had suggested the use of hand held portable radios. The district purchased radios for the principals, one for the office and one for me. The communication within the building and everyone that has been issued a radio has greatly improved. It was especially evident during our fire evacuation drill on 2/26/16.

There was a anonymous threatening note left in the women's bathroom at the middle school. I worked with the administrative staff at the school and we were able to ascertain the person who wrote and posted the note. In addition to the investigation and subsequent Police report I performed school emphasis patrols before and after school at the middle school to ease concerns that anyone might have had.

In an effort to keep the children and staff safe I have started routine morning security checks at the schools. I am doing these security checks in the parking lots of the middle school, bus barn, and the high school parking lots. I have been contacted by various employees and parents indicating they have noticed and appreciate these checks. I have seen a decrease in problems in the student lower parking lot at the high school. I also check in with the Sultan Elementary custodian and check the perimeter of the school most every morning. I perform morning checks at Gold Bar and Sultan Elementary to insure children are safe during drop off and pick up times. I am also doing traffic emphasis at the intersections of 4<sup>th</sup> and High and 8<sup>th</sup> and High. Since I have begun the traffic emphasis I am seeing drivers regularly observing traffic signs and speed limits.

Respectfully,  
Deputy Hess #1460  
Sultan School Resource Officer  
Duty Cell Phone 425-508-8286

**School Cell 425 244-0735**

# Snohomish County Sheriff's Office



*Community First*

*Sheriff Ty Trenary*

## East Precinct Report for February 2016

**Mission: To provide safe communities through dedication and professional service.**

**Vision: Snohomish County will have a Sheriff's Office that is community-minded, progressive and professional.**

**Values: Integrity, Dignity, Commitment and Pride in our service.**

In looking at the charts on the monthly report, you can see the top chart shows East Precinct Property Crime (All Dispositions). Those numbers are the raw calls for those types of incidents that come into the 911 dispatch center. The second chart shows the same East Precinct Property Crime data with the dispositions of Arrest, Booking, Impounded and Case Report taken. The difference in the numbers between the two charts is that sometimes we are called to a Burglary that is not a Burglary; maybe no one broke into the home or even tried. Often times the investigating deputy will find information on scene that explains the circumstance and reveals that a crime did not occur. The result is that some calls for crimes are not crimes at all and we don't write reports or make arrests if we don't have reason to do so. As an example, you can see that "Theft" on the top chart show 32 calls in February but on the bottom chart there were only 15 reports taken. The difference in those numbers is determined at the time of investigation at the scene. We respond to a lot more calls than there are crimes committed.

In February, we had 3 less Burglary reports than we did in January and Fraud and Malicious Mischief reports were about the same. We had 3 more Theft reports taken and 4 more stolen vehicle recoveries. We had 1 vehicle theft in February and 10 in January. That is a huge improvement and is very likely the result of an arrest made on a known vehicle thief in late January or early February.

The days are getting longer and there will be more activity going forward into the spring and summer. Please take the time to check motion-sensor lights and your property for anything odd or out of place. Report all crime and suspicious activity to 911! Always look out for your neighbors and your community; be vigilant.

Thanks and be good,

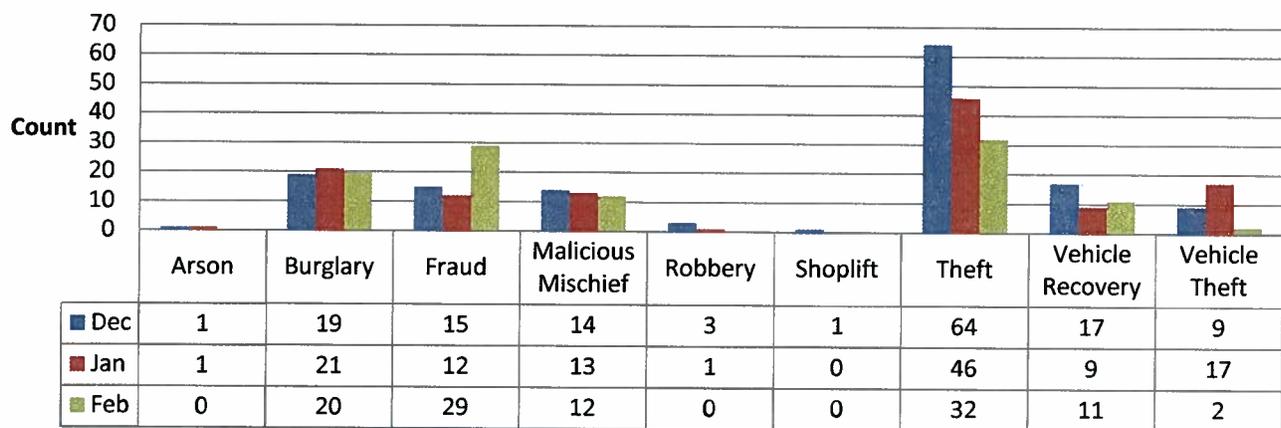
Lt. Monte Beaton  
425-388-6260

Data in this report was acquired through a New World System (NWS) Data Analysis and Mapping (DA&M) query for the Sheriff's Office, which has an Originating Agency Identifier (ORI) of WA0310000. Statistics reported are for the Call Police Beats of ETRANSIT, G1, G2, G3, G4 and SOEAST and includes support to Beats GBR, IDX, K2, K3, LKS, MON, SNO and SUL all within the boundaries of East Precinct.

### Incident Call Source

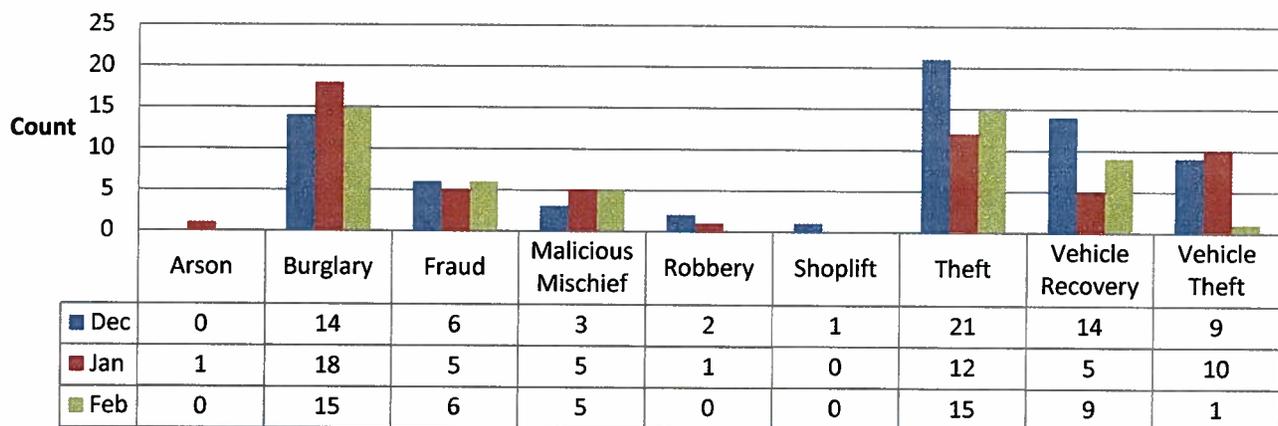
Call Source	Dec	Jan	Feb	Totals
911	1239	1185	1050	3474
Officer-Initiated	587	590	580	1757
Totals	1826	1775	1630	5231

### East Precinct Property Crime Last 3 Months - All Dispositions



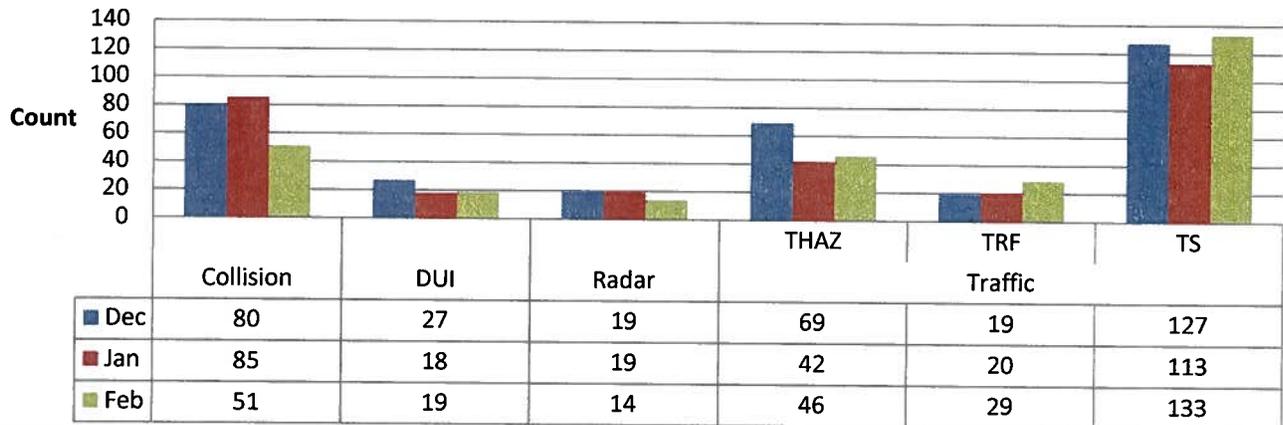
➤ Note: Dispositions for any given incident may be singular or multiple, in which case they are combined in the database. Dispositions represented here, other than "all", are those singular values and the end disposition of any combined string of dispositions.

### East Precinct Property Crime Last 3 Months - Dispositions A, B, I & R



A = Arrest, B= Booking, I = Impounded and R= Case Report

## East Precinct Vehicle Incidents Last 3 Months - All Dispositions



Disposition T (tickets)	Dec	Jan	Feb	Totals
Collision	1	0	0	1
DUI	1	0	0	1
Radar	0	0	1	1
Traffic	40	33	25	98
<b>Totals</b>	<b>42</b>	<b>33</b>	<b>26</b>	<b>101</b>

### Incident Types – Past 3 Months

Incident Type	Dec	Jan	Feb	Totals
911	113	77	72	262
Abandoned Vehicle	31	23	26	80
Abuse of Person	0	3	1	4
Alarm	77	78	82	237
Animal	50	36	69	155
Arson	1	1	0	2
Assault	10	16	23	49
Assist	46	24	39	109
Attempt to Contact	2	1	2	5
Attempt to Locate	0	0	1	1
Bomb	1	1	0	2
Burglary	19	21	20	60
Civil	76	66	47	189
Collision	80	87	51	218
CPS	4	4	1	9
Death	4	5	2	11
Disturbance	50	49	44	143
DUI	27	18	19	64
DV	32	52	30	114

Escort	0	4	4	8
Fireworks	4	5	2	11
Follow Up	123	186	131	440
Foot	2	0	2	4
Fraud	15	12	29	56
Harassment	8	16	10	34
Helicopter	1	1	2	4
Incident Cancelled	0	0	1	1
Information	5	14	8	27
Lojack	1	0	0	1
Mail/Web Based Complaint/Report	1	3	1	5
Malicious Mischief	14	13	12	39
Mental	0	6	6	12
Noise Complaint	33	15	21	69
Nuisance	9	10	11	30
Order Violation	9	5	3	17
Ordinance Violation	3	0	0	3
Other	59	65	39	163
Paper Service	32	19	28	79
Parking	4	4	6	14
Person Lost/Found	23	11	24	58
Property Lost/Found	6	13	12	31
Public Assist	35	41	35	111
Pursuit	1	3	0	4
Radar	19	19	14	52
Robbery	3	1	0	4
Route	6	5	3	14
RSO	17	31	34	82
SAR	4	4	4	12
School	3	4	2	9
Search Warrant	2	0	0	2
Security Check	127	118	92	337
Sex Offense	1	0	2	3
Shoplift	1	0	0	1
Shots Heard	23	19	21	63
Special Ops	2	4	6	12
Substance Abuse	15	14	15	44
Suicide	13	12	12	37
Suspicious	185	209	175	569
TFDrug	1	0	0	1
Theft	64	46	32	142
Threat	8	2	5	15
Traffic	219	175	208	602
Trespass	17	11	16	44

Vehicle Recovery	17	9	11	37
Vehicle Theft	9	17	2	28
Warrant	30	32	45	107
Weapon	1	2	0	3
Welfare Check	28	32	15	75
X OPEN DOOR/WINDOW	0	1	0	1
Totals	1826	1775	1630	5231

Data compiled by Volunteer Ray Coleman



*Community First*

## *Town of Index In Partnership With Snohomish County Sheriff's Office*



**Sheriff Ty Trenary**

**Mayor Bruce Albert**

### *Notable Events of February 2016*

- Repeat offender in custody (Gold Bar): Investigations of several burglaries, vehicle prowls and thefts came together this month with the arrest of the person responsible. We developed probable cause for at least seven separate crimes, primarily felonies, through the investigation process which included trace evidence laboratory analysis, computer forensics, GPS tracking of cell phones, victim and witness interviews, and search warrants. This person is currently still in custody and our property crime rates show it.
- Video surveillance leads to another capture: The new video surveillance system at a Gold Bar business gave clear evidence of the person responsible for a vandalism in Gold Bar as the suspect is seen slashing the tires on a victim's car. The suspect admitted to the crime when confronted with the video.
- Gold Bar Post Office Burglar Captured: Trace evidence analysis led to the identification of the Snohomish man responsible for burglaries at the US Post Office in Gold Bar that occurred between Christmas 2014 and New Years day 2015. Video footage has linked the same man to a third burglary of the post office in April 2015. Snohomish Police (SCSO) assisted and added charges of their own once he was in custody, where he remains.
- Citizen tips led to the early identification of a new problem location, a rental property, in Gold Bar. SCSO deputies are working with neighbors to head this one off before it gets the chance to settle in.
- Gold Bar Deputies continue to work with the Drug Task Force, Sultan Police, SCSO East Precinct, County Code Enforcement, County Health District and CPS to reduce and/or eliminate the impact of several nuisance properties very near to and within the Gold Bar Contract Region, including the Index area. Dozens of problem offenders have been evicted from several properties, many tons of garbage have been cleaned up, over a dozen unlawful residences have been shut or removed, and we are continuing to apply pressure to keep the gains we've realized and to clear out more nuisance locations.
- Out of State stolen vehicle/damage to county vehicles, Index area: The road repair site for damage to Index Galena Rd from recent floods was struck by vandals/thieves, causing thousands of dollars of damage and loss to county owned construction vehicles and property. A 20 year old Kansas man with ties to Snohomish County was arrested near Gold Bar in a late model white Ford pickup, stolen February 3rd out of Oklahoma, and was found in possession of valuable stolen property from the Snohomish County Construction Site.

The following tables provide data relative to the calls for service for Index. This police contract has an Originating Agency Identifier (ORI) of WA0311800 and a Call Police Beat coded as IDX.

### Call Source – Past 3 Months

Call Source	Dec	Jan	Feb	Totals
911	4	6	7	17
Officer-Initiated	30	42	28	100
Totals	34	48	35	117

### Incident Types – Past 3 Months

Incident Type	Dec	Jan	Feb	Total
911	1	0	0	1
Abandoned Vehicle	0	1	0	1
Abuse of Person	1	0	0	1
Alarm	1	0	0	1
Assist	0	1	0	1
Burglary	0	0	1	1
DUI	0	0	1	1
DV	0	1	0	1
Follow Up	0	1	2	3
Other	0	1	0	1
Security Check	31	42	31	104
Vehicle Theft	0	1	0	1
Totals	34	48	35	117

Report presented by Index Chief of Police Sgt. David Casey  
Table and charts compiled by Volunteer Ray Coleman

## SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

---

ITEM NO: SR – 2  
DATE: March 24, 2016  
SUBJECT: Public Works Monthly Report  
CONTACT PERSON: Mick Matheson, P.E., Public Works Director



**ISSUE:**

Provide monthly reports to Council regarding:

- City of Sultan Water Plant Production and Operation
- Everett Meter Readings
- 2016 Water Meter Replacement Program
- 2016 Fire Hydrant Exercising Schedule
- City of Sultan Wastewater Treatment Plant Operation
- Recycling and Garbage Reports
- Cemetery Report
- Field Supervisor Report

**SUMMARY:**

There are twelve total attachments. Seven attachments are designed to provide information regarding the City of Sultan's water production, a water supply comparison, water meter replacement program, fire hydrant exercising schedule and information on the Everett meter readings.

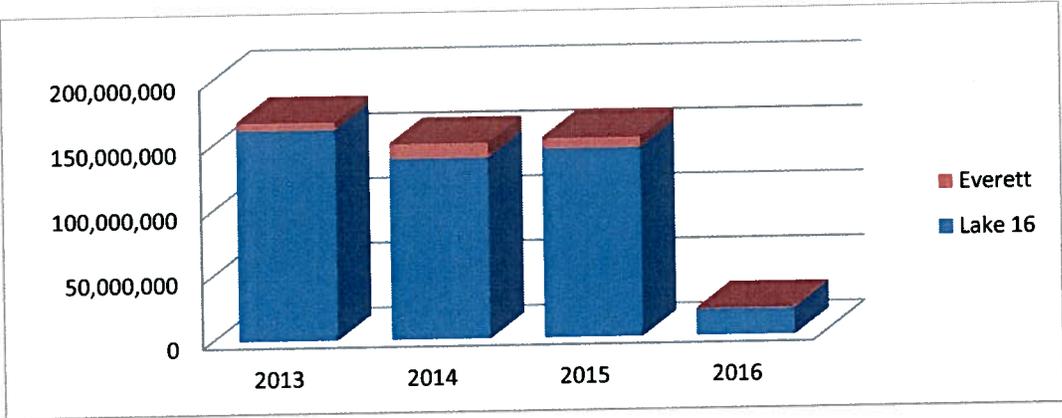
Lastly, there are five attachments designed to provide information with respect to the City of Sultan's Wastewater Treatment Plant operation, garbage collection, recycling, cemetery and current public works crew activities. The attachments are updated monthly.

**ATTACHMENTS:**

Attachment A	Lake 16 vs. City of Everett Water Supply Comparison
Attachment B	Lake 16 Production for 2016
Attachment C	City of Sultan Water Plant Production Past 6 Years
Attachment D	Yearly Totals to Distribution System
Attachment E	2016 Water Meter Replacement Schedule
Attachment F	2016 Fire Hydrant Exercising Schedule
Attachment G	Everett Meter Readings for 2016
Attachment H	City of Sultan Wastewater Treatment Plant Operational Report
Attachment I	Garbage Report
Attachment J	Recycling Report
Attachment K	Cemetery Report
Attachment L	Field Supervisor Report

**Lake 16 vs. City of Everett Water Supply Comparison**  
 Yearly Totals for Lake 16 and Everett Productions

	2013	2014	2015	2016
Lake 16	163,185,000	140,098,000	146,316,550	20,447,700
Everett	6,154,544	11,577,544	8,277,372	564,740
Total Gallons	169,339,544	151,675,544	154,593,922	21,012,440
% Everett	4%	8%	5%	3%



NOTE: ALL NUMBERS ARE IN GALLONS

**LAKE 16 ANNUAL PRODUCTION**

**ATTACHMENT B**

MONTH	RUN TIME HOURS	FLOW	FLUSHES	BACKWASH	FILTER TO WASTE	TOTAL TO TOWN	CHLORINE POUNDS	FILTER AID/POUNDS	COAGULANT LBS	CAUSTIC LBS	FLUORIDE LBS	SODA ASH LBS
Jan-16	318.3	13,753,000	1,017,600	1,301,000	675,000	10,759,400	122.7	2.1	1,952	2,095	102.0	1819.0
Feb-16	286.8	12,102,000	691,200	1,115,000	607,500	9,688,300	105.2	2.0	1,568	1,693	102.0	1664.0
Mar-16						0						
Apr-16						0						
May-16						0						
Jun-16						0						
Jul-16						0						
Aug-16						0						
Sep-16						0						
Oct-16						0						
Nov-16						0						
Dec-16						0						
<b>TOTALS</b>	<b>605.1</b>	<b>25,855,000</b>	<b>1,708,800</b>	<b>2,416,000</b>	<b>1,282,500</b>	<b>20,447,700</b>	<b>227.9</b>	<b>4.1</b>	<b>3,520</b>	<b>3,788</b>	<b>204.0</b>	<b>3,483.0</b>
<b>AVERAGE</b>	<b>302.6</b>	<b>12,927,500</b>	<b>854,400</b>	<b>1,208,000</b>	<b>641,250</b>		<b>114.0</b>	<b>2.1</b>	<b>1,760</b>	<b>1,894</b>	<b>102.0</b>	<b>1,741.5</b>

FLOW/FLUSHES/BACKWASH/FILTER TO WASTE/ TOTAL TO TOWN NUMBERS ARE ALL IN GALLONS

**CITY OF SULTAN**  
**Water Plant Production Past 6 years**

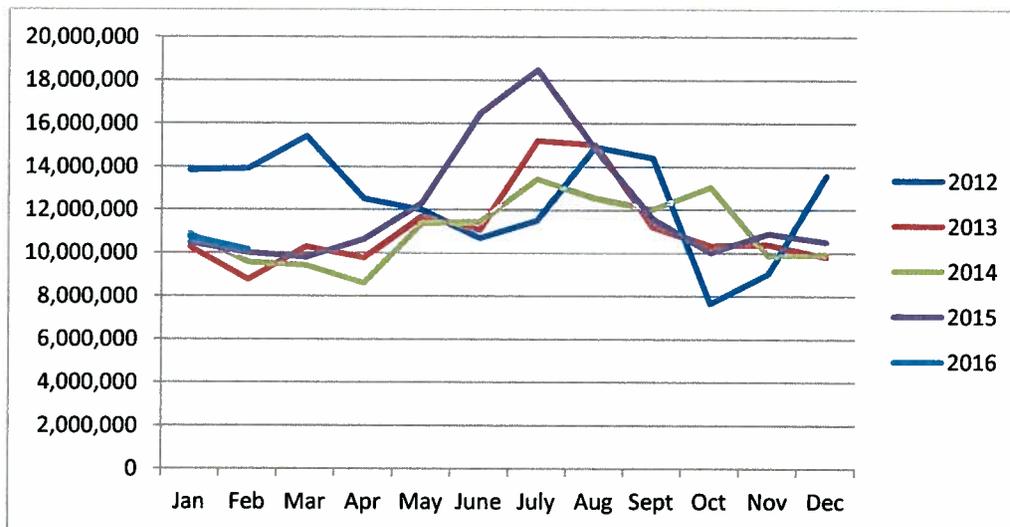
	2011	2012	2013	2014	2015	2016
JAN	11,816,800	13,837,500	12,695,000	13,552,000	11,085,000	13,753,000
FEB	11,059,100	13,917,500	10,821,000	11,889,000	9,762,000	12,102,000
MARCH	11,246,150	15,413,700	12,453,000	11,968,000	12,339,000	
APRIL	3,636,500	12,509,700	12,330,000	10,739,000	12,741,000	
MAY	0	11,994,500	14,516,000	14,191,000	14,666,000	
JUNE	0	10,721,850	13,654,000	14,036,000	19,483,000	
JUL	0	11,536,100	18,270,000	16,632,000	21,852,000	
AUG	0	14,897,550	16,369,000	15,095,000	17,011,000	
SEPT	0	14,403,400	13,820,000	14,458,000	13,864,000	
OCT	0	7,669,000	12,901,000	9,691,000	11,085,000	
NOV	4,359,500	9,048,000	13,074,000	10,339,000	10,910,000	
DEC	13,589,000	10,813,600	12,282,000	11,966,000	12,150,000	
AVG	4,642,254	12,230,200	13,598,750	12,879,667	13,912,333	12,927,500
<b>TOTAL</b>	<b>55,707,050</b>	<b>146,762,400</b>	<b>163,185,000</b>	<b>154,556,000</b>	<b>166,948,000</b>	<b>25,855,000</b>

**ATTACHMENT D**

**YEARLY TOTALS TO DISTRIBUTION SYSTEM**

	2012	2013	2014	2015	2016
Jan	13,837,500	10,271,500	10,896,750	10,494,970	10,759,400
Feb	13,917,500	8,778,600	9,565,500	10,011,458	10,160,288
Mar	15,413,700	10,295,800	9,414,140	9,808,262	
Apr	12,509,700	9,775,750	8,608,100	10,624,748	
May	11,994,500	11,709,190	11,414,350	12,312,858	
June	10,721,850	11,106,400	11,442,950	16,476,104	
July	11,536,100	15,208,100	13,420,500	18,487,800	
Aug	14,897,550	15,005,000	12,551,110	14,820,546	
Sept	14,403,400	11,235,750	12,015,410	11,580,948	
Oct	7,669,000	10,349,400	13,065,976	10,030,402	
Nov	9,048,000	10,396,050	9,876,190	10,910,000	
Dec	13,589,000	9,823,500	9,933,596	10,513,822	
<b>TOTAL</b>	<b>149,537,800</b>	<b>133,955,040</b>	<b>132,204,572</b>	<b>146,071,918</b>	<b>20,919,688</b>
<b>AVG</b>	<b>12,461,483</b>	<b>11,162,920</b>	<b>11,017,048</b>	<b>12,172,660</b>	<b>10,459,844</b>

ALL NUMBERS ARE IN GALLONS



**ATTACHMENT E**

**2016 WATER METER EXCHANGE SCHEDULE**

Month-Year	Actual # Meters Changed	Program Goal	Remaining Meters at Month End
<b>Beginning Balance</b>			<b>25*</b>
Jan-16	3	5	22
Feb-16	1	5	21
Mar-16		5	
Apr-16		5	
May-16		5	
Jun-16		5	
Jul-16			
Aug-16			
Sep-16			
Oct-16			
Nov-16			
Dec-16			
<b>TOTAL</b>	<b>4</b>	<b>25</b>	

\* All remaining meters are commercial.

ATTACHMENT F

2016 FIRE HYDRANT EXERCISING SCHEDULE

Month-Year	Actual # of FH's Exercised	Program Goal	Remaining FH's at Month End
Jan-16	14	20	84
Feb-16	5	20	79
Mar-16		20	
Apr-16		20	
May-16		10	
Jun-16			
Jul-16			
Aug-16			
Sep-16			
Oct-16			
Nov-16			
Dec-16			
TOTAL	19	90	



**CITY OF SULTAN**  
Wastewater Treatment Plant  
Operational Report  
2015 - 2016

**ATTACHMENT H**

MONTH	Influent Flow (Max High allowed 0.72 MGD)				Total Rainfall Inches	Effluent PH (Range allowed 6.0 - 9.0)		Biological Oxygen Demand (Range allowed 85% to 100%)	Avg Suspended Solids (Range allowed 85% to 100%)	Sludge Wasted Gallons	Hauled Wet Tons
	Total (MG)	Avg (MGD)	High (MGD)	Low (MGD)		PH Low	PH High				
Jan-15	14,365	0.463	1.894	0.327	8.90	6.3	6.5	97.0	96.7	40,227	0.00
Feb-15	11,065	0.395	0.686	0.276	8.34	6.2	6.5	97.3	97.2	74,696	38.66
Mar-15	9,024	0.291	0.503	0.234	5.04	6.3	6.4	97.7	98.8	101,724	49.68
Apr-15	8,825	0.394	0.374	0.249	5.56	6.3	6.5	97.7	98.1	94,379	39.06
May-15	7,244	0.234	0.297	0.203	1.01	6.3	6.5	97.7	97.9	77,150	29.15
Jun-15	6,227	0.208	0.239	0.191	0.70	6.3	6.7	98.4	98.0	80,642	29.32
Jul-15	6,378	0.206	0.261	0.180	0.80	6.3	6.6	98.6	97.9	51,452	19.18
Aug-15	6,579	0.212	0.281	0.190	3.24	6.4	6.8	98.1	98.0	56,743	29.09
Sep-15	6,801	0.227	0.262	0.208	3.46	6.3	6.6	98.0	98.1	41,367	19.60
Oct-15	8,404	0.271	1.123	0.206	7.45	6.3	6.8	98.0	97.8	23,374	9.60
Nov-15	17,662	0.589	1.440	0.338	12.87	6.1	6.5	97.6	98.7	23,597	19.24
Dec-15	16,666	0.538	1.900	0.324	14.83	6.1	6.3	96.6	96.3	35,140	0
Jan-16	11,944	0.385	0.802	0.271	10.15	6.2	6.5	97.0	97.3	44,578	26.73
Feb-16	14,242	0.491	1.257	0.332	7.98	6.1	6.3	97.7	97.6	64,475	29.07
Mar-16											
Apr-16											
May-16											
Jun-16											
Jul-16											
Aug-16											
Sep-16											
Oct-16											
Nov-16											
Dec-16											

## 2016 GARBAGE REPORT

## ATTACHMENT I

	2015 TONS	2015 COST	2016 TONS	2016 COST
January	145.33	\$15,261.00	153.49	\$16,120.00
February	128.13	\$13,455.00	142.60	\$14,977.00
March	138.96	\$14,593.00		
April	140.13	\$14,715.00		
May	145.89	\$15,320.00		
June	140.38	\$14,743.00		
July	153.48	\$16,093.00		
August	139.16	\$14,612.00		
September	134.68	\$14,144.00		
October	166.21	\$17,015.00		
November	162.05	\$16,589.00		
December	157.68	\$16,542.00		
<b>TOTALS</b>	<b>1,752.08</b>	<b>\$ 183,082.00</b>	<b>296.09</b>	<b>\$31,097.00</b>



ATTACHMENT J

City of Sultan  
Customer Counts

<u>Sector</u>	<u>Commodity</u>	<u>Jan-16</u>	<u>Feb-16</u>	<u>Mar-16</u>	<u>Apr-16</u>	<u>May-16</u>	<u>Jun-16</u>	<u>Jul-16</u>	<u>Aug-16</u>	<u>Sep-16</u>	<u>Oct-16</u>	<u>Nov-16</u>	<u>Dec-16</u>	<u>Total</u>
Residential	Recycle	1,549	1,550											3,099
Commercial	Recycle	29	30											59
Multifamily	Recycle	6	6											12
Residential	Yardwaste	318	317											635
Commercial	Yardwaste	3	3											6
Multifamily	Yardwaste	1	2											3

**CEMETERY REPORT  
BURIALS**

**ATTACHMENT K**

**103 Cemetery Operating Fund**

<b>Description</b>	<b>2016 BUDGET</b>	<b>2016 ACTUAL</b>
<b>Revenue</b>		
Beginning Balance	0	19,004
Cemetery Fees	25,000	3,612
Investment Interest	100	0
<b>Total Resources</b>	<b>25,100</b>	<b>22,616</b>
<b>Expenditures</b>		
<b>Total Expenditures</b>	<b>23,440</b>	<b>6,878</b>
<b>Ending Fund Balance</b>	<b>1,660</b>	<b>15,738</b>

<b>Burials</b>	<b>YTD 2016</b>
Ash	0
Full	2

SULTAN CITY COUNCIL

AGENDA ITEM

---

**DATE:** March 24, 2016  
**SUBJECT:** Public Works Projects-Update  
**CONTACT PERSON:** Connie Dunn, Public Works Supervisor

**WASTEWATER:**

The city crew has been cleaning sewer lines in preparation of video sewer inspections.

**STORM WATER:**

We have already received and dealt with high water this year due to snow melt & heavy rains. The National Weather Service is predicting more to be expected. Working with Volunteers and Business/Property Owners is always challenging and rewarding. In times of flood the citizens of Sultan pull together to help each other.

**PARKS:**

The Dog on First (Dog Park) Phase 1 is ready for signage.

The City has also started seeking a vendor to make a Community/Business Promotion Banner Sign which will be located at 317 West Stevens Avenue (US2).

**BUILDING MAINTENANCE:**

The roof at the Post Office has leaked and was temporarily repaired last November, however, it is leaking again. The roofing company said during the construction of the addition of the loading dock roof that the tie-in was done in such a way that it now requires a new roof on the building for a more permanent repair. The question is whether to place a new roof, or replacement of some sheets of roof with a new valley metal and hope the leak is repaired for more that 3 months. The damage on the inside due to the leaking is still pending repair.

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

---

ITEM NO: Consent C 1  
DATE: March 24, 2016  
SUBJECT: Council Meeting Minutes  
CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

**SUMMARY:**

Attached are the minutes of the March 10, 2016 Council meeting as on file in the office of the City Clerk.

**RECOMMENDED ACTION:**

Approve as submitted.

**CITY OF SULTAN COUNCIL MEETING – March 10, 2016**

Mayor Eslick called the regular meeting of the Sultan City Council to order in the Sultan Community Center. Councilmembers present: McCarty, Seehuus, Wiita, Neigel, Naslund and Beeler. Absent: Walker

**CHANGES/ADDITIONS TO THE AGENDA:**

Consent: Add excused absence of Councilmember Walker

Add: Executive session.

Approved on a motion by Councilmember Wiita, seconded by Councilmember Seehuus. All ayes.

**PRESENTATIONS:****Business Spotlight – Sahara Pizza**

The issue before the Council is to recognize Sahara Pizza as the City of Sultan's Business Spotlight for March 2016. John Barich is the owner/operator of Sahara Pizza located at 613 Stevens Avenue in Sultan. John was born in the Bay area grew up in Bellevue, and worked part time in high school making pizza. Working since he was a teenager gave John experience and he got good at it, managing stores and eventually he got his own Pizza Franchise.

Most of John's working experience is in the food industry but he did venture off a couple of times and cleaned carpets for a while and sold vacuum cleaners for one day. Sahara Pizza opened in Sultan on Halloween, 2010. John chose Sultan as the perfect location; a small town, travelers, and a beautiful new building. It was the right place and the right time.

John is part of a happy family of four and soon to be five. His significant other, Whitney and he share two children with a daughter due on May 14<sup>th</sup>.

Besides pizza, Sahara Pizza offers full breakfasts, toasted sandwiches, salads, pasta and their famous Garlic Twisty Bread Sticks. They offer free delivery to homes, businesses, school and church events from Sultan to Gold Bar. John employees 14 people from the area.

When asked where he sees himself in the next 2 – 5 years, John said, "Right here, I'm more than happy to be here, so I don't plan on going anywhere else."

Mayor Eslick presented a Certificate of Recognition.

John advised he is happy to be here and looks forward to the future.

**Volunteer Spotlight – Ole Carlson**

Ole (Charles) Carlson was born in Havre Montana and grew up in Vista California. He met his wife of 64 years, Charlene when he was in high school and they had five daughters. Ole served 21 years in the Army and retired in the grade of Sergeant Major. His last assignment was in Vietnam from 1967 to 1968. He returned to Seattle to retire in Oct 1968.

Ole moved to Sultan in 1977 where he and Charlene lived in their home on Trout Farm Road. Ole's volunteering began in the early 1970's when he volunteered as a Police Reserve with the Seattle Police Department. He was pretty busy in those early years raising a family, running a Saw Blade and Video Store Business. You may remember the "7 C's Video Store" in Sultan during the 1980's. He sold the store in 1992 and that allowed him to spend more time volunteering in the community.

Ole started "Operation Outreach" through the Masonic Lodge. It is designed to give books to 2<sup>nd</sup> grade students. He ran the program for several years and was even the Statewide Supervisor for all of the Masonic Lodges in the State of Washington. The program changed to what is now Bikes for Books in conjunction with the local libraries. He read to Gold Bar Elementary 1<sup>st</sup> Graders for 13 years.

As a Mason, Ole helped in several food drives for the Monroe and Sultan Food Banks. He has been volunteering regularly since 2005 at the Visitor Information Center. "I saw this as an excellent way to meet people, because I like people," Ole said. He's helped cook for pancake

**CITY OF SULTAN COUNCIL MEETING – March 10, 2016**

breakfasts at the Senior Center and was the self proclaimed, “Scrambled Egg Specialist”. Ole serves as the VFW Chaplain and in the same position in the Masonic Lodge.

Ole spent years as a local actor. He had an agent in Seattle and did come commercials for Ivar’s Restaurants, “Dances with Clams”, that you can still view on YouTube. Bartell Drug Store, a training film for Boeing, and was an extra in a Rap Commercial. Ole was once overheard saying, “I stay interested so I can stay interesting”. A natural on stage, appearing in several local theater productions, including “Egad What a Cad, and The Hilarious Hillbilly Massacre.” Ole has lip synced to Burl Ives singing “In the Light of the Silvery Moon” and as motorcycle hoodlum in “Born to be Wild”. Ole is slowing down now, soon to be 87. He will continue volunteering at the Visitor Information Center as long as he can and take time to travel with his wife of 3 years, Marlene.

Mayor Eslick presented a Certificate of Appreciation.

Ole thanked the City for the recognition. Some volunteer more than him but he is more visible. To be part of the community must give back to the community and simplest way is to volunteer.

**WH Pacific – Pedestrian/Bike Bridge**

WH Pacific, consultants for the City of Sultan presented an update on the Pedestrian/Bicycle Bridge crossing the Sultan River. Sam Richards provided an overview of the project and an update on the design process. The bridge alternative was selected last year by the Council. Applications for permits have been submitted and are under review or issued and the City continues to seek funding for construction.

Discussion:

Can the bridge handle emergency vehicles? The width will be 10 foot wide and is not designed to drive across but could handle the weight if required.

Will additional lighting in the area be added? Will be part of the final design

Where does it come out on the west side? Along Highway 2 at the existing path.

Does it expand into the park? There will be stairs that go into the park.

How does earthquake engineering compare to the existing bridge? The new bridge is designed for earthquakes, the existing highway bridge is not.

**COMMENTS FROM THE PUBLIC:**

Jean Roberts: Expected to see the minutes on the hearings on the annexation.

John Peltner: With the Turks Baseball league and they do a lot of volunteer work in the parks. In 2014, they put in 78 hours; 2015 put in 230 hours on the baseball fields in the parks; 2016 have put in 79 hours. Have ten teams with the league and they continue to grow. They work with the kids on teamwork and volunteering. They have worked with the City to get the secondary field at Reese Park useable. They play with a lot of teams from out of the area and they are now coming in to play and bringing money into the community. Can’t do things without the city and team support.

Kay George: Voted against the pedestrian bridge when she was on the Council. Should not sink money into engineering without money for the project. The funds for engineering needs to be paid back if not build in six years as this a not a grant it is a loan. This is the same as the design for the sewer plant that had to be paid back. Hope it does not happen again as they have borrowed for engineering again.

**COUNCILMEMBER COMMENTS**

Neigel: Asked about the expense for earth day shirts; CT has plan to expand service east of Snohomish. Major impact is the two phase expansion that will include access to Highway 2.

**CITY OF SULTAN COUNCIL MEETING – March 10, 2016**

Wiita: The public hearing on the annexation was delayed to March 24 to provide adequate time to provide notification to everyone. AWC is looking for representative for cities under 5000 for their board and he would like to apply. The committee met regarding the parks and discussed walking thru the parks, reviewing the report from insurance company and reporting back to the Council.

McCarty: Other cities inspect their park equipment monthly but we don't have the funds. Equipment at Osprey park needs to be repaired.

Mick Matheson, Public Works Director: The funding for the bridge design came from \$100,000 legislative proviso; STP grant was used for part of the design and water/sewer funds paid for the utility design. There were no loans – all were grants and the City has ten years to build the project. Under the new grant criteria – must have a designed project ready to go to get money.

Laura Koenig, City Clerk: Advised the minutes on the prior public hearings on the annexation will be available on March 24<sup>th</sup> with the hearing packet.

Chief Beaton: Advised there were two DUI collisions on Sunday. One on 4<sup>th</sup> Street near the Middle school in which the car hit a power pole and sheared off the pole. The person is being held responsible. The other was at the Sultan Basin and Highway 2 – The DUI driver was not hurt but people in other car were hurt.

Mayor Eslick: Advised she is putting together a Christmas decoration committee for this year, as the City can't use the power poles for decorations any longer.

**STAFF REPORTS** – Written Reports Submitted and are on file in the Office of the City Clerk.

- 1) Code Enforcement
- 2) Salary Commission

**CONSENT AGENDA**: The following items are incorporated into the consent agenda and approved by a single motion of the Council. On a motion by Councilmember Naslund, seconded by Councilmember Neigel, the consent agenda was approved as amended. McCarty – aye, Seehuus – aye; Wiita – aye, Neigel – aye; Naslund – aye; Beeler - aye.

- 1) Minutes of the February 25, 2016 Council Meeting as on file in the Office of the City Clerk.
- 2) Voucher Approval in the amount of \$169,707.81 and payroll through February 26, 2016 in the amount of \$80,670.61 to be drawn and paid on the proper accounts.
- 3) Excused absence of Councilmember Walker from the March 10, 2015 Council meeting.

**ACTION ITEMS**:

**Buno Construction Sewer Repair – Final Acceptance**

The issue before the City Council is final acceptance of the emergency sewer repair completed by Buno Construction, LLC.

The council authorized the Mayor to sign a contract with Buno Construction, LLC not to exceed \$26,326.20 to repair the existing sewer main located between 3rd Street and 4th Street on the north side of US 2 on February 11, 2016. There were no change orders issued for this project.

The project was completed for \$26,326.20. The project was funded with Sewer Capital funds.

On a motion by Councilmember Seehuus, seconded by Councilmember Beeler, the Council accepted the emergency sewer repair completed by Buno Construction, LLC. All ayes.

**CITY OF SULTAN COUNCIL MEETING – March 10, 2016****Micels Corporation Sewer Repair – Final Acceptance**

The issue before the City Council is final acceptance of the emergency sewer rehabilitation completed by Michels Corporation.

The council authorized the Mayor to sign a contract with Michels Corporation not to exceed \$25,482.99 to rehabilitate the existing sewer main located between 3rd Street and 4th Street on the north side of US 2 on February 11, 2016. There were no change orders issued for this project. The project was completed for \$25,482.99. The project was funded with Sewer Capital funds.

On a motion by Councilmember Wiita, seconded by Councilmember Seehuus, the Council accepted the emergency sewer rehabilitation completed by Michels Corporation. All ayes.

**Pedestrian/Bike Bridge Application to WSDOT**

The issue before the Council is to authorize the Mayor to sign the necessary documents to submit a grant application requesting approximately \$3,500,000 to fund construction of the US 2 Pedestrian/Bicycle Bridge crossing the Sultan River.

Construction of a stand-alone pedestrian and bicycle bridge crossing the Sultan River is identified in the City of Sultan's Comprehensive Plan and will provide safe passage for pedestrians and bicyclists. The bridge will connect Sportsmen and River Park providing an opportunity for recreationalists who are fishing, rafting, swimming, and picnicking on either side of the river to safely cross the Sultan River. The bridge will also provide an alternate safe crossing for residents.

In 2012 and 2014, the City of Sultan submitted a grant application to Puget Sound Regional Council Pedestrian/Bicycle Grant Program for construction of the bridge. The grants were not funded. The WSDOT Pedestrian and Bicycle Grant Application is due on May 6, 2016. City staff recommends submitting the grant application to the WSDOT Pedestrian and Bicycle Program to fund construction of the bridge in the amount of \$3,500,000.

There is no match requirement for this grant program however it will not fund construction of the sanitary sewer and water transmission lines in the amount of \$372,000. Funding for the sanitary sewer and water elements of the bridge will be funded through a separate grant, or water and sewer Capital Account Funds.

On a motion by Councilmember Naslund, seconded by Councilmember Neigel, staff was directed to apply for a WSDOT Pedestrian and Bicycle Grant Program in the amount of \$3,500,000 to fund construction of the US 2 Pedestrian/Bicycle Bridge and authorize the Mayor to sign all necessary documents. All ayes.

**Gohr Road Waterline Contract**

The issue before the city council is to authorize the mayor to sign a contract with The Blueline Group to assist the City in preparing construction drawings, plan specifications, bid documents, and construction management for the Gohr Road Waterline Completion Project.

The City was awarded a Snohomish County Community Development Block Grant (CDBG) of \$76,990 for the design and construction of the Gohr Road Water Main Project. In addition, the City committed \$25,000 in City water funds to complete the project. The initial scope of work includes the design of approximately 500 lineal feet of new 8-inch ductile iron water main from the intersection of Gohr Road and 135th Street SE to a connection point located northeast. Additionally the project includes replacement of water services in the corridor and a new fire hydrant.

The City received Statements of Qualifications from three consulting engineering firms. The firms in alphabetical order were Blueline, Gray & Osborne, and Harmsen & Associates. City staff reviewed the Statements of Qualifications based on the timeline, consultant selection and

**CITY OF SULTAN COUNCIL MEETING – March 10, 2016**

evaluation process advertised for the project. City staff selected The Blueline Group. Their references were checked and all responded with outstanding recommendations. The consultant's fee is covered by the \$76,990 Community Development Block Grant.

On a motion by Councilmember Naslund, seconded by Councilmember Wiita, the Mayor was authorized to sign a contract with The Blueline Group to provide professional engineering services in the amount not to exceed \$26,600 without prior authorization by the City Council. All ayes.

**DISCUSSION ITEMS:****Park Field Use**

The issue for discussion is the use of the ball fields at the city parks. Ken Walker, City Administrator, advised the City has a limited number of ball fields and multiple groups who want to use them. The Mayor is working with the two leagues to meet the needs of each and he recommends the Mayor continue with the process of allocation.

Councilmember Wiita agreed that when it comes to the use of fields, it should be an administrative issue, not a Council issue. The problem has brought to light the need to review the policy on use and fee structure. Staff and the Mayor are reviewing other city's policy and will bring back a proposal to the Council for consideration.

Councilmember Naslund advised that she works with scheduling problems at the school and has dealt with multiple requests for the same facility. Provided a copy of the school policy.

**Executive Session:**

On a motion by Councilmember Seehuus, seconded by Councilmember Naslund, the Council adjourned to executive session at 8:35 PM to discuss pending litigation for twenty-five minutes. All ayes. Councilmember McCarty did not attend the executive session. The Council returned to regular session at 9:00 PM.

**Adjournment:** On a motion by Councilmember Wiita, seconded by Councilmember Naslund, the meeting adjourned at 9:00 PM. All ayes.

---

Carolyn Eslick, Mayor

---

Laura J. Koenig, City Clerk

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

---

ITEM NO: Consent C 2

DATE: March 24, 2016

SUBJECT: Council Meeting Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

**SUMMARY:**

Attached are the minutes of the January 28, 2016, February 11, 2016 and February 25, 2016 Public Hearing on the 124<sup>th</sup> Annexation Request as on file in the office of the City Clerk.

**RECOMMENDED ACTION:**

Approve as submitted.

**CITY OF SULTAN COUNCIL MEETING – January 28, 2016****PUBLIC HEARING:**

The Public Hearing on the Proposed Annexation of Property located on 124<sup>th</sup> Street in Sultan was called to order by Mayor Pro-tem Walker.

Councilmembers present: McCarty, Seehuus, Wiita, Naslund and Beeler.

**Staff:**

The issue before the Council is to hold a public hearing on the proposed annexation for an area of land in the vicinity of 124<sup>th</sup> Street SE. Annexation is the process by which an unincorporated portion of the county becomes part of the incorporated community. The areas of land eligible to consider for annexation are areas within the city's urban growth boundary. The proposed annexation area is within the City of Sultan Urban Growth Area.

Acceptance of the 60% Annexation Petition by the City Council represents a commitment by the city to proceed with this annexation request consistent with the requirement of state law, city code, and the city's comprehensive plan. By approval, the City Council determines that the proposed annexation is in the public interest. The city should cause a proposed zoning and comprehensive plan map amendment to be prepared following the annexation.

The applicant will need to be responsible for infrastructure improvements for any subsequent development once the proposed area has been annexed into the City of Sultan. City staff finds that adequate facilities and urban services can be provided according to the adopted levels of service and capital facilities plans in effect.

There is no proposed zoning with the annexation petition. Consequently, the City of Sultan will determine appropriate zoning based on the Future Land Use Plan in the City's Comprehensive Long-Range Plan.

Annexation will require coordination with the Snohomish County Boundary Review Board. The Boundary Review Board will weigh the merits of the annexation request and either support or deny the request independent of Council's recommendation. The area cannot be annexed without Boundary Review Board approval.

Annexation will require coordination with the Snohomish County Boundary Review Board. The Boundary Review Board will weigh the merits of the annexation request and either support or deny the request independent of Council's recommendation. The area cannot be annexed without Boundary Review Board approval.

The final decision to accept an annexation will depend upon the decision of the Council that the applicant has adequately satisfied the requirement of annexation according to state law, the city code, and the comprehensive plan. Final acceptance of the annexation is within the sole discretion of the City Council upon a finding that the annexation is consistent with the city's adopted plans and policies at the time the annexation request was considered for approval.

**Public Input**

Written comments were received from the following and are incorporated into the hearing record:

Erin Wolter  
Riikka Peterson  
Judy Heydrick

**Lucy Hitchcock:** On the Planning Board to provide land use recommendations to the city. The annexation request did not go to the Planning Board. Staff reports include sections from the Comprehensive Plan but did not include other sections regarding annexations which suggests build out first. LU 5 requires a feasible plan prior to development. The City will benefit from fees, taxes and will cover cost of utilities. Nothing to note when this will occur. Transportation needs to be addressed.

**CITY OF SULTAN COUNCIL MEETING – January 28, 2016**

Kathy Weber: No information from the city to the residents and response received from city staff was confusing. Received no notice of the hearing. It was posted on city web page but property not posted. There was no notice to the people – feels things are being hidden and wrong information provided.

Mark Bothwell: Lives on the 20-acre farm north of annexation. This is urban sprawl and patchwork development. This is three miles from shops and is on the Sultan Basin Road which has no sidewalks. Loosy idea.

Margaret Hockenson: Adjacent to the property on the east side. Road is not that wide and has no center line. Dump trucks speed on the road and not safe to walk on. Son was hit by dump truck. Not set up for traffic. What will this do to the schools with 400 homes – everyone will have to pay taxes for new schools. Nothing required to help schools.

Donna McConnell: Concerned and upset over the notice provided. What is effect of 400 homes on the community. There are several developments with large homes on small lots. Builders come in and build and then leave – citizens will be stuck with 400 new homes and no way to support the infrastructure. Need to look at what planning and need information on homes and roads.

Jean Roberts: Attended the meetin in May 2015 and the Council did not direct staff to complete the annexation – they requests additional information. There was nothing mentioned about the annexation from May to January. Someone saw the notice in the Everett Herald and she received the notice three days ago about the meeting. The proposed annexaition must be in the public interest – how can that happen if there is no public input. The request has change from 60 acres in 2006; 75 acres in May 2015 and is now 80 acres. There has been forty years of opposition to development on the Sultan Basin Road.

Kay George: Currently the developer fees is \$0 for school impact fees and has been for many years and others are being asked to pay for bond. Citizens will continue to be asked to pay and developers are used to paying mitigation fees – if put into effect would mitigate impacts. There has been secrecy from the beginning and there were no objections because no one was told.

Mary Lowry: Attended the hearing in May 2015 and the Council advised that the homes were under consideration. There was no notice of the meeting – only in the Everett Herald. Was there a feasibility study completed? It appears the Council and Mayor have made up there minds already and the resolution has been prepared. Need to respond to the public and explain –borders on being illegal.

Angela Olson: Lives north of the proposed development and has concerns about traffic and lack of sewer. Don't know who the developers are or where they come from – would like to know.

Paul Hawkinson: Lives a mile or less from annexation and is opposed. Needs to be an anylisis on the road issues. Sultan Basin Road is a two lane road and during the weekend there is a traffic impact to Highway 2. 400 homes will add up 1000 cars and will create an impact on the intersections already backed up from the developments. Sewer project – where will the sewer line go – will need an easement from the county for the line – who will pay for the easement?.

**CITY OF SULTAN COUNCIL MEETING – January 28, 2016**

Gerry Gibson: Is opposed for all the reasons he has stated before. This is not in the public interest, creates sprawl. will not fit into the environment or land and creates an impact on schools. Who will pay for roads, schools, fire and police – builders will not. Planning Board was not part of the process. People who submit requests for land projects should pay property tax.

Brian Asbaugh: 400 homes is out of line for the rural area and other areas are available. No compelling argument that we need the homes and they need to see plans for the development. Not designed for greater good

Tony Redding: Would like her comments from May 2015 included in the hearing. This will have impact on Highway 2. This is death highway and not a complete street. Opposed. Need to a better job of public notice.

Bill Pichon: Lives across from the development and agrees with other comments. Found out about meeting in late January with only three days notice. Opposed for same reason. Road is dangerous – ridiculous to put 400 homes there.

David Hockenson: Agrees with others opposed to annexation. There is no feasible way to get sewer to area without going through the County. There is still property in the city that is not developed and they don't need this land. Need to develop internally before expansion. The direction was to conduct a feasibility study not to annex.

Ilesa Chidester: Lives on Trout Farm road and drives Highway 2. Five years ago there was no one on road at 5 AM and now it is busy. If there are more people they will be on the road to go to work. Need more lanes on Highway 2.

**Staff Response:**

Brad Collins, Interim Planner: There are a series of steps for growth in the city – need a Comprehensive Plan approved by the City, County and State. This has been completed and the area is in the UGA. To development as urban, it must be annexed into the city and the zoning can be determined prior to the annexation but this has not had a pre zone.

Once annexed, zoning has to be determined by the Council. Under the current zoning laws, there is not adequate land for 400 homes. It is premature to do a feasibility of what will be developed as the request is to annex not develop. 60% petition has been received and is under review with the County..

The final step will be a development plan to subdivide or request change in zoning. At that point, the city would analyze the impacts and would go to the Planning Board and hearing examiner. Road improvements would be recommend as part of a development. The water line already runs thru the county. The sewer line would require the road be torn up and road improvements would be made.

Impact fees are charged to help offset the costs. There can be advantages or disadvantages – need to compare to other cities. They are at beginning of the development process and there is no guarantee that anything will happen soon. Impacts discussed would be addressed and development in areas in the current city limits will also put cars on Highway 2.

The city will continue to provide adequate notice of hearings. Staff's job is to make the process work and provide adequate information to the Council.

**Council Discussion:**

When does the feasibility study occur? When the development plan occurs but could start with the zoning designation process. Density will be determined based on ability to provide urban services. Surrounding density is low to moderate.

3000

**CITY OF SULTAN COUNCIL MEETING – January 28, 2016**

The city went through the process of changing the UGA and the residents were not notified of change. City needs to be more neighbor friendly with notification. Don't want to hide anything. The property owner has the right to develop and there is a process for him to follow. Prior testimony from the May 2015 hearing cannot be entered into this record.

On a motion by Councilmember Seehuus, seconded by Councilmember Wiita, the public hearing was continued to February 11, 2016. All ayes.

---

Carolyn Eslick, Mayor

---

Laura J. Koenig, City Clerk

**CITY OF SULTAN COUNCIL MEETING – February 11, 2016****PUBLIC HEARING:**

The continued Public Hearing on the Proposed Annexation of Property located on 124<sup>th</sup> Street in Sultan was called to order by Mayor Eslick.

Councilmembers present: McCarty, Seehuus, Walker, Wiita, Neigel, Naslund and Beeler.

**Staff:**

The issue before the Council is to continue the public hearing on the proposed annexation for an area of land in the vicinity of 124<sup>th</sup> Street SE. The public hearing was opened and public testimony was taken at the January 28, 2016 Council meeting. An information packet on the proposed annexation was sent out on February 2, 2016 to all parties of interest that signed in at the public hearing on January 28, 2016. The information has also been posted on the City web page. As the property was not posted until Sunday February 7, 2016, staff recommends the Council continue the hearing to February 25, 2016.

**Public Input:**

Written comments were received from the following and are incorporated into the hearing record:

Bryan Ashbaugh  
 Jana Harris  
 Margaret Hockenson  
 Nathan and Cassie Plummer  
 Stevens Schilling  
 Bonnie Whyte

Christine Olson: Speaking on behalf of her grandparents Gordon and Bonnie Whyte who live on 116<sup>th</sup> Avenue. Asked if the area designated forest land be impacted. Will set backs be met and will they respect the forest boundaries. Who will be responsible for damage to the forest land.

Mark Bothwell: Lives north of the proposed annexation. Asked if there is a valid 60% petition as the copy he has does not have all the signatures. The proposal requires a feasibility plan to meet the needs for facilities. City's response is the petitioner will be responsible for the services. Petition says they agree to be assessed for services not responsible for all the costs. Some or all will sell the property to developers so who will pay. No proposal for the zoning density and no knowledge of what service will be required.

Jean Roberts: As of the January 28 hearing the petition was not certified as legally sufficient. Procedurally not correct according to RCW. The staff can't set the hearing and the petition should be rejected as does not meet the requirements of RCW 35A.14.130.

Tony Redding: The Council needs to be neutral on the issue. There is not a valid petition and it appears the Council is biased. It should be rejected. The gun range will also be in the area. This is devastating to the rural area and should not be allowed.

Gerry Gibson: The circumstances and handling of this matter have been concerning, puzzling, inept and possibly corrupt. The Monroe Monitor had an article in 2007 that addressed growth in the city. The hearing was continue based on petition not being complete and under law is not allowed and the process is not valid. The number of acres in the documents is not consistent. There are issue with urban sprawl, infrastructure and procedure.

**CITY OF SULTAN COUNCIL MEETING – February 11, 2016**

Rusty Drivstuen: He is one of the partners for the development and supports the annexation. 25 years ago, he worked to get the four-lane area zoned commercial. He has lived in the valley his whole life and he is offended by some of the comments but understands their opinions. Mr. Gibson has accused him of lying, cheating and others things and Mr. Gibson does not even know him. This is the area that was designated by the city for growth. He is not a greedy developer and he has invested in the valley. He pays on the LID, bored the water line under US 2 to his property to develop a business, sponsors community events and invests in the area. He respects the opinions of others and wishes they would respect his. The petition is now complete and he would like to move forward. He has a building (prior Burger King) that has been empty for five years and cannot fill the space because there are not enough roof tops to encourage a business to open.

Donna McConnell: Appreciates hearing from everyone including Rusty. The information she received in the mail was posted marked the 2<sup>nd</sup> and it was received on the 8<sup>th</sup>. The LU5.5 area shows the greatest capacity for houses but we can't live on top of each other. Don't feel this is the way to live and everyone must use the main road. Can we develop and spend money in town without being on top of each other. Where will you put the children and cars?

Discussion: The Council requested additional information on the procedural issue and the validity of the hearing if the petition was not sufficient.

Brad Collins, Interim Planner, advised the City did receive the petition and the County is the one that determines the adequacy. It was received last fall and moved forward, however the County returned the petition for the last signature. The hearing is required for the Boundary Review Board.

On a motion by Councilmember Wiita, seconded by Councilmember Walker, the public hearing was continued to February 25, 2016. All ayes.

---

Carolyn Eslick, Mayor

---

Laura J. Koenig, City Clerk

**CITY OF SULTAN COUNCIL MEETING – February 25, 2016**

**PUBLIC HEARING:**

The Public Hearing on the Proposed Annexation of Property located on 124<sup>th</sup> Street in Sultan was called to order by Mayor Eslick.

Councilmembers present: McCarty, Seehuus, Walker, Neigel, Wiita, Naslund and Beeler.

**Staff:**

Brad Collins, Interim Planner, provided an update on the hearing process. The City has received the Certificate of Sufficiency and the Council can set a public hearing on the new petition. Comments from the hearings on January 28, 2016 and February 11, 2016 will be incorporated into the new hearing record.

On a motion by Councilmember Wiita, seconded by Councilmember Seehuus, the public hearing was closed. All ayes.

---

Carolyn Eslick, Mayor

---

Laura J. Koenig, City Clerk

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

---

**ITEM #:** Consent 3  
**DATE:** March 24, 2016  
**SUBJECT:** Voucher Approval - 2016  
**CONTACT PERSON:** Laura Koenig, Clerk/Deputy Finance Director

**SUMMARY:**

Attached are the vouchers for approval in the amount of \$562,005.89 and payroll through March 11, 2016 in the amount of \$31,517.80 to be drawn and paid on the proper accounts.

**FISCAL IMPACT:** \$593,523.69

**RECOMMENDATION:**

Approve the payment of vouchers as submitted.

---

**City Of Sultan  
Voucher Approval  
March 24, 2016**

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described hereon, and that the claim is just, due and an unpaid obligation against the City of Sultan, and that I am authorized to authenticate and certify to said claim.

\_\_\_\_\_  
Laura J. Koenig, Clerk/Deputy Finance Director

We, the undersigned City Council of Sultan Washington, do hereby certify that the merchandise or services hereinafter specified have been received and the claims are approved for payment in the following amounts:

Payroll Check #31607-08	\$ 3,827.02
Direct Deposit #6	\$ 27,690.78
Benefits Check #	\$ 0
Tax Deposit #	\$ 0
Accounts Payable Checks #31609-662	\$ 562,005.89
ACH Transactions - DOR	\$
<b>TOTAL</b>	<b>\$ 593,523.69</b>

\_\_\_\_\_  
Bob McCarty, Councilmember

\_\_\_\_\_  
John Seehuus, Councilmember

\_\_\_\_\_  
Rocky Walker, Councilmember

\_\_\_\_\_  
Russell Wiita, Councilmember

\_\_\_\_\_  
Joe Neigel, Councilmember

\_\_\_\_\_  
Marianne Naslund, Councilmember

\_\_\_\_\_  
Jeffrey Beeler, Councilmember

# Accounts Payable

## Check Register Totals Only



User: laura.koenig  
 Printed: 3/21/2016 - 2:09 PM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
31609	03/24/2016	AdvTele	Advocate Telecom	217.20	0
31610	03/24/2016	amtest	AM Test	185.00	0
31611	03/24/2016	Aramark	Aramark Uniform Services - AUS We:	550.85	0
31612	03/24/2016	APP	Associated Petroleum Products Inc	1,349.19	0
31613	03/24/2016	Bens	Ben's Cleaner Sales	273.37	0
31614	03/24/2016	ABezovic	Agatha Bezovics	400.00	0
31615	03/24/2016	cos	City of Sultan	89.19	0
31616	03/24/2016	Comcast	Comcast	1,060.62	0
31617	03/24/2016	ComWWTP	Comcast Business	200.41	0
31618	03/24/2016	Corin	Correctional Industries	485.48	0
31619	03/24/2016	DOT-S	Department of Transportation NW Re:	2,199.60	0
31620	03/24/2016	Dunlap I	Dunlap Industrial Hardware	247.68	0
31621	03/24/2016	EvUtil	Everett Utilities	903.06	0
31622	03/24/2016	EvDC	Evergreen District Court	579.13	0
31623	03/24/2016	Frontier	Frontier	144.53	0
31624	03/24/2016	genpac	General Pacific	20.63	0
31625	03/24/2016	GBGeek	Gold Bar Geek	1,299.62	0
31626	03/24/2016	Gray	Gray & Osborne Inc.	8,612.37	0
31627	03/24/2016	Groco	Groco, Inc	1,834.88	0
31628	03/24/2016	HoneyB	Honey Bucket	183.50	0
31629	03/24/2016	ICC	International Code Council	111.61	0
31630	03/24/2016	IHK	Issaquah Honda Kubota	469.93	0
31631	03/24/2016	Kenyon	Kenyon Disend PLLC	6,966.05	0
31632	03/24/2016	lakeside	Lakeside Industries	443.76	0
31633	03/24/2016	lowes	Lowe's	259.59	0
31634	03/24/2016	Mailfin	Mail Finance	734.68	0
31635	03/24/2016	napa	Monroe Parts House	2,701.29	0
31636	03/24/2016	MotorTru	Motor Trucks Inc	7,169.30	0
31637	03/24/2016	naslund	Marianne Nasland	55.09	0
31638	03/24/2016	nwi	Northwest Instruments	119.46	0
31639	03/24/2016	NWBio	NW Biosolids Management Associatic	90.00	0
31640	03/24/2016	OASYS	Oasys Office Automation Systems	43.36	0
31641	03/24/2016	ofcdepot	Office Depot	626.25	0
31642	03/24/2016	OwenE	Owen Equipment	3,108.71	0
31643	03/24/2016	Pitney	Pitney Bowes - Purchase Power	575.17	0
31644	03/24/2016	PUD 1	PUD	4,065.09	0
31645	03/24/2016	PSE	Puget Sound Energy	940.05	0
31646	03/24/2016	RedApl	Red Apple Market	58.18	0
31647	03/24/2016	Shred	Shred-it USA LLC	97.50	0
31648	03/24/2016	Signco	Signco 2012	163.35	0
31649	03/24/2016	SCcorrec	Snohomish County Corrections	29.82	0
31650	03/24/2016	SCpubwor	Snohomish County Finance	14,977.00	0
31651	03/24/2016	SnoPlan	Snohomish County Planning and Deve	792.00	0
31652	03/24/2016	SoundPub	Sound Publishing Inc	116.96	0
31653	03/24/2016	Trane	Trane US Inc	494,387.62	0
31654	03/24/2016	USBank	US Bank	36.00	0
31655	03/24/2016	visa	Visa	350.00	0
31656	03/24/2016	visa	Visa	439.00	0
31657	03/24/2016	visa	Visa	35.00	0
31658	03/24/2016	WPTA	Washington Public Treasurers Associa	225.00	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
31659	03/24/2016	WSEMA	Washington State Emergency Mgmt A	75.00	0
31660	03/24/2016	WATract	Washington Tractor	23.01	0
31661	03/24/2016	Weed	Weed, Graafstra & Benson, Inc, P.S.	204.75	0
31662	03/24/2016	WLJ	White Lightning Janitorial	680.00	0
				<hr/>	
				<hr/>	
				562,005.89	
				<hr/>	
				<hr/>	
Check Total:				562,005.89	

PR 6 2016

# Payroll

## ACH Check Register

User: 'julie.addington'  
Printed: 03/15/2016 - 3:17PM  
Batch: 2-3-2016  
Include Partial: FALSE



Check Date	Check Number	Employee No	Employee Name	Amount
03/18/2016	0	001	Laura Koenig	2,191.38
03/18/2016	0	002	Tami Pevey	1,110.82
03/18/2016	0	004	Donna Murphy	1,026.82
03/18/2016	0	007	Julie Addington	1,538.65
03/18/2016	0	010	Cynthia Sparks	1,498.42
03/18/2016	0	011	Janice Mann	1,146.93
03/18/2016	0	015	Kenneth Walker	3,119.43
03/18/2016	0	019	Michael Matheson	2,991.10
03/18/2016	0	020	Connie Dunn	2,090.62
03/18/2016	0	025	John Harris	2,000.87
03/18/2016	0	028	Todd Strom	1,708.97
03/18/2016	0	049	Victoria Forte	1,550.58
03/18/2016	0	120	Matthew Wood	1,752.66
03/18/2016	0	121	Jason Strauss	1,680.53
03/18/2016	0	125	Riley Edwards	1,160.07
03/18/2016	0	127	Michael Rains	1,122.93
Total Employees:			16	Total: 27,690.78

PR 6 2016

# Payroll

## Computer Check Register

User: julie.addington  
Printed: 03/15/2016 - 2:42PM  
Batch: 00002-03-2016 Computer



Check No	Check Date	Employee Information	Amount
31607	03/18/2016	024 Michael Williams	2,434.15
31608	03/18/2016	029 James Barns	1,392.87
Total Number of Employees: 2		Total for Payroll Check Run:	3,827.02

### Checks for Approval

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
31609	03/24/2016	UTILITY SEWER FUND	Repair and Maintenance	Advocate Telecom	217.20
31610	03/24/2016	UTILITY WATER FUND	Water - Testing	AM Test	160.00
31610	03/24/2016	UTILITY WATER FUND	Water - Testing	AM Test	25.00
31611	03/24/2016	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	2.16
31611	03/24/2016	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	10.08
31611	03/24/2016	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	10.08
31611	03/24/2016	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	9.36
31611	03/24/2016	STREET FUND	Uniforms	Aramark Uniform Services	2.16
31611	03/24/2016	GENERAL FUND	Uniforms	Aramark Uniform Services	2.16
31611	03/24/2016	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
31611	03/24/2016	UTILITY WATER FUND	Operating Supply	Aramark Uniform Services	15.65
31611	03/24/2016	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services	15.65
31611	03/24/2016	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services	15.66
31611	03/24/2016	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	15.65
31611	03/24/2016	STREET FUND	Office/Operating Supplies	Aramark Uniform Services	15.65
31611	03/24/2016	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	2.16
31611	03/24/2016	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	10.08
31611	03/24/2016	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	10.08
31611	03/24/2016	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	9.36
31611	03/24/2016	STREET FUND	Uniforms	Aramark Uniform Services	2.16
31611	03/24/2016	GENERAL FUND	Uniforms	Aramark Uniform Services	2.16
31611	03/24/2016	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
31611	03/24/2016	UTILITY WATER FUND	Operating Supply	Aramark Uniform Services	14.82
31611	03/24/2016	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services	14.81
31611	03/24/2016	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services	14.82
31611	03/24/2016	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	14.81
31611	03/24/2016	STREET FUND	Office/Operating Supplies	Aramark Uniform Services	14.82
31611	03/24/2016	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	2.16
31611	03/24/2016	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	10.08
31611	03/24/2016	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	10.08
31611	03/24/2016	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	9.36
31611	03/24/2016	STREET FUND	Uniforms	Aramark Uniform Services	2.16
31611	03/24/2016	GENERAL FUND	Uniforms	Aramark Uniform Services	2.16
31611	03/24/2016	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
31611	03/24/2016	UTILITY WATER FUND	Operating Supply	Aramark Uniform Services	13.74
31611	03/24/2016	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services	13.74

31611	03/24/2016	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services	13.74
31611	03/24/2016	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	13.74
31611	03/24/2016	STREET FUND	Office/Operating Supplies	Aramark Uniform Services	13.74
31611	03/24/2016	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	2.16
31611	03/24/2016	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	10.08
31611	03/24/2016	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	10.08
31611	03/24/2016	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	9.36
31611	03/24/2016	STREET FUND	Uniforms	Aramark Uniform Services	2.16
31611	03/24/2016	GENERAL FUND	Uniforms	Aramark Uniform Services	2.16
31611	03/24/2016	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
31611	03/24/2016	UTILITY WATER FUND	Operating Supply	Aramark Uniform Services	14.98
31611	03/24/2016	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services	14.98
31611	03/24/2016	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services	14.99
31611	03/24/2016	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	14.98
31611	03/24/2016	STREET FUND	Office/Operating Supplies	Aramark Uniform Services	14.98
31611	03/24/2016	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services	2.16
31611	03/24/2016	UTILITY WATER FUND	Uniforms	Aramark Uniform Services	10.08
31611	03/24/2016	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services	10.08
31611	03/24/2016	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services	9.36
31611	03/24/2016	STREET FUND	Uniforms	Aramark Uniform Services	2.16
31611	03/24/2016	GENERAL FUND	Uniforms	Aramark Uniform Services	2.16
31611	03/24/2016	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	1.24
31611	03/24/2016	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	13.74
31611	03/24/2016	STREET FUND	Office/Operating Supplies	Aramark Uniform Services	13.74
31611	03/24/2016	UTILITY WATER FUND	Operating Supply	Aramark Uniform Services	13.74
31611	03/24/2016	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services	13.74
31611	03/24/2016	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services	13.74
31612	03/24/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	447.96
31612	03/24/2016	UTILITY SEWER FUND	Vehicle Operation Maintenance	Associated Petroleum Products Inc	54.68
31612	03/24/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	206.00
31612	03/24/2016	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	13.48
31612	03/24/2016	CEMETERY FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	13.49
31612	03/24/2016	STREET FUND	Vehicle Maintenance	Associated Petroleum Products Inc	13.48
31612	03/24/2016	GENERAL FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	358.86
31612	03/24/2016	UTILITY GARBAGE FUND	Vehicle Operation Maintenance	Associated Petroleum Products Inc	43.81
31612	03/24/2016	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	165.02
31612	03/24/2016	UTILITY WATER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	10.81
31612	03/24/2016	CEMETERY FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	10.80
31612	03/24/2016	STREET FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	10.80
31612	03/24/2016	GENERAL FUND	Vehicle Maintenance	Associated Petroleum Products Inc	10.80
31613	03/24/2016	UTILITY SEWER FUND	Operating Supplies	Ben's Cleaner Sales	273.37
31614	03/24/2016	UTILITY WATER FUND	Miscellaneous	Agatha Bezovics	400.00

31615	03/24/2016	UTILITY WATER FUND	Travel and Seminars	City of Sultan	6.00
31615	03/24/2016	GENERAL FUND	Office/Operating Supplies	City of Sultan	83.19
31616	03/24/2016	GENERAL FUND	Communication	Comcast	109.55
31616	03/24/2016	STREET FUND	Communication	Comcast	36.52
31616	03/24/2016	UTILITY WATER FUND	Communication	Comcast	73.04
31616	03/24/2016	UTILITY SEWER FUND	Communication	Comcast	73.03
31616	03/24/2016	UTILITY GARBAGE FUND	Communication	Comcast	73.04
31616	03/24/2016	GENERAL FUND	Communication	Comcast	57.62
31616	03/24/2016	UTILITY WATER FUND	Communication	Comcast	38.42
31616	03/24/2016	UTILITY SEWER FUND	Communication	Comcast	38.41
31616	03/24/2016	UTILITY GARBAGE FUND	Communication	Comcast	38.41
31616	03/24/2016	STREET FUND	Communication	Comcast	19.21
31616	03/24/2016	GENERAL FUND	Communication	Comcast	91.01
31616	03/24/2016	UTILITY WATER FUND	Communication	Comcast	45.50
31616	03/24/2016	UTILITY SEWER FUND	Communication	Comcast	45.51
31616	03/24/2016	UTILITY GARBAGE FUND	Communication	Comcast	45.50
31616	03/24/2016	STREET FUND	Communication	Comcast	55.17
31616	03/24/2016	UTILITY WATER FUND	Communication	Comcast	55.17
31616	03/24/2016	UTILITY SEWER FUND	Communication	Comcast	55.17
31616	03/24/2016	UTILITY GARBAGE FUND	Communication	Comcast	55.17
31616	03/24/2016	STORMWATER UTILITY FUND	Communication	Comcast	55.17
31617	03/24/2016	UTILITY SEWER FUND	Communication	Comcast Business	200.41
31618	03/24/2016	UTILITY WATER FUND	Office Supplies	Correctional Industries	58.11
31618	03/24/2016	UTILITY GARBAGE FUND	Office Supplies	Correctional Industries	58.11
31618	03/24/2016	UTILITY SEWER FUND	Office Supplies	Correctional Industries	58.11
31618	03/24/2016	STREET FUND	Office Supplies	Correctional Industries	58.11
31618	03/24/2016	GENERAL FUND	Office/Operating Supplies	Correctional Industries	232.43
31618	03/24/2016	GENERAL FUND	Miscellaneous	Correctional Industries	20.61
31619	03/24/2016	PARK IMPROVEMENT FUND	Professional Service	Department of Transportation NW Region	2,199.60
31620	03/24/2016	GENERAL FUND	Office/Operating Supplies	Dunlap Industrial Hardware	8.25
31620	03/24/2016	STREET FUND	Office/Operating Supplies	Dunlap Industrial Hardware	8.25
31620	03/24/2016	UTILITY WATER FUND	Operating Supply	Dunlap Industrial Hardware	8.25
31620	03/24/2016	UTILITY SEWER FUND	Operating Supplies	Dunlap Industrial Hardware	8.25
31620	03/24/2016	UTILITY GARBAGE FUND	Operating Supplies	Dunlap Industrial Hardware	8.25
31620	03/24/2016	BUILDING MAINTENANCE FUND	Repair and Maintenance	Dunlap Industrial Hardware	206.43
31621	03/24/2016	UTILITY WATER FUND	Water Service - Everett	Everett Utilities	903.06
31622	03/24/2016	GENERAL FUND	Miscellaneous - Court Filing F	Evergreen District Court	579.13
31623	03/24/2016	UTILITY SEWER FUND	Communication	Frontier	144.53
31624	03/24/2016	UTILITY WATER FUND	Operating Supply	General Pacific	20.63
31625	03/24/2016	INFORMATION TECHNOLOGY FUND -	Professional Service	Gold Bar Geek	1,299.62
31626	03/24/2016	STREET IMPROVEMENT FUND	4th and 5th Street Project	Gray & Osborne Inc.	8,612.37

31627	03/24/2016	UTILITY SEWER FUND	Professional Service	Groco, Inc	1,834.88
31628	03/24/2016	UTILITY SEWER FUND	Rentals	Honey Bucket	183.50
31629	03/24/2016	GENERAL FUND	Books and Periodical	International Code Council	111.61
31630	03/24/2016	GENERAL FUND	Office/Operating Supplies	Issaquah Honda Kubota	36.36
31630	03/24/2016	STREET FUND	Office/Operating Supplies	Issaquah Honda Kubota	36.36
31630	03/24/2016	UTILITY WATER FUND	Repair and Maintenance	Issaquah Honda Kubota	72.72
31630	03/24/2016	UTILITY SEWER FUND	Repair and Maintenance	Issaquah Honda Kubota	48.48
31630	03/24/2016	STORMWATER UTILITY FUND	Repair and Maintenance	Issaquah Honda Kubota	24.24
31630	03/24/2016	CEMETERY FUND	Repair and Maintenance	Issaquah Honda Kubota	24.25
31630	03/24/2016	GENERAL FUND	Office/Operating Supplies	Issaquah Honda Kubota	34.13
31630	03/24/2016	STREET FUND	Office/Operating Supplies	Issaquah Honda Kubota	34.13
31630	03/24/2016	UTILITY WATER FUND	Repair and Maintenance	Issaquah Honda Kubota	68.26
31630	03/24/2016	UTILITY SEWER FUND	Repair and Maintenance	Issaquah Honda Kubota	45.50
31630	03/24/2016	STORMWATER UTILITY FUND	Repair and Maintenance	Issaquah Honda Kubota	22.75
31630	03/24/2016	CEMETERY FUND	Repair and Maintenance	Issaquah Honda Kubota	22.75
31631	03/24/2016	GENERAL FUND	Legal - Litigation Fees	Kenyon Disend PLLC	6,966.05
31632	03/24/2016	STREET FUND	Office/Operating Supplies	Lakeside Industries	44.38
31632	03/24/2016	UTILITY WATER FUND	Operating Supply	Lakeside Industries	177.50
31632	03/24/2016	UTILITY SEWER FUND	Operating Supplies	Lakeside Industries	177.50
31632	03/24/2016	GENERAL FUND	Office/Operating Supplies	Lakeside Industries	44.38
31633	03/24/2016	UTILITY WATER FUND	Small Tools/Minor Equipment	Lowes	74.41
31633	03/24/2016	GENERAL FUND	Small Tools/Minor Equipment	Lowes	61.72
31633	03/24/2016	STREET FUND	Small Tools/Minor Equipment	Lowes	61.74
31633	03/24/2016	UTILITY GARBAGE FUND	Small Tools/Minor Equipment	Lowes	61.72
31634	03/24/2016	STORMWATER UTILITY FUND	Rentals	Mail Finance	195.72
31634	03/24/2016	UTILITY GARBAGE FUND	Miscellaneous	Mail Finance	187.27
31634	03/24/2016	UTILITY WATER FUND	Rentals	Mail Finance	203.43
31634	03/24/2016	UTILITY SEWER FUND	Rentals	Mail Finance	148.26
31635	03/24/2016	STREET FUND	Vehicle Operation/Maintenance	Monroe Parts House	52.00
31635	03/24/2016	UTILITY WATER FUND	Vehicle Operation/Maintenance	Monroe Parts House	52.00
31635	03/24/2016	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Monroe Parts House	52.00
31635	03/24/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Monroe Parts House	52.32
31635	03/24/2016	STORMWATER UTILITY FUND	Vehicle Operation/Maintenance	Monroe Parts House	52.00
31635	03/24/2016	STREET FUND	Vehicle Operation/Maintenance	Monroe Parts House	220.00
31635	03/24/2016	STREET FUND	Office/Operating Supplies	Monroe Parts House	8.86
31635	03/24/2016	UTILITY WATER FUND	Vehicle Operation/Maintenance	Monroe Parts House	25.00
31635	03/24/2016	UTILITY GARBAGE FUND	Operating Supplies	Monroe Parts House	75.00
31635	03/24/2016	UTILITY WATER FUND	Vehicle Operation/Maintenance	Monroe Parts House	191.56
31635	03/24/2016	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Monroe Parts House	191.56
31635	03/24/2016	STORMWATER UTILITY FUND	Vehicle Operation/Maintenance	Monroe Parts House	47.89
31635	03/24/2016	STREET FUND	Vehicle Operation/Maintenance	Monroe Parts House	47.89

31635	03/24/2016	UTILITY SEWER FUND	Vehicle Operation Maintenance	Monroe Parts House	34.38
31635	03/24/2016	UTILITY SEWER FUND	Operating Supplies	Monroe Parts House	629.78
31635	03/24/2016	UTILITY WATER FUND	Vehicle Operation/Maintenance	Monroe Parts House	220.10
31635	03/24/2016	UTILITY SEWER FUND	Vehicle Operation Maintenance	Monroe Parts House	220.09
31635	03/24/2016	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Monroe Parts House	220.10
31635	03/24/2016	GENERAL FUND	Vehicle Maintenance	Monroe Parts House	220.09
31635	03/24/2016	UTILITY WATER FUND	Operating Supply	Monroe Parts House	33.00
31635	03/24/2016	UTILITY SEWER FUND	Operating Supplies	Monroe Parts House	33.00
31635	03/24/2016	UTILITY GARBAGE FUND	Operating Supplies	Monroe Parts House	33.00
31635	03/24/2016	STREET FUND	Office/Operating Supplies	Monroe Parts House	12.01
31635	03/24/2016	UTILITY GARBAGE FUND	Operating Supplies	Monroe Parts House	-22.34
31636	03/24/2016	UTILITY GARBAGE FUND	Repair and Maintenance	Monroe Parts House	7,169.30
31637	03/24/2016	GENERAL FUND	Travel and Seminars	Motor Trucks Inc	55.09
31638	03/24/2016	UTILITY SEWER FUND	Repair and Maintenance	Marianne Nasland	119.46
31639	03/24/2016	UTILITY SEWER FUND	Miscellaneous	Northwest Instruments	90.00
31640	03/24/2016	UTILITY WATER FUND	Repair and Maintenance	NW Biosolids Management Association	7.23
31640	03/24/2016	UTILITY SEWER FUND	Repair and Maintenance	Oasys Office Automation Systems	7.23
31640	03/24/2016	UTILITY GARBAGE FUND	Repair and Maintenance	Oasys Office Automation Systems	7.22
31640	03/24/2016	STORMWATER UTILITY FUND	Repair and Maintenance	Oasys Office Automation Systems	7.23
31640	03/24/2016	UTILITY WATER FUND	Repair and Maintenance	Oasys Office Automation Systems	7.23
31640	03/24/2016	GENERAL FUND	Office/Operating Supplies	Oasys Office Automation Systems	7.22
31641	03/24/2016	UTILITY WATER FUND	Office Supplies	Office Depot	27.46
31641	03/24/2016	UTILITY SEWER FUND	Office Supplies	Office Depot	27.45
31641	03/24/2016	UTILITY GARBAGE FUND	Office Supplies	Office Depot	27.46
31641	03/24/2016	STREET FUND	Office Supplies	Office Depot	27.45
31641	03/24/2016	GENERAL FUND	Office/Operating Supplies	Office Depot	109.82
31641	03/24/2016	UTILITY WATER FUND	Office Supplies	Office Depot	7.56
31641	03/24/2016	UTILITY SEWER FUND	Office Supplies	Office Depot	7.57
31641	03/24/2016	UTILITY GARBAGE FUND	Office Supplies	Office Depot	7.56
31641	03/24/2016	STREET FUND	Office Supplies	Office Depot	7.57
31641	03/24/2016	GENERAL FUND	Office/Operating Supplies	Office Depot	30.25
31641	03/24/2016	UTILITY WATER FUND	Office Supplies	Office Depot	4.15
31641	03/24/2016	UTILITY SEWER FUND	Office Supplies	Office Depot	4.15
31641	03/24/2016	UTILITY GARBAGE FUND	Office Supplies	Office Depot	4.15
31641	03/24/2016	STREET FUND	Office Supplies	Office Depot	4.16
31641	03/24/2016	GENERAL FUND	Office/Operating Supplies	Office Depot	16.60
31641	03/24/2016	UTILITY WATER FUND	Office Supplies	Office Depot	20.41
31641	03/24/2016	UTILITY SEWER FUND	Office Supplies	Office Depot	20.40
31641	03/24/2016	UTILITY GARBAGE FUND	Office Supplies	Office Depot	20.41
31641	03/24/2016	STREET FUND	Office Supplies	Office Depot	20.40
31641	03/24/2016	GENERAL FUND	Office/Operating Supplies	Office Depot	81.62

31641	03/24/2016	GENERAL FUND	Office/Operating Supplies	Office Depot	149.65
31642	03/24/2016	UTILITY WATER FUND	Vehicle Repair	Owen Equipment	315.95
31642	03/24/2016	UTILITY SEWER FUND	Vehicle Repair	Owen Equipment	315.95
31642	03/24/2016	STORMWATER UTILITY FUND	Vehicle Repair	Owen Equipment	70.21
31642	03/24/2016	UTILITY WATER FUND	Vehicle Repair	Owen Equipment	1,082.97
31642	03/24/2016	UTILITY SEWER FUND	Vehicle Repair	Owen Equipment	1,082.97
31642	03/24/2016	STORMWATER UTILITY FUND	Vehicle Repair	Owen Equipment	240.66
31643	03/24/2016	GENERAL FUND	Communication	Pitney Bowes - Purchase Power	201.31
31643	03/24/2016	GENERAL FUND	Communication	Pitney Bowes - Purchase Power	86.28
31643	03/24/2016	STREET FUND	Communication	Pitney Bowes - Purchase Power	71.89
31643	03/24/2016	UTILITY WATER FUND	Communication	Pitney Bowes - Purchase Power	71.90
31643	03/24/2016	UTILITY SEWER FUND	Communication	Pitney Bowes - Purchase Power	71.89
31643	03/24/2016	UTILITY GARBAGE FUND	Communication	Pitney Bowes - Purchase Power	71.90
31644	03/24/2016	STREET FUND	Utilities	PUD	15.73
31644	03/24/2016	GENERAL FUND	Utilities	PUD	16.29
31644	03/24/2016	STREET FUND	Utilities	PUD	35.63
31644	03/24/2016	UTILITY WATER FUND	Utilities	PUD	10.04
31644	03/24/2016	UTILITY SEWER FUND	Utilities	PUD	10.04
31644	03/24/2016	UTILITY GARBAGE FUND	Utilities	PUD	10.03
31644	03/24/2016	STREET FUND	Utilities	PUD	10.04
31644	03/24/2016	GENERAL FUND	Utilities	PUD	17.42
31644	03/24/2016	GENERAL FUND	Utilities	PUD	122.00
31644	03/24/2016	GENERAL FUND	Utilities	PUD	81.90
31644	03/24/2016	STREET FUND	Utilities	PUD	8.30
31644	03/24/2016	STREET FUND	Utilities	PUD	1,691.63
31644	03/24/2016	STREET FUND	Utilities	PUD	761.42
31644	03/24/2016	STREET FUND	Utilities	PUD	105.36
31644	03/24/2016	UTILITY WATER FUND	Utilities	PUD	92.72
31644	03/24/2016	UTILITY SEWER FUND	Utilities	PUD	92.73
31644	03/24/2016	UTILITY GARBAGE FUND	Utilities	PUD	92.72
31644	03/24/2016	STREET FUND	Utilities	PUD	92.72
31644	03/24/2016	GENERAL FUND	Utilities	PUD	92.72
31644	03/24/2016	GENERAL FUND	Utilities	PUD	92.73
31644	03/24/2016	STREET FUND	Utilities	PUD	463.61
31644	03/24/2016	STREET FUND	Utilities	PUD	176.39
31645	03/24/2016	GENERAL FUND	Utilities	PUD	65.64
31645	03/24/2016	GENERAL FUND	Utilities	Puget Sound Energy	86.38
31645	03/24/2016	GENERAL FUND	Utilities	Puget Sound Energy	60.94
31645	03/24/2016	GENERAL FUND	Utilities	Puget Sound Energy	396.37
31645	03/24/2016	STREET FUND	Utilities	Puget Sound Energy	79.27
31645	03/24/2016	UTILITY WATER FUND	Utilities	Puget Sound Energy	79.27
31645	03/24/2016	UTILITY SEWER FUND	Utilities	Puget Sound Energy	79.27

31645	03/24/2016	UTILITY GARBAGE FUND	Utilities	Puget Sound Energy	79.28
31645	03/24/2016	GENERAL FUND	Utilities	Puget Sound Energy	79.27
31646	03/24/2016	UTILITY SEWER FUND	Operating Supplies	Red Apple Market	58.18
31647	03/24/2016	GENERAL FUND	Office/Operating Supplies	Shred-it USA LLC	97.50
31648	03/24/2016	INSURANCE CLAIMS FUND	Capital Outlay	Signco 2012	163.35
31649	03/24/2016	GENERAL FUND	Miscellaneous - Jail Fees	Snohomish County Corrections	29.82
31650	03/24/2016	UTILITY GARBAGE FUND	Intergovernmental - Disposal F	Snohomish County Finance	14,977.00
31651	03/24/2016	GENERAL FUND	SnoCity Plan/Building Service	SnoCity Plan/ Development Services	792.00
31652	03/24/2016	GENERAL FUND	Advertising and Legal Notices	Sound Publishing Inc	116.96
31653	03/24/2016	WATER SYSTEM IMPROVEMENT FUND	Water Project - Other	Trane US Inc	87,412.76
31653	03/24/2016	WATER SYSTEM IMPROVEMENT FUND	Water Project - Other	Trane US Inc	406,974.86
31654	03/24/2016	GENERAL FUND	Bank Fees	US Bank	36.00
31655	03/24/2016	UTILITY WATER FUND	Travel and Seminars	Visa	116.67
31655	03/24/2016	UTILITY SEWER FUND	Travel and Seminars	Visa	116.67
31655	03/24/2016	UTILITY GARBAGE FUND	Travel and Seminars	Visa	116.66
31656	03/24/2016	UTILITY WATER FUND	Miscellaneous	Visa	209.00
31656	03/24/2016	UTILITY WATER FUND	Travel and Seminars	Visa	230.00
31657	03/24/2016	GENERAL FUND	Travel and Seminars	Visa	35.00
31658	03/24/2016	UTILITY WATER FUND	Travel and Seminars	Washington Public Treasurers Association	75.00
31658	03/24/2016	UTILITY SEWER FUND	Travel and Seminars	Washington Public Treasurers Association	75.00
31658	03/24/2016	UTILITY GARBAGE FUND	Travel and Seminars	Washington Public Treasurers Association	75.00
31659	03/24/2016	GENERAL FUND	Miscellaneous	WA State Emergency Mgmt Association	75.00
31660	03/24/2016	UTILITY WATER FUND	Operating Supply	Washington Tractor	23.01
31661	03/24/2016	LID GUARANTY AND BOND FUND	Professional Services	Weed, Graafstra & Benson, Inc, P.S.	204.75
31662	03/24/2016	UTILITY WATER FUND	Professional Service - General	White Lightning Janitorial	20.00
31662	03/24/2016	UTILITY SEWER FUND	Professional Service	White Lightning Janitorial	140.00
31662	03/24/2016	UTILITY GARBAGE FUND	Professional	White Lightning Janitorial	20.00
31662	03/24/2016	GENERAL FUND	Professional Services	White Lightning Janitorial	500.00
			TOTAL		<u>562,005.89</u>

## SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

---

ITEM NO: A – 1

DATE: May 28, 2009

SUBJECT: Authorization to Purchase a Xerox WorkCentre 7855 Color Copy Machine and Enter into a Maintenance Agreement.

CONTACT PERSON: Laura Koenig, City Clerk

**ISSUE:**

The issue before the City Council is to authorize the Mayor to sign the Acquisition and Maintenance Agreements with Quality Business Systems for a Xerox WorkCentre color copy machine.

**STAFF RECOMMENDATION:**

1. Authorize the Mayor to sign an Acquisition Agreement with Quality Business Systems to purchase a Xerox WorkCentre color copy machine in an amount not to exceed \$11,000.00.
2. Authorize the Mayor to sign the Maintenance Agreement for \$0.0039 per page for black and white pages and \$0.0390 per page for color pages.

**SUMMARY:**

The City Council authorized City staff to purchase a new copy machine in the 2016 budget. The budget approved by Council is \$10,000.00. The purchase price for the proposed Xerox WorkCentre (without tax) is \$6,152.80. The machine is expected to have a useful life of approximately five (5) years.

The City relies heavily on its copy machine. The City purchased its current Xerox copy machine in 2009. Its useful life when purchased was 5 years. The City's current Xerox copy machine has printed over 1,290,000 copies. It has exceeded its expected lifespan and is beginning to show its age. The machine is requiring more frequent maintenance to keep pace with the amount of copying the City requires. City staff recommends keeping the Xerox machine and using it at the front office for passport services and the general public.

**Proposed Xerox WorkCentre 7855 Key Features:**

- Prints at speeds of up to 55 ppm in color and black and white.
- Print Resolution: 1200 x 2400 dpi
- Media Dimensions: 4" x 6" to 12" x 18"
- Has a stapler and three hole punch
- Prints up to 11 x 17 paper
- Full color copies and scanning

**DISCUSSION:**

The copy machine is one of the most used pieces of equipment at City Hall. City staff carefully considered a number of alternatives and “test” drove several machines before recommending the Xerox WorkCentre. The key feature is the machine’s copy speed and color copy features.

**Copiers Considered**

<b>COMPANY NAME</b>	<b>MACHINE NAME</b>	<b>PURCHASE PRICE</b>
QBSI	Xerox WorkCentre 7855	\$6,152.80
Oasys	Konica Minolta	\$9,000
Pacific Office Automation	Konica Minolta C654e	\$10,641.30
Pacific Office Automation	Konica Minolta C454e	\$8,400

**FISCAL IMPACT:**

City staff proposes purchasing the Xerox 7855 from Quality Business Systems. The state bid price is \$6,152.80 plus tax. The maintenance agreement is expected to run approximately \$75.00 per month assuming approximately 15,000 copies are made during the month. Staples and toner are included in the maintenance agreement.

The City Council has budgeted to replace the copy machine. The City Council could choose to delay purchasing a new copy machine and continue using the current Xerox.

**RECOMMENDED ACTION:**

Authorize the Mayor to sign an Acquisition Agreement (Attachment A) with Quality Business Systems to purchase a Xerox WorkCentre 7855 color copy machine in an amount not to exceed \$7,000 (cost plus sales tax).

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

---

ITEM NO: Action A-2  
DATE: March 24, 2016  
SUBJECT: Approve the Bid Award for House Demolition at 800 Dyer Road  
CONTACT PERSON: Laura Koenig, Clerk/Finance Director

**Issue:**

City Council authorization is needed to award the bid for the house demolition at 800 Dyer Road under a FEMA Hazard Mitigation Grant.

**Staff Recommendation:**

Staff is recommending City Council authorize award of the house demolition to Pacific Northwest Constuxion in the amount of \$26,389.80. A notice to proceed will be issued upon completion of the property purchase (anticipated to be April 15, 2016). Demolition must be completed within 90 days of the final acquisition.

**Summary:**

Request for Bids were submitted to several local Contractors from Municipal Research Services Center (MRSC) Small Works Roster. The bid requirements were the demolition of the home located at 800 Dyer, complete removal of debris, stie restoration and removal of the septic tank. The City received 4 bids tabulated below.

	Pacific Northwest Construxion	KA General Construction	Anderson Environmental	James Co Pro Inc.
Demolition	\$24,300.00	\$25,998.11	\$30,620.91	\$67,424.00
Sales Tax 8.6%	2,089.80	2,235.84	2,633.40	5,798.46
<b>Total</b>	<b>\$26,389.80</b>	<b>\$28,233.95</b>	<b>\$33,254.31</b>	<b>\$73,222.46</b>

**Background:**

In 2015 the city received a FEMA Hazard Mitigation Grant in the amount of \$273,739.75 for the acquisition of repetitive flood property located at 800 Dyer Road. The grant requires the house be demolished and the project complete witin 90 days of the property purchase closing. The city complete an appraisal on the property which is higer than the grant amount. In order to provide the property owner with the maximum amount of funds for the house, the city requested demolition bids to determine the amount of funds available for acquisition. City staff have been working closely with the property owner to complete the project.

**Fiscal Impact:** \$26,389.80 to be paid by the FEMA grant.

**Recommendation:**

City Council authorize award of the house demolition to Pacific Northwest Constuxion in the amount of \$26,389.80 with notice to proceed to be issued upon completion of the property purchase (anticipated to be April 15, 2016). Demolition must be completed within 90 days of the final acquisition.

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

---

**ITEM NO:** A-3  
**DATE:** March 24, 2016  
**SUBJECT:** Adopt Resolution 16-02  
**CONTACT PERSON:** Brad Collins, City Planner

**ISSUE:**

The issue before the Council is to adopt as drafted Resolution 16-02 declaring the City's intent to annex an area of unincorporated Snohomish County commonly known as the 124th Street Annexation; describing the boundaries of the area to be annexed; and providing direction to City Staff.

There is more detailed information in the PH-1 Agenda Packet.

**RECOMMENDED ACTION:**

Close the Public Hearing and direct Staff to adopt Resolution 16-02 as drafted.

**CITY OF SULTAN  
WASHINGTON**  
RESOLUTION NO. 16-02

---

**A RESOLUTION OF THE CITY OF SULTAN, WASHINGTON,  
DECLARING THE CITY'S INTENT TO ANNEX AN AREA OF  
UNINCORPORATED SNOHOMISH COUNTY COMMONLY  
KNOWN AS THE 124<sup>th</sup> STREET; DESCRIBING THE  
BOUNDARIES OF THE AREA TO BE ANNEXED; AND  
PROVIDING DIRECTION TO STAFF.**

---

WHEREAS, the Snohomish County Council and the City of Sultan approved an Urban Growth Area with the Future Land Use Map of the General Policy, and

WHEREAS, the Sultan City Council directed staff at its May 28, 2015, City Council meeting of their desire to annex the "124<sup>th</sup> Street Petition Area" into the City of Sultan to implement the City's Comprehensive Long-Range Plan and thereby make developable land accommodations for the approved County growth allocation target; and

WHEREAS, RCW 43.21C.222 provides that annexation of territory by a city is exempt from the State Environmental Policy Act; and

WHEREAS, RCW 35A.14.120 establish a process to annex unincorporated territory with petitioners who own not less than 60% of the value, according to the assessed valuation for general taxation of the property for which the annexation is petitioned; and

WHEREAS, the area commonly known as the "124<sup>th</sup> Street Annexation Petition Area" is eighty (80) acres plus a quarter mile of 124<sup>th</sup> Street right-of-way and a quarter mile of the northern half of the 124<sup>th</sup> Street right-of-way adjacent to the southern half of the 124<sup>th</sup> Street right-of-way within the City limits(2.717 acres of right-of-way) and has boundaries contiguous to the City; and

WHEREAS, the Sultan City Council held a public hearing concerning the proposed annexation at the City Council meeting on March 24, 2016.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1.Findings. The City Council adopts the above recitals in support of the annexation proposed by this resolution. The Council further finds that the public interests and general welfare of the City of Sultan would be served by the proposed annexation.

Section 2.Petitioners. The area consists of eight parcels less than 25 acres each that is zoned Unincorporated Low Density Residential by Snohomish County. Some of the petitioners reside on some of the parcels.

Section 3. Proposed Annexation Boundaries. The boundaries of the proposed annexation are depicted in Exhibit A and described in Exhibit B to this resolution and incorporated by the reference as if set forth in full.

Section 4. Filing. The Mayor or her designee is hereby authorized and directed to file a copy of this resolution with the Snohomish County Boundary Review Board seeking approval for annexation of the "124<sup>th</sup> Street Annexation Petition area" to the City of Sultan. The Mayor is further authorized to take all necessary steps to pursue approval of the annexation by the Boundary Review Board including requesting review be waived per RCW 36.93.110.

Section 5. Corrections by City Clerk. Upon approval of the City Attorney, the City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references to other local or state laws, codes, rules, or regulations, resolution numbering, and section/subsection numbers.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE  
24th DAY OF MARCH, 2016.

CITY OF SULTAN

\_\_\_\_\_  
Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Laura Koenig, City Clerk