

**CITY OF SULTAN
COUNCIL MEETING – COMMUNITY CENTER
April 25, 2013**

7:00 PM CALL TO ORDER – Pledge of Allegiance and Roll Call

CHANGES/ADDITIONS TO THE AGENDA

PRESENTATIONS

1. Proclamation for Loyalty Day in Sultan – VFW
2. Lusignan Forestry – Timber/Watershed Plan

COMMENTS FROM THE PUBLIC: Citizens are requested to keep comments to a 3 minute maximum to allow time for everyone to speak. It is also requested that you complete a comment form for further contact.

COUNCILMEMBER COMMENTS

CITY ADMINISTRATOR COMMENTS

STAFF REPORTS – Written Reports Submitted

1. Animal Control
2. Public Works Report
3. Public Works Field Supervisor

CONSENT AGENDA – The following items are incorporated into the consent agenda and approved by a single motion of the Council.

- 1) Approval of the Council Meeting Minutes
- 2) Approval of Vouchers
- 3) Proclamation Designating May 1, 2013 Loyalty Day in Sultan
- 4) Appointment of Kym Kenagy as Student Representative to the Sultan Library Board

DISCUSSION:

- 1) Disorderly Conduct Ordinance
- 2) Utility Tracking System (Electric)
- 3) Museum Update

PUBLIC COMMENT ON AGENDA ITEMS ONLY

COUNCILMEMBER RESPONSE TO PUBLIC COMMENT ON AGENDA ITEMS

Executive Session: Potential Litigation

Adjournment - 10:00 PM or at the conclusion of Council business.

ADA NOTICE: City of Sultan Community Center is accessible. Accommodations for persons with disabilities will be provided upon request. Please make arrangements prior to the meeting by calling City Hall at 360-793-2231.

For additional information please contact the City at cityhall@ci.sultan.wa.us or visit our web site at www.ci.sultan.wa.us

CITY OF SULTAN
AGENDA ITEM COVER SHEET

Agenda Item : P-1
Date: April 25, 2013
SUBJECT: Loyalty Day Proclamation
**CONTACT PERSON: Donna Murphy Grants and Economic Development
Coordinator**

ISSUE:

The issue before the Council is to authorize the Mayor to sign the proposed Proclamation recognizing May 1, 2013 as Loyalty Day in Sultan, Washington.



SUMMARY STATEMENT:

On behalf of Sultan VFW Post 2554, Mr. Chuck Donahue, Post Commander requested the City of Sultan proclaim the nationally recognized day of May 1, 2013 as Loyalty Day in Sultan Washington.

The United States of America was founded by patriots who risked their lives to bring freedom to the nation. The nation's founders are remembered on Loyalty Day, which is a day when people celebrate their freedom while remembering their responsibilities to continue the legacy of liberty. Loyalty Day is celebrated with parades and ceremonies in several communities across the United States. Schools, churches, and various organizations participate in these events.

Loyalty Day is an observance but it is not a public holiday in the United States. Schools, post offices, stores and other businesses and organizations are open as usual. Public transport services run to their usual schedules and no extra congestion on highways is to be expected.

Loyalty Day was first observed in 1921 as "Americanization Day" to counterbalance Labor Day on May Day (May 1), celebrated in other parts of the world. On May 1, 1930,

about 10,000 Veterans of Foreign War members staged a rally at New York's Union Square to promote patriotism. Through a resolution adopted in 1949, May 1 evolved into Loyalty Day. Observances began on April 28, 1950, and climaxed on May 1 when more than five million people across the nation held rallies. In New York City, more than 100,000 people rallied for America.

On July 18, 1958, the Congress designated May 1 of each year as Loyalty Day to foster loyalty and love of the country. According to the Legal Information Institute, the President is requested to issue a proclamation, calling on United States government officials to display the flag of the United States on all government buildings on Loyalty Day, and inviting the people of the United States to observe Loyalty Day with appropriate ceremonies in schools and other suitable places.

Attachment:

- Proclamation for Loyalty Day in Sultan Washington



City of Sultan

PROCLAMATION

Proclaiming May 1, 2013 as Loyalty Day in the
City of Sultan

WHEREAS, in 1958, the United States Congress designated 1 May, of every year as Loyalty Day; and

WHEREAS, Loyalty Day was established as a day for reaffirming our loyalty to the United States and the documents upon which our nation was founded; and

WHEREAS, Loyalty Day provides us with the opportunity to celebrate the many freedoms secured and preserved for us by the brave patriots who have served in our nation's armed forces and risked their lives for liberty and independence; and

WHEREAS, it is fitting that the citizens of the City of Sultan take time to reflect on the privileges of democracy and liberty extended to us by the institutions of American Freedom; and

WHEREAS, there continue to exist in the world today hostile forces that are dedicated to destroying our way of life in America; therefore be it

NOW, THEREFORE, I, Mayor Carolyn Eslick do hereby proclaim May 1, 2013 as Loyalty Day in Sultan Washington, proudly joining the Veterans of Foreign Wars Post #2554, in proclaiming that May 1, 2013 is Loyalty Day in the City of Sultan; and that the City Council invite the citizens of Sultan to observe Loyalty Day in an appropriate manner.

Signed this 25th day of April, 2013

Attest:

Carolyn Eslick, Mayor

Laura J. Koenig – City Clerk

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: P-2

DATE: April 25, 2013

SUBJECT: City of Sultan 10-Year Forest Management Plan
Presentation

CONTACT PERSON: Mick Matheson, P.E. – Public Works Director

ISSUE:

The issue before council is to hear a presentation by Jim Frost with Lusignan Forestry to provide an overview of the update of the 10-Year Forest Management Plan.

STAFF RECOMMENDATION:

Receive the presentation and ask questions of Mr. Frost. No action is required.

SUMMARY:

The city council authorized Mayor Eslick to sign a contract with Lusignan Forestry, Inc. to update the City of Sultan's 10-Year Timber Inventory on September 13, 2012.

In order to evaluate the management progress of the City's watershed and ensure the goals of the City are met, Lusignan Forestry, Inc. has historically conducted updates of the City's forestry management plan approximately every ten years. The first was performed in 1973, the second in 1991, the third in 2002, and the most recent in January 2013.

Mr. Frost is present this evening to provide an overview of the plan, and to field questions from the city council.

RECOMMENDED ACTION:

Receive the presentation and ask questions of Mr. Frost regarding the 10-Year Forest Management Plan.

ATTACHMENTS:

Attachment A – City of Sultan 2013-2022 Forest Management Plan.

**SULTAN CITY COUNCIL
AGENDA COVER SHEET**

ITEM NO: SR-1

DATE: April 25, 2013

SUBJECT: Animal Control Report

CONTACT PERSON: Victoria Forte', Community Service Officer
Robert Martin, Community Development Director

ISSUE:
Transmitting report from Victoria Forte, Community Services Officer.

STAFF RECOMMENDATION:
Receive Report, no action required.

BACKGROUND:
Animal Control Report

ATTACHMENT

ATTACHMENT A: Animal Control Report

	<i>Returned to owner/Released off truck</i>	<i>Adopted</i>	<i>Sent to rescue</i>	<i>Euthanized</i>	<i>Dog at Large/ leash law violation calls</i>	<i>Barking Dog/Crowing Rooster Complaints</i>	<i>Dead on arrival (DOA) Domestic and Wildlife</i>	<i>Animals Abandoned/ tied out</i>	<i>Aggressive Animal Complaints</i>	<i>Bite Dogs/Cats</i>	<i>Cruelty/Neglect Investigation Complaints</i>	<i>Cat Complaints and/or Calls</i>	<i>Other</i>
January	0	0	0	0	10	4	0	0	0	0	0	1	0
February	1	0	0	0	6	1	0	0	0	0	0	5	1
March	0	0	0	0	9	4	0	0	4	0	0	0	4
April (15th)	0	0	0	0	4	6	0	0	2	1	1	3	2
May													
June													
July													
August													
September													
October													
November													
December													
Yearly Totals													

Morning and Afternoon School and Park Patrols are performed every day the CSO is assigned to work.

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM NO: SR – 2

DATE: April 25, 2013

SUBJECT: Public Works Monthly Report

CONTACT PERSON: Mick Matheson, P.E., Public Works Director

ISSUE:

Provide monthly reports to Council regarding:

- City of Sultan Water Plant Production and Operation
- Everett Meter Readings
- 2013 Fire Hydrant Exercising Program
- 2013 Water Meter Replacement Program
- City of Sultan Wastewater Treatment Plant Operation
- Recycling and Garbage Reports
- Cemetery Report

SUMMARY:

There are eleven total attachments. Seven attachments are designed to provide information regarding the City of Sultan's water production, a water supply comparison, fire hydrant exercising program, water meter replacement program and information on the Everett meter readings.

Lastly, there are four attachments designed to provide information with respect to the City of Sultan's Wastewater Treatment Plant operation, garbage collection, recycling and cemetery. The attachments are updated monthly.

ATTACHMENTS:

Attachment A-1	Lake 16 vs. City of Everett Water Supply Comparison
Attachment A-2	Lake 16 Production for 2013
Attachment A-3	City of Sultan Water Plant Production Past 6 Years
Attachment A-4	Yearly Totals for Lake 16 Production
Attachment A-5	2013 Fire Hydrant Exercising Program
Attachment A-6	2013 Water Meter Replacement Schedule
Attachment A-7	Everett Meter Readings for 2013
Attachment A-8	City of Sultan Wastewater Treatment Plant Operational Report
Attachment A-9	Garbage Report
Attachment A-10	Recycling Report
Attachment A-11	Cemetery Report

SULTAN CITY COUNCIL

AGENDA ITEM COVER SHEET

ITEM NO: Staff Report – 3
DATE: April 25, 2013
SUBJECT: Public Works Projects-Update
CONTACT PERSON: Connie Dunn, Public Works Field Supervisor

ISSUE:

The Public Works projects list and status report from the Field Supervisor.

SUMMARY:

STREETS:

The Mass Casualty Drill was very successful with all agencies working together. Public Works helped with road closures and minor participation.

PARKS:

March 27th was the volunteer “Spring Spruce” of Osprey Park soccer, baseball, basketball court, and play equipment. Jason Strauss did a great job showing his leadership ability in organizing the project and the volunteers. Steve Martin participated as lead of the painting volunteers. It was a very successful day.

A Public Works staff member helped the Sky Valley Chamber with the Annual Easter Egg Hunt at Sultan River Park.

WATER TREATMENT PLANT (WTP):

The public works staff continues installing electronic water meters. The recently ordered 204 additional meters ordered have arrived at the city shop and are being installed. There are 448 electronic water meters, city wide left to be installed.

STAFF:

The mowing season has started. The city will be bringing on one part-time seasonal worker by the end of May.

The city is very fortunate to have a great public works staff.

GARBAGE:

Annual Cleanup Day was April 20th at Sultan High School

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM NO: Consent C 1

DATE: April 25, 2013

SUBJECT: Council Meeting Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the minutes of the April 11, 2013 regular Council meeting as on file in the office of the City Clerk.

RECOMMENDED ACTION:

Approve as submitted

CITY OF SULTAN COUNCIL MEETING – April 11, 2013

Mayor Eslick called the regular meeting of the Sultan City Council to order in the Sultan Community Center. Councilmembers present: Marshall, Slawson, George, Davenport-Smith, Blair and Beeler. Absent: Neigel

PRESENTATIONS:

Cert Graduation

The Council recognized the CERT Facilitators Kenda Machorro, Randall Fay, Fire Chief Merlin Halverson and his staff, and the 17 graduates of 2013's CERT Training.

Community Emergency Response Teams (CERT) consists of a number of citizens who have been trained to respond to the immediate needs of those around them in the aftermath of a disaster or occurrence when emergency services are not available. This is a training collaboration between police, fire, emergency management professionals, and trained volunteers. Each trainee completes 7 weeks of training that is capped by a full-scale scenario.

The Sultan Fire Department and CERT Facilitators Randall Fay and Kenda Machorro have worked very hard to make sure that our CERT volunteers are fully prepared to positively contribute to Sultan's safety and recovery in the event of a crisis. The Council recognized and thanked the CERT graduates for their commitment to training and to the safety of their community.

The newest CERT graduates are: Anna Evanger, Bruce Tagashira, Chris Forte, Clyde Hamlin, Jeanette Susor, Josh Iler, Judy Bjorklund, Kendra Iler, Liz Kirkman, Mark Iler, Melissa Peterson, Paula Thomas, Robert Peterson, Sandra Amrine, Tara Hamlin, Michael VanNatta, Charles Walter.

Chief Beidler: Sultan has 6,000 documented volunteer hours in the last year. Volunteers make us safer and the CERT trainees are an important part of public safety. The training and drills prepare the city for disasters.

Kenda Machorro: Volunteers to help with the CERT program. Sultan has a large number of volunteers. Washington State has highest number of volunteers in the nation and Snohomish County has the highest number of volunteers in the state.

April 21st to 27th - Volunteer Appreciation Week Proclamation:

The issue before the Council is to authorize the Mayor to sign the proposed Proclamation recognizing April 21 – 27, 2013 as National Volunteer Week in Sultan, Washington.

Volunteerism and recognition of volunteers in the City of Sultan is a top priority for the citizens, the Mayor and the City Council of Sultan. The City recognizes that volunteers are an integral and important part of the City's character and the Mayor and City Council desire to recognize those volunteers.

A number of recognition programs are held throughout the year. Community Awards Night, the City of Sultan's quarterly "Volunteer Spotlight Program", National Volunteer Appreciation Week Proclamation and the Volunteer Appreciation Dinner.

This year, Mayor Eslick directed staff to coordinate with Kathi Allen, 5th Grade Teacher at Sultan Elementary School to provide a 5th Grade student to read the Volunteer

Appreciation Proclamation at the April 11, 2013 Council Meeting. Mayor Eslick read Olivia Pinson's essay on volunteerism into the record. Olivia Pinson read the proclamation into the record.

Volunteer Spotlight – Sultan Planning Board:

The issue before the Council is to recognize the Sultan Planning Board for their outstanding volunteering for the City of Sultan, and the Sultan community.

The Sultan Planning Board consists of five members appointed by the Mayor, and confirmed by the Council. They volunteer as an Advisory Board to the Mayor and City Council on Land Use.

Volunteer Spotlight: issues, including the Comprehensive Plan, Zoning and Land Division Codes, and other codes, ordinances and policies.

The Sultan Planning Board is the chief advisory body to the City Council on issues of policy concerning Land Use, Zoning and the Comprehensive Plan. The Sultan Planning Board Members average 16 – 20 hours per month volunteering for the City of Sultan. Beyond reading their packets, each of them have taken it upon themselves to “Fact Find” and report back to the group on various issues. “Often we don’t agree, but by the end of the day, we figure out where we need to be and move forward”, commented Chairperson, Frank Linth. “Our strongest point lies in our ability to constructively disagree, and we are fortunate to have Planning Board Members willing and able to work together”. The current Planning Board Members are:

1. Frank Linth – Chairperson
2. Geoffrey Evans
3. Lucy Hitchcock
4. Bob Knuckey
5. Janet Petersen

COMMENTS FROM THE PUBLIC:

Bob Knuckey: Has retired from the Planning Board and is looking for something to do. It has been a pleasure to work with all the Planning Board members and staff. He learned a lot and is pleased with what he has come away with.

Michele Cotterill: Is a business and homeowner in the city and has concerns about the bikini barista stand going in next to the Chevron station on the west side of town. They have stands in other cities and the employees don’t wear anything in the way of clothes. She contacted Chevron Corporate and they responded that type of business is not in line with their standards and they will be working with the owner to address the problem. It is near the park and school buses go past the stand – kids can see into the stand. This is a nice small town and they don’t want the city to be known for this type of business. She will be boycotting the store. The City has higher standards and should not allow it. Can the laws be changed to prevent in the future?

Teresa Knuckey: She liked working on the Adopt-a-Street program and is sorry to have to cut back on volunteer time. She will continue to clean the streets and parks and encourage others to help out. They are still cleaning all the streets at least once a month.

John Amrine: Would like to know how long we have to look at ugly railroad bridge? It is rusting away, it is ugly, and we need to get the railroad to take action and paint it for safety reasons. Agrees with the statements about the barista stand.

COUNCILMEMBER COMMENTS

Slawson: Attended the Planners meeting with Bob Martin who has been a planner for a long time and knows a lot of people. At the PAW meeting, they gave a presentation on the Comp Plan and provided good handouts. Only two cities have completed plans – Redmond and Sultan. Only Sultan’s plan has been accepted by PRSC. This was a great opportunity for the City to show the work done by the Council, citizens and staffs. One of the members from Blaine was contacted by Councilmember George who had negative comments about the city and plan. Fortunately, he was very impressed with the city after hearing the presentation. Advised Councilmember George she should be helping with the vision and not creating negative images.

George: Was proud to call the man from Blaine to point out the errors in the plan and he agreed that not everyone agrees with plans. Thanked the Chief for not charging the city for MCI drill. Thanked Ms. Cotterill for her work regarding the barista stand. As a councilmember, she can’t take action because the application is legal. The city is laughing stock because friends of the Mayor and a Councilmember don’t have business licenses. If people think reducing the fee for new business is good, they should start with new business and not those trying to skirt the law. Will vote no on the resolution.

Davenport-Smith: Thanked Ms. Cotterill for her actions as the city can’t do much to stop the business. Chevron Corporate may be able to do something. The Sky Valley Community Coalition is working on the drug problem in the valley and would like Ms. Cotterill to help. Presented a brief survey regarding alcohol and youth and is looking for input. Would like survey to go out to the public – maybe in the utility bill. Would like to continue with the civil/social host ordinance which makes adult responsible for the actions.

Blair: Thanked Ms. Cotterill – it is empowering to take those action. There are issues the city can take action on and others they can’t. They can show displeasure with the business with their dollars by not buying there. Other citizens can contact Chevron Corporate with their concerns. The city has asked the state and railroad to paint their bridges with no response. Earlier this year, they reduced the business license fee from \$75 to \$50 and the proposal is to reduce again. This action has nothing to do with the Mayor – it is a way to lower government fees (surprise Ms. George does not support). Does not feel it is appropriate for the city to send out a survey for the Coalition.

Beeler: At the PSRC meeting, they talked about transit and how to provide a revenue stream to support projects. Sales tax is the main revenue now. Working on the funding for projects and how the money will be distributed. Cities must be able to use the funds in timely manner and they may have to look more at phased projects. On the barista stand, agrees they can talk with dollars and not use the business. Railroad says if you don’t like the bridge, move the town. They are an entity of themselves and they don’t care what the bridge looks like. Appreciates the work the Knuckey’s have done for the town and helping build the volunteer program in the city.

Makayla McNaughton: The barista stand needs to be addressed. Blood drive today at the high school.

Marshall: They will be voting on customer service policy later and they need to remember to treat each other with respect. Ms George and the group she represents are trying to ruin the city. The citizens don't need to see the bantering back and forth.

City Administrator: NWbiosolids recognized the Sultan WWTP in the newsletter this week.

At the Snohomish County Cities and Towns meeting, the Mayor will make a presentation on the Port to Pass proposal.

Mayor Eslick: The Volunteer appreciation dinner is on May 2nd at the church on 6th Street. Olivia Pinson had a great easy on volunteers. The younger we give our children a chance to volunteer the more chance they have to succeed as adults. The Chief has done a fantastic job this week on the drug houses in the city. One group has moved out of the city. She received a letter from a counselor at Compass Health and six of the homeless people who lived across the river met with her. One asked why they had to move and the answer was 80% of the 911 calls were for that area. They are sober now and don't want to move back. There were 30 people living there and now there none.

CITY OF SULTAN COUNCIL MEETING – April 11, 2013

STAFF REPORTS – Written Reports Submitted and are on file in the Office of the City Clerk.

- 1) Code Enforcement
- 2) Planning Board Minutes
- 3) Police Report

CONSENT AGENDA: The following items are incorporated into the consent agenda and approved by a single motion of the Council. On a motion by Councilmember Blair, seconded by Councilmember Davenport-Smith, the consent agenda was approved as presented. Marshall – aye; Slawson – aye; George – aye, nay on the vouchers; Davenport-Smith – aye, Neigel – aye; Blair – aye; Beeler - aye.

- 5) Approval of the March 28, 2013 regular Council Meeting Minutes.
- 6) Approval of Vouchers in the amount of \$124,072.18 and payroll through March 29, 2013 in the amount of \$51,437.46 to be drawn and paid on the proper accounts.
- 7) Approval of the Utility Committee Report.
- 8) Volunteer Appreciation Week Proclamation.

ACTION ITEMS:**Ordinance 1167-13 – Budget Amendment**

The issue before the Council is to introduce and adopt Ordinance 1167-13 to amend the 2013 Budget. The Capital Budget included expenditures in the Sewer System Improvement Fund (407) for the Alder Avenue/Sultan Bridge sewer line design and the Lift Station upgrade design. The adopted budget for Fund 407 only provided \$33,000 for the Alder Avenue/Sultan Bridge design and erroneously left out the Lift Station upgrade design.

On February 28, 2013, the Council approved a contract with RH2 Engineering in the amount of \$69,000 to begin the design work on the Lift Station. Staff found the error in the budget and did not finalize the contract with RH2 Engineering. Staff recommends the following amends to the 2013 Budget:

407 Sewer System Improvement Fund:

The sewer capital fund is used to fund capital improvement projects. The City constructed short term improvements at the Wastewater Treatment Plant in 2011 and 2012. The City is proposing to retain a consultant in 2013 to prepare an engineering plans and specifications to upgrade the lift station to improve capacity. The endeavor is estimated to \$65,000.

404 CR Sewer Fund:

The CR Sewer (Reserve) Fund did not include the operating transfer for Sewer System Improvements for 2013. \$50,000 will be transferred from the Sewer Operating Fund (401) and the balance of \$52,000 will be transferred from the CR Sewer Fund (404).

On a motion by Councilmember Slawson, seconded by Councilmember George, Ordinance 1167-13 amending the 2013 Budget was adopted. All ayes.

Ordinance 1168-13 – Speed Limit on US 2

The issue before the city council is to adopt Ordinance No. 1168-13 to permanently reduce the speed limit on US 2 from Highway Milepost 23.32 to Milepost 24.15.

In March of 2012, the Council passed Ordinance 1138-12 to temporarily reduce the speed limit on US 2 from Highway Milepost 23.32 to Milepost 24.39 from 50 MPH to 40 MPH during construction of the intersection improvements at US 2 and 339th Avenue SE (Rice Road roundabout). The ordinance expired upon notification by the WSDOT of the completion of the intersection improvements at US 2 and 339th Avenue SE.

In order to permanently reduce the speed limit from 50 MPH to 40 MPH, an engineering and traffic investigation is required after the construction project is completed. WSDOT has recently

Ordinance 1168-13: completed this investigation pursuant to RCW 46.61.405 to allow for the permanent speed reduction.

Discussion: Reduced speed has been requested in the past; 40 MPH seems to slow for the area; should be 45 MPH; people will drive the speed they want to go.

On a motion by Councilmember Blair, seconded by Councilmember Slawson, Ordinance No. 1168-13 to reduce the speed limit on US2 from Highway Milepost 23.32 to Milepost 24.15 from 50 mph to 40 mph in the vicinity of the roundabout project was adopted. All ayes, except Councilmember Beeler and Marshall who voted nay.

Resolution 13-02 – Fee Schedule (Business License)

The issue before the Council is the adoption of Resolution 13-02 amending the 2013 City of Sultan Fee Schedule that sets fees charged by the City for the various services provided to citizens and community. The amendment would decrease the amount charged for an initial business license from \$50 to \$25.

During the March 23, 2013 Council retreat the fee for a new business license with the city was discussed. The current fee for a new business license is \$50 and the annual renewal is \$50. A reduced fee for all new business was discussed to encourage economic growth. The Council was in agreement to reduce the new business license fee to \$25.

Discussion: Charge is to cover cost of service; new fee should apply to new business not those operating without a business license; consider reduced cost for more than one year; costly to obtain license in each city work is performed; purpose is track business for compliance with codes; need to encourage business.

On a motion by Councilmember Blair, seconded by Councilmember Slawson, the Mayor was authorized to sign Resolution 13-02 amending the 2013 City of Sultan Fee Schedule. All ayes, except Councilmember George who voted nay and Councilmember Beeler who abstained.

Resolution 13-01 Customer Service Policy

The issue before the city council is to authorize the mayor to sign Resolution No. 13-01 adopting a Customer Service Policy. The Customer Service Policy is designed as a living document that addresses multiple aspects of the interaction between city staff and citizens and customers.

On a motion by Councilmember Blair, seconded by Councilmember Davenport-Smith, Resolution 13-01 was adopted. All ayes.

PUBLIC COMMENTS

Janet Peterson: The vehicle bridge needs the road closed so they can clean the moss on the bridge. The barista stand must be allowed if they follow all the codes. Citizens can use Facebook and other social media to express displeasure and tell them they will not use it.

COUNCILMEMBER RESPONSE TO PUBLIC COMMENT

Beeler: Thanks for voicing what the community feels; need to let the media know. Sorry did not take action years ago to restrict.

Blair: Other cities are selling sludge for fertilizer and it might be a good idea.

George: Could keep business at the new barista stand if they advertized they wear clothes.

Adjournment: On a motion by Councilmember Slawson, seconded by Councilmember Beeler, the meeting adjourned at 9:00 PM. All ayes.

Carolyn Eslick, Mayor

Laura J. Koenig, City Clerk

SULTAN CITY COUNCIL

AGENDA ITEM COVER SHEET

ITEM #: Consent 2

DATE: April 25, 2013

SUBJECT: Voucher Approval

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the vouchers for approval in the amount of \$199,193.09 and payroll through March 28, 2013 in the amount of \$38,987.21 to be drawn and paid on the proper accounts.

FISCAL IMPACT: \$238,193.09

RECOMMENDATION:

Approve the payment of vouchers as submitted.

**City Of Sultan
Voucher Approval
April 25, 2013**

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described hereon, and that the claim is just, due and an unpaid obligation against the City of Sultan, and that I am authorized to authenticate and certify to said claim.

Laura J. Koenig, Clerk/Deputy Finance Director

We, the undersigned City Council of Sultan Washington, do hereby certify that the merchandise or services hereinafter specified have been received and the claims are approved for payment in the following amounts:

Payroll Check #	\$	
Direct Deposit #	\$	
Benefits Check #27927-28,31-33	\$	26,444.68
Tax Deposit #PR 7	\$	12,542.53
Accounts Payable Checks #27929-67	\$	199,205.88
ACH Transactions - DOR	\$	
TOTAL	\$	238,193.09

Kenneth Marshall, Councilmember

Steve Slawson, Councilmember

Kay George, Councilmember
Councilmember

Sarah Davenport-Smith,

Joseph Neigel, Councilmember

Kristina Blair, Councilmember

Jeffrey Beeler, Councilmember

Accounts Payable

Checks for Approval

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
27929	04/15/2013	UTILITY WATER FUND	Miscellaneous	AM Test	120.00
27929	04/15/2013	UTILITY WATER FUND	Miscellaneous	AM Test	25.00
27930	04/15/2013	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services - AUS Everett Lockbox	0.95
27930	04/15/2013	UTILITY WATER FUND	Uniforms	Aramark Uniform Services - AUS Everett Lockbox	4.45
27930	04/15/2013	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services - AUS Everett Lockbox	4.45
27930	04/15/2013	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services - AUS Everett Lockbox	4.12
27930	04/15/2013	STREET FUND	Uniforms	Aramark Uniform Services - AUS Everett Lockbox	0.96
27930	04/15/2013	GENERAL FUND	Uniforms	Aramark Uniform Services - AUS Everett Lockbox	0.95
27930	04/15/2013	UTILITY WATER FUND	Operating Supply - New Connect	Aramark Uniform Services - AUS Everett Lockbox	18.29
27930	04/15/2013	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services - AUS Everett Lockbox	18.29
27930	04/15/2013	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services - AUS Everett Lockbox	18.28
27930	04/15/2013	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services - AUS Everett Lockbox	18.29
27930	04/15/2013	STREET FUND	Office/Operating Supplies	Aramark Uniform Services - AUS Everett Lockbox	18.29
27930	04/15/2013	STORMWATER UTILITY FUND	Uniforms	Aramark Uniform Services - AUS Everett Lockbox	1.64
27930	04/15/2013	UTILITY WATER FUND	Uniforms	Aramark Uniform Services - AUS Everett Lockbox	7.68
27930	04/15/2013	UTILITY SEWER FUND	Uniforms	Aramark Uniform Services - AUS Everett Lockbox	7.67
27930	04/15/2013	UTILITY GARBAGE FUND	Uniforms	Aramark Uniform Services - AUS Everett Lockbox	7.13
27930	04/15/2013	STREET FUND	Uniforms	Aramark Uniform Services - AUS Everett Lockbox	1.65
27930	04/15/2013	GENERAL FUND	Uniforms	Aramark Uniform Services - AUS Everett Lockbox	1.64
27930	04/15/2013	UTILITY WATER FUND	Operating Supply - New Connect	Aramark Uniform Services - AUS Everett Lockbox	9.51
27930	04/15/2013	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services - AUS Everett Lockbox	9.52
27930	04/15/2013	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services - AUS Everett Lockbox	9.51
27930	04/15/2013	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services - AUS Everett Lockbox	9.52
27930	04/15/2013	STREET FUND	Office/Operating Supplies	Aramark Uniform Services - AUS Everett Lockbox	9.51

27931	04/09/2013	GENERAL FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	36.35
27931	04/09/2013	GENERAL FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	334.45
27931	04/09/2013	STREET FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	91.59
27931	04/09/2013	CEMETERY FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	23.26
27931	04/09/2013	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	14.54
27931	04/09/2013	UTILITY WATER FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	434.75
27931	04/09/2013	UTILITY SEWER FUND	Med/Dental/Vis Payable	Washington Teamsters Welfare Trust	370.78
27931	04/09/2013	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	302.42
27931	04/09/2013	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	100.31
27931	04/09/2013	GENERAL FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	36.35
27932	04/09/2013	GENERAL FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	12.00
27932	04/09/2013	GENERAL FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	12.00
27933	04/09/2013	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	32.78
27933	04/09/2013	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	13.99
27933	04/09/2013	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.77
27933	04/09/2013	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2.36
27933	04/09/2013	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	23.21
27933	04/09/2013	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	21.54
27933	04/09/2013	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	12.29
27933	04/09/2013	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	13.15
27933	04/09/2013	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	71.96
27933	04/09/2013	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	13.47
27933	04/09/2013	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	4.68
27933	04/09/2013	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1.65
27933	04/09/2013	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	175.45
27933	04/09/2013	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	95.20
27933	04/09/2013	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	57.74
27933	04/09/2013	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	28.17
27933	04/09/2013	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1,701.08
27933	04/09/2013	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	341.47
27933	04/09/2013	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	75.53
27933	04/09/2013	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	63.24
27933	04/09/2013	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2,088.93
27933	04/09/2013	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	2,402.74
27933	04/09/2013	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1,502.59
27933	04/09/2013	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	577.55

27933	04/09/2013	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	45.50
27933	04/09/2013	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2.67
27933	04/09/2013	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2.68
27933	04/09/2013	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	2.68
27933	04/09/2013	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	932.37
27933	04/09/2013	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	576.04
27933	04/09/2013	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	55.87
27933	04/09/2013	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	104.69
27933	04/09/2013	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2,599.26
27933	04/09/2013	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	621.99
27933	04/09/2013	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	792.98
27933	04/09/2013	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	401.03
27933	04/09/2013	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1,140.69
27933	04/09/2013	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	67.10
27933	04/09/2013	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	67.10
27933	04/09/2013	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	67.10
27933	04/09/2013	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	13.58
27933	04/09/2013	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	4.02
27933	04/09/2013	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.62
27933	04/09/2013	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.67
27933	04/09/2013	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	11.63
27933	04/09/2013	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	10.00
27933	04/09/2013	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	7.02
27933	04/09/2013	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	3.46
27933	04/09/2013	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	32.79
27933	04/09/2013	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	14.00
27933	04/09/2013	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.76
27933	04/09/2013	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2.35
27933	04/09/2013	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	23.20
27933	04/09/2013	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	21.55
27933	04/09/2013	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	12.28
27933	04/09/2013	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	13.16
27933	04/09/2013	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	71.97
27933	04/09/2013	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	13.48
27933	04/09/2013	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	4.69
27933	04/09/2013	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1.66

27933	04/09/2013	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	175.41
27933	04/09/2013	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	95.21
27933	04/09/2013	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	57.73
27933	04/09/2013	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	28.17
27933	04/09/2013	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	45.50
27933	04/09/2013	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2.68
27933	04/09/2013	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2.67
27933	04/09/2013	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	2.68
27933	04/09/2013	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	193.04
27933	04/09/2013	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	52.65
27933	04/09/2013	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	140.40
27933	04/09/2013	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	140.39
27933	04/09/2013	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	105.29
27933	04/09/2013	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	70.20
27933	04/09/2013	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.83
27933	04/09/2013	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.22
27933	04/09/2013	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.60
27933	04/09/2013	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	0.60
27933	04/09/2013	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.45
27933	04/09/2013	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.30
27933	04/09/2013	GENERAL FUND	Benefits - Disability Insuranc	AWC Employee Benefit Trust	1,002.83
27934	04/15/2013	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	667.99
27934	04/15/2013	UTILITY SEWER FUND	Vehicle Operation Maintenance	Associated Petroleum Products Inc	81.54
27934	04/15/2013	UTILITY WATER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	307.19
27934	04/15/2013	CEMETERY FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	20.11
27934	04/15/2013	STREET FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	20.10
27934	04/15/2013	GENERAL FUND	Vehicle Maintenance	Associated Petroleum Products Inc	20.11
27934	04/15/2013	GENERAL FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	49.83
27935	04/15/2013	GENERAL FUND	Travel and Seminars	Association of Snohomish County Cities & Towns	35.00
27936	04/15/2013	CEMETERY FUND	Professional Services	Automatic Wilbert Vault Co.	1,319.49
27936	04/15/2013	CEMETERY FUND	Professional Services	Automatic Wilbert Vault Co.	1,096.86
27937	04/15/2013	GENERAL FUND	Travel and Seminars	AWC	35.00
27937	04/15/2013	UTILITY WATER FUND	Travel and Seminars	AWC	55.00
27937	04/15/2013	UTILITY SEWER FUND	Travel and Seminars	AWC	55.00
27937	04/15/2013	UTILITY GARBAGE FUND	Travel and Seminars	AWC	55.00
27937	04/15/2013	STREET FUND	Travel and Seminars	AWC	55.00

27938	04/15/2013	UTILITY WATER FUND	Rentals	Bravo Environmental	1,536.47
27939	04/15/2013	STREET FUND	Communication	Comcast	39.58
27939	04/15/2013	UTILITY WATER FUND	Communication	Comcast	39.57
27939	04/15/2013	UTILITY SEWER FUND	Communication	Comcast	39.58
27939	04/15/2013	UTILITY GARBAGE FUND	Communication	Comcast	39.57
27939	04/15/2013	STORMWATER UTILITY FUND	Communication	Comcast	39.58
27940	04/15/2013	GENERAL FUND	Miscellaneous	Department of Enterprise Services	25.00
27940	04/15/2013	STREET FUND	Miscellaneous	Department of Enterprise Services	25.00
27940	04/15/2013	UTILITY WATER FUND	Miscellaneous	Department of Enterprise Services	25.00
27940	04/15/2013	UTILITY SEWER FUND	Miscellaneous	Department of Enterprise Services	25.00
27940	04/15/2013	UTILITY GARBAGE FUND	Miscellaneous	Department of Enterprise Services	25.00
27941	04/15/2013	GENERAL FUND	Repair and Maintenance	Department of Labor & Industries	175.20
27942	04/15/2013	GENERAL FUND	Office/Operating Supplies	Department of Retirement	25.00
27943	04/15/2013	UTILITY WATER FUND	Repair and Maintenance	Eagle Fence and Iron, LLC	445.26
27944	04/15/2013	GENERAL FUND	Miscellaneous - Court Filing F	Evergreen District Court	433.98
27945	04/15/2013	COMMUNITY IMPROVEMENT FUND	Capital Outlay	Federal Signal Corp	54,943.06
27945	04/15/2013	COMMUNITY IMPROVEMENT FUND	Capital Outlay	Federal Signal Corp	48,250.08
27945	04/15/2013	COMMUNITY IMPROVEMENT FUND	Capital Outlay	Federal Signal Corp	996.67
27946	04/15/2013	GENERAL FUND	Communication	Frontier	37.59
27946	04/15/2013	STREET FUND	Communication	Frontier	37.59
27946	04/15/2013	UTILITY WATER FUND	Communication	Frontier	37.60
27946	04/15/2013	UTILITY SEWER FUND	Communication	Frontier	37.59
27946	04/15/2013	UTILITY GARBAGE FUND	Communication	Frontier	37.59
27946	04/15/2013	UTILITY SEWER FUND	Communication	Frontier	244.63
27947	04/15/2013	UTILITY WATER FUND	Uniforms	Galls	17.00
27947	04/15/2013	UTILITY SEWER FUND	Uniforms	Galls	17.00
27947	04/15/2013	UTILITY GARBAGE FUND	Uniforms	Galls	17.00
27947	04/15/2013	STORMWATER UTILITY FUND	Uniforms	Galls	17.00
27947	04/15/2013	STREET FUND	Uniforms	Galls	17.00
27947	04/15/2013	GENERAL FUND	Uniforms	Galls	17.00
27948	04/15/2013	UTILITY SEWER FUND	Services - Sludge Hauling	Groco, Inc	1,486.72
27949	04/15/2013	GENERAL FUND	Legal - Litigation Fees	Kenyon Disend PLLC	3,640.25
27950	04/15/2013	GENERAL FUND	Office/Operating Supplies	Lowes	115.16

27950	04/15/2013	UTILITY WATER FUND	Operating Supply - New Connect	Lowes	51.27
27951	04/15/2013	STREET FUND	Vehicle Operation/Maintenance	Monroe Parts House	20.00
27951	04/15/2013	GENERAL FUND	Vehicle Maintenance	Monroe Parts House	20.00
27951	04/15/2013	STORMWATER UTILITY FUND	Vehicle Operation Maintenance	Monroe Parts House	22.14
27951	04/15/2013	GENERAL FUND	Small Tools/Minor Equipment	Monroe Parts House	66.50
27951	04/15/2013	STREET FUND	Small Tools/Minor Equipment	Monroe Parts House	66.50
27951	04/15/2013	UTILITY WATER FUND	Small Tools/Minor Equipment	Monroe Parts House	66.50
27951	04/15/2013	UTILITY SEWER FUND	Small Tools/Minor Equipment	Monroe Parts House	66.50
27951	04/15/2013	UTILITY GARBAGE FUND	Small Tools/Minor Equipment	Monroe Parts House	66.50
27951	04/15/2013	STORMWATER UTILITY FUND	Small Tools/Minor Equipment	Monroe Parts House	66.50
27951	04/15/2013	CEMETERY FUND	Small Tools/Minor Equipment	Monroe Parts House	18.28
27951	04/15/2013	GENERAL FUND	Office/Operating Supplies	Monroe Parts House	12.36
27951	04/15/2013	GENERAL FUND	Vehicle Maintenance	Monroe Parts House	29.61
27951	04/15/2013	STREET FUND	Vehicle Operation/Maintenance	Monroe Parts House	29.60
27951	04/15/2013	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Monroe Parts House	29.60
27951	04/15/2013	GENERAL FUND	Vehicle Maintenance	Monroe Parts House	163.99
27951	04/15/2013	STREET FUND	Vehicle Operation/Maintenance	Monroe Parts House	163.99
27951	04/15/2013	UTILITY WATER FUND	Vehicle Operation/Maintenance	Monroe Parts House	163.99
27951	04/15/2013	UTILITY SEWER FUND	Vehicle Operation Maintenance	Monroe Parts House	163.99
27951	04/15/2013	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Monroe Parts House	163.98
27951	04/15/2013	STORMWATER UTILITY FUND	Vehicle Operation Maintenance	Monroe Parts House	163.98
27951	04/15/2013	GENERAL FUND	Office/Operating Supplies	Monroe Parts House	31.91
27951	04/15/2013	UTILITY WATER FUND	Operating Supply - New Connect	Monroe Parts House	31.91
27951	04/15/2013	UTILITY SEWER FUND	Operating Supplies	Monroe Parts House	31.91
27951	04/15/2013	STORMWATER UTILITY FUND	Operating Supplies	Monroe Parts House	31.91
27951	04/15/2013	STREET FUND	Office/Operating Supplies	Monroe Parts House	31.90
27952	04/15/2013	GENERAL FUND	Organization Dues	Municipal Research	120.00
27953	04/15/2013	STREET FUND	Utilities	PUD	47.86
27953	04/15/2013	GENERAL FUND	Utilities	PUD	86.76
27954	04/15/2013	UTILITY WATER FUND	Professional Service - General	RH2 Engineering, Inc.	75.85
27954	04/15/2013	UTILITY SEWER FUND	Services - Sludge Hauling	RH2 Engineering, Inc.	75.85
27954	04/15/2013	UTILITY SEWER FUND	Services - Sludge Hauling	RH2 Engineering, Inc.	230.91
27955	04/15/2013	UTILITY SEWER FUND	Operating Supplies	Scientific Supply & Equipment	121.82
27955	04/15/2013	UTILITY SEWER FUND	Operating Supplies	Scientific Supply & Equipment	107.47

27956	04/15/2013	GENERAL FUND	Miscellaneous - Jail Fees	Snohomish County Corrections	4,445.38
27957	04/15/2013	UTILITY GARBAGE FUND	Intergovernmental - Disposal F	Snohomish County Finance	14,750.00
27958	04/15/2013	GENERAL FUND	Professional Services - Prosec	Snohomish County Prosecuting Attorney	2,008.55
27959	04/15/2013	INFORMATION TECHNOLOGY FUND -	Professional Service	Springbrook Software	1,699.59
27960	04/15/2013	GENERAL FUND	Bank Fees	US Bank	26.00
27961	04/15/2013	UTILITY WATER FUND	Operating Supply - New Connect	USA Blue Book	519.29
27962	04/15/2013	GENERAL FUND	Office/Operating Supplies	USPS	216.00
27963	04/15/2013	LID GUARANTY AND BOND FUND	Professional Services	Weed, Graafstra & Benson, Inc	109.30
27964	04/15/2013	STORMWATER IMPROVEMENT FUND	Professional Service Engineeri	WH Pacific	8,342.50
27965	04/15/2013	STREET IMPROVEMENT FUND	Sultan River Bridge Project	WH Pacific	43,082.97
27966	04/15/2013	TIMBER RIDGE SETTLEMENT FUND	Professional - Legal	WH Pacific	3,778.43
27967	04/15/2013	GENERAL FUND	Professional Services	White Lightning Janitorial	291.00
					220,156.71

CITY OF SULTAN
AGENDA ITEM COVER SHEET

Agenda Item : C-3
Date: April 25, 2013
SUBJECT: Loyalty Day Proclamation
CONTACT PERSON: Donna Murphy Grants and Economic Development Coordinator

ISSUE:

The issue before the Council is to authorize the Mayor to sign the proposed Proclamation recognizing May 1, 2013 as Loyalty Day in Sultan, Washington.



SUMMARY STATEMENT:

On behalf of Sultan VFW Post 2554, Mr. Chuck Donahue, Post Commander requested the City of Sultan proclaim the nationally recognized day of May 1, 2013 as Loyalty Day in Sultan Washington.

The United States of America was founded by patriots who risked their lives to bring freedom to the nation. The nation's founders are remembered on Loyalty Day, which is a day when people celebrate their freedom while remembering their responsibilities to continue the legacy of liberty. Loyalty Day is celebrated with parades and ceremonies in several communities across the United States. Schools, churches, and various organizations participate in these events.

Loyalty Day is an observance but it is not a public holiday in the United States. Schools, post offices, stores and other businesses and organizations are open as usual. Public transport services run to their usual schedules and no extra congestion on highways is to be expected.

Loyalty Day was first observed in 1921 as "Americanization Day" to counterbalance Labor Day on May Day (May 1), celebrated in other parts of the world. On May 1, 1930, about 10,000 Veterans of Foreign War members staged a rally at New York's Union Square to promote patriotism. Through a resolution adopted in 1949, May 1 evolved into Loyalty Day. Observances began on April 28, 1950, and climaxed on May 1 when more

than five million people across the nation held rallies. In New York City, more than 100,000 people rallied for America.

On July 18, 1958, the Congress designated May 1 of each year as Loyalty Day to foster loyalty and love of the country. According to the Legal Information Institute, the President is requested to issue a proclamation, calling on United States government officials to display the flag of the United States on all government buildings on Loyalty Day, and inviting the people of the United States to observe Loyalty Day with appropriate ceremonies in schools and other suitable places.

Attachment:

- Proclamation for Loyalty Day in Sultan Washington



City of Sultan

PROCLAMATION

Proclaiming May 1, 2013 as Loyalty Day in the
City of Sultan

WHEREAS, in 1958, the United States Congress designated 1 May, of every year as Loyalty Day; and

WHEREAS, Loyalty Day was established as a day for reaffirming our loyalty to the United States and the documents upon which our nation was founded; and

WHEREAS, Loyalty Day provides us with the opportunity to celebrate the many freedoms secured and preserved for us by the brave patriots who have served in our nation's armed forces and risked their lives for liberty and independence; and

WHEREAS, it is fitting that the citizens of the City of Sultan take time to reflect on the privileges of democracy and liberty extended to us by the institutions of American Freedom; and

WHEREAS, there continue to exist in the world today hostile forces that are dedicated to destroying our way of life in America; therefore be it

NOW, THEREFORE, I, Mayor Carolyn Eslick do hereby proclaim May 1, 2013 as Loyalty Day in Sultan Washington, proudly joining the Veterans of Foreign Wars Post #2554, in proclaiming that May 1, 2013 is Loyalty Day in the City of Sultan; and that the City Council invite the citizens of Sultan to observe Loyalty Day in an appropriate manner.

Signed this 25th day of April, 2013

Attest:

Carolyn Eslick, Mayor

Laura J. Koenig – City Clerk

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM #: Consent C 4

DATE: April 25, 2013

SUBJECT: Library Board Appointment

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY STATEMENT:

The issue before the Council is the confirmation of the appointment of Kym Kenagy as the Student Representative to the Sultan Library Board. Jackie Personeus, Sultan Library Branch Manager, has submitted a letter of support for the appointment from the Sultan Library Board (Attachment A).

BACKGROUND

Kym will be an excellent representative on the Board as she is very active in the community and a very articulate voice for teens. Kym attended the March Board meeting and contributed greatly to the discussions about teen activities, library programs and building issues.

The Board is confident Kim will be a valuable addition to the Library Board..

ALTERNATIVES

1. Confirm the appointment of the Kym Kenagy to the Sultan Library Board.
2. Do not confirm the appointment of Kym Kenagy to the Sultan Library Board and direct staff or the Library Board to seek additional candidates.

RECOMMENDED ACTION:

Confirm the appointments of Kym Kenagy as Student Representative to the Sultan Library Board.

Attachments: A) Letter from Jackie Personeus, Sultan Library Branch Manager

April 12, 2013

Mayor Carolyn Eslick
City of Sultan
319 Main St.
Sultan WA 98294

Re: Library Board Student Representative Appointment

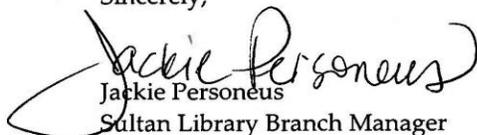
Dear Mayor Eslick,

The Sultan Library Board recommends Kym Kenagy for appointment as a Student Representative to the Board.

We anticipate that Kym will be an excellent representative on the Board as she is very active in the community and a very articulate voice for teens. Kym attended the March Board meeting and contributed greatly to our discussions about teen activities, library programs, and building issues.

If possible, please inform me of the decision on this appointment by June 1 so that we may notify Kym of her appointment prior to the next scheduled Board meeting on June 12. Please call me if you have any questions at 360-793-1695, ext 4320.

Sincerely,



Jackie Personneus
Sultan Library Branch Manager
360-793-1695 ext 4320
jpersonneus@sno-isle.org

cc Laura Koenig

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: D-1

DATE: April 25, 2013

SUBJECT: Public Disturbance and Disorderly Conduct

CONTACT PERSON: Rob Beidler, Police Chief
Ken Walker, City Administrator

ISSUE:

The Police Department responds to a variety of calls for service where individuals are causing a public disturbance and being disorderly. Sultan does not have a code that addresses disorderly conduct and public disturbances in a way that allows the Sultan Police Department to serve and protect residents adequately.

SUMMARY:

The purpose of the discussion is to review the City of Sultan Municipal Code's ability to provide the Sultan Police Department the tools needed to maintain public order. Statutes governing Public Disturbances and Disorderly Conduct are important tools allowing law enforcement officers to control unwanted public behavior. This matter was brought to the forefront during a recent City Council Meeting when a public disturbance occurred in front of the Visitors Information Center. The Sultan Police felt that they did not have correct statutory authority to handle the situation appropriately.

Currently the Public Order statute is limited to behavior in city parks. The only direct mention of Disorderly Conduct in the Sultan Municipal Code is in **Title 9, Public peace, Morals, and Welfare: Chapter 9.09, Park Regulations**, listed below:

9.09.160 Disorderly conduct and profanity prohibited.

Under the proposed regulations, it is unlawful to use profane or abusive language or to conduct oneself in a disorderly manner as defined by RCW 9A.84.030, including but not limited to a state of intoxication or being noticeably under the influence of drugs, in any park. "Profane or abusive language" means obscenity or fighting words constituting unprotected speech. (Ord. 1017-09 § 1)

Additional code sections that would be similar to Public Disturbance and Disorderly Conduct would be **Title 8 Health and Safety, Chapter 8.04 Nuisances**.

8.04.010 Defined.

A public nuisance is a thing, act, omission, occupation, condition or use of property which:

- A.** Substantially annoys, injures, or endangers the comfort, health, repose or safety of the public;
- B.** In any way renders the public insecure in life or in the use of property;
- C.** Offends the public morals or decency;
- D.** Interferes with, obstructs or tends to obstruct or render dangerous for passage any street, alley, highway, navigable body of water or other public way. (Ord. 376 § 2, 1979)

8.04.020 Maintaining or permitting prohibited.

No person, persons, firms or corporation shall erect, contrive, cause, continue, maintain or permit to exist any public nuisance within the city of Sultan. (Ord. 376 § 1, 1979)

8.04.030 Affecting health – Designated.

The following acts, omissions, places, conditions and things are specifically declared to be public health nuisances, but shall not be construed to exclude other health nuisances coming within the definition of SMC [8.04.010](#):

- A.** All decayed, harmfully adulterated or unwholesome food or drink sold or offered for sale to the public;
- B.** Carcasses of animals, birds or fowl not buried or otherwise disposed of in a sanitary manner within 24 hours after death;
- C.** Accumulations of decayed animal or vegetable matter, trash, or rubbish, rotting lumber, bedding, packing material, scrap metal or any material whatsoever in which flies, mosquitoes, disease-carrying insects, rats or other vermin may breed;
- D.** All stagnant water in which mosquitoes, flies or other insects may multiply;
- E.** All noxious weeds (a weed being defined as any plant that grows out of place), and other rank growth of vegetation upon public or private property, and all grass, weeds, shrubs, bushes, trees or vegetation growing or which have grown and died,

on any property and are a fire hazard or a menace to public health, safety or welfare;

F. Tent caterpillars;

G. The escape of smoke, soot, cinders, noxious acids, fumes, gases, ash or industrial dust within the city limits in such quantities as to endanger the health of persons of ordinary sensibilities or cause injury to property;

H. The pollution of any well or cistern, stream, lake, canal or body of water by sewage or industrial wastes or other substances;

I. Any use of property, substances or things emitting or causing any foul, offensive, noisome, nauseous, noxious or disagreeable odors, effluvia or stenches repulsive to the physical senses of persons which annoy, discomfort, injure or inconvenience the health of persons within the city;

J. All abandoned wells not securely covered or secured from public use;

K. All public exposure of persons having a contagious disease;

L. The distribution of samples of medicines or drugs unless such samples are placed in the hands of an adult person;

M. Garbage cans which do not have a tight-fitting lid;

N. All other acts, omissions of acts, occupations and uses of property which are deemed by the Snohomish County board of health to be a menace to the health of the inhabitants of this city. (Ord. 376 § 3, 1979)

8.04.040 Offending morals and decency – Designated.

The following acts, omissions, places, conditions and things are specifically declared to be public nuisances offending public morals and decency, but such enumeration shall not be construed to exclude other nuisances offending public morals and decency coming within the definition of SMC [8.04.010](#):

A. All disorderly houses, bawdy houses, houses of ill fame, gambling houses and buildings or structures kept or resorted to for the purpose of prostitution, promiscuous sexual intercourse or gambling;

B. All gambling devices which are not licensed or permitted by the city council;

C. Any place or premises where city ordinances or laws relating to public health, safety, peace, morals or welfare are openly, continuously or repeatedly violated;

D. Any place or premises resorted to for the purpose of drinking intoxicating liquor or fermented malt beverages in violation of the laws of the state of Washington or the ordinances of the city. (Ord. 376 § 4, 1979)

8.04.050 Affecting peace and safety – Designated.

The following acts, omissions, places, conditions and things are declared to be public nuisances affecting peace and safety, but such enumeration shall not be construed to exclude other nuisances affecting public peace or safety coming within the provisions of SMC [8.04.010](#):

A. All snow and ice not removed from public sidewalks;

B. All unauthorized signs, signals, markings or devices which purport to be or may be mistaken as official traffic-control devices placed or maintained upon or in view of any public highway or railway crossing;

C. All trees, hedges, billboards or other obstructions which prevent persons from obtaining a clear view of traffic when approaching an intersection or pedestrian crosswalk;

D. All limbs of trees which project over a public sidewalk, less than eight feet above the surface thereof or less than 14 feet above the surface of a public street;

E. All trees, limbs, buildings, structures, power and light poles and their appurtenances, or equipment which poses a reasonable threat to life or property in the event that such trees, limbs, buildings, structures, power and light poles and their appurtenances or equipment were to fall on adjacent public or private property;

F. All use or display of fireworks except as provided by the laws of the state of Washington and ordinances of the city;

G. All buildings or structures so old, dilapidated and out of repair or which have been so damaged by fire or flood as to be dangerous, unsafe, unsanitary or otherwise unfit for human use;

H. All wires over streets, alleys or public grounds which are strung less than 15 feet above the surface of the street or ground;

I. All loud, discordant and unnecessary noises or vibrations of any kind between the hours of 10:00 p.m. and 8:00 a.m.;

J. All motorcycles, automobiles, chainsaws, lawnmowers or other motorized equipment which are not equipped with the original equipment muffler or noise-

deadening device or other replacement muffler or noise-deadening device recommended by the engine manufacturer;

K. The keeping or harboring of any animal or fowl which by the emission of offensive odors or by frequent or habitual howling, yelping, barking, crowing or making of other noises, annoys or disturbs persons within the city;

L. Allowing vicious animals to run at large and all activities prohibited by Chapters [6.04](#), [6.08](#), [6.12](#) and [6.16](#) SMC;

M. All obstructions of streets, alleys, sidewalks or crosswalks and all excavations in or under the same, except as permitted by the ordinances of the city or which, although made in accordance with such ordinances, are kept or maintained for an unreasonable length of time after the purpose whereof has been accomplished;

N. All open and unguarded pits, wells, excavations or unused basements;

O. All abandoned refrigerators or iceboxes from which the doors and other covers have not been removed or which are not equipped with a device for opening from the inside;

P. Any unauthorized or unlawful use of property abutting on a public street, alley or sidewalk or of a public street, alley or sidewalk which causes large crowds of people to gather, obstructing traffic and free use of the street or sidewalk;

Q. Violations of the ordinances of the city or laws of the state of Washington relating to the storage of flammable liquids;

R. The dismantling, reconstruction or repair of any vehicle or piece of machinery upon any street, alley or other public place, except minor repairs of an emergency nature;

S. All vehicles or machines parked or driven on any city street, alleyway or highway with a leaking fuel tank;

T. All vehicles used to transport flammable or explosive liquids or gases or corrosive acids, parked within the city limits, unless said vehicle is in the lawful delivery of said liquids, gases or acids;

U. All automobiles, trailers, house trailers, mobile and motor homes, boats, and all other vehicles or parts thereof, which have been left out of doors, unsheltered, for a period of 30 days; provided further, that none of the above may be left on any city street, alleyway or highway for more than 72 hours without the specific permission of the chief of police;

V. Any fence or other structure or thing on private property abutting or fronting upon any public street, sidewalk or place, which is in a sagging, leaning, fallen, decayed or other dilapidated or unsafe condition;

W. The existence upon the sidewalk in front of any premises of any debris, litter or substantial quantity of dirt;

X. All dangerous, unguarded machinery, in any public place, or so situated or operated on private property as to attract the public;

Y. Leading, driving or riding any horse or other livestock upon or over any sidewalk or public park;

Z. Crossing curbs or sidewalks with vehicles where no regular provision has been made for such crossing, without first protecting the same with appropriate risers and planking;

AA. All other conditions or things which are liable to cause injury to the person or property of anyone. (Ord. 484, 1986; Ord. 438, 1983; Ord. 376 § 5, 1979)

The current code does not provide law enforcement the tools they need. It is complicated and does not address disorderly conduct directly outside of City Parks. The City of Sultan needs a simple, direct, clearly understandable, and enforceable statute.

After reviewing codes and determining what does and does not work for law enforcement officials, we would like to suggest the following Disorderly Conduct code be adopted.

Chapter 9.XX Disorderly Conduct

A person is guilty of disorderly conduct if he or she:

A. Uses abusive, vulgar, profane, obscene or indecent language, or conducts themselves in an indecent manner, when such language or conduct intentionally creates a risk of assault; or

B. Intentionally disrupts any lawful assembly or meeting of persons without lawful authority; or

C. Intentionally obstructs vehicular or pedestrian traffic on streets or sidewalks without lawful authority; or

D. Fights or quarrels in a public place; or

E. Urinates or defecates in any public place other than a wash room or toilet; or

- F.** Suffers or permits in any building or place owned by themselves or under their control riotous or disorderly conduct or drunkenness or fighting to the annoyance of the public; or
- G.** Hitches or ties any animal or thing to, or obstructs, injures, connects with or opens, any fire hydrant in the City without a permit from the Chief of the Fire Department or other municipal officer; or
- H.** Drives or rides a horse or horses or other livestock in the City in such a manner as to endanger or to be likely to endanger any person or property, or drives or rides a horse or horses or other livestock upon any sidewalk in the City, except across a sidewalk on a street; or
- I.** Removes, destroys, tears down, or defaces, either in whole or in part, or marks or writes upon, changes, obliterates or mars, or in any manner alters or changes the writing, printing or signature, or any part of the writing, printing, or signature , upon any bulletin, legal notice, or advertisement, poster or paper writing of the City lawfully posted or places in the City , unless such person be an officer or employee of the City and is duly authorized to perform such acts.

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: D-2

DATE: April 25, 2013

SUBJECT: Online Utility Tracking Software

CONTACT PERSON: Ken Walker, City Administrator

ISSUE:

The City of Sultan spent \$108,601 on electricity in 2012. Electricity represents one of the largest expenditures made by the City. Effective energy management depends on the ability to track, analyze and generate reports on consumption and costs.

SUMMARY:

Computer software programs are available to allow tracking and detail analysis of electricity consumption and costs. They are built on extensive knowledge of the electricity market, with the ability to verify minute billing errors and consumption irregularities. This is an effective method of verifying the accuracy of individual bills. Electricity billing can be a very complicated process, with potential errors occurring. While potential errors might be insignificant in amount, they can accumulate over time due to the long term permanent consumption of electricity. Also, by performing the analysis over extended time periods, trends can be identified that can benefit the City.

Effective analysis of electric utility bills is largely dependent on using very specific software designed with detail knowledge of the electricity market.

Facility Dude provides a cloud based software program at no cost to local governments for the initial 12 months. Nominal charges are incurred thereafter. The proposal to Sultan is for \$0 cost for the first year and \$637 starting the second year. The City may cancel the service at any time, incurring no cost if canceled before the end of the first year.

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: D-3

DATE: April 25, 2013

SUBJECT: Historical Museum Access Improvements: Project Update

CONTACT PERSON: Robert Martin, Community Development Director

ISSUE:

Inform Council on progress leading to re-opening of the Sultan Historical Museum.

SUMMARY:

Rick Lentz of Merrick Lentz Architect has completed a floor area analysis and recommendation on interim occupancy of the Museum.

At this time, staff recommends that the museum be scheduled to re-open on a on a limited basis as provided by the International Building Code Section 1004.1.1. The areas containing displays will need to be physically “roped-off” from the viewing area walkway.

Based on the area accessible to people, as differentiated from the area roped-off as display area, Mr. Martin, as Building Official, can declare a reduced occupancy for a limited time and allow the museum to open for the coming summer season.

DISCUSSION:

The floor plan included with this cover (**Attachment A**) developed by Rick Lentz as a contribution to the community, indicates the areas that need to be cordoned off from direct public access by ropes and/or railings and standards (indicated by white areas without diagonal lines). As calculated by Mr. Lentz, this will result in a net public occupancy of 29. This will allow the main front door stairway to function as the only access under the following additional conditions:

- The second floor landing at the top of the stairway needs to be cleared of all exhibit material and kept clear for occupant movement
- The doors leading each direction from the upstairs landing need to be labeled as exits from the interior of the display area and kept unlocked and accessible during operating hours.
- The facility needs to be posted at the top of the stairway and in each of the main rooms as “Total occupancy not to Exceed 29 persons”.
- Museum attendants need to monitor occupancy and ensure that it does not exceed 29 persons at any time
- The two east-wall emergency exit doors need to be temporarily covered over with display materials, sheet rock, or other means approved by the City to keep people from using those exits until they are brought up to code standards.

This proposal is good for the upcoming summer tourist season. The temporary limited occupancy permit will expire at on Sept. 30, 2013. During the intervening time and up to the opening for the 2014 season, the Museum Board and the City need to come to arrangements to make the upstairs code compliant prior to opening for the 2014 season.

