

**CITY OF SULTAN
COUNCIL MEETING – COMMUNITY CENTER
April 23, 2015**

7:00 PM CALL TO ORDER - Pledge of Allegiance and Roll Call

CHANGES/ADDITIONS TO THE AGENDA

PRESENTATIONS

- 1) Volunteer Spotlight – Winter Lake Ladies Club
- 2) Business Spotlight – Par 3 Business Park – Steve Gohl
- 3) Flood Presentation
- 4) Community Youth Teen Center

COMMENTS FROM THE PUBLIC: Citizens are requested to keep comments to a 3 minute maximum to allow time for everyone to speak. It is also requested that you complete a comment form for further contact.

COUNCILMEMBER COMMENTS

CITY ADMINISTRATOR COMMENTS

STAFF REPORTS – Written Reports Submitted

- 1) Public Works Report
- 2) Grants Report

CONSENT AGENDA: The following items are incorporated into the consent agenda and approved by a single motion of the Council.

- 1) Approval of the April 9, 2015 Council Meeting Minutes
- 2) Approval of Vouchers – 2015
- 3) Elevator Service Agreement
- 4) Excused Absence - Seehuus

ACTION ITEMS:

- 1) Alder Avenue – Gray & Osborne Additional Services
- 2) Resolution 15-04 Fee Schedule Amendment
- 3) WWTP Mixer Change Order (Dept. of Enterprise)

DISCUSSION: Time Permitting

PUBLIC COMMENT ON AGENDA ITEMS ONLY

COUNCILMEMBER RESPONSE TO PUBLIC COMMENT ON AGENDA ITEMS

Adjournment - 10:00 PM or at the conclusion of Council business.

ADA NOTICE: City of Sultan Community Center is accessible. Accommodations for persons with disabilities will be provided upon request. Please make arrangements prior to the meeting by calling City Hall at 360-793-2231. For additional information please contact the City at cityhall@ci.sultan.wa.us or visit our web site at www.ci.sultan.wa.us

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

Donna Murphy

ITEM NO: P-1
DATE: April 23, 2015
SUBJECT: Volunteer Spotlight – Winter Lake Ladies Club

CONTACT PERSON: Donna Murphy, Grants and Volunteer Coordinator

ISSUE: To recognize the Winter Lake Ladies Club as the City of Sultan's Volunteer Spotlight for April, 2015.

SUMMARY:

In 1929, the Winter Lake Ladies Club had its beginnings and in 1935 Winter Lake Ladies Club became official. The club is now 80 years old this year and the oldest standing community club in Snohomish County.

Two of the founding members were Lydia Brokofsky and Margaret Kime.

When the Winter Lake Ladies Club formed, they met once each week at one another's homes. It was an all day event since all of them walked to the meetings carrying sack lunches and children in tow. In the beginning the ladies did their sewing, mending and handwork at the weekly meetings. All the members must live on or near the Sultan Basin Road and in the early days, when a new family moved to the area, the Winter Lake Ladies Club would send a "Penny Post Card" inviting ladies to the meetings. A lot of their conversations were about what was happening in the neighborhood, "We were the original Block Watch", commented Amie Beisel, the current president.

These ladies quietly help each other and their neighbors. For example, when there was a house fire, they would all get together and sew for the family.

- During WWII, the Winter Lake Ladies Club sewed diapers and carpooled to town to help with the gas shortage.
- Post WWII the members assembled walkers, crutches, and all types of medical equipment to loan out to people who need them.
- Donate food and money to the Sultan Food Bank.
- Donated money to bring Rachel's Challenge Anti-Bullying Program to Sultan High School.
- Donate turkeys for Thanksgiving and Christmas dinners for needy families.
- Donated money to the Fire Department to buy a defibrillator.
- They support the Adopt a Street Program.
- They bought an American Flag for the Main Street Flag Project.
- They donated \$125 to Good Samaritan International – Guatemala, where Sultan resident and Winter Lake Ladies Club member, Peggy Tuttle resides most of the year volunteering.

- They donated the rock on Main Street Island and hired Kevin Pettelle to create the bronze plaque in honor of Mable Coon.

The members would like to grow the club and become more involved in the community. They believe in a benevolent organization.

Current members are President, Amie Beisel, Karen Girling, Dolly Green, Mary Ann Laine, Angela Olson, Jean Roberts, Shirley Rolfson, Jude Schneider, Peggy Tuttle, Carole Wanner, Grace Wilkins. **Honorary Members are** Retha Baird, Yesica Carmel, Debbie Davis, Freda Downs, Judy Dybwad, and Judy Lewis.









CITY OF SULTAN
AGENDA ITEM COVER SHEET

Agenda Item: Presentation – P-2
Date: April 23, 2015
SUBJECT: Business Spotlight



Par 3 Business Park ~ Steve Gohl

CONTACT PERSON: Donna Murphy Grants and Volunteer Coordinator

ISSUE:

The issue before the Council is to recognize Par 3 Business Park as the City of Sultan's Business Spotlight for April, 2015.

SUMMARY STATEMENT:

Par 3 Business Park is located at 32615 Cascade View Drive in Sultan, WA, and owned by Steve Gohl.

In 2000, Steve Gohl was looking for property to develop when he found a little over 2 acres on Cascade View Drive. He bought the property from the bank and built 2 buildings.

The business park is capable of housing 6 units, and currently houses 4 businesses (two of which occupy 2 units).

Those businesses are:

1. Avery Automotive
2. Cascade Custom Coat – RV Repair
3. Innovative Cabinet Works
4. Pacific Bay Woodworks

Par 3 Business Park was one of the first Business Incubators in Sultan. Small businesses move in and grow out of their space and into larger spaces, and eventually move out on their own.

The buildings have been designed so each unit could be condominium-ized, Steve's word to describe the flexibility he built into each unit, making it easy for the businessowner to customize their own space, by moving walls, etc. All the units have



their own separate utilities and could be sold separately, creating an industrial condominium.

Par 3 Business Park is built out, all the units are constantly rented and Steve is happy with the way its working.



The last 3 generations of the Gohl family built and sold commercial buildings and Steve recently retired from that part of his very busy life.

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Presentation – P-3

DATE: April 23, 2015

SUBJECT: Floodplain Management, NFIP, and the city of Sultan

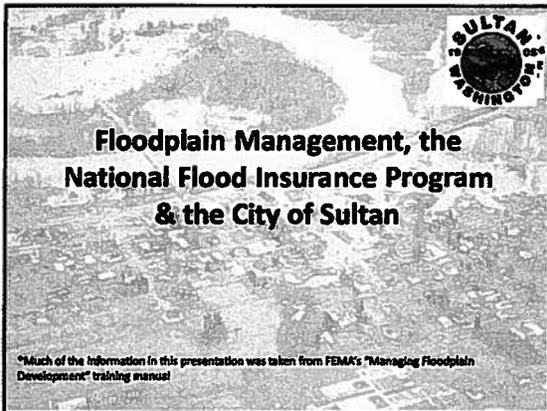
CONTACT PERSON: Stacy MacGregor, Certified Floodplain Manager
Cyd Sparks, Community Rating System Coordinator

ISSUE:

The issue before the Council is an opportunity to learn the value of floodplain management and to learn what staff is doing to protect the community from the effects of flooding.

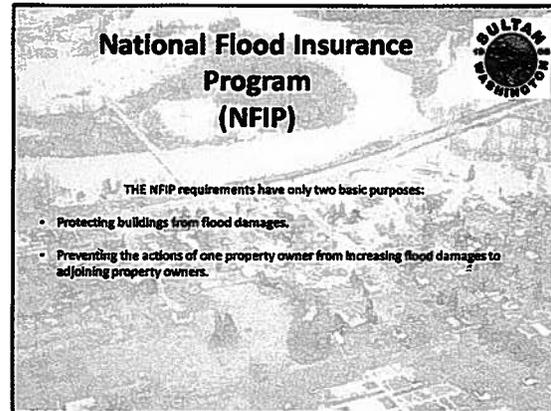
SUMMARY STATEMENT:

The city's Community Rating System Coordinator and the city's Certified Floodplain Manager will jointly present to Council a presentation on the roles and responsibilities of the city to perform floodplain management and the relationship of floodplain management to the National Flood Insurance Program and the city's CRS rating.



Floodplain Management, the National Flood Insurance Program & the City of Sultan

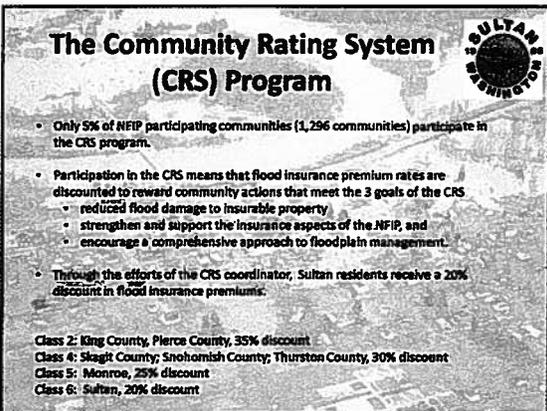
*Much of the information in this presentation was taken from FEMA's "Managing Floodplain Development" training manual



National Flood Insurance Program (NFIP)

THE NFIP requirements have only two basic purposes:

- Protecting buildings from flood damages.
- Preventing the actions of one property owner from increasing flood damages to adjoining property owners.



The Community Rating System (CRS) Program

- Only 5% of NFIP participating communities (1,296 communities) participate in the CRS program.
- Participation in the CRS means that flood insurance premium rates are discounted to reward community actions that meet the 3 goals of the CRS:
 - reduced flood damage to insurable property
 - strengthen and support the insurance aspects of the NFIP, and
 - encourage a comprehensive approach to floodplain management.
- Through the efforts of the CRS coordinator, Sultan residents receive a 20% discount in flood insurance premiums.

Class 2: King County, Pierce County, 35% discount
 Class 4: Skagit County, Snohomish County, Thurston County, 30% discount
 Class 5: Monroe, 25% discount
 Class 6: Sultan, 20% discount

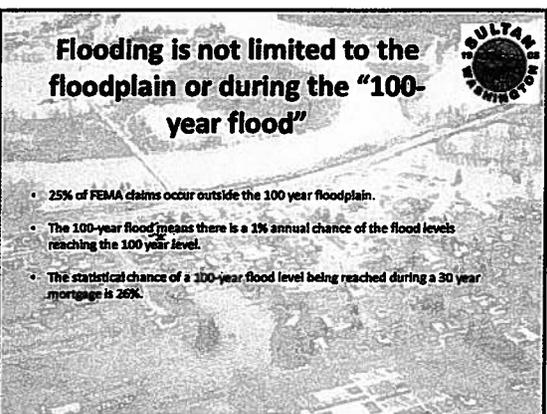


Floodplain Management—its up to us!

Nationwide, flooding is increasing and damage from flooding is increasing

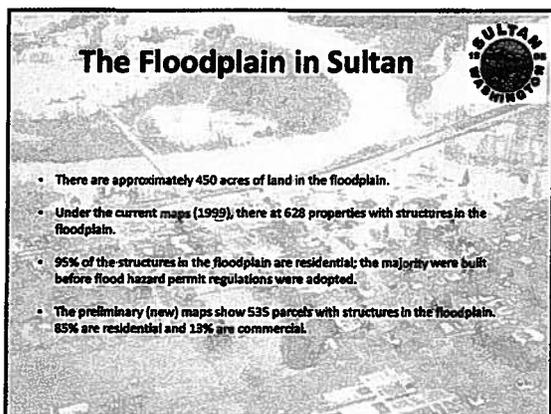
- Rainfall patterns are changing with less frequent but more intense storms
- Development changes watersheds—farms and forests are converted to rooftops and paving
- Increased development means less water soaks into the earth, more rain water runs into our creeks, streams, and rivers which means flood heights increase even in the smallest storms
- We tend to regulate development to yesterday's flood levels rather than tomorrow's flood levels

In Sultan, the most significant flood events occurred in the most significant historic floods including 1897, 1975, 1990, 1995, and 2006. The 2006 flood was the largest flood on record—at the Skykomish river rain gage in Gold Bar which has been in continuous operation since 1929.



Flooding is not limited to the floodplain or during the "100-year flood"

- 25% of FEMA claims occur outside the 100 year floodplain.
- The 100-year flood means there is a 1% annual chance of the flood levels reaching the 100 year level.
- The statistical chance of a 100-year flood level being reached during a 30 year mortgage is 26%.



The Floodplain in Sultan

- There are approximately 450 acres of land in the floodplain.
- Under the current maps (1999), there are 628 properties with structures in the floodplain.
- 95% of the structures in the floodplain are residential; the majority were built before flood hazard permit regulations were adopted.
- The preliminary (new) maps show 535 parcels with structures in the floodplain. 85% are residential and 15% are commercial.

The insured floodplain



- There are 266 flood insurance policies in Sultan.
- This number is low for the number of properties in the floodplain and the number of insured properties has decreased since 2013.
- The city has 24 repetitive loss properties.
- Of these 24 properties, 5 have been mitigated through elevating the homes and 19 remain unmitigated.
- Sultan property owners have \$53,304,100 in flood insurance coverage with FEMA.
- FEMA has paid 162 loss claims totaling \$2,529,296 paid in Sultan.



Why are we trying to reduce the risk from potential flooding to properties in the city?



- As a government and a community, we are responsible for public safety.
- Reducing risk saves resources, and furthers a sustainable community.
- Property tax revenues account for the majority of the general fund—preserving and increasing the assessed value of property is fiscally responsible.
- Actively reducing the risk through compliance with FEMA standards enables the property owners in our community to have access to FEMA flood insurance.
- ALL "natural" disasters are man-made. As we lessen the threat to our built environment, we lessen the risk and impact of a disaster occurring.

What are we doing to reduce the effects of flooding to properties in the city



- Requiring elevated buildings for all new and substantially improved buildings in the floodplain.
- Participating in the NFIP—the National Flood Insurance Program is voluntary. It provides flood insurance rates that are subsidized by the government and based on actual risk. Flood insurance is required by all lenders for properties in the floodplain.
- Participating in the CRS program. This commitment, which involves outreach, education (staff and community), more than the minimum standards, reporting and inspection from the Department of Ecology and FEMA. Participation in the CRS requires for the city to have on staff a Certified Floodplain Manager and a Community Rating System Coordinator.

Regulating Floodplains is a local responsibility!



<p>Floodplain Manager Duties</p> <ul style="list-style-type: none"> • Review and issue Flood Hazard Permits • Take enforcement action • Interact in the appeals and variance process • Maintain records • Collect fees • Investigate complaints • Maintain and update administrative forms • Coordinate map appeals and revisions • Disseminate floodplain management information 	<p>CRS Coordinator Duties</p> <ul style="list-style-type: none"> • Maintain elevations certificates on of buildings in the SFHA • Track permits issued in the floodplain • Update the website with flood protection information • Conduct and log required outreach to lenders, insurance agents, real estate offices, community members, citizens • Annually update our flood data maintenance system • Annually perform outreach to properties in repetitive loss areas • Maintain inspection reports • Maintain a log of all critical facilities, name and phone numbers
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Responsibilities of the Floodplain Manager and CRS Coordinator



- Update and maintain our administrative forms and permits
- Update the flood portions of the code to be readable, locatable, and compliant
- Develop an interoffice review process
- Review applications for completeness, technical compliance, review, and approve/deny
- Perform field inspections for compliance of elevation, flood openings, foundation type, encroachment into the floodway, placement of fill, equipment and machinery location, anchoring systems (on mobile homes).
- Update our paper map with LOMAs, LOMR's, and elevation certificates
- Consolidate and make available all elevation certificates
- Respond to requests for flood hazard data and information
- Review past practices and outstanding corrective actions to bring into compliance with FEMA's previous audit.
- Perform compliance monitoring inspections
- Make substantial improvement/substantial damage determinations
- Develop a substantial damage assessment plan to follow after post-disaster.
- Log all past and future elevation certificates.
- Promote to the public the availability of flood maps and elevations certificates.
- Maintain accurate and current information on our website and the public library.

Enforcement



By local jurisdictions to applicants

- Administrative methods (stop work orders)
- Fines
- Imprisonment
- Injunctions (if it can be shown to endanger the public and cause irreparable harm or abate the violation as a public nuisance)
- Section 1316 (property loses FEMA flood insurance availability)

By FEMA to local jurisdictions

- Loss of CRS Insurance discounts
- Probation from FEMA's flood insurance program
- Expulsion from FEMA's flooding insurance program

Legal Liability of Communities and Community Officials



Potential Community Liability for Increased Flood Damages

1. Community was aware of a flood problem but took no actions
2. Failure to account for the flood problem when taking an action
3. Community allows improper development that increases the flood hazards for others
4. Community undertakes an action that increases the flood hazard
5. Community owns or operates a flood protection system that is poorly designed, constructed, or maintained
6. Community fails to warn citizens of a known flood hazard
7. Community inconsistently administers its floodplain management regulations.

State and local governments are more likely to be successfully sued for permitted development that they are prohibiting such development.

1. Communities can lose favorable CRS rates which raise the cost of flood insurance to citizens.
2. Failure to adopt and enforce ordinances is grounds for suspension from the NFIP.

Flood Insurance vs. Disaster Assistance



Flood Insurance is a payment on a claim.

FEMA Flood Insurance pays for insured losses up to the limits of coverage.

Disaster Assistance is only available after a Presidential major disaster declaration.

Federal disaster declarations are issued in less than 50 percent of flooding events. Federal disaster assistance is provided in the form of a loan. If you receive federal disaster assistance after a flood, you must purchase flood insurance to remain eligible for future disaster relief.

Biggert-Waters Flood Insurance Reform Act of 2012



Certain subsidized policies will be phased out at a rate of 25% per year until they reach the full risk rate:

- Non-primary residences (January 1, 2013)
- Business properties
- Severe repetitive loss properties (1-4 family residences), and properties where claims payments exceed fair market value

Primary residences in Special Flood Hazard Areas will be able to keep their subsidized rates unless or until:

- The property is sold / purchased
- There is a lapse in insurance coverage
- They suffer severe, repeated flood losses.
- The full risk rate will be immediately applied to properties with a sale or lapse in coverage on or after July 6, 2012.

Common Questions



"I've lived here all my life and it has never flooded. The maps are wrong."

"I can't afford the extra cost of raising my home to meet the requirements."

"I don't want to buy flood insurance anyway, so why do I have to elevate my house?"

"If I get damaged by a disaster, I agree to not ask for disaster assistance."

"I don't want the government telling me what I can and can not do with my land!"

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM #: P-4
DATE: April 23, 2015
SUBJECT: Community Youth Teen Center
CONTACT PERSON: Fred William Stecher II

SUMMARY:

With the help of the local youth, the Sultan Community Task Force has formed a Community Youth Teen Center. Mr. Stecher will be presenting a proposal to the City Council to develop a young adult center for older teens and young adults who have aged out of Boys and Girls Club programs. This has been identified as a service gap by our community and by the task force members.

The program will be designed to provide the local youth with a safe place to be while working on educational and job training goals, and will foster community networking skills.

It is anticipated that the Community Youth Teen Center will be located on the Volunteers of America's Campus.

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM NO: SR – 1
DATE: April 23, 2015
SUBJECT: Public Works Monthly Report
CONTACT PERSON: Mick Matheson, P.E., Public Works Director



ISSUE:

Provide monthly reports to Council regarding:

- City of Sultan Water Plant Production and Operation
- Everett Meter Readings
- 2015 Water Meter Replacement Program
- 2015 Fire Hydrant Exercising Schedule
- City of Sultan Wastewater Treatment Plant Operation
- Recycling and Garbage Reports
- Cemetery Report
- Field Supervisor Report

SUMMARY:

There are twelve total attachments. Seven attachments are designed to provide information regarding the City of Sultan's water production, a water supply comparison, water meter replacement program, fire hydrant exercising schedule and information on the Everett meter readings.

Lastly, there are five attachments designed to provide information with respect to the City of Sultan's Wastewater Treatment Plant operation, garbage collection, recycling, cemetery and current public works crew activities. The attachments are updated monthly.

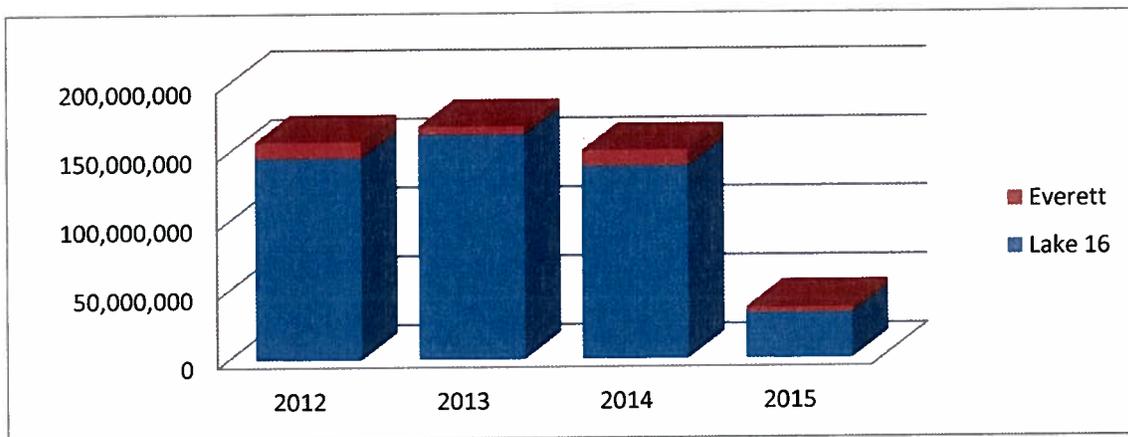
ATTACHMENTS:

Attachment A-1	Lake 16 vs. City of Everett Water Supply Comparison
Attachment A-2	Lake 16 Production for 2015
Attachment A-3	City of Sultan Water Plant Production Past 6 Years
Attachment A-4	Yearly Totals to Distribution System
Attachment A-5	2015 Water Meter Replacement Schedule
Attachment A-6	2015 Fire Hydrant Exercising Schedule
Attachment A-7	Everett Meter Readings for 2015
Attachment A-8	City of Sultan Wastewater Treatment Plant Operational Report
Attachment A-9	Garbage Report
Attachment A-10	Recycling Report
Attachment A-11	Cemetery Report
Attachment A-12	Field Supervisor Report

Lake 16 vs. City of Everett Water Supply Comparison

Yearly Totals for Lake 16 and Everett Productions

	2012	2013	2014	2015
Lake 16	146,762,070	163,185,000	140,098,000	33,186,000
Everett	11,943,316	6,154,544	11,577,544	3,930,740
Total Gallons	158,705,386	169,339,544	169,339,544	37,116,740
% Everett	8%	4%	7%	11%



NOTE: ALL NUMBERS ARE IN GALLONS

LAKE 16 ANNUAL PRODUCTION

Attachment A-2

MONTH	RUN TIME HOURS	FLOW	FLUSHES	BACKWASH	FILTER TO WASTE	TOTAL TO TOWN	CHLORINE POUNDS	FILTER AID/POUNDS	COAGULANT LBS	CAUSTIC LBS	FLUORIDE LBS	SODA ASH LBS
Jan-15	249.2	11,085,000	595,200	1,089,000	618,750	8,782,050	128.5	1.7	1,499	1,487	84.0	1,502.9
Feb-15	218.9	9,762,000	528,000	860,000	528,750	7,845,250	109.4	1.1	1,320	1,680	66.2	1,563.0
Mar-15	273.1	12,339,000	873,600	1,090,000	618,750	9,756,650	136.6	1.9	1,546	1,653	81.0	1,488.0
Apr-15						0						
May-15						0						
Jun-15						0						
Jul-15						0						
Aug-15						0						
Sep-15						0						
Oct-15						0						
Nov-15						0						
Dec-15						0						
TOTALS	741.2	33,186,000	1,996,800	3,039,000	1,766,250	26,383,950	374.5	4.7	4,365	4,820	231.2	4,553.9
AVERAGE	247.1	11,062,000	665,600	1,013,000	588,750		124.8	1.6	1,455	1,607	77.1	1,518.0

FLOW/FLUSHES/BACKWASH/FILTER TO WASTE/ TOTAL TO TOWN NUMBERS ARE ALL IN GALLONS

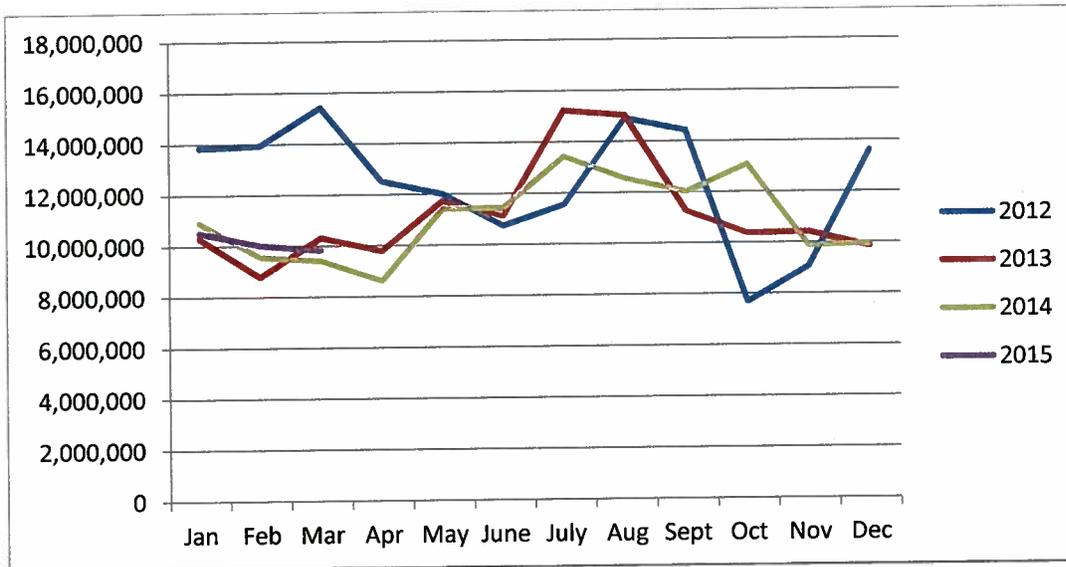
CITY OF SULTAN
Water Plant Production Past 6 years

	2010	2011	2012	2013	2014	2015
JAN	11,986,600	11,816,800	13,837,500	12,695,000	13,552,000	11,085,000
FEB	10,940,800	11,059,100	13,917,500	10,821,000	11,889,000	9,762,000
MARCH	12,070,300	11,246,150	15,413,700	12,453,000	11,968,000	12,339,000
APRIL	11,473,900	3,636,500	12,509,700	12,330,000	10,739,000	
MAY	12,080,100	0	11,994,500	14,516,000	14,191,000	
JUNE	10,055,300	0	10,721,850	13,654,000	14,036,000	
JUL	16,291,400	0	11,536,100	18,270,000	16,632,000	
AUG	16,332,850	0	14,897,550	16,369,000	15,095,000	
SEPT	11,716,200	0	14,403,400	13,820,000	14,458,000	
OCT	11,049,000	0	7,669,000	12,901,000	9,691,000	
NOV	11,755,700	4,359,500	9,048,000	13,074,000	10,339,000	
DEC	11,397,000	13,589,000	10,813,600	12,282,000	11,966,000	
AVG	12,262,429	4,642,254	12,230,200	13,598,750	12,879,667	11,062,000
TOTAL	147,149,150	55,707,050	146,762,400	163,185,000	154,556,000	33,186,000

YEARLY TOTALS TO DISTRIBUTION SYSTEM

	2012	2013	2014	2015
Jan	13,837,500	10,271,500	10,896,750	10,494,970
Feb	13,917,500	8,778,600	9,565,500	10,011,458
Mar	15,413,700	10,295,800	9,414,140	9,808,262
Apr	12,509,700	9,775,750	8,608,100	
May	11,994,500	11,709,190	11,414,350	
June	10,721,850	11,106,400	11,442,950	
July	11,536,100	15,208,100	13,420,500	
Aug	14,897,550	15,005,000	12,551,110	
Sept	14,403,400	11,235,750	12,015,410	
Oct	7,669,000	10,349,400	13,065,976	
Nov	9,048,000	10,396,050	9,876,190	
Dec	13,589,000	9,823,500	9,933,596	
TOTAL	149,537,800	133,955,040	132,204,572	30,314,690
AVG	12,461,483	11,162,920	11,017,048	10,104,897

ALL NUMBERS ARE IN GALLONS



2015 WATER METER EXCHANGE SCHEDULE

Month-Year	Actual # Meters Changed	Program Goal	Remaining Meters at Month End
Beginning Balance			129
Jan-15	3	25	126
Feb-15	102	25	24
Mar-15	6	25	18
Apr-15		25	
May-15		25	
Jun-15		4	
Jul-15		0	
Aug-15		0	
Sep-15		0	
Oct-15		0	
Nov-15		0	
Dec-15		0	
TOTAL	111	104	18

2015 FIRE HYDRANT EXERCISING SCHEDULE

Month-Year	Actual # of FH's Exercised	Program Goal	Remaining FH's at Month End
Jan-15	0	257	257
Feb-15	22		235
Mar-15	14		221
Apr-15			
May-15			
Jun-15			
Jul-15			
Aug-15			
Sep-15			
Oct-15			
Nov-15			
Dec-15			
REMAINING			235

CITY OF SULTAN
Wastewater Treatment Plant
Operational Report
2014 - 2015

MONTH	Influent Flow (Max High allowed 0.72 MGD)				Total Rainfall Inches	Effluent PH (Range allowed 6.0 - 9.0)		Biological Oxygen Demand (Range allowed 85% to 100%)	Avg Suspended Solids (Range allowed 85% to 100%)	Sludge Wasted Gallons	Hauled Wet Tons
	Total (MG)	Avg (MGD)	High (MGD)	Low (MGD)		PH Low	PH High				
Jan-14	11,255	0.363	0.683	0.278	7.83	6.3	6.5	97.3	97.8	95,399	49.06
Feb-14	9,055	0.323	0.448	0.263	7.39	6.2	6.6	97.5	97.9	95,954	36.67
Mar-14	16,208	0.523	1.181	0.292	16.49	6.3	6.6	96.9	98.3	81,701	36.87
Apr-14	10,541	0.351	0.533	0.282	7.06	6.3	6.6	97.9	98.8	119,782	49.36
May-14	10,397	0.335	0.500	0.259	5.76	6.3	6.5	98.3	98.5	97,025	37.52
Jun-14	7,328	0.244	0.289	0.217	2.42	6.3	6.5	98.9	98.6	81,570	24.93
Jul-14	6,661	0.215	0.292	0.195	2.46	6.2	6.7	97.9	95.9	51,333	25.08
Aug-14	6,305	0.203	0.247	0.185	2.19	6.4	6.9	98.0	97.8	34,551	9.79
Sep-14	6,704	0.223	0.308	0.197	4.50	6.5	6.7	98.4	98.1	45,631	11.05
Oct-14	8,690	0.280	0.451	0.203	12.35	6.3	6.8	98.8	98.6	59,757	29.28
Nov-14	14,498	0.483	1.900	0.271	11.87	6.2	6.6	97.2	98.1	42,557	24.19
Dec-14	13,026	0.420	0.566	0.337	9.62	6.3	6.5	98.2	98.4	84,239	37.01

Jan-15	14,365	0.463	1.894	0.327	8.9	6.3	6.5	97.0	96.7	40,227	0.00
Feb-15	11,065	0.395	0.686	0.276	8.34	6.2	6.5	97.3	97.2	74,696	38.66
Mar-15	9,024	0.291	0.503	0.234	5.04	6.3	6.4	97.7	98.8	101,724	49.68
Apr-15											
May-15											
Jun-15											
Jul-15											
Aug-15											
Sep-15											
Oct-15											
Nov-15											
Dec-15											

2015 GARBAGE REPORT

	2014 TONS	2014 COST	2015 TONS	2015 COST
January	154.42	\$16,216.00	145.33	\$15,261.00
February	121.97	\$12,809.00	128.13	\$13,455.00
March	147.69	\$15,509.00	138.96	\$14,593.00
April	126.11	\$13,248.00		
May	161.18	\$16,930.00		
June	151.83	\$15,943.00		
July	142.83	\$15,001.00		
August	143.13	\$15,030.00		
September	155.61	\$16,233.00		
October	162.67	\$17,079.00		
November	131.56	\$13,797.00		
December	157.68	\$16,558.00		
TOTALS	1,756.68	\$ 184,353.00	412.42	\$43,309.00



City of Sultan
Tonnage

<u>Sector</u>	<u>Commodity</u>	<u>Jan-15</u>	<u>Feb-15</u>	<u>Mar-15</u>	<u>Apr-15</u>	<u>May-15</u>	<u>Jun-15</u>	<u>Jul-15</u>	<u>Aug-15</u>	<u>Sep-15</u>	<u>Oct-15</u>	<u>Nov-15</u>	<u>Dec-15</u>	<u>Total</u>
Commercial	Recycle	3.57	2.85	2.68	-	-	-	-	-	-	-	-	-	9.10
Multifamily	Recycle	2.86	2.48	2.65	-	-	-	-	-	-	-	-	-	7.99
Residential	Recycle	46.38	33.91	40.74	-	-	-	-	-	-	-	-	-	121.03
	Total Recycle	52.81	39.24	46.07	-	-	-	-	-	-	-	-	-	138.12
Commercial	Yardwaste	0.19	0.27	0.34	-	-	-	-	-	-	-	-	-	0.80
Multifamily	Yardwaste	0.04	0.05	4.81	-	-	-	-	-	-	-	-	-	4.90
Residential	Yardwaste	12.30	17.81	22.72	-	-	-	-	-	-	-	-	-	52.83
	Total Yardwaste	12.53	18.13	27.87	-	-	-	-	-	-	-	-	-	58.53

City of Sultan
Customer Counts

<u>Sector</u>	<u>Commodity</u>	<u>Jan-15</u>	<u>Feb-15</u>	<u>Mar-15</u>	<u>Apr-15</u>	<u>May-15</u>	<u>Jun-15</u>	<u>Jul-15</u>	<u>Aug-15</u>	<u>Sep-15</u>	<u>Oct-15</u>	<u>Nov-15</u>	<u>Dec-15</u>	<u>Total</u>
Residential	Recycle	1,490	1,493	1,495	-	-	-	-	-	-	-	-	-	4,478
Commercial	Recycle	21	21	21	-	-	-	-	-	-	-	-	-	63
Multifamily	Recycle	4	4	4	-	-	-	-	-	-	-	-	-	12
Residential	Yardwaste	320	320	325	-	-	-	-	-	-	-	-	-	965
Commercial	Yardwaste	3	3	3	-	-	-	-	-	-	-	-	-	9
Multifamily	Yardwaste	1	2	2	-	-	-	-	-	-	-	-	-	5

**CEMETERY REPORT
BURIALS**

103 Cemetery Operating Fund

Description	2015 BUDGET	2015 ACTUAL
Revenue		
Beginning Balance	0	5,200
Cemetery Fees	25,000	8,896
Investment Interest	100	0
Total Resources	25,100	14,096
Expenditures		
Total Expenditures	23,440	8,802
Ending Fund Balance	1,660	5,294

Burials	YTD 2015
Ash	1
Full	1

These numbers are January 2015 through March 2015

SULTAN CITY COUNCIL

AGENDA ITEM

DATE: April 23, 2015
SUBJECT: Public Works Projects-Update
CONTACT PERSON: Connie Dunn, Public Works Supervisor

ISSUE:

The Public Works projects list and status report.

PARKS:

We have beautiful parks in the City of Sultan – please visit and take a stroll. Reese, Sportsman, Sultan River, and Osprey Parks all have access to the rivers.

GARBAGE:

The new garbage service has been going very well. We have had a few minor issues come up that staff have taken care of. If you have any questions regarding any garbage changes, please contact City Hall at 360.793.2231.

PUBLIC WORKS STAFF:

Mowing season has arrived in glorious splendor keeping public works staff busy.

Thank you,
Connie Dunn

CITY OF SULTAN
AGENDA ITEM COVER SHEET

AGENDA ITEM : SR- 2

DATE: April 23, 2015

SUBJECT: 2015 First Quarter Grants Staff Report, and
11 Year Grants Staff Report



CONTACT PERSON: Donna Murphy Grants Coordinator

ISSUE:
Review Grants Staff Report

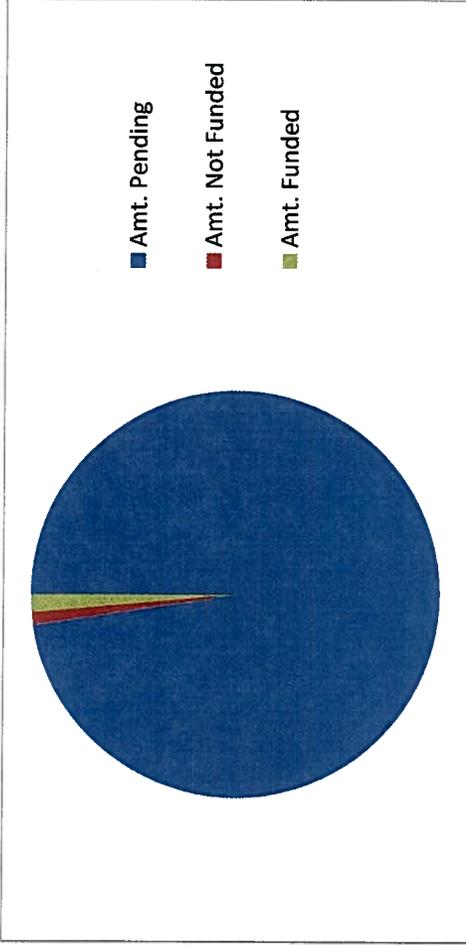
STAFF RECOMMENDATION:
No action required

ATTACHMENT:
Attachment A: Grants Staff Report

**City of Sultan
Grant Status Report
2015 First Quarter**

Pending Grant	Date Applied	Department	Amount Pending	Amount Not Funded	Amount Funded	Project Status
Ped/Bike Bridge & Sanitary Improvements - Legislative Proviso	Feb. - April 2015	Public Works	\$3,902,080			Design is at 60%
Water Booster Pump Upgrade - Legislative Proviso	Feb. - April 2015	Public Works	\$145,000			Design is at 60%
Emergency Command Center DESIGN - Legislative Proviso	Feb. - April 2015	Partnership City of Sultan & Fire Dist. 5	\$500,000			Lobbied Legislature Weekly this Session
PUD Planet Power - Solar Panels at Osprey Park Basketball Court	Feb. 2015	Public Works		\$48,981		Park's accessibility was good. Low energy consumption & low production expected with an east-facing roof. Cost effectiveness drove the score down.

Pending Grant	Date Applied	Department	Amount Pending	Amount Not Funded	Amount Funded	Project Status
Ecology – CPG Cleanup Day Grant	Mar. 2015	Public Works	\$6,625			
CDBG Gohr Road Waterline	Nov. 2014				\$76,990	Waiting for Contracts from CDBG
Rural Town Corridors – 5 th St. Reconstruction from Main to US 2		Public Works	\$223,888			Project Presentation was 4/10/15. Invited to present to PSRC on 5/1/15 Award Announcement is 5/11/15
Hazard Mitigation Buyout – 800 Dyer Rd	June, 2014	Public Works	\$270,389			Application is in Federal Review
Total:			\$5,047,982	\$48,981	\$76,990	



City of Sultan

Grants Summary
2004 – December, 2014
11 Year Total: \$13,205,454

YEAR	ANNUAL AWARD AMOUNT	PROJECTS FUNDED	AMOUNT
2004	\$3,107,473	US 2 5 TH St. Signal	\$700,000
		US 2/Sultan Basin Rd.	\$1,000,000
		1 st St. I&I	1,315,000
		Cleanup Day – 2 Year Grant	\$3,773
		Cleanup Day Plus Wood Chipper	\$35,100
		Comprehensive Plan Update	\$15,000
		Shoreline Mgt. Plan	\$38,600
		US 2/Sultan Basin Rd.	\$410,625
		US 2 5 th St. Signal	\$68,440
		Date Ave. Reconstruction Ph. II	\$220,000
River Park Expansion	\$100,000		
2005	\$803,165		

		Records Management		\$4,100
2006	\$2,306,013	Railroad Crossing 2 nd Street Improvements Ph. 1 Light Guard Crosswalks Wastewater Treatment Plant Design US 2/ Sultan Basin Rd. AWC Scholarships Tazers for PD Marketing & Demographic Records Management NRA Foundation for PD		\$20,000 \$212,600 \$52,000 \$1,000,000 \$1,009,164 \$1,000 \$750 \$2,399 \$4,100 \$4,000
2007	\$559,806	US 2/Sultan Basin Rd. Trans. Element of Comp Plan Veterans Memorial Wall Cleanup Day – 2 Year Grant 6 th Street Sidewalks Purchase 105 Alder Ave.		\$250,000 \$10,000 \$4,000 \$4,735 \$12,271 \$278,800
2008	\$635,627	US 2/Sultan Basin Rd. Wastewater Treatment Plant Leg. Proviso Records Management-Purchase File Cabinets Surveillance Cameras-COPS Grant		\$12,271 \$500,000 \$6,356 \$117,000
2009	\$1,070,823	US 2/Sultan Basin Rd. Cleanup Day-2 Year Grant Pressure Washer for Graffiti Purchase 107 2 nd St. GMA Comprehensive Plan Justice Assistance		\$876,100 \$4,723 \$12,500 \$150,000 \$17,500 \$9,999
2010	\$665,500	2 nd St. Reconstruction Ph. II US 2/Sultan Basin Rd. Wastewater Treatment Plant -Leg. Proviso Teen Court		\$222,000 \$72,000 \$335,000 \$36,500
2011	\$481,838	Pipeline Safety Planning US 2/Sultan Basin Rd. (Match) Cleanup Day-2 Year Grant Lake 16 Dam Repair-Leg. Proviso		\$3,000 \$240,000 \$3,838 \$235,000

2012	\$2,226,389	6 th St. Waterline Completion Sultan Basin Rd. Plateau Overlay Alder Ave. Sidewalks Roundabout Gateway Signs Project Main Street Bike/Ped Bridge-Leg. Proviso Bike/Ped Bridge- Transportation Grant Alder Ave. Reconstruction-Leg. Proviso 4 th St. Overlay (Alder to Fir) High Ave. Reconstruction 1 st to 4 th Dept. of Ecology Tire Removal	\$80,617 \$255,547 \$30,516 \$10,000 \$300 \$100,000 \$417,229 \$500,000 \$354,900 \$527,280 Value Undetermined
2013	\$777,870	Alder Avenue Water/Sewer Replacement Lines – CDBG Grant Alder Avenue Water/Sewer Replacement Lines – Legislative Proviso Conservation Futures Trail Purchase Planet Power Solar Panels @ Comm. Ctr. Ecology Clean-Up Day Grant GMA Comp. Plan Update TIB Matching Funds for SBR Overlay Community Event Sign (2)	\$145,000 \$185,000 \$324,600 \$48,502 \$6,385 \$18,000 \$39,883 \$10,500
2014	\$570,950	Alder Avenue – CDBG & TIB Date Avenue Reconstruction – TIB WWTP Conservation Upgrades – DOC Osprey Park Interpretive Signs – Tourism	\$121,000 \$244,530 \$196,000 \$9,420
2015		CDBG Gohr Road Waterline	\$76,990

File:z/staffreports/grants-3-15

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Consent C 1

DATE: April 23, 2014

SUBJECT: Council Meeting Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the minutes of the April 9, 2015 Council meeting as on file in the office of the City Clerk.

RECOMMENDED ACTION:

Approve as submitted.

CITY OF SULTAN COUNCIL MEETING – April 9, 2015

Mayor Pro-tem Seehuus called the regular meeting of the Sultan City Council to order in the Sultan Community Center. Councilmembers present: McCarty, Seehuus, Walker, Neigel, Naslund and Beeler. Absent: Mayor Eslick; Councilmember Davenport-Smith.

CHANGES TO THE AGENDA:

Consent: Add excused absence of Councilmember Davenport-Smith

COMMENTS FROM THE PUBLIC:

Kallie Vaughn: National night out is being planned by the VOA for August 4th. The Task Force is going well and they have worked to build wrap around service team. There were eight young men at the last meeting who need to obtain a high school diploma and will be working with the school and college for the high school program. Talked to the youth about their needs and they want place to meet with wifi. Presented a proposal for a youth club for older kids as they can't go to the Boys/Girls club due to their age.

COUNCILMEMBER COMMENTS

McCarty: Discussed grant writing with the youth during Task Force to help fund programs.

Naslund: Chamber auction was very entertaining and a successful event.

STAFF REPORTS – Written Reports Submitted and are on file in the Office of the City Clerk.

- 1) Code/Animal Control
- 2) Police Report. Chief Beaton advised the crime incidents are improving mainly due to the new detective at the precinct. He cleared up five burglary cases with one arrest. May 14th is the East Precinct Open House.
- 3) School Officer Report

CONSENT AGENDA: The following items are incorporated into the consent agenda and approved by a single motion of the Council. On a motion by Councilmember Naslund, seconded by Councilmember McCarty, the consent agenda was approved as amended. McCarty – aye, abstain on vouchers; Seehuus – aye; Walker – aye; Neigel – aye; Naslund – aye; Beeler - aye.

- 1) Approval of the March 26, 2015 Council Meeting Minutes
- 2) Approval of Vouchers in the amount of \$118,156.78 and payroll through March 27, 2015 in the amount of \$55,297.15 to be drawn and paid on the proper accounts.
- 3) Excused absence of Councilmember Davenport-Smith from the April 9, 2015 Council meeting.

ACTION ITEMS:**DOE Stormwater Watershed Protection and Restoration Grant**

Washington State Department of Ecology has called for projects for their Watershed Protection and Restoration Grant Program. City staff is seeking Council approval to submit a grant application in partnership with Snohomish Conservation District to prepare a feasibility study on a sub-basin within the City of Sultan to do stormwater retrofits.

Snohomish Conservation District agreed to be the lead agency in the application with the City of Sultan providing the necessary information they need for the application. If funded, the Snohomish Conservation District will do the study and provide 100% of the administration of the grant. There is no match requirement on this grant program; however, the project will receive a higher score if there is a match. The total request is \$53,000 and Snohomish Conservation District is offering a \$5,000 match. Staff recommends offering the same \$5,000 match that will come out of the City of Sultan's Stormwater Fund, which has a current balance of approximately \$30,000.

CITY OF SULTAN COUNCIL MEETING – April 9, 2015

On a motion by Councilmember Naslund, seconded by Councilmember Walker, staff was authorized to partner with Snohomish Conservation District to apply for a Department of Ecology Watershed Protection and Restoration Grant. All ayes.

Ordinance 1215-15 Salary Commission

The issue before the Council is the adoption of Ordinance 1215-15, formation of a Salary Commission. The ordinance was introduced for a first reading on March 26, 2015.

During the March 26, 2015 meeting, the Council discussed the formation of a Salary Commission and criteria for appointment. The Council moved to introduce the ordinance with an amendment to restrict appoint to the commission for anyone involved in litigation against the city.

Discussion: Councilmember McCarty objected to including an illegal condition into the ordinance. It was noted the city attorney approved the condition at the previous meeting. All applicants will be reviewed and any applicant can be rejected.

On a motion by Councilmember Walker, seconded by Councilmember Naslund, the Council adopted Ordinance 1215-15 to establish a Salary Commission. All ayes, except Councilmember McCarty who voted nay.

DISCUSSION ITEMS:**Records Management– Email Retention**

Ken Walker, City Administrator reviewed a presentation on the Basics of Electronic Records Management from the Washington State Archives. This presentation was attended by Mayor Eslick, Laura Koenig, and him on March 19, 2015. The information was very helpful will lay the ground work for creating an electronic records policy and a social media policy for Sultan

There is a need to save e-mails intact to maintain the meta data and staff will develop a filing system to make it easier to locate items by subject and to create a retention time line. Reminded the Council that destruction of public records by elected official is a class A felony.

Social media is also an electronic record but the city needs to be careful and establish a policy and procedure for use.

Adjournment: On a motion by Councilmember Walker, seconded by Councilmember Neigel, the meeting adjourned at 7:45 PM. All ayes.

Carolyn Eslick, Mayor

Laura J. Koenig, City Clerk

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM #: Consent 2
DATE: April 23, 2015
SUBJECT: Voucher Approval - 2015
CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the vouchers for approval in the amount of \$69,648.65 and payroll through March 27, 2015 in the amount of \$75,515.91 to be drawn and paid on the proper accounts.

FISCAL IMPACT: \$145,164.56

RECOMMENDATION:

Approve the payment of vouchers as submitted.

**City Of Sultan
Voucher Approval
April 23, 2015**

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described hereon, and that the claim is just, due and an unpaid obligation against the City of Sultan, and that I am authorized to authenticate and certify to said claim.

Laura J. Koenig, Clerk/Deputy Finance Director

We, the undersigned City Council of Sultan Washington, do hereby certify that the merchandise or services hereinafter specified have been received and the claims are approved for payment in the following amounts:

Payroll Check #30423-24	\$ 3,371.65
Direct Deposit #8	\$ 27,655.33
Benefits Check #30417-21	\$ 32,134.37
Tax Deposit #7	\$ 12,354.56
Accounts Payable Checks #30425-66,416,422	\$ 69,648.65
ACH Transactions - DOR	\$
 TOTAL	 \$ 145,164.56

Bob McCarty, Councilmember

John Seehuus, Councilmember

Rocky Walker, Councilmember

Sarah Davenport-Smith, Councilmember

Joe Neigel, Councilmember

Marianne Naslund, Councilmember

Jeffrey Beeler, Councilmember

Accounts Payable

Check Register Totals Only

User: laura.koenig
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Check	Date	Vendor No	Vendor Name	Amount	Voucher
30425	04/23/2015	agsupply	AG Supply Co	159.56	0
30426	04/23/2015	amtest	AM Test	295.00	0
30427	04/23/2015	Aramark	Aramark Uniform Services - AUS We	379.01	0
30428	04/23/2015	App	Associated Petroleum Products Inc	1,214.88	0
30429	04/23/2015	SCCT	Association of Snohomish County Citi	70.00	0
30430	04/23/2015	AWC	AWC	125.00	0
30431	04/23/2015	blueline	Blueline	639.00	0
30432	04/23/2015	code	Code Publishing Company	180.00	0
30433	04/23/2015	comcast	Comcast	956.93	0
30434	04/23/2015	Costco	Costco	120.66	0
30435	04/23/2015	DOLI	Department of Labor & Industries	198.10	0
30436	04/23/2015	EvDC	Evergreen District Court	559.11	0
30437	04/23/2015	Frontier	Frontier	496.55	0
30438	04/23/2015	GBGeek	Gold Bar Geek	1,520.40	0
30439	04/23/2015	grainger	Grainger	67.16	0
30440	04/23/2015	groco	Groco, Inc	3,179.52	0
30441	04/23/2015	lhoneyB	Honey Bucket	183.50	0
30442	04/23/2015	Kenyon	Kenyon Disend PLLC	3,982.44	0
30443	04/23/2015	lowes	Lowe's	243.06	0
30444	04/23/2015	MadCity	MadCity Buzz LLC	75.00	0
30445	04/23/2015	napa	Monroe Parts House	142.65	0
30446	04/23/2015	northsta	Northstar Chemical, Inc.	529.90	0
30447	04/23/2015	OfcDepot	Office Depot	1,150.39	0
30448	04/23/2015	Pitney	Pitney Bowes	54.20	0
30449	04/23/2015	Pitney	Pitney Bowes	125.30	0
30450	04/23/2015	PUD 1	PUD	3,282.72	0
30451	04/23/2015	PSE	Puget Sound Energy	624.85	0
30452	04/23/2015	QCL	QCL, Inc.	218.50	0
30453	04/23/2015	SCcorrec	Snohomish County Corrections	20.29	0
30454	04/23/2015	SCpubwor	Snohomish County Finance	15,598.00	0
30455	04/23/2015	SnoPlan	Snohomish County Planning and Deve	1,997.50	0
30456	04/23/2015	SCTreas	Snohomish County Treasurer	95.36	0
30457	04/23/2015	Snopac	Snopac	5,203.27	0
30458	04/23/2015	SoundPub	Sound Publishing Inc	68.80	0
30459	04/23/2015	Springb	Springbrook Software	1,785.00	0
30460	04/23/2015	SRVConst	SRV Construction Inc.	20,321.44	0
30461	04/23/2015	atrua	Aimee Lou Trua	1,700.00	0
30462	04/23/2015	USBank	US Bank	32.00	0
30463	04/23/2015	usps	USPS	224.00	0
30464	04/23/2015	UULC	Utilities Underground Location Center	38.50	0
30465	04/23/2015	Voa	Volunteers of America	375.00	0
30466	04/23/2015	weed	Weed, Graafstra & Benson, Inc, P.S.	113.75	0
Check Total:				68,346.30	



Check Date	Check Number	Employee No	Employee Name	Amount
04/17/2015	0	001	Laura Koenig	2,005.88
04/17/2015	0	002	Tami Pevey	1,154.79
04/17/2015	0	004	Donna Murphy	948.02
04/17/2015	0	007	Julie Addington	1,441.07
04/17/2015	0	010	Cynthia Sparks	1,343.11
04/17/2015	0	011	Janice Mann	1,120.81
04/17/2015	0	013	Rosemary Murphy	1,203.23
04/17/2015	0	015	Kenneth Walker	2,344.24
04/17/2015	0	016	Stacy MacGregor	1,519.64
04/17/2015	0	019	Michael Matheson	2,807.70
04/17/2015	0	020	Connie Dunn	2,021.75
04/17/2015	0	025	John Harris	1,787.16
04/17/2015	0	028	Todd Strom	1,556.55
04/17/2015	0	049	Victoria Forte	1,067.27
04/17/2015	0	072	Carolyn Eslick	461.75
04/17/2015	0	120	Matthew Wood	1,527.28
04/17/2015	0	121	Jason Strauss	1,448.44
04/17/2015	0	125	Riley Edwards	1,097.47
04/17/2015	0	126	Bobbie Lewis	799.17
Total Employees:			19	Total: 27,655.33

Payroll Computer Check Register

PR 8

User: julie.addington
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Check No	Check Date	Employee Information	Amount
30423	04/17/2015	024 Michael Williams	2,003.27
30424	04/17/2015	029 James Barns	1,368.38
Total Number of Employees: 2		Total for Payroll Check Run:	3,371.65

Accounts Payable Check Register Totals Only

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Check	Date	Vendor No	Vendor Name	Amount	Voucher
30417	04/06/2015	Retire	Department of Retirement	1,937.50	0
30418	04/06/2015	Retire	Department of Retirement	6,275.34	0
30419	04/06/2015	AWCben	AWC Employee Benefit Trust	21,861.93	0
30420	04/06/2015	AWCben	AWC Employee Benefit Trust	24.00	0
30421	04/06/2015	WATeamTr	Washington Teamsters Welfare Trust	2,035.60	0
Check Total:				32,134.37	

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
30416	04/03/2015	UTILITY WATER FUND	Communication	USPS	227.42
30416	04/03/2015	UTILITY SEWER FUND	Communication	USPS	227.43
30416	04/03/2015	UTILITY GARBAGE FUND	Communication	USPS	227.42
30416	04/03/2015	STORMWATER UTILITY FUND	Communication	USPS	75.81
30417	04/06/2015	UTILITY WATER FUND	Deferred Comp Payable	Department of Retirement	320.18
30417	04/06/2015	UTILITY SEWER FUND	Deferred Comp Payable	Department of Retirement	519.87
30417	04/06/2015	GENERAL FUND	Deferred Comp Payable	Department of Retirement	49.74
30417	04/06/2015	STREET FUND	Deferred Comp Payable	Department of Retirement	21.50
30417	04/06/2015	CEMETERY FUND	Deferred Comp Payable	Department of Retirement	2.00
30417	04/06/2015	BUILDING MAINTENANCE FUND	Deferred Comp Payable	Department of Retirement	6.37
30417	04/06/2015	UTILITY WATER FUND	Deferred Comp Payable	Department of Retirement	39.25
30417	04/06/2015	UTILITY SEWER FUND	Deferred Comp Payable	Department of Retirement	36.25
30417	04/06/2015	UTILITY GARBAGE FUND	Deferred Comp Payable	Department of Retirement	24.89
30417	04/06/2015	STORMWATER UTILITY FUND	Deferred Comp Payable	Department of Retirement	20.00
30417	04/06/2015	GENERAL FUND	Deferred Comp Payable	Department of Retirement	497.13
30417	04/06/2015	STREET FUND	Deferred Comp Payable	Department of Retirement	102.27
30417	04/06/2015	CEMETERY FUND	Deferred Comp Payable	Department of Retirement	6.71
30417	04/06/2015	BUILDING MAINTENANCE FUND	Deferred Comp Payable	Department of Retirement	13.86
30417	04/06/2015	UTILITY GARBAGE FUND	Deferred Comp Payable	Department of Retirement	178.12
30417	04/06/2015	STORMWATER UTILITY FUND	Deferred Comp Payable	Department of Retirement	99.36
30418	04/06/2015	GENERAL FUND	Deferred Comp Payable	Department of Retirement	132.66
30418	04/06/2015	GENERAL FUND	PERS Payable	Department of Retirement	72.02
30418	04/06/2015	GENERAL FUND	PERS Payable	Department of Retirement	424.97
30418	04/06/2015	STREET FUND	PERS Payable	Department of Retirement	141.00
30418	04/06/2015	CEMETERY FUND	PERS Payable	Department of Retirement	21.48
30418	04/06/2015	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement	23.10
30418	04/06/2015	UTILITY WATER FUND	PERS Payable	Department of Retirement	588.37
30418	04/06/2015	UTILITY SEWER FUND	PERS Payable	Department of Retirement	478.60
30418	04/06/2015	UTILITY GARBAGE FUND	PERS Payable	Department of Retirement	280.83
30418	04/06/2015	STORMWATER UTILITY FUND	PERS Payable	Department of Retirement	155.43
30418	04/06/2015	GENERAL FUND	PERS Payable	Department of Retirement	795.43
30418	04/06/2015	STREET FUND	PERS Payable	Department of Retirement	264.02
30418	04/06/2015	CEMETERY FUND	PERS Payable	Department of Retirement	40.19
30418	04/06/2015	BUILDING MAINTENANCE FUND	PERS Payable	Department of Retirement	43.23
30418	04/06/2015	UTILITY WATER FUND	PERS Payable	Department of Retirement	1,101.40
30418	04/06/2015	UTILITY SEWER FUND	PERS Payable	Department of Retirement	895.89
30418	04/06/2015	UTILITY GARBAGE FUND	PERS Payable	Department of Retirement	525.72
30418	04/06/2015	STORMWATER UTILITY FUND	PERS Payable	Department of Retirement	291.00

30419	04/06/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.54
30419	04/06/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	14.67
30419	04/06/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	11.33
30419	04/06/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	8.42
30419	04/06/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	51.67
30419	04/06/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	12.17
30419	04/06/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1.08
30419	04/06/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2.90
30419	04/06/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	25.73
30419	04/06/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	23.32
30419	04/06/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	17.90
30419	04/06/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	12.61
30419	04/06/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	201.75
30419	04/06/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	51.11
30419	04/06/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	6.66
30419	04/06/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1.57
30419	04/06/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	253.21
30419	04/06/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	148.00
30419	04/06/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	88.08
30419	04/06/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	53.25
30419	04/06/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	51.67
30419	04/06/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	12.16
30419	04/06/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1.09
30419	04/06/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2.90
30419	04/06/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	25.74
30419	04/06/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	23.31
30419	04/06/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	17.89
30419	04/06/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	12.62
30419	04/06/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	182.72
30419	04/06/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	44.99
30419	04/06/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	6.67
30419	04/06/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1.58
30419	04/06/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	247.27
30419	04/06/2015	UTILITY SEWER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	142.15
30419	04/06/2015	UTILITY GARBAGE FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	88.10
30419	04/06/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	52.07
30419	04/06/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2,715.99
30419	04/06/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	622.34
30419	04/06/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	174.58
30419	04/06/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	44.47
30419	04/06/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	5,031.42

30419	04/06/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	3,050.63
30419	04/06/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	2,282.70
30419	04/06/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1,104.17
30419	04/06/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	1,330.76
30419	04/06/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	410.75
30419	04/06/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	35.91
30419	04/06/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	105.86
30419	04/06/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	821.81
30419	04/06/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	AWC Employee Benefit Trust	751.14
30419	04/06/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	531.42
30419	04/06/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	411.71
30419	04/06/2015	GENERAL FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	13.74
30419	04/06/2015	STREET FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	3.68
30419	04/06/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	0.62
30419	04/06/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	AWC Employee Benefit Trust	4.00
30420	04/06/2015	GENERAL FUND	Benefits - Disability Insurance	AWC Employee Benefit Trust	515.33
30420	04/06/2015	UTILITY WATER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	3.60
30420	04/06/2015	UTILITY SEWER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.28
30420	04/06/2015	UTILITY GARBAGE FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	1.80
30420	04/06/2015	STORMWATER UTILITY FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.15
30420	04/06/2015	GENERAL FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.17
30420	04/06/2015	UTILITY WATER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	3.60
30420	04/06/2015	UTILITY SEWER FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.28
30420	04/06/2015	UTILITY GARBAGE FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	1.80
30420	04/06/2015	STORMWATER UTILITY FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.16
30421	04/06/2015	GENERAL FUND	Miscellaneous Payroll Ded	AWC Employee Benefit Trust	2.16
30421	04/06/2015	GENERAL FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	29.08
30421	04/06/2015	GENERAL FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	29.08
30421	04/06/2015	STREET FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	389.21
30421	04/06/2015	CEMETERY FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	91.92
30421	04/06/2015	BUILDING MAINTENANCE FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	25.71
30421	04/06/2015	UTILITY WATER FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	7.27
30421	04/06/2015	UTILITY SEWER FUND	Med/Dental/Vis Payable	Washington Teamsters Welfare Trust	573.90
30421	04/06/2015	UTILITY GARBAGE FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	421.39
30421	04/06/2015	STORMWATER UTILITY FUND	Med/Den/Vision/Life Payable	Washington Teamsters Welfare Trust	335.60
30422	04/13/2015	UTILITY GARBAGE FUND	CPG Grant - Clean UP	Washington Teamsters Welfare Trust	132.44
30425	04/23/2015	UTILITY GARBAGE FUND	Operating Supplies	USPS	544.27
30426	04/23/2015	UTILITY WATER FUND	Water - Testing	AG Supply Co	159.56
30426	04/23/2015	UTILITY WATER FUND	Water - Testing	AM Test	120.00
30427	04/23/2015	UTILITY WATER FUND	Operating Supply	AM Test	175.00
				Aramark Uniform Services	13.93

30427	04/23/2015	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services	13.94
30427	04/23/2015	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services	13.93
30427	04/23/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	13.94
30427	04/23/2015	STREET FUND	Office/Operating Supplies	Aramark Uniform Services	13.93
30427	04/23/2015	UTILITY WATER FUND	Operating Supply	Aramark Uniform Services	12.68
30427	04/23/2015	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services	12.68
30427	04/23/2015	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services	12.68
30427	04/23/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	12.68
30427	04/23/2015	STREET FUND	Office/Operating Supplies	Aramark Uniform Services	12.68
30427	04/23/2015	UTILITY WATER FUND	Operating Supply	Aramark Uniform Services	12.50
30427	04/23/2015	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services	12.50
30427	04/23/2015	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services	12.50
30427	04/23/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	12.50
30427	04/23/2015	STREET FUND	Office/Operating Supplies	Aramark Uniform Services	12.50
30427	04/23/2015	UTILITY WATER FUND	Operating Supply	Aramark Uniform Services	12.56
30427	04/23/2015	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services	12.56
30427	04/23/2015	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services	12.56
30427	04/23/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	12.56
30427	04/23/2015	STREET FUND	Office/Operating Supplies	Aramark Uniform Services	12.56
30427	04/23/2015	UTILITY WATER FUND	Operating Supply	Aramark Uniform Services	24.13
30427	04/23/2015	UTILITY SEWER FUND	Operating Supplies	Aramark Uniform Services	24.13
30427	04/23/2015	UTILITY GARBAGE FUND	Operating Supplies	Aramark Uniform Services	24.12
30427	04/23/2015	GENERAL FUND	Office/Operating Supplies	Aramark Uniform Services	24.13
30427	04/23/2015	STREET FUND	Office/Operating Supplies	Aramark Uniform Services	24.13
30428	04/23/2015	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	702.18
30428	04/23/2015	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	85.72
30428	04/23/2015	UTILITY WATER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	322.91
30428	04/23/2015	CEMETERY FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	21.14
30428	04/23/2015	STREET FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	21.13
30428	04/23/2015	GENERAL FUND	Vehicle Maintenance	Associated Petroleum Products Inc	21.14
30428	04/23/2015	UTILITY GARBAGE FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	24.31
30428	04/23/2015	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	2.97
30428	04/23/2015	UTILITY WATER FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	11.18
30428	04/23/2015	CEMETERY FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	0.74
30428	04/23/2015	STREET FUND	Vehicle Operation/Maintenance	Associated Petroleum Products Inc	0.73
30428	04/23/2015	GENERAL FUND	Vehicle Maintenance	Associated Petroleum Products Inc	0.73
30429	04/23/2015	GENERAL FUND	Travel and Seminars	Association of SnoCty Cities & Towns	70.00
30430	04/23/2015	GENERAL FUND	Travel and Seminars	A W C	125.00
30431	04/23/2015	STREET IMPROVEMENT FUND	High Ave Project	Blueline	639.00
30432	04/23/2015	GENERAL FUND	Organization Dues	Code Publishing Company	180.00
30433	04/23/2015	GENERAL FUND	Communication	Comcast	27.82

30433	04/23/2015	UTILITY WATER FUND	Communication	Comcast	18.55
30433	04/23/2015	UTILITY SEWER FUND	Communication	Comcast	18.55
30433	04/23/2015	UTILITY GARBAGE FUND	Communication	Comcast	18.55
30433	04/23/2015	STREET FUND	Communication	Comcast	9.27
30433	04/23/2015	GENERAL FUND	Communication	Comcast	237.87
30433	04/23/2015	UTILITY WATER FUND	Communication	Comcast	118.94
30433	04/23/2015	UTILITY SEWER FUND	Communication	Comcast	118.93
30433	04/23/2015	UTILITY GARBAGE FUND	Communication	Comcast	118.94
30433	04/23/2015	STREET FUND	Communication	Comcast	53.90
30433	04/23/2015	UTILITY WATER FUND	Communication	Comcast	53.90
30433	04/23/2015	UTILITY SEWER FUND	Communication	Comcast	53.91
30433	04/23/2015	UTILITY GARBAGE FUND	Communication	Comcast	53.90
30433	04/23/2015	STORMWATER UTILITY FUND	Communication	Comcast	53.90
30434	04/23/2015	UTILITY GARBAGE FUND	Office Supplies	Costco	15.08
30434	04/23/2015	UTILITY SEWER FUND	Office Supplies	Costco	15.09
30434	04/23/2015	UTILITY WATER FUND	Office Supplies	Costco	15.08
30434	04/23/2015	STREET FUND	Office Supplies	Costco	15.08
30434	04/23/2015	GENERAL FUND	Office/Operating Supplies	Costco	60.33
30435	04/23/2015	BUILDING MAINTENANCE FUND	Office/Operating Supplies	Costco	198.10
30436	04/23/2015	GENERAL FUND	Repair and Maintenance	Department of Labor & Industries	559.11
30437	04/23/2015	UTILITY SEWER FUND	Miscellaneous - Court Filing F	Evergreen District Court	248.60
30437	04/23/2015	GENERAL FUND	Communication	Frontier	49.59
30437	04/23/2015	STREET FUND	Communication	Frontier	49.59
30437	04/23/2015	UTILITY WATER FUND	Communication	Frontier	49.59
30437	04/23/2015	UTILITY SEWER FUND	Communication	Frontier	49.59
30437	04/23/2015	UTILITY GARBAGE FUND	Communication	Frontier	49.59
30438	04/23/2015	INFORMATION TECHNOLOGY FUND -	Communication	Frontier	49.59
30439	04/23/2015	UTILITY SEWER FUND	Professional Service	Gold Bar Geek	1,520.40
30440	04/23/2015	UTILITY SEWER FUND	Operating Supplies	Grainger	67.16
30441	04/23/2015	UTILITY SEWER FUND	Services - Sludge Hauling	Groco, Inc	3,179.52
30442	04/23/2015	GENERAL FUND	Rentals	Honey Bucket	183.50
30443	04/23/2015	GENERAL FUND	Legal - Litigation Fees	Kenyon Disend PLLC	3,982.44
30444	04/23/2015	INFORMATION TECHNOLOGY FUND -	Office/Operating Supplies	Lowes	243.06
30445	04/23/2015	GENERAL FUND	Repair and Maintenance	MadCity Buzz LLC	75.00
30445	04/23/2015	STREET FUND	Vehicle Maintenance	Monroe Parts House	42.65
30445	04/23/2015	UTILITY WATER FUND	Vehicle Operation/Maintenance	Monroe Parts House	40.00
30445	04/23/2015	UTILITY SEWER FUND	Vehicle Operation/Maintenance	Monroe Parts House	30.00
30446	04/23/2015	UTILITY WATER FUND	Vehicle Operation Maintenance	Monroe Parts House	30.00
30447	04/23/2015	UTILITY WATER FUND	Operating Supply	Northstar Chemical, Inc.	529.90
			Office Supplies	Office Depot	93.27

30447	04/23/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	93.27
30447	04/23/2015	UTILITY GARBAGE FUND	Office Supplies	Office Depot	93.26
30447	04/23/2015	STREET FUND	Office Supplies	Office Depot	93.27
30447	04/23/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	373.07
30447	04/23/2015	UTILITY WATER FUND	Office Supplies	Office Depot	17.02
30447	04/23/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	17.02
30447	04/23/2015	UTILITY GARBAGE FUND	Office Supplies	Office Depot	17.02
30447	04/23/2015	STREET FUND	Office Supplies	Office Depot	17.03
30447	04/23/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	68.08
30447	04/23/2015	UTILITY WATER FUND	Operating Supply	Office Depot	9.32
30447	04/23/2015	UTILITY WATER FUND	Office Supplies	Office Depot	5.54
30447	04/23/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	5.53
30447	04/23/2015	UTILITY GARBAGE FUND	Office Supplies	Office Depot	5.54
30447	04/23/2015	STREET FUND	Office Supplies	Office Depot	5.53
30447	04/23/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	22.14
30447	04/23/2015	UTILITY WATER FUND	Office Supplies	Office Depot	18.67
30447	04/23/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	18.66
30447	04/23/2015	UTILITY GARBAGE FUND	Office Supplies	Office Depot	18.67
30447	04/23/2015	STREET FUND	Office Supplies	Office Depot	18.67
30447	04/23/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	74.66
30447	04/23/2015	UTILITY WATER FUND	Office Supplies	Office Depot	8.14
30447	04/23/2015	UTILITY SEWER FUND	Office Supplies	Office Depot	8.15
30447	04/23/2015	UTILITY GARBAGE FUND	Office Supplies	Office Depot	8.14
30447	04/23/2015	STREET FUND	Office Supplies	Office Depot	8.15
30447	04/23/2015	GENERAL FUND	Office/Operating Supplies	Office Depot	32.57
30448	04/23/2015	GENERAL FUND	Communication	Pitney Bowes	18.97
30448	04/23/2015	GENERAL FUND	Communication	Pitney Bowes	8.13
30448	04/23/2015	STREET FUND	Communication	Pitney Bowes	6.78
30448	04/23/2015	UTILITY WATER FUND	Communication	Pitney Bowes	6.77
30448	04/23/2015	UTILITY SEWER FUND	Communication	Pitney Bowes	6.78
30448	04/23/2015	UTILITY GARBAGE FUND	Communication	Pitney Bowes	6.77
30449	04/23/2015	GENERAL FUND	Communication	Pitney Bowes	43.86
30449	04/23/2015	GENERAL FUND	Communication	Pitney Bowes	18.79
30449	04/23/2015	STREET FUND	Communication	Pitney Bowes	15.66
30449	04/23/2015	UTILITY WATER FUND	Communication	Pitney Bowes	15.67
30449	04/23/2015	UTILITY SEWER FUND	Communication	Pitney Bowes	15.66
30449	04/23/2015	UTILITY GARBAGE FUND	Communication	Pitney Bowes	15.66
30450	04/23/2015	STREET FUND	Utilities	PUD	32.34
30450	04/23/2015	STREET FUND	Utilities	PUD	258.81
30450	04/23/2015	GENERAL FUND	Utilities	PUD	161.60
30450	04/23/2015	STREET FUND	Utilities	PUD	23.88

30450	04/23/2015	STREET FUND	Utilities	PUD	1,611.18
30450	04/23/2015	STREET FUND	Utilities	PUD	708.40
30450	04/23/2015	STREET FUND	Utilities	PUD	63.28
30450	04/23/2015	STREET FUND	Utilities	PUD	101.58
30450	04/23/2015	STREET FUND	Utilities	PUD	15.95
30450	04/23/2015	STREET FUND	Utilities	PUD	74.49
30450	04/23/2015	GENERAL FUND	Utilities	PUD	32.39
30450	04/23/2015	STREET FUND	Utilities	PUD	31.30
30450	04/23/2015	UTILITY WATER FUND	Utilities	PUD	41.88
30450	04/23/2015	UTILITY SEWER FUND	Utilities	PUD	41.88
30450	04/23/2015	UTILITY GARBAGE FUND	Utilities	PUD	41.88
30450	04/23/2015	STREET FUND	Utilities	PUD	41.88
30451	04/23/2015	STREET FUND	Utilities	Puget Sound Energy	32.31
30451	04/23/2015	UTILITY WATER FUND	Utilities	Puget Sound Energy	32.30
30451	04/23/2015	UTILITY SEWER FUND	Utilities	Puget Sound Energy	32.31
30451	04/23/2015	UTILITY GARBAGE FUND	Utilities	Puget Sound Energy	32.30
30451	04/23/2015	GENERAL FUND	Utilities	Puget Sound Energy	106.63
30451	04/23/2015	GENERAL FUND	Utilities	Puget Sound Energy	78.40
30451	04/23/2015	GENERAL FUND	Utilities	Puget Sound Energy	155.30
30451	04/23/2015	STREET FUND	Utilities	Puget Sound Energy	31.06
30451	04/23/2015	UTILITY WATER FUND	Utilities	Puget Sound Energy	31.06
30451	04/23/2015	UTILITY SEWER FUND	Utilities	Puget Sound Energy	31.06
30451	04/23/2015	UTILITY GARBAGE FUND	Utilities	Puget Sound Energy	31.06
30451	04/23/2015	GENERAL FUND	Utilities	Puget Sound Energy	31.06
30452	04/23/2015	UTILITY GARBAGE FUND	Miscellaneous	QCL, Inc.	218.50
30453	04/23/2015	GENERAL FUND	Miscellaneous - Jail Fees	Snohomish County Corrections	1.85
30453	04/23/2015	GENERAL FUND	Miscellaneous - Jail Fees	Snohomish County Corrections	18.44
30454	04/23/2015	UTILITY GARBAGE FUND	Intergovernmental - Disposal F	Snohomish County Finance	14,593.00
30454	04/23/2015	STORMWATER UTILITY FUND	Miscellaneous	Snohomish County Finance	1,005.00
30455	04/23/2015	GENERAL FUND	Snohomish County inspections	SnoCty Plan/Develop Services	1,997.50
30456	04/23/2015	GENERAL FUND	Crime Victim Services	Snohomish County Treasurer	95.36
30457	04/23/2015	GENERAL FUND	Intergovernmental - SNOPAC	Shopac	4,955.35
30457	04/23/2015	GENERAL FUND	Intergovernmental - SNOPAC	Shopac	247.92
30458	04/23/2015	GENERAL FUND	Advertising and Legal Notices	Sound Publishing Inc	68.80
30459	04/23/2015	GENERAL FUND	Travel and Seminars	Springbrook Software	238.00
30459	04/23/2015	STREET FUND	Travel and Seminars	Springbrook Software	198.32
30459	04/23/2015	UTILITY WATER FUND	Travel and Seminars	Springbrook Software	337.17
30459	04/23/2015	UTILITY SEWER FUND	Travel and Seminars	Springbrook Software	337.17
30459	04/23/2015	UTILITY GARBAGE FUND	Travel and Seminars	Springbrook Software	337.17
30459	04/23/2015	STORMWATER UTILITY FUND	Travel and Seminars	Springbrook Software	337.17
30460	04/23/2015	STREET IMPROVEMENT FUND	High Ave Project	SRV Construction Inc.	20,321.44

30461	04/23/2015	GENERAL FUND	Public Defender Attorney	Aimee Lou Trua	1,700.00
30462	04/23/2015	GENERAL FUND	Bank Fees	US Bank	32.00
30463	04/23/2015	UTILITY WATER FUND	Communication	USPS	67.20
30463	04/23/2015	UTILITY SEWER FUND	Communication	USPS	67.20
30463	04/23/2015	UTILITY GARBAGE FUND	Communication	USPS	67.20
30463	04/23/2015	STORMWATER UTILITY FUND	Communication	USPS	22.40
30464	04/23/2015	UTILITY WATER FUND	Miscellaneous	Utilities Underground Location Center	10.78
30464	04/23/2015	UTILITY SEWER FUND	Miscellaneous	Utilities Underground Location Center	10.78
30464	04/23/2015	UTILITY WATER FUND	Miscellaneous	Utilities Underground Location Center	8.47
30464	04/23/2015	UTILITY SEWER FUND	Miscellaneous	Utilities Underground Location Center	8.47
30465	04/23/2015	COMMUNITY IMPROVEMENT FUND	Supply - Safe Stop	Volunteers of America	375.00
30466	04/23/2015	GENERAL FUND	Legal - Litigation Fees	Weed, Graafstra & Benson, Inc, P.S.	43.75
30466	04/23/2015	LID GUARANTY AND BOND FUND	Professional Services	Weed, Graafstra & Benson, Inc, P.S.	70.00

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

DATE: April 23, 2015
ITEM NO: C - 3
SUBJECT: Elevator Service Maintenance Agreement
319 Main Street
CONTACT PERSON: Connie Dunn, Public Works Supervisor

ISSUE:

The issue before the council is to authorize the Mayor to sign a Service Contract with Olympic Elevator Company for service and maintenance of the Community Center Elevator effective May 1, 2015.

STAFF RECOMMENDATION:

Staff recommends cancelling the service agreement with Thyssen Krupp Elevator and sign a new service agreement with Olympic Elevator Company starting May 1, 2015.

ALTERNATIVES:

1. Authorize the Mayor to sign the service agreement with Olympic Elevator Company;
2. Continue with Thyssen Krupp and sign an updated service agreement at the increased cost; or
3. Not authorize the Mayor to sign the agreement and direct staff on what you think needs to be done.

SCOPE OF WORK:

The work covered by a preventive maintenance agreement:

The service shall include the labor necessary for regular and systematic quarterly examination of the elevator equipment, including the cleaning and lubrication of the Dover Elevator motor, controller, signal devices, interlocks, bearings, selector, governor, tension frame sheaves, cam equipment, door operator, hangers, roller guides and guide rails. Olympic will also make any necessary minor adjustments at the time of the regular examinations made quarterly and furnish the necessary lubricants and cleaning materials. This does not include the replacement of hydraulic fluid.

All work will be performed during regular hours of regular working days, of the elevator trade, unless specified otherwise. Should callback service, repairs, or safety tests be required, this work will be provided in addition to the agreement price, at Olympic standard billing rates for both labor and materials. If an examination should uncover items, which, in our judgment, require replacement and/or repair, a quotation for this additional work will be prepared for you to authorize.

BACKGROUND:

Washington State L & I (L&I) requires all elevator conveyance systems maintenance performed by a state certified elevator maintenance company and technician, RCW 79.87.230.

In 2013 there were code changes made by L & I regarding the required safety testing of elevators. These changes required more testing which increases tech chargeable hours for service and maintenance. The city was contacted by the existing provider Thyssen & Krupp, they provided the city with an updated Examination and Lubrication Service Agreement.

The City decided to call for service agreement quotes, two elevator conveyance companies responded, Olympic and Thyseen Krupp. Below is a summary of the cost provided with the service agreements.

FISCAL IMPACT:

	Elevator Company	Quarterly Cost	Extra Maint. Cost	Annual Maint. Cost
	Olympic Elevator	\$325.00	-0-	\$1,300.00
	Thyseen Krupp Elevator	\$160.00	\$89.20/month	\$1,710.40

The fiscal impact could be a reduction for the inspection, maintenance, and cleaning of the conveyance elevator system.

COUNCIL ACTION:

Approve the Mayor to sign the Service/Maintenance Agreement with Olympic Elevator Company at the cost of \$325.00 per quarter. The Service/Maintenance Agreement includes inspection and maintenance along with, at an additional cost, any non-quarterly service requests to the Community Center Elevator, effective May 1, 2015.

ATTACHMENTS:

- Olympic Elevator Service/Maintenance Agreement



Your Vertical Transportation Specialists

PREVENTIVE MAINTENANCE AGREEMENT

This Agreement made and entered into by and between the City of Sultan (herein called the Purchaser) and Olympic Elevator Company, (herein called the Company).

EQUIPMENT DESCRIPTION

Table with 5 columns: Type, Quantity, Manufacturer, Elevator ID, Landings/Openings. Row 1: Hydraulic, one, Dover, 4927, 2

LOCATED AT: City of Sultan, 319 Main St., Sultan, WA 98294

This service shall include the labor necessary for regular and systematic quarterly examinations of the elevator equipment, including the cleaning and lubrication of the machine, motor, controller, signal devices, interlocks, bearings, selector, governor, tension frame sheaves, cam equipment, door operator, hangers, roller guides, and guide rails. The Company will also make any necessary minor adjustments at the time of our regular examinations and furnish the necessary lubricants and cleaning materials. This does not include the replacement of hydraulic fluid.

Olympic Elevator will provide a Labor & Industries approved Maintenance Control Program.

All work will be performed during regular working hours of regular working days, of the elevator trade, unless specified otherwise. Should callback service, repairs, or safety tests be required, this work will be provided in addition to the agreement price, at our standard billing rates for both labor and material. If an examination should uncover items, which, in our judgment, require replacement and/or repair, a quotation for this additional work will be prepared for you to authorize. However, no guarantee is made that all such items have been found.

This service shall commence on the 1st day of April, 2015, and shall continue thereafter for a period of three years. Either party may terminate this Agreement either at the end of the three years or at the end of any subsequent year by giving the other party ninety (90) days written notice prior to the anniversary date of the Agreement.

This service contract includes all annual testing. Five year testing is not included.

CONTRACT PRICE: THREE HUNDRED TWENTY FIVE (\$325.00) per visit, payable upon completion of each service visit. In addition to the price you shall pay the amount of any sales, use, excise or any other taxes, which may now or hereafter be applicable to the services to be performed under this agreement. This contract is for Four service visits per year.

The contract price shall be adjusted annually on January 1st after an increase or decrease in labor costs occurs.

TROUBLE-CALL SERVICE:

The Company has a Trouble-Call Answering Service that is available on a 24-hour, 7-day a week basis. Should the Purchaser request the Company to correct any conditions which develops with the elevator equipment between regular routine examinations, the Purchaser will absorb the cost of all labor expended at and traveling to and from the jobsite in performing the corrective work.

EXCLUSIONS:

The Company assumes no responsibility for Car Enclosures (including but not limited to Wall Panels, Car Gates, Hung Ceilings, Cab Lighting, Cab Fans, Light Diffusers, Light Tubes and Bulbs, Handrails, Mirrors, and Floor Coverings), Fixture Cover Plates, Main Line Switches or Fuses, Batteries, Hoistway Doors or Frames, Smoke Sensors, Heat Sensors, Buried equipment including Hydraulic Pipe, Fittings, Cylinders, Conduit and Wiring, Flexible Hydraulic Hoses, the realignment of Guide Rails affected by building compression or shifting, damage to the elevator

system caused by building power failures, surges, or voltage fluctuations, and any damage to the equipment or service needed as a result of excessive machine room heat. The Company also assumes no responsibility for intercoms, Telephones, Music Systems or Communications or Safety Signaling equipment not installed by the Company. If the equipment was not installed by the Company, any problems with design, material or workmanship is excluded under this agreement.

Some elevators have control systems and other components that are proprietary in nature. This means that the company that installed the elevator may have the only means for making certain adjustments, changes, or updates to various parts of the elevator system. This may also mean that they will not sell our firm certain parts or components, should they go bad. If any of the elevators in your facility require such work this will be considered to be outside the scope of this agreement. The Owner will need to contract with the manufacturer in order to have such work completed. This work will be performed at no cost to Olympic Elevator Company.

SPECIAL PROVISIONS:

None

TERMS AND CONDITIONS:

No liability, service, or work on the part of the Company, other than that which is specifically detailed herein, is included or intended.

The possession or control of the elevator equipment shall remain exclusively yours as the owner, possessor, lessee, or custodian. Under no circumstances will the Company be responsible for special, indirect, consequential or incidental damages. Nothing in this agreement shall be construed to mean that the Company assumes any liability on account of injury to persons or damage to property except those directly and solely due to negligent acts by the Company or its employees. In no event shall Olympic Elevator Companies liability for damages arising out of this agreement exceed the remaining unpaid installments of the current, unexpired term of this agreement. The Purchaser's own responsibility for accidents involving persons or properties riding on or being on or about the aforesaid equipment is in no way affected by this agreement. Whenever one of the Company's workers is performing work on the equipment covered by this agreement, we are asserting possession and control only over the specific component being worked on at any given moment, and possession and control of the remainder of the equipment shall remain with the Purchaser who shall indemnify, defend, and hold the Company harmless from all loss and liability in connection therewith, except as provided in the third sentence of this paragraph. The Company shall not be responsible for any situation that may occur that cannot be revealed by the ordinary inspection methods offered with this service.

The Purchaser is responsible for taking the elevator equipment out of service when it becomes unsafe or operates in a manner that might cause injury to a user and promptly reporting to the Company any accidents or any condition, which may need attention. You shall be responsible for keeping the elevator pit(s) and machine room(s) free and clear of water and not permit them to be used for storage. The Purchaser will provide a safe workplace for our employees and unrestricted access to the elevator equipment. You agree not to permit your employees or parties other than the Company to make alterations, additions, adjustments, or repairs to the equipment unless they have a Category 01 Elevator License issued by the State of Washington and we are informed of any work they perform. This is primarily for your own protection with regard to safety and liability.

The Company shall not be held responsible or liable for any damage, loss, detention, or delay resulting from causes beyond our reasonable control, including but not limited to accidents, flood, fire, water, acts of civil or military authorities, earthquakes, insurrection or riot, labor troubles, including any strike or lockout which interferes with the performance of work at the building site or our ability to obtain parts or equipment used in the performance of this agreement.

The parties hereto recognize that elevators are electrical and mechanical devices and like any such devices, in normal operation and with passage of time are subject to wear and tear, deterioration and possible malfunction through use, fatigue, corrosion, dust, abuse, etc. This service is not intended as a guarantee against failure or malfunction at any time. Its purpose is to reduce wear and prolong the useful life of moving parts through examination and lubrication; and to call to the Purchaser's attention any repairs, which in the Company's opinion may be needed, to correct existing malfunctions or potential malfunctions where such can be determined by visual and ordinary examination methods which are a part of this type of service. The Company will assume no liability for the operation, control, management, or use of the elevators, which are a part of this agreement. If the elevator system is equipped with a Fireman's Control Feature, the Company will not be responsible for the maintenance, examination or functioning of the smoke and/or heat detectors/sensors.

The Purchaser will immediately notify the Company in the event that the property is sold or there is a transfer of ownership. You will apprise the new ownership or transferee of the existence of this maintenance contract including its terms and obligations.

In the event that a breach of this contract or the failure to pay any sum due herein within thirty (30) calendar days from the billing date, the Company may at its option declare all sums due or to become due under this contract for the unexpired term of the contract, immediately due and payable and until the same are paid, the Purchaser agrees that the Company is discharged from any further obligations under this contract. The Purchaser agrees to pay a charge calculated from the date of invoice at the rate of 1-1/2% per month, or the highest legally permitted rate, whichever is less, on any balance past due for more than 30 days, and for all legal costs, including but not limited to attorney's fees, collection costs and court costs, incurred by us to collect any overdue amounts.

Should your acceptance of this agreement be in the form of a purchase order or similar document, the terms, conditions, and provisions of this agreement will govern in the event of a conflict. This agreement may not be changed, modified, revised or amended unless in writing signed by the Purchaser and an authorized representative of the Company.

PERFORMANCE GUARANTEE:

If the elevator contractor is not performing the work detailed in this contract to the Owner's satisfaction or if the Owner should become dissatisfied with other aspects of the elevator contractor's performance the Owner shall inform Olympic Elevator Company of their concerns in writing. Upon receiving a written account of any and all complaints the Owner and the elevator contractor shall meet in order to try and work out a mutually acceptable solution to any and all issues. If a mutually acceptable solution cannot be worked out between the Owner and the elevator contractor within 30 days then the Owner has the option of terminating this contract by providing the elevator contractor 90 days written notice.

This agreement, including the terms and conditions, all of which are hereby agreed to and made a part hereof, contains the entire agreement between the parties hereto. This agreement will become subject to change without notice if it is not accepted within thirty days after it has been submitted. All prior negotiations or representations, whether verbal or written, not incorporated in this agreement are superseded. No additions to or changes in this agreement will be recognized unless made in writing and signed by both parties.

Accepted: _____
Legal Name of Purchaser

Proposed for: **Olympic Elevator Company**

Address: _____

By: _____
Title: _____

By: _____
Purchaser or Authorized Agent

Accepted for: **Olympic Elevator Company**

By: _____

Title _____

Title _____

Date: _____

Date: _____

Phone: _____

Email: _____

Names of individuals that are authorized to request trouble-call service.

Name: _____

Name: _____

Phone Number: _____

Phone Number: _____

Name: _____

Name: _____

Phone Number: _____

Phone Number: _____

Name: _____

Name: _____

Phone Number: _____

Phone Number: _____

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM #: Consent C 4
DATE: April 23, 2014
SUBJECT: Excused Absence – Councilmember Seehuus
CONTACT PERSON: Laura J. Koenig, Clerk/Deputy Finance Director

ISSUE:

Councilmember Seehuus has requested an excused absence from the May 14, 2015 Council meeting as he will be out of town for FEMA training in Maryland.

RECOMMENDATION:

Approve the excused absence of Councilmember Seehuus from the May 14, 2015 Council meeting.

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: A – 1
DATE: April 23, 2015
SUBJECT: Alder Avenue – Gray & Osborne Additional Services
CONTACT PERSON: Mick Matheson, P.E. – Public Works Director



ISSUE:

The issue before the city council is to authorize the Mayor to sign Supplemental Agreement Number 3 with Gray & Osborne to increase the Alder Avenue Construction Management Contract by \$8,452 to a maximum payable amount of \$183,090.

STAFF RECOMMENDATION:

Authorize the Mayor to sign Supplemental Agreement Number 3 with Gray & Osborne to increase the Alder Avenue Construction Management Contract by \$8,452 to a maximum payable amount of \$183,090.

ALTERNATIVES:

- 1) Authorize the Mayor to sign Supplemental Agreement Number 3.
- 2) Do not authorize the Mayor sign Supplemental Agreement Number 3 and direct staff to areas of concern.

SUMMARY:

The Alder Avenue Reconstruction project was highly successful in that it was 97% grant funded and the construction contract with SRV Construction was \$6,106 under budget.

The construction project with SRV Construction was under budget primarily due to bid quantities being less than anticipated, even though there were **21 change orders**. Almost all of these change orders were due to unforeseen conditions.

Each change order required additional services to be performed by Gray & Osborne and their subconsultants (geotechnical engineer and materials testing lab) that were not anticipated when they prepared their original fee estimate for construction management services. It is important to note that not a single change order was a result of errors or omissions on the part of Gray & Osborne.

Gray & Osborne did not request additional payment during the course of the project (even though they were performing work outside of the scope of their construction management contract) because they were optimistic the project could be finished far enough under budget that their costs could be recouped. Unfortunately, due to some

last minute change orders, Gray & Osborne suffered a significant budget overrun of \$24,140.

Gray & Osborne is requesting \$8,452 to receive some compensation for the significant amount of work they expended to manage the change orders. Staff believes this is more than fair and equitable. Again, the SRV Construction project came in **\$6,106 under budget** primarily due to Gray & Osborne's oversight and strong allegiance to the City when negotiating with SRV Construction.

FISCAL IMPACT:

The \$8,452 request is comprised of work performed associated with Schedule A (Road and Storm Drainage), and Schedule B (Sewer and Water).

	Amount
Schedule A (Road & Storm)	\$5,558
Schedule B (Sewer & Water)	\$2,894
Total	\$8,452

Staff is proposing the Schedule A (\$5,558) amount be paid using REET 2 funds. There are adequate REET 2 funds in place to fund this expenditure. Projected REET2 funds for 2015 are conservatively expected to exceed \$65,000 which is more than adequate for the only budgeted commitment of REET2 funds (Date Avenue Transportation Improvement Board match requirement of \$27,200).

Staff is proposing the Schedule B (\$2,894) amount be paid using Sewer and Water Capital funds. The Everett Intertie water project was budgeted to be \$40,000 and is projected to now cost \$22,000. Additionally, the Energy Conservation Measures 2, 3, and 4 at the Wastewater Treatment Plant was budgeted to have a match requirement of \$82,000, but since it has been re-bid, the new match requirement is \$61,052.

RECOMMENDED ACTION:

Authorize the Mayor to sign Supplemental Agreement Number 3 with Gray & Osborne to increase the Alder Avenue Construction Management Contract by \$8,452 to a maximum payable amount of \$183,090

ATTACHMENT A Supplemental Agreement Number 3



Washington State
Department of Transportation

Supplemental Agreement Number 3		Organization and Address Gray & Osborne, Inc. 701 Dexter Avenue North, Suite 200 Seattle, Washington 98109	
Original Agreement Number		Phone: (206) 284-0860	
Project Number STPS 310(004)	Execution Date 2/4/2013	Completion Date 6/30/2015	
Project Title Alder Avenue Reconstruction Project	New Maximum Amount Payable \$ 183,090.00		
Description of Work Additional construction management services.			

The Local Agency of City of Sultan

desires to supplement the agreement entered into with Gray & Osborne, Inc.

and executed on 2/4/2013 and identified as Agreement No. _____

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

See Exhibit B.

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: Completion Date is changed to 6/30/2015.

III

Section V, PAYMENT, shall be amended as follows:

An additional \$8,452 is added to the contract for a maximum amount payable of \$183,090.

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

By: Thomas M. Zerkel, P.E., Gray & Osborne, Inc.

By: _____

Consultant Signature

Approving Authority Signature

Date

EXHIBIT "A"

**SUPPLEMENTAL AGREEMENT NO. 3
COST BREAKDOWN**

City of Sultan - Alder Avenue Reconstruction Construction Management

Schedule A - Street and Storm Improvements:

Tasks		Resident Eng. Hours	Professional Land Surveyor Hours	Field Survey (2 person) Hours
Construction Management				
1	Contract Administration		3	8
2	Field Observation	24		
3	Material Testing and Geotech (see below)			
4	SEP 14 Plan			
Hour Estimate:		24	3	8
Direct Salary Cost		\$29.00	\$36.00	\$60.00
Direct Labor Cost:		\$696	\$108	\$480

Total Direct Labor Cost (DSC): \$ 1,284

Overhead (OH Cost - Incl. Salary Additives)

OH Rate x DSC of 192.26% x \$2,508

\$ 2,469

Total DSC and Overhead

\$ 3,753

Fixed Fee (FF)

FF Rate @ 30% of \$2,508

\$ 385

Subconsultant

PanGEO @ \$1,140

MTC @ \$280

\$ 1,420

Subtotal Additional Work Schedule A

\$ 5,558

EXHIBIT "A"

**SUPPLEMENTAL AGREEMENT NO. 3
COST BREAKDOWN**

City of Sultan - Alder Avenue Reconstruction Construction Management

Schedule B - Water and Sewer Improvements:

Tasks	Resident Eng. Hours
Construction Management	
1 Contract Administration	
2 Field Observation	4
3 Material Testing (See Below)	
4 SEP 14 Plan	
Hour Estimate:	4
Direct Salary Cost	\$29.00
Direct Labor Cost:	\$116

Total Direct Labor Cost (DSC):	\$ 116
Overhead (OH Cost - Incl. Salary Additives)	
OH Rate x DSC of 192.26% x \$440	\$ 223
Total DSC and Overhead	\$ 339
Fixed Fee (FF)	
FF Rate @ 30% of \$440	\$ 35
Subconsultant	\$ 2,520
MTC @ \$2,520	
Subtotal Additional Work Schedule B	\$ 2,894
Subtotal Additional Work Schedules A and B	\$ 8,452
Additional Amount Added to Contract Via Supplement No 3	\$ 8,452
Current Contract Amount (includes Released MR)	\$ 174,638
New Authorized Amount	\$ 183,090

EXHIBIT B

SCOPE OF WORK SUPPLEMENT NO. 3

The Consultant performed additional tasks as listed herein to assist the City during the construction phase of the project.

ADDITIONAL CONSTRUCTION MANAGEMENT SERVICES

The contract time was increased by 4 additional working days due to the City authorized change order work.

- | <u>Task No.</u> | <u>Task</u> |
|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Additional Survey Staking <ol style="list-style-type: none">a. Provide additional construction staking and office calculations for change order work authorized by the City; such as additional curb/gutter and additional driveway entrances, and additional storm improvements. |
| 2. | Additional Field Observation <ol style="list-style-type: none">a. Provide additional 4 days of on-site observation services to observe the progress of the work and determine that the work is in accordance with the Contract Documents.b. Provide additional field documentation to include: Inspector's Daily Report, field note records, Weekly Quantity Reports, Weekly Working Day Reports, as an additional 4 working days were added to the contract for additional change order work. |
| 3. | Additional Material Testing <ol style="list-style-type: none">a. Provide additional geotechnical support for cement treated base inspection of construction methods.b. Provide additional material testing due to additional gravel sources used by the Contractor for trench backfill. |

SULTAN CITY COUNCIL MEETING AGENDA COVER SHEET

ITEM NO: Action A-2

DATE: April 23, 2015

SUBJECT: City of Sultan 2015 Fee Schedule - Amendment
Resolution 15-04

CONTACT PERSON: Cyd Sparks, Permit Assistant

ISSUE:

The issue before the Council is the adoption of Resolution 15-04 amending the 2015 City of Sultan Fee Schedule that sets fees charged for Building Permit Fees.

BACKGROUND:

Resolution 14-11 setting the 2015 Fee Schedule was adopted by the City Council on December 11, 2014. The adopted schedule included an outdated Table 1-A for Building Permit Fees.

The model codes are revised about every three years. Part of the revision process allows the City to consider/adopt certain code appendices that can augment the model codes. Cities and Towns are also allowed to adopt or augment their own construction administrative rules and do not have to accept the general provisions of the model codes. In addition, other codes (e.g. dangerous building codes, housing maintenance codes) may be adopted if they are found to be beneficial to the City, provided they do not conflict with the required State Code adoption.

SUMMARY:

In review of the building permit fees, it was observed that the 2012 Appendix L of the International Residential Code was not adopted in the 2015 Sultan Fee Schedule.

RECOMMENDED ACTION:

Authorize the Mayor to sign Resolution 15-04 amending the 2015 City of Sultan Fee Schedule.

Attachment: Resolution 15-04 - Amending 2015 Fee Schedule

CITY OF SULTAN

SULTAN WASHINGTON

RESOLUTION 15-04

A RESOLUTION AMENDING THE 2015 FEE SCHEDULE TO ESTABLISH CURRENT BUILDING PERMIT FEES.

WHEREAS, both the City of Sultan and the State have adopted the International Codes by reference to regulate construction and development; and

WHEREAS, the Washington State Building Code Council has adopted the 2012 editions of the International Building Code, International Residential Code, International Mechanical Code, International Fuel Gas Code, International Fire Code, International Existing Building Code, and International Property Maintenance Code, as published by the International Code Council and the Uniform Plumbing Code as published by the International Association of Plumbing and Mechanical Officials, and the Washington State Energy Code, together with certain amendments thereto, to become effective July 1, 2013; and

WHEREAS, the State has updated Chapter 19.27 of the Revised Code of Washington (RCW), the Washington State Building Code Act, to adopt the 2012 versions of the International Codes, effective July 1, 2013; and

WHEREAS, the City Council desires to update the SMC's building, fire and construction codes so that Chapter 15.01 of the SMC is consistent with RCW 19.27 effective July 1, 2013;

WHEREAS, the City inadvertently did not incorporate Appendix L - Permit Fees into the 2015 Fee Schedule;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sultan that the document titled 2015 City of Sultan Fee Schedule adopted under Resolution 14-11 is hereby amended as follows:

TOTAL VALUATION	FEE
\$1 to \$ 500	\$24
\$501 to \$2,000	\$24 for the first \$500; plus \$3 for each additional \$100 or fraction thereof, up to and including \$2,000
\$2,001 to \$40,000	\$69 for the first \$2,000; plus \$11 for each additional \$1,000 or fraction thereof, up to and including \$40,000
\$40,001 to \$100,000	\$487 for the first \$40,000; plus \$9 for each additional \$1,000 or fraction thereof, up to and including \$100,000
\$100,001 to \$500,000	\$1,027 for the first \$100,000; plus \$7 for each additional \$1,000 or fraction thereof, up to and including \$500,000
\$500,001 to \$1,000,000	\$3,827 for the first \$500,000; plus \$5 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000
\$1,000,001 to \$5,000,000	\$6,327 for the first \$1,000,000; plus \$3 for each additional \$1,000 or fraction thereof, up to and including \$5,000,000
\$5,000,001 and over	\$18,327 for the first \$5,000,000; plus \$1 for each additional \$1,000 or fraction thereof

PASSED AND ADOPTED this 23rd day of April, 2015.

CITY OF SULTAN

Carolyn Eslick, Mayor

ATTEST:

Laura J. Koenig, City Clerk

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: A – 3

DATE: April 23, 2015

SUBJECT: Wastewater Treatment Plant Mixer – (Energy Conservation Measure 1) Change Order

CONTACT PERSON: Mick Matheson, P.E., Public Works Director



ISSUE:

The issue before the City Council is to authorize the Mayor to sign Change Order Number 1 to incorporate the installation of a second mixer at the Wastewater Treatment Plant (Energy Conservation Measure 1) into the Washington State Department of Enterprise Services (DES) contract for Energy Conservation Measures 2, 3 and 4.

STAFF RECOMMENDATION:

Staff recommends the City Council authorize the Mayor to sign Change Order Number 1.

SUMMARY:

The council accepted the Energy Services Proposal for process and efficiency improvements at the City's Wastewater Treatment Plant (WWTP), and authorized the Washington State DES to generate contract documents for Energy Conservation Measures 2, 3, and 4 at the March 12, 2015 council meeting.

Note that ECM 1 (installing a second mixer at the WWTP) was initially analyzed but did not meet the criteria for the Energy Efficiency Grant. Because the City received a grant, it was necessary to generate contracts for only the ECM's that qualified for the Energy Efficiency grant. Because ECM 1 was part of the initial study that led to the grant application, it is acceptable to add this measure into the project via change order once the rest of the project is under contract without putting the grant at risk or delaying the project.

FISCAL IMPACT:

Energy Conservation Measure 1 ECM 1 was anticipated for 2015 and is included in the 2015 Sewer Capital Budget with a proposed expenditure of \$100,000.00. The guaranteed maximum cost for ECM 1 is \$91,132.97. If the project is completed for less, the City will realize any savings.

RECOMMENDED ACTION:

Authorize the Mayor to sign Change Order Number 1 to incorporate the installation of a second mixer at the Wastewater Treatment Plant (Energy Conservation Measure 1) into the Washington State DES contract for Energy Conservation Measures 2, 3, and 4.

ATTACHMENT A – DES Energy Program COP-FA Coversheet & supporting materials

DES Energy Program COP-FA Coversheet

Client Name City of Sultan
 Project Number 2014-982 B(2) & G (2-1)
 COP/FA Number #1
 Project Title Oxygen Sensor, Heat Pump, and Exterior Lighting
 Date 4/20/2015

Construction			
Interwest Mechanical Equip/Install		\$	43,969.00
Foy Electric Material/Install		\$	9,045.00
QCC (Controls Integration)		\$	4,320.00
Contingency	5%	\$	2,866.70
Site Supervision		\$	6,750.00
Safety		\$	75.00
Subtotal		\$	67,025.70
Bond	1.20%	\$	804.31
Subtotal		\$	67,830.01
Sales Tax	8.60%	\$	5,833.38
Construction Subtotal		\$	73,663.39

Professional Services			
	Percent		
Design	0.0%	\$	-
CM	6.0%	\$	4,021.54
OH&P	18.0%	\$	12,064.63
Subtotal		\$	16,086.17
Sales Tax	8.60%	\$	1,383.41
PS Subtotal		\$	17,469.58

Total Cost of Change

\$ 91,132.97

Use contingency funds Use additional owner funds

Acknowledgement of Total Cost of Change		Date
Client	_____	
ESCO	<i>[Signature]</i>	4-16-15
Energy Project Manager	_____	



WASHINGTON STATE DEPARTMENT OF
Enterprise Services
FACILITIES DIVISION
ENGINEERING & ARCHITECTURAL SERVICES (E&AS)

**ENERGY CONTRACT CHANGE ORDER
PROPOSAL (COP)**

City of Sultan

CLIENT

Oxygen Sensor, Heat Pump, and
Exterior Lighting

PROJECT TITLE

CONTRACT NO. 2014-982
G(2-1)

COP No. 1

TO: Scott Eisenhauer (ESCO) PROPOSAL REQUEST DATE: 3/5/2015

You are directed to prepare a cost proposal for the work described below and/or detailed on the attachments referred to:

Add ECM-1 Oxidation Ditch - Second Mixer Installation to scope of work. Reference is Energy Services Proposal, dated March 5, 2015, Section 5.3.

ECM 1. OXIDATION DITCH - INSTALL SECOND MIXER

Install (1) new Landia mixer and support frame in the oxidation ditch to run parallel with the existing installed and operational mixer. The intent of this measure is to meet design level of mixing and to maximize oxygen transfer efficiency throughout the oxidation ditch for periods when the aerators are turned off. The City may elect to issue an additive change to Trane's contract to include this measure at the same time that ECMs 2-4 are being constructed as Trane will already be mobilized on the site and this scope of work is important to ongoing plant operations. The approximate cost of this ECM ranges from \$90,000-\$98,000.

REASON FOR CHANGE DESIGN ERRORS DESIGN OMISSIONS AGENCY LATENT CONDITIONS CODE REQUIREMENTS VALUE ENGINEERING

EXPLANATION: Added scope at direction of Mick Matheson, City of Sultan

DATE PROPOSAL REQUIRED: 4/25/2015 CHANGE ORIGINATED BY: Mick Matheson
(14 days from Request Date, unless other date agreed to)

PROPOSAL REQUESTED BY: Mick Matheson

TO: Scott Eisenhauer (ESCO) TO: Butch Boles PM (E&AS)

WE AGREE TO PERFORM ALL CHANGE IN THE WORK DESCRIBED IN THE PROPOSAL REQUEST FOR:

CONTRACT SUM:

NO CHANGE } OF Sixty Seven Thousand Eight Hundred Thirty and 01/100
 INCREASE } dollars \$ 67,830.01
 DECREASE } (WASHINGTON STATE SALES TAX NOT INCLUDED)

In accordance with the General Conditions, Cost Estimate Detail Sheet(s) are attached hereto.

CONTRACT TIME:

NO CHANGE } OF 30 CALENDAR DAYS
 INCREASE }
 DECREASE }

The foregoing amount covers everything required in connection with the change. All other provisions of the contract remain in full force and effect.

We understand that this proposal does not constitute authorization to proceed with the specified changes in the work until incorporation of this COP into a Change Order by the Department of Enterprise Services.

Scott Eisenhauer BY [Signature] 4/16/15
ESCO SIGNATURE DATE

TO: The Department of Enterprise Services' Authorizing Signator
We have carefully examined this proposal and find the cost to be reasonable. Therefore, we recommend acceptance.

[Signature] 4/16/15
ESCO DATE E&AS COST VERIFICATION DATE

CLIENT DATE E&AS PROJECT MANAGER DATE



City of Sultan 632 Pump Station Improvements and WWTF Upgrades Construction Narrative

Upon acceptance of Interwest Construction (Interwest) as the mechanical subcontractor for the project, Interwest will proceed with lower tier subcontractor's contracts. Interwest will then proceed with equipment and material submittals. Due to long lead delivery of critical electrical and mechanical equipment actual site construction will not begin until summer time in June.

Due to equipment availability the first area of work on the project will be to install the new heat pump at the Waste Water Treatment Plant. This work could take place at the end of April.

Once confirmation of equipment delivery Interwest will mobilize equipment to the pump station site and begin construction.

The following is the order of work:

- Survey Site
- Install Temporary Erosion and Sediment Control Measures
- Pothole Existing Utilities
- Install and Test Suction Piping
- Install Flow Control Vault
- Install and Test Discharge Piping
- Install Underground Electrical
- Sub Excavate Building Location
- Form and Pour Footing
- Form and Pour Stem Walls
- Backfill Stem Walls
- Prep and Pour Slab
- Erect Masonry Building
- Install Door, Louvers and Vents
- Frame Roof
- Install Metal Roofing
- Coat walls and Floor
- Install Mixer @ WWTF
- Install Electrical Equipment
- Install (Manual) Bridge Crane

609 N. Hill Blvd.
Burlington, WA 98233
Ph: (360) 757-7574 Fax: (360) 757-7574
www.interwestconstructioninc.com

- Install Pumps
- Install Interior Piping
- Test and Bactie Piping
- Paint Interior Piping
- Site Restoration
- Final Clean Up
- Electrical Check Out
- Manufacture Certification of Equipment
- Controls Check Out
- Startup Pump Station
- Train Staff
- Commission Pump Station
- Request and Complete Punch List
- Demobilize
- Complete Project Close Out Paper Work

Special Notes:

The bid package is set up for the mechanical contractor to do all underground, concrete and site work. There are no provisions to cover the generator slab in the mechanical package if not covered in electrical, Interwest can perform the work for \$ 250.00 a cubic yard.

After successful Commissioning and final acceptance from the owner all specified warranties will commence.

Respectfully Submitted

Stephen Moe
Interwest Construction



January 5, 2015

Scott Eisenhauer
Trane
2333 158th Court NE
Bellevue, WA 98008

RE: City of Sultan WWTP & Reservoir

REVISION #1

We are pleased to quote and propose the installation of the electrical and controls systems on the referenced project per your RFQ scope of work, clarifications, and as follows:

ECM-1 Oxidation Ditch - Install Second Mixer - Scope of Work:

- Pricing is based on using the existing feeder conduit and NEMA4X disconnect per Design Memorandum page 3 – Electrical.
- Replace the existing junction box and existing (4) #12 & (12) #14 XHHW wiring same as existing for re-use per Design Memorandum page 3 – Electrical and drawing 10 of 10.
- Includes power connection to existing NEMA4X disconnect and controls wiring from the Landia mixer factory cable as shown on the cutsheet drawing #50997-1-01. **Note:** The Landia factory cable is a 30 foot, 7-conductor, #14 AWG cable. This pricing includes matching existing controls with wiring per conduit and power cable schedule.
- Equipment parts for modification of existing MCC bucket are to be provided by Landia for installation by the Foy Group. Pricing includes cost for field UL re-certification if required.
- Conduit installations are per Class 1, Division 2 above the oxidation ditch water level envelope per Design Memorandum page 3 – Electrical.
- Pricing is based on GRC conduit for indoor work and GRC/PVC coated conduit for outdoor installations per note 1, drawing 8 of 10.
- Controls integration is to be done by TSI Controls on a different contract and is excluded from this proposal.
- Includes installation permit and coordination with inspections.
- Pricing is based on all GRC conduit and support materials typical to existing installations.

Exclusions:

- Washington State Sales Tax
- Engineering
- Electrical Drawings
- Controls Integration (To be done by TSI Controls on Separate Contract)
- Providing or Installing Submersible Mixers

ECM-2 Oxidation Ditch – Control Aerators DO Setpoint - Scope of Work:

- Install new DO probe (provided by others) on handrail per drawings 3 & 4 of 10 the picture on sheet 10 of 10. Probe to come with 10 meter factory termination cable.
- Install a new Hach sc200 graphics controller (provided by others) within 10 meter of conduit & cable length from probe.
- Provide and install conduit P0102 and wiring for 120-volt power between panelboard and sc200 controller per sheet 8 of 10 & 10 of 10.
- Provide and install conduit S0101 sized for pre-terminated end between sc200 and probe per sheet 8 of 10 & 10 of 10.
- Provide and install conduit S0102 between sc200 and TSI panel per sheet 8 of 10 & 10 of 10.
- Pricing includes new controls conduits C0101 & C0102 and controls wiring from the existing TSI control panel to the (2) VFD drives per drawing 8 of 10 & 10 of 10.
- Pricing includes new instrumentation conduits S0103 & S0104 and controls wiring from the existing TSI control panel to the (2) VFD drives per drawing 8 of 10 & 10 of 10.
- Conduit installations are per Class 1, Division 2 above the oxidation ditch water level envelope per Design Memorandum page 3 – Electrical.
- Pricing is based on GRC conduit for indoor work and GRC/PVC coated conduit for outdoor installations per note 1, drawing 8 of 10.
- Includes installation permit and coordination with inspections.
- Pricing is based on all GRC conduit and support materials typical to existing installations.

Exclusions:

- Washington State Sales Tax
- Engineering
- Electrical Drawings
- Controls Integration (To be done by TSI Controls on Separate Contract)

ECM-3 Operations Building Heat Pump Replacement - Scope of Work:

- Disconnect power connections to the indoor and outdoor split system units for replacement of heat pump by others. Demo the existing feeder wiring.
- Modify the existing conduit system with new service disconnects as needed to re-route new feeder wiring to the new heat pump indoor and outdoor units. Provide and install new wiring with terminations.
- Replace the thermostat using the existing low voltage wiring.

Exclusions:

- Washington State Sales Tax
- Engineering
- Electrical Drawings
- Providing or Installing the Heat Pump Equipment



ECM-4 Wastewater Plant Exterior Lighting – DONE BY OTHERS

ECM-5 Potable Water Booster Station - Scope of Work:

- Provide and install Snohomish PUD CT & meter enclosures per their requirements.
- Provide and install underground service feeder with excavation, backfill & compaction per RFQ.
- Provide system grounding per drawings and specifications.
- Provide and install main service disconnect, MCC, and old pump station building service disconnect along with associated equipment per plans and specifications.
- Provide and install the 350KW generator and ATS switch. Pricing includes providing fuel for the generator, startup and testing, and then re-fueling after final acceptance.
- Provide and install all power conduit and wiring per RFQ drawings and specifications.
- Provide and install all lighting fixtures per drawings and schedule with conduit & wiring.
- Provide and install all controls & instrumentation conduit and wiring per RFQ drawings and specifications.
- Includes excavation cost for all underground electrical conduit systems.
- All mechanical system pumps & controls components are provided and installed by others.
- Includes installation permit and coordination with inspections.
- Pricing is based on all GRC conduit and support materials typical to existing installations.

Exclusions:

- Washington State Sales Tax
- Engineering
- Electrical Drawings
- Controls Integration (To be done by TSI Controls on Separate Contract)
- Providing New Controllers or Control Devices (Except For What is Built into the MCC)

Please call with any questions,

Tom Schmidt
The Foy Group
206-819-1215
Tom.S@FoyGroup.net

FORM IV – PROJECT VALUE – City of Sultan

	ECM-1 Oxidation Ditch 2nd Mixer		ECM-2 Oxidation Ditch Control Aerators to DO Setpoint		ECM-3 Operations Bldg Heat Pump Replacement		ECM-4 WWTP Lighting		ECM-5 Potable Water Booster Station	
	Cost	Man -Hrs	Cost	Man -Hrs	Cost	Man -Hrs	Cost	Man -Hrs	Cost	Man -Hrs
Mechanical Equipment (Submersible Mixer)	\$ -									
Mechanical Equipment (Mounting Support)	\$ -									
Mechanical Equipment (Split System Heat Pump)			\$ -							
Mechanical Equipment (Booster Station CMU Bldg)										
Mechanical Equipment (Booster Station METAL Bldg)										
Mechanical Equipment (Pump (5HP) - 1 each)										
Mechanical Equipment (Pump (15HP) - 2 each)										
Mechanical Equipment (Pump (125HP) - 2 each)										
Mechanical Equipment (Miscellaneous)	\$ -									
Mechanical Installation Materials	\$ -									
Mechanical Piping Materials	\$ -									
Mechanical Piping & Equipment Labor	\$ -									
Total Mechanical Equipment & Materials	\$ -		\$ -		\$ -		\$ -		\$ -	

	ECM-1	ECM-2	ECM-3	ECM-4	ECM-5
Demolition Labor	\$ -	\$ -	\$ -	\$ -	\$ -
Demolition Disposal*	\$ -	\$ -	\$ -	\$ -	\$ -
Demolition Hauling & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
Total Demolition	\$ -	\$ -	\$ -	\$ -	\$ -
Electrical Equipment - (New Starter)	\$ -	\$ -	\$ -	\$ -	\$ -
Electrical Equipment (DO Probe)	\$ -	\$ -	\$ -	\$ -	\$ -
Electrical Equipment - (New 30A-3P/(3) 15AF, MEMA 3R fused disconnect)	\$ -	\$ -	\$ -	\$ -	\$ -
Electrical Equipment - (MCC)	\$ -	\$ -	\$ -	\$ -	\$ -
Electrical Equipment (Emergency Generator)	\$ -	\$ -	\$ -	\$ -	\$ -
Electrical Equipment - Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -
Electrical Rigging	\$ -	\$ -	\$ -	\$ -	\$ -
Total Electrical Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
Field UL Re-Certification	\$ 3,500.00	\$ -	\$ -	\$ -	\$ -
Electrical Material	\$ 1,550.00	\$ -	\$ -	\$ -	\$ -
Post Retro-Fit Measurements	\$ 700.00	\$ -	\$ -	\$ -	\$ -
Electrical Labor - Standard Time	\$ 2,550.00	\$ -	\$ -	\$ -	\$ -

1st Year Measurement and Verification measurements	\$ - 700.00	\$ - N/A	\$ - N/A	\$ - 2,100.00
Total Electrical Installation	\$ - 9,000.00	\$ - 6,260.00	\$ - 2,465.00	\$ - 116,910.00
Add for 25% Labor Overtime				\$6,924.00 Add for Labor OT
Pre-Retrofit Measurements	\$ - N/A	\$ - N/A	\$ - N/A	
Lighting Material (Wall Packs)				
Lighting Material (Parking Lot Fixtures)				
Lighting Material (Bldg Fixtures)				\$ - 3,800.00
Lighting Installation - Labor and Materials				\$ - 4,240.00
Lighting - Lift				\$ - N/A
Post-Retrofit Measurements				\$ - 350.00
1st Yr M&V Measurements				
Total Structural Installation				\$ - 8,390.00
Add for 25% Labor Overtime				\$630.00 Add for Labor OT
Structural Material				\$ -
Structural Installation - Standard Time				\$ -
Total Structural Installation				\$ -
Electrical Low Voltage Material	\$ Included in Electrical	\$ - 2,370.00	\$ - N/A	\$ - 13,980.00



5015 208th. St. S.W. Suite 1-B
Lynnwood, Washington 98036
Phone (425) 778-8280
Fax (425) 778-4541

Scope Letter & Pricing

January 6, 2015 Quote Number: Q2686B

To: Trane US, Inc.
 Attn: Scott Eisenhauer
 2333 158th Court NE, Bellevue, WA 98008

Project: City of Sultan – Energy Conservation Improvements

Reference: Revised Trane RFQ – 201411120900
 ECM-1 & 2 Design Memorandum
 632 Pump Station Specification Section 16.30: Panel Components
 632 Pump Station Specification Section 16.40: Motor Control
 632 Pump Station Specification Division 17: Automatic Control
 Addendum 1 Received

Bid Date: January 6, 2015

Terms: Net 30

FOB: Lynnwood, WA

Freight: Prepaid and allowed

This quote is valid for 60 days.

QCC is pleased to provide quotation for the above referenced project. Quality Controls Corp. (QCC) provides services and materials, FOB Lynnwood, WA, complete, ready for installation and field termination by others. QCC's quoted price does not include tax or the cost to bond this project.

Please call David Chu with any technical questions. Call me if you have any questions concerning the pricing on this quotation.

Sincerely,
Dennis Hill

5015 – 208th Street S.W. Unit 1B Lynnwood, Washington 98036
Phone: 425.778.8280 Fax: 425.778.4541
Email: DavidC@QCCHome.com

Pricing

Add to ECM-1 – Controls (PLC Programming/Trend Setup):	\$ 2,160.00
Add to ECM-1 – Controls Post Retrofit Trends:	\$ 240.00
Add to ECM-1 – Controls Monthly Trend Reporting (1 Yr):	\$ 1,260.00
Add to ECM-1 – Start-Up and Commissioning	\$ 1,920.00
<hr/>	
Total Price for Controls Scope Associated With ECM-1	\$ 5,580.00
Add to ECM-2 – Electrical Equipment DO Probe:	\$ 5,660.00
Add to ECM-2 – Controls Equipment (Telemetry Panel):	\$ 5,430.00
Add to ECM-2 – Controls (PLC Programming/Trend Setup):	\$ 17,480.00
Add to ECM-2 – Controls Post Retrofit Trends:	\$ 240.00
Add to ECM-2 – Controls Monthly Trend Reporting (1 Yr):	\$ 1,680.00
Add to ECM-2 – Start-Up and Commissioning	\$ 5,085.00
<hr/>	
Total Price for Controls Scope Associated With ECM-2	\$ 35,575.00
Add to ECM-5 – Electrical Equipment – (MCC):	\$ 95,355.00
Add to ECM-5 – Electrical Equipment – Miscellaneous (Instrumentation):	\$ 17,568.00
Add to ECM-5 – Controls Equipment (Telemetry Panel):	\$ 34,090.00
Add to ECM-5 – Controls (PLC Programming/Trend Setup):	\$ 22,480.00
Add to ECM-5 – Controls Post Retrofit Trends:	\$ 880.00
Add to ECM-5 – Controls Monthly Trend Reporting (1 Yr):	\$ 4,614.00
Add to ECM-5 – Start-Up and Commissioning	\$ 12,280.00
<hr/>	
Total Price for Controls Scope Associated With ECM-5	\$ 187,267.00
Total price to perform the scope of work detailed below:	\$ 228,422.00

Clarifications and Exclusions

1. QCC does **NOT** supply any PLC, HMI, SCADA, or OIT programming software packages or additional licenses for this project. All programming modifications included in QCC's scope of work are to be accomplished using the City's existing programming software. If additional software products or licenses are required, they can be provided at an additional cost.
2. QCC does **NOT** supply any material or labor associated with the Motor Control Center MCC-N1 modifications that are a part of this project.

Scope of Work: ECM-1

1. QCC supplies the custom PLC and HMI programming modifications required to incorporate the second mixer into the existing control system and graphical interface.
2. QCC configures the Post Retrofit trending to monitor the following signals at a minimum:
 - Flow through the plant
 - Incoming BOD (if available)
 - Mixer status (each of (2) Mixers)
3. QCC will provide an Excel report with 30 days of historical records for the Post Retrofit Trending data following notice of commencement of the Energy Savings Date.
4. QCC will provide monthly Excel reports for the Post Retrofit Trending data for a one year period following notice of commencement of the Energy Savings Date.