

SULTAN PLANNING BOARD MINUTES
September 7, 2010

PLANNING BOARD MEMBERS PRESENT:

Bob Knuckey
Frank Linth
Steve Harris
Jerry Knox

STAFF:

Deborah Knight, City Administrator
Mick Mathison, Intro. P.W. Director
Cyd Donk, Permit Assistant
Bob Martin, DCD arrives 7:40 p.m.

CALL TO ORDER:

Call to Order at 7:00 p.m.

CHANGES TO THE AGENDA:

No Changes.

PUBLIC COMMENTS:

No Comment

PLANNING BOARD MEMBER COMMENTS:

Bob Knuckey: None
Jerry Knox: None
Steve Harris: None
Frank Linth: None

PRESENTATION:

Introduction of Mick Mathison, Public Works Director
Set up a tour of the facilities for the Planning Board before the September 21st P.B. Meeting.

APPROVAL OF MINUTES:

Approve August 17, 2010 Minutes as written by Jerry Knox and seconded by Bob Knuckey, all Ayes.

PUBLIC HEARING AND ACTION ITEMS:

PH-1: Industrial Park Master Plan – Public Hearing to Decommission the IPMP

Reschedule Public Hearing because of the lack of notice in the paper. Meeting rescheduled to September 21st. Individual notices were sent to all property owners in the IPMP area regarding this meeting. No public was in attendance for the topic.

On a motion by Bob Knuckey a hearing was set for September 21, 2010 at 7:00 in the Community Center, and second by Jerry Knox, all Ayes. Newspaper notice will be provided as for a normal public hearing notice.

**A-1: 2011 Comprehensive Plan - Capital Facilities Element Goals & Policies;
Recommendation to Council**

The issue before the Planning Board is to review staff recommended changes to the Capital Facilities goals and policies and provide direction to Staff.

Board and Staff discuss 1.1.5 Editor's note.

Board and Staff discuss 1.6.7 the wording "locally" and "minimum" and 1.6.8 "adequate".

Changing the wording to standard phrasing and make consistent.

On a motion by Jerry Knox and second by Bob Knuckey, recommend to send to Council. All Ayes.

A-2: Acceptance of Missing Meeting Minutes for 2009

Board moves to approve collectively from the record the Minutes and note that the October 20th minutes are missing for Motion by Knox second by Knuckey. Motion denied.

Motion to accept Minutes as written for the following Meetings: Sept. 15, 2009, Oct. 6, 2009, and December 1, 2009, Motion by Knox and Second by Knuckey. Harris Abstain

Motion for October 20, 2009 Meeting Minutes, there were no Minutes found that were recorded or written for this meeting. Motion made to accept no record of October 20, 2009 Meeting Minutes by Knox and Seconded by Knuckey. Harris Abstain.

DISCUSSION AND STUDY ITEMS:

D-1: 2011 Comprehensive Plan - Population Allocation

Staff introduces the Population Allocation. Board and Staff discuss the Traffic Allocation Zones (TAZ) and the Population distribution. Board and Staff discuss the existing UGA Boundaries. Board asks how the population allocation to each TAZ came to be. Staff says that the numbers came from the Land Use, Transportation, and Economic Development Elements of the Comp Plan. Staff has met with property owners in Zones 20, 21, and 23 to make sure they would agree to have residential development located there. Discussion continued regarding Residential versus Economic Development areas and what uses end up being built there.

Discussion between Population Scenarios A-12, A-14, and A-16. Staff asks where would the Board see the best population allocation areas. Discussion of areas and the note that Staff needs to reassure the property owners that these population numbers will not happen until subsequent adjustments of the Comprehensive Plan. Staff wants to reassure the public that this is one step in a multi step process.

Board asks, where does this go from here? Staff says this goes to Council on September 9th and Mr. Martin will be presenting to Council.

Break 8:40 p.m. till 8:49 p.m.

D-2: 2011 Comprehensive Plan – Guiding Principles

Staff introduces the Guiding Principles. Staff is looking for feedback on the Guiding Principles. Board says that this looks like what they worked on and it looks good the way it is.

Board asks Staff to define the Vision and Mission Statements. Staff says that the Vision Statement is how you want things to be in the future. The Mission Statement is how you do things everyday as you work to achieve the Vision Statement.

Item GP-2 - Board has discussion over what a family wage is. Discussion over using wording other than wages. New wording is agreed upon by consensus as follows: "Attract businesses that provide jobs that can support a family."

D-3: Title 16: Development of Stand-alone Subdivision Code

Staff discusses that progress on development of the stand-alone subdivision code has been extremely slow because of the difficulty in extracting scattered land division standards and procedures from the existing Title 16 and Title 21. Staff proposes that the approach be changed to construction of a new code without relying on the existing code language.

Staff points out that the separate subdivision code and separate zoning code approach is a return to the system that the City had in 2001. It was combined into a “unified development code” in 2002.

Board and Staff discuss how the Subdivision Code is going to be written. The Board asks how going to be sure that we don’t miss anything. Board and Staff discuss options.

By consensus, the Board affirms the construction of a new land division code using currently available models. Staff will provide a table-based system that can be used to correlate new provisions with existing language so that the Board and the community can see the basis for the new code and verify that nothing is missed.

GENERAL ITEMS:

SUMMARY OF MEETING RESULTS AND ACTION FOR NEXT MEETING:

- *Public Hearing is now set for Tuesday, September 21, 2010* for the Decommissioning of the Industrial Park Master Plan.
- Tour of Facilities before the September 21st meeting around Noon.
- GP-2 – Okay
- Land Division Code Development – RCM to start sending Chapters for review.
- Cyd will bring Cookies & Milk

PUBLIC COMMENTS

None.

PLANNING BOARD MEMBER COMMENTS:

Knuckey: Ditto

Harris: Return of the Pinks observance is still being assembled for this year, group needs help.

Knox: Asks about filling vacant Planning Board position.

Linth: Nothing for tonight.

ADJOURN MEETING:

Knox made a motion, seconded by Knuckey to adjourn, all Ayes.

Meeting is adjourned at 9:40 p.m.

Frank Linth, Chair

Cyd Donk, Secretary