

SULTAN PLANNING BOARD AGENDA ITEM COVER SHEET

ITEM NO: D-2

DATE: April 6, 2010

SUBJECT: Joint City Council / Planning Board Agenda

CONTACT PERSON: Deborah Knight, City Administrator

ISSUE:

The issue before the planning board is to provide direction to staff on the agenda for the joint meeting between the city council and the planning board on April 27, 2010.

The purpose of the joint meeting is to provide an opportunity to discuss and provide direction to staff on issues that have developed during the 2011 Comprehensive Plan Update.

STAFF RECOMMENDATION:

Discuss the following proposed joint meeting agenda items and provide direction to staff:

1. Review proposed amendments to the city's vision statement.
2. Discuss and define the term "small town character".
3. Discuss whether the current park definitions (e.g. regional, community, and neighborhood) accurately reflect the city's park system.

SUMMARY:

The city council and planning board have scheduled four joint meetings throughout the year. The purpose of the joint meetings is to set aside time to discuss issues of mutual interest and provide direction to staff.

The 2011 Comprehensive Plan update is the focus of the April 27, 2010 meeting. The planning board and city council are in the process of receiving public input on policy questions and proposed changes to the 2004 Comprehensive Plan.

Since January a number of policy questions have come up during review and discussion of the comprehensive plan. City staff have compiled a short list of issues for discussion and direction by the council and planning board.

FISCAL IMPACT:

There is no fiscal impact associated with setting the agenda for the joint meeting. The joint meeting is scheduled for April 27, 2010 at 7:00pm following the public open house on the comprehensive plan from 4:30pm-7:00pm.

ALTERNATIVES:

1. Review the agenda proposed by city staff and direct staff to prepare the agenda and notice the joint meeting as required. This alternative implies the planning board is comfortable with the proposed agenda and is prepared to move forward with the joint meeting.
2. Review the agenda proposed by staff and recommend changes to the agenda. This alternative implies the planning board is prepared for a joint meeting with the planning board but there are other interests and/or concerns the council would like to discuss with the planning board.
3. Do not review the agenda proposed by staff and direct staff to areas of concern. This alternative implies the planning board may not be prepared for a joint meeting with the city council. Or, the planning board may want to reschedule the meeting for another time.

RECOMMENDED ACTION:

Discuss the following proposed joint meeting agenda items and provide direction to staff:

1. Review proposed amendments to the city's vision statement.
2. Discuss and define the term "small town character".
3. Discuss whether the current park definitions (e.g. regional, community, and neighborhood) accurately reflect the city's park system.

ATTACHMENT

None.