

**SULTAN PLANNING BOARD
AGENDA ITEM COVER SHEET**

ITEM NO: D-4

DATE: February 2, 2010

SUBJECT: Planning Board Work Plan, Presentation Format

CONTACT PERSON: Robert Martin, Community Development Director

ISSUE:

Review and discussion of the Format of the Planning Board Prioritized Work Topic List

BACKGROUND:

In September of 2008, the Board adopted a Prioritized Work Topic List. This has guided Board activities since that date. The List has been reviewed by the Board periodically and items have been added by Board or Council direction since its September 2008.

The Board chose to present the list in prioritized fashion to help guide scheduling of immediate/critical projects first.

The list was reviewed by the Board and the City Council at the January 5, 2010 Joint Meeting.

Up to this date the Prioritized Work Topic List has been presented in written and graphic formats.

DISCUSSION:

At the January 5, 2010 meeting, the Board expressed interest in having greater detail in the presentation of the Work Topic List and discussed various alternative/additional formats that might be used to present that detail.

This agenda item presents the current formats: written (**Attachment A**) and graphic (**Attachment B**) formats.

Board members are provided this opportunity to discuss their interests and provide direction to staff on any desired adjustments, addition, enhancements of the Prioritized Work Topic List.

ATTACHMENTS:

Attachment A: Graphic of Prioritized Work Topic List
Attachment B: Text version of Prioritized Work Topic List
Attachment C: Board Option
Attachment D: Board Option

BOARD ACTION:

This space provided to note current or future action steps.

STAFF ACTION:

This space provided to note current or future action steps.