

**SULTAN PLANNING BOARD
AGENDA ITEM COVER SHEET**

ITEM NO: D-1
DATE: April 15, 2008
SUBJECT: Revised Comprehensive Plan Schedule

CONTACT PERSON: Deborah Knight, City Administrator



ISSUE:

The issues before the City Council and the Planning Board are to:

1. Review changes to the Comprehensive Plan adoption schedule
2. Discuss how the City Council and Planning Board members want to have the remaining materials presented for discussion and action.

SUMMARY:

Review Changes to the Comprehensive Plan Adoption Schedule

On February 28, 2008, the City Council approved Resolution No. 08-10 adopting a Revised Workshop and Public Hearing Schedule for the 2008 Comprehensive Plan Compliance Effort.

The schedule was adjusted to focus on transportation and parks in March with policy alternatives prepared for the Open House on March 25, 2008 since the technical work was still being done on inventory and policy questions for water, sewer and stormwater.

The focus in April is on the needs assessment and fiscal alternatives for water, sewer, and stormwater. The Open House in April will provide a chance for the public to review the policy questions and preferred alternatives discussed by the Planning Board and City Council in order to prepare the Capital Facilities Plan.

The City Council and Planning Board are scheduled to meet on:

- Tuesday, May 6
- Tuesday, May 13
- Tuesday, May 20
- Tuesday, May 27 (open house)

The discussion in May will focus on matching the City's fiscal capacity with the needs assessment work done for transportation, parks, water, sewer, stormwater, and facilities. This will bring the City back into alignment with the schedule adopted by Resolution No. 08-10

Next Steps

The meetings in March and the first meeting in April have conveyed significant amounts of information to the Planning Board and Council.

The meeting on April 1, 2008 did not adjourn until after 10:15pm due to the amount of information discussed and the difficult policy choices that the Planning Board and Council must consider.

City staff and consultants want to ensure that the meetings are effective and focused. Staff and consultants would like some feedback from the Council and Planning Board on suggestions to change the way the meeting agendas are prepared and/or how the meeting materials are presented.

RECOMMENDED ACTION:

1. Review changes to the Comprehensive Plan adoption schedule
2. Discuss how the City Council and Planning Board members want to have the remaining agenda materials presented for discussion and action.

ATTACHMENTS:

A- Revised Comprehensive Plan Schedule

Revised Comprehensive Plan Schedule – April 15, 2008

Meeting Date	Meeting/Event	Topic
Tuesday, March 25, 2008	Work Shop/Open House	Facilities Inventory, Needs Assessment and LOS Discussion transportation and parks facilities Inventory, Needs Assessment, LOS Discussion and Reevaluation Strategies
Thursday, March 27, 2008	City Council Meeting	LOS Direction – transportation, parks, water, and sewer, and stormwater. No action by Council
April		
Tuesday, April 01, 2008	Joint Planning Board / City Council Meeting	Fiscal Capacity (resources) and Needs Assessment Introduce LOS and fiscal alternatives for water, sewer and stormwater
Tuesday, April 15, 2008	Joint Planning Board / City Council Meeting	Update Project Costs Introduce amendments to development regulations Introduce amendments to goals and policies
Tuesday, April 22, 2008	Work Shop/Open House	Policy Direction - LOS Alternatives, Fiscal alternatives (impact fees, water, sewer, stormwater utility, etc.) Fiscal Capacity, Needs Assessment, Costs-based on LOS Alternatives
Thursday, April 24, 2008	City Council Meeting	Introduce amendments to development regulations Introduce amendments to goals and policies LOS Alternatives, Fiscal alternatives (water, sewer, stormwater utility, etc.) Policy Direction – LOS Alternatives, Fiscal alternatives (impact fees, stormwater utility, etc.) No Council Action or discussion
May		
Tuesday, May 06, 2008	Joint Planning Board / City Council Meeting	Fiscal Analysis against LOS alternatives, Reassessment Policies
Tuesday, May 13, 2008	Joint Planning Board / City Council Meeting	Fiscal Analysis - 6-Year TIP and 20-year CFP Proposed amendments to development regulations
Tuesday, May 20, 2008	Joint Planning Board / City Council Meeting	Transportation Element, Parks Element, Housing Element, Water and Sewer Plans, and Capital Facilities Element

Revised Comprehensive Plan Schedule -- April 15, 2008

Meeting Date	Meeting/Event	Topic
Tuesday, May 27, 2008	Work Shop/Open House	Transportation Element, Parks Element, Housing Element, Water and Sewer Plans, and Capital Facilities Element, 6-yr TIP and 20-yr CFP, Proposed amendments to development regulations, and reassessment strategy
Thursday, May 29, 2008	City Council	Policy Decision - Transportation Element, Parks Element, Housing Element, Water and Sewer Plans, and Capital Facilities Element
June		
Tuesday, June 3, 2008	Planning Board Meeting	Planning Board sets Public Hearing
Friday, June 6, 2008		
Tuesday, June 17, 2008	Planning Board Regular Meeting	Draft Comprehensive Plan ready for Planning Board Public Hearing
Tuesday, June 24, 2008	Work Shop/Open House	Public Hearing on Draft Comprehensive Plan
Thursday, June 26, 2008	City Council	Draft Comprehensive Plan ready for SEIS comment period
July		
Tuesday, July 01, 2008	Planning Board Regular Meeting	Review Draft Comprehensive Plan and release for SEIS comment period
Tuesday, July 15, 2008	Planning Board Regular Meeting	Review Development Code Amendments
August		
Tuesday, August 05, 2008	Planning Board Regular Meeting	Review Development Code Amendments

Revised Comprehensive Plan Schedule – April 15, 2008

Friday, August 15, 2008		SEIS Comment Period Ends
Tuesday, August 19, 2008	Planning Board Regular Meeting	Set Public Hearing on Final Comprehensive Plan and Development Regulations
Friday, August 29, 2008		Final SEIS Issued

Revised Comprehensive Plan Schedule – April 15, 2008

Meeting Date	Meeting/Event	Topic
September		
Tuesday, September 2, 2008	Planning Board	Public Hearing on Final Comprehensive Plan and Development Regulations
Thursday, September 04, 2008	City Council	Workshop on Planning Board recommendation
Thursday, September 18, 2008	City Council	Public Hearing and Decision