

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM NO: C-4
DATE: December 16, 2010
SUBJECT: Small Works Project Report
CONTACT PERSON: Deborah Knight, City Administrator

ISSUE:

The issue before the city council is to accept the list of public works contracts awarded from the small works roster during the previous 24 months in accordance with RCW 39.04.155.

STAFF RECOMMENDATION:

Accept the list of public works contracts awarded from the small works roster (Attachment A) during the previous 24 months.

SUMMARY:

The City of Sultan uses the state approved small works roster process to efficiently solicit bids for small (< \$300,000) public improvements.

The independent Municipal Research (MRSC) organization manages an online data base for Washington State local government agencies (cities, counties, school districts, and special districts) to solicit work from contractors eligible to bid on small public works projects and to solicit work from professional consultants.

Agencies are required to advertise and maintain a list of interested contractors and consultants. For a small fee, MRSC handles the advertising and tracking as required by state law. Agencies throughout Washington State use the MRSC Roster to fulfill the state requirements.

As a shared roster system, MRSC Rosters provides agencies with access to a current contractor and consultant list, while at the same time allowing contractors and consultants the marketing advantage of reaching multiple agencies through just one roster application process.

Under RCW 39.04.155(3) Limited Public Works Projects (LPWP), an agency is to maintain a list of the contractors contacted and the contracts awarded during the previous 24 months under the LPWP process, including the name of the contractor, the

contractor's registration number, the amount of the contract, a brief description of the type of work performed, and the date the contract was awarded.

Attachment A provides a list of public works contracts awarded from the small works roster during the previous 24 months.

FISCAL IMPACT:

The projects in Attachment A have been awarded in accordance with state and local purchasing requirements. There is no fiscal impact associated with this action.

ATTACHMENTS:

A – List of public works contracts awarded from the small works roster during the previous 24 months.

**SMALL WORKS PROJECTS
2009 - 2010**

CONTRACT DATE	PROJECT	CONTRACTOR	REG. #	AMOUNT
1/23/2009	FEMA 105 Alder – Demolition	Mountain Trucking and Excavating LLC	602-730-335	\$12,477.50
04/23/2009	Fence at Skateboard Park First and Main Street	Town and Country Fence	TOWNCF*344L7	\$16,275.89
11/03/2009	City Hall Sewer Line Repair Pipe Bursting 319 Main Street	Bruno Construction LLC	BUNOCL*981BN	\$32,947.75
06/10/2010	FEMA 107 2 nd St – Demolition	Mountain Trucking and Excavating LLC	602-730-335	\$10,320.26
6/21/2010	Paint Post Office Building Trim Clean Roof 4 th and Main Street	Sky Northwest Painting	SKYNO1#043DG	\$7,303.00