

SULTAN CITY COUNCIL MEETING AGENDA COVER SHEET

ITEM NO: A - 4

DATE: December 16, 2010

SUBJECT: City of Sultan 2010 Fee Schedule
Resolution 10-21

CONTACT PERSON: City Management Team and Staff

ISSUE:

The issue before the Council is the approval of the 2010 City of Sultan Fee Schedule that sets fees charged by the City for the various services provided to citizens and community.

RECOMMENDED ACTION:

Authorize the Mayor to sign Resolution 10-21 setting the 2011 City of Sultan Fee Schedule

BACKGROUND:

Annually the City Council reviews the Staff proposed fee schedule as part of the budget process to assure the fees charged cover the expenditures for City services to the community.

SUMMARY:

City Staff reviewed the 2010 fees, discussing revenues verses expenditures to determine if collected revenues are covering expenditures.

Note: Staff is preparing a basic change in the way that Development Fees (eg. subdivision, street vacation) are charged. Staff will be scheduling this issue for an upcoming Council Subcommittee meeting prior to presentation to the full Council. At this time the Fee Schedule is being presented for adoption without the potential changes in the Development Fee section. Based on Subcommittee input, the Fee Schedule will be brought back for further consideration in January, 2011.

The attached Draft 2011 Fee Schedule (Attachment B) shows changes in “Blue Underline” for new language, or “~~Blue Strikethrough~~” for deleted language. This Draft includes some blank or nearly blank pages. This is due to demands of the word processing program so that all changes from 2010 Schedule can be clearly shown. The completed document, once changes are accepted, will not contain these blanks.

Notable changes for the 2011 Fee Schedule are as follows:

1. Exemption of the \$4.50 state surcharge for plumbing, electrical, and mechanical permits as provided by state regulations.
2. Inclusion of Fire Marshall fees for inspection and arson investigation. These are “pass through” fees paid to Snohomish County Planning & Development Services under our interlocal agreement for building inspection services.
3. Clarification of functions and charges in Stormwater and Water utilities, indicating ongoing functions in similar fashion to the way that these functions were indicated in the Sanitary Sewer Utility.
4. Increase in Cemetery Fees by 50% as adopted by Council.
5. Implementation of Garbage Rates as adopted by Council.
6. Utility rate increases for Garbage, Sewer, Water, and Stormwater are as adopted by ordinance.
7. Passport fees modified as per Federal regulations.

RECOMMENDED MOTION:

Authorize the Mayor to sign Resolution 10-21 setting the 2010 City of Sultan Fee Schedule

ATTACHMENT:

Attachment A Resolution 10-21
Attachment B 2011Fee Schedule

**CITY OF SULTAN
SULTAN WASHINGTON**

RESOLUTION 10-21

**A RESOLUTION ESTABLISHING FEES, FINES, PENALTIES
AND CHARGES FOR SERVICES PROVIDED BY THE CITY.**

WHEREAS, the City Council of the City of Sultan has determined that it is in the best interests of the City of Sultan to provide a single, efficient and convenient listing of all fees, fines, penalties, interest and charges for permits, services applications and filing fees; and

WHEREAS, such a listing will better facilitate the updating and uniform review of all such fees, fines, penalties, interest and charges on a periodic basis;

WHEREAS, all ordinances require the setting of fees, fines, penalties, interest and charges for service by resolution:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sultan that the attached document entitled "City of Sultan Fee Schedule" is hereby adopted by reference and the fees, fines, penalties, interest and charges for services will be effective January 1, 2011.

PASSED AND ADOPTED this 16th day of December 2010.

Carolyn Eslick, Mayor

ATTEST:

Laura J. Koenig, City Clerk

\$5.00

City of Sultan

~~2010~~ 2011

FEE SCHEDULE

FEES CANNOT BE WAIVED EXCEPT BY COUNCIL APPROVAL

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GENERAL DEVELOPMENT PERMIT FEES

All land use fees are subject to additional processing and review costs incurred by the City in the event of the need for consultant services to evaluate the impacts of the project; or costs incurred when more than the regularly scheduled meetings are necessary.

Where multiple inspection and testing requirements exist, the amount of the deposit shall be the aggregate of the deposit requirements. When a deposit is specified, the actual fee or charge will be the rate or cost specified. The amount of the deposit shall be preserved until completion of the specified activity at which time the deposit will be returned less any direct costs.

***DIRECT COST**

Direct costs include but are not limited to the following:

1. Additional Staff time required to evaluate review and/or process applications, projects or development plans.
2. Additional public meeting costs and;
3. Additional inspections and/or testing of all development/land use improvements.

Direct costs may also include City Attorney, City Consultant fees, City administrative costs and City Hearing Examiner fees; additional public notice costs including newspaper, mailings and public postings. Staff time is billed at City cost including allocable benefits and overhead. If staff time is incurred during overtime or on holidays, the staff time will be billed at overtime or holiday rates.

LAND USE DEPOSITS

1. Land Use Deposits are due at the time of application.
2. Land Use Direct cost is due 30 days after invoice.

Deposits for Construction Activity are due at Construction Plan Approval

City Engineer Review Plan/Project.....	\$2,500.00 deposit + direct cost
City Engineer.....	\$60.00 per hour + direct cost
Construction Inspector Activity/Consultant Specialty e.g. wetlands, traffic etc.....	\$600.00 per lot + direct cost
Consultant Review (per consultant).....	\$2,000.00 deposit + direct cost

Development Permit/Land Use Permit

(Condominium Town Home/ Apartment development / mobile home parks)	\$1,500.00 + \$100.00 unit/lot
Extension/Enlargement Non-Conforming Use (Ordinance 955-07).....	\$1,000.00 deposit + direct cost
Final PUD	
Residential.....	\$750.00 + \$10 per dwelling unit
Commercial.....	\$750.00

Hearing Examiner

____ Appeal of Hearing Examiner Recommendation.....	\$1,000.00 + direct cost
____ Hearing Examiner Fees.....	\$1,500.00 deposit + direct cost ¹
____ Hearing Examiner Reconsideration.....	\$1,500.00 deposit + direct cost

Model Homes

In Approved Preliminary Plats.....	\$300.00 per Unit + \$100.00 per subdivision
Planned Unit Development (PUD)	
Amendment.....	\$500.00 + \$10.00 per dwelling unit
Master Plan.....	\$2,000.00 + \$10.00 per dwelling unit

Preliminary PUD

¹ 50% of Hearing Examiner Fees to be returned if Hearing Examiner finds for appellant upon reconsideration

Residential.....\$1,500.00 + \$20.00 per dwelling unit
Commercial.....\$1,500.00 Plat Modification

Administrative Review.....\$500.00 + direct cost

Major Modification.....\$2,400.00 + \$100.00 per unit/lot
Minor Modification.....\$250.00 + direct cost

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Subdivision – Short (4 or less lots/units)	
Preliminary (based on 2 staff reviews)	\$1,200.00 + \$100.00 unit/lot
Final	\$600.00 + \$100.00 unit/lot
Extra reviews	\$250.00 deposit + direct cost
Construction inspection	\$1,000.00 deposit + direct cost

Subdivision (five or more units or lots)	
Preliminary (based on 2 staff reviews)	\$2,400.00 + \$100.00 unit/lot
Final	\$1,200.00 + \$100.00 unit/lot
Extra reviews	\$500.00 deposit + direct cost
Construction Inspection	\$2,500.00 deposit + direct cost

Other Land Use Fees

Accessory Dwelling Unit	\$400.00
Administrative Appeal	\$1,000.00 + direct cost

Administrative Appeal to Hearing Examiner \$2,000.00 + direct cost

Administrative Variance	\$500.00
Annexation	
Election	\$1,500.00 + direct cost
Petition	\$1,000.00 + \$10.00 for each additional parcel over 10 Acres
Binding Site Plan	
Preliminary (based on 2 staff reviews)	\$2,400.00 + \$100.00 unit/lot
Final	\$1,200.00 + \$100.00 unit/Lot
Extra reviews	\$500.00 deposit + direct cost
Construction Inspection	\$2,500.00 deposit + direct cost
Bond Release (Performance and Maintenance)	\$200.00
Boundary Line Adjustment (BLA)	\$700.00 + direct cost
Comprehensive Plan Amendment – Site Specific	\$1,000.00 + printing costs
Conditional Use Application	\$1,000.00 + direct cost
Critical Area Review	\$1,000.00 + direct cost
Critical Area Signs (Each)	\$35.00

Design Review Board Fee.....\$100.00

EIS and/or Review	\$10,000.00 deposit
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Park Impact Fees.....\$3,175.00 per dwelling unit

Park Impact Administration Fee	\$35.00 each unit
School Impact Fees	
2+ Bedroom Multi-Family Units, Duplex and Town Homes	\$1,931.00
Single Family Detached Dwellings and Mobile Homes	\$2,878.00
One Bedroom Multi-Family Units	\$0.00
School Impact Administration Fee	\$35.00 per unit
Traffic Impact Fees	\$5,272.00 per peak hour trip
Traffic Impact Administration Fee	\$35.00 or 1% of the Fee whichever is greater

Land Use Address Mailing Review – First 50.....\$50.00

51+\$.25 e

Map Folio	\$25.00
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Non-Conforming Use/Expansion.....\$1,000.00 + direct cost

~~**Administrative Appeal to Hearing Examiner.....\$2,000.00 + direct cost**~~

Pre-Application Fee – 1st Hour.....\$400.00
Pre-Application Fee Additional Hours/Fraction.....\$150.00
Public Notice Fee and Posting.....\$200.00

Public Notice Land Use Sign - Each.....\$25.00

Recording Fee.....\$75.00 + direct cost
Rezoning.....\$1,000.00 deposit + direct cost

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SEPA Checklist.....	\$550.00
SEPA Fee Schedule - Development	
Short Subdivisions	
0 to 4 Lots.....	\$550.00
Subdivisions	
0 to 20 Lots.....	\$650.00
21 to 50 Lots.....	\$750.00
51 to 100 Lots.....	\$900.00
Greater than 100 Lots.....	\$1,100.00
Commercial Urban Center and Highway Oriented Development Zoning or Commercial Building Permits and Multiple Family Construction in any Zone	
0 to 2 Acres.....	\$550.00
3 to 10 Acres.....	\$700.00
11 to 20 Acres.....	\$850.00
Greater than 20 Acres.....	\$1,000.00
Industrial Economic Development Zoning	
0 to 2 Acres.....	\$550.00
3 to 10 Acres.....	\$800.00
11 to 20 Acres.....	\$1,000.00
Greater then 20 Acres.....	\$1,200.00
Shoreline Substantial Development Permits	
\$2,500 to \$10,000 Valuation.....	\$500.00
\$10,001 to \$50,000.....	\$750.00
\$50,001 to \$250,000.....	\$1,500.00
\$250,001 to \$1,000,000.....	\$2,500.00
Over \$1,000,000 (plus .1% of projected value.....	\$3,000.00 + 1%
For Variance, Add.....	\$882.00
For Conditional Use Permit, Add.....	\$938.00
Pre-Substantial Review.....	\$225.00
Shoreline Exemptions.....	\$200.00
Permit Amendment is 80% of the fee under this schedule	
Site Improvements/Re-Inspections.....	\$105.00 per Inspection
Site Plan/Landscaping/Inspection.....	\$105.00 per Inspection
Street Vacation Petition.....	\$1,000.00 + Direct cost
Threshold Determinations for all Other Project Actions not specifically listed.....	\$550.00
Variance Application.....	\$1,000.00 each + hearing examiner fees + direct cost
Vegetation Removal Permit.....	\$100.00
Zoning Code Amendments.....	\$1,000.00 + direct cost
If Developer Contacts City Contract Consultant.....	15% Administration Fee + direct cost

BUILDING PERMIT FEES

WORK BEGUN OR COMPLETED BEFORE PERMIT ISSUANCE

Permit Fees Double

Note: Plan Review Fees are due at time of application. Building Permit Fees are due at issuance. Building Permit Fees shall be determined using building gross area, times the square foot construction cost as determined by the International Code Council, Section 109.3.

Table 1-A Building Permit Fees

Valuation in dollars	Fee in dollars
0 to \$1,000	\$48.00
\$1,001 to \$2,000	\$48.00 for the first 1,000 plus \$3.45 for each additional 100 or fraction thereof
\$2,001 to \$25,000	\$82.50 for the first \$2,000 plus \$15.40 for each additional 1,000 or fraction thereof
\$25,001 to \$50,000	\$436.70 for the first \$25,000 plus \$11.10 for each additional \$1,000 or fraction thereof to and including \$50,000
\$50,001 to \$100,000	\$714.20 for the first \$50,000 plus \$7.70 for each additional \$1,000 or fraction thereof to and including \$100,000
\$100,001 to \$500,000	\$1,099.20 for the first \$100,000 plus \$6.15 for each additional \$1,000 or fraction thereof to and including \$500,000
\$500,001 to \$1,000,000	\$3,559.20 for the first \$500,000 plus \$5.25 for each additional \$1,000 or fraction thereof to and including \$1,000,000
\$1,000,001 to \$5,000,000	\$6,184.20 for the first \$1,000,000 plus \$3.40 for each additional \$1,000 or fraction thereof to and including \$5,000,000
\$5,000,001 and up	\$19,784.20 for the first \$5,000,000 plus \$2.65 for each additional \$1,000 or fraction thereof

Plan Review and Permit Processing Fees

Description	Fee or Rate
Plan review fees on all building permits requiring review unless listed below	61% of building permit fees
Plan review fees on Commercial Plumbing and Mechanical permits requiring review	40% of plumbing or mechanical fees
Plan review fees for work done outside normal business hours shall be the normal fee plus an hourly fee with a minimum of two hours on weekdays and four hours on weekends	\$105.00 per hour or total hour cost incurred, whichever is greatest. Includes wages, benefits, overhead, supervision and equipment used.
Processing fee on all permits not requiring plan review	\$31.25
Additional plan review required by changes, additions or revisions to approved plans	\$105.00 per hour

Other Fees

Outsource Plan Review and Inspections.....\$1,000.00 + Direct cost
 State Building Code Council surcharge fee \$4.50 per permit plus \$2.00 per each additional dwelling unit over one. Exempt from the fee are plumbing, electrical, mechanical permits, permits issued to install a

[mobile/manufactured home, commercial coach or factory built structure or permits issued pursuant to the International Fire Code.](#)

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Mechanical

Air Conditioning Unit < 100 Btu/h	\$25.00
Air Conditioning Unit > 100 Btu/h	\$40.00
Air Conditioning Unit > 500 Btu/h	\$52.00
Air Handling Units	\$15.60
Base Mechanical Fee	\$25.00
Boiler – for installation and relocation	
Up to 3 hp/100,000 BTUs	\$26.00
Over 3 to 15 hp/100,000 to 500,000 BTUs	\$41.65
Over 15 to 30 hp/500,000 to 1,000,000 BTUs	\$57.30
Over 30 to 50 hp/1,000,000 to 1,750,000 BTUs	\$72.95
Over 50 hp/over 1,750,000 BTUs	\$88.60
Clothes Dryers – Gas Fired	\$15.60
Condensers	\$20.00
Ductwork (drawings required)	\$20.00
Evaporative Coolers	\$15.60
Exhaust Fans	\$15.60
Fireplace/Insert/Stove	\$15.60
Forced Air Heat < 100 Btu/h	\$25.00
Forced Air Heat > 100 Btu/h	\$40.00
Gas Fired AC < 100 Btu/h	\$25.00
Gas Fired AC > 100 Btu/h	\$40.00
Gas Fired AC > 500 Btu/h	\$52.00
Gas Piping 1-4 units	\$20.85
Gas Piping > 4 units	\$5.20
Heat Exchangers	\$15.60
Heat Pump	\$15.60
Hot Water Heat Coils	\$15.60
Miscellaneous Appliance (no other fee in schedule)	\$20.85
Range Hoods	\$25.00
Range/Cook top – Gas Fired	\$26.00
Refrigeration Unit < 10 Btu/h	\$25.00
Refrigeration Unit >100 Btu/h	\$40.00
Refrigeration Unit >500 Btu/h	\$52.00
Re-Inspection Fee	\$105.00
Amended Permit Fee	\$15.60
Unit Heaters < 100 Btu/h	\$25.00
Unit Heaters > 100 Btu/h	\$40.00
Wall Heaters – Gas Fired	\$25.00
Water Heater – Gas Fired	\$15.60

Plumbing

Additional Plan Review Fees	\$50.00
Alteration/Repair Piping	\$15.60
Backflow Assembly	\$26.00
Base Plumbing Fee	\$31.25
Bath/Shower Combo	\$15.60

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Building Main Waste.....	\$25.00
Clothes Washer.....	\$15.60
Dishwasher.....	\$15.60
Drinking Fountain.....	\$15.60

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Plumbing (Continued)

Floor Drains	\$15.60
Grease Interceptor	\$100.00
Grease Trap	\$25.00
Hose Bibbs	\$15.60
Icemaker/Refrigeration	\$15.60
Kitchen Sink & Disposal	\$15.60
Laundry Tray	\$15.60
Lavatory	\$15.60
Medical Gas Piping < 5 inlets/outlets	\$60.00
Medical Gas Piping > 5 inlets/outlets	\$5.00
Miscellaneous Appliance (no other fee in schedule)	\$20.85
Pre-Treatment Interceptor	\$15.60
Re-Inspection Fee (All)	\$105.00
Roof Drains	\$15.60
Shower (only)	\$15.60
Sink (bar, service, etc.)	\$15.60
Supplemental Permit Fee	\$15.60
Toilets	\$15.60
Urinal	\$15.60
Water Heater	\$15.60

COMMERCIAL PLUMBING AND MECHANICAL PERMITS ARE REQUIRED TO SUBMIT LINE DRAWINGS.

Other Inspections and Fees:

1. Inspections outside normal business hours – per hour (Minimum Charge 2 hours)	\$140.00
2. Re-inspection Fees – Per Inspection	\$105.00
3. Inspections for which no fee is specifically indicated – per hour	\$105.00
4. Additional review required by changes, additions or revisions to plans – per hour (Minimum Charge 1 hour)	\$105.00
5. Outside building services for plan checks	\$1,000.00 deposit
Inspections or both	direct cost + 15% administrative fee
6. Inspection of structures outside City limits that may be relocated inside City limits	\$500.00 deposit + direct cost

MISCELLANEOUS BUILDING

Demolition Permit

Garage/Shed	\$20.00
Single Family Residence	\$100.00
Multi-family/Commercial	\$200.00

~~Elevation Certificate Review~~\$50.00

~~Elevation Determination~~\$50.00

Fence Permit\$15.00

MISCELLANEOUS BUILDING (Continued)

Fire Alarm Systems (IFC Section 907)

Comprehensive Fees for permit, review and inspection

Existing System

Tenant Improvement or System Modification

Number of Devices²

1 – 2	\$75.00
3 – 5	\$125.00
6 – 10	\$175.00
11- 20	\$225.00
21- 40	\$300.00
41 – 100	\$375.00
101 – 200	\$475.00

New System

Number of Devices

1 – 100	\$350.00
101 – 200	\$475.00
>200	\$500 + \$50.00 per 100 additional devices

In addition to device (see footnote 1) fees shown, the following fees also apply:

FACP and/or Transmitter

Number of Devices (see footnote 1)

Replace	\$125.00
New	\$200.00

Fire Marshal

Fire Code Inspection	Direct Cost
Fire Investigation	Direct Cost
Annual Fire Inspection	Direct Cost

Fire Sprinkler Systems Table E (IFC Section 903)

Tenant Improvement or System Modification Commercial

Number of Devices³

1 – 2	\$75.00
3 – 5	\$125.00
6 – 10	\$175.00
11- 20	\$225.00
21- 40	\$300.00
41 – 100	\$375.00
101 – 200	\$475.00
201 – 300	\$575.00
>300	\$600.00 + \$50.00 per 100 additional devices

New System - Commercial

Number of Sprinklers or Devices (see footnote 2)

1 – 100	\$375.00
101 – 200	\$475.00
201 – 300	\$600.00
>300	\$625.00 + \$50.00 per 100 additional devices

New System - Residential

² Note: All Central Station Monitoring must be UL or FM listed. Notification Appliances, Flow Switches, Supervisory Switches, Magnetic Door Hold-Open devices, Remote Annunciators, Pull Stations, Beam Detectors (each is one device) and other such devices.

³ Devices include separate individual portions of a Fire Sprinkler System such as sprinklers, risers, valves and earthquake bracing but not including hangers.

Number of Sprinklers	
1 – 10	\$175.00
11 – 25	\$225.00
26 +	\$275.00

*Non-required NFPA 13-D Systems Fee is 50% of the listed fees for voluntary installations.

MISCELLANEOUS BUILDING (Continued)

Hood Suppression System

Pre-Engineered	\$125.00
Custom Engineered	\$275.00

Flood

Elevation Certificate Review	\$50.00
Elevation Determination	\$50.00

Fireworks Stand

Stand plus one (1) on-site sign (RCW 70.77.555)	\$100.00
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Roofing

10 Squares or Less	\$35.00
11 to 25 Squares	\$45.00
Over 25 Squares	\$60.00
Inspection Fee	\$105.00

Sign Confiscation in Public Right-of-Way

First Sign	\$20.00
Thereafter (Each)	\$40.00

Sign Permit Fee / Plan Check (Need Right of Way Permit)

Inspection Fee	\$105.00
Permanent Sign	\$25.00
Portable Sign Permit	\$25.00
Structural Review	\$50.00
Temporary Sign	\$25.00 per sign for each 30 days + \$50.00 deposit
	Refundable if signs removed within 3 working days of permit expiration

Special Flood Hazard Area Development Permit

Without a Structure	\$300.00
With a Structure	\$750.00

Spray Booths (IFC 1504) and Industrial Ovens IFC Chapter 21)

Note: Separate Sprinkler Permit Required

Pre-Engineered with documents	\$150.00
Site-Built or used without documents	\$250.00
Industrial Oven	\$250.00

Standpipe Systems (IFC Section 905)

Class I, II or III New and Existing	\$150.00
Fire Pump - Each	\$300.00

Placement Mobile/Modular Placement

Commercial Industrial or Residential Development

Temporary Permit Deposit for Mobile	\$500.00 (Refundable with Conditions - Ord. 617)
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Temporary Permit.....	\$125.00
Deposit (SMC 15.14.050).....	\$1,000.00 + direct cost
(Refundable if Mobile removed within one year)	
Temporary Permit (SMC 15.14.060).....	\$125.00
Renewal Fee.....	\$125.00
Permanent Placement Permit.....	\$500.00
Title Elimination - Each.....	\$50.00

Tenant Improvement

New Commercial and/or Commercial Tenant Improvement

Change of Use Certificate of Occupancy

< 2,000 sq. ft.....	\$100.00
≥ 2,000 sq. ft.....	\$200.00

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SPECIAL BUILDING INSPECTION FEES + CALCULATED REVIEW FEE

- A. A minimum investigation fee equal to the required permit fee shall be charged pursuant to the IBC.
- B. All FHA/VA and pre-move inspection within the City limits shall be \$100.00. An additional fee of \$.040 cents per mile shall be charged for inspections outside corporate limits.
- C. A Re-Inspection Fee of \$100.00 shall be charged under provisions of the IBC Section 305.

CIVIL PENALTIES / LAND USE ENFORCEMENT

Failure to Comply with Stop Work Order.....Up to \$1,000.00 per violation + direct cost
Misdemeanor Conviction.....\$250.00 per day per conviction + direct cost

Notice and Order to Abate (SMC 8.04.080)\$500.00 maximum per day/per violation

Penalty for violation of any land use ordinance by any person engaged in:
Commercial Ventures.....\$250.00 per day per violation + direct cost
Non Commercial Ventures.....\$100.00 per day per Violation + direct cost

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PUBLIC WORKS FEES

WORK BEGUN OR COMPLETED BEFORE PERMIT ISSUANCE

Permit Fees Double

Cross Connection/Backflow Inspections and Certifications

Business/Residents are required to contract with a Licensed Backflow Assembly Tester (BAT) Yearly

First letter and First City of Sultan Staff Call or ~~C~~contract.....Free
Second ~~C~~call or contact and one thereafter ~~each call~~ to assure Backflow Device is tested.....\$25.00

Driveway Permit Fee within Right of Way

Residential
Minimum 10 foot cut to a maximum of 20 foot cut.....\$100.00
Non-Residential.....\$200.00 + direct cost
Culvert.....\$150.00 + direct cost

Site Development Fees

Plan Review Fees - When a plan or other data are required to be submitted, a plan review fee shall be paid at the time of submitting plans and specifications for review. Separate plan review fees shall apply to retaining walls or major drainage structures as required elsewhere in this code. For the excavation and fill on the same site, the fee will be based on the volume of excavation or fill, whichever is greater.

Grading Plan Review Fees

Application Fee.....\$100.00
50 cubic yards or less.....\$110.00
51 to 100 cubic yards.....\$217.00
101 to 1,000 cubic yards *SEPA Required after 350 yards.....\$359.00
1,001 to 10,000 cubic yards.....\$576.00
100,001 or more.....\$861.00 for the first 100,000 cubic yards plus \$50.00 for
.....Additional 10,000 cubic yards or fraction thereof

Other Fees

Additional plan review required by changes, additions or revisions to approved plans \$69.00 per hour (Minimum Charge 1/2 hour)
Outside Consultant Review.....Actual costs plus ten percent (10%) administrative fee

Grading Permit Fees

Grading Permit Fees - A fee for each grading permit shall be paid as set forth. Separate permits and fees shall apply to retaining walls or major drainage structures as required elsewhere in this code. There shall be no separate charge for standard terrace drains and similar facilities.

Application Fee.....\$100.00
50 cubic yards or less.....\$189.00
51 to 1,000 cubic yards.....\$300.00
1,001 to 10,000 cubic yards.....\$300.00 for the first 1,000 cubic yards plus \$50.00 for
.....Each additional 1,000 cubic yards or fraction thereof
10,001 cubic yards or more.....\$730.00 for the first 10,000 cubic yards plus \$88.00 for
.....Each additional 10,000 cubic yards or fraction thereof
1000,001 or more.....\$929.00 for the first 100,000 cubic yards plus \$35.00 for
.....Each additional 10,000 cubic yards or fraction thereof

Other Grading Inspections and Fees

1. Inspections outside of normal business hours - per hour.....\$93.00

(Minimum Charge – one hour)

- 2. Re-Inspection Fees after 3rd visit – per hour.....\$62.00
- 3. Inspections for which no fee is specifically indicated - per hour.....\$62.00

Major Utility Construction

- Plowed Cable Road.....\$100.00
- Add Per Lineal Foot 0' - 2000'.....\$0.50
- Over 2000'.....\$0.20

Other Major Utility & Construction

- Alteration or Modification.....\$350.00 + direct cost**
- Construction Inspection.....\$1,000.00 deposit + direct cost**

Miscellaneous Water Fees

- Fire Flow Meter Annual Inspection Fee.....\$100.00
- Disconnection/Reconnection for Non Payment of Service.....\$100.00

Right of Way Permit

Blanket Utility Construction Per Each Activity.....\$150.00

- Application Fee.....\$100.00
- Permit Fee.....\$100.00 + direct cost
- Inspection Fee – Single Family Residence.....\$50.00 + direct cost
- Inspection Fee – Short Plat less than 500 cubic yards.....\$500.00
-\$0.50 per lineal foot for asphalt/concrete cut
-\$0.30 per lineal foot for non asphalt

Sanitary Sewer

- Plan Check.....\$600.00 + \$0.20 per linear foot
- Construction Inspection.....\$1,000.00 deposit + direct cost

Engineering Inspection.....\$1,000.00 deposit + direct cost

~~**Stormwater Management.....\$2,500.000 deposit + direct cost**~~

Stormwater

Plan Check	\$600.00 + 0.20 per linear foot
Construction Inspection	\$1,000.00 direct deposit
Engineering Inspection	\$1,000.00 + direct deposit

Water

Plan Check	\$600.00 + 0.20 per linear foot
Construction Inspection	\$1,000.00 direct deposit

Water Sales

Hydro seeding, filling swimming pools, construction dust control, supplement of private wells and other uses and services

CUSTOMER MUST HAVE A CERTIFIED BACK FLOW DEVICE BEFORE SALE CAN TAKE PLACE, PUBLIC WORKS HAS METER AVAILABLE.

Inspection Fee – Regular Business Hours - Each Occurrence.....	\$105.00
Inspection Fee – After Business Hours - Each Occurrence.....	\$180.00
Per 1,000 gallons.....	\$50.00
Deposit for Backflow Device.....	\$100.00

WATER PURCHASED BUT NOT USED IN THE SAME CALENDAR YEAR WILL BE FORFEITED

Water Service Turn On/Off

Non-Payment Disconnect/Re-connect Fee.....	\$100.00
Regular Business Hours request – Each Occurrence.....	\$25.00
After Regular Business Hours – Each Occurrence.....	\$150.00 + direct cost

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Cemetery Fees

All charges are due and payable at the time of service. [All burials include tent, greens and chairs.](#)

Ash and Infant lot.....	\$603.20 <u>904.80</u>
Ash Burial on Existing Lot.....	\$507.00 <u>760.50</u>
Burial lot (Full & Junior).....	\$1,006.20 <u>1,509.30</u>
Endowment Care.....	\$267.80 <u>350.00</u>
Liner (Full).....	\$350 <u>525.00</u>
Liner (Junior/ Infant).....	\$200 <u>300.00</u>
Liner (Ash/ Infant).....	\$120 <u>180.00</u>
Niche Wall Purchase.....	\$520.00
Niche Wall Open/Close.....	\$130.00
Niche Wall Headstone Setting Fee.....	\$65.00
Open/Close of grave (Full/Junior).....	\$738.40 <u>1,107.60</u>
Open/Close of grave (Ash/Infant).....	\$469.30 <u>703.95</u>
Saturday Services (Full/Junior).....	\$938.60 <u>1,407.90</u>
Saturday Services (Ash/Infant).....	\$617.50 <u>926.25</u>
Sunday/Holiday Services (Full/Junior).....	\$1,233.70 <u>1,850.55</u>
Sunday/Holiday Services (Ash/Infant).....	\$851.50 <u>1,277.25</u>

SETTING HEADSTONES

By City Staff

12 x 24 Flat.....	\$155.00
12 x 36 and above Flat.....	\$232.00
Upright – Height six inches or less.....	\$310.00
Upright – Height above six inches.....	\$516.00

By Others – Must have proof of insurance

Permit.....	\$150.00
Inspection Fee.....	\$105.00

Resetting/Repair of Headstone Base.....\$150.00 deposit + direct cost

Setting Fee for Liners Purchased from Others.....\$100.00

Administrative Fee on Services.....15%

GARBAGE RATES

PER ORDINANCE 1014-09 (Effective January ~~2201~~, ~~2009~~2011 – June 30, 2011)
CANS MUST HAVE NAME AND ADDRESS LABELS; BE NO LARGER THAN 32 GALLONS
WITH A TIGHT FITTING LID; AND WEIGH NO MORE THAN 60 LBS.

ALL GARBAGE MUST BE CONTAINED INSIDE THE CAN.

All Rates subject to a 3.6% State Utility Tax

And a 6% City Utility Tax

Residential Base Rates (Per Dwelling Unit Per Month)

Twice a week pickup	\$40.5433.93
Once a week pickup	\$17.9520.08
Twice a month pickup	\$10.4312.37
Once a month pickup	\$6.668.73
Extra Garbage (Can or Container - Regardless of Size)	\$10.5011.46
Qualified low income senior citizen once a week pickup	\$8.3410.04
Senior Citizen/low income annual application must be made at City Hall	free

**Recycling as per negotiated agreement with vendor
(Per Dwelling Unit Per Month)**

Single family detached and multi-family units (duplex, triplex, and fourplex)	\$9.259.35
Multi-family units of five units or larger	\$9.259.35
Qualified low income senior citizens	\$4.654.68
Yard Waste Voucher	\$8.40

Commercial Base Rates

Once a week pickup (per unit)	\$17.9520.08
Each additional can or bag	\$10.5011.46
Pickup of 1 yard dumpster bi-monthly	\$33.3042.59
Pickup of 1 yard dumpster one time per week	\$66.6084.20
Pickup of 1 yard dumpster two times per week	\$131.76163.31
Pickup of 2 yard dumpster bi-monthly	\$66.6072.72
Pickup of 2 yard dumpster one time per week	\$131.76146.65
Pickup of 2 yard dumpster two times per week	\$264.96286.48
Pickup of 3 yard dumpster bi-monthly	\$99.9097.09
Pickup of 3 yard dumpster one time per week	\$198.36200.35
Pickup of 3 yard dumpster two times per week	\$398.17392.10

Mobile home courts garbage rates will be in accordance with separate agreements with the City of Sultan.

CALL BACK - due to garbage not placed out in time or obstructed

Can pickup charge	\$21.00
Dumpster pickup charge (Equal to 3 extra can charge)	\$36.00

Temporary Dumpsters (Maximum use is 15 days as defined in SMC 13.16.055)

Damage Deposit (Required to be paid before delivery)	
1 yard dumpster	\$105.00
2 yard dumpster	\$150.00
3 yard dumpster	\$180.00
Delivery/Pickup (each service)	\$105.00
Pickup of 1 yard dumpster (each time)	\$40.50
Pickup of 2 yard dumpster (each time)	\$81.00
Pickup of 3 yard dumpster (each time)	\$121.50

Dumpster Leases

All multi-family units within the City of Sultan will be required to have a dumpster(s) sized to meet the requirement of SMC 13.16.050(A). No permanent dumpsters are allowed at single-family or duplex units.

Dumpsters shall be owned by the City and leased to the users. Maintenance and repair shall be the responsibility of the City.

Deposit:

1 yard dumpster.....	\$105.00
2 yard dumpster.....	\$150.00
3 yard dumpster.....	\$180.00

Monthly lease (billed monthly)

1 yard dumpster.....	\$10.50
2 yard dumpster.....	\$17.50
3 yard dumpster.....	\$20.70
Pick Up/Delivery Fee (each service).....	\$105.00

***ALL GARBAGE MUST BE CONTAINED INSIDE DUMPSTER
24 HOUR NOTICE REQUIRED BEFORE PICKUP
CALL BACK CHARGES APPLY WHEN NECESSARY***

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MISCELLANEOUS FEES

Animal Control

(All Annual Fees subject to additional fee of \$ 10.00 if renewed after February 1st of each year)

(All License Fees are Per Animal)

Resolution 6.04.100 Fees:

A. Fees for the annual license for each shall be set by resolution. All charges and penalties paid in accordance with the terms of this chapter shall be paid to the Sultan City Clerk or designee.

B. All licenses shall expire on the first day of the following year in which the license is issued.

Annual Dog License Fees:

Altered	\$16.00
Altered (Senior Citizen Rate)	\$14.00
Altered – Micro-Chipped	\$8.00
Altered (Senior Citizen Rate) – Micro-Chipped	\$7.00
Unaltered	\$36.00
Unaltered (Senior Citizen Rate)	\$34.00
Unaltered – Micro-Chipped	\$18.00
Unaltered (Senior Citizen Rate) – Micro-Chipped	\$17.00
Replacement for Lost/Damaged Tags (Each Time)	\$5.00

Impound Fees

1st Offense	\$30.00
2nd Offense	\$55.00
3rd & Subsequent Offense	\$110.00
Post Notice of Impound	\$5.00
Room / Board for Animal (Per Day Monday through Friday)	\$10.00
Room / Board for Animal (Per Day Saturday and Sunday)	\$25.00
Impound Fees for Cost Recovery	\$25.00

Concealed Weapons Permits – Set by WA State DOL, Firearms Division

Late Renewal	\$42.00
Original Application	\$60.00 <u>\$55.25</u>
Renewal	\$32.00
Replacement	\$10.00
Resident Alien	\$79.00
Fingerprinting – Per Person	\$25.00
Police Records – <u>Per Page</u>	<u>\$.15^{1st} 10 pages free and .25 per page after</u>

Parking Violations

Overtime Parking (if paid within 5 days of issuance)	\$23.50
Overtime Parking (if not paid within 5 days of issuance)	\$47.00
Parking in Fire Lane, Tow-Away Zone, Loading Zone or Obstruction of Traffic	\$50.00
Penalty for unauthorized use or disabled parking	\$250.00
All Other Parking Infractions	\$47.00

Other Municipal Services

Annual Report	\$15.00
<u>Authorization to Bill Tenant Fee Processing Fee (per authorization)</u>	\$10.00
Budget Report	\$20.00
Business License Renewal.....	\$50.00
Business License.....	\$75.00
Comprehensive Plan - Land Use - Each.....	\$75.00
Comprehensive Plan - Land Use – CD – Each.....	\$35.00

Comprehensive Plan - Land Use Updates.....direct cost

Copies of Records – Per Page.....	\$.15
Copies of Records (Other).....	direct cost
Engineering Water/Sewer Design Standards.....	\$50.00
CD - Each.....	\$35.00

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Fax (per page).....	\$1.00
Fee Schedule.....	\$5.00
Municipal Code Book – Each Hard Copy.....	\$60.00

Municipal Code CD.....\$35.00

Notary Service Fees – Per Document.....	\$10.00
NSF Charge.....	\$35.00

Passports

Passport Fee – Per Application - <u>Adult</u> (set by US Department of State Homeland Security)	\$75 <u>110.00</u>
<u>Passport Fee – Per Application – Child (set by US Department of State Homeland Security)</u>	<u>\$80.00</u>
Passport Card – Per Application – <u>Adult</u> (set by US Department of State Homeland Security)	\$29 <u>30.00</u>
<u>Passport Card – Per Application – Child (set by US Department of State Homeland Security)</u>	<u>\$15.00</u>
Passport Acceptance Fee – Per Application (set by US Department of State Homeland Security)	\$25.00
Passport Photo Fee (2 pictures).....	\$10.00

Maps – Per Page.....direct cost

Road Design Standards - Each.....\$5.00

Secondary Billing Fee.....\$10.00

Sultan Lapel Pins.....\$3.00

Water/Sewer/Stormwater Plan - Each.....\$75.00

 CD - Each.....\$35.00

 Maps - Each.....\$5.00

Zoning Map (11 x 17).....\$5.00

Zoning Map (24 x 36).....\$15.00

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PARK & FACILITY USE FEES

ALL FACILITY RENTALS REQUIRE A \$100.00 DAMAGE DEPOSIT

COMMUNITY BASED NON-PROFIT GROUPS MUST PROVIDE PROOF OF NON-PROFIT STATUS TO QUALIFY FOR DISCOUNTED RATES.

CANCELLATIONS MUST BE MADE AT LEAST 30 DAYS PRIOR TO EVENT. THE COST WILL BE REFUNDED MINUS A \$10.00 ADMINISTRATION COST. NO REFUND WILL BE GIVEN IF CANCELLATION IS LESS THAN 30 DAYS. A \$50.00 FEE IS CHARGED FOR ALL RETURNED CHECKS.

IN LIEU OF FEES, GROUPS/ORGANIZATIONS MAY DONATE AN EQUIVALENT NUMBER OF VOLUNTEER HOURS FROM CITY APPROVED VOLUNTEER TASK LIST.

The City of Sultan complies with the State of Washington's "Fair Play in Community Sports Act" (Chapter 467, 2009 Laws, effective date July 26, 2009) that prohibits discrimination against any person in a community athletics program on the basis of sex. Any questions or comments please contact Connie Dunn, Public Works Director at 360.793.2231.

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RIVER PARK PAVILION:

Community based non-profit Groups/Organizations.....\$50.00

City Sponsored Events.....	no charge
Non-profit Youth/School Groups.....	\$50.00
Other Individuals/Groups.....	\$100.00

REESE PARK, SPORTSMAN’S PARK & OSPREY PARK:

Reserved Shelter/Basketball Court:

Individual/Groups/Organizations (Events – without field use).....	\$50.00
Individual/Groups/Organizations (Events – with field use).....	\$75.00

Reserve Volley Ball Net (Sportsman’s Park only) Free w/\$50.00 Deposit

ALL FIELDS:

Administrative Fees

All groups scheduling under 75 games/practices.....	\$50.00
All groups scheduling 76-200 games/practices.....	\$100.00
All groups scheduling over 201 games/practices.....	\$150.00

Field Use Fees

Softball/Baseball

Adult League Play – per game.....	\$20.00
Youth League Play – per game.....	\$10.00
Adult Practice – per hour.....	\$6.00
Youth Practice – per hour.....	\$3.00

Soccer

League Play – per game.....	\$20.00
Youth League Play – per game.....	\$10.00
Adult Practice – per hour.....	\$6.00
Youth Practice – per hour.....	\$3.00

Tournament Policy Fees

RESERVATION FEE.....	\$100.00
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Field Use Fees

Softball/Baseball

Adult Tournament Play – per game.....	\$20.00
Youth Tournament Play – per game.....	\$10.00

Soccer

Adult Tournament Play – per game.....	\$20.00
Youth Tournament Play – per game.....	\$10.00

COMMUNITY ROOM - Requires Additional \$10.00 key deposit

Inter-jurisdictional Groups (Sno-Isle, County, Cities etc.).....	free
All Other Groups/Organizations	
Meetings less than 2 hours.....	\$20.00
Meetings over 2 hours.....	\$50.00

ORDINANCES

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1043-09	Five Year Water Rate Schedule and New Facility Charges	21
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1027-09	Interim Garbage Rates	31
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CITY OF SULTAN
WASHINGTON

ORDINANCE NO. 1098-10

AN ORDINANCE OF THE CITY OF SULTAN, WASHINGTON,
ADOPTING SEWER RATES FOR 2011 AND 2012; SETTING AN
EFFECTIVE DATE FOR STORMWATER RATE INCREASES;
PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN
EFFECTIVE DATE.

WHEREAS, the sewer utility is an enterprise fund and all enterprise funds are required to collect sufficient revenues to cover expenses; and

WHEREAS, the Sewer Debt Service fund has payments of \$465,959 due for 2011 and \$461,403 due in 2012; and

WHEREAS, on October 9,2010 at the Budget Retreat, the Council discussed the sewer debt service requirements for the next two years and considered alternatives that included increasing monthly sewer rates; and

WHEREAS, based on the discussion at the October 28, 2010, the Council has proposed and increase to the sewer rate of \$6.64 per month and to hold on the increase to the stormwater utility rate until September 2011; and

WHEREAS, the City Council will not complete the update to the General Sewer Plan and conduct a rate study based upon the revised Plan until after the system of annual increases in monthly sewer rates adopted in 1033-10 will expire; and

WHEREAS, the City Council wants to ensure the sewer utility collects sufficient revenues to cover expenses in 2011 and 2012 until a rate study can be conducted based on the updated General Sewer Plan; and

WHEREAS, the City Council wants to minimize the impact on sewer rate payers of delaying rate adjustments until after the required updates to the Comprehensive Plan and General Sewer Plan are adopted; and

WHEREAS, the City Council held public hearings on the sewer utility rate increase as part of the 2011 budget; and

WHEREAS, the City Council has elected to postpone the increase in stormwater rates until June 1, 2011 to reduce the impact of rate increases to the customers;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Establishment of fees and charges for sewer service as follows:

A. Sewer Rates. Sewer rates are hereby established for the following categories of service beginning on the effective dates as indicated as follows:

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SEWER RATE SCHEDULE

<u>Effective Date</u>	<u>12/1/2009</u>	<u>12/1/2010</u>	<u>12/1/2011</u>
<u>RESIDENTIAL (flat rate)</u>	-	-	-
<u>Single Family</u>	<u>\$64.83</u>	<u>\$71.47</u>	<u>\$74.47</u>
<u>Low-income Senior</u>	<u>\$32.41</u>	<u>\$35.73</u>	<u>\$37.24</u>
<u>Multi-family</u>	<u>\$64.83</u>	<u>\$71.47</u>	<u>\$74.47</u>
<u>Mobile Home Parks</u>	<u>\$64.83</u>	<u>\$71.47</u>	<u>\$74.47</u>
<u>COMMERCIAL (base rate by meter + volume)</u>			-
<u>¾" meter</u>	<u>\$64.83</u>	<u>\$71.47</u>	<u>\$74.47</u>
<u>1" meter</u>	<u>\$90.76</u>	<u>\$100.06</u>	<u>\$103.06</u>
<u>1.5" meter</u>	<u>\$116.69</u>	<u>\$128.65</u>	<u>\$131.65</u>
<u>2" meter</u>	<u>\$187.28</u>	<u>\$206.47</u>	<u>\$209.47</u>
<u>3" meter</u>	<u>\$713.10</u>	<u>\$786.20</u>	<u>\$798.20</u>
<u>4" meter</u>	<u>\$907.59</u>	<u>\$1,000.62</u>	<u>\$1,003.62</u>
<u>6" meter</u>	<u>\$1,361.38</u>	<u>\$1,500.92</u>	<u>\$1,503.92</u>
<u>8" meter</u>	<u>\$1,880.00</u>	<u>\$2,072.70</u>	<u>\$2,075.70</u>
<u>Volume Rate/100 cf</u>	<u>\$2.54</u>	<u>\$3.15</u>	<u>\$3.15</u>
<u>600 cf Volume included in Base</u>		-	-

Rate equals monthly base rate plus for commercial - a volume rate for each additional 100 cubic feet.

"Monthly base rate" is the rate tabulated in the sewer rate schedule.

"Volume rate for each additional 100 cubic feet" refers to the rate for each additional 100 cubic feet or fraction thereof of water usage over the first 600 cubic feet for the customer's unit.

All rates are per dwelling or commercial until. An accessory dwelling unit is considered a dwelling unit.

Section 2: Stormwater Rates: Stormwater utility rates will increase from \$6.75 per month to \$8.00 per month effective June 1, 2011.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force on December 1, 2010

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 2nd DAY OF DECEMBER, 2010.

CITY OF SULTAN

Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:

Laura Koenig, City Clerk

Approved as to form:

Margaret J. King, City Attorney

Date of Publication:
Effective Date:

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