

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM NO: A-6

DATE: December 2, 2010

SUBJECT: Ordinance No. 1099-10 Adopting the 2010 Park, Recreation and Open Space Plan AND amending the 2008 Revised Comprehensive Plan.

CONTACT PERSON: Deborah Knight, City Administrator

ISSUE:

The issue before the city council is to have First Reading of Ordinance No. 1099-10 adopting the 2010 Park, Recreation, and Open Space (PROS) Plan and amending the 2008 Revised Comprehensive Plan. The city council should:

1. Review the final draft PROS Plan - Provided as Attachment A under agenda item PH-2.
2. Review the proposed amendments to the 2008 Revised Comprehensive Plan – Provided as Attachment B under agenda item PH-2.
3. Consider public comment on adopting the proposed 2010 PROS Plan and amending the 2008 Revised Comprehensive Plan

STAFF RECOMMENDATION:

Have First Reading Ordinance No. 1099-10 repealing the 2004 Park, Recreation, and Open Space Plan and replacing it in its entirety with the 2010 Park, Recreation and Open Space Plan; amending the 2008 Revised Comprehensive Plan to incorporate by reference sections of the newly adopted 2010 Park Recreation and Open Space Plan into Chapter 3.3 Park and Recreation Facilities, Chapter 3.4 Capital Facilities Plan; Appendix D --Park and Recreation Needs of the City of Sultan; and Appendix E – Fiscal Capacity.

Attachment A is the adopting ordinance. Attachment B is a copy of the RCO “Self Certification” form which is the checklist to ensure the proposed 2010 PROS Plan meets all of the requirements set forth by the State Recreation and Conservation Office.

SUMMARY:

The city council held a public hearing earlier in the evening to take public comment on the proposed 2010 Park, Recreation, and Open Space Plan and amendments to the 2008 Revised Comprehensive Plan. Due to the size of the PROS Plan and the proposed comprehensive plan amendments, they have not been reprinted for this agenda item.

The PROS Plan is a component of the city's comprehensive plan and is required to be updated every 6 years to remain current with the needs of the community, to comply with the Growth Management Act (GMA) requirements, and to remain eligible for grant programs through the Washington State Recreation and Conservation Office (RCO).

The current plan was adopted by City Council in 2004. The updated plan is anticipated to be adopted in 2010 and will remain valid until 2016.

The city should adopt the 2010 PROS Plan and comprehensive plan amendments concurrently because the 2004 PROS Plan is an appendix to the 2008 Revised Comprehensive Plan.

FACTS AND FINDINGS:

- In 2004, the City of Sultan adopted a Park, Recreation and Open Space (PROS) Plan compliant with the Growth Management Act and State Department of Recreation and Conservation Office.
- The Sultan City Council adopted Ordinance No. 996-08, adopting the City's Growth Management Act compliant Comprehensive Plan on September 25, 2008.
- Sections of the 2004 PROS Plan were adopted by reference into the 2008 Revised Comprehensive Plan.
- The City of Sultan 2004 PROS Plan must be updated every six years and accepted by the Washington State Recreation and Conservation Office for the City of Sultan to be eligible for future park, recreation and open space grants offered by the State of Washington.
- In 2010 the City of Sultan undertook to revise the 2004 PROS Plan.
- Park classifications, acreage of City-owned parklands and the number and location of park facilities has changed since the adoption of the 2004 PROS Plan and the 2008 Revised Comprehensive Plan.
- The park facility changes have resulted in changes to the capital facilities needs.

- The revisions to the Parks, Recreation and Open Space Plan change the 2008 Comprehensive Plan's Capital Facilities Element and are scheduled concurrently with an amendment to the City's budget pursuant to RCW 36.70A.130(2)(a)(iv).
- The Sultan City Council has reviewed the 2010 PROS Plan and proposed amendments to the 2008 Revised Comprehensive Plan and makes the following findings of fact:
 1. The proposed 2010 PROS Plan and proposed amendments are consistent with the Growth Management Act and other applicable State laws;
 2. The proposed 2010 PROS Plan and amendments are consistent with applicable Countywide Planning Policies;
 3. The proposed 2010 PROS Plan and amendments are consistent with the Goals and Policies of the 2008 Revised Comprehensive Plan; and
 4. The proposed 2010 PROS Plan and amendments are beneficial to the city as a whole, and to the health, safety and welfare of its resident.
- Numerous public participation opportunities were provide by the City of Sultan Planning Board from March 2010 through October 2010 to take public input and review proposed changes to the 2004 PROS Plan.
- A public hearing was held by the City of Sultan Planning Board on October 5, 2010 to take public comment on the proposed 2010 PROS Plan.
- A public hearing was held by the Sultan City Council on December 2, 2010 to take public comment on the proposed 2010 PROS Plan and proposed comprehensive plan amendments.
- The requirements of the State Environmental Policy Act (SEPA) RCW 43.21C have been met.

DISCUSSION:

The PROS plan will provide an updated parks inventory, project the future needs, and prioritize future projects through a capital improvement plan.

Changes to the 2010 PROS Plan will be incorporated into the 2008 Revised Comprehensive Plan. Amends are proposed to Chapter 3.3 Park and Recreation Facilities; Chapter 3.4 Capital Facilities Plan; Appendix D – Needs Assessment; and Appendix E-1 – Fiscal Capacity. Specific changes to the 2008 Revised Comprehensive Plan are outlined in Agenda Item PH-2.

Highlights of Proposed Changes

Planning for Park, Recreation and Open Space

- Park and recreation facilities are defined as those facilities which are under city ownership, readily accessible by the public and provide opportunities for active and passive recreation.
- The city has 168 acres of parks and open space including school properties within the city limits. The 5 acres surrounding the water treatment plant on 124th Avenue have been removed from the park inventory.
- Sultan will continue to plan for a projected population of 11,119 people by 2025 to be consistent with the 2008 Revised Comprehensive Plan.
- Demographic data indicates Sultan's population has slightly more young families than the state average. Sultan attracts young families seeking affordable housing and a community with small town character.
- Surveys indicate Sultan residents assign a high level of importance to acquiring land for parks and recreation facilities; increased education about park space for young people; increased parks and open space volunteer opportunities; improved access for parking and park facilities; and acquiring land for the preservation of open space and natural resources.
- Park users are an important asset to the city's park system. The city will continue to work closely with park users to maintain and develop a park system that meets the city's current and future needs.
- The city owns and operates various recreational facilities that have both passive and active amenities. Youth leagues and sports programs use the city's park facilities for practicing and league games. School teachers use parks as a part of their teaching curriculum. Dog owners' exercise and bond with their animals. Families spend quality time together enjoying Sultan's varied landscape and scenic beauty.
- Local private organizations such as the Boys and Girls Club and VOA offer various recreation programs to the community.
- Recreation and tourism have the potential to draw customers to the region and support the local economy.
- The city council and the community view the city's recreation resources as an economic development tool.
- One of the city's goals is to develop a park system to attract visitors from outside the area.
- The city will work cooperatively with other regional partners including the cities of Gold Bar, Monroe and Index, Snohomish County Parks, the State Parks Department and State Department of Natural Resources to enhance park and recreation opportunities in the Sky Valley.

- Regional parks such as Wallace Falls and Reiter Foothills are important community resources for recreation.
- Future parks including the Olney Creek Shoot Range and Sky View Fisherman's Park and Campground could further support economic development

Park Classifications and Proposed Levels of Service

- The city has reclassified Reese Park and River Park from neighborhood parks to community parks to match the park classifications adopted by the National Park and Recreation Association.
- The overall level of service for combined parks acreage is 3.3 acres of community parks per 1,000 residents.
- The needs analysis includes mini-parks, special use parks and combined school parks; however these types of parks are not included in the level of service or future needs calculations.
- Based on 3.3 acres of community park per 1,000 residents, a 10.7 acre community park will be needed in 2025 to maintain the adopted level of service.
- The city's park impact fee will remain unchanged at \$3,172 per single-family residence.
- The city envisions the construction of one 10-15 acre community park in the northern area of the city between Sultan Basin Road and Rice Road south of US 2.
- The estimated cost to purchase and construct a community park is estimated at \$7.49 million.

Proposed Capital Improvements and Financing Strategy

- The city's proposed capital improvements are focused on serving families.
- Acquiring property for a future sports field complex and multi-purpose community park near the city's future residential areas is a top priority.
- Master planning kid- and family-friendly elements such as picnic facilities and play structures is another top priority.
- The proposed capital improvement plan includes projects to maintain and improve existing park facilities.
- The park capital facilities plan identifies \$17.7 million in proposed park improvements: Renovations and maintenance of existing park facilities (\$2.1 million); Master planning and development of existing parks (\$6.6 million); Development of a 10-15 acre community park (\$7.7 million); and trail development (\$1.3 million).

- Citizen initiatives and referendums have taken a toll on several of the major traditional funding sources available to local governments since the Growth Management Act was adopted in 1990.
- Sultan will need to supplement limited funds with some creative approaches to park finance such as the creation of a metropolitan park district or voter approved maintenance and operations levy.
- A statistically valid survey conducted by the city in November 2009 indicated voter support for a new sports park in the area between Sultan Basin Road and Rice Road with a construction of the park funded by an increase in property taxes of \$.15 per \$1,000 assessed value (approximately \$40/year). More than 50% survey supported this proposal.
- Sultan will need to develop new funding sources to support park renovation, maintenance and development during the 15-year planning period.
- The city council may consider voter approved maintenance and operations levies; formation of a metropolitan parks district; and general obligation debt as future sources of revenues needed to support the vibrant park system envisioned by Sultan residents.

Goals and Policies

- The goals and policies are divided into five topic headings: 1) Coordination of public and private resources; 2) Joint venture opportunities; 3) Preservation; 4) Design, maintenance, safety and access standards; 5) trails.
- The city will strive to create a comprehensive, balanced park and recreation system that integrates with other public and private park and recreational lands to provide a greater variety of recreational facilities to the Sultan community
- The city will strive to develop a comprehensive, high quality system of multi-purpose recreational trails and corridors that access significant environmental features, public facilities and developed urban neighborhoods.
- The city will seek to preserve and protect significant environmental features for park and open space.
- The city will support the development of a high quality, diversified recreation system.
- The city will investigate new, innovative methods of financing facility development, maintenance and operating needs to reduce costs, retain financial flexibility, match user benefits and interests and increase facility services.

FISCAL IMPACT:

There is no fiscal impact associated with adopting the Park and Recreation Open Space Plan or amending the 2008 Revised Comprehensive Plan. The fiscal impacts are based on specific decisions regarding annual budgets and capital investments.

RECOMMENDEATION:

Have First Reading Ordinance No. 1099-10 repealing the 2004 Park, Recreation, and Open Space Plan and replacing it in its entirety with the 2010 Park, Recreation and Open Space Plan; amending the 2008 Revised Comprehensive Plan to incorporate by reference sections of the newly adopted 2010 Park Recreation and Open Space Plan into Chapter 3.3 Park and Recreation Facilities, Chapter 3.4 Capital Facilities Plan; Appendix D-Park and Recreation Needs of the City of Sultan; and Appendix E – Fiscal Capacity.

ATTACHMENTS:

- A – Ordinance No. 1099-10
 - B - RCO Self-Certification Form
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COUNCIL ACTION:

DATE:

**CITY OF SULTAN
WASHINGTON
ORDINANCE NO. 1099-10**

AN ORDINANCE OF THE CITY OF SULTAN, WASHINGTON, REPEALING THE 2004 PARK, RECREATION, AND OPEN SPACE (PROS) PLAN AND REPLACING IT IN ITS ENTIRETY WITH THE 2010 PARK, RECREATION AND OPEN SPACE PLAN; AMENDING THE 2008 REVISED COMPREHENSIVE PLAN TO INCORPORATE BY REFERENCE SECTIONS OF THE NEWLY ADOPTED 2010 PARKS, RECREATION AND OPEN SPACE PLAN INTO CHAPTER 3.3 PARK AND RECREATION FACILITIES, SECTION 3.4 CAPITAL FACILITIES PLAN; APPENDIX D --PARK AND RECREATION NEEDS OF THE CITY OF SULTAN; AND APPENDIX E – FISCAL CAPACITY; ADOPTING FINDINGS IN SUPPORT OF SAID ACTION; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, in 2004 the City of Sultan adopted a Park, Recreation and Open Space (PROS) Plan compliant with the Growth Management Act and State Department of Recreation and Conservation Office;

WHEREAS, the Sultan City Council adopted Ordinance No. 996-08, adopting the City's Growth Management Act compliant Comprehensive Plan Update on September 25, 2008; and

WHEREAS, sections of the 2004 PROS Plan were adopted by reference into the 2008 Revised Comprehensive Plan; and

WHEREAS, the City of Sultan 2004 PROS Plan must be updated every six years and accepted by the Washington State Recreation and Conservation Office for the City of Sultan to be eligible for future park, recreation and open space grants offered by the State of Washington; and

WHEREAS, in 2010 the City of Sultan undertook to revise the 2004 PROS Plan; and

WHEREAS, park classifications, acreage of City-owned parklands and the number and location of park facilities has changed since the adoption of the 2004 PROS Plan and the 2008 Revised Comprehensive Plan; and

WHEREAS, the park facility changes have resulted in changes to the capital facilities needs; and

WHEREAS, the revisions to the Parks, Recreation and Open Space Plan effectuated hereunder change the 2008 Comprehensive Plan's Capital Facilities Element and are scheduled concurrently with an amendment to the City's budget pursuant to RCW 36.70A.130(2)(a)(iv); and

WHEREAS, the Sultan City Council has reviewed the 2010 PROS Plan and proposed amendments to the 2008 Revised Comprehensive Plan and makes the following findings of fact:

5. The proposed 2010 PROS Plan and proposed amendments are consistent with the Growth Management Act and other applicable State laws;
6. The proposed 2010 PROS Plan and amendments are consistent with applicable Countywide Planning Policies;
7. The proposed 2010 PROS Plan and amendments are consistent with the Goals and Policies of the 2008 Revised Comprehensive Plan; and
8. The proposed 2010 PROS Plan and amendments are beneficial to the city as a whole, and to the health, safety and welfare of its residents; and

WHEREAS, numerous public participation opportunities were provide by the City of Sultan Planning Board from March 2010 through October 2010 to take public input and review proposed changes to the 2005 PROS Plan; and

WHEREAS, a public hearing was held by the City of Sultan Planning Board on October 5, 2010 to take public comment on the proposed 2010 PROS Plan; and

WHEREAS, the requirements of the State Environmental Policy Act (SEPA) RCW 43.21C have been met;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings. The above recitals are specifically adopted as if fully set forth herein by the Sultan City Council in support of the legislative action taken in this ordinance.

Section 2. Adoption of the 2010 Park, Recreation and Open Space Plan. The 2004 Park, Recreation and Open Space Plan is hereby repealed and replaced in its entirety by the 2010 Parks, Recreation and Open Space Plan as set forth in Exhibit A, attached hereto and by reference incorporated herein.

Section 3. Amendment of the 2008 Revised Comprehensive Plan. The 2008 Revised Comprehensive Plan and associated Capital Facilities Needs and Improvements in Section 3.3 Park Facility Needs; Section 3.4 Capital Facilities Plan; Appendix D – Park and Recreation Needs; and Appendix E – Fiscal Capacity of the City of Sultan 2008 Revised Comprehensive Plan are hereby amended to incorporate revised goals and policies, park inventories, classifications, level of service,

capital facility needs, cost estimates and revenue sources, and goals, policies and objectives as set forth in Exhibit B, attached hereto and by reference incorporated herein.

Section 4. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 5. Copy to the Department of Commerce. Pursuant to RCW 36.70A.106(3), the City Clerk is directed to send a copy of the amendments to the State Department of Commerce for its files within ten (10) days after adoption of this Ordinance.

Section 6. Effective Date. The adoption of this Ordinance, which is a power specifically delegated to the City legislative body, is not subject to referendum. This Ordinance or a summary thereof shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE _____ DAY OF _____, 2010.

CITY OF SULTAN

Carolyn Eslick, Mayor

ATTEST/AUTHENTICATED:

Laura Koenig, City Clerk

Approved as to form:

Margaret J. King, City Attorney

Passed by the City Council:

Date of Publication:

Effective Date:

**Planning Process
SELF CERTIFICATION FORM**

Use this form to certify that the need for your project(s) has been determined through an appropriate planning process. Attach the completed form to the subject plan(s) and provide to the Recreation and Conservation Office (RCO).

Name and adoption date of documents submitted in fulfillment of this requirement:

- ▶
- ▶
- ▶

| Check/initial Each to Certify Completion | Plan Element Certification | Document/Page Number Location of Information |
|--|--|--|
| | 1. Goals, objectives: The attached plan supports our project with broad statements of intent (goals) <i>and</i> measures that describe when these intents will be attained (objectives). | |
| | 2. Inventory: The plan includes a description of the service area's facilities, lands, programs, and their condition. <i>(THIS MAY BE DONE IN A QUANTITATIVE FORMAT, OR IN A QUALITATIVE/NARRATIVE FORMAT.)</i> | |
| | 3. Public involvement: The planning process gave the public ample opportunity to be involved in plan development and adoption. | |
| | 4. Demand and need analysis: In the plan(s): <ul style="list-style-type: none"> ▶ An analysis defines priorities, as appropriate, for acquisition, development, preservation, enhancement, management, etc., and explains why these actions are needed. ▶ The process used in developing the analysis assessed community desires for parks, recreation, open space, and/or habitat, as appropriate, in a manner appropriate for the service area (personal observation, informal talks, formal survey(s), workshops, etc.). | |
| | 5. Capital Improvement Program: The plan(s) includes a capital improvement/facility program that lists land acquisition, development, and renovation projects by year of anticipated implementation; include funding source. The program includes any capital project submitted to the Recreation and Conservation Funding Board (RCFB) for funding. | |
| | 6. Adoption: The plan(s) and process has received formal governing body approval. <i>(THAT IS, CITY/COUNTY DEPARTMENT HEAD, DISTRICT RANGER, REGIONAL MANAGER/ SUPERVISOR, ETC., AS APPROPRIATE. ATTACH RESOLUTION, LETTER, OR OTHER ADOPTION INSTRUMENT.)</i> | |

I certify that this information is true and complete to the best of my knowledge,

Name _____ Title _____

Date _____