

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: A-8

DATE: November 18, 2010

SUBJECT: Ordinance No. 1099-10 Set a Public Hearing
Park, Recreation and Open Space Plan Adoption and
Comprehensive Plan Amendments

CONTACT PERSON: Deborah Knight, City Administrator

ISSUE:

The issue before the city council is to set a public hearing for Thursday, December 2, 2010 to take public comment on adopting the 2010 Park, Recreation and Open Space Plan and corresponding amendments to the 2008 Comprehensive Plan Update.

STAFF RECOMMENDATION:

Direct city staff to set a public hearing for Thursday, December 2, 2010 to take public comment on adopting the 2010 Park, Recreation and Open Space Plan and corresponding amendments to the 2008 Comprehensive Plan Update.

SUMMARY:

What is a PROS Plan?

The city adopted its current Park, Recreation and Open Space (PROS) Plan in November 2005.

The City of Sultan 2005 PROS Plan must be updated every five years and accepted by the Washington State Recreation and Conservation Office. A state approved PROS Plan ensures the city will be eligible for future park, recreation and open space grants offered by the State of Washington.

The Parks, Recreation and Open Space Plan serves as a long-range vision for future development and programming of community parks and recreation facilities. The plan is conceptual in nature and not intended to address detailed issues related to engineered site design or park operations.

Items addressed in the PROS Plan include planning park elements, determining suitable levels of service (LOS) for current and anticipated populations, identifying

appropriate recreational facilities, general design concerns, and planning-level cost estimates for capital improvements and maintenance.

Adopting the 2010 PROS Plan

The city started the process to update the PROS Plan in early 2010 with an extensive public outreach process. Public input opportunities included an on-line survey, one-on-one meetings with stakeholder groups and high school students and two open houses.

The city council and the planning board held a joint meeting in April to discuss proposed changes to park classifications and levels-of-service. The planning board and city council worked together with community members to update the goals and policies to be consistent with the Puget Sound Regional Council multi-county planning policies (MPP).

The city council reviewed the planning board recommendation to adopt the 2010 Park, Recreation and Open Space Plan at the joint planning board/city council meeting on November 2, 2010.

Amending the 2008 Comprehensive Plan

Sections of the 2005 PROS Plan were adopted by reference into the 2008 Comprehensive Plan Update. The city must incorporate the changes to the 2010 PROS Plan into the comprehensive plan. The city will use the goals and policies and technical information developed through the 2010 PROS Plan to update the Park and Recreation Element, Capital Facilities Element and corresponding appendices of the 2008 Comprehensive Plan.

Under state law, changes the comprehensive plan can be scheduled concurrently with changes to the city's budget pursuant to RCW 36.70A.130(2)(a)(iv).

City staff recommend the city council set a public hearing on December 2, 2010 to take public comment on the proposed 2010 Park, Recreation and Open Space Plan and corresponding amendments to the comprehensive plan. First Reading of the adopting ordinance will be scheduled on December 2, 2010 with second reading under the consent agenda on December 16, 2010.

DISCUSSION:

The city has taken the necessary procedural steps to adopt the 2010 PROS Plan. A Determination of Non-significance (DNS) was issued in September 2010. No comments were received.

A programmatic SEPA determination was made. The SEPA determination was received by the Washington State Department of Commerce on September 23, 2010. There is a

60-day comment period which expires on November 21, 2010. Final action (second reading of the adopting ordinance) can take place after November 21, 2010.

Planning Board Public Hearing

The planning board held a public hearing on the draft PROS Plan. The planning board received testimony from Teresa Knuckey. Ms. Knuckey is the adopt-a-street captain and manages the city's informal adopt-a-park program. Ms. Knuckey provided the following comments on the draft Plan:

Would like to see a Maintenance Program in place before the City adds new Parks. Temporary Park Ranger would be nice. Parks could use more play equipment, maintenance, ranger, overall let's improve the parks we have. Encourage the school kids to do nature walks and learn about nature, fish and wildlife. Would like to add a suggestion for an overnight stay park in Sultan. Does not know which one would be best but believes that would be a good addition.

FISCAL IMPACT:

There is no fiscal impact with scheduling the public hearing. The draft PROS Plan discusses the fiscal impact of specific changes to park capital projects and maintenance standards. These impacts will be highlighted during the public hearing.

A copy of the proposed 2010 PROS Plan is available on the city's website at <http://www.ci.sultan.wa.us/Play/Parks/>

RECOMMENDED ACTION:

Direct city staff to set a public hearing for Thursday, December 2, 2010 to take public comment on the adoption of the 2010 Park, Recreation and Open Space Plan and corresponding amendments to the 2008 Comprehensive Plan Update.