

## SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

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ITEM NO: Consent C 7

DATE: August 26, 2010

SUBJECT: 2010 Sub Committee Assignments

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

ISSUE:

The issue before the Council is the assignment of Council members to the Council Sub-Committees for the remainder of 2010. This is a housekeeping item to change the committee member from Councilmember Flower (resigned in May) to Councilmember Neigel.

SUMMARY:

The Council has established two sub-committees to review issues prior to placement on the agenda for action or discussion. The sub-committees meet prior to the regularly scheduled Council meeting on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday at 6:00 PM or 6:30 PM.

Currently the sub-committees based on topic and establishing a set meeting date each month. The two committees are:

1. Government Services, Finances and Public Safety (i.e. Policy, personnel, budget and public safety) Pinson, Slawson, **Neigel**, Wiediger - alternate
2. Community Development and Public Works (i.e. utility relief, planning and development regulations, public works capital projects and equipment). Blair, Beeler and Davenport-Smith; Wiediger – alternate

DISCUSSION:

Council Subcommittees are working groups within the Council that focus on particular areas of concern and interest to the Council and the community. The City Council Rules of Procedure include the provision for Council Committees. Standing committees include Government Services, Public Safety, Community Development Public Works, and Policy. There are no Ad Hoc Council committees at this time.

Normally, if a council subcommittee meeting is only to discuss an issue and report back to the full council with a recommendation, then the meeting is not a formal meeting under the Public Records Act (Act) and minutes do not have to be kept. If the subcommittee is taking public testimony or has been delegated to take action on behalf of the council, then it is subject to the Act.

RECOMMENDED ACTION:

Adopt the Sub-committee assignments for the remainder of 2010.