

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Consent C 1 B

DATE: August 12, 2010

SUBJECT: Council Meeting Minutes – July 22, 2010

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the minutes of the July 22, 2010 Council Meeting as on file in the office of the City Clerk.

RECOMMENDED ACTION:

Approve as submitted

CITY OF SULTAN COUNCIL MEETING – July 22, 2010

Mayor Eslick called the regular meeting of the Sultan City Council to order in the Sultan Community Center. Councilmembers present: Slawson, Wiediger, Blair and Beeler.
Absent: Davenport-Smith and Pinson

Executive Session: On a motion by Councilmember Beeler, seconded by Councilmember Blair, the Council adjourned to executive session for ten minutes to discuss the council candidate's qualifications. All ayes.

CHANGES/ADDITIONS TO THE AGENDA:

Add – Excused absence of Councilmember Davenport-Smith and Pinson

Add - Recognition of Councilmember Blair – Municipal Leadership Award

PRESENTATIONS:**WWTP Achievement Award:**

The Mayor Eslick presented the Wastewater Treatment Outstanding Performance Award to John Harris and Todd Strom the plant operators. This is the second year the city has received the recognition from the Department of Ecology. Of 283 plants statewide, Sultan was one of 87 plants that achieved full compliance.

Municipal Leadership Award:

Mayor Eslick presented the Municipal Leadership Award to Councilmember Blair.

COMMENTS FROM THE PUBLIC:

Susie Hollenbeck: River Park improvements continue. Those who use the park to drink are not happy with the work and the notices that 911 will be called when they are seen drinking. Good feedback from the public on how nice the park looks now.

Toni Redding: Tree City USA is an Arbor Day association to encourage tree planting and management to improve the city and environment. This could be a help to tourism and to promote the beauty of the trees in the rural area. Having a Tree USA designation would be a help to the city.

Teresa Knuckey: There was someone living in Osprey Park and the Sheriff's department was very quick to respond to her call and help with requiring them to clean up area.

Nigel Dunn: Today a 14 year old girl was retrieved from a squatter's camp and she had been provided with alcohol and drugs. They networked with other teens to help locate the girl. Thanked the Council for supporting Safe Stop to help make that networking possible.

COUNCILMEMBER COMMENTS

Beeler: Thanks to the volunteers that help clean the park, help the kids and plant the trees. This is what makes Sultan a great place to live. There is an item on the agenda requesting the Council draft a letter to WSDOT to lower the speed limit on US 2. Encouraged the public to write letters also to the state to show community support.

Blair: Everyone on the staff, council and public are invested in the city and they all have "City Wide Pride". Not enough thanks are given to the people who work for the city.

Russell Wiita: (Student Rep); Thanks for the opportunity to be part of the council.

Wiediger: Thanks to everyone for the good work – keep it up.

Slawson: The meeting on the shooting range proposal went well and they are moving forward with the acquisition.

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Mayor Eslick: After several interviews of good candidates for the Public Works Director the Mayor has selected Michael Matheson. Senator Murray is recommending \$1 million in funding for the Sultan Basin Road project. Lobbyist worked well for the city. Glad to hear that Safe Stop has had a positive impact.

CONSENT AGENDA:

The following items are incorporated into the consent and approved by a single motion of the Council. On a motion by Councilmember Slawson, seconded by Councilmember Beeler, the consent agenda was approved as amended. Slawson – aye; Wiediger – aye; Blair – aye; Beeler - aye.

- 1) Approval of the Council Meeting Minutes as on file in the Office of the City Clerk.
 - a. July 1, 2010 special Council meeting
 - b. July 8, 2010 Council meeting
- 2) Approval of Vouchers in the amount of \$125,233.16 and payroll through June 25, 2010 in the amount of \$69,956.50 to be drawn and paid on the proper accounts.
- 3) Proclamation – 100 Years of Camp Fire Day
- 4) Authorization for the Mayor to sign Resolution 10-15 to Surplus the Pole and Siren
- 5) Adoption of Ordinance 1084-10 - Extend Plats
- 6) Authorization to prepare a Letter of Support to Lower Speed Limit to WSDOT
- 7) Authorization for the Mayor to sign the contract with Sultan Insurance for Broker service
- 8) Excused absence of Councilmember Davenport-Smith and Pinson

ACTION ITEMS:**Council Appointment:**

The issue before the Council was the nomination and appointment of a candidate to Council Position 5. The city received applications for Council Position 5 from Joe Neigel, Caroline Spott and Dale Doornek. Interviews were conducted prior to the meeting and the Council discussed the qualifications of candidates in executive session. There were three good candidates and the decision was difficult.

On a motion by Councilmember Slawson, seconded by Councilmember Beeler, Joe Neigel was nominated to Council Position 5. All ayes.

Transportation Improvement Board Grant Application:

The issue before the Council is to discuss four (4) possible grant applications to Transportation Improvement Board:

1. Road Construction of a TIB classified arterial road or street
 - a. Preferred: Reclassification of Alder Avenue as an eligible arterial
 - b. If Alder Avenue is determined non-eligible, apply for reconstruction of 3rd Street from Main Street to High Avenue
2. Sidewalk construction on the west side of 1st Street from High Avenue to Willow Avenue
3. Sidewalk Maintenance – 2nd Street, phase II – from Birch Avenue to Date Avenue
4. Preservation Overlay and Chip Seal of Main Street from 1st Street to US 2th Street

TIB Grant Application: Discussion: Need to continue to work with TIB to reclassify Alder Street or portions of the street as an arterial; Main Street improvements – do in sections to reduce costs; handicap access needs to be addressed in several areas of the city.

On a motion by Councilmember Blair, seconded by Councilmember Slawson, the Mayor was authorized to sign and submit the applications to the TIB grant program. All ayes.

CITY OF SULTAN COUNCIL MEETING – July 22, 2010**Resolution 10-13 2011-2016 Transportation Improvement Plan:**

The issue is to authorize the Mayor to sign Resolution 10-13 approving the 6-year (2011-2016) Transportation Improvement Plan. The City Council conducted a public hearing on the 2011-2016 Transportation Improvement Plan (TIP) on July 8, 2010, and provided an opportunity for citizens to comment regarding the proposed plan. No comments were received.

In 2008, the City revised the Capital Facilities Element and Transportation Element of its 2004 Comprehensive Plan. Transportation capital projects are a subset of the 2008 Capital Facilities Element. Transportation capital projects are generated out of the 20-year list of projects included in the 2008 Revised Transportation Element. The funded projects included in the six-year TIP are included in the six-year Capital Improvement Plan adopted by the City Council during the budget process. The importance of the Sultan TIP is that, in most cases, projects must be included on the Local TIP to be eligible for state and federal grant programs. The proposed Local TIP includes several projects that would compete well against state and federal grant program criteria.

The proposed City of Sultan 2011-2016 Local TIP carries forward projects from the 2010-2015 TIP. All projects from the 2010-2015 TIP have been carried forward with the exceptions listed below. Project costs are from the 2008 Revised Comprehensive Plan.

On a motion by Councilmember Slawson, seconded by Councilmember Beeler, the Mayor was authorized to sign Resolution 10-13 approving the 6-year (2011-2016) Transportation Improvement Plan. All ayes.

DISCUSSION**Tree USA:**

The issue before the city council is to discuss pursuing the National Arbor Day Foundation Tree City USA designation. A community member has approached the city about pursuing a Tree City USA designation. The Tree City USA[®] program is sponsored by the Arbor Day Foundation in cooperation with the USDA Forest Service and the National Association of State Foresters. Tree City USA provides direction, technical assistance, public attention, and national recognition for urban and community forestry programs in thousands of towns and cities.

To qualify for Tree City USA, a town or city must meet four standards established by The National Arbor Day Foundation and the National Association of State Foresters.

- A tree board or department
- A tree ordinance
- A budget of \$2 per capita (approximately \$9,000/year)
- An Arbor Day observance & proclamation

Every community, regardless of size, benefits in different ways from being a Tree City USA. The drawbacks are the need for funding and staff time.

Discussion: Impact to the Park Department budget in 2010-11; potential impact to private property owners; consider for next year's budget; input from new Public Works Director; other uses for the funds such as public safety and animal control instead of trees; need for additional information.

Building Codes

Staff recommends that Council consider options for adoption of the 2009 Amendments to the Washington State Building Code, as adopted by Sultan Municipal Code (SMC) Title 15, and provide Staff direction on desired course of action. The Washington State Building Code (Ch. 19.27 RCW) is applicable to all construction in the state and becomes effective on July 1, 2010. The State adopted the 2009 International Codes and a few others to make up the Washington State Building Code. The provisions of the State

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Building Code take effect in all cities regardless of whether they are adopted locally. However, it is recommended that cities adopt the State Building Code in a local ordinance.

In addition to mandating that the State Building Code will be in effect in every town, city and county, the State Legislature also created an agency called the State Building Code Council. The Building Code Council adopts and maintains the state building codes and approves local amendments. Earlier last year the Building Code Council voted to adopt the 2009 editions of the international model codes, with some amendment changes. The State Building Code Council also adopted changes to the Washington State Energy Code and eliminated the Ventilation and Indoor Air Quality Code, because they are now addressed in another adopted code.

The City Attorney advises that the City affirmatively adopt the 2009 update through adoption of an ordinance although the “as amended” clause will cover the issue if the Council determines not to adopt a new ordinance for the 2009 cycle.

Brief discussion was held on the fire codes; staff was directed to bring back an ordinance for adoption.

PUBLIC COMMENT ON AGENDA ITEMS

Susie Hollenbeck: Completion of the sidewalk from 7th to 8th on Alder was not discussed – would like to see it included when the project is done.

Dale Doornek: Thanked the Council for considering him for the Council position and he offered his congratulations to Joe Neigel.

Jean Roberts: Tree City USA sounds like a great idea – as far as money, start small and work up. Might make people think more about trees – thanks for consideration.

Frank Linth: Supports the Tree City USA program as it has a direct and indirect impact on the image for the city. Look at involving the high school in the program. There is a lot of emphasis on going green and there may be grants available.

Toni Redding: The Tree USA discussion was budget oriented and other cities have addressed the issue of funding – consider more research.

COUNCILMEMBER RESPONSE TO PUBLIC COMMENT ON AGENDA ITEMS

Slawson: Other cities have more money to support the tree programs. Request people consider applying to the planning board. Thanks for the honor of being Grand Marshal for the Shindig this year.

Russell Wiita: Tree City USA could start with a small committee to get the word out to the community and build it up to when the budget is available. High school kids need volunteer hours and they could be a part of the program.

Blair: Thanks for recognizing her Municipal Leadership achievement.

Adjournment: On a motion by Councilmember Slawson, seconded by Councilmember Wiediger, the meeting adjourned at 8:40 PM. All ayes.

Carolyn Eslick, Mayor

Laura J. Koenig, City Clerk