

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

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ITEM NO: Action A 3  
DATE: July 22, 2010  
SUBJECT: 2011-2016 Transportation Improvement Plan  
Resolution No. 10-13  
CONTACT PERSON: Deborah Knight, City Administrator

**ISSUE:**

Authorize the Mayor to sign Resolution 10-13 approving the 6-year (2011-2016) Transportation Improvement Plan (Attachment A).

The City Council conducted a public hearing on the 2011-2016 Transportation Improvement Plan (TIP) on July 8, 2010, and provided an opportunity for citizens to comment regarding the proposed plan. No comments were received.

**STAFF RECOMMENDATION:**

Authorize the Mayor to sign Resolution 10-13 approving the 2011-2016 Transportation Improvement Plan.

**PLANNING BOARD RECOMMENDATION:**

The planning board held a public hearing on the 2011-2016 TIP. No members of the public were present at the planning board meeting. The planning board did not receive any public testimony on the proposed 6-year TIP. The planning board recommends the city council consider the 2011-2016 TIP for adoption by resolution.

**SUMMARY:**

State and Regional Transportation Planning

State law (RCW 35.77.010) mandates that all local jurisdictions annually adopt and submit to the state a six-year program of transportation improvements known as the Local TIP.

The six-year local TIP serves as a work plan for the development of local transportation systems and, as such, represents an important planning component under the State's Growth Management Act.

The Washington State Department of Transportation (WSDOT) and the Puget Sound Regional Council (PSRC) use Local TIPs as a tool for coordinating the transportation programs of local jurisdictions with those of regional agencies.

PSRC also monitors Local TIPs for projects of regional significance (to be modeled for Air Quality conformity) and projects supported by federal funds. These projects are incorporated into the Regional TIP, which is then forwarded for inclusion in the State TIP.

### Local Transportation Planning

In 2008, the City revised the Capital Facilities Element and Transportation Element of its 2004 Comprehensive Plan. Transportation capital projects are a subset of the 2008 Capital Facilities Element. Transportation capital projects are generated out of the 20-year list of projects included in the 2008 Revised Transportation Element. The funded projects included in the six-year TIP are included in the six-year Capital Improvement Plan adopted by the City Council during the budget process.

The importance of the Sultan TIP is that, in most cases, projects must be included on the Local TIP to be eligible for state and federal grant programs. The proposed Local TIP includes several projects that would compete well against state and federal grant program criteria.

### Sultan Six-Year TIP

The proposed City of Sultan 2011-2016 Local TIP carries forward projects from the 2010-2015 TIP. All projects from the 2010-2015 TIP have been carried forward with the exceptions listed below. Project costs are from the 2008 Revised Comprehensive Plan.

### **Expenditures**

- The pavement overlay on 8<sup>th</sup> Street from Main to High will be completed in 2010 and has been removed from the 2010-2015 TIP.
- The cost estimate for Sultan Basin Road Phase III has been increased from \$3.5 million to \$4.2 million to reflect the most recent engineer's estimate.
- Project T-57 (132<sup>nd</sup> Street/Sultan Basin Road to 307<sup>th</sup>) has been removed from the 2010-2015 TIP. The US2/Rice Road Intersection (T-40) has been added to the list.
- NM-8 has been added to the list by city staff after the planning board public hearing to take advantage of Transportation Enhancement Grant funding that was recently made available. Including the project in the six-year TIP will increase the project's competitiveness in the application process.

## Revenues

- Street Fund - \$12,500 in annual revenues from the Street Fund were added to incorporate the Council's decision to dedicate 1% of utility taxes to support street maintenance and reconstruction. \$75,000 over 6 years.
- REET anticipated \$120,000 annually x 6 years = \$720,000
- Transportation Impact Fees anticipated \$5,272 x 400 platted single-family residential lots = \$2,108,800
- Grants – Grant revenue is approximately 43% of total anticipated revenues which reflects the large amount of grant funding expected from the state and federal government in support of the Sultan Basin Road and US2/Rice Road projects. The comprehensive plan uses a 15% grant allocation for overall transportation project estimates.
- Debt – no debt is proposed for the 2010-2015 TIP
- Developer contributions – There is a no protest LID for property owners on East Main that will be used to fund street improvements. Anticipated revenues for development contributions are carried forward from the 2010-2015 TIP.

## DISCUSSION:

### Capital Improvement Plan

The Growth Management Act requires the Capital Facilities Plan (Attachment C) to contain an inventory of existing facilities, an assessment of future facility needs and a plan for financing, including a reassessment strategy to address potential funding or service shortfalls.

The Capital Facilities Element addresses all current infrastructure owned by the City and establishes a plan for the City to provide the infrastructure and facilities needed to serve its residents in the future. The CFP is based on the population, land use, UGA boundary and other fundamental planning assumptions.

The 6 year CIP prioritizes the City's 20-year investments into a shorter planning period and identified projects that will implement the Comprehensive Plan. The 6-year CIP is a subset of the 20-year Capital Facilities Element.

These documents are like concentric circles. Each one has common elements with the others.

- The Capital Facilities Plan (CFP) is the complete list of facilities (roads, parks, water, sewer and public buildings) necessary to meet the City's projected growth over the next 20 –years.

- The Capital Improvement Plan is the list of facilities (including transportation projects) the City intends to build over the next 6-years to meet concurrency with the financing plan to pay for the projects.
- The Transportation Element of the Comprehensive Plan is the list of motorized and non-motorized projects necessary to meet concurrency and growth for the next twenty years.
- The Transportation Improvement Plan (TIP) identifies transportation projects the City intends to build over the next 6-years to meet the requirements of the Washington State Department of Transportation and to be eligible for federal funds.

Decisions that the City Council makes on the projects in the City's TIP will affect the CIP and CFP. The first year (2011) of the CIP becomes the City's capital budget as a part of the annual budget process.

#### BACKGROUND:

The City Council and Planning Board began working together in January 2008 to make the necessary changes to the 2004 Comprehensive Plan and Transportation Element to be compliant with RCW 36.70A.120, which requires that a city's actions and capital budget decisions be consistent with its comprehensive plan.

The 2011-2016 TIP is based on the 2008 Revised 2004 Comprehensive Plan which addresses the "estimated traffic impacts to state owned transportation facilities resulting from land use assumptions", "forecasts of traffic for at least ten years based on the adopted land use plan", and the required "analysis of funding capability to judge needs against probable funding resources".

The 2011-2016 TIP is compliant because it is based on a compliant Transportation Element that meets the standards of RCW 36.70A.070(6).

The 2011-2016 TIP provides a multiyear financing plan based on the needs identified in the comprehensive plan, the appropriate parts of which serve as the basis for the six-year TIP required by RCW 35.77.010.

#### FISCAL IMPACT:

The fiscal impact comes from including the TIP in the six-year Capital Improvement Plan. The six-year CIP is the list of facilities (including transportation projects) the City intends to build over the next six-years to meet concurrency with a financing plan to pay for the projects. The first year (2011) of the Capital Improvement Plan is incorporated into the City's 2011 Capital Budget.

## ALTERNATIVES:

1. Authorize the Mayor to sign Resolution 10-13 approving the 2011-2016 Transportation Improvement Plan (Attachment A) as required by RCW 35.77.010.

Due to its value in planning and its potential use in securing external funding, City staff recommend approving the 2011-2016 Transportation Improvement Plan.

2. Do not authorize the Mayor to sign Resolution 10-13 approving the 2011-2016 Transportation Improvement Plan and direct staff to areas of concern. This alternative would delay adopting the 2011-2016 TIP. The council should take this action if there are questions and/or concerns regarding:
  - Consistency with the city's adopted comprehensive plan
  - Anticipated revenues
  - Project list, project expenditures, or project priorities

## RECOMMENDED MOTION:

Authorize the Mayor to sign Resolution 10-13 approving the 6-year (2011-2016) Transportation Improvement Plan.

## ATTACHMENTS:

Attachment A – Resolution No. 10-13 Approving the 2011-2016 Transportation Improvement Plan

**CITY OF SULTAN  
WASHINGTON  
RESOLUTION NO. 10-13**

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**A RESOLUTION OF THE CITY COUNCIL OF  
THE CITY OF SULTAN, WASHINGTON,  
APPROVING THE 2011-2016  
TRANSPORTATION IMPROVEMENT PLAN.**

WHEREAS, RCW 35.77.010 mandates that all local jurisdictions annually adopt and submit to the state a six-year program of transportation improvements known as the Local TIP; and

WHEREAS, the six-year local Transportation Improvement Plan (TIP) serves as a work plan for the development of local transportation systems and, as such, represents an important planning component under the State's Growth Management Act; and

WHEREAS, in 2008, the City revised the Capital Facilities Element and Transportation Element of its 2004 Comprehensive Plan and the transportation capital projects are a subset of the Capital Facilities Element; and

WHEREAS, the 2011-2016 TIP is based on the 2008 Revised 2004 Comprehensive Plan which addresses the "estimated traffic impacts to state owned transportation facilities resulting from land use assumptions", "forecasts of traffic for at least ten years based on the adopted land use plan", and the required "analysis of funding capability to judge needs against probable funding resources"; and

WHEREAS, the 2011-2016 TIP is compliant because it is based on a compliant Transportation Element that meets the standards of RCW 36.70A.070(6); and

WHEREAS, the 2011-2016 TIP provides a multiyear financing plan based on the needs identified in the comprehensive plan, the appropriate parts of which serve as the basis for the six-year TIP required by RCW 35.77.010; and

WHEREAS, the 2011-2016 Transportation Improvement Plan will further and be consistent with the goals, objectives and policies of the City's Comprehensive Plan, including the County-Wide Planning Policies for Snohomish County. Additionally, the proposed revisions are consistent with the City's plans, policies and regulations for providing community facilities, including but not limited to utilities, transportation, parks, or schools; and

WHEREAS, the City Council conducted a public hearing on the proposed 2011-2016 TIP on July 8, 2010 in accordance with RCW 35.77.010, and provided an opportunity for citizens to comment regarding proposed regulatory changes; and

WHEREAS, an environmental review was conducted in accordance with the provisions of the Washington State Environmental Policy Act, with notification published on July 25, 2009; and

WHEREAS, the City Council reviewed the 2011-2016 Transportation Improvement Plan prepared by staff, identified transportation priorities, and determined that the 2011-2016 TIP is consistent with the capital facilities and transportation elements of the City's Comprehensive Plan; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN, WASHINGTON, DO RESOLVE AS FOLLOWS:

**Section 1. Findings.** The City Council makes the following findings with regard to the 2011-2016 TIP:

- A. The 2011-2016 TIP is based on the 2008 Revised 2004 Comprehensive Plan which addresses the “estimated traffic impacts to state owned transportation facilities resulting from land use assumptions”, “forecasts of traffic for at least ten years based on the adopted land use plan” , and the required “analysis of funding capability to judge needs against probable funding resources”
- B. The 2011-2016 TIP is compliant because it is based on a compliant Transportation Element that meets the standards of RCW 36.70A.070(6).
- C. The 2011-2016 TIP provides a multiyear financing plan based on the needs identified in the comprehensive plan, the appropriate parts of which serve as the basis for the six-year TIP required by RCW 35.77.010.
- D. Pursuant to RCW 35.77.010, the City of Sultan is taking legislative action to approve the 2011-2016 TIP.

**Section 2. Adoption.** The attached Exhibit A is adopted as the 2011-2016 Transportation Improvement Plan of the City of Sultan and incorporated by reference the same as though it were fully set forth herein.

**Section 3. Filing.** The City Clerk is directed to file a copy of this Resolution with the Secretary of Transportation not more than thirty days after its adoption.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE \_\_\_\_\_  
DAY OF \_\_\_\_\_, 2010.

CITY OF SULTAN

By: \_\_\_\_\_  
Carolyn Eslick, Mayor

ATTEST:

By: \_\_\_\_\_  
Laura Koenig, City Clerk

APPROVED AS TO FORM:

By \_\_\_\_\_  
Margaret King, City Attorney

## Attachment A 2011-2016 Transportation Improvement Plan (by year)

2011-2016 Expenditures By Year										
Project Number	Project Name	Project Description	Total Project Cost 20-yr CFP							<u>2011-2016 Total Expenditure</u>
				2011	2012	2013	2014	2015	2016	
T-39	Pavement Overlay Program	Chip seal streets within the city limits	\$550,000	\$25,000	\$-	\$25,000	\$0	\$25,000	\$-	\$75,000
T-23	Alder Street Reconstruction and Improvements	Reconstruct Alder Street from 5th Street to 8th Street. Install traffic signal and approach improvements from the intersection of 4th St and Alder St to the intersection of 5th St and US2	\$1,378,000	\$50,000	\$75,000	\$1,253,000	\$-	\$-	\$-	\$1,378,000
T-60	Sultan Basin Rd - Phase III	Extend SBR from US 2 to Cascade View Dr. Project includes property acquisition, design and construction	\$4,675,000	\$810,000	\$2,490,000	\$150,000	\$-	\$-	\$-	\$3,450,000
T-27	East Main Street Reconstruction	Reconstruct East Main Street using no-protest LID. Project includes water, stormwater and culvert replacement at Wagley Creek	\$500,000	\$-	\$40,000	\$60,000	\$400,000	\$-	\$-	\$500,000
T-40	US2/Rice Road	Intersection improvements at US 2/Rice Road (339 <sup>th</sup> ). Cost share with WSDOT. Roundabout in lieu of signal is an alternative.	\$1,400,000	\$-	\$-	\$250,000	\$500,000	\$650,000		\$1,400,000
	Sultan Basin Road - Overlay	Overlay SBR from Timber Ridge north to 132nd Ave	\$200,000	\$20,000	\$180,000		\$-	\$-	\$-	\$200,000
NM-3	Sidewalk Spot Improvements	Repair, replace and construct missing sidewalks within the city	\$130,000	\$20,000	\$-	\$-	\$20,000	\$-	\$20,000	\$60,000
NM-4	Sidewalk Enhancements	Renovate public sidewalks. Stand alone projects not associated with road renovation.	\$310,000	\$-	\$-	\$50,000	\$-	\$-	\$50,000	\$100,000
NM-8	US-2 Pedestrian Crossing	Construct a non-motorized bridge crossing on US 2 to provide increase ped/bike safety	\$4,000,000	\$200,000	\$200,000	\$1,800,000	\$1,800,000	\$-	\$-	\$4,000,000
		<b>TOTAL EXPENDITURES</b>	<b>\$13,143,000</b>	<b>\$1,125,000</b>	<b>\$2,985,000</b>	<b>\$3,588,000</b>	<b>\$2,720,000</b>	<b>\$650,000</b>	<b>\$70,000</b>	<b>\$11,163,000</b>

## Attachment A 2011-2015 Transportation Improvement Plan (by fund)

### 2011-2016 Expenditures By Fund

Motorized Projects		General Fund	Street Fund	REET	Transportation Impact Fee	Grant	Debt	Developer Contributions	Rev Totals
		Revenues	\$75,000	\$720,000	\$2,108,800	\$10,150,200	\$0	\$3,629,600	\$14,449,900
Project Number	Project Name	Project Description							Expenditures
T-39	Pavement Overlay Program	Overlay gravel streets within the City limits	\$75,000	-	-	-	-	-	75,000
T-45	Alder Street Reconstruction and Improvements	Reconstruct Alder Street from 5th Street to 8th Street.	-	\$137,800	-	\$1,240,200	-	-	1,378,000
T-50	Sultan Basin Rd - Phase III	Extend SBR from US 2 to Cascade View Dr. Project includes property acquisition, design and construction	-	-	-	\$3,450,000	-	-	3,450,000
T-56	East Main Street Reconstruction	Reconstruct East Main Street using no-protest LID. Project includes water and culvert replacement at Wagley Creek	-	-	-	-	-	\$500,000	500,000
T-40	US2/Rice Road	Intersection improvements at US 2/Rice Road (339 <sup>th</sup> ). Cost share WSDOT	-	-	\$200,000	\$1,200,000	-	-	\$1,400,000
	Sultan Basin Road - Overlay	Overlay SBR from Timber Ridge north to 132nd Ave	-	\$20,000	-	\$180,000	-	-	200,000
NM-3	Sidewalk Spot Improvements	Repair, replace and construct missing sidewalks within the city	-	\$60,000	-	-	-	-	60,000
NM-4	Sidewalk Enhancements	Renovate public sidewalks. Stand alone projects not associated with road renovation.	-	\$20,000	-	\$80,000	-	-	100,000
NM-8	US-2 Pedestrian Crossing	Construct a non-motorized bridge crossing on US 2 to provide increase ped/bike safety	-	-	-	\$4,000,000	-	\$-	\$4,000,000
		<b>Total Expenditures</b>	\$75,000	\$237,800	\$200,000	\$10,150,200	\$0	\$500,000	\$11,163,000