

**SULTAN CITY COUNCIL  
AGENDA COVER SHEET**

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**ITEM NO:**

**DATE:** June 24, 2010

**SUBJECT:** Community Service Officer

**CONTACT PERSON:** Robert Martin, Community Development Director

**ISSUE:**  
Transmitting report from Victoria Forte, Community Services Officer

**STAFF RECOMMENDATION:**  
Receive Report, no action required.

**BACKGROUND:**  
Current Update On Animal Control Program; Community Service Officer.

**ATTACHMENT**

**Attachment A:** Community Service Officer Work log  
**Attachment B:** Animal Control Program Update



# Animal Control Monthly Record Log

2010	Animal Impounds					Calls									
	Returned to owner	Adopted	Sent to rescue	Euthanized	Dogs at Large	Barking Dog Complaints	Dead on arrival (DOA) Domestic and Wildlife	Animals Hit by Cars	Animals Abandoned	Aggressive Animal Complaints	Bite Dogs	Cruelty Investigation Complaints	Other	Cat Complaints/Calls	
January															
February															
March	1	1	1	0	12	1	0	0	0	1	0	1	0	1	
April	2	0	0	0	15	3	2	0	3	0	2	2	2		
May	2	1	0	0	12	4	1	1	0	0	0	1	1		
June (as of 6-14-2010)	3	0	0	0	6	0	0	0	1	1	1	1	1	1	
July															
August															
September															
October															
November															
December															

ATTACHMENT A

June 15, 2010

## Community Service Officer Program Activities (Animal Control Services)

The recent activities for the Animal Care and Control Program are as follows

- I have started researching Humane Education Programs for school presentations for this coming school year
  - Bite prevention techniques
  - Safe interaction with animals (both domestic and wild)
  - Pet Care and Preventative Medicines
  - Laws that affect you and your pets
  - Common pet problems and possible solutions
- Began scouting sights for future dog park possibilities
  - I have some ideas for possibly having a grand opening ceremony and doggy fun day (when and if we get a dog park)
- Began researching products, costs and effectiveness of pet waste stations for our public areas
- Continued enforcement of city's leash law, with focus in our parks
- Continued city wide animal control patrols
- Exploring different possibilities for increasing our city pet licensing compliance

Up coming training scheduled for the end of this month include

- Animal Control (Basics) 6-23-2010 ( 1 day class in Des Moines)
  - Focusing to be placed on
    - Commonly dealt with animals
      - Identification
      - Behavior
      - Handling
      - Capture Equipment and restraint
- Access Level 1 6-25-2010 (1 day class in Everett)
  - Required class for certification to use State Computer System for checks such as
    - License Plates
    - People
    - Property (premise history)

Given a 20-hour per week schedule, and a very wide range of potential demands on that time, I am interested in receiving direction from the Council and the administration regarding the priorities that will deliver the best and most desired benefits to the community in return for the community's investment in the Community Services Officer Program. Input leading to a prioritized list of responses to community needs would be appreciated.

**Attachment B**