

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM NO: C-11

DATE: May 17, 2010

SUBJECT: Emergency Management Institute Training

CONTACT PERSON: Jeff Brand, Police Chief

ISSUE:

Snohomish County Department of Emergency Management, in connection with the City of Everett are planning to send 75 representatives from Snohomish County to an intensive four day emergency management class in Emmitsburg, Maryland, September 13-17,2010 and have included Mayor Eslick, Deborah Knight and Chief Jeff Brand as alternates. If selected, all travel expenses are paid for the attendees, with the exception of a \$100 per person meal ticket and transportation to and from SeaTac Airport.

STAFF RECOMMENDATION:

Review agenda cover. Support staff attendance at the Training Institute.

SUMMARY:

Since early 2009 Sultan staff has been working with Snohomish County Department of Emergency Management (DEM) to prepare our staff, citizens and city for potential manmade or natural disasters.

Some of actions include yearly flood evacuations from all of the City of Sultan schools, emergency planning, working with Public Utility District 1 (PUD) on emergency evacuation sirens, updating Sultan's portion of the Snohomish County All Hazards Mitigation Plan and Civilian Emergency Response Training (CERT).

Earlier in 2010 the City of Everett Department of Emergency Management and Snohomish County Department of Emergency Management were invited to the Federal Emergency Management Agency (FEMA) training center in Emmitsburg, Maryland to participate in the Integrated Management Course.

The class integrates emergency responders and city officials who are responsible for emergency and disaster preparedness and trains and teaches them to work together during a disaster or other major event. Staff from Sultan and around Snohomish County will participate in four days of scenario based training and course of study and will attend at least three classes before attending the program in Maryland.

Mayor Eslick, City Administrator Deborah Knight and Chief Jeff Brand have all been invited to this training as alternates in the case a primary candidate is not able to attend. According to an e-mail sent on May 18, DEM Director John Pennington stated that budget cut backs prompted the change from primary to alternate status but he still believes there is a strong likelihood all Sultan city staff will attend this training.

The City of Sultan staff will join approximately 68 other city and county employees and officials for this training from September 13 – 17th.

FISCAL IMPACT:

If all staff attend the training it will cost Sultan \$300.

ALTERNATIVES:

1. The Council can support city staff attend the training as schedule.
2. The Council can choose to direct staff not to attend this training.
3. The Council can ask that city staff attend training at some later date.
4. The Council can reduce the number of city staff that attend this training.

RECOMMENDED ACTION:

Staff recommends Council approve city staff attend Department of Emergency Management training in September 2010.

ATTACHMENT

A – Integrated Emergency Management Course

Integrated Emergency Management Course

About IEMC

IEMC Course List

Course Topics

Who should attend

Open Enrollment IEMCs

Community-specific IEMCs

IEMC Featured Topics

[Course Options](#)

[Methodologies and Planning Sessions](#)

[How to Apply](#)

[Participant Comments](#)

[IEMC History](#)

Learning to Manage EOCs through Exercises

The Integrated Emergency Management Courses (IEMCs) are a 4 and ½-day exercise-based training activity that places Emergency Operations Center (EOC) personnel under realistic crisis situations within a structured learning environment.

Course Goal

IEMCs build awareness and skills needed to develop and implement policies, plans, and procedures in an emergency operations center (EOC) to protect life and property through applications of sound emergency management principles in all phases of emergency management.

[Our Course List](#)

 [Sign up via our free e-mail subscription service](#) to receive notifications when new information is available on Integrated Emergency Management Courses.

Who Should Attend

Elected and appointed officials are an important audience to an IEMC. In addition, mid-level management, supervisory and operation personnel from various disciplines benefit from the experience. The Integrated Emergency Management Courses are also designed for personnel who fill specific emergency support positions within their community.

Methodology

IEMCs are a combination of classroom lectures, discussions, small-group planning sessions, and functional exercises which expose participants to new ideas, and increase their awareness of the necessary coordination among other agencies and organizations. For the exercises, each participant is assigned a role similar to their real-life position in an emergency operations center (EOC).

If you have specific questions about the IEMC program, please contact our Integrated Emergency Management Section staff at 301-447-1381.