

CITY OF SULTAN GOVERNMENTAL SERVICES SUBCOMMITTEE
AGENDA ITEM COVER SHEET

Date: May 13, 2010

Agenda Item : Governmental Services Subcommittee
Councilmembers Beeler, Blair and Davenport-Smith

SUBJECT: City of Sultan Lapel Pin Policy



CONTACT PERSON: Donna Murphy Grants and Economic Development Coordinator

ISSUE:

The issue before the Subcommittee is to establish a policy for distribution and sale of the City of Sultan Lapel pins.

SUMMARY STATEMENT:

The City of Sultan purchased 500 lapel pins for an average cost of \$1.15 each. At this time, a policy for distribution or sale of the pins does not exist and the subcommittee needs to discuss the following questions

1. Who at the City should be given pins?
2. How many pins should be given to representatives of the City?
3. Should the City sell the pins at the front counter?
4. If the pins are sold at the front counter, how much should they be sold for?
5. Where should the proceeds go from the pin sales?

Attachment: Email from the Pin Center – Cost of pins

Thanks,
Donna

From: Starla Slaughter [mailto:starla@pincenter.com]
Sent: Tuesday, March 02, 2010 10:14 AM
To: Donna Murphy
Subject: The Pin Center - City of Sultan logo pin

Hi There Donna,

Thanks for the call for the order on the City of Sultan lapel pins. I'm attaching a pin for reference to make sure we order the right pin, lol!

500 pins - \$1.10/ea + \$25 UPS = \$575

Please reply **OK TO PROCEED** and I'll get the pins in the works. We invoice at the time of delivery which is set for April 2-9.

THANKS!
Starla Slaughter
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