

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM #: Discussion D 1

DATE: May 13, 2010

SUBJECT: AWC Conference Attendance

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director 

ISSUE:

The issue before the Council is to discuss attendance at the annual AWC Conference to be held in June.

SUMMARY STATEMENT:

The annual AWC Conference will be held in Vancouver Washington the week of June 23 to 25 2010. The conference provides staff and elected officials an opportunity to network and receive information regarding state and regional issues. Several council members have advised they would like to attend the conference and the legislative travel budget has a balance of \$1500.

The conference cost is \$300. Scholarships are available for the first 30 small cities to apply to cover the conference registration. The City has applied for two scholarships. The hotel cost is \$99 per night and the Mayor will not need a room as she will be staying with relatives in Portland. The cost of 3 Councilmembers and the Mayor to attend (registration and rooms) is approximately \$1,000 plus meals.

The conference will be held during the second regularly scheduled council meeting of June 24, 2010. If a quorum of the council will be attending the conference, it will be necessary to either cancel or reschedule this meeting.

RECOMMENDED ACTION:

Determine which members of the Council will be attending the AWC Conference and whether the regularly scheduled meeting for June 24, 2010 needs to be cancelled or rescheduled.

Attachments: AWC Conference materials



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AWC Annual Conference

June 23-25, 2010
Hilton Vancouver Conference Center

It's a challenge to be serving your community right now. AWC knows that and we've put together an annual conference that focuses on critical issues, practical solutions - all in a timeframe that's easy on your budget and schedule.

What's on the agenda:

- Basics for the newly elected official - parliamentary procedure, roles and responsibilities
- Thought-provoking sessions-- federal health care act, using social media, new age parks
- Best practices for surviving the "new normal," creating sustainable communities and preventing crime
- Tools for building city fiscal health
- Tracks for mayors and councils from small cities
- Learning on the go mobile tours, featuring inter-jurisdictional partnerships and economic development

Energize yourself. Connect with your peers. Engage your community. It starts in Vancouver.

Check out the details...information updated weekly. **Online registration now open. Click [here](#) to register.**

More information on AWC's Annual Conference:

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Future AWC conference dates

2011

June 21-24
 Spokane Convention Center

2012

June 19-22
 Hilton Vancouver Conference Center



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Registration is open!

Registration fees

	Early	Regular	On-site
Member registration	\$300	\$375	\$400
Non-member registration	N/A	\$450	\$450
Guest (includes all meals & receptions)	\$50	\$50	\$50

Early registration is open and closes May 28. Regular registration rates apply after May 28.

Your conference registration include:

- Name badge
- Conference bag
- All conference sessions
- Wednesday Opening Lunch, Night reception at Esther Short Park
- Thursday Municipal Excellence Breakfast, Governor Lunch, Exhibit Reception
- Friday Breakfast
- WellCity Walk
- Annual business meeting

Small city scholarships

Dollars tight for training? We want to help you. If you're from a small city under 5,000 and need a conference scholarship, please apply. AWC offers scholarships for the first 30 small cities to apply and meet the criteria (four scholarships awarded each year per city). Covers conference registration fee; travel and lodging not included.

Conference refund/cancellation policy

The cancellation fee is \$125 if your cancellation is received by June 7, 2010. Full payment is expected for cancellations made after June 7.

Special needs

AWC strives to provide accessible educational opportunities

More information on AWC's Annual Conference:

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for individuals with disabilities. Please contact DeAnn Hartman at AWC, (360) 753-4137, at least seven business days prior to the workshop if any disability accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6388, and ask the operator to dial the AWC number.

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Special dietary needs

If you have special dietary needs, please include the information when you register or email registration@awcnet.org at least 7 days prior to the meal event. You will receive a special meal ticket in your registration packet to present to your server at the event. Unless prior arrangements are made, the serving staff will not be able to accommodate special requests.



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Conference housing

Make your hotel reservation when you register on-line for the conference. It's the only way to receive the special AWC conference hotel rate. The hotels will not accept phone reservations for the AWC block of rooms.

Special conference rates apply until May 28. After that date, AWC will release unsold rooms at the Red Lion Hotel, Homewood Suites, and Comfort Inn.

The Hilton will not accept phone reservations; the Red Lion, the Homewood Suites and Comfort Inn will accept phone reservations after May 28 (the special rate cutoff date).

Hotel rates

Hilton Vancouver 301 W 6 th Street Vancouver, WA 98660 Adjacent to the Vancouver Convention Center	SOLD OUT
Red Lion at the Quay 100 Columbia Street Vancouver, WA 98660 ½ block away from the Hilton Vancouver	\$99 single \$109 double
Homewood Suites 701 SE Columbia Shores Blvd Vancouver, WA 98661	\$120 single/double
Comfort Inn & Suites 401 E 13 th Street Vancouver, WA 98660	\$89.95 single/double

Hotel cancellations

Hotel rooms can be cancelled through AWC with no penalty until June 18. After June 18, please cancel your room directly with the hotel. If the hotel is not able to re-sell the room, you may be charged for the cost of the room.

Parking

Parking is available at meters and at the [Park and Go](#) lots for 75 cents per hour on weekdays (maximum of \$6 till 6 pm, \$2.50 6 pm till close). Rates subject to change. The

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Park-N-Go machines take only coins or credit cards and debit cards, **not paper money**. Please bring coins or a card. Parking at the hotel is available for guests only.

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[Hilton Vancouver hotel parking information](#)

Conference location

Hilton Vancouver
301 W 6th Street
Vancouver, WA 98660

Area information

[Southwest Washington Visitors & Convention Bureau](#)