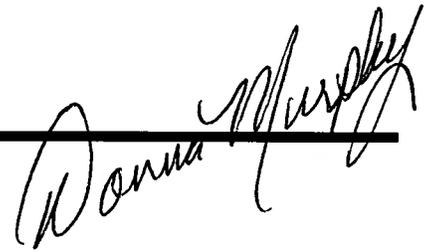


SULTAN CITY SUBCOMMITTEE
AGENDA ITEM COVER SHEET



Date: April 22, 2010

Agenda Item #: Governmental Services Subcommittee
Councilmembers Beeler, Blair and Davenport-Smith

SUBJECT: Review the City's Application for Student Representative on Council

CONTACT PERSON: Donna Murphy Grants and Economic Development Coordinator

ISSUE:

The issue before the Governmental Services Subcommittee is to review the application for Student Representative on Council and make recommended changes.

SUMMARY STATEMENT:

On June 19, 2002 The Sultan City Council passed Ordinance 784-02 adding Chapter 2.21 to the Sultan Municipal Code to provide for a Student Representative at City Council meetings. This ordinance (attached) authorizes the appointment of a student from Sultan School District to act as a liaison between the City and the school on matters related to youth in the community.

On October 18, 2003 the Sultan City Council passed Ordinance 825-03 amending sections 2.21.030 of Chapter 2.21 Student Council Representative of the Sultan Municipal Code. This section changed the term of office for the Student Representative to beginning on July 1st of each year and terminating on June 30th of the following year. The student will be selected after Council review of letters of interest submitted by the students followed by a formal interview.

In April 2009 Sultan High School Principal, Cal Johnson recommended to the Mayor to provide an application with specific questions instead of the students submitting of letters of interest. In May of 2009, Mayor Eslick directed staff to develop an application for the Student Representative on Council. An application was developed and used as a component in the 2009 selection process for Student Representative on Council.

On November 16, 2009 Brenda Montgomery, mother of Student Representative Alternate, Nic Gregg had a meeting with Mayor Eslick regarding the selection process. As a result of that meeting, Ms. Montgomery sent an email with recommended changes to the application:

- Student GPA
- Extra Curricular Activities
- Volunteer/Community Service Projects
- Other Achievements

It is the desire of Mayor Eslick for the Governmental Services Subcommittee to review the application for Student Representative on Council and make recommended changes (if any) for approval by City Council.

FISCAL IMPACTS:

Minimal - Staff Time

Attachments:

- A. Ordinance 784-02
- B. Ordinance 825-03
- C. Application for Student Representative on Council
- D. Ms. Montgomery's email dated November 16, 2009
- E. Interview Questions

CITY OF SULTAN
Sultan, Washington

Ordinance 825-03

**AN ORDINANCE OF THE CITY OF SULTAN CITY COUNCIL
AMENDING SECTIONS 2.21.030 OF CHAPTER 2.21 STUDENT
COUNCIL REPRESENTATIVE OF THE SULTAN MUNICIPAL CODE**

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN DO ORDAIN AS FOLLOWS:

Section 1. SMC 2.21.030 is hereby amended to read as follows:

2.21.030 Term of office

- A. The term of office of the Student Representative shall be for one calendar year beginning on July 1st of each year and terminating on June 30th of the following year.
- B. In case of removal or resignation of the Student Representative, the alternate shall serve out the remainder of the term.

Section 2. Repealer: Any and all other Ordinances or parts of Ordinances of the City of Sultan inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

Section 3. Severability: If any provisions of this Ordinance or its application to any person or circumstance are held invalid, the remainder of the Ordinance or applications of the provisions of the Ordinance to other person or circumstances is not affected.

Section 4. Effective Date: This Ordinance shall be in full force and effect five days after publication as required by law.

PASSED BY THE City Council and APPROVED by the Mayor this 15th day of October 2003.

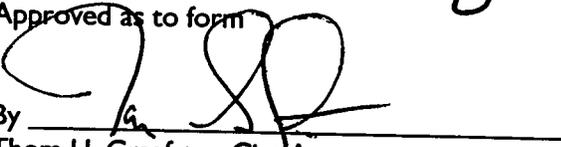
CITY OF SULTAN

By 
C. H. Rowe, Mayor

Attest:

By 
Laura J. Koenig, Clerk/Treasurer

Approved as to form

By 
Thom H. Graafstra, City Attorney

Published October 18, 2003

**CITY OF SULTAN
Sultan, Washington**

Ordinance 784 -02

AN ORDINANCE of the City of Sultan adding Chapter 2.21 to the Sultan Municipal Code to provide for a Student Representative at City Council meetings.

WHEREAS, the City and the Sultan School District desire to ensure the needs of the Sultan community are adequately addressed in the decisions for their respective governing bodies, and

WHEREAS, the City as the local governmental authority allocated funding for programs and services impacting youth, and

WHEREAS, there is a need to obtain the advice and opinion from youth in city government, community and School District issues in an on-going and respective manner, now therefore

BE IT ORDAINED BY THE CITY OF SULTAN, as follows:

Section 1: There is hereby added to the Sultan Municipal Code Chapter 2.21 to read as follows:

2.21.010 Position Created: A. The City shall create the position of Student Council representative from Sultan High School to act as a liaison between the City and the school on matters related to youth in the community.
B. The student will be selected after Council review of letters of interest submitted by the students followed by a formal interview process.
C. The student representative and one alternate will be appointed by the Mayor and confirmed by the Council.

2.21.020 Duties/Responsibilities: A. The student representative or alternate shall attend all regular and special council meetings for the purpose of providing input as to the needs, interests, problems, and views of the Sultan youth.
B. The student representative shall be allowed the same amount of time to speak as the general public in accordance with the rules and procedures of the City Council.
C. The City shall seek opportunities wherever possible to establish a useful dialogue with the student on matters of broad concern in the community.
D. The Student Representative shall confer with the designated City/School Committee member or members in a manner provided by the Committee, and attend committee meetings upon request of the committee.

2.21.030 Term of Office: A. The term of office of the Student Representative shall be for one school calendar year beginning on September 1st of each year and terminate on May 30th of the following year.

B. In case of removal or resignation of the Student Representative, the alternate shall serve out the remainder of the term.

Section 2 Effective Date: This ordinance shall be in full force and effect five days after publication as required by law.

REGULARLY adopted this 19th day of June 2002.

C.H. Rowe, Mayor

ATTEST:

Laura J. Koenig, Clerk/Treasurer

Approved as to form:

Grant Weed, City Attorney

Published:



Application City of Sultan Student Representative

Applicant Information

Name	
Street Address	
City ST ZIP Code	
Home Phone	
Work Phone	
E-Mail Address	

Time Commitment

The City Council meets the second and fourth Thursdays of each month from 7:00pm to approximately 10:00pm. Appointment as a student representative to the City Council will require attendance at regularly scheduled meetings.

Student representatives are most effective in their duties when they commit time to Council-related activities. Are you able to commit time to the Sultan City Council and are you willing to arrange your schedule to participate fully as a student representative to the Sultan City Council?

YES

NO

Have you ever attended a Sultan City Council meeting?

YES

NO

Supplemental Questions

Please respond to the following questions regarding your interest in the position of appointed Councilmember for the City of Sultan.

Why are you interested in serving as a student representative to the Sultan City Council?

The term for this appointed position will be effective until the end of the school year in June 2010. What do you hope to accomplish as a student representative during this time?

Appointment Application
Page 2 of 3

Identify the three highest priorities you believe the City of Sultan needs to address?

Tell us why you should be selected as the student representative to the City Council?

What do you plan to do after you graduate from high school?

Appointment Application
Page 3 of 3

Please return your signed application and letter of interest to _____
by **4:00PM** on _____, **2009**.

Candidates will be interviewed for the position by _____.

To request additional information contact
_____, at <phone number> or by
e-mail at _____.

*Thank you for your interest in serving the Sultan community as a student representative to the
Sultan City Council.*

Donna Murphy

From: bmontgomery2@metlife.com
Sent: Monday, November 16, 2009 2:14 PM
To: donna.murphy@ci.sultan.wa.us
Subject: Sultan High School Council Representative

Good Afternoon, Donna.

I have reviewed the application that was given to all of the candidates for the City of Sultan Student Representative.

As we discussed, I would like to see the following items added to the application:

- Student GPA
- Extra Curricular Activities
- Volunteer/Community Service Projects
- Other Achievements

Including these items will make it easier for the candidates to "sell themselves" and will make it easier for the council members to understand the candidates skills and contributions. It will provide a reference for the council so that when the final decision is made it can be made with some basis rather than "flipping a coin".

As far as the ordinance is concerned, I am not certain that changing the ordinance is necessary. Following the language as set forth within the ordinance may be the real key.

Let me know what your are thoughts when you have a moment.

Brenda Montgomery
(425) 943-0084

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**Student Representative on City Council
2009 – 2010
Interview Questions**

What activities are you currently involved in at Sultan High School and how will this tie in with those activities? How will you balance this with your other activities and overall goals?

How will you communicate youth issues to Sultan City Council? How can the Student Representative strengthen this connection between Council and students?

Do you have a connection with the younger students?

Tell me about a time when you needed to voice your opinion publically. A time when you needed to change an opinion or speak up for yourself or someone else?