

SULTAN CITY COUNCIL

AGENDA ITEM COVER SHEET

ITEM NO: C - 3

DATE: January 28, 2010

SUBJECT: Surplus Equipment
Resolution 10-01

CONTACT PERSON: Public Works Director Dunn

ISSUES:

The issue before the City Council is to approve Resolution 10-01 (Attachment A) to surplus certain items and equipment from city inventory that are physically worn or functionally obsolete and no longer used in the operations of the City nor will be in the foreseeable future.

SUMMARY:

Attachment B is a list of the equipment city staff is asking council to surplus. The listed items and equipment are physically worn or functionally obsolete and no longer necessary in the operations of the City of Sultan.

FISCAL IMPACT:

Cost of advertising in the official newspaper, "The Herald" and the local newspaper, "The Monitor" for a surplus items and equipment sale.

RECOMMENDED ACTION:

City Council approve Resolution 10-01 to surplus certain items and equipment from city inventory that are functionally obsolete and no longer necessary or needed for current City of Sultan purposes nor is there a need in the foreseeable future. City staff will select a date in the future to advertise in the official newspaper, "The Herald" and the local newspaper, "The Monitor" for a sale of surplus items. What is not sold can then be donated to a local charity or persons/municipality in need. This action would be brought to city council for final decision.

ATTACHMENTS:

- A Resolution 10-01
- B Surplus Equipment List

**CITY OF SULTAN
RESOLUTION 10-01**

A RESOLUTION PROVIDING FOR THE DISPOSAL OF CERTAIN
INVENTORY ITEMS DEEMED TO BE SURPLUS TO THE
REASONABLY FORESEEABLE NEEDS OF THE CITY OF SULTAN.

WHEREAS, certain items of equipment belonging to the City of Sultan are obsolete and no longer used by the City; and

WHEREAS, said items are physically worn or functionally obsolete and no longer necessary or needed for current City of Sultan purposes nor is there a need therefore in the foreseeable future;

WHEREAS, certain items are broken and non-useable and need to be removed from inventory and disposed of in a proper manner,

NOW THEREFORE, it is resolved by the City Council of the City of Sultan, Washington as follows:

1. Based upon the findings and recommendations of the City, the items of inventory belonging to said City as shown in Exhibit "A" attached hereto, are declared to be surplus of the foreseeable needs of the City.
2. That it is deemed to be for the common benefit of the residents of said City to dispose of said inventory.
3. That the staff is authorized to dispose of items listed in Exhibit "A" in accordance with the provisions of SMC 3.60.030 to SMC 3.60.065 attached hereto, in a manner that will be to the best advantage to the City of Sultan.

PASSED by the City Council this 28th day of January, 2010

City of Sultan

Carolyn Eslick, Mayor

ATTEST:

Laura J. Koenig, City Clerk

ATTACHMENT A

City of Sultan - Non-Operating Surplus Equipment List 12-28-2010

Item Description	Model #	Serial Number	C.O.S. Inventory #
Postage Scale – Pitney Bowes	NA	114361	NA
Printer – Hewlett Packard	NA	CN2821P2NS	NA
Assorted File Folders	NA	NA	NA
Scanner – Epson	4180 Photo	F3UW052044	NA
Cassette Player – SuperScope	NA	340340824	NA
Monitor – Viewsonic	G22OFB	42K054100184	NA
Adding Machine – Texas Instruments	NA	C0699a	NA
Printer – Hewlett Packard	NA	TH07D94PD	NA
Fax Machine – Brother	NA	U56503H1K42241 4	NA
(1) 4 Drawer Legal File Cabinet – Black	NA	NA	NA
(1) 4 Drawer Letter File Cabinet – Black	NA	NA	NA
Overhead Projector – Apollo	A1-1000	NA	NA
Overhead Projector – Apollo	NA	NA	NA
Audio/Video Control Center – Sony	STRAV500	825236	NA
Dual Deck Recorder – Sony	TC-WE625	8138958	NA
Carhart Work Boot – Size 14	NA	NA	NA
2 Pairs 40 x 32 Carhart Work Jeans	NA	NA	NA