

**SULTAN CITY COUNCIL  
AGENDA COVER SHEET**

**ITEM NO:** A - 2

**DATE:** January 14, 2010

**SUBJECT:** Park, Recreation, Open Space Plan  
Contract Award to PMC World, Inc

**CONTACT PERSON:** Connie Dunn, Public Works Director 

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**ISSUE:**

The issue before the City Council is to authorize the Mayor to sign the contract and the scope of work and with PMC World, Inc (PMC) to write the City of Sultan Park, Recreation, and Open Space (PROS) Plan.

**RECOMMENDED ACTION:**

Staff recommends the Council authorize the Mayor to sign contract and scope of work with PMC to author the PROS Plan in 2010, so the work can be started immediately and approved by state and city agencies by November 2010.

**SUMMARY:**

The City called for Statements of Qualification for the preparing of the PROS Plan to be completed in 2010.

Eleven firms replied:

- Norton Arnold & Company, Seattle
- Triad Associates, Kirkland,
- Barker Landscape Architects, Seattle
- Huitt-Zollars, Inc., Seattle
- Alta Planning + design, Portland, or.
- Hebert Research, Inc, Bellevue
- Beckwith Consulting Group, LaConner
- Core Design, Bellevue
- SBA Landscape Architects, Seattle
- PMC World, Seattle
- Makers architect, Worthy & Associates, Seattle

The panel interviewed the four firms that the staff review team recommended to be interviewed:

- Triad & Associates,
- Huitt-Zollars, Inc.,
- PMC World, Inc, and
- SBA Landscape Architects.

On December 18, 2009 the interview panel of interview the four firms selected by the review team, the interview panel consisted of:

Deborah Knight, City Administrator,  
Jerry Knox, Planning Board Member,  
Kristina Blair, Council Member,  
Dan Chaplik, Sultan School District Superintendent, and  
Connie Dunn, Public Works Director

The interview panel would like to recommend PMC to the City Council to authorize the Mayor to sign the contract with the attached scope of work.

**BACKGROUND:**

The City of Sultan is required to update the PROS Plan by November 2010 in order to be eligible for grants through the Washington State Recreation and Conservation Office (RCO). Staff recommends completing the updates in 2010, with the Council and Planning Board updating the General Comprehensive Plan in 2011 using the PROS Plan as an element of the Comprehensive Plan.

**FISCAL IMPACT:**

In the 2010 Budget under professional services is the funding source with \$30,000 from general fund - parks & recreation to complete the PROS plan.

**ALTERNATIVES:**

1. Authorize Mayor Eslick to sign a contract with PMC to produce a PROS Plan. This action implies the council approves PMC to perform the scope of work at the agreed upon cost.
2. Do not authorize Mayor Eslick to sign a contract with PMC and direct staff to areas of concern. This action implies the council has questions or concerns about the selection process and/or scope of work. Under state law, the city cannot select an engineering consultant based on the cost of the work. First the firm is selected and then the contract is negotiated.

**RECOMMENDED ACTION:**

Authorize Mayor to sign the contract and a scope of work with PMC to prepare the PROS Plan in 2010.

**ATTACHMENTS (received pdf from PMC):**

- A Contract with PMC World
- B Scope of Work
- C Budget

**AGREEMENT FOR SERVICES  
BETWEEN THE CITY OF SULTAN AND  
PMC**

THIS AGREEMENT, is made this 7th day of January, 2010, by and between the City of Sultan (hereinafter referred to as "City"), a Washington Municipal Corporation, and Pacific Municipal Consultants, dba PMC (hereinafter referred to as "Consultant"), doing business at 2729 Prospect Park Drive, Suite 220, Rancho Cordova, CA 95670.

WHEREAS, Consultant is in the business of providing certain services specified herein; and

WHEREAS, the City desires to contract with Consultant for the provision of such services for Comprehensive Park, Recreation, and Open Space Planning (PROS Plan) and Consultant agrees to contract with the City for same;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties as follows:

**TERMS**

1. **Description of Work.** Consultant shall perform work as described in Exhibit A, Scope of Work, which is attached hereto and incorporated herein by this reference, according to the existing standard of care for such services. Consultant shall not perform any additional services without the expressed written permission of the City Council.
2. **Payment.**
  - A. The City shall pay Consultant at the hourly rate set forth in Exhibit A, but not more than a total of thirty thousand dollars (\$30,000) for the services described in this Agreement. This is the maximum amount to be paid under this Agreement.
  - B. Consultant shall submit monthly payment invoices to the City after such services have been performed, and the City shall make payment within four (4) weeks after the submittal of each approved invoice. Such invoice shall detail the hours worked, a description of the tasks performed, and shall separate all charges for clerical work and reimbursable expenses.
  - C. If the City objects to all or any portion of any invoice, it shall so notify Consultant of the same within five (5) days from the date of receipt and shall pay that portion of the invoice not in dispute. The parties shall immediately make every effort to settle the disputed portion.

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3. **Relationship of Parties.** The parties intend that an independent contractor - client relationship will be created by this Agreement. As Consultant is customarily engaged in an independently established trade which encompasses the specific service provided to the City hereunder, no agent, employee, representative or subcontractor of Consultant shall be or shall be deemed to be the employee, agent, representative or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance and unemployment insurance, are available from the City to the Consultant or his employees, agents, representatives or subcontractors. Consultant will be solely and entirely responsible for his acts and for the acts of Consultant's agents, employees, representatives and subcontractors during the performance of this Agreement. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that Consultant performs hereunder. City agrees that City shall not, during the term of this Agreement, nor for a period of one year after termination, solicit for employment, hire or retain, whether as an employee or independent contractor, any person who is or has been employed by Consultant. Should City desire to hire Consultant's employee, City agrees to pay Consultant equitable compensation for the loss of said employee.
4. **Project Name.** Comprehensive Park, Recreation, and Open Space Planning (PROS Plan)
5. **Duration of Work.** Consultant shall complete the work described in Exhibit A on or before December 31, 2010.
6. **Termination.**
  - A. Termination upon the City's Option. The City shall have the option to terminate this Agreement at any time. Termination shall be effective upon ten (10) days written notice to the Consultant.
  - B. Termination for Cause. If Consultant refuses or fails to complete the tasks described in Exhibit A, or to complete such work in a manner unsatisfactory to the City, then the City may, by written notice to Consultant, give notice of its intention to terminate this Agreement. After such notice, Consultant shall have ten (10) days to cure, to the reasonable satisfaction of the City or its representative. If Consultant fails to cure to the reasonable satisfaction of the City, the City shall send Consultant a written termination letter which shall be effective upon deposit in the United States mail to Consultant's address as stated below. Consultant shall have the option to terminate this Agreement for cause upon ten (10) days written notice to the City.
  - C. Rights upon Termination. In the event of termination, the City shall only be responsible to pay for all services performed by Consultant in accordance with this Agreement to the effective date of termination, as described in the final invoice to the City. The City Manager shall make the final determination about what services have been satisfactorily performed.

personal injury and advertising injury, and liability assumed under an insured contract. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using ISO additional insured endorsement GC 20 10 10 01 and GC 20 37 10 01 or substitute endorsements providing equivalent coverage.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
- B. Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:
1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
  2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products-completed operations aggregate limit.
- C. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability and Commercial General Liability insurance:
1. The Consultant's insurance coverage shall be primary insurance as respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.
  2. The Consultant's insurance shall be endorsed to state that coverage shall not be cancelled, except after thirty (30) days prior written notice by U.S. mail, has been given to the City.
- D. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.
- E. Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.
- F. Subcontractors. Consultant shall include each subcontractor as insured under its policies or shall furnish separate certifications and endorsements for each subcontractor. All coverage shall be subject to all of the same insurance requirements as stated herein for the Consultant.

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7. **Nondiscrimination.** In the hiring of employees for the performance of work under this Agreement or any subcontract hereunder, Consultant, its subcontractors or any person acting on behalf of Consultant shall not, by reason of race, religion, color, sex, marital status, national origin or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.
8. **Indemnification / Hold Harmless.** The Consultant shall defend, indemnify and hold the City, its officers, officials, employees and designated volunteers harmless from any and all claims, injuries, damages, losses or suits including reasonable attorney fees, to the extent caused by the negligent performance of this Agreement, except for injuries and damages caused by the negligence of the City.

The City shall defend, indemnify and hold the Consultant, its officers and employees harmless from any and all claims, injuries, damages, losses or suits including reasonable attorney fees, to the extent caused by the negligent performance of this Agreement, except for injuries and damages to the extent caused by the negligence of the Consultant.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and designated volunteers, the Consultant's liability hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

9. **Insurance.** The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, their agents, representatives, employees or subcontractors.
  - A. **Minimum Scope of Insurance.** Consultant shall obtain insurance of the types described below:
    1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
    2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations,

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10. **Entire Agreement.** The written provisions and terms of this Agreement, together with all documents attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of, or altering in any manner whatsoever, this Agreement.
11. **City's Right of Supervision, Limitation of Work Performed by Consultant.** Even though Consultant works as an independent contractor in the performance of his duties under this Agreement, the work must meet the approval of the City and be subject to the City's general right of inspection and supervision to secure the satisfactory completion thereof. In the performance of work under this Agreement, Consultant shall make every reasonable effort to comply with all federal, state and municipal laws, ordinances, rules and regulations that are applicable to Consultant's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations. If Consultant becomes aware of conflicting federal, state and municipal laws, ordinances, rules and regulations, Consultant will contact City in writing and seek direction from City.
12. **Work Performed at Consultant's Risk.** Consultant shall be responsible for the safety of its employees, agents and subcontractors in the performance of the work hereunder and shall take all protections reasonably necessary for that purpose. All work shall be done at Consultant's own risk, and Consultant shall be responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the work.
13. **Ownership of Products and Premises Security.**
  - A. All reports, plans, specifications, data maps, and documents produced by the Consultant in the performance of services under this Agreement, whether in draft or final form and whether written, computerized, or in other form, shall be the property of the City. Consultant shall not be held liable for any reuse of the City-owned documents for purposes outside this Agreement.
  - B. While working on the City's premises, the Consultant agrees to observe and support the City's rules and policies relating to maintaining physical security of the City's premises.
14. **Modification.** No waiver, alteration or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of the City and Consultant.
15. **Assignment.** Any assignment of this Agreement by Consultant without the written consent of the City shall be void.
16. **Written Notice.** All communications regarding this Agreement shall be sent to the parties at the addresses listed below, unless notified to the contrary. Any written notice hereunder shall become effective as of the date of mailing by registered or certified mail, and shall be

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deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.

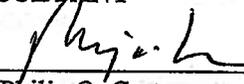
- 17. **Non-Waiver of Breach.** The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of said covenants, agreements or options, and the same shall be and remain in full force and effect.
- 18. **Resolution of Disputes, Governing Law.** Should any dispute, misunderstanding or conflict arise as to the terms and conditions contained in this Agreement, the matter shall be referred to the City Manager, whose decision shall be final. In the event of any litigation arising out of this Agreement, the prevailing party shall be reimbursed for its reasonable attorney fees from the other party. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

**IN WITNESS WHEREOF**, the parties have executed this Agreement on the day and year above written.

**CITY OF SULTAN**

By: \_\_\_\_\_  
Carolyn Eslick, Mayor

**CONSULTANT**

By:  \_\_\_\_\_  
Title: Philip O. Carter  
Taxpayer ID #: 68-0348252

**CITY CONTACT**

\_\_\_\_\_  
City of Sultan  
319 Main Street, Suite 200  
Sultan, WA 98294  
Phone: 360-793-2231  
Fax: 360-793-3344

**CONSULTANT CONTACT**

\_\_\_\_\_  
PMC  
2729 Prospect Park Drive, Suite 220  
Rancho Cordova, CA 95670  
Phone: 916-361-8384  
Fax: 916-361-1574

**ATTEST/AUTHENTICATED**

By: \_\_\_\_\_  
City Clerk

**APPROVED AS TO FORM**

By: \_\_\_\_\_  
Office of the City Attorney

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## SCOPE OF WORK

### PHASE 1 PROJECT INITIATION AND ADMINISTRATION

#### Task 1.1 Project Initiation and Administration Meeting

PMC and RW Droll staff will conduct a "kickoff" meeting with City staff to accomplish the items outlined in the RFP. To maximize efficiency, RW Droll proposes to conduct site assessments and field visits in the days immediately following the kickoff meeting. RW Droll will visit each park site and recreational facility, including unimproved property owned by the City for parkland/open space/future recreational facilities. Site visits should be conducted with at least one Park and Recreation Department staff person. Results of the site assessments will be described further under Task 2.1.

Following the kickoff meeting, PMC staff will provide a final work plan, schedule, and process chart.

Deliverables:

- Final work plan
- Process chart
- Timeline

#### Task 1.2 Staff Team Meetings

PMC anticipates a highly collaborative process with City staff and will conduct regular meetings with City staff to review work products, plan outreach events and advisory committee meetings, and develop plan recommendations. Staff meetings should occur at least monthly, with more frequent, informal communication between PMC staff and key City staff. These meetings should, as often as possible, be telephone conference calls.

Deliverables:

- Meeting agendas
- Any relevant meeting materials
- Summary of meeting discussion and action item list

### PHASE 2 RESEARCH AND ANALYSIS

#### Task 2.1 Parkland and Facility Inventory

Following the site assessment visits identified under Task 1, PMC and Robert W. Droll staff will refine the inventory of the City's park and open space system. Using this inventory, PMC will focus on two items: (a) the level of service provided by Sultan relative to neighboring communities, statewide trends, and national standards, and (b) the state of Sultan's park and recreation system, based on park site and recreation facility condition and amenity type. PMC and Robert W. Droll will produce a Parkland and Facility Inventory Report with relevant maps, graphics, and tables.

Deliverables:

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- Parkland and Facility Inventory Report

Please note: This scope of work requires the City of Sultan to provide base mapping for all park and school facilities, in ACAD format or scaled hardcopies. The City will also provide assessor maps showing parcels and listing all existing parks and Sultan owned property. RW Droll and PMC cannot guarantee accuracy of any map products beyond the accuracy of the base map. Should the City have no mapping information, PMC and RW Droll will use commercially available ESRI information and aerial mapping. Aerial maps are not to scale. RW Droll is not preparing conceptual designs for existing or proposed parks.

## Task 2.2 Recreation Program Inventory and Evaluation

PMC staff will survey neighboring recreation providers and assess the level of service provided by the City, relative to neighboring communities. We will evaluate the current levels of service, whether or not the City is meeting its existing LOS, and where the LOS may need modification or what additional programs and facilities may be necessary to achieve the existing LOS. PMC staff will also interview City Recreation Program staff about their current programs as well as existing opportunities and challenges. A summary of findings will be included in the Recreation Program Report.

### Deliverables:

- Recreation Program Report

## Task 2.3 Maintenance and Operations Evaluation

Using the results of the site assessments as a starting place for this discussion, PMC will interview Maintenance and Management staff to gather feedback on maintenance needs, operational challenges, and staffing needs and opportunities. PMC expects the City will provide recent maintenance and staffing cost data to help refine our analysis. If no data exists, PMC finance specialists can provide direction to staff for data collection.

Results of our analysis of maintenance and operations will be summarized in the Maintenance and Operations Report.

### Deliverables:

- Maintenance and Operations Report

## Task 2.4 Mapping

PMC GIS specialists will work with the project team to develop maps to support the PROS Plan. Typical maps include existing facilities in addition to maps of opportunities areas for new park and facility development, based on results of the Recreation Program Report and Parkland and Facility Inventory Report.

### Deliverables:

- Maps to support the PROS plan document and planning process

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## PHASE 3 COMMUNITY NEEDS ASSESSMENT

### Task 3.1 Public Involvement

Citizen involvement is a vital component of any park and recreation planning process, and PMC will work with City staff to identify the best possible outreach strategy for this project. The public involvement program will identify meeting purposes, dates, key stakeholder groups, event partnership opportunities, and Web-based involvement opportunities in an appropriate mix for this project.

PMC proposes to use the following outreach tools in the Community Involvement Program:

- **Two "City Hall"-style meetings.** The PMC team recognizes the importance of high-visibility City Hall meetings that attract diverse stakeholders. An initial City Hall meeting should be held early in the planning process and offer the project team an opportunity to showcase all of the public engagement tools, project details, and project schedule. PMC would develop the meeting agenda in collaboration with City staff and rely on staff to assist with identification of speakers.

PMC would provide meeting/workshop planning and facilitation, and meeting or workshop process and design (detailed agendas, meeting/workshop format, etc.). PMC would also design and create content for meeting/workshop materials, including posters, boards, and digital presentations to provide graphics and visual presentation of information and to engage participants. PMC will provide meeting facilitator(s) as needed (assume 1 PMC staff and 1 RW Droll staff at each meeting).

- **Website content.** PMC recommends a project web page hosted on the City's existing website. The PMC team will provide content, project graphics, and an online survey. Page content will include a project summary, a review of opportunities for participation, fun facts, and links to other public online resources and documents. The online survey will be developed using the surveymonkey.com tool and will be easily accessed from the project website. The survey may expand on Sultan's current public survey. PMC will provide content for this website. The City of Sultan will post and manage the site.
- **One Targeted stakeholder meeting.** PMC encourages active engagement of stakeholders including neighboring jurisdictions, community service districts, schools, utility providers, chambers of commerce, business owners, merchant groups, neighborhood groups, transportation managers, and other community organizations such as organized sports groups. We recommend identification of stakeholders as part of the community involvement program and kickoff meeting. We suggest that a group interview be used to provide an intimate and focused opportunity to engage stakeholders on relevant topics. The anticipated group size is 8-12 participants. PMC will provide a summary of the stakeholder contact interviews to the project team.

**Please note:** PMC assumes the City will be responsible for securing and noticing all meeting and event venues. The PMC team will assist with meeting setup and breakdown. PMC will plan and manage effective community meetings by setting clear agendas, facilitating discussion, eliciting and encouraging participation, managing and working toward resolution of conflicts, keeping a visual record of comments and ideas, summarizing results, and clarifying actions and next steps.

#### Deliverables:

- Community Involvement Program

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- Meeting and event materials—generally to include meeting approach, agenda, presentation materials (posters and PowerPoint), maps, intercept surveys, and summary of meeting or event results.

## PHASE 4 RECOMMENDATIONS

### Task 4.1 Community Needs Assessment Report

Using the information gathered in previous tasks as a foundation for our analysis, PMC and Robert W. Droll staff will identify community needs and recommendations to meet those future needs. The Community Needs Assessment Report will integrate the information gathered through the Public Involvement Program with the information collected during site visits and the research conducted via stakeholder and staff interviews as part of Task 2. Community needs will also be identified geographically and PMC will provide opportunity area maps as part of the report. The maps will help City staff to plan for more geographically equitable access to recreation and will aid in making future parkland and open space acquisition decisions.

#### Deliverables:

- Draft and Final Community Needs Assessment Report

### Task 4.2 Draft Recommendations

Building off of the needs identified in Task 4.1, PMC and Robert W. Droll staff will develop recommendations for facilities, programs, operations, and maintenance. Recommendations will also include information on funding opportunities and projected cost information for recommended capital improvements. Costs to implement recommended programs will be conveyed in terms of staff time to implement and conduct the program on an annual basis. Projected maintenance and operations costs will also be included.

PMC will work collaboratively with staff to refine recommendations prior to releasing the draft to the public. Public input will also be gathered on the recommendations prior to final City Council approval of the document.

#### Deliverables:

- Draft and final recommendations for PROS Plan including a six-year funding plan

### Task 4.3 Compliance with Comprehensive Plan and State Environmental Policy Act (SEPA)

PMC ensure all planning documents we produce are consistent with the existing policy framework. PMC will work with City planning staff to ensure that the PROS Plan's policy language is consistent with the existing Comprehensive Plan and Non-Motorized Transportation Plan and that the PROS Plan is an effective implementation tool for existing Comprehensive Plan policy direction. PMC will collaborate with City planning staff to ensure that adequate policy direction exists to ensure that new development provides parkland in accordance with the GMA and other City requirements.

PMC will also provide a SEPA checklist, if necessary, prior to final review by the Planning Board and City Council.

#### Task 4.4 Final PROS Plan

PMC and Robert W. Droll will prepare a draft PROS plan document, which summarizes the results of all interim reports and recommendations. The final comprehensive plan will be a streamlined report with all reports included in an appendix. PMC will provide this report in a color, printer ready electronic format. The City of Sultan will be responsible for all printing and reproduction associated with the final plan. PMC staff will prepare draft staff reports and attend Planning Board and City Council meetings, as necessary, for Plan approval (not to exceed 2 meetings total including City Hall meetings).

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# BUDGET

	Task	PMC	RW Droll	Total
Phase 1	<b>Project Initiation &amp; Administration</b>	\$1,020	\$600	\$1,620
Task 1.1	Project Initiation and Administration Meeting	\$220		\$220
Task 1.2	Staff Team Meetings	\$800	\$600	\$1,400
Phase 2	<b>Research &amp; Analysis</b>	\$2,500	\$8,700	\$11,200
Task 2.1	Parkland and Facility Inventory		\$7,500	\$7,500
Task 2.2	Recreation Program Inventory and Evaluation	\$500		\$500
Task 2.3	Maintenance and Operations Evaluation		\$1,200	\$1,200
Task 2.4	Mapping	\$2,000		\$2,000
Phase 3	<b>Community Needs Assessment</b>	\$6,280	\$1,440	\$7,720
Task 3.1	Public Involvement	\$6,280	\$1,440	\$7,720
Phase 4	<b>Recommendations</b>	\$7,620	\$1,840	\$9,460
Task 4.1	Community Needs Assessment Report	\$1,800	\$400	\$2,200
Task 4.2	Draft Recommendations	\$950	\$720	\$1,670
Task 4.3	Compliance with Comprehensive Plan and State Environmental Policy Act (SEPA)	\$550		\$550
Task 4.4	Final PROS Plan	\$4,740	\$300	\$5,040
	<b>Grand Total</b>	<b>\$17,840</b>	<b>\$12,160</b>	<b>\$30,000</b>

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