

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Consent C 1 B
DATE: December 10, 2009
SUBJECT: Council Meeting Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the minutes of the November 12, 2009 Public Hearing on the 2010 Preliminary Budget as on file in the office of the City Clerk.

RECOMMENDED ACTION:

Approve as submitted

CITY OF SULTAN COUNCIL MEETING – November 12, 2009**PUBLIC HEARINGS:**

The Public Hearing on the 2010 Budget was called to order by Mayor Eslick .
Councilmembers present: Wiediger, Slawson, Davenport-Smith, Blair and Beeler.

Staff:

Deborah Knight, City Administrator review the 2010 Budget.

The issue before the City Council is to review the Mayor's 2010 Preliminary Budget and hold the budget hearing as required by state statute (35.33 RCW). The Council held a Budget Workshop on October 7th and October 8th to discuss the Mayor's preliminary budget for 2010. A public hearing on the Mayor's proposed 2010 Budget was held on October 22, 2009. Detail reports were presented for consideration and are attached for the Public Hearing.

Investment in Sultan:

- Streamline and simplify the permit process
- Implement Springbrook module for tracking permits
- Update 2004 Comprehensive plan. Do technical analysis to support goals and policies
- Update the Water System Plan, General Sewer Plan and Parks and Open Space Plan
- Complete the Garbage Rate Study
- Construct roadway and water system improvements at 2nd Street. Extend Sultan Basin Rd south
- Complete the waste water treatment plant design
- Acquire park and open space property
- Begin annual repairs to Boys and Girls Club, Food Bank, Post Office and City Hall
- Fund .5 FTE animal control officer
- Continue to improve public safety (e.g. block watch and security cameras)
- Continue to maintain parks and streets
- Continue stormwater utility program and clean catch basins
- Meet state requirements for water efficiency and water quality
- Provide Garbage collection services for commercial and residential customers
- Burial and perpetual care services at the Sultan Cemetery

The Changes made from the proposed budget included:

Revenues

- Reduced Building Maintenance Fund by \$350,000. Grant for the Boys and Girls Club building improvements will be managed through the Snohomish County Boys and Girls Club organization

Expenses

- Removed the part-time administrative assistant position from the budget.
 - Reduces general fund budget by \$4,500 (increases ending fund balance)
 - Reduces park and street capital improvement funds
 - Reduces water capital improvement fund

The General fund revenue assumptions included:

- Taxes - 1% increase in property taxes (\$6,635) plus \$5,139 in new construction
- Taxes - No change in sales tax revenues
- Taxes - Increase cable and gas utility tax revenues to reflect three year average

CITY OF SULTAN COUNCIL MEETING – November 12, 2009

- License and Permits - 6 new single-family residences providing building and development fees
- Charges for Services - Include Dept. of Commerce \$17,100 GMA planning grant
- Fines and Penalties - Reduce district court revenues by \$37,000 to reflect 2009 decline

A review of the department budget was provided. The budget will provide for two newsletters; work program with the businesses; work on the comprehensive plan; code updates; a garbage rate study; park plan; updates to the water and sewer plans; continued installation of electronic meters.

Public Input

No public input

On a motion by Councilmember Slawson, seconded by Councilmember Wiediger, the public hearing was closed. All ayes.

Carolyn Eslick, Mayor

Laura J. Koenig, City Clerk