Council Budget Retreat
Public Works Department
2010 Budget Presentation

October 7, 2009

B – 9 Parks and Streets Summary

Goal: To serve our community in the best way possible with a lean budget, maintaining quality workmanship nad professionalism.

PARKS:

Parks are part of the General Fund. Maintenance and operations are handled by the Public Works Department.

- Operating/Office Supplies are weed eater string and City Hall Supplies.
- Small Tools/Minor Equipment is a shared cost with other departments in 2010 the city will be purchasing:
  Leaf Blower $500.00
  2 Pole Pruners 366.00
  Chain Saw 250.00
  Tools 400.00
- Vehicle Maintenance and Operations includes tires, fuel, oil, filters, and grease
- Travel/Seminars would include pruning classes, seminars on play field care, the goal is to attend free classes when possible. In 2010 we will be getting herbicide and pesticide license.
- Repair and Maintenance will be expenditures for Sprinkler Heads
- Professional Services include Park Comprehensive Plan and Union Negotiations.
- Operating Transfer Out is ½ a mower for $5,350 into the Equipment Reserve Fund.

Streets:

Streets are funded through Property Taxes, B & O Taxes, and Utility Taxes.
Streets in 2010 – Public Works will maintain the gravel roads and complete a patching and chip-seal project on 8th Street.

- Operating Supplies are paint, signs, and painting supplies (roller, brushes, pans)
- Small tools will be tools needed for the work trucks (shovels, tie downs, brooms, etc.)
- Vehicle Operations/Repair/Maintenance includes tires, oil, grease, filters, sweeper brushes and fuel.
- Repair and Maintenance of streets include patching with cold mix and rock on the cities gravel roads
- Professional Services include transportation Planning and Union Negotiations.

General Ledger
Budget Analysis Report

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Fiscal Year: 2010

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				001	GENERAL FUND					
				085	Parks and Recreation					
				E10	Salaries and Wages					
24,194.47	6,373.67	29,345.00	21,590.73	576-80-100	Salaries and Wages	0.00	30,549.86	0.00	0.00	0.00
24,194.47	6,373.67	29,345.00	21,590.73		Salaries and Wages Totals:	0.00	30,549.86	0.00	0.00	0.00
				E20	Employee Benefits					
8,634.94	1,357.28	8,353.00	5,668.79	576-80-200	Benefits	0.00	9,656.86	0.00	0.00	0.00
269.02	319.75	300.00	690.49	576-80-220	Uniforms	0.00	1,200.00	0.00	0.00	0.00
8,903.96	1,677.03	8,653.00	6,359.28		Employee Benefits Totals:	0.00	10,856.86	0.00	0.00	0.00
				E30	Operating and Office Supply					
1,594.53	2,115.82	2,000.00	1,252.18	576-80-310	Office/Operating Supplies	0.00	1,200.00	0.00	0.00	0.00
61.56	1,219.09	750.00	235.78	576-80-320	Office Supplies	0.00	500.00	0.00	0.00	0.00
597.31	423.97	500.00	736.97	576-80-350	Small Tools/Minor Equipment	0.00	1,516.00	0.00	0.00	0.00
1,726.66	408.55	500.00	582.39	576-80-360	Vehicle Operation/Maintenance	0.00	735.00	0.00	0.00	0.00
180.20	591.21	500.00	0.00	576-80-370	Vehicle Repair	0.00	400.00	0.00	0.00	0.00
4,160.26	4,758.64	4,250.00	2,807.32		Operating and Office Supply Tota	0.00	4,351.00	0.00	0.00	0.00
				E40	Other Services and Charges					
0.00	0.00	0.00	0.00	576-80-410	Professional Services	0.00	30,750.00	0.00	0.00	0.00
769.72	405.62	500.00	412.70	576-80-420	Communication	0.00	500.00	0.00	0.00	0.00
0.00	87.32	150.00	18.39	576-80-430	Travel and Seminars	0.00	150.00	0.00	0.00	0.00
2,663.73	0.00	100.00	237.42	576-80-450	Rentals	0.00	100.00	0.00	0.00	0.00
3,586.00	7,497.00	620.00	0.00	576-80-460	Insurance	0.00	3,500.00	0.00	0.00	0.00
4,843.05	3,295.94	2,500.00	1,680.68	576-80-470	Utilities	0.00	2,500.00	0.00	0.00	0.00
1,054.72	1,169.22	2,000.00	998.49	576-80-480	Repair and Maintenance	0.00	1,000.00	0.00	0.00	0.00
153.00	0.00	500.00	96.10	576-80-490	Miscellaneous	0.00	100.00	0.00	0.00	0.00
13,070.22	12,455.10	6,370.00	3,443.78		Other Services and Charges Totals:	0.00	38,600.00	0.00	0.00	0.00

parks A-1

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				E60	Capital Outlays					
0.00	0.00	0.00	0.00	576-80-630	Capital Outlay - Improvements	0.00	200.00	0.00	0.00	0.00
4,801.66	1,043.51	0.00	182.46	576-80-640	Capital Outlay - Equipment	0.00	0.00	0.00	0.00	0.00
4,801.66	1,043.51	0.00	182.46		Capital Outlays Totals:	0.00	200.00	0.00	0.00	0.00
				E70	Debt Service - Principal					
35,000.00	0.00	0.00	21,000.00	581-20-780	Interfund Loan Payment Issued	0.00	0.00	0.00	0.00	0.00
35,000.00	0.00	0.00	21,000.00		Debt Service - Principal Totals:	0.00	0.00	0.00	0.00	0.00
				E80	Debt Service - Interest					
8,000.00	0.00	0.00	66.39	592-22-820	Interfund Interest Payment Iss	0.00	0.00	0.00	0.00	0.00
8,000.00	0.00	0.00	66.39		Debt Service - Interest Totals:	0.00	0.00	0.00	0.00	0.00
				E90	Interfund Services					
0.00	0.00	10,000.00	0.00	597-55-000	Operating Transfer Out	0.00	5,350.00	0.00	0.00	0.00
0.00	0.00	10,000.00	0.00		Interfund Services Totals:	0.00	5,350.00	0.00	0.00	0.00
98,130.57	26,307.95	58,618.00	55,449.96		EXPENDITURES TOTALS:	0.00	89,907.72	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
98,130.57	26,307.95	58,618.00	55,449.96		DEPT EXPENSES	0.00	89,907.72	0.00	0.00	0.00
(98,130.57)	(26,307.95)	(58,618.00)	(55,449.96)		Parks and Recreation Totals:	0.00	(89,907.72)	0.00	0.00	0.00
0.00	0.00	0.00	0.00		FUND REVENUES	0.00	0.00	0.00	0.00	0.00
98,130.57	26,307.95	58,618.00	55,449.96		FUND EXPENSES	0.00	89,907.72	0.00	0.00	0.00
(98,130.57)	(26,307.95)	(58,618.00)	(55,449.96)		Parks and Recreation Totals:	0.00	(89,907.72)	0.00	0.00	0.00

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
0.00	0.00	0.00	0.00		REPORT REVENUES	0.00	0.00	0.00	0.00	0.00
98,130.57	26,307.95	58,618.00	55,449.96		REPORT EXPENSES	0.00	89,907.72	0.00	0.00	0.00
(98,130.57)	(26,307.95)	(58,618.00)	(55,449.96)		REPORT TOTALS:	0.00	(89,907.72)	0.00	0.00	0.00

General Ledger
Budget Analysis Report

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Fiscal Year: 2010

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				101	STREET FUND					
				R01	Beginning Fund Balance					
2,835.34	57,687.66	0.00	0.00	308-10-000	Beginning Fund Balance	0.00	0.00	0.00	0.00	0.00
2,835.34	57,687.66	0.00	0.00		Beginning Fund Balance Totals:	0.00	0.00	0.00	0.00	0.00
				R10	Taxes					
68,596.23	68,818.53	81,300.00	36,187.48	311-10-000	Real and Personal Property Tax	0.00	81,300.00	0.00	0.00	0.00
52,887.67	54,008.76	56,600.00	37,554.35	316-41-000	B & O Electric	0.00	86,000.00	0.00	0.00	0.00
121,483.90	122,827.29	137,900.00	73,741.83		Taxes Totals:	0.00	167,300.00	0.00	0.00	0.00
				R20	Licenses and Permits					
6,449.90	4,551.40	5,000.00	3,104.00	322-40-000	Street/Curb Permits -ROW	0.00	5,000.00	0.00	0.00	0.00
6,449.90	4,551.40	5,000.00	3,104.00		Licenses and Permits Totals:	0.00	5,000.00	0.00	0.00	0.00
				R30	Intergovernmental Revenues					
0.00	0.00	0.00	0.00	336-00-810	Local Vehicle License	0.00	0.00	0.00	0.00	0.00
107,583.30	103,719.80	106,516.00	63,883.04	336-00-870	Motor Vehicle Excise Tax	0.00	103,080.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	336-00-880	Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00
107,583.30	103,719.80	106,516.00	63,883.04		Intergovernmental Revenues Totals	0.00	103,080.00	0.00	0.00	0.00
				R60	Miscellaneous Revenues					
168.14	0.00	250.00	0.00	361-11-000	Investment Interest	0.00	200.00	0.00	0.00	0.00
0.00	651.92	0.00	305.00	367-11-010	Contributions - Street Project	0.00	0.00	0.00	0.00	0.00
168.14	651.92	250.00	305.00		Miscellaneous Revenues Totals:	0.00	200.00	0.00	0.00	0.00
				R80	Nonrevenues					
0.00	0.00	0.00	0.00	382-80-010	PWTF Intergovernmental Loan	0.00	0.00	0.00	0.00	0.00

Street fund B-1

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
0.00	0.00	0.00	0.00		Nonrevenues Totals:	0.00	0.00	0.00	0.00	0.00
				R90	Other Financing Sources					
0.00	0.00	0.00	0.00	391-80-010	Local Options Program	0.00	0.00	0.00	0.00	0.00
100.00	0.00	0.00	0.00	395-10-000	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00
0.00	0.00	72,758.00	0.00	397-10-000	Operating Transfer In	0.00	0.00	0.00	0.00	0.00
100.00	0.00	72,758.00	0.00		Other Financing Sources Totals:	0.00	0.00	0.00	0.00	0.00
238,620.58	289,438.07	322,424.00	141,033.87		REVENUES TOTALS:	0.00	275,580.00	0.00	0.00	0.00
				150	Road and Street Maintenance					
				E10	Salaries and Wages					
76,647.56	89,048.63	84,172.00	61,505.60	542-30-100	Salaries and Wages	0.00	86,725.00	0.00	0.00	0.00
76,647.56	89,048.63	84,172.00	61,505.60		Salaries and Wages Totals:	0.00	86,725.00	0.00	0.00	0.00
				E20	Employee Benefits					
23,895.97	27,097.95	26,712.00	19,231.22	542-30-200	Benefits	0.00	28,372.00	0.00	0.00	0.00
269.66	273.00	200.00	622.25	542-30-220	Uniforms	0.00	700.00	0.00	0.00	0.00
24,165.63	27,370.95	26,912.00	19,853.47		Employee Benefits Totals:	0.00	29,072.00	0.00	0.00	0.00
				E30	Operating and Office Supply					
3,372.82	3,303.06	13,000.00	6,564.50	542-30-310	Office/Operating Supplies	0.00	3,000.00	0.00	0.00	0.00
1,762.11	1,535.34	1,500.00	1,453.50	542-30-320	Office Supplies	0.00	1,800.00	0.00	0.00	0.00
382.80	52.93	1,500.00	859.52	542-30-350	Small Tools/Minor Equipment	0.00	200.00	0.00	0.00	0.00
2,633.99	822.45	9,500.00	1,781.74	542-30-360	Vehicle Operation/Maintenance	0.00	3,200.00	0.00	0.00	0.00
308.42	2,139.08	1,500.00	393.21	542-30-370	Vehicle Repair	0.00	1,000.00	0.00	0.00	0.00
8,460.14	7,852.86	27,000.00	11,052.47		Operating and Office Supply Tota	0.00	9,200.00	0.00	0.00	0.00
				E40	Other Services and Charges					
0.00	0.00	0.00	0.00	542-10-410	Storm Water Mgmt Plan	0.00	0.00	0.00	0.00	0.00
5,437.57	96,534.57	30,000.00	31,333.73	542-30-410	Professional Services	0.00	34,500.00	0.00	0.00	0.00
3,870.39	3,272.00	3,200.00	3,104.79	542-30-420	Communication	0.00	3,300.00	0.00	0.00	0.00
201.00	100.00	2,000.00	1,069.03	542-30-430	Travel and Seminars	0.00	1,000.00	0.00	0.00	0.00
132.88	0.00	1,000.00	0.00	542-30-450	Rentals	0.00	1,000.00	0.00	0.00	0.00
4,850.00	4,850.00	8,750.00	200.00	542-30-460	Insurance	0.00	4,900.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	542-30-461	Payment of Judgements and Sett	0.00	0.00	0.00	0.00	0.00
2,853.26	1,731.39	500.00	3,607.19	542-30-490	Miscellaneous	0.00	0.00	0.00	0.00	0.00
17,345.10	106,487.96	45,450.00	39,314.74		Other Services and Charges Totals:	0.00	44,700.00	0.00	0.00	0.00

Street fund B-2

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				E60	Capital Outlays					
0.00	0.00	0.00	0.00	542-30-610	Capital - Land	0.00	0.00	0.00	0.00	0.00
0.00	1,329.78	2,000.00	0.00	542-30-620	Capital Outlay - Buildings	0.00	0.00	0.00	0.00	0.00
0.00	937.44	25,000.00	0.00	542-30-630	Other Improvements	0.00	0.00	0.00	0.00	0.00
2,965.25	3,821.64	5,000.00	4,158.93	542-30-640	Capital Outlay (Signs/Equip)	0.00	12,500.00	0.00	0.00	0.00
2,965.25	6,088.86	32,000.00	4,158.93		Capital Outlays Totals:	0.00	12,500.00	0.00	0.00	0.00
				E70	Debt Service - Principal					
8,690.78	9,148.44	4,754.00	4,753.32	591-80-700	Bond Payment - Principal	0.00	0.00	0.00	0.00	0.00
8,690.78	9,148.44	4,754.00	4,753.32		Debt Service - Principal Totals:	0.00	0.00	0.00	0.00	0.00
				E80	Debt Service - Interest					
1,063.29	605.50	123.55	123.59	591-80-800	Bond Payment - Interest	0.00	0.00	0.00	0.00	0.00
1,063.29	605.50	123.55	123.59		Debt Service - Interest Totals:	0.00	0.00	0.00	0.00	0.00
				E90	Interfund Services					
2,500.00	0.00	0.00	0.00	597-55-000	Operating Transfer Out 1)	0.00	44,345.00	0.00	0.00	0.00
2,500.00	0.00	0.00	0.00		Interfund Services Totals:	0.00	44,345.00	0.00	0.00	0.00
141,837.75	246,603.20	220,411.55	140,762.12		EXPENDITURES TOTALS:	0.00	226,542.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
141,837.75	246,603.20	220,411.55	140,762.12		DEPT EXPENSES	0.00	226,542.00	0.00	0.00	0.00
(141,837.75)	(246,603.20)	(220,411.55)	(140,762.12)		Road and Street Maintenance Tot	0.00	(226,542.00)	0.00	0.00	0.00
				160	Traffic and Pedestrian Service					
				E30	Operating and Office Supply					
0.00	0.00	0.00	0.00	542-66-310	Snow and Ice Control	0.00	0.00	0.00	0.00	0.00
3,600.00	3,600.00	2,000.00	600.00	542-67-310	Street Cleaning	0.00	2,000.00	0.00	0.00	0.00
3,600.00	3,600.00	2,000.00	600.00		Operating and Office Supply Tota	0.00	2,000.00	0.00	0.00	0.00
				E40	Other Services and Charges					
2,557.32	1,411.95	0.00	939.05	542-30-480	Repair and Maintenance	0.00	4,000.00	0.00	0.00	0.00
32,937.85	36,920.13	37,200.00	20,723.66	542-63-470	Utilities	0.00	32,000.00	0.00	0.00	0.00
35,495.17	38,332.08	37,200.00	21,662.71		Other Services and Charges Totals:	0.00	36,000.00	0.00	0.00	0.00

1) $30,000 Street overlay / Chip seal (capital budget)
$10,000 Sweeper replacement (104 equip. replacement fund)
4,000 equip. replacement

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
39,095.17	41,932.08	39,200.00	22,262.71		EXPENDITURES TOTALS:	0.00	38,000.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
39,095.17	41,932.08	39,200.00	22,262.71		DEPT EXPENSES	0.00	38,000.00	0.00	0.00	0.00
(39,095.17)	(41,932.08)	(39,200.00)	(22,262.71)		Traffic and Pedestrian Service Tota	0.00	(38,000.00)	0.00	0.00	0.00
				180	Road and Street Construction					
				E60	Capital Outlays					
0.00	0.00	0.00	0.00	595-10-630	Construction	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Capital Outlays Totals:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		EXPENDITURES TOTALS:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT EXPENSES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Road and Street Construction Tot	0.00	0.00	0.00	0.00	0.00
				900	Ending Fund Balance					
				E95	Ending Fund Balance					
0.00	0.00	0.00	0.00	508-00-000	Ending Fund Balance	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Ending Fund Balance Totals:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		EXPENDITURES TOTALS:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT EXPENSES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Ending Fund Balance Totals:	0.00	0.00	0.00	0.00	0.00
238,620.58	289,438.07	322,424.00	141,033.87		FUND REVENUES	0.00	275,580.00	0.00	0.00	0.00
180,932.92	288,535.28	259,611.55	163,024.83		FUND EXPENSES	0.00	264,542.00	0.00	0.00	0.00
57,687.66	902.79	62,812.45	(21,990.96)		Ending Fund Balance Totals:	0.00	11,038.00	0.00	0.00	0.00

Street fund B-4

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
238,620.58	289,438.07	322,424.00	141,033.87		REPORT REVENUES	0.00	275,580.00	0.00	0.00	0.00
180,932.92	288,535.28	259,611.55	163,024.83		REPORT EXPENSES	0.00	264,542.00	0.00	0.00	0.00
57,687.66	902.79	62,812.45	(21,990.96)		REPORT TOTALS:	0.00	11,038.00	0.00	0.00	0.00

Street fund B-5