

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

---

**ITEM NO:** C-7

**DATE:** May 14, 2009

**SUBJECT:** Sultan High School Senior Parents Reservation of Riverfront Park Pavilion

**CONTACT PERSON:** Deborah Knight, City Administrator

**ISSUE:**

Offer the Sultan High School Senior Parents (2009 Graduating Class) the opportunity to use a city park facility at no charge to compensate for a staff error which resulted in double-booking the pavilion at River Front Park.

As a result of the staff error, the Senior Parents had to move their fund raising rummage sale to another location. The park fee was refunded.

**STAFF RECOMMENDATION:**

Offer the Sultan High School Senior Parents (Class of 2009) a voucher for use of a city park facility for one event at no charge. The voucher could also be transferable to the senior class of 2010.

**SUMMARY:**

The Sultan High School (SHS) Parents had booked the pavilion (gazebo) in Riverfront Park in March for Saturday, April 17, 2009 for their fundraising rummage sale. On Tuesday, April 14, 2009 the Sportsman Club called City Hall to book the pavilion for Friday, Saturday and Sunday for their fundraiser.

The staff member taking the reservation did not realize the pavilion is at the River Park and not the shelter at Reese Park. The staff person taking the reservation from the Sportsman Club penciled them into the reservation book and notified the caller that they needed to come down and fill out an application and pay their rental fee and deposit.

Unfortunately the Sportsman Club did not come in and do the necessary paperwork and pay the fees until Friday, April 17, 2009 and at that time the Sportsman had started to set up their rummage sale at the pavilion. The SHS Parents group was understandable

upset. Staff apologized and tried to work with the two groups to resolve the error. In the end, the SHS Parents relocated their rummage sale.

The City Council sets the city's annual budget and adopts a fee schedule. The fee schedule does not include policies for compensating customers for staff errors. Council must take action to avoid "gifting of public funds".

**FISCAL IMPACT:**

The cost to reserve the River Park Pavilion (gazebo) is \$50 for school groups. The shelters at Reese, Sportsmans, and Osprey Park are \$75 with field use. There is also the potential impact of setting a precedent for compensating customers for staff errors outside of refunding fees.

**ALTERNATIVES:**

1. Offer the Sultan High School Senior Parents (Class of 2009) a voucher for use of a city park facility for one event at no charge. The voucher could also be transferable to the senior class of 2010.
2. Do not offer the Sultan High School Senior Parents (Class of 2009) a voucher for use of a city park facility for one event at no charge.
3. Review the staff recommendation. Discuss the incident and direct staff to areas of concern or make a decision to offer another form of compensation.

**RECOMMENDED ACTION:**

Offer the Sultan High School Senior Parents (Class of 2009) a voucher for use of a city park facility for one event at no charge. The voucher could also be transferable to the senior class of 2010.

**ATTACHMENTS**

None