

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Consent C 3

DATE: November 13, 2008

SUBJECT: Council Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the minutes of the October 23, 2008 Public Hearing on the 2008 Budget Amendments as on file in the office of the City Clerk.

RECOMMENDED ACTION:

Approve as submitted

MOTION:

Move to accept the consent agenda as presented.

CITY OF SULTAN COUNCIL MEETING – October 23, 2008**PUBLIC HEARINGS:**

The Public Hearing on the 2008 Budget Amendments was called to order by Mayor Eslick. Councilmembers present: Champeaux, Wiediger, Slawson, Flower, and Blair. Absent: Doornek. There were no objections to the Council participation.

Staff:

Report was presented by Deborah Knight, City Administrator and Laura Koenig, Clerk/Deputy Finance Director.

The City Council has approved expenditures not included in the adopted 2008 budget. The Water and Sewer capital improvement funds and debt service funds were discussed during the public hearing on October 9, 2008. The General Fund has been reviewed and adjustments have been made to revenues and expenditures.

001 General Fund: Actual revenues for taxes, license and services have decreased by \$56,050. The City received a grant from the COPS program of \$116,913 which has been included in the amendment. This increased the total general fund revenues to \$2,017,383. The revenues that were reduced include the building, zoning and investment interest.

Staff has done a comprehensive review of the expenditures for the General Fund and has made a recommendation to reduce expenses. The COPS is included in the expenditures for Law Enforcement and it appears the expenditures have increase by \$125,602. The total increase in expense without consideration of the grant is \$8,689.

The additional expenditures include the Comprehensive Plan costs, jail fees, and overtime for police staff. The budget has been reduced for the unfilled staff positions, contract with the County Sheriff, animal control, economic development and unnecessary expenses.

Adjustments have been made to provide funding for the two positions, the Records Specialist and the Administrative Assistant; and for cost to complete the Comprehensive Plan.

Council Comments:

Blair: The payments for expenditures for the rest of the year are still unknown, will there need to be additional budget amendments:

Flower: Will there be a need for Civil Service if the City contracts for police services?

Staff:

The second reading of the ordinance could be held in December to allow for additional adjustments. The City received a letter from Civil Service regarding budget needs and the City could request they postpone the work until a decision on the contract is made. The animal control officer would be under Civil Service if they are commissioned.

Public Input

None

On a motion by Councilmember Slawson, seconded by Councilmember Champeaux, the public meeting was closed. All ayes.

Carolyn Eslick, Mayor

Laura J. Koenig, City Clerk