SULTAN CITY COUNCIL
BUDGET RETREAT COVER SHEET

DATE: October 18, 2008

SUBJECT: General Fund Overview

CONTACT PERSON: Deborah Knight, City Administrator D. Knight

Attached is the final draft of the General Fund Budget.

The enterprise fund budgets for water, sewer, garbage, cemetery and stormwater and the debt service funds are provided under separate cover.

City staff will finalize all the budget funds following the budget retreat and submit the Mayor's recommended budget to the City Council on October 23, 2008. This will include the Council's first look at the 2009 Capital Budget which will dissolve the CR Utility Reserve Fund into a CR Water and CR Sewer fund. Council will also review the newly created Building and Maintenance fund.

Following is a brief overview of the key changes to the General Fund budget since it was presented to the City Council at their budget workshop on September 4, 2008:

Revenues

1. The budget is balanced with a very modest ending fund balance of $24,195.42 (Attachment A-3). The City will need to carefully monitor revenues and reduce expenditures if necessary. As in past years, our financial position on July 1, will be an important indicator. The staff recommendation is to limit expenditures in the first four months of the year until property tax receipts are received.

   Attachment A details the sources of revenues and sources of expenses.

   General fund revenues are broken into six categories:

	2008 Amended Budget	Proposed 2009	% Change
Taxes	$1,349,558	$1,417,765	+5.0%
License and Permits	$69,500	$29,450	-58.0%
Intergovernmental	$312,466[1]	$189,571	-39.3%
Charges for Services	$125,800	$30,100	-43.2%
Fines and Penalties	$65,250	$67,150	+2.9%
Miscellaneous	$107,444	$107,494	0.00%
Total	**$2,030,018**	**$1,841,530**	**-9.2%**

[1] Includes $121,998 in pass through grants offset by expenditures. Without grants = $190,468

2. Small Increases in Tax revenue assumptions. Staff evaluated tax revenue (property tax, sales tax, utility tax, etc.) assumptions for the last two years. Based on the two year average, tax revenues have been slightly adjusted upward. Attachment B shows the staff analysis and revenue adjustments. For example, Local and Retail Sales Taxes were approximately $26,360/month in 2007 and $25,889/month in 2008. The previous 2009 budget estimate was $21,354/month. This seems low based on the last two years. Staff recommend increasing the monthly average to $23,000 for 2009.

3. License and Permits/Charges for Services

   The biggest change in the budget assumption is the severe reduction in planning (community development) and building permit revenue and associate changes for zoning fees, building plan review and building inspection.

   The 2009 budget is built on the assumption the City will receive 5 single family residential building permits. These permits will be outside formal subdivision plats. The budget assumes no commercial development.

4. Investment Interest. Code cities may now apportion some investment earnings from funds commingled for investment purposes to the general fund rather than the participating funds unless restricted by law (RCW 35.39.034). Utility funds, bond covenants or other provisions may require that the interest be allocated to the utility fund.

   In 2007 the City Council adopted a policy of allocating investment interest. Investment interest of $42,500 (page A-2) is based on 2.38% this is a decrease from 5.0% anticipated in 2008. **Since the Budget Advisory Panel strongly recommends the City Council consider alternatives to using investment interest as a long-term source of revenue.**

General Fund Expense

1. Cost of Living Adjustment

   The City's bargaining agreement with the public works and clerical staff was ratified on October 9, 2008. The cost of living adjustment for the CPI-W June to June for the Seattle-Tacoma-Bremerton area will be 6.2%.

   This will have a significant impact on service delivery in all areas of the City. As the cost of wages increases and revenues are below last year's actual, the City must reduce its expenditures for operations, maintenance and program delivery (Attachment C). Overall salaries and benefits have decreased as a result of using contract police chief and building inspector services.

The Mayor, City Council and Sultan community will need to carefully prioritize where to invest tax payers dollars to get the maximum value and return on investment.

2. Medical, Dental and Vision Coverage

Medical premiums will increase by 8.2 in 2008.
Washington Dental Service no increase.
Willamette Dental 8.7%
Vision Service Plan no increase.
Long Term Disability 25%-32% decrease

Medical premium increases will affect the public works and clerical workers contract currently under negotiation. A premium cost share agreement will help the City control rising health care costs.

Public Employees Retirement System (PERS) - Pension Contribution Rates

PERS contribution rates for employers have been increasing quite significantly over the last couple of years. There was a jump from 6.12% effective July 1, 2007. There will be another increase to 8.31% effective July 1, 2008. A projected 9.10% increase will take effect in 2009 and a 9.12% increase is projected for each year from 2011-2013.

Operating Expenditures

1. Executive. Deleted $10,000 in professional services for labor negotiator. The City has approved a 3-year labor agreement with the Teamsters. The money won't be needed until 2010.

2. Finance. Salaries have increase from $14,135 in 2008 to $21,774 in 2009 as a result in a decline in grant projects to charge staff salary against the capital budget.

3. Grants and Economic Development. Economic Development ($3,500) will go towards a grant assistance program for downtown businesses to improve the appearance of their building facades and exterior (cosmetic) improvements. Travel and Training was decreased from $1,200 to $850. The Volunteer Program will receive $700 to support the appreciation dinner and other volunteer activities. Attachment D-10 through D-14

4. Civil Service Commission. $3,000 Professional services budget for Civil Service Secretary support (10 hours/month at $23/hour).

5. Other Governmental Services. No change

6. Law Enforcement. Reduced request for full-time law enforcement technician (police records specialist) to half-time. Salaries include $36,000 in patrol overtime.

Professional Services include contract chief $121,000 plus $10,000 in county patrol back-fill (overtime). Vehicle O/M increased from 24,000 in 2008 to $33,000. Staff estimate built on $4.33/gallon fuel costs. Budget needs to include $117,000 COPS grant just received for surveillance and computer equipment at the police department. Attachment D-18 through D-22

7. Law Enforcement Agency Fees. Sno-Pac will increase from $71,000 to $78,000. Jails fees anticipated to increase from $100,000 in 2008 to 120,000 in 2009. Currently the City is spending approximately $12,000/month.

8. Code Enforcement. Retains half-time animal control officer. City staff recommend not hiring this position until the city's revenue position is evaluated in July and sufficient funds are available. Attachment D-24

9. Planning and Development. Hearing examiner fees ($7,500) based on 5 land use permits. Professional Services will decrease from $139,900 initial request to $65,000 to cover streamline permitting ($18,000); 2008 comprehensive plan debt ($30,000); 2011 Comprehensive Plan Update ($25,000) for a statistically valid survey. Code Update funds ($45,000) and File Management ($6,000) have been removed from the final draft budget. Attachment D-25 through D-35

10. Building and Community Development. Building inspection and plan review services have been outsourced to Snohomish County. Salaries and wages were reduced from $80,273 which included an in-house building inspector to $20,000 for only the permit technician position. Professional services include the outsourced building inspector. Fire Marshall services were scaled back to plan review and building inspection. The annual fire inspection program was deleted in the final draft budget. Flood Management Community Rating System was reduced from $18,000 to $5,000. Flood inspection and certifications will be handled by Snohomish County through the professional services contract. The $5,000 will be used to respond to the required annual audit to maintain the City's CRS rating. Attachment D-34

11. Library. There is funding for building insurance, repair and maintenance and utilities. Sno-Isle library does not pay to lease space in the community center. The "savings" from the library has been allocated to the Law Enforcement budget.

12. Parks and Recreation. Salaries were increased from $15,000 in 2008 to $29,345 in 2009 to include temporary summer help for mowing and maintenance. A portion of the City's regular full-time public works crew members are also allocated to parks. There is an operating transfer out to the Equipment Replacement Fund to fund half a mower. The other half will be allocated from the Street Fund and Cemetery Fund. Attachment D-38

13. Interfund Loan. The interfund loan payment and interest ($45,000) is shown as a separate expenditure on Attachment D-40. The City will begin to make the payment twice yearly after property taxes are paid.

Attachment A

Five Year Expenditure Forecast

General Fund Revenues

TAXES	2003	2004	2005	2006	2007 Budget	2007 Actual	2008 Budget	2009 Proposed
R&P TAX	$ 442,760	$ 463,776	$ 481,338	$ 500,576	$ 566,663	$ 555,301	$ 572,538	$ 578,263
SALES TAX	$ 243,703	$ 241,035	$ 239,716	$ 240,000	$ 250,000	$ 316,324	$ 250,000	$ 276,000
Property Tx Int	$ 47,615	$ 51,495	$ 756	$ 350	$ 960	$ 773	$ 900	$ 1,007
B&O Electric	$ 102,792	$ 131,070	$ 113,976	$ 116,704	$ 122,373	$ 123,398	$ 125,310	$ 130,820
B&O Gas	$ 32,562	$ 46,296	$ 54,489	$ 56,000	$ 60,337	$ 75,070	$ 62,630	$ 70,000
Cable Franch.	$ 29,114	$ 31,084	$ 31,996	$ 32,069	$ 33,265	$ 39,089	$ 34,506	$ 35,793
B&O Cable					$ 42,000	$ 65,460	$ 42,000	$ 43,470
B&O Phone	$ 79,348	$ 85,259	$ 80,565	$ 80,168	$ 79,549	$ 88,670	$ 81,935	$ 89,760
Water Utility					$ 34,640	$ 39,905	$ 39,540	$ 1,650
Sewer Utility					$ 48,684	$ 52,847	$ 49,617	$ 67,535
Garbage Utility					$ 25,872	$ 24,243	$ 22,741	$ 41,522
Gambling Tax	$ 6,276	$ 6,207	$ 3,784	$ 4,500	$ 1,625	$ 1,097	$ 1,630	$ 57,111
Sales Tax CJ	$ 91	$ 170	$ 57,355	$ 56,347	$ 64,283	$ 72,823	$ 66,211	$ 24,834
Total Taxes	**$ 984,261**	**$ 1,056,392**	**$ 1,063,975**	**$ 1,086,714**	**$ 1,330,251**	**$ 1,455,000**	**$ 1,349,558**	**$ 1,417,765**

60.66

Lisc&Permits	2003	2004	2005	2006	2007 Budget	2007 Actual	2008 Budget	2009 Proposed
#LU APPS/# BLDG PRMT								
Business Lisc	$ 3,745	$ 9,293	$ 13,625	$ 12,000	$ 12,000	$ 15,865	$ 13,000	$ 13,500
Bldgs/Struct	$ 26,779	$ 50,446	$ 266,636	$ 279,398	$ 182,700	$ 68,705	$ 47,000	$ 10,000
Permits Other			$ 4,529	$ 5,000	$ 15,000	$ -	$ 7,500	$ 5,000
Animal Lics	$ 385	$ 335	$ 340	$ 200	$ 300	$ 1,315	$ 1,500	$ 500
Non Bus Pmts	$ 396	$ 417	$ 566	$ 450	$ 450	$ 451	$ 500	$ 450
Total Lic&Pmts	**$ 31,305**	**$ 60,491**	**$ 285,696**	**$ 297,048**	**$ 210,450**	**$ 86,336**	**$ 69,500**	**$ 29,450**

Int Govt	2003	2004	2005	2006	2007 Budget	2007 Actual	2008 Budget	2009 Proposed
CTED Plning	$ 40,849	$ 25,380	$ 25,010	$ 5,543	$ 5,500	$ 19,000	$ -	$ -
WSTC Grnts	$ 813		$ 4,529	$ 4,000	$ 4,000	$ 2,430	$ -	$ 3,500
FEMA			$ 7,880	$ -	$ -	$ -	$ -	$ -
PUD Privlege	$ 22,229	$ 22,927	$ 23,321	$ 24,500	$ 25,500	$ 24,666	$ 28,750	$ 30,321
DUI Cities	$ 662	$ 692	$ 695	$ 700	$ 800	$ 1,024	$ 825	$ 900
Liquor Exs	$ 13,999	$ 15,852	$ 16,919	$ 16,604	$ 18,959	$ 20,228	$ 21,291	$ 22,932
Liquor Profit	$ 24,598	$ 29,682	$ 29,328	$ 31,307	$ 33,034	$ 32,480	$ 32,072	$ 33,443
CJ Fund	$ 1,000	$ 1,000	$ 1,000	$ 930	$ 1,000	$ 1,000	$ 1,042	$ 1,000
CJ Special		$ 2,965	$ 2,802	$ 2,169	$ 2,400	$ 2,281	$ 2,488	$ 2,475
Hardship			$ 40,590	$ 62,691	$ 106,000	$ 105,553	$ 104,000	$ 95,000
Total Intergovt.	**$ 104,150**	**$ 98,498**	$ 152,074	**$ 148,444**	**$ 197,193**	**$ 208,662**	$ 190,468	$ 189,571

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10/10/2008
All Amounts X $1,000

Five Year Expenditure Forecast

Charges For Svs	2003	2004	2005	2006	2007 Budget	2007 Actual	2008 Budget	2009 Proposed
Sale of Mps Pub	$ 364	$ 337	$ 2,508	$ 2,500	$ 700	$ 37	$ 750	$ 100
Certifications	$ 1,086	$ 850	$ 2,458	$ 800	$ 900	$ 3,771	$ 1,000	$ 1,100
Law Enf.Cps.	$ 774	$ 784	$ 935	$ 750	$ 850	$ 479	$ 900	$ 500
Candidate Filing								
Animal Control Fees				$ 500			$ 500	
Passport Fees	$ 11,537	$ 13,137	$ 12,068	$ 12,000	$ 12,000	$ 34,524	$ 15,000	$ 13,400
L/E Sevice	$ 725	$ 535	$ 652	$ 500	$ 850	$ 525	$ 850	$ 500
Oth Eviron Prtct	$ 6,026	$ 2,800	$ 4,650	$ 3,300	$ 4,000	$ 1,750	$ 7,800	$ 2,000
Hearing Exam	$ 500	$ 3,000		$ 6,000	$ 7,500	$ 2,000	$ 12,000	$ 2,500
Cnslt Review Dep		$ 5,100	$ 36,812	$ 49,000	$ 40,000	$ -	$ 12,000	$ -
Zoning Fees	$ 33,600	$ 61,905	$ 159,329	$ 72,590	$ 84,245	$ 74,705	$ 55,000	$ 5,000
Plan Check Fees	$ 13,467	$ 25,409	$ 31,990	$ 24,500	$ 136,990	$ 41,056	$ 20,000	$ 5,000
Total Charges	**$ 68,079**	**$ 113,857**	$ 251,402	**$ 172,440**	**$ 288,035**	**$ 158,847**	**$ 125,800**	**$ 30,100**

Fines & Penalty	2003	2004	2005	2006	2007 Budget	2007 Actual	2008 Budget	2009 Proposed
Dist.Ct	$ 76,692	$ 70,469	$ 51,939	$ 67,500	$ 55,000	$ 62,570	$ 56,500	$ 62,000
Violations Bur.	$ 15,742	$ 11,817	$ 20,512	$ 21,964	$ 15,000	$ 5,903	$ 7,500	$ 5,000
Animal Cntrl	$ 25		$ 47	$ 150	$ 150	$ 305	$ 1,250	$ 150
Total F&P	**$ 92,459**	**$ 82,286**	$ 72,498	**$ 89,614**	**$ 70,150**	**$ 68,778**	**$ 65,250**	**$ 67,150**

Miscellaneous	2003	2004	2005	2006	2007 Budget	2007 Actual	2008 Budget	2009 Proposed
Invest Interest	$ 31,031	$ 17;233	$ 19,206	$ 18,000	$ 20,000	$ 83,919	$ 93,500	$ 42,500
Sales Tax Interest	$ 502	$ 406	$ 776	$ 750	$ 1,500	$ 1,543	$ 1,700	$ 2,000
Rents & Royalties	$ 8,351	$ 6,252	$ 3,745	$ 5,000	$ 7,000	$ 46,782	$ 52,644	$ 52,644
Contributions	$ 2,811	$ 8,678	$ 1,461	$ 5,000	$ 10,000	$ 52,354	$ 1,000	$ 2,100
WASPC Grants	$ 10,896	$ 11,399	$ 4,000	$ 8,000			$ -	$ -
Admin Fees			$ 3,535			$ 3,270		
Judgments	$ 50	$ 3,805	$ 2,009		$ 1,500	$ 1,289	$ -	$ -
Over/Short	$ 20	$ 55	$ (62)			$ (3)		
NSF	$ 1,375	$ 990	$ 2,026	$ 1,500	$ 1,000	$ 1,475	$ 850	$ 750
Admin Impact				$ 10,290	$ 7,350	$ -	$ 5,250	$ 2,500
Misc	$ 3,287	$ 9,994	$ 1,647	$ 3,300	$ 5,000	$ 4,164	$ 1,000	$ 5,000
Total Misc	**$ 58,323**	**$ 58,812**	$ 38,343	**$ 51,840**	**$ 53,350**	**$ 194,793**	**$ 155,944**	**$ 107,494**
Operating Transfer						$ 80,000		
Total Revenues	**$ 1,338,577**	**$ 1,470,336**	**$ 1,863,988**	**$ 1,846,100**	**$ 2,149,429**	**$ 2,252,416**	**$ 1,956,520**	**$ 1,841,530**
							0.37	

10/10/2008
All Amounts X $1,000

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Five Year Expenditure Forecast

Expenditures

	2003	2004	2005	2006	2007 Budget	2007 Actual	2008 Budget	2009 Proposed
Legislative		$ 5,512.00	$ 9,002.00	$ 9,525.00	$ 12,805.00	$ 8,586.00	$ 8,951.00	$ 9,054.58
Executive		$ -	$ -	$ -	$ 30,147.00	$ 27,972.00	$ 41,505.00	$ 39,471.00
Finance		$ 36,995.00	$ 35,344.00	$ 60,380.00	$ 64,825.00	$ 38,446.00	$ 34,215.00	$ 40,848.00
Grants		$ 15,275.00	$ 17,293.00	$ 24,445.00	$ 27,736.00	$ 9,278.00	$ 16,600.00	$ 14,600.00
Legal Services		$ 34,294.00	$ 34,489.00	$ 36,447.00	$ 61,271.00	$ 52,275.00	$ 49,610.00	$ 50,863.00
Civil Service		$ 8.00	$ 113.00	$ 1,250.00	$ 1,500.00	$ 20,965.00	$ 16,250.00	$ 3,950.00
Other Governmental Services		$ 34,821.00	$ 37,674.00	$ 79,081.00	$ 57,803.00	$ 56,771.00	$ 63,788.00	$ 53,160.00
Law Enforcement		$ 969,132.00	$ 1,000,345.00	$ 899,270.00	$ 1,021,612.00	$ 1,152,474.00	$ 905,428.00	$ 984,622.00
Law Enforcement Agency Fees		$ 136,279.00	$ 257,695.00	$ 186,500.00	$ 183,000.00	$ 252,491.00	$ 179,400.00	$ 184,400.00
Code Enforcement		$ 60.00	$ 200.00	$ 17,425.00	$ 20,000.00	$ 14,348.00	$ 31,250.00	$ 26,973.00
Planning and Development		$ 102,000.00	$ 139,892.00	$ 96,943.00	$ 158,787.00	$ 273,189.00	$ 219,465.00	$ 200,415.00
Building and Development		$ 103,007.00	$ 95,446.00	$ 125,567.00	$ 131,049.00	$ 126,999.00	$ 95,280.00	$ 96,000.00
Public Health						$ 791.00	$ 700.00	$ 1,000.00
Library		$ 81,170.00	$ 76,236.00	$ 90,113.00	$ 97,208.00	$ 87,751.00	$ 102,915.00	$ 4,860.00
Parks and Recreation		$ 102,011.00	$ 120,255.00	$ 122,187.00	$ 138,312.00	$ 55,130.00	$ 28,620.00	$ 58,618.00
Emergency Services						$ 8,000.00	$ 1,433.00	$ 3,000.00
Debt Service Payments						$ 35,000.00		$ 45,500.00
Operating Transfers							$ 52,220.00	$ -
Total Expenditures		**$ 1,620,564.00**	**$ 1,823,984.00**	**$ 1,749,133.00**	**$ 2,006,055.00**	**$ 2,220,466.00**	**$ 1,847,630.00**	**$ 1,817,334.58**
Revenue-Expenditures	**$ 1,338,577**	**$ (150,228)**	**$ 40,004**	**$ 96,967**	**$ 143,374**	**$ 31,950**	**$ 108,890**	**$ 24,196**

10/10/2008
All Amounts X $1,000

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Revenue Assumptions

Attachment B

Account	Description	2,007 Actual	2,007 Monthly Avg	2,008 YTD	2,008 Monthly Avg	2,008 Estimate	2,009 Proposed	2,009 Monthly Avg	2 Yr Avg	Recommend	Increase	Monthly Avg
001-000-308-10-000	Beginning Fund Balance	0		0			0					
001-000-311-10-000	Real and Personal Property Tax	555,301	46,275	305,520	38,190	458,281	578,263	48,189	42,233	578,263	0	48,189
001-000-313-10-000	Local and Retail Sales and Use	316,324	26,360	207,194	25,899	310,791	256,250	21,354	26,130	276,000	19,750	23,000
001-000-313-70-010	Sales Tax - Criminal Justice F	72,823	6,069	46,697	5,837	70,046	67,535	5,628	5,953	67,535	0	5,628
001-000-316-41-000	B & O Electric	123,398	10,283	92,161	11,520	138,242	128,317	10,693	10,902	130,820	2,503	10,902
001-000-316-43-000	B & O Gas	75,070	6,256	52,505	6,563	78,757	65,010	5,418	6,409	70,000	4,990	5,833
001-000-316-46-000	Cable Franchise Fees	39,089	3,257	31,392	3,924	47,088	35,793	2,983	3,591	35,793	0	2,983
001-000-316-46-001	B & O Cable	65,460	5,455	38,339	4,792	57,508	43,470	3,623	5,124	43,470	0	3,623
001-000-316-47-000	B & O Telephone	88,670	7,389	67,059	8,382	100,589	84,803	7,067	7,886	89,760	4,957	7,480
001-000-316-72-000	Water Utility Tax	39,905	3,325	28,759	3,595	43,139	40,726	3,394	3,460	41,522	796	3,460
001-000-316-74-000	Sewer Utility Tax	52,847	4,404	40,917	5,115	61,375	51,106	4,259	4,759	57,111	6,005	4,759
001-000-316-75-000	Garbage Utility Tax	24,243	2,020	16,950	2,119	25,425	23,423	1,952	2,070	24,834	1,411	2,070
001-000-317-50-000	Gambling Tax	1,097	91	1,593	199	2,390	1,650	138	145	1,650	0	138
001-000-319-16-000	Property Tax Interest	773	64	276	34	413	1,007	84	49	1,007	0	84
		1,454,998	121,250	929,362	116,170	1,394,042	1,377,353	114,779	118,710	1,417,765	40,412	118,147

Attachment C

2009 SALARY/BENEFIT DISTRIBUTION						FOR BUDGET PURPOSES ONLY					
		% Increase	0.0620								
CLASSIFICATION	CURRENT WAGE	2008 WAGE	2008 MONTHLY	2008 ANNUAL	FICA 0.0765	SDI 0.1229	EMP SEC 0.0020	MED/DENT	RETIRE 0.0800	TOTAL BENEFITS	TOTAL SAL/BEN
CITY ADMINISTRATOR	45.23	48.03	8325.94	99911.26	7643.21	255.63	199.82	13121.89	7992.90	29213.46	129124.72
FINANCE DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CITY CLERK/DEP. FIN.	31.22	33.16	5746.98	68963.73	5275.73	255.63	137.93	13121.89	5517.10	24308.27	93272.00
DIRECTOR OF COM DEV	39.93	42.41	7350.31	88203.77	6747.59	255.63	176.41	13121.89	7056.30	27357.82	115561.59
UTILITY CLERK	14.72	15.63	2709.66	32515.89	2487.47	255.63	65.03	7046.58	2601.27	12455.98	44971.87
UTILITY CLERK	14.72	15.63	2709.66	32515.89	2487.47	255.63	65.03	7046.58	2601.27	12455.98	44971.87
GRANT ADMIN.	24.61	26.14	4530.21	57498.80	4398.66	255.63	115.00	7046.58	4599.90	16415.77	73914.58
ADMIN. ASSIT/UT	21.99	23.35	4047.92	48575.03	3715.99	255.63	97.15	10140.01	3886.00	18094.78	66669.81
ADMIN ASSIT - Part time	22.72	24.13	2091.15	25093.79	1919.67	127.82	50.19	3532.29	2007.50	7637.47	32731.26
PERMIT TECH.	20.11	21.36	3701.85	44422.19	3398.30	255.63	88.84	13008.62	3553.77	20305.17	64727.35
RECORDS CLERK - Part time	14.72	15.63	1354.83	16257.95	1243.73	127.82	0.00	3532.29	1300.64	6204.47	22462.42
TOTAL CLERICAL	$249.97	$265.47	$42,568.50	$513,958.30	$39,317.81	$2,300.69	$995.40	$90,718.62	$41,116.66	$174,449.18	$688,407.48
						0.78145					
PUBLIC WORKS DIR	31.36	33.30	5772.75	73269.50	5605.12	1625.42	146.54	7046.58	5861.56	20285.21	93554.72
FIELD/WWTP SUPERVISOR	26.91	28.58	4953.59	59443.11	4547.40	1625.42	118.89	12047.52	4755.45	23094.67	0.00
WWTP OPERATOR	21.84	23.19	4484.19	53810.27	4116.49	1625.42	107.62	6483.36	4304.82	16637.70	70447.97
WATER SYSTEM MANAGER	26.91	28.58	5525.16	66301.93	5072.10	1625.42	132.60	15015.36	5304.15	27149.63	93451.57
WATER PLANT ASSISTANT	21.84	23.19	4484.19	53810.27	4116.49	1625.42	107.62	17045.76	4304.82	27200.10	81010.37
UTILITY WORKER	20.82	22.11	3832.55	45990.55	3518.28	1625.42	91.98	6483.36	3679.24	15398.28	61388.82
UTILITY WORKER	19.38	20.58	3979.10	47749.22	3652.82	1625.42	95.50	6483.36	3819.94	15677.03	63426.25
UTILITY WORKER	16.73	17.77	3079.66	36955.90	2827.13	1625.42	73.91	6483.36	2956.47	13966.29	50922.19
UTILITY WORKER	16.73	17.77	3079.66	36955.90	2827.13	1625.42	73.91	11783.00	2956.47	19265.93	56221.83
ENGINEER (PT - 30 wk)	42.48	45.11	5864.79	70377.47	5383.88	1219.06	140.75	2100.00	5630.20	14473.89	84851.36
BUILDING OFFICIAL	27.29	28.98	5023.54	60282.52	4611.61	812.71	120.57	13121.89	4822.60	23489.38	83771.90
BUILDING INSPECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STORMWATER TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ANIMAL CONTROL	14.48	15.38	1332.74	15992.87	1223.45	812.71	31.99	3532.29	1279.43	6879.87	22872.74
PART TIME HELP	14.48	15.38	1332.74	15992.87	1223.45	812.71	31.99	0.00	0.00	2068.15	18061.02
TOTAL UTILITY	$301.25	$319.93	$52,744.65	$636,932.38	$48,725.33	$18,285.93	$1,273.86	$107,625.84	$49,675.16	$225,586.12	$779,980.71
						0.68405			0.0546		
POLICE CHIEF	38.14	40.50	7020.81	84249.73	6445.10	1422.82	168.50	13158.96	4600.04	25795.42	0.00
POLICE OFFICER	30.40	32.28	6050.83	74159.67	5673.22	1493.97	148.32	13158.96	4049.12	24523.58	98683.25
POLICE OFFICER	31.93	33.91	6171.56	75686.36	5790.01	1493.97	151.37	18620.05	4132.48	30187.87	105874.23
POLICE OFFICER	30.40	32.28	6050.83	74159.67	5673.22	1493.97	148.32	16386.61	4049.12	27751.23	101910.90
POLICE OFFICER	26.75	28.41	5345.35	65507.77	5011.34	1493.97	131.02	18620.05	3576.72	28833.10	94340.87
POLICE OFFICER	0.00	28.41	5345.62	65511.12	5011.60	1493.97	131.02	13158.96	3576.91	23372.46	88883.58
POLICE OFFICER	30.40	32.28	5960.83	73079.67	5590.60	1493.97	146.16	13158.96	3990.15	24379.83	97459.50
Overtime - Avg Hrly rate	0.00	48.42	2824.50	36218.16	2770.69	478.84	72.44	0.00	1977.51	5299.47	41517.63
TOTAL POLICE	$188.02	$276.51	$44,770.34	$548,572.17	$41,965.77	$10,865.45	$1,097.14	$106,262.55	$29,952.04	$190,142.96	$628,669.97
MAYOR	0.00	0.00	500.00	6000.00	459.00	0.00	0.00	0.00	0.00	459.00	6459.00
COUNCIL 1	0.00	0.00	150.00	1800.00	137.70	0.00	0.00	0.00	0.00	137.70	1937.70
COUNCIL 2	0.00	0.00	150.00	1800.00	137.70	0.00	0.00	0.00	0.00	137.70	1937.70
COUNCIL 3	0.00	0.00	150.00	1800.00	137.70	0.00	0.00	0.00	0.00	137.70	1937.70
COUNCIL 4	0.00	0.00	150.00	1800.00	137.70	0.00	0.00	0.00	0.00	137.70	1937.70
COUNCIL 5	0.00	0.00	150.00	1800.00	137.70	0.00	0.00	0.00	0.00	137.70	1937.70
COUNCIL 6	0.00	0.00	150.00	1800.00	137.70	0.00	0.00	0.00	0.00	137.70	1937.70
COUNCIL 7	0.00	0.00	150.00	1800.00	137.70	0.00	0.00	0.00	0.00	137.70	1937.70
TOTAL COUNCIL	0.00	0.00	1550.00	18600.00	1422.90	0.00	0.00	0.00	0.00	1422.90	20022.90
TOTAL PAYROLL	$739.24	$861.90	$141,633.49	$1,718,062.84	$131,431.81	$31,452.07	$3,366.41	$304,607.01	$120,743.86	$591,601.16	$2,117,081.06
										2008 Budget	$ 2,173,797.88
										Difference	-$56,716.82
											-2.61%

PAYROLL DISTRIBUTION		SALARIES FOR 2009									
CLASSIFICATION	TOTAL	PARK PROJECTS	STREET PROJECTS	PARKS	STREET	CEMETERY	UT WATER	UT SEWER	GARBAGE	STORMWATER	TOTAL
	WAGES	FUND 105	FUND 303	576.00	542.00	536.10	534.80	535.80	537.80		DIST.
MAYOR/COUNCIL (7)	0.00				3720.00		3720.00	3720.00	3720.00		14880.00
ADMINISTRATOR	0.00				19982.25		19982.25	19982.25	19982.25		79929.01
CITY CLERK/DEP FIN	0.00	0.00	3448.19		3448.19	344.82	13792.75	13792.75	13792.75		48619.43
UTILITY CLERK	32515.89						9754.77	9754.77	9754.77		29264.30
PERMIT TECH	0.00				2221.11		2221.11	2221.11			6663.33
GRANT ADMIN.	57498.80	2874.94	14374.70				11499.76	11499.76		0.00	40249.16
ADMIN. ASSIT/UT	48575.03					4857.50	14572.51	14572.51	14572.51		48575.03
UTILITY CLERK	32515.89						10405.08	10405.08	10079.93		30890.10
PUBLIC WORKS DIR	73269.50		732.70		10257.73	1465.39	21980.85	25644.33	13188.51	0.00	73269.50
FIELD/WWTP SUPERVISOR	59443.11			2972.16	2972.16	2972.16	11888.62	29721.56	5944.31	2972.16	59443.11
WWTP OPERATOR	53810.27							48429.24	5381.03		53810.27
WATER SYSTEM MANAGER	66301.93					1326.04	64975.89				66301.93
WATER PLANT OPERATOR	53810.27						48429.24	0.00	5381.03		53810.27
UTILITY WORKER	45990.55			4599.06	16556.60	2299.53	4139.15	0.00	13797.17	4599.06	45990.55
UTILITY WORKER	47749.22			2387.46		2387.46	9549.84	14324.77	19099.69		47749.22
UTILITY WORKER	36955.90			3695.59	5543.39	1847.80	7391.18	3695.59	14782.36		36955.90
ENGINEER	70377.47	7037.75	21113.24				21113.24	21113.24			70377.47
UTILITY WORKER	36955.90			3695.59	6652.06	739.12	7391.18	3695.59	14782.36		36955.90
ADMIN ASST	0.00	5018.76	5018.76				5018.76	5018.76			20075.03
STORMWATER ENG/INSECTOR	0.00										0.00
COMMUNITY DEV DIR	0.00				8820.38		8820.38	8820.38			26461.13
LONG RANGE PLANNER	0.00						0.00	0.00			0.00
PT SUMMER HELPERS	15992.87			11994.65	3998.22		0.00	0.00	0.00		15992.87
	731762.60	14931.45	44687.58	29344.50	84172.07	18239.81	296646.56	246411.67	164258.65	7571.21	906263.51

CLASSIFICATION	TOTAL	FINANCE	GRANTS	LEGISLATIVE	EXECUTIVE	LEGAL	LAW	CODE	PLAN	BUILDING	TOTAL
	WAGES	514.23	514.00	511.10	513.10	515.10	521.00	539.30	558.60	559.60	
ADMINISTRATOR	99911.26				19982.25						19982.25
CITY CLERK/DEP FIN	68963.73	16896.11				3448.19					20344.30
GRANTS	0.00		17249.64								17249.64
ADMIN ASST.	25093.79				5018.76						5018.76
BUILDING OFFICIAL	60282.52									60282.52	60282.52
UTILITY CLERK	0.00	3251.59									3251.59
COMMUNITY DEV DIR	88203.77								61742.64		61742.64
UTILITY CLERK	0.00	1625.79							0.00		1625.79
PERMIT TECH	44422.19								17768.88	19989.99	37758.86
BUILDING INSPECTOR	0.00									0.00	0.00
POLICE RECORDS CLERK - PT	16257.95						16257.95				16257.95
ANIMAL CONTROL	15992.87							15992.87			15992.87
POLICE CHIEF	84249.73						84249.73				84249.73
POLICE OFFICER	74159.67						74159.67				74159.67
POLICE OFFICER	75686.36						75686.36				75686.36
POLICE OFFICER	74159.67						74159.67				74159.67
POLICE OFFICER	65507.77						65507.77				65507.77
POLICE OFFICER	65511.12						65511.12				65511.12
POLICE OFFICER	73079.67						73079.67				73079.67
POLICE OVERTIME	36218.16						36218.16				36218.16
MAYOR/COUNCIL (7)	18600.00			3720.00							3720.00
TOTALS	986300.23	21773.50	17249.64	3720.00	25001.01	3448.19	564830.10	15992.87	79511.52	80272.51	811799.32
TOTAL PAYROLL	1718062.83	1718062.83									

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PAYROLL DISTRIBUTION	BENEFITS 2009										
CLASSIFICATION	TOTAL	PARK PROJECTS	STREET PROJECTS	PARKS	STREET	CEMETERY	UT WATER	UT SEWER	GARBAGE	STORMWATER	TOTAL
	BENEFITS	FUND 105	FUND 303	576.00	542.00	536.10	534.80	535.80	537.80		DIST.
MAYOR/COUNCIL (7)	0.00				284.58		284.58	284.58	284.58		1138.32
ADMINISTRATOR	0.00				5842.69		5842.69	5842.69	5842.69		23370.77
CITY CLERK/DEP FIN	0.00	0.00	1215.41		1215.41	121.54	4861.65	4861.65	4861.65		17137.33
UTILITY CLERK	12455.98						3736.79	3736.79	3736.79		11210.38
PERMIT TECH	0.00				1015.26		1015.26	1015.26			3045.78
GRANT ADMIN.	16415.77	820.79	4103.94				3283.15	3283.15		0.00	11491.04
ADMIN. ASSIT/UT	18094.78					1809.48	5428.43	5428.43	5428.43		18094.78
UTILITY CLERK	12455.98						3985.91	3985.91	3861.35		11833.18
PUBLIC WORKS DIR	20285.21		202.85		2839.93	405.70	6085.56	7099.82	3651.34	0.00	20285.21
FIELD/WWTP SUPERVISOR	23094.67			1154.73	1154.73	1154.73	4618.93	11547.34	2309.47	1154.73	23094.67
WWTP OPERATOR	16637.70							14973.93	1663.77		16637.70
WATER SYSTEM MANAGER	27149.63					542.99	26606.64				27149.63
WATER PLANT OPERATOR	27200.10						24480.09	0.00	2720.01		27200.10
UTILITY WORKER	15398.28			1539.83	5543.38	769.91	1385.85	0.00	4619.48	1539.83	15398.28
UTILITY WORKER	15677.03			783.85		783.85	3135.41	4703.11	6270.81		15677.03
UTILITY WORKER	13966.29			1396.63	2094.94	698.31	2793.26	1396.63	5586.52		13966.29
ENGINEER	14473.89	1447.39	4342.17				4342.17	4342.17			14473.89
UTILITY WORKER	19265.93			1926.59	3467.87	385.32	3853.19	1926.59	7706.37		19265.93
ADMIN ASST	0.00	1527.49	1527.49				1527.49	1527.49			6109.98
STORMWATER ENG/INSECTOR	0.00										0.00
COMMUNITY DEV DIR	0.00				2735.78		2735.78	2735.78			8207.35
LONG RANGE PLANNER	0.00						0.00	0.00			0.00
PT SUMMER HELPERS	2068.15			1551.11	517.04		0.00	0.00	0.00		2068.15
	254639.39	3795.67	11391.87	8352.75	26711.62	6671.85	110002.84	78691.34	58543.28	2694.56	306855.78
CLASSIFICATION	TOTAL	FINANCE	GRANTS	LEGISLATIVE	EXECUTIVE	LEGAL	LAW	CODE	PLAN	BUILDING	TOTAL
	BENEFITS	514.23	514.00	511.10	513.10	515.10	521.00	539.30	558.60	559.60	
ADMINISTRATOR	29213.46				5842.69						5842.69
CITY CLERK/DEP FIN	24308.27	5955.53				1215.41					7170.94
GRANTS	0.00		4924.73								4924.73
ADMIN ASST.	7637.47				1527.49						1527.49
BUILDING OFFICIAL	23489.38									23489.38	23489.38
UTILITY CLERK	0.00	1245.60									1245.60
COMMUNITY DEV DIR	27357.82								19150.47		19150.47
UTILITY CLERK	0.00	622.80							0.00		622.80
PERMIT TECH	20305.17								8122.07	9137.33	17259.39
BUILDING INSPECTOR	0.00									0.00	0.00
POLICE RECORDS CLERK - PT	6204.47						6204.47				6204.47
ANIMAL CONTROL	6879.87							6879.87			6879.87
POLICE CHIEF	25795.42						25795.42				25795.42
POLICE OFFICER	24523.58						24523.58				24523.58
POLICE OFFICER	30187.87						30187.87				30187.87
POLICE OFFICER	27751.23						27751.23				27751.23
POLICE OFFICER	28833.10						28833.10				28833.10
POLICE OFFICER	23372.46						23372.46				23372.46
POLICE OFFICER	24379.83						24379.83				24379.83
POLICE OVERTIME	5299.47						5299.47				5299.47
MAYOR/COUNCIL (7)	1422.90			284.58							284.58
TOTALS	336961.77	7823.92	4924.73	284.58	7370.19	1215.41	196347.43	6879.87	27272.54	32626.71	284745.38
TOTAL PAYROLL	591601.16	591601.16									

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General Ledger
Budget Analysis Report

General Fund Revenues

Attachment D

User: Laura
Printed: 10/10/08 - 01:36PM
Fiscal Year: 2009

2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				001	GENERAL FUND					
				R01	Beginning Fund Balance					
0.00	0.00	0.00	0.00	308-10-000	Beginning Fund Balance	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Beginning Fund Balance Totals:	0.00	0.00	0.00	0.00	0.00
				R10	Taxes					
497,812.89	555,301.25	572,538.00	301,423.00	311-10-000	Real and Personal Property Tax	0.00	578,263.00	578,263.00	578,263.00	0.00
239,357.32	316,323.61	250,000.00	180,300.82	313-10-000	Local and Retail Sales and Use	0.00	256,250.00	256,250.00	276,000.00	0.00
820.43	772.59	900.00	275.53	319-16-000	Property Tax Interest	0.00	1,007.00	1,007.00	1,007.00	0.00
118,976.55	123,397.60	125,310.00	79,466.72	316-41-000	B & O Electric	0.00	128,317.00	128,317.00	130,820.00	0.00
67,396.33	75,069.69	62,630.00	48,300.93	316-43-000	B & O Gas	0.00	65,010.00	65,010.00	70,000.00	0.00
34,697.85	39,089.17	34,506.00	31,392.10	316-46-000	Cable Franchise Fees	0.00	35,793.00	35,793.00	35,793.00	0.00
0.00	65,459.76	42,000.00	33,494.56	316-46-001	B & O Cable	0.00	43,470.00	43,470.00	43,470.00	0.00
78,819.88	88,669.76	81,935.00	58,013.12	316-47-000	B & O Telephone	0.00	84,803.00	84,803.00	89,760.00	0.00
1,126.10	1,096.78	1,630.00	1,593.11	317-50-000	Gambling Tax	0.00	1,650.00	1,650.00	1,650.00	0.00
65,799.97	72,822.51	66,211.00	40,536.13	313-70-010	Sales Tax - Criminal Justice F	0.00	67,535.00	67,535.00	67,535.00	0.00
14,986.68	39,905.21	39,540.00	25,457.99	316-72-000	Water Utility Tax	0.00	40,726.00	40,726.00	41,522.00	0.00
19,010.90	52,846.56	49,617.00	35,907.18	316-74-000	Sewer Utility Tax	0.00	51,106.00	51,106.00	57,111.00	0.00
9,142.87	24,243.39	22,741.00	14,647.32	316-75-000	Garbage Utility Tax	0.00	23,423.00	23,423.00	24,834.00	0.00
1,147,947.77	1,454,997.88	1,349,558.00	850,808.51		Taxes Totals:	0.00	1,377,353.00	1,377,353.00	1,417,765.00	0.00
				R20	Licenses and Permits					
35,117.00	55,361.00	47,000.00	23,884.86	322-10-000	Buildings, Structures, Equipme	0.00	10,000.00	10,000.00	10,000.00	0.00
6,138.00	13,343.91	7,500.00	7,996.00	322-10-010	Permits - Other	0.00	5,000.00	5,000.00	5,000.00	0.00
285.00	1,315.00	1,500.00	759.00	322-30-000	Animal Licenses	0.00	500.00	500.00	500.00	0.00
0.00	0.00	0.00	0.00	322-80-000	Penalties/Land Use Violations	0.00	450.00	450.00	450.00	0.00
12,941.40	15,865.30	13,000.00	9,808.32	321-90-000	Business License	0.00	13,500.00	13,500.00	13,500.00	0.00
291.00	451.00	500.00	248.00	322-90-000	Non-Business Permits	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	322-90-010	Alarm System Fees	0.00	0.00	0.00	0.00	0.00
54,772.40	86,336.21	69,500.00	42,696.18		Licenses and Permits Totals:	0.00	29,450.00	29,450.00	29,450.00	0.00

2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				R30	Intergovernmental Revenues					
0.00	0.00	0.00	5,084.80	334-00-300	Records Management Grant	0.00	0.00	0.00	0.00	0.00
13,468.48	19,000.00	0.00	0.00	334-01-030	CTED - Planning Grants	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	1,082.63	334-03-030	Flood Management Plan Grant	0.00	0.00	0.00	0.00	0.00
3,265.85	2,430.00	0.00	0.00	334-03-510	WSTC Mini Grants	0.00	3,500.00	3,500.00	3,500.00	0.00
23,311.00	24,666.00	28,750.00	0.00	335-03-910	PUD Privilege Tax	0.00	30,321.00	30,321.00	30,321.00	0.00
44,322.92	105,552.50	0.00	39,570.73	336-04-220	Local Government Assistance	0.00	0.00	0.00	0.00	0.00
1,000.00	1,000.00	1,042.00	750.00	336-06-210	Criminal Justice Funding	0.00	1,000.00	1,000.00	1,000.00	0.00
0.00	0.00	0.00	0.00	336-06-220	DCD Police Protection Grant	0.00	0.00	0.00	0.00	0.00
2,388.30	2,280.86	2,488.00	1,785.20	336-06-260	CJ Special Programs	0.00	2,475.00	2,475.00	2,475.00	0.00
702.13	1,023.51	825.00	614.55	336-06-510	DUI Cities	0.00	900.00	900.00	900.00	0.00
0.00	0.00	0.00	0.00	336-06-850	Equalization Sales Tax	0.00	0.00	0.00	0.00	0.00
49,377.77	0.00	104,000.00	0.00	336-06-870	City Hardship Assistance	0.00	95,000.00	95,000.00	95,000.00	0.00
18,118.82	20,228.16	21,291.00	16,114.67	336-06-940	Liquor Excise Tax	0.00	22,932.00	22,932.00	22,932.00	0.00
27,412.17	32,479.80	32,072.00	15,416.23	336-06-950	Liquor Board Profits	0.00	33,443.00	33,443.00	33,443.00	0.00
0.00	0.00	0.00	0.00	331-16-000	Police Grants	0.00	12,500.00	0.00	0.00	0.00
183,367.44	208,660.83	190,468.00	80,418.81		Intergovernmental Revenues Totals	0.00	202,071.00	189,571.00	189,571.00	0.00
				R40	Charges for Services					
895.00	479.25	900.00	1,461.66	342-10-000	Law Enforcement - Service/Serv	0.00	500.00	500.00	500.00	0.00
3,490.00	1,750.00	7,800.00	1,000.00	343-19-000	Other Environment Protection F	0.00	2,000.00	2,000.00	2,000.00	0.00
4,792.00	0.00	12,000.00	0.00	343-20-020	Prof. - Hearing Examiner	0.00	2,500.00	2,500.00	2,500.00	0.00
16,012.34	2,000.00	12,000.00	34,591.31	343-20-030	Consultant Review Deposit	0.00	0.00	0.00	0.00	0.00
624.80	37.35	750.00	0.00	341-50-000	Sale of Maps/Publications	0.00	100.00	100.00	100.00	0.00
875.65	1,012.10	1,000.00	524.75	341-60-000	Certifications/Photocopies	0.00	1,100.00	1,100.00	1,100.00	0.00
951.49	2,759.00	850.00	1,205.60	341-60-010	Law Enforcement Copies/Reports	0.00	500.00	500.00	500.00	0.00
54,408.42	74,704.80	55,000.00	10,190.00	345-81-000	Zoning and Subdivision Fees	0.00	5,000.00	5,000.00	5,000.00	0.00
18,179.00	41,055.75	20,000.00	8,897.95	345-83-000	Plan Check Fees	0.00	5,000.00	5,000.00	5,000.00	0.00
0.00	0.00	0.00	0.00	341-91-000	Candidate Filing Fees	0.00	0.00	0.00	0.00	0.00
20.00	525.00	500.00	371.00	343-93-000	Animal Control Fees	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	341-96-000	Civil Service Testing	0.00	0.00	0.00	0.00	0.00
14,816.55	34,523.90	15,000.00	13,657.00	341-99-000	Passport Fees	0.00	13,400.00	13,400.00	13,400.00	0.00
115,065.25	158,847.15	125,800.00	71,899.27		Charges for Services Totals:	0.00	30,100.00	30,100.00	30,100.00	0.00
				R50	Fines and Penalties					
0.00	0.00	0.00	0.00	354-10-000	Parking Infractions	0.00	0.00	0.00	0.00	0.00
59,842.15	62,570.49	56,500.00	36,312.06	353-10-010	District Court	0.00	62,000.00	62,000.00	62,000.00	0.00
0.00	0.00	0.00	0.00	353-10-020	Local Infraction Refund	0.00	0.00	0.00	0.00	0.00
7,780.97	5,903.21	7,500.00	2,274.04	353-10-030	Violations Bureau	0.00	10,000.00	5,000.00	5,000.00	0.00

2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
30.00	305.00	1,250.00	475.00	359-90-000	Animal Control Fines	0.00	150.00	150.00	150.00	0.00
67,653.12	68,778.70	65,250.00	39,061.10		Fines and Penalties Totals:	0.00	72,150.00	67,150.00	67,150.00	0.00
				R60	Miscellaneous Revenues					
46,068.21	83,919.09	93,500.00	19,940.93	361-11-000	Investment Interest	0.00	93,500.00	42,500.00	42,500.00	0.00
7,609.21	52,353.72	1,000.00	0.00	367-11-010	Contributions/Donations	0.00	2,100.00	2,100.00	2,100.00	0.00
968.91	0.00	0.00	0.00	367-11-020	WASPC Grants	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	369-20-000	Unclaimed Property	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	93.16	369-30-000	Confiscated and Forfeited Prop	0.00	0.00	0.00	0.00	0.00
1,343.06	1,543.18	1,700.00	782.23	361-40-000	Sales Tax Interest	0.00	2,000.00	2,000.00	2,000.00	0.00
7,117.00	46,781.50	52,644.00	26,278.75	362-40-000	Rents and Royalties	0.00	52,644.00	52,644.00	52,644.00	0.00
5,907.00	1,288.71	0.00	5,408.26	369-40-000	Judgements and Settlements	0.00	0.00	0.00	0.00	0.00
142.35	(2.67)	0.00	35.00	369-81-000	Cash Overages and Shortages	0.00	0.00	0.00	0.00	0.00
1,320.00	1,475.00	850.00	750.00	369-90-000	NSF Check Fee	0.00	750.00	750.00	750.00	0.00
16,665.78	4,164.45	1,000.00	2,354.92	369-90-010	Miscellaneous Income	0.00	5,000.00	5,000.00	5,000.00	0.00
735.00	3,270.00	5,250.00	910.00	369-90-500	Administration Fees	0.00	2,500.00	2,500.00	2,500.00	0.00
87,876.52	194,792.98	155,944.00	56,553.25		Miscellaneous Revenues Totals:	0.00	158,494.00	107,494.00	107,494.00	0.00
				R80	Nonrevenues					
0.00	0.00	0.00	0.00	381-20-000	Interfund Loan Payment Receive	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Nonrevenues Totals:	0.00	0.00	0.00	0.00	0.00
				R90	Other Financing Sources					
0.00	0.00	0.00	0.00	395-10-000	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00
189,535.72	80,000.00	0.00	0.00	397-10-000	Operating Transfer In	0.00	0.00	0.00	0.00	0.00
189,535.72	80,000.00	0.00	0.00		Other Financing Sources Totals:	0.00	0.00	0.00	0.00	0.00
1,846,218.22	2,252,413.75	1,956,520.00	1,141,437.12		REVENUES TOTALS:	0.00	1,869,618.00	1,801,118.00	1,841,530.00	0.00

LEGISLATIVE - SUMMARY

The City of Sultan operates under the Mayor-Council form of government with a strong mayor. The Mayor-Council form of government consists of two separate and coequal power centers, each directly elected by the people: the Mayor as Chief Executive, and the Council as the municipal legislature.

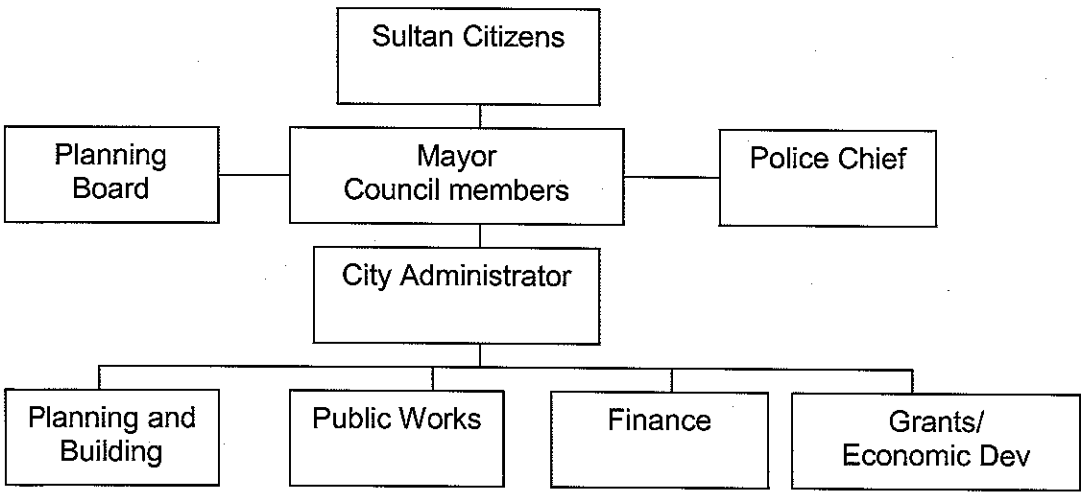
The Mayor-Council form of government makes a virtue of the idea divided and shared power. Neither Mayor nor Council has the absolute last word in all instances. Under this form the independently-elected mayor has powers of appointment and removal of subordinates, administrative control over departments, and the power to veto council legislation. The resulting government structure limits the council's role to policy making and oversight, and reserves administrative power and responsibility for the mayor.

The system requires constant consultation between the Mayor and the Council; sometimes cooperating, sometimes competing and conflicting; always acting as a check and balance on the other.

ROLES AND RESPONSIBILITIES

- Determine the general direction for the operations of the city of sultan
- Enacting ordinances (laws)
- Establishing budgetary (taxing and spending) policies
- Adopting the Comprehensive Plan and other guiding documents
- Adopting the annual budget
- Awarding contracts
- Fiscal oversight of expenditures
- Appointing members to the Planning Board

ORGANIZATION



Legislative / Council

2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				005	Legislative					
				E10	Salaries and Wages					
3,485.00	3,635.00	3,720.00	2,043.00	511-60-100	Salaries and Wages	0.00	3,720.00	3,720.00	3,720.00	0.00
3,485.00	3,635.00	3,720.00	2,043.00		Salaries and Wages Totals:	0.00	3,720.00	3,720.00	3,720.00	0.00
				E20	Employee Benefits					
266.61	266.33	285.00	371.63	511-60-200	Benefits	0.00	284.58	284.58	284.58	0.00
266.61	266.33	285.00	371.63		Employee Benefits Totals:	0.00	284.58	284.58	284.58	0.00
				E30	Operating and Office Supply					
912.52	1,108.77	550.00	626.29	511-60-310	Operating Supplies	0.00	550.00	550.00	550.00	0.00
912.52	1,108.77	550.00	626.29		Operating and Office Supply Tota	0.00	550.00	550.00	550.00	0.00
				E40	Other Services and Charges					
3,000.00	1,000.00	1,000.00	0.00	511-60-410	Professional Services	0.00	800.00	800.00	800.00	0.00
1,315.77	649.79	600.00	192.17	511-60-420	Communication	0.00	1,600.00	600.00	600.00	0.00
2,640.60	1,926.45	1,600.00	2,654.03	511-60-430	Travel and Seminars	0.00	1,800.00	1,800.00	1,800.00	0.00
228.39	0.00	100.00	0.00	511-60-490	Miscellaneous	0.00	100.00	100.00	100.00	0.00
750.23	3,800.00	1,060.00	1,224.90	511-80-490	Voter Registration	0.00	0.00	1,200.00	1,200.00	0.00
7,934.99	7,376.24	4,360.00	4,071.10		Other Services and Charges Totals:	0.00	4,300.00	4,500.00	4,500.00	0.00
				E60	Capital Outlays					
0.00	0.00	0.00	81.35	511-60-640	Capital Outlay - Equipment	0.00	1,060.00	0.00	0.00	0.00
0.00	0.00	0.00	81.35		Capital Outlays Totals:	0.00	1,060.00	0.00	0.00	0.00
12,599.12	12,386.34	8,915.00	7,193.37		EXPENDITURES TOTALS:	0.00	9,914.58	9,054.58	9,054.58	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
12,599.12	12,386.34	8,915.00	7,193.37		DEPT EXPENSES	0.00	9,914.58	9,054.58	9,054.58	0.00
(12,599.12)	(12,386.34)	(8,915.00)	(7,193.37)		Legislative Totals:	0.00	(9,914.58)	(9,054.58)	(9,054.58)	0.00

D-5

EXCUTIVE DEPARTMENT - SUMMARY

The Executive Department, under the direction of the Mayor, is responsible for the implementation of City Council policies, state and federal laws/mandates, and coordination and oversight of all municipal activities.

This department is the direct link between City Council , legal counsel, the public and other departments. The Executive Department has the responsibility to ensure that information is communicated to the public effectively through a variety of mediums.

The Executive Department is committed to providing results oriented, practical, and creative approaches when implementing Mayor and Council initiatives and vision for the City of Sultan.

The Executive Department translates city-wide planning efforts into a cohesive strategy and promotes continuous improvement in service delivery:

ROLES AND RESPONSIBILITIES

- Identify strategic initiatives
- Implement long range plans
- Coordinate actions of city departments
- Prepare Mayor's recommended budget
- Ensure public participation and input
- Provide public outreach on city projects and programs
- Negotiate bargaining agreements
- Recruit and retain high quality employees
- Develop and implement personnel policies
- Establish compensation and benefit levels for council approval

Executive

2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				010	Executive/Administrative					
				E10	Salaries and Wages					
0.00	18,620.69	18,065.00	32,103.41	513-10-100	Salaries and Wages	0.00	25,001.00	25,001.00	25,001.00	0.00
0.00	18,620.69	18,065.00	32,103.41		Salaries and Wages Totals:	0.00	25,001.00	25,001.00	25,001.00	0.00
				E20	Employee Benefits					
0.00	5,627.45	5,140.00	8,750.05	513-10-200	Benefits	0.00	7,370.00	7,370.00	7,370.00	0.00
0.00	5,627.45	5,140.00	8,750.05		Employee Benefits Totals:	0.00	7,370.00	7,370.00	7,370.00	0.00
				E30	Operating and Office Supply					
0.00	17.62	200.00	45.05	513-10-320	Office Supplies	0.00	200.00	200.00	200.00	0.00
0.00	17.62	200.00	45.05		Operating and Office Supply Tota	0.00	200.00	200.00	200.00	0.00
				E40	Other Services and Charges					
0.00	34.80	600.00	0.00	513-10-420	Communication	0.00	600.00	600.00	600.00	0.00
0.00	3,121.48	6,300.00	3,028.26	513-10-430	Travel and Seminars	0.00	6,300.00	6,300.00	6,300.00	0.00
0.00	549.71	10,000.00	0.00	513-10-490	Miscellaneous	0.00	10,000.00	0.00	0.00	0.00
0.00	3,705.99	16,900.00	3,028.26		Other Services and Charges Totals:	0.00	16,900.00	6,900.00	6,900.00	0.00
				E60	Capital Outlays					
234.99	0.00	1,200.00	1,723.22	513-10-640	Capital Outlay - Equipment	0.00	0.00	0.00	0.00	0.00
234.99	0.00	1,200.00	1,723.22		Capital Outlays Totals:	0.00	0.00	0.00	0.00	0.00
234.99	27,971.75	41,505.00	45,649.99		EXPENDITURES TOTALS:	0.00	49,471.00	39,471.00	39,471.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
234.99	27,971.75	41,505.00	45,649.99		DEPT EXPENSES	0.00	49,471.00	39,471.00	39,471.00	0.00
(234.99)	(27,971.75)	(41,505.00)	(45,649.99)		Executive/Administrative Totals:	0.00	(49,471.00)	(39,471.00)	(39,471.00)	0.00

D-7

FINANCE/CITY CLERK - SUMMARY

The services provided by the Finance and City Clerk's Office include financial management, clerical assistance to the Council, records management, risk management and legal assistance. The following is an overview of those services:

Financial Services:
Budget Preparation/management
Financial Reports
Grants Management
Accounts Payable/Receivable
Payroll Services
Utility Billing
Debt Management
Investment portfolio management

Risk Management:
Process and review of claims
Development of policies/procedures
Monitoring of worker's comp claims

Clerk/Legal/Records:
Minutes for City Council
Business Licenses
Records Management
Ordinances/Resolutions
Notary Services
Passport Acceptance Agency
Easements and Right of Ways

2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				015	Finance Administration					
				E10	Salaries and Wages					
22,599.76	15,244.41	14,135.00	9,532.43	514-23-100	Salaries and Wages	0.00	21,774.00	21,774.00	21,774.00	0.00
22,599.76	15,244.41	14,135.00	9,532.43		Salaries and Wages Totals:	0.00	21,774.00	21,774.00	21,774.00	0.00
				E20	Employee Benefits					
6,478.79	5,651.02	5,180.00	3,072.31	514-23-200	Benefits	0.00	7,824.00	7,824.00	7,824.00	0.00
6,478.79	5,651.02	5,180.00	3,072.31		Employee Benefits Totals:	0.00	7,824.00	7,824.00	7,824.00	0.00
				E30	Operating and Office Supply					
0.00	71.58	0.00	0.00	514-23-310	Operating Supplies	0.00	0.00	0.00	0.00	0.00
284.34	1,530.87	1,000.00	613.74	514-23-320	Office Supplies	0.00	1,000.00	750.00	750.00	0.00
284.34	1,602.45	1,000.00	613.74		Operating and Office Supply Tota	0.00	1,000.00	750.00	750.00	0.00
				E40	Other Services and Charges					
17,081.03	7,557.09	2,250.00	1,484.81	514-23-411	Professional Services	0.00	2,500.00	0.00	0.00	0.00
5,526.27	5,287.08	7,500.00	0.00	514-23-412	Audit Costs	0.00	7,500.00	7,500.00	7,500.00	0.00
621.24	1,354.25	1,000.00	823.41	514-23-430	Travel and Seminars	0.00	1,000.00	1,000.00	1,000.00	0.00
540.57	912.03	650.00	418.84	514-23-490	Miscellaneous	0.00	650.00	500.00	500.00	0.00
701.80	755.31	500.00	395.69	514-23-491	Bank Fees	0.00	500.00	500.00	500.00	0.00
0.00	49.00	0.00	727.08	514-78-461	Payment of Judgements and Sett	0.00	0.00	0.00	0.00	0.00
24,470.91	15,914.76	11,900.00	3,849.83		Other Services and Charges Totals:	0.00	12,150.00	9,500.00	9,500.00	0.00
				E60	Capital Outlays					
2,200.00	33.82	2,000.00	70.00	514-23-640	Capital Outlay - Equipment	0.00	1,000.00	1,000.00	1,000.00	0.00
0.00	0.00	0.00	830.00	514-23-641	Records Management Grant	0.00	0.00	0.00	0.00	0.00
2,200.00	33.82	2,000.00	900.00		Capital Outlays Totals:	0.00	1,000.00	1,000.00	1,000.00	0.00
56,033.80	38,446.46	34,215.00	17,968.31		EXPENDITURES TOTALS:	0.00	43,748.00	40,848.00	40,848.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
56,033.80	38,446.46	34,215.00	17,968.31		DEPT EXPENSES	0.00	43,748.00	40,848.00	40,848.00	0.00
(56,033.80)	(38,446.46)	(34,215.00)	(17,968.31)		Finance Administration Totals:	0.00	(43,748.00)	(40,848.00)	(40,848.00)	0.00

D-9

2009 Budget Deliverables

Grants & Economic Development

October 10, 2008

Economic Development

Continue working with new business coming to Sultan:

1. The Village at Sultan Crossing
2. Koppenberg Enterprises
3. Coast to Coast

Routinely review the Pending and New Business License listing, contact and welcome new businesses to Sultan.

Work with Community Development to review the Sign Code.

Grant application for an Economic Development Strategic Plan, if available in 2009.

Work with Mayor Eslick providing the business community with quality and educational workshops for businesses.

Hold quarterly Business Roundtable meetings.

Grant Application Process

Research and write grant applications as needed for the City of Sultan – All of which includes working with City Administration, Staff and Consultants, depending on the nature of the project.

Attend workshops and conferences throughout the year that educate and provide valuable networking opportunities with outside agencies

Grant Administration Process

Project follow through to completion of funded projects.
Provide Quarterly, Annual and Final Reports to the funding agency.

Project Recognition/Celebration Process

Press Releases
Ground Breaking/Ribbon Cuttings, etc.

Lobbying Efforts

Work closely with the Mayor, City Council, Association of Washington Cities, and the State Legislature to secure additional earmark funding for the Wastewater Treatment Plant.

Volunteer Program

Continue building a network of local groups and individuals. Support, encourage and appreciate them in their commitment to making Sultan a better place for everyone to live.
Organize volunteer meetings.
Organize volunteer participation in events.

Attend Outside Agency Committee Meetings

Snohomish County Fall Farm Festival
Snohomish County Infrastructure Coordinating Committee
Snohomish County Economic Development Council
Snohomish County Office of Economic Development
Community Development Block Grant Technical Advisory Committee
Snohomish County Parks and Recreation
Snohomish County Tourism
Infrastructure Assistance Coordinating Committee
Sky Valley Chamber of Commerce

Economic Development
Budget Theme for 2009
Donna Murphy
Robert Martin

Economic Development was the primary objective in Council Retreats during 2008 and it is anticipated 2009 will remain the same. Sultan continues to struggle with attracting and retaining retail business. Retail business and a healthy sales tax revenue are needed for long-term financial stability.

DOWNTOWN SULTAN FACADE' IMPROVEMENTS GRANT PROGRAM $ 3,500

The City of Sultan Economic and Community Development Departments will offer a grant program for the Downtown Businesses to improve the outside of their Main Street buildings. The City will issue a Call for Projects outlining the Grant Program with an application and guidelines for the business owners to follow. The average grant amount will be $500 with a 50% required match.

Sign Code Forum and Community Design Cost: Staff Time & Supplies

As a result of the Quarterly Business Roundtables in 2008 it is apparent the Sultan Business Community wants to revisit the City's Sign Code. In 2009 the Economic and Community Development Departments will work with the business owners and create a Stakeholders Committee to review the existing Sign Code.

Business Retention and Attraction Progran Cost: Staff Time and Materials

Retaining and attracting business to Sultan is one of Mayor Eslick and the City Council's primary goals. A retention and expansion program is a multiple-step process. Steps include a survey of local businesses to better understand employment history, expansion needs and barriers to growth. The results are put in a database and summarized.

Economic Development Page on City Web Site Cost: TBD

Continual updates to this important page on the City's web site is imperative. The addition of video will be live by 2009 and will showcase the economic development and tourism opportunities in Sultan.

2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				020	Grants					
				E10	Salaries and Wages					
12,204.62	5,402.76	5,420.00	3,740.96	514-60-100	Salaries and Wages	0.00	17,250.00	7,000.00	7,000.00	0.00
12,204.62	5,402.76	5,420.00	3,740.96		Salaries and Wages Totals:	0.00	17,250.00	7,000.00	7,000.00	0.00
				E20	Employee Benefits					
2,827.90	1,817.78	1,480.00	983.26	514-60-200	Benefits	0.00	4,925.00	2,500.00	2,500.00	0.00
2,827.90	1,817.78	1,480.00	983.26		Employee Benefits Totals:	0.00	4,925.00	2,500.00	2,500.00	0.00
				E30	Operating and Office Supply					
55.64	28.37	300.00	28.38	514-60-310	Operating Supplies	0.00	300.00	0.00	0.00	0.00
0.00	67.65	3,500.00	0.00	514-60-311	Economic Development	0.00	3,500.00	500.00	500.00	0.00
18.95	620.28	600.00	910.82	514-60-320	Office Supplies	0.00	1,000.00	1,000.00	1,000.00	0.00
377.49	0.00	300.00	0.00	514-60-350	Small Tools/Minor Equipment	0.00	300.00	300.00	300.00	0.00
452.08	716.30	4,700.00	939.20		Operating and Office Supply Tota	0.00	5,100.00	1,800.00	1,800.00	0.00
				E40	Other Services and Charges					
1,177.71	0.00	3,000.00	0.00	514-60-410	Professional Services	0.00	750.00	750.00	750.00	0.00
0.00	396.95	200.00	0.00	514-60-420	Communication	0.00	200.00	200.00	200.00	0.00
878.04	897.13	1,000.00	329.98	514-60-430	Travel and Seminars	0.00	1,200.00	850.00	850.00	0.00
160.00	0.00	300.00	119.33	514-60-490	Miscellaneous	0.00	300.00	300.00	300.00	0.00
0.00	0.00	0.00	0.00	514-60-491	Volunteer Program	0.00	1,700.00	700.00	700.00	0.00
2,215.75	1,294.08	4,500.00	449.31		Other Services and Charges Totals:	0.00	4,150.00	2,800.00	2,800.00	0.00
				E60	Capital Outlays					
1,100.00	46.97	500.00	0.00	514-60-640	Capital Outlay - Equipment	0.00	500.00	500.00	500.00	0.00
1,100.00	46.97	500.00	0.00		Capital Outlays Totals:	0.00	500.00	500.00	500.00	0.00
18,800.35	9,277.89	16,600.00	6,112.73		EXPENDITURES TOTALS:	0.00	31,925.00	14,600.00	14,600.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
18,800.35	9,277.89	16,600.00	6,112.73		DEPT EXPENSES	0.00	31,925.00	14,600.00	14,600.00	0.00
(18,800.35)	(9,277.89)	(16,600.00)	(6,112.73)		Grants Totals:	0.00	(31,925.00)	(14,600.00)	(14,600.00)	0.00

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Legal Services

The proportion of the city attorney services allocated to the General Fund. The enterprise funds also share costs for attorney services.

City attorney services are approximately $8,000/month

Civil Service

Civil Service is responsible for hiring personnel for the police department (commission and non-commissioned staff). Expenses for professional services are provided for the civil service secretary (10 hours/month x $23.00/hour). The travel budget funds the annual civil service conference.

Other Governmental Services

This fund provides for services which are not directly attributed to a single department. Expenses include office supplies and building repairs, the main phone system, and insurance.

2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				025	Legal Services					
				E10	Salaries and Wages					
7,005.93	7,391.23	3,250.00	2,372.72	515-20-100	Salaries and Wages	0.00	3,448.00	3,448.00	3,448.00	0.00
7,005.93	7,391.23	3,250.00	2,372.72		Salaries and Wages Totals:	0.00	3,448.00	3,448.00	3,448.00	0.00
				E20	Employee Benefits					
1,814.24	2,114.70	160.00	748.11	515-20-200	Benefits	0.00	1,215.00	1,215.00	1,215.00	0.00
1,814.24	2,114.70	160.00	748.11		Employee Benefits Totals:	0.00	1,215.00	1,215.00	1,215.00	0.00
				E40	Other Services and Charges					
51,026.26	41,979.26	45,000.00	34,850.40	515-20-410	Professional Services	0.00	45,000.00	45,000.00	45,000.00	0.00
0.00	0.00	0.00	0.00	515-20-420	Communication	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	515-20-430	Travel and Seminars	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	515-20-490	Miscellaneous	0.00	0.00	0.00	0.00	0.00
51,026.26	41,979.26	45,000.00	34,850.40		Other Services and Charges Totals:	0.00	45,000.00	45,000.00	45,000.00	0.00
				E50	Intergovernmental Services					
1,128.73	789.65	1,200.00	1,227.58	515-70-510	Crime Victim Services	0.00	1,200.00	1,200.00	1,200.00	0.00
1,128.73	789.65	1,200.00	1,227.58		Intergovernmental Services Totals:	0.00	1,200.00	1,200.00	1,200.00	0.00
60,975.16	52,274.84	49,610.00	39,198.81		EXPENDITURES TOTALS:	0.00	50,863.00	50,863.00	50,863.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
60,975.16	52,274.84	49,610.00	39,198.81		DEPT EXPENSES	0.00	50,863.00	50,863.00	50,863.00	0.00
(60,975.16)	(52,274.84)	(49,610.00)	(39,198.81)		Legal Services Totals:	0.00	(50,863.00)	(50,863.00)	(50,863.00)	0.00

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2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				030	Civil Service					
				E30	Operating and Office Supply					
128.71	69.75	150.00	261.07	516-10-310	Office Supplies	0.00	150.00	150.00	150.00	0.00
128.71	69.75	150.00	261.07		Operating and Office Supply Tota	0.00	150.00	150.00	150.00	0.00
				E40	Other Services and Charges					
255.25	20,822.68	15,300.00	18,118.57	516-10-410	Professional Services	0.00	3,000.00	3,000.00	3,000.00	0.00
57.65	0.00	300.00	0.00	516-10-430	Travel and Seminars	0.00	300.00	300.00	300.00	0.00
281.31	72.20	500.00	66.24	516-10-440	Advertising and Legal Notices	0.00	500.00	500.00	500.00	0.00
594.21	20,894.88	16,100.00	18,184.81		Other Services and Charges Totals:	0.00	3,800.00	3,800.00	3,800.00	0.00
722.92	20,964.63	16,250.00	18,445.88		EXPENDITURES TOTALS:	0.00	3,950.00	3,950.00	3,950.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
722.92	20,964.63	16,250.00	18,445.88		DEPT EXPENSES	0.00	3,950.00	3,950.00	3,950.00	0.00
(722.92)	(20,964.63)	(16,250.00)	(18,445.88)		Civil Service Totals:	0.00	(3,950.00)	(3,950.00)	(3,950.00)	0.00

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2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				035	Other Governmental Services					
				E30	Operating and Office Supply					
4,917.05	4,722.24	4,000.00	3,205.27	518-10-310	Office/Operating Supplies	0.00	4,000.00	4,000.00	4,000.00	0.00
0.00	0.00	300.00	0.00	518-10-340	Books and Periodicals	0.00	400.00	0.00	0.00	0.00
175.51	250.25	0.00	331.97	518-10-350	Small Tools/Minor Equipment	0.00	0.00	0.00	0.00	0.00
5,092.56	4,972.49	4,300.00	3,537.24		Operating and Office Supply Tota	0.00	4,400.00	4,000.00	4,000.00	0.00
				E40	Other Services and Charges					
19,913.38	5,083.70	1,800.00	359.90	518-10-410	Professional Services	0.00	2,000.00	2,000.00	2,000.00	0.00
6,372.82	7,460.71	7,850.00	4,078.04	518-10-420	Communication	0.00	7,800.00	7,800.00	7,800.00	0.00
5,053.59	5,436.19	4,500.00	3,413.27	518-10-440	Advertising and Legal Notices	0.00	4,500.00	4,500.00	4,500.00	0.00
246.24	218.90	0.00	176.00	518-10-450	Rentals	0.00	0.00	0.00	0.00	0.00
14,198.97	16,381.00	27,043.00	260.00	518-10-460	Insurance	0.00	18,000.00	18,000.00	18,000.00	0.00
5,614.59	8,423.12	7,500.00	3,133.55	518-10-470	Utilities	0.00	6,000.00	6,000.00	6,000.00	0.00
5,822.49	5,290.48	3,900.00	3,734.08	518-10-480	Repair and Maintenance	0.00	4,000.00	4,000.00	4,000.00	0.00
2,354.34	2,839.89	1,500.00	733.30	518-10-490	Miscellaneous	0.00	1,500.00	1,500.00	1,500.00	0.00
2,208.04	2,045.65	1,200.00	2,528.45	519-90-490	Organization Dues	0.00	2,000.00	2,000.00	2,000.00	0.00
61,784.46	53,179.64	55,293.00	18,416.59		Other Services and Charges Totals:	0.00	45,800.00	45,800.00	45,800.00	0.00
				E50	Intergovernmental Services					
243.00	0.00	195.00	0.00	518-10-530	Water Service Interfund	0.00	360.00	360.00	360.00	0.00
243.00	0.00	195.00	0.00		Intergovernmental Services Totals:	0.00	360.00	360.00	360.00	0.00
				E60	Capital Outlays					
13,360.83	6,611.37	4,000.00	6,107.15	518-10-620	Capital Outlay - Buildings	0.00	0.00	3,000.00	3,000.00	0.00
13,360.83	6,611.37	4,000.00	6,107.15		Capital Outlays Totals:	0.00	0.00	3,000.00	3,000.00	0.00
80,480.85	64,763.50	63,788.00	28,060.98		EXPENDITURES TOTALS:	0.00	50,560.00	53,160.00	53,160.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
80,480.85	64,763.50	63,788.00	28,060.98		DEPT EXPENSES	0.00	50,560.00	53,160.00	53,160.00	0.00
(80,480.85)	(64,763.50)	(63,788.00)	(28,060.98)		Other Governmental Services Tota	0.00	(50,560.00)	(53,160.00)	(53,160.00)	0.00

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POLICE DEPARTMENT - SUMMARY

Mission Statement

The Mission of the Sultan Police Department is to Keep the Community Safe.

We strive to provide Courteous Service with Integrity, Pride, and Professionalism.

The Police Department is responsible for public safety, investigation of crimes, enforcement of all traffic and commercial vehicle laws, collision investigations, enforcement of all applicapable state laws and rules, and city ordinances. Additionally the department provides human services and assistance to those in need, help to victims of crimes or domestic violence, crime prevention assistance and community block watch programs, residential and business checks, public outreach and emergency response training through community policing strategies and education.

Roles and responsibilities:

The basic role of the police is to endeavor to maintain 24/7 security, crime prevention assistance, conduct traffic enforcement and assistance, investigate crimes, and respond to emergencies for the citizens of Sultan.

Police officers are involved in many aspects of community policing ventures such as Block watch, sex offender registration and surveillance, pro-active investigation and community security programs, motorcycle and bicycle patrols, community cares (C.A.R.E.) and Giving Tree programs, and many other projects and programs to help improve the quality of life and well being of our citizens.

Police must enforce all laws including truck or commercial vehicle laws and to that end we are able to utilize the scale house in the city to accomplish this task. We are responsible to investigate and take enforcement action on all motor vehicle collisions that occur within the City of Sultan, including those that occur on U.S.2. Our traffic enforcement program is designed to act both as a visible deterrent to people coming into town to commit criminal acts and to reduce potential collision causing errant driving behavior. Additionally we respond to all types of 911 calls, take reports of crimes, investigate criminal acts, write reports, and submit cases to the county prosecutor for charging and court presentation.

2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				040	Law Enforcement					
				E10	Salaries and Wages					
606,297.32	625,584.79	468,698.00	306,094.09	521-20-100	Salaries and Wages	0.00	545,322.00	481,072.00	481,072.00	0.00
606,297.32	625,584.79	468,698.00	306,094.09		Salaries and Wages Totals:	0.00	545,322.00	481,072.00	481,072.00	0.00
				E20	Employee Benefits					
196,089.42	218,690.32	179,425.00	99,492.93	521-20-200	Benefits	0.00	193,751.00	175,000.00	175,000.00	0.00
13,626.70	15,691.87	19,860.00	11,659.20	521-20-210	Benefits - Disability Insuranc	0.00	21,850.00	21,850.00	21,850.00	0.00
14,214.96	5,848.16	6,800.00	544.82	521-20-220	Uniforms	0.00	6,800.00	3,400.00	3,400.00	0.00
3,722.11	1,159.00	3,400.00	462.50	521-20-230	Pre Employment Testing	0.00	3,400.00	2,400.00	2,400.00	0.00
227,653.19	241,389.35	209,485.00	112,159.45		Employee Benefits Totals:	0.00	225,801.00	202,650.00	202,650.00	0.00
				E30	Operating and Office Supply					
5,034.56	3,341.96	5,100.00	4,392.51	521-20-310	Operating Supplies	0.00	5,100.00	5,100.00	5,100.00	0.00
1,096.63	1,269.09	3,000.00	1,893.01	521-20-320	Office Supplies	0.00	3,000.00	2,000.00	2,000.00	0.00
512.36	1,251.34	1,750.00	291.35	521-20-350	Small Tools/Minor Equipment	0.00	1,750.00	1,000.00	1,000.00	0.00
20,987.78	25,000.99	24,500.00	19,318.93	521-20-360	Vehicle Operation/Maintenance	0.00	24,500.00	33,000.00	33,000.00	0.00
9,454.15	10,998.33	5,400.00	5,782.59	521-20-370	Vehicle Repair	0.00	13,000.00	5,000.00	5,000.00	0.00
12,689.27	0.00	0.00	0.00	521-20-380	Grant Programs	0.00	12,500.00	0.00	0.00	0.00
49,774.75	41,861.71	39,750.00	31,678.39		Operating and Office Supply Tota	0.00	59,850.00	46,100.00	46,100.00	0.00
				E40	Other Services and Charges					
11,082.92	125,851.39	70,000.00	55,762.91	521-20-410	Professional Services	0.00	5,000.00	0.00	0.00	0.00
0.00	0.00	0.00	35,867.45	521-20-411	Professional Service - SnoCty	0.00	0.00	131,000.00	131,000.00	0.00
12,499.84	12,798.97	6,000.00	9,450.88	521-20-420	Communication	0.00	15,000.00	13,000.00	13,000.00	0.00
3,883.39	6,765.57	5,600.00	2,000.65	521-20-430	Travel and Seminars	0.00	5,600.00	3,600.00	3,600.00	0.00
3,817.13	3,731.53	6,000.00	1,342.41	521-20-450	Rentals	0.00	3,000.00	3,000.00	3,000.00	0.00
21,237.00	13,929.00	15,700.00	0.00	521-20-460	Insurance	0.00	15,700.00	15,700.00	15,700.00	0.00
5,319.34	6,194.63	6,000.00	3,650.97	521-20-470	Utilities	0.00	6,000.00	6,000.00	6,000.00	0.00
3,087.49	2,367.54	3,500.00	3,564.50	521-20-480	Repair and Maintenance	0.00	3,500.00	2,500.00	2,500.00	0.00
1,440.70	2,117.14	2,500.00	766.03	521-20-490	Miscellaneous	0.00	2,500.00	2,000.00	2,000.00	0.00
1,000.00	0.00	0.00	0.00	521-78-461	Payment of Judgements and Sett	0.00	0.00	0.00	0.00	0.00
63,367.81	173,755.77	115,300.00	112,405.80		Other Services and Charges Totals:	0.00	56,300.00	176,800.00	176,800.00	0.00
				E50	Intergovernmental Services					
50,685.51	59,248.20	71,000.00	54,164.39	521-20-500	Intergovernmental - SNOPAC	0.00	78,000.00	78,000.00	78,000.00	0.00
966.00	0.00	1,000.00	0.00	521-20-510	Intergovernmental - Drug Task	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	521-20-520	Vehicle Payment - Interfund Lo	0.00	0.00	0.00	0.00	0.00
243.00	0.00	195.00	0.00	521-20-530	Water Service Interfund	0.00	200.00	0.00	0.00	0.00

2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
51,894.51	59,248.20	72,195.00	54,164.39		Intergovernmental Services Totals:	0.00	78,200.00	78,000.00	78,000.00	0.00
				E60	Capital Outlays					
0.00	10,633.60	0.00	1,734.43	521-20-640	Capital Outlay - Equipment	0.00	0.00	0.00	0.00	0.00
0.00	10,633.60	0.00	1,734.43		Capital Outlays Totals:	0.00	0.00	0.00	0.00	0.00
998,987.58	1,152,473.42	905,428.00	618,236.55		EXPENDITURES TOTALS:	0.00	965,473.00	984,622.00	984,622.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
998,987.58	1,152,473.42	905,428.00	618,236.55		DEPT EXPENSES	0.00	965,473.00	984,622.00	984,622.00	0.00
(998,987.58)	(1,152,473.42)	(905,428.00)	(618,236.55)		Law Enforcement Totals:	0.00	(965,473.00)	(984,622.00)	(984,622.00)	0.00

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2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				045	Law Enforcment Agency Fees					
				E40	Other Services and Charges					
14,555.55	14,500.00	20,400.00	11,900.00	521-90-411	Professional Service - Court A	0.00	20,400.00	20,400.00	20,400.00	0.00
15,883.54	20,970.72	24,000.00	14,266.89	521-90-412	Professional Services - Prosec	0.00	24,000.00	24,000.00	24,000.00	0.00
40,331.09	34,676.40	35,000.00	10,292.99	521-90-491	Miscellaneous - Court Filing F	0.00	30,000.00	20,000.00	20,000.00	0.00
68,235.34	182,343.91	100,000.00	83,748.60	521-90-492	Miscellaneous - Jail Fees	0.00	120,000.00	120,000.00	120,000.00	0.00
139,005.52	252,491.03	179,400.00	120,208.48		Other Services and Charges Totals:	0.00	194,400.00	184,400.00	184,400.00	0.00
				E50	Intergovernmental Services					
0.00	0.00	0.00	0.00	521-90-500	State Violation Remittance	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Intergovernmental Services Totals:	0.00	0.00	0.00	0.00	0.00
139,005.52	252,491.03	179,400.00	120,208.48		EXPENDITURES TOTALS:	0.00	194,400.00	184,400.00	184,400.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
139,005.52	252,491.03	179,400.00	120,208.48		DEPT EXPENSES	0.00	194,400.00	184,400.00	184,400.00	0.00
(139,005.52)	(252,491.03)	(179,400.00)	(120,208.48)		Law Enforcment Agency Fees Tot	0.00	(194,400.00)	(184,400.00)	(184,400.00)	0.00

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2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				050	Emergency Services					
				E30	Operating and Office Supply					
452.70	0.00	0.00	0.00	525-50-310	Operating Supplies	0.00	0.00	0.00	0.00	0.00
452.70	0.00	0.00	0.00		Operating and Office Supply Tota	0.00	0.00	0.00	0.00	0.00
				E40	Other Services and Charges					
0.00	0.00	0.00	0.00	525-50-420	Communication	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	525-50-430	Travel and Seminars	0.00	0.00	0.00	0.00	0.00
0.00	127.95	0.00	0.00	525-50-480	Repair and Maintenance	0.00	0.00	0.00	0.00	0.00
0.00	127.95	0.00	0.00		Other Services and Charges Totals:	0.00	0.00	0.00	0.00	0.00
				E50	Intergovernmental Services					
1,002.74	1,076.70	1,005.00	0.00	525-10-500	Department of Emergency Mgmt	0.00	3,000.00	3,000.00	3,000.00	0.00
1,002.74	1,076.70	1,005.00	0.00		Intergovernmental Services Totals:	0.00	3,000.00	3,000.00	3,000.00	0.00
1,455.44	1,204.65	1,005.00	0.00		EXPENDITURES TOTALS:	0.00	3,000.00	3,000.00	3,000.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
1,455.44	1,204.65	1,005.00	0.00		DEPT EXPENSES	0.00	3,000.00	3,000.00	3,000.00	0.00
(1,455.44)	(1,204.65)	(1,005.00)	0.00		Emergency Services Totals:	0.00	(3,000.00)	(3,000.00)	(3,000.00)	0.00

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2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				055	Miscellaneous Services					
				E50	Intergovernmental Services					
0.00	0.00	428.00	0.00	531-70-500	Air Pollution	0.00	0.00	0.00	0.00	0.00
0.00	0.00	428.00	0.00		Intergovernmental Services Totals:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	428.00	0.00		EXPENDITURES TOTALS:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	428.00	0.00		DEPT EXPENSES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	(428.00)	0.00		Miscellaneous Services Totals:	0.00	0.00	0.00	0.00	0.00

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2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				060	Code Enforcement					
				E10	Salaries and Wages					
0.00	8,164.72	18,540.00	7,882.63	539-30-100	Salaries and Wages	0.00	15,993.00	15,993.00	15,993.00	0.00
0.00	8,164.72	18,540.00	7,882.63		Salaries and Wages Totals:	0.00	15,993.00	15,993.00	15,993.00	0.00
				E20	Employee Benefits					
0.00	687.15	6,610.00	685.74	539-30-200	Benefits	0.00	6,880.00	6,880.00	6,880.00	0.00
0.00	687.15	6,610.00	685.74		Employee Benefits Totals:	0.00	6,880.00	6,880.00	6,880.00	0.00
				E30	Operating and Office Supply					
99.07	3,926.62	500.00	902.62	539-30-310	Office/Operating Supplies	0.00	1,000.00	1,000.00	1,000.00	0.00
0.00	0.00	600.00	0.00	539-30-360	Vehicle Operation/Maintenance	0.00	3,000.00	1,500.00	1,500.00	0.00
0.00	0.00	0.00	0.00	539-30-370	Vehicle Repair	0.00	600.00	600.00	600.00	0.00
99.07	3,926.62	1,100.00	902.62		Operating and Office Supply Tota	0.00	4,600.00	3,100.00	3,100.00	0.00
				E40	Other Services and Charges					
3,450.00	1,568.82	5,000.00	1,552.00	539-30-410	Professional Services	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	858.06	539-30-430	Travel and Seminars	0.00	1,000.00	1,000.00	1,000.00	0.00
0.00	0.00	0.00	0.00	539-30-460	Insurance	0.00	0.00	0.00	0.00	0.00
3,450.00	1,568.82	5,000.00	2,410.06		Other Services and Charges Totals:	0.00	1,000.00	1,000.00	1,000.00	0.00
				E60	Capital Outlays					
0.00	0.00	0.00	0.00	539-30-640	Capital Outlay - Equipment	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Capital Outlays Totals:	0.00	0.00	0.00	0.00	0.00
3,549.07	14,347.31	31,250.00	11,881.05		EXPENDITURES TOTALS:	0.00	28,473.00	26,973.00	26,973.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
3,549.07	14,347.31	31,250.00	11,881.05		DEPT EXPENSES	0.00	28,473.00	26,973.00	26,973.00	0.00
(3,549.07)	(14,347.31)	(31,250.00)	(11,881.05)		Code Enforcement Totals:	0.00	(28,473.00)	(26,973.00)	(26,973.00)	0.00

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SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET

ITEM NO: **2009 Budget Workshop**

DATE: **October 18, 2008**

SUBJECT: **Community Development Department**
Planning Division
2009 Budget Proposal

CONTACT PERSON: Robert Martin, Community Development Director

ISSUES:
Review the 2009 Proposed Budget for Community Development Department

SUMMARY:
The Sultan City Council sets the policies that determine the City's budget direction and oversees specific allocation of line items to insure implementation of the policy direction determined for the budget year. This cover provides brief explanation of the reasons for budget line proposals so that the council can determine if the proposals support the policy directions set for the 2009 budget.

DISCUSSION:
Economic Development;
Economic Development is a major policy implementation effort for 2009. At the budget workshop, the economic development components of the Community Development Department were woven into the Grants and Economic Development Department's joint presentation with Planning and Community Development. Downtown revitalization is one of these cross-department topics. These budget items are found in the Grants and Economic Development Department budget.

Code Update;
Code update is presented in this proposal as a priority over revision of the Comprehensive Plan. This is because implementation of the Plan happens through daily application of the codes. We cannot know what the Plan is accomplishing or failing to accomplish if the codes are not accurate, clear, internally consistent, and constructed to implement the Plan. Much of the language in existing codes does not implement either the 2004 Plan or the 2008 revisions.
It is crucial that the codes be revised to be consistently applied, policy-driven, easily understood by the citizens, and legally enforceable.

LINE ITEM DESCRIPTIONS:
001-065-558-60 Community Development Department, Planning Division

Line 310: Office/Operating Supply: $2,000
Provides expendables for daily office operations. Retained at 2008 level.

Line 340: Books and Periodicals: $200
Provides professional reference materials for staff use. Retained at 2008 level.

Line 341: Planning Board Books and Periodicals: $100
Provides professional educational materials for Planning Board. Reduced from $500 in 2008. No expenditure of $500 for current year. This amount will be spent down to provide materials for new board members. Need will be substantially met, and amount can be reduced for 2009.

Line 350: Small Tools/Minor Equipment: $400
Increased from $0.00 in 2008. Appropriation will be used for camera, calculator, and similar needs through the year.

Line 380: GMA Planning Grants: $0.00
No grants are expected at this time. This line holds an expenditure line if grants are credited to the revenue side of the budget.

Line 411: Hearing Examiner Services: $7,500
Reduced from $12,000 in 2008. A budget assumption is that there will be little or no development activity in 2009, therefore a reduction is appropriate. It is not appropriate to provide no funding as the hearing examiner may be needed for a range of activities even though we do not expect much of any type of activity.

Line 412: Professional Services: ~~$139,000~~ $70,000
This line provides for the outside services outlined below:

Streamline Permitting System: ~~$18,000~~ $10,000
Consulting services to assist department with efficient and effective permit forms and permit processes for best customer service. This was addressed in the budget workshop as a desired policy direction.

Code Update Project: ~~$45,000~~ $0.00
The zoning and other land management code titles in the Municipal Code need to be revised to be internally consistent and to implement the Comprehensive Plan. The department can do ~~some of~~ this work, ~~but consulting assistance will be needed.~~ This project will take more than one year to complete. Code update was addressed in the budget workshop as a desired policy direction.

File Management Project: ~~$6,000~~ $5,000

The file system for permits and land use process is being reconstructed at this time with significant volunteer assistance. Work is expected to continue into next year. This line budgets for temporary personnel support to finish the project if necessary.

2008 Comprehensive Plan Revisions: $30,000
This allocation is necessary to finish paying consultants that have worked on the 2008 Comprehensive Plan project in response to the Growth Management Hearing Board decisions.

2011 Comprehensive Plan Update: $25,000
Aside from the work done in response to the Growth Management Hearing Board, the Comprehensive plan is due for its next normal update cycle in 2011. Work needs to be defined and begun in preparation for 2011. Council reviewed three options for this item at the budget workshop. This proposal substantially corresponds to Option 1 of the workshop staff report.

The foundation work that we propose in this item is to conduct a statistically valid citizen survey of planning issues as the citizen involvement basis for the update work to start in 2010. Citizen involvement is the crucial beginning step provided by the statutes and the City Code for this level of policy work.
We may also undertake some reorganization of the format of the Plan without changing the substance so that the Plan follows the Growth Management Goals order and industry standard topic structure.

Line 420: Communication: $6,500
Phone, special mailings to citizens, and other communication mechanisms are supplied by this item. $3,000 of this amount is allocated to the statistically valid citizen survey discussed above. Citizen meetings for downtown design and other projects may be part of this activity.

Line 430: Travel and Seminars: $4,900
This provides for the following professional participation and development activities. Increased from $600 in 2008 to provide for appropriate professional participation and development.

American Planning Association State Conference
American Institute of Certified Planners Continuing Education Credits (32 hrs.)
Participation in SNO-PAC, Snohomish County Planning Advisory Committee
State Planning Director's Conference
Snohomish County Planning Directors meetings
Misc. Mileage

Line 431: Planning Board Travel and Seminars: $600
Educational opportunities for Planning Board Members.

Line 440: Advertising and Legal Notices: $4,000
Retained at 2008 level for notices regarding code update, public meetings, and land use processes.

Line 490: Miscellaneous: $1530
Coverage for various issues not addressed or anticipated in other line items. Reduced from $2,500 in 2008.

001-070-559-60 Community Development Department, Building Services

Policy Directions:
This proposal is based on the following policy directions received from council regarding out-sourcing of certain building plan review and inspection services, fire marshal services, and flood management services.

1. The City will out-source building plan review, construction inspection, and customer consultation through a contract with Snohomish County.
2. The City will out-source Fire Marshal plan review and construction inspection services through a contract with Snohomish County.
3. The City will not establish a new program of annual fire code inspection in commercial and industrial facilities.
4. The City will maintain its current Flood Management Community Rating System Certification with in-house staff with a minimal assist from consultant specialist(s).

Line Item Descriptions:
Line 310: Office/Operating Supply: $1,500
Provides expendables for daily office operations. Reduced from 2008 level of $3,500.

Line 340: Books and Periodicals: $1,200
Increased from $650 in 2008 budget to purchase 2009 Building Code set consisting of one paper binder set and two copies of code on compact disk. This code revision process comes around once each three years.

Line 350: Small Tools/Minor Equipment: $300
Provides for minor items to support inspection and flood management. Retained at 2008 budget level.

Line 360: Vehicle Operation and Maintenance: $500
Reduced from $1,000 in 2008 budget due to

Line 410: Professional Services: $90,000
This line provides for the out-sourced services outlined below:

Customer Consultation on Building Code Questions at City Hall: $14,560
This provides for a qualified county building division employee to be in city hall four hours per week (208 hours per year, or 0.1 FTE) to answer questions on building code and construction issues from contractors and general public. We propose this service so that we can maintain a degree of face-to-face relationship in the absence of a building inspector directly employed by the City. This replaces the functions of the in-house building inspector, it is not a new program.

Plan Review and Inspection Services: $29,120
This provides eight hours per week (average estimate totaling up to 416 hours per year, or 0.2 FTE) of structural plan review and on-site construction inspection services to be provided by Snohomish County. On-site inspections are provided every business day by an inspector who already rides a circuit of Highway 2 communities. Structural plans for plan review are picked up by the inspector and delivered same-day to Snohomish County offices. They are returned by the inspector when complete.

The City manages the building permit process, collects the fees, and coordinates the inspections based on calls from customers. Fees are used to pay the contract with the County and any excess is retained to cover our internal processes.

Fire Marshal Services: ~~$29,120~~ $7,000 ~~(New Service at a cost of).15 FTE or $21,840)~~
This provides construction plan review for fire code issues which is a separate function from structural plan review under the building code. Accounting for an estimated 100 hours or 0.05 FTE or $7,000, this component is a replacement of the in-house building official and is not a new program.
~~This program also provides for a Fire Code compliance program for commercial and industrial facilities to ensure that fire exiting, material storage, and similar fire safety issues are properly addressed on an ongoing basis. This issue has not been addressed in the community in the recent past. Intended implementation would include a public awareness program, courtesy inspections to explain and assist with compliance, and a code enforcement program after courtesy inspections. Accounting for an estimated 315 hours, or 0.15 FTE, this is an new program, it does not replace a service provided previously by the in-house building official. Hiring a replacement in-house inspector would not eliminate this cost as the County has the only qualified staff to provide this service.~~

Flood Management, Community Rating System: ~~$18,000~~ $5,000
This provides for a contract with a consultant to maintain the community's rating in the National Flood Insurance Program. We were recently stepped-up in the ratings which saves residents on their flood insurance premiums. The program has to be maintained on an ongoing basis to participate in the program and retain this good rating.

Line 420: Communication: $2,000
The Fire Marshal program and the Flood Management system will each need public notices, mailings, and other communication efforts. This has been increased from $1,000 in 2008 budget to accommodate the Fire Marshal program which has not been addressed in the recent past.

Line 430: Travel and Seminars: $3,250
This provides for the following professional participation and development activities related to permit processing, professional connection with state agencies and other governments involved in economic development and permit systems.

Permit Technician Education Credits (Washington Association of Permit Technicians)
Notary Refresher Class for Permit Technician
Association of Washington Cities participation
Miscellaneous Travel

Line 460: Insurance: $0.00

Line 480: Repair and Maintenance: $300
Anticipated maintenance of the plotter used for city maps and Flood Management Community Rating System programs.

Line 490: Miscellaneous: $450
Coverage for various issues not addressed or anticipated in other line items. Retained at 2008 budget level.

Line 630: Hazard Mitigation Buyout Program: $0.00
This line is a place-holder if we receive a grant for removal of structures in the flood zone.

Line 640: Capital Outlay – Equipment: $1,500
Purchase of computer equipment.

Inspection and Plan Review Expenditures

Form and Type of Service	Hours/year	$/Hour	Total $	FTE
In-House Contract for Flood Mgmt. (CRS)	100	50	5,000	0.05
County Contract for Customer Consultation	208	$70	14,560	0.1
County Contract for Plan Review & Inspection	416	$70	29,120	0.2
County Contract for Fire Marshal Plan Review	100	$70	7,000	0.05
TOTAL	**824**		**55,680**	**0.4**

2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				065	Planning and Development					
				E10	Salaries and Wages					
69,179.90	43,375.06	57,590.00	49,284.28	558-60-100	Salaries and Wages	0.00	79,512.00	79,512.00	79,512.00	0.00
69,179.90	43,375.06	57,590.00	49,284.28		Salaries and Wages Totals:	0.00	79,512.00	79,512.00	79,512.00	0.00
				E20	Employee Benefits					
14,998.32	12,814.17	19,475.00	14,505.22	558-60-200	Benefits	0.00	27,273.00	27,273.00	27,273.00	0.00
14,998.32	12,814.17	19,475.00	14,505.22		Employee Benefits Totals:	0.00	27,273.00	27,273.00	27,273.00	0.00
				E30	Operating and Office Supply					
3,279.10	2,438.10	2,000.00	1,769.65	558-60-310	Office/Operating Supplies	0.00	2,000.00	2,000.00	2,000.00	0.00
95.70	0.00	200.00	43.40	558-60-340	Books and Periodicals	0.00	200.00	200.00	200.00	0.00
0.00	0.00	500.00	0.00	558-60-341	PB Books and Periodicals	0.00	100.00	100.00	100.00	0.00
0.00	0.00	0.00	0.00	558-60-350	Small Tools/Minor Equipment	0.00	400.00	200.00	200.00	0.00
0.00	9,000.00	0.00	0.00	558-60-380	GMA Planning Grants	0.00	0.00	0.00	0.00	0.00
3,374.80	11,438.10	2,700.00	1,813.05		Operating and Office Supply Tota	0.00	2,700.00	2,500.00	2,500.00	0.00
				E40	Other Services and Charges					
11,236.72	8,924.00	12,000.00	2,150.50	558-60-411	Hearing Examiner Service	0.00	7,500.00	7,500.00	7,500.00	0.00
33,516.99	184,157.94	115,000.00	228,861.57	558-60-412	Professional Services	0.00	139,000.00	65,000.00	65,000.00	0.00
1,466.94	3,496.01	3,500.00	4,117.78	558-60-420	Communication	0.00	6,500.00	6,500.00	6,500.00	0.00
519.00	575.00	600.00	143.60	558-60-430	Travel and Seminars	0.00	4,900.00	4,900.00	4,900.00	0.00
0.00	0.00	600.00	0.00	558-60-431	PB Travel and Seminars	0.00	600.00	600.00	600.00	0.00
3,589.05	5,232.66	4,000.00	2,564.30	558-60-440	Advertising and Legal Notices	0.00	4,000.00	3,000.00	3,000.00	0.00
1,678.77	2,837.71	2,500.00	158.57	558-60-490	Miscellaneous	0.00	1,530.00	1,530.00	1,530.00	0.00
52,007.47	205,223.32	138,200.00	237,996.32		Other Services and Charges Totals:	0.00	164,030.00	89,030.00	89,030.00	0.00
				E60	Capital Outlays					
6,565.96	339.37	1,500.00	553.80	558-60-640	Capital Outlay - Equipment	0.00	21,000.00	2,100.00	2,100.00	0.00
6,565.96	339.37	1,500.00	553.80		Capital Outlays Totals:	0.00	21,000.00	2,100.00	2,100.00	0.00
146,126.45	273,190.02	219,465.00	304,152.67		EXPENDITURES TOTALS:	0.00	294,515.00	200,415.00	200,415.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
146,126.45	273,190.02	219,465.00	304,152.67		DEPT EXPENSES	0.00	294,515.00	200,415.00	200,415.00	0.00
(146,126.45)	(273,190.02)	(219,465.00)	(304,152.67)		Planning and Development Totals:	0.00	(294,515.00)	(200,415.00)	(200,415.00)	0.00

2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				070	Building and Community Dev.					
				E10	Salaries and Wages					
81,118.19	83,029.18	57,180.00	34,336.43	559-60-100	Salaries and Wages	0.00	80,273.00	20,000.00	20,000.00	0.00
81,118.19	83,029.18	57,180.00	34,336.43		Salaries and Wages Totals:	0.00	80,273.00	20,000.00	20,000.00	0.00
				E20	Employee Benefits					
26,201.06	27,808.40	15,800.00	5,180.43	559-60-200	Benefits	0.00	32,627.00	9,000.00	9,000.00	0.00
26,201.06	27,808.40	15,800.00	5,180.43		Employee Benefits Totals:	0.00	32,627.00	9,000.00	9,000.00	0.00
				E30	Operating and Office Supply					
1,825.51	3,677.01	3,500.00	995.56	559-60-310	Operating Supplies	0.00	1,500.00	1,500.00	1,500.00	0.00
0.00	764.69	650.00	102.47	559-60-340	Books and Periodicals	0.00	1,200.00	1,200.00	1,200.00	0.00
0.00	0.00	0.00	0.00	559-60-341	PB Books and Periodical	0.00	0.00	0.00	0.00	0.00
0.00	486.87	300.00	(254.71)	559-60-350	Small Tools/Minor Equipment	0.00	300.00	300.00	300.00	0.00
12.13	40.99	1,000.00	299.75	559-60-360	Vehicle Operation/Maintenance	0.00	500.00	500.00	500.00	0.00
1,837.64	4,969.56	5,450.00	1,143.07		Operating and Office Supply Tota	0.00	3,500.00	3,500.00	3,500.00	0.00
				E40	Other Services and Charges					
3,582.07	0.00	5,000.00	209.90	559-60-410	Professional Services	0.00	90,000.00	56,000.00	56,000.00	0.00
0.00	0.00	0.00	0.00	559-60-411	Flood Mitigation Study Grant	0.00	0.00	0.00	0.00	0.00
717.93	1,459.36	1,000.00	895.86	559-60-420	Communication	0.00	2,000.00	2,000.00	2,000.00	0.00
1,845.77	231.69	1,000.00	425.50	559-60-430	Travel and Seminars	0.00	3,250.00	3,250.00	3,250.00	0.00
0.00	0.00	0.00	0.00	559-60-431	PB Travel and Seminars	0.00	0.00	0.00	0.00	0.00
1,335.40	0.00	500.00	0.00	559-60-460	Insurance	0.00	0.00	0.00	0.00	0.00
261.65	0.00	0.00	0.00	559-60-480	Repair and Maintenance	0.00	300.00	300.00	300.00	0.00
1,115.68	429.71	450.00	(219.71)	559-60-490	Miscellaneous	0.00	450.00	450.00	450.00	0.00
8,858.50	2,120.76	7,950.00	1,311.55		Other Services and Charges Totals:	0.00	96,000.00	62,000.00	62,000.00	0.00
				E60	Capital Outlays					
0.00	0.00	0.00	0.00	559-60-630	Hazard Mitigation Buyout Progr	0.00	0.00	0.00	0.00	0.00
2,200.00	9,070.56	8,900.00	5,440.66	559-60-640	Capital Outlay - Equipment	0.00	1,500.00	1,500.00	1,500.00	0.00
2,200.00	9,070.56	8,900.00	5,440.66		Capital Outlays Totals:	0.00	1,500.00	1,500.00	1,500.00	0.00
120,215.39	126,998.46	95,280.00	47,412.14		EXPENDITURES TOTALS:	0.00	213,900.00	96,000.00	96,000.00	0.00

2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
120,215.39	126,998.46	95,280.00	47,412.14		DEPT EXPENSES	0.00	213,900.00	96,000.00	96,000.00	0.00
(120,215.39)	(126,998.46)	(95,280.00)	(47,412.14)		Building and Community Dev. To	0.00	(213,900.00)	(96,000.00)	(96,000.00)	0.00

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Public Health

2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				075	Public Health					
				E50	Intergovernmental Services					
1,124.27	790.92	700.00	1,031.59	562-50-500	Intergovernmental	0.00	1,000.00	1,000.00	1,000.00	0.00
1,124.27	790.92	700.00	1,031.59		Intergovernmental Services Totals:	0.00	1,000.00	1,000.00	1,000.00	0.00
1,124.27	790.92	700.00	1,031.59		EXPENDITURES TOTALS:	0.00	1,000.00	1,000.00	1,000.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
1,124.27	790.92	700.00	1,031.59		DEPT EXPENSES	0.00	1,000.00	1,000.00	1,000.00	0.00
(1,124.27)	(790.92)	(700.00)	(1,031.59)		Public Health Totals:	0.00	(1,000.00)	(1,000.00)	(1,000.00)	0.00

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Library

2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				080	Library					
				E10	Salaries and Wages					
15,925.88	11,598.81	0.00	0.00	572-20-100	Salaries and Wages	0.00	0.00	0.00	0.00	0.00
15,925.88	11,598.81	0.00	0.00		Salaries and Wages Totals:	0.00	0.00	0.00	0.00	0.00
				E20	Employee Benefits					
6,275.58	4,788.29	0.00	0.00	572-20-200	Benefits	0.00	0.00	0.00	0.00	0.00
6,275.58	4,788.29	0.00	0.00		Employee Benefits Totals:	0.00	0.00	0.00	0.00	0.00
				E30	Operating and Office Supply					
313.71	707.23	300.00	190.61	572-20-310	Office/Operating Supplies	0.00	0.00	0.00	0.00	0.00
313.71	707.23	300.00	190.61		Operating and Office Supply Tota	0.00	0.00	0.00	0.00	0.00
				E40	Other Services and Charges					
3,533.50	3,911.00	3,920.00	0.00	572-20-460	Insurance	0.00	4,000.00	4,000.00	4,000.00	0.00
7,025.65	2,789.28	8,000.00	1,635.81	572-20-470	Utilities	0.00	0.00	0.00	0.00	0.00
975.91	638.78	500.00	668.70	572-20-480	Repair and Maintenance	0.00	500.00	500.00	500.00	0.00
11,535.06	7,339.06	12,420.00	2,304.51		Other Services and Charges Totals:	0.00	4,500.00	4,500.00	4,500.00	0.00
				E50	Intergovernmental Services					
56,537.16	63,318.00	90,000.00	0.00	572-20-500	Intergovernmental - SNOISLE	0.00	0.00	0.00	0.00	0.00
243.00	0.00	195.00	0.00	572-20-530	Water Service Interfund	0.00	360.00	360.00	360.00	0.00
56,780.16	63,318.00	90,195.00	0.00		Intergovernmental Services Totals:	0.00	360.00	360.00	360.00	0.00
				E60	Capital Outlays					
0.00	0.00	0.00	0.00	572-20-620	Capital Outlay - Buildings	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	572-20-640	Capital Outlay - Equipment	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Capital Outlays Totals:	0.00	0.00	0.00	0.00	0.00
90,830.39	87,751.39	102,915.00	2,495.12		EXPENDITURES TOTALS:	0.00	4,860.00	4,860.00	4,860.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
90,830.39	87,751.39	102,915.00	2,495.12		DEPT EXPENSES	0.00	4,860.00	4,860.00	4,860.00	0.00
(90,830.39)	(87,751.39)	(102,915.00)	(2,495.12)		Library Totals:	0.00	(4,860.00)	(4,860.00)	(4,860.00)	0.00

PARKS

2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				085	Parks and Recreation					
				E10	Salaries and Wages					
39,953.74	24,194.47	15,000.00	4,570.35	576-80-100	Salaries and Wages	0.00	29,345.00	29,345.00	29,345.00	0.00
39,953.74	24,194.47	15,000.00	4,570.35		Salaries and Wages Totals:	0.00	29,345.00	29,345.00	29,345.00	0.00
				E20	Employee Benefits					
12,164.96	8,634.94	2,000.00	893.05	576-80-200	Benefits	0.00	8,353.00	8,353.00	8,353.00	0.00
425.80	269.02	0.00	59.67	576-80-220	Uniforms	0.00	300.00	300.00	300.00	0.00
12,590.76	8,903.96	2,000.00	952.72		Employee Benefits Totals:	0.00	8,653.00	8,653.00	8,653.00	0.00
				E30	Operating and Office Supply					
6,312.77	1,594.53	3,000.00	1,618.53	576-80-310	Office/Operating Supplies	0.00	3,000.00	2,000.00	2,000.00	0.00
300.95	61.56	3,000.00	767.45	576-80-320	Office Supplies	0.00	2,500.00	750.00	750.00	0.00
31.48	597.31	0.00	371.05	576-80-350	Small Tools/Minor Equipment	0.00	500.00	500.00	500.00	0.00
1,906.45	1,726.66	500.00	397.08	576-80-360	Vehicle Operation/Maintenance	0.00	500.00	500.00	500.00	0.00
463.47	180.20	500.00	591.21	576-80-370	Vehicle Repair	0.00	500.00	500.00	500.00	0.00
9,015.12	4,160.26	7,000.00	3,745.32		Operating and Office Supply Tota	0.00	7,000.00	4,250.00	4,250.00	0.00
				E40	Other Services and Charges					
0.00	0.00	0.00	0.00	576-80-410	Professional Services	0.00	0.00	0.00	0.00	0.00
303.73	769.72	0.00	220.69	576-80-420	Communication	0.00	500.00	500.00	500.00	0.00
15.00	0.00	0.00	87.32	576-80-430	Travel and Seminars	0.00	150.00	150.00	150.00	0.00
3,810.40	2,663.73	0.00	0.00	576-80-450	Rentals	0.00	100.00	100.00	100.00	0.00
2,615.40	3,586.00	620.00	0.00	576-80-460	Insurance	0.00	620.00	620.00	620.00	0.00
1,505.82	4,843.05	1,000.00	2,426.06	576-80-470	Utilities	0.00	2,500.00	2,500.00	2,500.00	0.00
725.19	1,054.72	3,000.00	1,169.22	576-80-480	Repair and Maintenance	0.00	2,000.00	2,000.00	2,000.00	0.00
207.70	153.00	0.00	0.00	576-80-490	Miscellaneous	0.00	500.00	500.00	500.00	0.00
9,183.24	13,070.22	4,620.00	3,903.29		Other Services and Charges Totals:	0.00	6,370.00	6,370.00	6,370.00	0.00
				E60	Capital Outlays					
0.00	0.00	0.00	0.00	576-80-630	Capital Outlay - Improvements	0.00	5,000.00	0.00	0.00	0.00
0.00	4,801.66	0.00	1,043.51	576-80-640	Capital Outlay - Equipment	0.00	20,000.00	0.00	0.00	0.00
0.00	4,801.66	0.00	1,043.51		Capital Outlays Totals:	0.00	25,000.00	0.00	0.00	0.00
				E70	Debt Service - Principal					
21,000.00	35,000.00	0.00	0.00	581-20-780	Interfund Loan Payment Issued	0.00	0.00	0.00	0.00	0.00
21,000.00	35,000.00	0.00	0.00		Debt Service - Principal Totals:	0.00	0.00	0.00	0.00	0.00

2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				E80	Debt Service - Interest					
5,577.00	8,000.00	0.00	0.00	592-22-820	Interfund Interest Payment Iss	0.00	0.00	0.00	0.00	0.00
5,577.00	8,000.00	0.00	0.00		Debt Service - Interest Totals:	0.00	0.00	0.00	0.00	0.00
				E90	Interfund Services					
2,000.00	0.00	0.00	0.00	597-55-000	Operating Transfer Out	0.00	0.00	10,000.00	10,000.00	0.00
2,000.00	0.00	0.00	0.00		Interfund Services Totals:	0.00	0.00	10,000.00	10,000.00	0.00
99,319.86	98,130.57	28,620.00	14,215.19		EXPENDITURES TOTALS:	0.00	76,368.00	58,618.00	58,618.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
99,319.86	98,130.57	28,620.00	14,215.19		DEPT EXPENSES	0.00	76,368.00	58,618.00	58,618.00	0.00
(99,319.86)	(98,130.57)	(28,620.00)	(14,215.19)		Parks and Recreation Totals:	0.00	(76,368.00)	(58,618.00)	(58,618.00)	0.00

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Interfund Loan

2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				090	(No Description)					
				E70	Debt Service - Principal					
0.00	0.00	41,000.00	0.00	581-20-780	Interfund Loan Payment Issued	0.00	42,000.00	42,000.00	42,000.00	0.00
0.00	0.00	41,000.00	0.00		Debt Service - Principal Totals:	0.00	42,000.00	42,000.00	42,000.00	0.00
				E80	Debt Service - Interest					
0.00	0.00	10,220.00	0.00	592-22-820	Interfund Interest Payment Iss	0.00	3,500.00	3,500.00	3,500.00	0.00
0.00	0.00	10,220.00	0.00		Debt Service - Interest Totals:	0.00	3,500.00	3,500.00	3,500.00	0.00
				E90	Interfund Services					
0.00	0.00	1,000.00	0.00	597-55-000	Operating Transfer Out	0.00	0.00	0.00	0.00	0.00
0.00	0.00	1,000.00	0.00		Interfund Services Totals:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	52,220.00	0.00		EXPENDITURES TOTALS:	0.00	45,500.00	45,500.00	45,500.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	52,220.00	0.00		DEPT EXPENSES	0.00	45,500.00	45,500.00	45,500.00	0.00
0.00	0.00	(52,220.00)	0.00		(No Description) Totals:	0.00	(45,500.00)	(45,500.00)	(45,500.00)	0.00

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2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
				900	Ending Fund Balance					
				E95	Ending Fund Balance					
0.00	0.00	0.00	0.00	508-00-000	Ending Fund Balance	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Ending Fund Balance Totals:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		EXPENDITURES TOTALS:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT EXPENSES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Ending Fund Balance Totals:	0.00	0.00	0.00	0.00	0.00

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2006 Actual	2007 Actual	2008 Adopted	2008 Estimated	Account	Description	FTE	2009 Requested	2009 Proposed	2009 Approved	2009 Adopted
1,846,218.22	2,252,413.75	1,956,520.00	1,141,437.12		FUND REVENUES	0.00	1,869,618.00	1,801,118.00	1,841,530.00	0.00
1,830,461.16	2,233,463.18	1,847,594.00	1,282,262.86		FUND EXPENSES	0.00	2,067,920.58	1,817,334.58	1,817,334.58	0.00
15,757.06	18,950.57	108,926.00	(140,825.74)		Ending Fund Balance Totals:	0.00	(198,302.58)	(16,216.58)	24,195.42	0.00

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