

**CITY OF SULTAN
SUB COMMITTEE AND JOINT COUNCIL MEETING
WITH CIVIL SERVICE
July 17, 2008**

6:30 PM Sub Committee Meeting – Agenda

1. Utility Billing Relief Requests
2. Welcome Signs Design Change
3. Park Regulations

7:15 PM Executive Session – Potential Litigation

7:30 PM Joint Meeting with Civil Service – Agenda

1. Amendments to SMC 2.52 Civil Service
2. Records Specialist Position Provisional Appointment

Adjournment - 10:00 PM or at the conclusion of Council business.

ADA NOTICE: City of Sultan Community Center is accessible. Accommodations for persons with disabilities will be provided upon request. Please make arrangements prior to the meeting by calling City Hall at 360-793-2231. For additional information please contact the City at cityhall@ci.sultan.wa.us or visit our web site at www.ci.sultan.wa.us

UTILITY COMMITTEE MEETING

July 17, 2008

ORIGINAL

- 1) Romac Industries – Bob Gilmore

RE: Requesting relief of excess water charges due to leak = \$9,767.72

Customer previously submitted relief request to committee on June 11, 2008, requesting relief of excess water and sewer charges due to leak. Received relief for sewer charges only. Would like request reviewed, as he is seeking relief of the water charges as well.

- 2) Dan Veenhuizen

RE: Requesting relief of services billed for April/May and late fees = \$122.46

4/10/08 customer called, said he was moving out effective 4/15, noted on account. 5/15/08 customer called upset that he was being billed as he thought all services had been suspended. The City does not prorate the base amount, thus the customer owes for April usage. The charges for May in the amount of \$59.61 should be credited. Customer is responsible for late fees as April bill was not paid on time.

- 3) Mary Carson-Ford

RE: Requesting relief of late fees = \$10.00

Customer states she did not receive April bill, therefore payment made late, in turn late fees applied to account. Customer does not have a history of paying late. However, statement was printed and mailed on 4/02/08. City is not responsible for her not receiving a statement.

- 4) Warren Beatty

RE: Requesting relief of turn off fee = \$50.00

Customer thought he had payment arrangement set up. His history shows that for the past several months he has consistently been making frequent small payments. His account is now current.

- 5) Matt Boyer

RE: Requesting relief of garbage charges = \$412.60

Customer has had garbage service rate of (2) cans per week for the past year and a half. He has been putting out (1) can per week consistently during this time as he understood he had one can per week garbage service. He just realized that he is being charged for two cans per week. Upon investigation, it was found that a service request was created on 10/16/06 to change garbage service to (1) can per week. During this time the City's utility billing system was going through a conversion, and this service request did not make it into the new system.

- 6) Alfred & Beverly Holdt

RE: Requesting relief of excess water charges & late fee = \$37.14

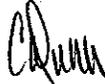
Customer questioning May statement, almost double their normal bill. Previous meter reading was incorrectly entered and excess charges occurred in the next billing cycle.

SULTAN CITY COUNCIL SUB COMMITTEE

AGENDA ITEM COVER SHEET

DATE: July 17, 2008

SUBJECT: "Welcome to Sultan" Signs

CONTACT PERSON: Public Works Director Dunn 

ISSUE:

Review and discuss proposed changes to the Welcome to Sultan signs. Giving direction to staff for Council consideration at the August 14, 2008 meeting

SUMMARY:

Welcome to Sultan signs were designed by Sultan High School students in 2004 through a contest, City Council selected two designs and ask the students to merge the designs into the signs we have today. The City contracted with the Washington State Department of Corrections to construct and carve the signs from the wood donated by East Teak Manufacturing. Tony Beedle installed the signs in 2005 at the City limits along US 2, replacing the old signs.

Last year, Mary Carson-Ford presented to Council the concept of highlighting the lettering on the sign so it would be more easily noticed. Ms. Ford also volunteered to seek donations to have David Hose do this lettering work. Council approved the proposed change.

Earlier this year Ms. Ford and Mr.Hose mentioned to staff about changing the back ground behind the lettering, so the gold letters would be more visible. It became evident the design approved by Council of the sign may change considerably with any further changes to the sign should be a Council decision.

RECOMMENDED ACTION:

The proposals before the subcommitte are:

- 1) Change the Gold lettering to a Bronze metal flake color and paint the trim to match, this would not change the design of the sign only highlight the letters and border.
- 2) Remove the sunbeams and snow caps by raising the mountains with green and painting the balance of the sky blue. ATTACHMENT A

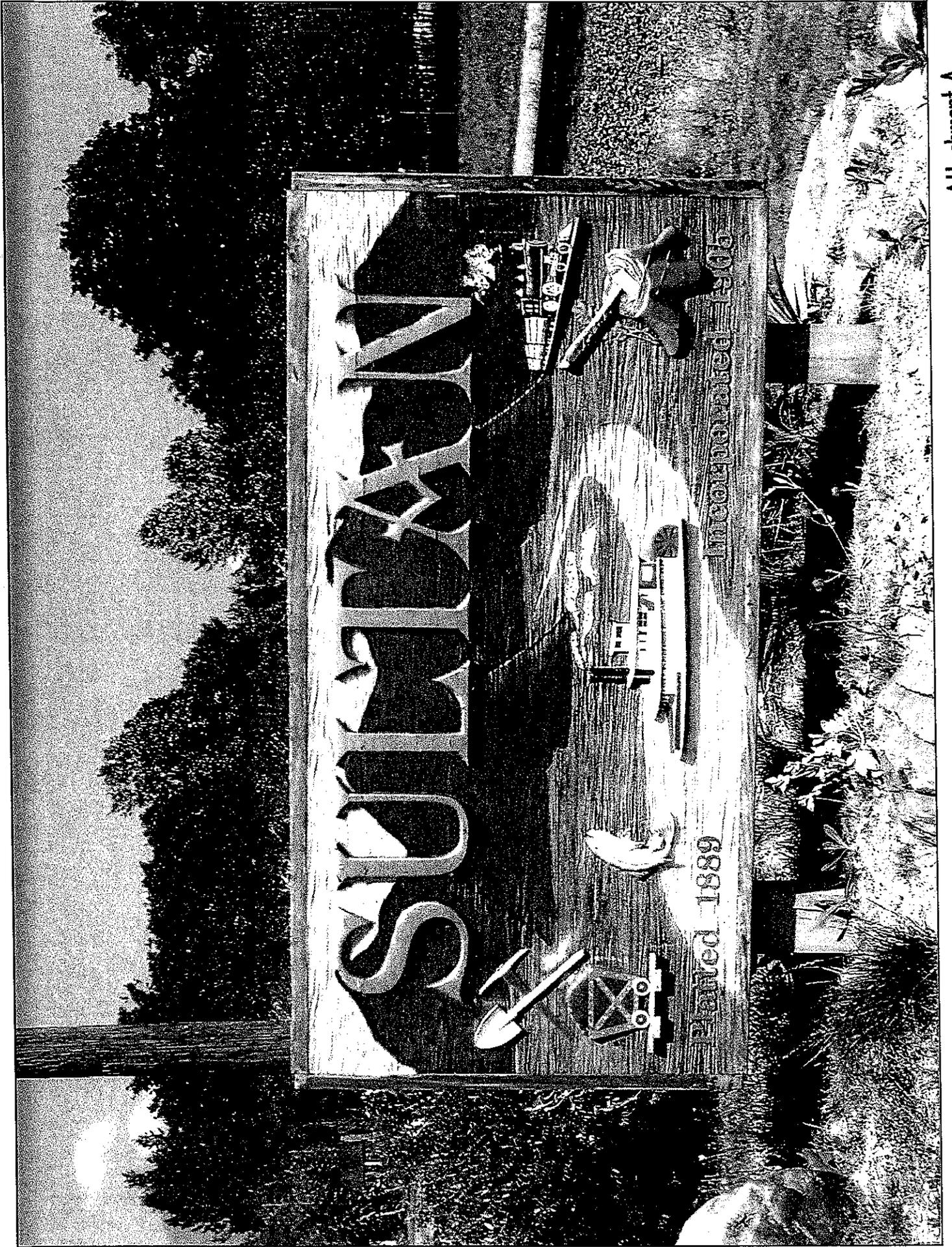
3) Remove the sunbeams, sun and snow caps by raising the mountains making them less pointed and more square shaped with the remaining sky painted blue.
ATTACHMENT B

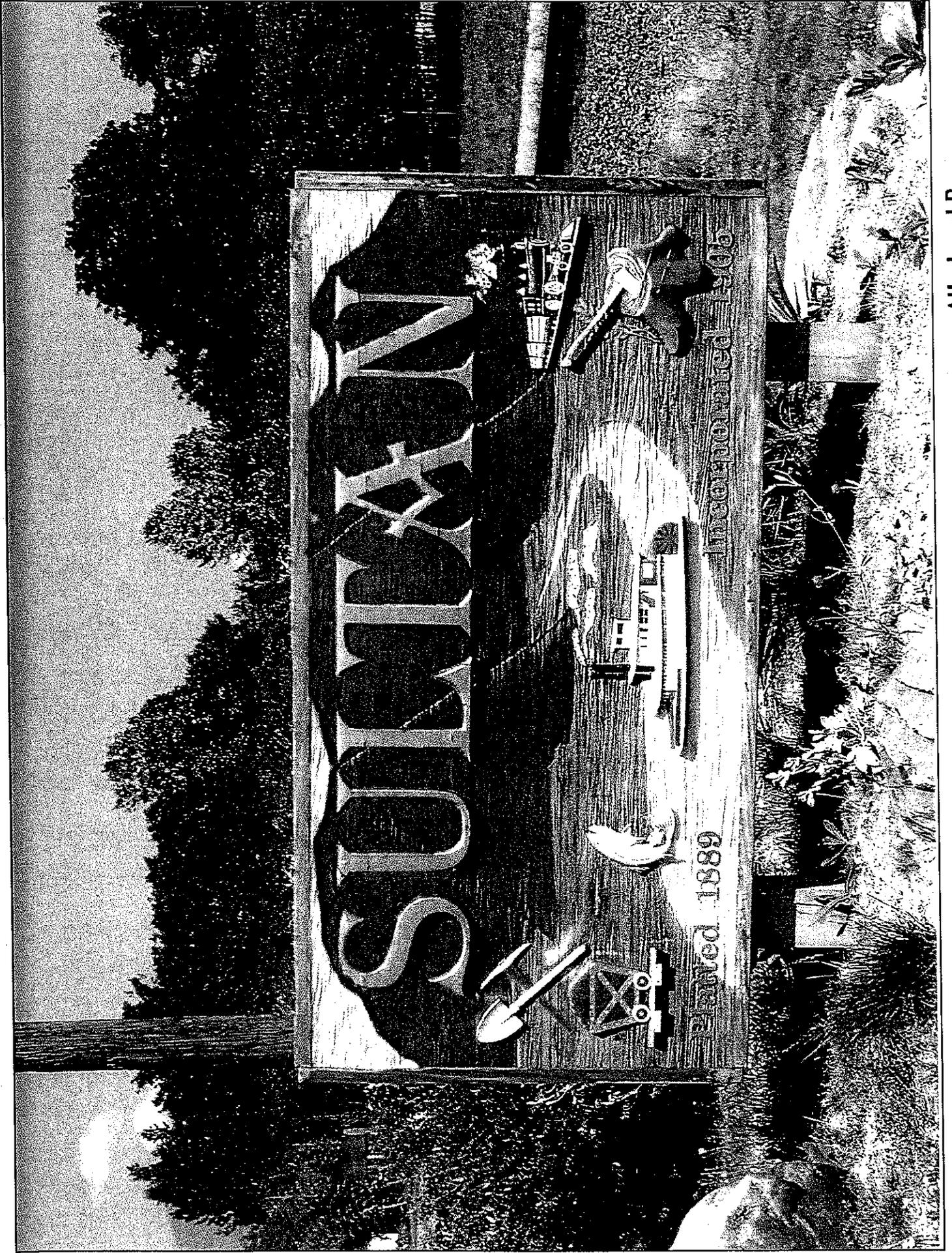
4) Leave the signs, hoping the planned landscape will help the name "Sultan" pop out. ATTACHMENT C

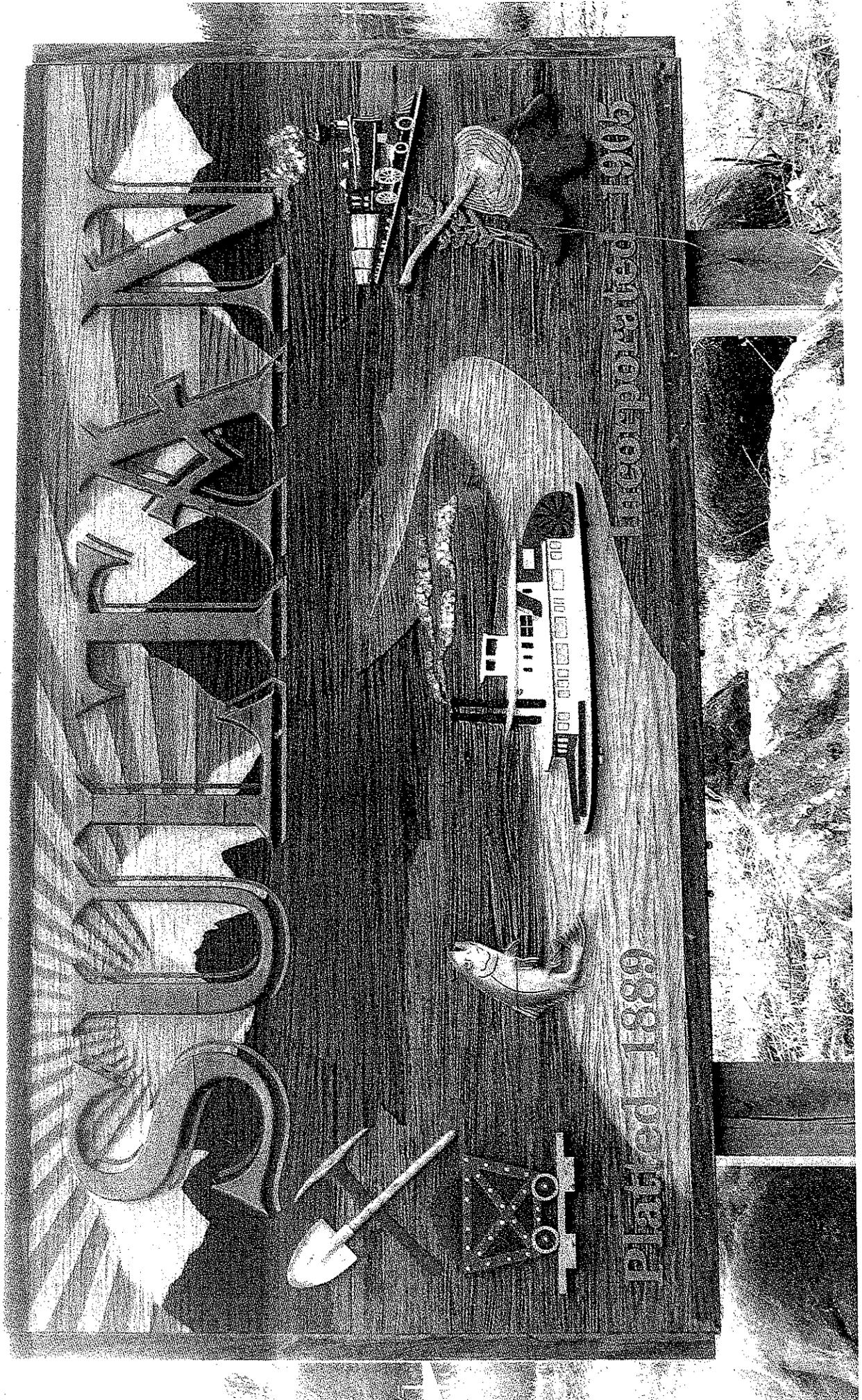
5) Another volunteer offered to paint the lettering and border deep chocolate brown, leaving the balance of the sign the same as it is today.

ATTACHMENTS:

As in recommended action to the subcommittee





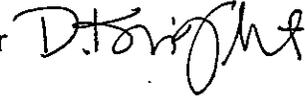


**SULTAN COUNCIL SUBCOMMITTEE
AGENDA ITEM COVER SHEET**

DATE: July 17, 2008

SUBJECT: Park Regulations

CONTACT PERSON: Deborah Knight, City Administrator



ISSUE:

The issue before the subcommittee is to provide direction to staff on preparing draft park regulations for Council discussion in August.

STAFF RECOMMENDATION:

Review sample park regulations from other municipalities and provide direction to staff in preparing draft park regulations for Council discussion in August.

SUMMARY:

The City Council discussed establishing regulations for park hours of operation at its June 25, 2008 meeting. The Council directed staff to return with draft regulations for Council consideration.

This staff report provides an overview of regulations from the cities of Kirkland, Mill Creek, and Sammamish as a starting point for discussion and direction.

For the most part, the sample regulations limit activities such as posting signs, use of firearms, operating motor vehicles, camping, building fires, alcohol and drug use, and park hours. Penalties for violation are included in some but not all regulations.

However, park regulations can be as simple as a declaration of park hours with clear penalties for violations.

Staff is seeking direction from Council on the types of park regulations the Council wishes to review for consideration.

DISCUSSION:

The City of Sultan owns several park properties including Osprey Park, Reese Park and a soon to be opened skate park. The Sultan Municipal Code is silent on park regulations. The Sultan Police Department is limited in its ability to regulate behavior in Sultan's parks without clear rules and penalties.

If the Council chooses to establish park regulations there are a number of policy issues the Council will need to discuss and decide including prohibited activities, park hours of operation, use by groups and potential fees, and penalties for violations.

FISCAL IMPACT:

Discussing and establishing park rules can be addressed using in-house staff with review and oversight of the City Attorney.

RECOMMENDED ACTION:

Review sample park regulations from other municipalities and provide direction to staff in preparing draft park regulations for Council discussion in August.

ATTACHMENTS:

A – Overview of sample regulations from Kirkland, Mill Creek and Sammamish

COUNCIL ACTION:

DATE:

Kirkland (1970)

Sections:

- 11.80.010 Title of chapter.**
- 11.80.020 Police power.**
- 11.80.030 Definitions.**
- 11.80.040 Posting signs, posters and notices.**
- 11.80.050 Injury to park property unlawful.**
- 11.80.060 Animals at large prohibited.**
- 11.80.070 Firearms and explosives.**
- 11.80.080 Teasing, annoying or injuring animals prohibited.**
- 11.80.090 Certain vocations and loudspeakers prohibited.**
- 11.80.100 Selling refreshments or merchandise.**
- 11.80.110 Watercraft.**
- 11.80.120 Emergency aid by watercraft.**
- 11.80.130 Riding vehicles and animals.**
- 11.80.140 Camping areas.**
- 11.80.150 Practicing and playing games.**
- 11.80.160 Depositing refuse and litter.**
- 11.80.170 Testing vehicles prohibited.**
- 11.80.180 Permit for assemblies required.**
- 11.80.190 Races prohibited.**
- 11.80.200 Building fires.**
- (S)11.80.210 Intoxicating liquors and drugs prohibited.**
- 11.80.220 Adoption of rules and regulations by director.**
- 11.80.230 Aiding and abetting violations.**
- 11.80.240 *Repealed.***
- 11.80.250 Parks closed between ten p.m. or eleven p.m. and dawn.**

Mill Creek Chapter 12.12 PARK REGULATIONS

Sections:

- 12.12.010 Police power.
- 12.12.020 Definitions.
- 12.12.025 Supplemental park permit authorized.
- 12.12.026 Terms and conditions for supplemental park permits.
- 12.12.027 Deposits and fees for supplemental park permits.
- 12.12.030 Sign posting and structures prohibited.
- 12.12.033 Distribution of handbills.
- 12.12.035 Equipment regulations.
- 12.12.037 Storage of equipment.
- 12.12.040 Removal or destruction of park property prohibited.
- 12.12.050 Molesting wild animals prohibited.
- 12.12.055 Pets in parks.
- 12.12.057 Horses prohibited.
- 12.12.060 Selling refreshments or merchandise prohibited.
- 12.12.065 Soliciting prohibited.
- 12.12.070 Use by groups or assemblies.
- 12.12.080 Vehicles and animals restricted.
- 12.12.085 Skateboard park areas.
- 12.12.090 Camping prohibited.
- 12.12.095 Golf prohibited.
- 12.12.100 Endangering persons or property prohibited.
- 12.12.110 Firearms prohibited.
- 12.12.115 Weapons prohibited.
- 12.12.120 Fires prohibited.
- 12.12.125 Fireworks prohibited.
- 12.12.127 Sound-amplifying devices.
- 12.12.130 Intoxicating liquor prohibited.
- 12.12.135 Littering – Trash deposit.
- 12.12.140 Park hours.
- 12.12.150 Trespassing.
- 12.12.160 Disorderly conduct and profanity prohibited.
- 12.12.165 Smoking and tobacco use prohibited.
- 12.12.170 Violation – Penalty.

Sammamish Chapter 12.12 PARK CODE

Sections:

12.12.010 Title.

12.12.020 Purpose.

12.12.030 Definitions.

12.12.035 Naming of parks, public open spaces, sensitive areas, and park facilities and features.

12.12.040 Hours.

12.12.045 Adopt-A-Park Program.

12.12.050 Conditions of use by community or other groups.

12.12.060 Groups to leave facilities in a satisfactory condition.

12.12.070 Liability of groups using facilities.

12.12.080 Liability insurance to be obtained by groups using facilities.

12.12.090 Adults to accompany minors.

12.12.100 Storage of equipment – Liability of city.

12.12.110 Posting signs, posters and notices.

12.12.120 Injury to park property unlawful.

12.12.130 Animals at large prohibited.

12.12.140 Dogs, pets or domestic animals prohibited on beaches and in buildings.

12.12.150 Disturbance by animals prohibited.

12.12.160 Horseback riding in designated areas only – Not to endanger others.

12.12.170 Motor vehicles – Parking in designated areas only.

12.12.180 Motor vehicles – Operation in designated areas only.

12.12.190 Motor vehicles – Speed limits.

12.12.200 Commercial trucks or other vehicles prohibited – Exceptions.

12.12.210 Swimming permitted in designated areas only.

12.12.220 Swimming or sunbathing prohibited in designated boat launching areas.

12.12.230 Swimmers to obey posted beach rules.

12.12.240 False alarm of drowning prohibited.

12.12.250 Fishing regulations.

12.12.260 Permission to hunt within city-owned open spaces, sensitive areas and park lands denied – Exceptions – Penalties.

12.12.270 Disrobing prohibited.

12.12.280 *Repealed.*

12.12.290 Practicing and playing certain games permitted in designated areas only.

12.12.300 Refuse and litter to be deposited in designated receptacles.

12.12.310 Testing vehicles prohibited.

12.12.320 Solicitation, peddling, advertising or use of amplifying devices prohibited.

12.12.330 Fireworks or explosives prohibited.

12.12.340 Alcoholic beverages prohibited except subject to special events permit.

12.12.350 Firearms and weapons permitted in designated areas only.

12.12.360 Aiding and abetting violation considered commission of act.

12.12.370 Penalties for violation.