

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: Consent C 1
DATE: July 10, 2008
SUBJECT: Council Minutes

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

SUMMARY:

Attached are the minutes of the June 26, 2008 Council meeting minutes as on file in the office of the City Clerk.

RECOMMENDED ACTION:

Approve as submitted

MOTION:

Move to accept the consent agenda as presented.

CITY OF SULTAN COUNCIL MEETING – June 26, 2008

The regular meeting of the Sultan City Council was called to order in the Sultan Community Center by Mayor Eslick. Councilmembers present: Champeaux, Wiediger, Slawson, Flower, Davenport-Smith, Blair and Doornek.

CHANGES/ADDITIONS TO THE AGENDA:

Consent: Move vehicle purchase to discussion

PRESENTATIONS:

John Craig, FEMA representative presented a plaque to the City for its success in the Community Rating Service program. The City is now a Class 7 City which provides a 15% discount on flood insurance to residents and businesses in the community. The program has been very successful with flood hazard reserves, informational flyers and a master plan for stormwater management. There has been a \$30,000 savings in insurance premiums to the community.

Jackie Personeus: Introduced Kaitlin Keenan as the winner of the name the Skateboard Park contest and presented her with a certificate and prize. Kaitlin Keenan read her essay for the Council

COMMENTS FROM THE PUBLIC

Ben Tolson: In regards to the Civil Service status for the Chief, he wanted to go on record that this issue was brought up two years ago by Chief Walser to benefit the City and move forward to be consistent with other Cities and this issue is not a result of recent events. Advised the Council that the parcel off of First Street was proposed for a long range park and although the City is having funding problems now they should consider it in the future.

Jerry Gibson: Amendments to the Comprehensive Plan: A petition was submitted 2 ½ years ago requesting three different areas be amended:

- 1) Remove the sewer lines along Skywall/Dyer road. The residents don't want or need them. The city says they must plan for future but they can't find where CTED requires it. It is only in the Fallgatter appeal where the GMA board says the city should plan. Requested the line be removed from the plan.
- 2) Placing the Pump station on the plan at 10th and Dyer. It is not fair or proper to put a big ugly thing in their neighborhood. They can't get any information on where it will be or what it will look like.
- 3) The connection road between Dyer and Skywall needs to be removed. The current plan shows it on the grid system in the City and they want it removed from this plan. It can be added as an emergency plan element but not in the transportation plan. The most common emergency is a flood and the road connection will not help people in Skywall area as they must use a boat to get out. The Dyer Road floods at Wagley creek and most people can't get out. The City has slated 2.3 million dollars for a road and they should spend the money elsewhere or on a culvert to fix the road where it floods. They are trusting the City to see things their way.

Kathy McManey: Is against the extension of the road between Dyer and Skywall as it will create a safety hazard. The pump station should be located where construction is.

Jeffrey Beeler: In regards to the police motorcycle lease, the cost is low and the benefit is high with the high gas prices. The motorcycle can also patrol at intersection and stop those who run the stop signs. The City should look at the County contract as the interim Chief is doing a great job. Would still like reflectors on the Sultan Basin Road so people can see the center line at night.

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Robert Keck: Is disappointed with the Council as they were provided written notice that the Dyer/Skywall connector would be taken off the plan and now it is back on it again. The Citizens don't want it and that makes it difficult to trust the local government when things change.

Lisa Knight: Crime is reduced when a road is blocked and she is concerned about activity in the neighborhood and opening the road will make matters worse. We don't need to add to the police problems.

Doug Oban: Asked if the petition that was signed is on the record?

Patsy Wetherald: Does not want a pump station next to them. The Council should consider the input the citizens have made over the years but it appears they are back to square one. The residents were told the changes to the plan would not happen and now they have been included.

COUNCILMEMBERS COMMENTS:

Councilmembers Doornek, Blair, Flower and Davenport-Smith thanked the citizens for their comments.

Wiediger: Noted there was a train derailment in the Dyer/Skywall area that closed the road for several days. The City is not trying to put a Highway 2 there; it is only an emergency exit.

Champeaux: The process has been held up by the Fallgatter appeals and he does not remember saying the road was not going to happen. The road connection has now been changed to an emergency access.

Executive Session: On a motion by Councilmember Champeaux, seconded by Councilmember Blair, the Council adjourned to executive session for fifteen minutes to discuss potential litigation. All ayes.

CONSENT AGENDA:

The following items are incorporated into the consent and approved by a single motion of the Council. On a motion by Councilmember Champeaux, seconded by Councilmember Slawson, the consent agenda was approved as amended. Champeaux – aye; Wiediger – aye; Slawson – aye; Davenport-Smith - aye; Flower – aye; Blair – aye; Doornek - aye.

- 1) Minutes of the June 12, 2008 regular Council Meeting as on file in the Office of the City Clerk.
- 2) Minutes of the June 12, 2008 Public Hearing on the Stormwater Utility as on file in the Office of the City Clerk.
- 3) Approval of vouchers in the amount of \$526,432.60 and payroll through June 13, 2008 in amount of \$69,437.28 to be drawn and paid on the proper accounts.
- 4) Council sub committee report and recommendations for relief from excess utility charges.
- 5) Public Hearing on amendments to the 2008 Budget was set for July 24, 2008.
- 6) The Mayor was authorized to sign Resolution 08-21 to co-sponsor with the Volunteers of America a fund raising dance for the Skateboard Park.
- 7) Final approval and acceptance of the sewer line repair project at the Sultan Post Office completed by Cameron's Construction LLC in the amount of \$12,607.70
- 8) Set a Closed Record Hearing on the Anderson Farm Plat for July 24, 2008.
- 9) Approve a twelve (12) month extension of the Preliminary approval of Vodnick Lane Planned Unit Development as provided by SMC 16.10.150(B).
- 10) Confirm the re-appointment of Scott Zaffram to the Planning Board.
- 11) Cancel the public hearing on the George Latecomer Agreement.
- 12) Authorize the Mayor to sign a contract amendment with Perteet for the Surface Water Improvement Plan in the amount of \$33,100.

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ACTION ITEMS:

Comprehensive Plan and Supplemental EIS: Reid Shockey presented an overview of the revised 2004 Comprehensive Plan. The issue before the City Council is approval to release the Draft 2008 Revision of the 2004 Comprehensive Plan (Plan) and Supplemental Environmental Impact Statement (SEIS) for a 60-day public comment period. Approval will also authorize the City to transmit the Draft to the Washington Department of Community, Trade and Economic Development (CTED) for its review as mandated by the Growth Management Act (GMA). The Draft is a revision of the 2004 Plan and EIS to address an Order from the Central Puget Sound Growth Management Hearings Board. Revisions are focused on portions of the Plan needing correction. It is not an update of the 2004 Plan. Elements of the 2004 Plan which were not challenged or ordered to be revised remain as adopted.

The 2008 document is an "integrated SEPA/GMA" comprehensive plan. It combines the features of both the GMA-based comprehensive plan (RCW 36.70A) and the required elements of SEPA review (RCW 43.21C). This was the format used for the adoption of the 2004 Plan update. The plan addresses the concerns of the Growth Management Board and has been reformatted for enhanced readability. The goals and policies have been moved to the related sections. The police level of service has been removed and a recommendation to increase the impact fees has been included.

Dyer/Skywall Drive Road issue: The proposal was docketed last year as part of the annual process. The Planning Board held a public hearing on the matter and made a recommendation to the Council to delete the proposed roadway connection, maintain the proposed sewer line extension and maintain the proposed pump station. Staff is looking for direction from the council. Discussion was held regarding the emergency access and the need for an emergency preparedness plan for the City. The removal of the police level of service will not have an impact on the response time or the number of employees. The Police Department needs to be run on the budget available not by level of service requirements.

On a motion by Councilmember Flower, seconded by Councilmember Slawson, staff was directed to follow the Planning Board recommendation on the Dyer/Skywall issues. All ayes.

On a motion by Councilmember Flower, seconded by Councilmember Slawson, staff was directed to release the revised 2004 Comprehensive Plan for the 60 day comment period under RCW 36.70A.106(1). All ayes.

Motorcycle Lease Renewal: The vehicle lease for the Sultan Police Departments 2007 Harley Davidson Motorcycle expired May 3, 2008. The Motorcycle has been a valuable tool in providing traffic enforcement throughout the City of Sultan. Staff has found the motorcycle useful during traffic enforcement details and special events such as Shindig due to its ability to access confined areas and its traffic mobility.

On a motion by Councilmember Slawson, seconded by Councilmember Wiediger, interim Police Chief Rick Hawkins was authorized to renew the motorcycle lease with Skagit Harley Davidson for the 2007 Harley Davidson for an amount not to exceed \$2,000.00. All ayes.

Skateboard Park Bid Rejection: The City received three bids for the Skateboard Park, one exceeded the budget amount and the other two were non-responsive. Staff recommends the Council reject all the bids. On a motion by Councilmember Blair, seconded by Councilmember Doornek, the bids for the Skateboard Park were rejected. All ayes.

Personnel Ordinances: The Staff requested the ordinances be tabled to address the concerns of the Civil Service Commission. On a motion by Councilmember Flower, seconded by Councilmember Slawson, the matter was tabled. All ayes.

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DISCUSSION ITEMS:

Public Works Department Reorganization: City Staff has been exploring succession and replacement planning for employees who have resigned or will be retiring from employment with the City. Staff met on June 11, 2008 with the Council Sub Committee to discuss reorganization of the Public Works Department. The Sub committee is recommending a Public Works Director with a Professional Engineering Degree, hiring an Engineer Tech to manage capital projects. This would place engineering into the Public Works Department. Move the existing Public Works Director to the Field Superintendent position with the primary job description of managing Wastewater, Water, Storm, Streets, Parks, Garbage and Cemetery. This position would be considered middle management and would be used for training of existing staff to replace or succeed retiring employees.

Discussion was held regarding the need to plan for the future and take advantage of the skills and knowledge of existing employees. Staff was directed to bring back a proposed budget for the reorganization.

Vehicle Purchase: Staff requested authorization for the Public Works Department to purchase two trucks. The 1989 pickups have exceeded their useful life and one is not useable. The budget includes \$55,000 for vehicle purchases.

Brief discussion was held regarding the cost and the use of state bid, used vehicles and the surplus of the old vehicles.

Councilmember Slawson moved to move the item back to an action item; seconded by Councilmember Flower. All ayes.

On a motion by Councilmember Blair, seconded by Councilmember Flower, the staff was authorized to purchase two vehicles in an amount not to exceed the budgeted amount. All ayes. Councilmember Blair moved to authorize staff to surplus the two 1989 vehicles after the new ones are purchased; seconded by Councilmember Flower. All ayes.

PUBLIC COMMENTS

Steve Harris: The City should consider payment plan for the traffic mitigation fees. The City should take donations for the Skateboard Park during the Shindig.

Keith Arndt: Congratulated the Council for getting the comprehensive plan moving forward. There was a lot of work done by the consultants, staff, Council and Planning Board.

COUNCIL COMMENTS

Slawson: A weight has been lifted and they need to thank the staff for their work on the comprehensive plan. Thanked the City for sending him to the AWC conference. He learns a lot at the conferences and he encouraged the other Councilmembers to attend in the future.

Wiediger: Recommended that staff compare the amount they can get for surplus of the vehicles and the amount for scrap metal prices.

Davenport –Smith: It is a good idea to accept donations for the Skateboard Park. It is great to be done with the comprehensive plan. Suggested staff review the City of Olympia plan for employee retainage.

Blair: The City will be co-sponsoring a dance to raise funds for the skateboard park on Saturday. The City has had complaints in the past regarding fund raisers because the park is not complete yet.

Doornek: Everyone needs a pat on the back for the work done on the comprehensive plan.

Mayor Eslick: Thanked everyone who worked on the comprehensive plan. There will be a 10 year anniversary celebration for the Mariner's Field on June 28, 2008.

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Executive Session: On a motion by Councilmember Flower, seconded by Councilmember Wiediger, the Council adjourned to executive session for thirty minutes to discuss potential litigation and property acquisition. All ayes.

Adjournment: On a motion by Councilmember Flower, seconded by Councilmember Blair, the meeting adjourned at 10:30 PM.

Carolyn Eslick, Mayor

Laura J. Koenig, City Clerk