

SULTAN CITY COUNCIL AGENDA ITEM COVER SHEET

ITEM #: Consent C 5

DATE: June 12, 2008

SUBJECT: Sky Valley Farmers Market

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

ISSUE:

The issue before the Council is a request from the Sky Valley Chamber of Commerce to waive fees for sign permits, right of way permits and special events permits for the Farmers Market and to issue a refund for the fees paid to date (\$235).

SUMMARY STATEMENT:

At the April 24, 2008 the Sky Valley Chamber presented their proposal to sponsor a Farmers Market to be held on Fridays from 3 PM to 8 PM beginning May 30, 2008 and continuing to September 19, 2008. The goal is to encourage local farmers, backyard growers, local artists, food vendors and crafters to participate in the events and to encourage foot traffic in downtown.

On May 8, 2008, the Council approved Resolution 08-15 to Co-sponsor the Farmers Market with the Sky Valley Chamber. This action eliminated the need for payment of the park use fee. The Staff report and Resolution 08-15 did not specifically address other City required permit fees. Staff is seeking direction from the Council to waive the fees paid by the Chamber and issue a refund of \$235.

The Sky Valley Chamber was charged the following fees:

1. Special Events fee of \$100
2. Sandwich Sign fee of \$10
3. Banner Sign fee of \$75
4. Sign Deposit fee of \$50

The vendors are charged a minimal fee (\$10) for booth space which will be used to pay to advertisement the event.

The Sky Valley Chamber of Commerce organized and manages the Farmers Market. They are responsible for obtaining any required state health permits and certificates of insurance. The cost to the City is minimal staff time, however, the benefit to the City is having the local citizens and travelers spend money in town.

ALTERNATIVES

1. Authorize the staff to refund the permit fees paid for the Farmers Market (\$235) and waive any future fees for signs, special events or right of way permits.
2. Do not authorize the staff to refund or waive permit fees for the Farmers Market.

RECOMMENDEATION:

Authorize the staff to waive the fees for sign permits, right of way permits and special events permits for the Farmers Market and to issue a refund for the fees paid to date (\$235).