

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

---

ITEM NO:                    Consent C 1  
DATE:                        June 12, 2008  
SUBJECT:                    Council Minutes

CONTACT PERSON:        Laura Koenig, Clerk/Deputy Finance Director

**SUMMARY:**

Attached are the minutes of the May 29, 2008 Council meeting minutes as on file in the office of the City Clerk.

**RECOMMENDED ACTION:**

Approve as submitted

**MOTION:**

Move to accept the consent agenda as presented.

## **CITY OF SULTAN COUNCIL MEETING – May 29, 2008**

The regular meeting of the Sultan City Council was called to order in the Sultan Community Center by Mayor Eslick. Councilmembers present: Champeaux (arrived late), Wiediger, Slawson, Flower, Davenport-Smith, Blair and Doornek.

### **COUNCILMEMBERS COMMENTS:**

The Councilmembers thanked the Stormwater Utility Stakeholders group for their time and work on the Stormwater Utility proposal.

### **CONSENT AGENDA:**

The following items are incorporated into the consent and approved by a single motion of the Council. On a motion by Councilmember Blair, seconded by Councilmember Slawson, the consent agenda was approved as presented. Wiediger – aye; Slawson – aye; Davenport-Smith - aye; Flower – aye; Blair – aye; Doornek - aye.

- 1) Approval of the May 8, 2008 Council Meeting Minutes as on file in the Office of the City Clerk.
- 2) Approval of Vouchers in the amount of \$339,966.41 and payroll through May 16, 2008 in the amount of \$102,599.42 to be drawn and paid on the proper accounts.
- 3) Set Public Hearing on the George's latecomer agreement for June 26, 2008 at 6:00 PM.
- 4) Set Public Hearing on the Cable Franchise Ordinance for June 26, 2008 at 6:30 PM.
- 5) Authorization for the Mayor to sign the Interlocal Agreement with Snohomish County for the Drug Task Force
- 6) Acceptance of the final P WTF Loan I & I Project Closeout
- 7) Adoption of Resolution 08-19 - Sky Valley Chamber Logging Event Classes
- 8) Authorization to release the Stratford Place Bond Maintenance Bond.
- 9) Adoption of Resolution 08-18 to Surplus Banners
- 10) Lighted Crosswalk Project – Rejection of Bid received from Valley Electric and authorize staff to call for new bids.

**STAFF:** Mayor Eslick introduced the new Community Development Director, Robert Martin. Mr. Martin provided a brief history of his work experience and advised he is looking forward to working in Sultan.

### **ACTION ITEMS:**

**Interlocal Agreement for Patrol Officer:** The issue before the City Council is to authorize the Mayor to negotiate interlocal agency agreements with:

1. The Snohomish County Sheriff's Office for a patrol deputy to back-fill the vacant lateral position.
2. The Snohomish County Sheriff's Office and Sultan School District to share the cost of a school resource Officer to increase police levels of service.

One of Mayor Eslick's top priorities is to improve public safety. Since February 2008, the City has been seeking to fill a vacant lateral position. The position is advertised on [publicsafetytesting.com](http://publicsafetytesting.com) and the City's website. However, the current demand for lateral officers far exceeds supply and the Civil Service Commission does not have an eligibility list for a selection process. The General fund has a balance of \$131,478 however the salary costs are approximately \$45,000 per month. The building permit activity is still low and this may create revenue problems later in the year. There are several part time positions that could be reduced – Building Official, Animal Control and Administrative Assistant – if there is a revenue shortage. The funds the City received for impacts must be used to increase the levels of police service, not to supplement the budget.

## CITY OF SULTAN COUNCIL MEETING – May 29, 2008

Using the funds to help fund a School Resource Officer would reduce the calls the Officers are responding to during the day at the schools. The School District is not able to fund the entire cost of an Officer and they are looking for a three way interlocal with the City and County.

Discussion was held on the use of the impact fees, costs for the Resource Officer, reduction in work for the Sultan Officers, use of the School Resource Officers to fill other shifts and during non-school days, who the Officer responds to and the benefits to the City. The option to eliminate the Animal Control Officer would require the police to handle animal complaints.

Councilmembers were concerned about the ability of the City to fund an additional Officer and contribute to the Resource Officer. The budget has been cut, positions have been left open, revenues are still down and it does not appear that the City can afford to fund the position. The Mayor advised that staff would continue to review options to fund the position. The Council is concerned about the Officer's safety and is working to help them out with staffing.

Councilmember Flower moved to authorize the Mayor to;

1. Negotiate a one (1) year Interlocal Agency Agreement from July 1, 2008 to June 30, 2009 with the Snohomish County Sheriff's Office for a patrol deputy to fill the vacant lateral position.
2. Negotiate a one (1) year Interlocal Agency Agreement with the Sultan School District and Snohomish County Sheriff's Office to use developer contributions from Skoglund Estates to fund a school resource officer for the 2008/2009 school year.
3. Continue to recruit and hire a lateral transfer.

Seconded by Councilmember Wiediger. All nays except Councilmember Flower who voted aye.

Councilmember Champeaux moved to authorize the Mayor to negotiate a one (1) year Interlocal Agency Agreement with the Sultan School District and Snohomish County Sheriff's Office to use developer contributions from Skoglund Estates to fund a school resource officer for the 2008/2009 school year and to request the Officer be available in Sultan when school is not in session. Seconded by Councilmember Slawson. All ayes.

**Police Bond Fund Expenditures:** The issue before the Council is determining how to expend the remainder of the 2004 Police Bonds. There is a current balance of \$16,780 available for other facility improvements. Staff recommends that the remaining bond funds of \$16,780 be used to purchase security cameras, outside lights and replace broken office equipment. The balance of revenues in the bond fund was budgeted for 2008 and an amendment will not be required. Chief Hawkins advised the Officers have recommended the expenditures to address safety concerns.

On a motion by Councilmember Blair, seconded by Councilmember Davenport-Smith, staff was authorized to obtain bids to purchase security cameras, outside lights and replace office equipment in amounts not to exceed the current balance in the Police Bond fund. All ayes.

**Stormwater Utility:** The Stormwater Stakeholders group gave a presentation prior to the meeting with a proposed alternative. There was agreement that a Stormwater Utility is needed but the amount of the monthly fee and impact to business is still a concern. The Growth Management Hearings Board has required the City to adopt a level of service for stormwater and develop a capital plan and funding proposal. The issue of credits was discussed and the Stakeholders did not support the credits because other users would have to pick up the costs. The City would maintain the detention ponds after they are brought up to standards. Discussion was held on the costs to bring the detention ponds up to standard, future city costs to maintain the ponds, credits for Homeowner Associations and failure to maintain the ponds. There is a proposal to form a consortium to cost share on a vector truck and the City needs to determine

## **CITY OF SULTAN COUNCIL MEETING – May 29, 2008**

**Stormwater:** if they would like to pursue that option or purchase their own truck. There was concern about the purchase of a vactor truck if the City does not have personnel qualified to run the equipment. There may be other city uses for a vactor truck such as installation and maintenance of water and sewer systems. There is also a need for a qualified Stormwater Engineer to inspect and certify that construction is done correctly.

The Homeowners Associations were concerned about the cost to bring the detention ponds up to standard; over site during construction and that the Stakeholders group was predominately business owners.

On a motion by Councilmember Slawson, seconded by Councilmember Wiediger, a public hearing was set for June 12, 2008 at 6:00 PM to take comment on the Stormwater Utility with Option B as the preferred alternative. All ayes, except Councilmember Flower, Doornek and Champeaux who voted nay.

### **Wastewater Treatment Plant:**

The issue before the City Council is to re-examine the WWTP upgrade timing and objectives in order to prudently expend remaining funds (or secure other funds) and review the cost to complete the WWTP design and purchase the biosolids and dewatering equipment to address the City's current need to efficiently dry and dispose of plant solids.

Staff has reviewed the capital budget to determine if funds are available to complete the design and there will not be enough REET funds to complete the design. It was recommended the City move forward with the solids building and put the design on hold. There may be some engineering required for the bio-solids building and centrifuge.

On a motion by Councilmember Champeaux, seconded by Councilmember Wiediger, staff was directed to button up the design and to move forward with the bio solids building. All ayes.

### **Railroad Crossing Grant:**

On January 19, 2006 the City of Sultan filed an application with the Washington Utilities and Transportation Commission requesting a \$20,000 grant to pay toward improvements to the Skywall Drive Railroad Crossing in partnership with the developer of Twin Rivers Estates agreeing to pay the amount owed above the \$20,000 grant.

On a motion by Councilmember Slawson, seconded by Councilmember Flower, the Mayor was authorized to accept the \$20,000 grant offered to the City of Sultan from the Utilities and Transportation Commission for improvements to the Skywall Drive railroad crossing and to sign an agreement with Mr. Dan Ramirez to limit the City's financial contribution to \$20,000 as covered by the grant. All ayes except Councilmember Champeaux who voted nay.

### **Hazard Mitigation Grant:**

The City of Sultan filed an application with the Washington State Military Department Hazard Mitigation Grant Program requesting a \$278,400 grant to purchase the property located at 105 Alder Avenue and owned by Chris Damianidis, a willing seller. The grant was approved for funding and contract documents have been received. The match on this grant is 12.5%, or \$34,800 and in-kind work provided by City staff may be used toward this match. Any additional or "hard match" needed for this project will be provided through the City's Park Fund.

On a motion by Councilmember Blair, seconded by Councilmember Davenport-Smith, the City accepted the \$278,400 grant from the Washington State Military Department Hazard Mitigation Grant Program to purchase the property located at 105 Alder Avenue, demolish the building and create a City Park for perpetuity and authorize the Mayor to sign the contract documents to accept the grant funding. All ayes.

## **CITY OF SULTAN COUNCIL MEETING – May 29, 2008**

### **Records Management Grant:**

On July 12, 2007 the City of Sultan applied to the Secretary of State Records Management Grant Program for an Express Equipment Grant that provides a maximum of \$7,500 per application. The grant will pay to purchase metal file cabinets specifically designed to store maps and plans that must be retained in perpetuity.

On a motion by Councilmember Slawson, seconded by Councilmember Blair, the Mayor was authorized to accept the \$6,356 grant offered from the Secretary of State Records Management Grant Program to purchase metal file cabinets to properly store maps and plans. All ayes.

### **DISCUSSION ITEMS:**

**Parking Lot:** The City purchased the Howe/Hill property to the north of City Hall on November 9, 2006. The City has considered a number of alternative uses for the property including parking and modular offices. The property was purchased for \$60,000. Snohomish County estimates the market value at \$90,000. There is a total of 5100 square feet available. Brief discussion was held on the type of pavement and the need for a storm water system. Staff was directed to provide additional information on costs for the capital budget in 2009.

### **PUBLIC COMMENTS**

**Kay George:** The last water report said the water is pristine and we are only doing a stormwater utility to satisfy the GMA hearing board. The new developments will be taxed three times, once to put the stormwater system in, and then to bring it up to code and then will have to pay the fee. This is not a fair burden to the community. Could do a tax for police or for a new utility district that is not needed.

**Loretta Storm:** Was against giving credits to the HOA's but it does need to be addressed. The detention ponds were given to the HOA's to monitor and there has been no maintenance in past ten years. The ponds need to be brought up to standards and then fall into the capital maintenance program instead of giving credits.

**Jeffrey Beeler:** Presented some new signs for the seat belt traffic signs. Asked how much the City spends for police overtime and if those funds could be used to provide an Officer. Heard there was a fee that could be added to license plates to fund city costs. The County contract for police may be a better option now. Thanked the Council for using Option B as the preferred alternative.

**Steve Harris:** In regards to the stormwater and the plan to buy a truck, the City could look at cost share with other cities.

**Keith Arndt:** The City should not buy a vactor truck until they figure out what they need. The credits are necessary in some form but it will be a hassle to administer. There are some systems that will not impact the city system but they will still pay fees. Need to look at the labor rates in the proposal and the City will not need a full time engineer or 1/3 of an employee time for maintenance.

**Paul McBride:** Is concerned about the detention pond that is between the street and the development as dirt from the street impacts the pond. Asked how often are the streets cleaned?

**CITY OF SULTAN COUNCIL MEETING – May 29, 2008**

**COUNCIL COMMENTS**

Blair: Thanked citizens for their comments. If the stormwater had been addressed when came to council years ago, it would not be a major issue.

Flower: The County contract costs more and the service could not be tailored to fit the City needs. The leadership issues in the police department have been overcome. The license plate fees are for a Transportation Benefit District.

Davenport-Smith: The water quality report referenced is good but the report was done in the late 90's and there is no current data.

**Adjournment**: On a motion by Councilmember Champeaux, seconded by Councilmember Flower, the meeting adjourned at 10: 55 PM.

---

Carolyn Eslick, Mayor

---

Laura J. Koenig, City Clerk